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# Who we are

The Narembeen Community Resource Centre (Narembeen CRC) is an organisation that works to improve access to government services as well as economic, business and social development opportunities through the district of Narembeen.

The Narembeen CRC is funded by federal and state government contracts, user pays services, membership fees and one-off grants for projects and events. The Narembeen CRC's varied funding sources enable the Centre to be open five days a week, servicing the needs of the Narembeen community as well as tourists, visitors and other Wheatbelt community members.

We offer a wide range of services including:

- Web and computer access points
- Government Access Points including the Department of Human Services Access Point and Australian Taxation Office Access Point
- Regular business support and secretarial services
- Social and community development activities, events and services
- Community training and upskilling workshops
- Access to meeting rooms and office spaces
- Library books and activities

The Narembeen CRC is committed to continuous improvement and is keen to develop its quality and range of services to best meet the needs of our community. We work proactively with key stakeholders and our local community to continue to grow and stay connected with community needs.

The Narembeen CRC and Shire of Narembeen's shared vision and priorities are:

## Our Vision



Together we create the opportunity to grow.

## Our Mission



1. Growing our community and visitor population
2. Creating and capturing positive economic opportunities
3. Our partnerships and networks return us tangible financial, economic, social and environmental benefits



This vision and set of priorities aligns well with the Narembeen CRC's overarching values which are:

- Relevance in the Community
- Good Communication
- Receptivity
- Openness
- Progressiveness
- Liveliness
- Enthusiasm

The Narembeen CRC works to develop opportunities for young people, women, families, businesses, community associations, sporting groups, seniors, and the large farming community, throughout the District of Narembeen.

The CRC also provides information to visitors and new community members whilst actively participating in the CRC and Wheatbelt Business Network, developing close relationships with surrounding CRCs and businesses. The Narembeen CRC is now fully managed by the Shire of Narembeen, which has led to business efficiencies and better governance measures being introduced.

The Narembeen CRC is driven by community support and need, the quality of our staff, our can-do attitude, innovation, our desire to be sustainable and our drive to succeed well into the future.

This Annual Report summarises the structure, expectations and outcomes of the Narembeen CRC from 1 July 2019 to 30 June 2020. It addresses the Narembeen CRC's activities that incorporate key deliverables required from the State Government as the main funding source for the Centre.

# What we do



## Access to government services

- Department of Human Services Access Point (Free access to phone, computer, internet)
- Information and support



## Economic and business development support

- Referral services to business development and employment support services
- Facilitate business development activities, workshops and training
- Business information and support services
- Production of yearly phone directory
- Provide business networking opportunities
- Employment of a Trainee on an annual basis



## Social development support

- Referral services to social support services
- Facilitate social development activities, projects and events
- Information and support
- Collaboration with local community groups and sporting clubs



## Services and products

- Providing access to services and products using a social enterprise approach based on local demand
- Strong, reliable point of contact for visitors and new community members to Narembeen - providing information packs and a local information point
- Facilitate the provision of the town's public library including the collections of catalogued books and other materials including online resources



## Building community connections

- Communication strategies including our local community newspaper, website and social media
- Community social events
- Engagement with community via feedback, surveys and community group meetings

# CEO Report

**In the past financial year, the Narembeen Community Resource Centre (CRC) has continued to hold its strong position within the Narembeen Community, delivering many social and professional development opportunities as well as providing essential services to local businesses and clients. The Narembeen CRC keeps on living up to its vision of providing a friendly, vibrant, and viable Resource Centre for all Community members.**

Vanessa Wittstock successfully continues her position as the Coordinator of the Narembeen CRC. Georgia Atkins finished her traineeship in CERT III Business Administration and continues to work for the CRC as the Administration and Communication Officer, while Kristie Lee has taken maternity leave. The Narembeen CRC employed a new trainee, Savannah Garlick, in partnership with REED (Regional Early Education and Development) to complete a CERT III in Early Childhood Education and Care with funding received through the Regional Traineeship Program from Department of Primary Industries and Regional Development. Additionally, the Community Resource Centre employed a new Customer Service Officer on a part time basis, Nora Kircher.

With its mission in mind the Narembeen CRC has held some very successful events for the Narembeen Community (and surrounding country towns). One highlight was the Ladies Long Lunch with over 180 attendees from all over the Wheatbelt. A very well organised day for regional women which offered many great social and networking opportunities.

The Narembeen CRC also organised a High Tea during PANDA week, to raise awareness about Perinatal Anxiety and Depression. With

a growing number of families and new mothers in our community, this event was attended by over 40 women and shone a light on a very sensitive yet rising issue in our society. The event provided information and resources on this topic for all attendees.

The annually held SOCK (Save Our Country Kids) Week project marked another highlight of last year's event calendar. The week-long event is designed to promote road safety and ultimately reduce road crashes and trauma and is currently in its first year of expanding across the region. Many country communities are impacted by car accidents which can often be linked to bad decision making while driving. The Narembeen CRC organised workshops and events in partnership with the local police, ambulance and fire brigade as well as the local District High School, sporting clubs and many more, raising awareness and educating about road safety. This year the SOCK poem video had proven to be great success, being shown on GWN7 and shared broadly on social media, helping to spread the core message of the SOCK Week event. In September 2021, SOCK was recognised at Local Government week by winning the 2021 Local Government Road Safety Award in the Safe System Approach – Local Road Safety Partnership Category. A great achievement for everyone involved.

The Narembeen CRC continues its proactive approach, running monthly events for the Seniors Community of Narembeen (Seniors Movie and Morning Coffee Club), as well as utilising the Public Library for Story Time, Rhyme Time and STEM Time Sessions for the younger population. All these events are well received by the Narembeen community.

The Narembeen CRC has also continued to deliver many professional development opportunities for our local community which included a Forklift and Truck Licence Course, XERO Workshop, Farm Finance Performance

as well as community information sessions and workshops, focusing on mental health with a Safe4Kids Workshop, Gatekeeper Suicide Prevention Training, Youth Mental Health First Aid Course, and a Men's Health Night. Support for these events was significant and this was reflected by the large number of participants at each event.

In addition to these events and workshops the Narembeen CRC continues to provide excellent services in graphic design, printing and secretarial assistance. Numerous new

businesses in town are using the CRC's services to start up their business.

The Narembeen CRC continues to be the heart and soul of the Narembeen community, being the main driver of events and activities that educate, stimulate and activate Narembeen. The Narembeen CRC has once again proved its invaluable position within the Narembeen Shire for community members, sporting groups, and businesses and as a Shire we look forward to "Growing Together" into the future.

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*We are extremely proud of the efforts of our local CRC.*

*The Narembeen CRC coordinates and delivers a wide range of important community programs and events during the year which has contributed significantly to making Narembeen a great place to live.*

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Thank you

**David Blurton**

Chief Executive Officer

# Manager's Report

**The Narembeen CRC continues to play a vital role in the Narembeen community and work in response to community needs and wants, focusing on offering a wide range of services, events and activities to develop the social and economic outlook of the community and district.**

**The Narembeen CRC is committed to continuous improvement and thus its work to develop its range of services to best meet the needs of the community is ongoing and evolving.**

Late 2020 saw the return of many programs and events after a nine-week closure earlier that year due to the pandemic. Throughout the year the CRC held many community development as well as business development workshops and continued with monthly events for children (Rhyme Time, Story time and STEM Time sessions) as well as seniors (Seniors Movies and Morning Coffee Club). All these monthly activities were established in 2019/2020 and it was great to see them recommence.

We continue to deliver regular business networking opportunities through Business Women Networking Events as well as Business After Hours in partnership with the Wheatbelt Business Network (WBN).

Community members continued to have access to many activities and initiatives including, but not limited to the Australia Day Breakfast, Triathlon, ANZAC Day, Mental Health Week Event and Christmas Pool Party.

A highlight for the year was the biennial Ladies Long Lunch (LLL) with over 180 attendees from all over the Wheatbelt. A fantastic day for the women in the area, that offered a great

opportunity to come together in a safe, supportive and fun environment to broaden their horizons, meet new people, share experiences and have the opportunity to network with and to be inspired by other women. The event had particular importance this year after the COVID-19 pandemic changed the social landscape in our region, as it did for people around the world. The event provided a safe, fun and empowering environment for women to be inspired, reconnect and engage socially.

Another highlight was the visit of the 'Splash Test Dummies', a Family Comedy Circus Show, where more than 100 people attended. The show was a memorable visit for families and other community members of all ages and backgrounds.

SOCK (Safe our Country Kids) Week returned into its fifth year to raise awareness on road safety and the impact bad decision making can have within a community. The SOCK poem video was a highlight and reached over 20,000 people on social media and is now streaming on GWN7 as a Community Service Announcement. We also received the 2021 LG Road Safety Award in the Safe System Approach - Local Road Safety Partnerships (Regional). SOCK Week continues to be an important event for our local community but it was great to see two other Wheatbelt towns, run by the York CRC and Kondinin CRC, host SOCK Week activities in their community. The CRC continues to work in collaboration with the Narembeen District High School, Volunteer Fire Brigade & St John Ambulance Volunteers as well as the local Police and other community groups.

The children of Narembeen were able to attend many fun events over the last year including the Children's Week Event, Halloween Disco, Youth Week Event, Colours of Life –Youth Art Workshops.



The CRC continues to provide information to visitors to town. We provide tourists with a 'Tourism Pack' and keep these updated with brochures and new information throughout the year. The CRC actively participates in the CRC Network and has a good relationship with surrounding CRC's, these relationships will continue to be nurtured.

We are very lucky to have hardworking and dedicated staff as well as some amazing community volunteers and I would like to take this opportunity to thank the Narembeen community, CRC staff, volunteers, CRC members and all other CRC supporters for their efforts and ongoing support.

We look forward to another successful year with exciting new opportunities.

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*We value the positive attitude and commitment of our staff, even in midst of uncertainty. Our staff's enthusiasm and dedication enables us to continue to deliver high quality services to our local community.*

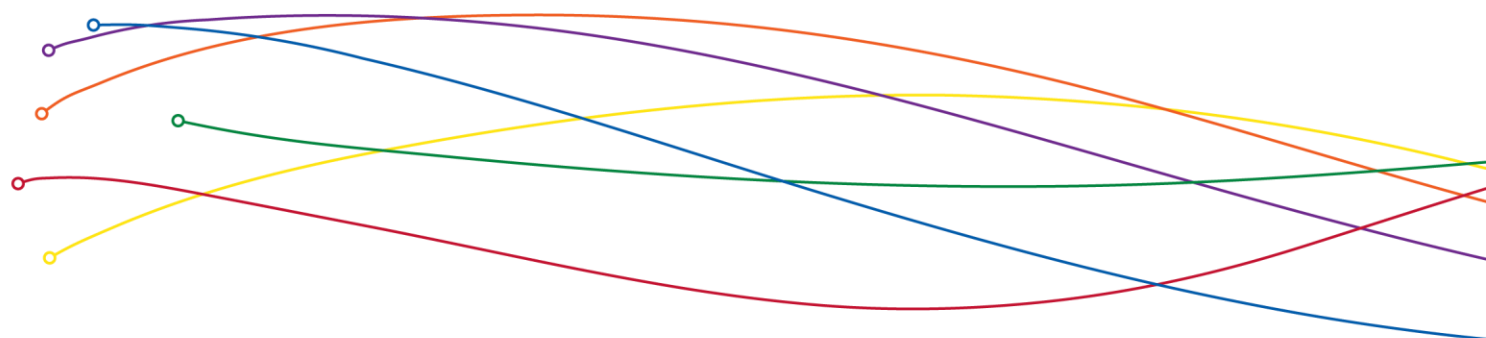
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Thank you

**Vanessa Wittstock**

Manager



# Year in Summary



**341**

People provided government and community information



**14**

Workshops delivered



**37**

Meeting room use



**28**

Successful grants received



**4**

Local people employed



**38**

Volunteers engaged



**75**

Community events



**28**

Hot office bookings



**12**

Collaborations with other community groups



**33**

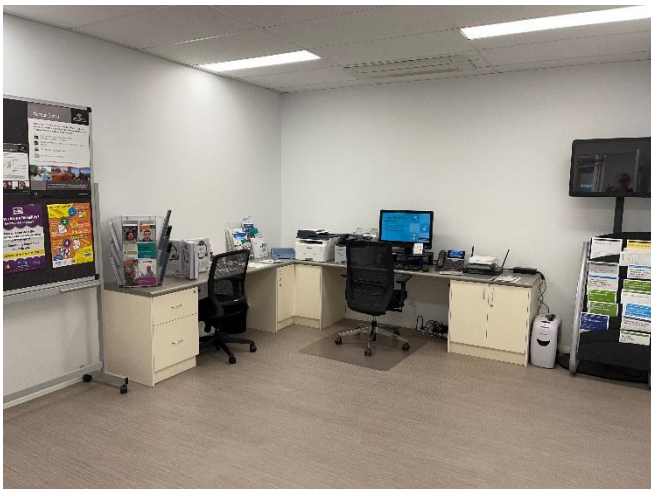
One-one-one IT training sessions provided

# Government Services

With the Narembeen CRC located 70km from our nearest regional Centre and 286km from Perth, it can be a challenge for local residents needing to access government information and services. As part of our contract with the Department of Regional Development, Department of Human Services and the Australian Taxation Office we support our local community to have improved access to government information and services through providing free access to faxing, copying, computer and internet services as well as phone use where these are needed.

## Government Access Point

Our Government Access Point provides free access to online and print resources related to state government agencies, as well as a selection of relevant non-government organisations that offer community support services. This service enables clients without internet access to navigate government websites to gain information without having to travel. Our private Department of Human Services (DHS) Access Point area allows Centrelink, Medicare and Child Support clients to connect with this agency for support services. In 2020/2021 we supported over 30 people with these services.



*DHS Room*

## Videoconferencing Connections

With successful funding from DPIRD through the Community Resource Centre Technology and Innovation Grant, we were able to upgrade our videoconferencing equipment, allowing Narembeen residents and businesses to connect with service providers and clients across the globe.

The Narembeen CRC employees also regularly utilise the video conferencing services to connect with government departments and education providers thereby reducing travel costs and increasing staff productivity.



*TV CRC Meeting room*

# Economic and Business Development Support

The Narembeen CRC through its contract with the Department of Primary Industries and Regional Development (DPIRD) continues to provide the community of Narembeen with business support and secretarial services tailored to our community needs.

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*"The Narembeen CRC provides my business with a professional and modern space to work from on a casual basis. I utilise their administration support services as well and they are prompt, efficient and produce quality work. I highly value my relationship with the Narembeen CRC and it is an essential support service for my business."*

*Caroline Robinson – 150Square*

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We continue to partner with the Wheatbelt Business Network to deliver networking events. With the CRC's intimate knowledge of our local businesses and the Wheatbelt Business Network's regional business focus, the networking events continue to grow with many businesses offering to host and be involved in events.

The Narembeen Community Phone Directory continues to be an important resource providing current local information to the community and businesses. The marketing component of this campaign is a substantial undertaking each year and contributes to the Centre's revenue. In 2020/21 we sold more than 100 copies of the Narembeen Community Directory and approximately 50 Wheatbelt businesses advertised their services.

In 2020/21 we held seven training courses and information sessions with over 70 people attending.

We also hosted three businesswomen networking event that saw a diverse range of expertise gather to share their stories and experiences.

The CRC continues to offer administration support to local businesses.

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*"The Morning Sun Motel is a new business that opened in 2021 in Narembeen. The Narembeen CRC assisted at our start up stage with graphic design, office support and promotion. The CRC is showing continual support through promoting our motel and other hospitality businesses with visiting tourists."*

*The Narembeen CRC provides an invaluable support to local businesses, that due to our remote location, would not otherwise have access to.*

*The staff and management are flexible, friendly and go out of their way to help with a multitude of tasks required to run a business in regional WA. "*

*Kyla Padfield – Morning Sun Motel Manager*

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The CRC through grant assistance from DPIRD continues to offer a traineeship to a local unemployed person which combines practical work with structured training to give a local person a nationally recognised qualification and practical work experience.



# Social Development Support

**The Narembeen CRC engages with the community and provides access to a wide variety of social development activities and events.**

Throughout 2020/2021 the Narembeen CRC continued to have a strong partnership with the Narembeen District High School, the CRC ensures that planned events and activities are scheduled regularly to engage local youth. Some of these events have included the Youth Art Workshops & Expo, Youth Week Event, SOCK Week, School Holiday Activities and the Children's Week Event.

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*"We as a school, are lucky to have an outstanding two-way relationship with our pro-active Narembeen CRC. Our students have benefitted from the continued focus their centre has on activities for our youth, to ensure that they have cultural and social opportunities. They have, through the work of our CRC, had access to, to name a few, the Splash Test Dummies, a Youth Week scavenger hunt and disco, a Children's Week Family Fun Day, and NAIDOC activities. This year our SOCK week collaboration resulted in an amazing 90 second video of a poem that related the key messages of 'SOCK' and continued to build on awareness of the impacts of road deaths on families and the greater community. It was truly an inspiring result for our CRC and our students did us all proud. Our partnership is such that CRC staff were involved in our Public School Review as a community partner. We are privileged as a school to have a CRC operated by efficient, enthusiastic, professional and forward thinking staff, whose efforts open up a myriad of opportunities for our students."*

*Chris Arnold – NDHS Principal*

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As well as the youth population, the Narembeen CRC is also very active in engaging the senior population of Narembeen, which represents a large portion of the Narembeen community. The provision of services and opportunities for our seniors has expanded and now includes

monthly seniors movies, as well as bus trips and other excursions, information sessions and other fun activities as part of the monthly Morning Coffee Club.

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*"For me it is one of the best services in Narembeen. For me and other seniors who have no family back up in town, in a fast-changing world and a changing language, the staff are always very friendly, smiling, and helpful, and make you feel a person and not a problem. They also hold the Morning Coffee Club once a month, with bus trips away to other towns for lunch or shopping, a movie afternoon once a month and always very yummy morning and afternoon tea. We can see old friends and meet new ones. Also, putting an article in our local paper the "Fence Post" with all that is happening in the weeks ahead. This and more is what the Narembeen CRC does for me and can for other seniors too and I am very grateful for it."*

*Hazel Toovey – Senior Citizen*

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The Narembeen CRC continues to manage the Narembeen Community Gymnasium, including management of memberships, marketing of the facility and service, bookings and enquiries. With approximately 90 members of the Narembeen Community Gym, the gymnasium is an asset to the community's health and wellbeing.

The Narembeen CRC continues to keep the community and visitors informed. Our 'Welcome to Town Packs' and 'Tourism Packs' have become a sought after resource for new residents and visitors looking for insightful information on living in the community and the country.

The weekly Narembeen Fencepost provides the community with a wealth of knowledge and information; the CRC continues to assist The Fencepost Committee with the production of this local community newspaper.

This year, the Narembeen CRC has held over 70 engaging social development initiatives with a participation of more than 2400 community members.

Some of the most exciting events held during 2019/2020 included:

- 'Blokes, Beers & Banter' – Men's Health Night
- Mental Health Week Event
- WA Bike Family Fay
- Children's Week Event
- High Tea for Mums
- Christmas Pool Party
- Australia Day Event
- Splash Test Dummies – Family Circus Show
- Ladies Long Lunch
- Triathlon
- Youth Week Event
- SOCK Week



Youth Week Event 2021

The Narembeen CRC continues to facilitate monthly Rhyme Time, Story Time & STEM Story Time sessions, where children can read, sing, rhyme and play in our new library.

We believe that these Rhyme Time, Story Time & STEM Story Time sessions have helped prepare some of these children for when they begin school. Reading stories, singing songs and rhyming can help children to get to know sounds, words and language and will help them develop early literacy skills. Listening to stories can spark their imagination and stimulate curiosity. Children have also

learned social skills by attending the sessions and how to sit still for an extended period of time, how to use an inside/quiet voice and introduced new words and therefore support their language development.

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*"As an active community member who originated from Perth and have since moved to a farm, I am so pleased to see the staff at the CRC taking the initiative to provide our youth with such valuable learning experiences right from early childhood through to middle adolescents.*

*I am an Early Childhood Teacher with 3 children of my own, aged 3, 6 and 8. All my children thoroughly look forward to CRC community events – whether it be an afternoon of fun to celebrate Children's Week or an assortment of activities to promote positive Mental Health. These events are always so well thought out and prepared with it evident many hours of planning have gone into them. There is a great team environment felt whenever you enter the CRC and they are always striving to further engage the community.*

*This year we have seen the continuation of the well-received rhyme, story and STEM times. A definite highlight to our week! This term, new interactive resources have been sort out – including the use of digital robots – something our children would never normally have access to. These forever evolving programs keep the mornings fresh and the children truly engaged.*

*I personally would like to thank all the staff at the CRC for their ongoing commitment to provide amazing opportunities for our children."*

*Erin Lindsay – Community Member*

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STEM Story Time Session - Robots



# Services and Products

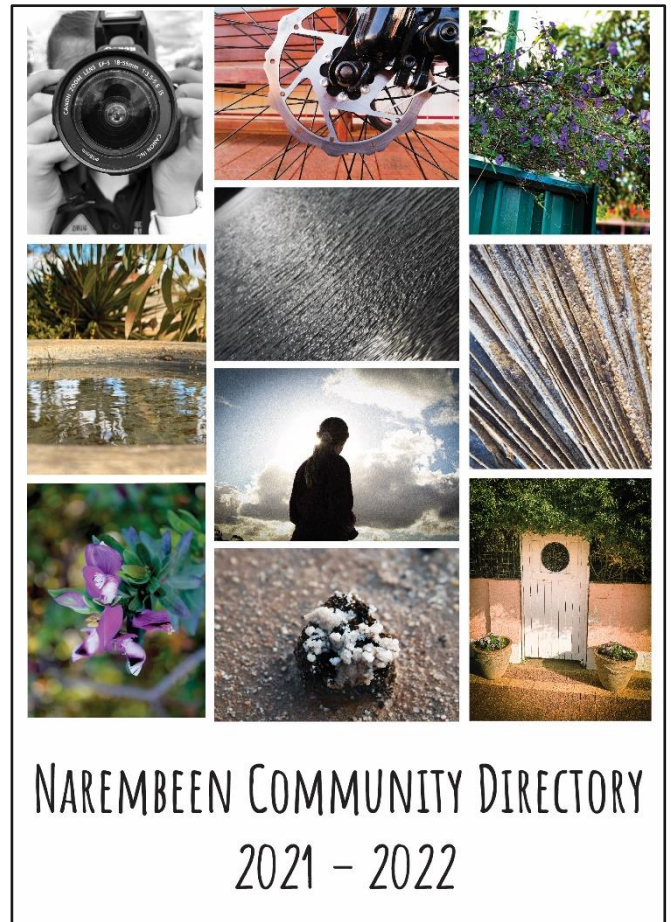
The Narembeen CRC provides business and community capacity building via a number of services but specifically:

- Education and training
- Access to information technology
- Printing and copy support
- Graphic design
- Secretarial services
- Visitor information
- Agricultural and cultural workshops
- Venue and equipment hire

The Narembeen CRC also delivers services and information on behalf of the Department of Human Services (Centrelink, Medicare and Child Support Services) and the Australian Taxation Office.

The Narembeen CRC is continually identifying gaps within the community where additional or expanded service provision is required but may not be commercially viable for another business to pursue.

The Narembeen CRC's desire is to be sustainable into the future, to do this it is important that we look at our services and products regularly to identify gaps and increase service delivery.



NAREMBEEN COMMUNITY DIRECTORY  
2021 – 2022

*2021 /2022 Narembeen Community Directory*

# Building Community Connections

**The Narembeen CRC has a focused vision to grow the creation of a rich and vibrant community. We want to develop Narembeen as a strong community to reduce social and economic disadvantage.**

The Narembeen CRC has taken on a broader community development role to assist the Shire to find solutions to issues within our community such as those identified through the Community Wellbeing Plan, which the Narembeen CRC has taken a leading role in establishing for Narembeen. Communities are all different, so working together in partnership with residents and government organisations assists the Narembeen CRC in building what is already in the community.

The Narembeen CRC fits in, works with and tries to do the best for: our Shire, Go Narembeen, the School, the Hospital, the Fencepost, the Wheatbelt Business Network, our businesses, plus the sporting and local community groups.

The Narembeen CRC plays an important role by advertising and holding events that keep residents of Narembeen informed with happenings and achievements in the local community.

Our local community newspaper, The Fencepost is collated by a group of volunteers and printed by the Narembeen CRC, we also provide technical assistance when needed. The publication is an important asset to the community and we would like to acknowledge the commitment of the volunteers who make this project possible and we will continue to provide assistance. They do a great job at updating the publication each week with fun and relevant information.

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*"The Wadderin Wildlife Sanctuary received a substantial grant to create an information centre and walk trails just outside Narembeen. After seeking graphic design services elsewhere, and being unhappy with the finished result, we were amazed to find such high-calibre graphic design and project management services available at our local CRC. The staff developed and contributed to creating the consistent style for all of the signage artwork for this project. They ensured that the signage was as unique and interesting as the site it represented. It was executed to a very high standard and with professionalism, and they have stuck with us in a project that has lasted well over 12 months! We love the fact that we can just drop in and have a chat about our project, that our graphic design and other business services are just in town and at a great price."*

*Alex Fry – Wadderin Wildlife Sanctuary*

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# Our Team

## Management



### David Blurton

*Chief Executive Officer*

David joined the Shire of Narembeen in late 2020 and has an extensive career in Local Government spanning 20+ years across four local government authorities. Most recently, he was CEO at the Shire of Collie where he was responsible for the management and development of many major projects. He has a strong background in financial management with undergraduate and post graduate qualifications and extensive experience in managing Council finances. He is passionate about economic development and project delivery and is committed to mentoring and developing the next generation of local government managers.



### Tamara Clarkson

*Executive Manager Corporate Services*

Tamara joined the Shire of Narembeen in early 2021. She has a Masters of Business Administration and has held a variety of roles in Community Development, Project Management, Strategy and Policy. With a strong understanding of how Local Government organisations work, the know how to find the information required, a strong network of Local Government peers and her passion for making a difference through her career in Local Government, Tamara strives to empower those around her to shine.

## Staff Team

*Insert Photo*

### Vanessa Wittstock

*CRC Coordinator*

Vanessa has been the Coordinator since July 2019 and has previously worked at the CRC as the receptionist and at the Shire of Narembeen as the accounts payable, librarian and payroll and customer services officer. She has a lot of knowledge about event management and is passionate about working with the community.



### Georgia Atkins

*Administration & Communications Officer*

Georgia joined the CRC as the trainee in Feb 2020 and completed a Certificate III in Business Administration earlier this year. She is currently covering a 12-month maternity leave position in the Administration & Communications Officer role and her creative eye and passion for graphic design has been a real asset to the team.



### Nora Kircher

*Customer Service Officer*

Nora is the newest member of the Narembeen CRC team. She joined the CRC in Aug 2021 as the part time Customer Service Officer.



### Savannah Garlick

*Trainee*

Savannah joined the CRC in Feb 2021 as the new trainee and is currently completing a Cert III in Early Childhood Education and Care in partnership with REED (Regional Education Early Development).

# Our Supporters

The Narembeen CRC is very appreciative of the support of our members and other supporters. Working collaboratively with stakeholders is very important to us and we are keen to continue to grow our relationships with individuals and organisations within our community.

## Government

The Narembeen CRC receives funding via contracts from the Department of Primary Industries and Regional Development and the Department of Human Services. These contracts are our main source of income and allow us to provide a wide range of services to the community. This year the Narembeen CRC also received several wage subsidy's from Apprenticeship Support Australia in support of employing a trainee.

## Shire of Narembeen

The Narembeen CRC is grateful for the high level of support provided by the Shire of Narembeen. The Shire of Narembeen provides overarching management of the Centre through staff employment, premise provision and providing an overarching framework through which we can work towards community goals.

## Grant Funding Bodies

Narembeen CRC has been fortunate in securing grant funding from a number of organisations which assists in providing a great range of activities and support to the community.

Some of the key grant funding bodies are summarised below:

- Regional Arts WA
- Road Safety Commission
- Regional Men's Health
- West Cycle & Department of Transport
- North Metropolitan Health Service

- Greater Western Australia National Indigenous Australians Agency
- Collgar Community Fund
- Department of Communities
- FRRR
- State Library of WA
- Lotterywest

## Community Partners

- Go Narembeen Progress Association
- Narembeen District High School
- Narembeen Fencepost
- Narembeen Police
- Narembeen Fire Brigade
- Narembeen St John Ambulance
- Narembeen Recreation Centre
- Narembeen Autumn Club
- Narembeen Community Shed
- Narembeen Lions Club
- Narembeen P & C
- Holyoake
- Wheatbelt Business Network

## Special Thanks

The Narembeen CRC would like to thank everyone who volunteered their time to help the CRC during 2020/2021.

Without your support, the CRC would not be able to run events and we appreciate your efforts and are very grateful for your assistance. We hope you will join us for more fun events and activities in the future.

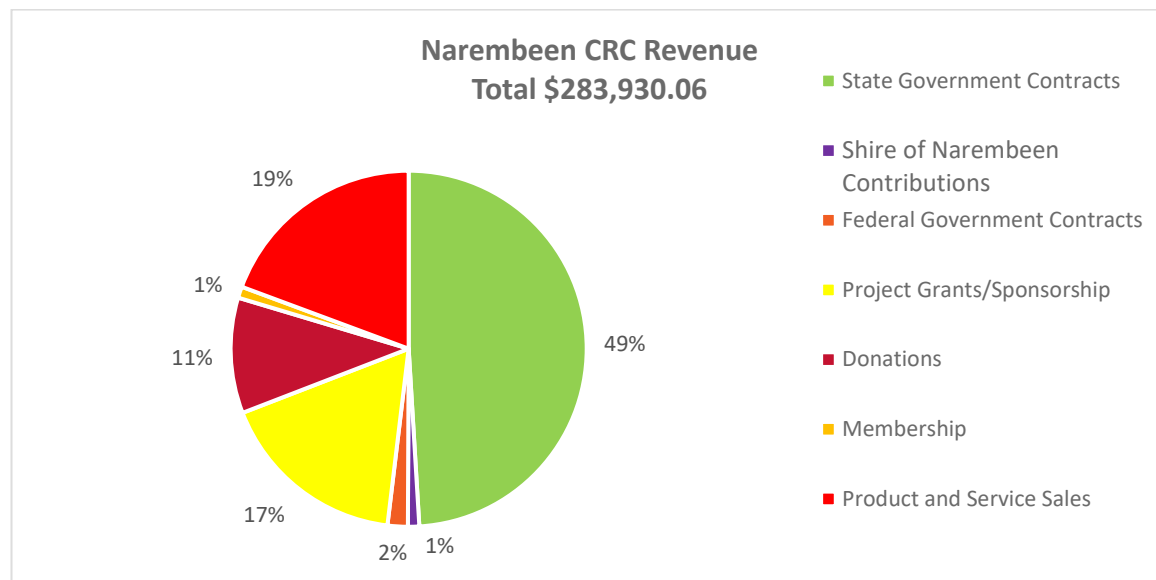
## Volunteers and advocates:

- Michael Lethlean
- Sarah Kuhne-Munroe
- Belinda Kuhne
- Craig Gmeiner
- Alice, Amy & Andrew Hardham
- Bianca Currie
- Lucy Currie
- Holly Cusack
- Sari Cusack
- Rhonda Cole
- Graham & Tash Hills
- Morgan Cowan
- Seb Cowan
- Danny Gray
- Adam Miolini
- Liam Hickey
- Jake Cole
- James King
- Prue & Brendon Maher
- Di & Dave Pollard
- Beccy & Paul Wanless
- Ash & Ben Hunter
- Ebony Miller
- Lucy Lines
- Joey Slade
- Hannah Bald
- Hannah Chitty
- Trista Federici
- Susy Padfield
- Scott Wildgoose
- Joy Butler
- Gary Skipsey
- Sheree Thomas
- Amber Kuhne-Munroe
- Sam Nation
- Brian Cusack
- Peter Lines
- Colin Ogilvie
- Arthur Cousins
- Tamara Clarkson

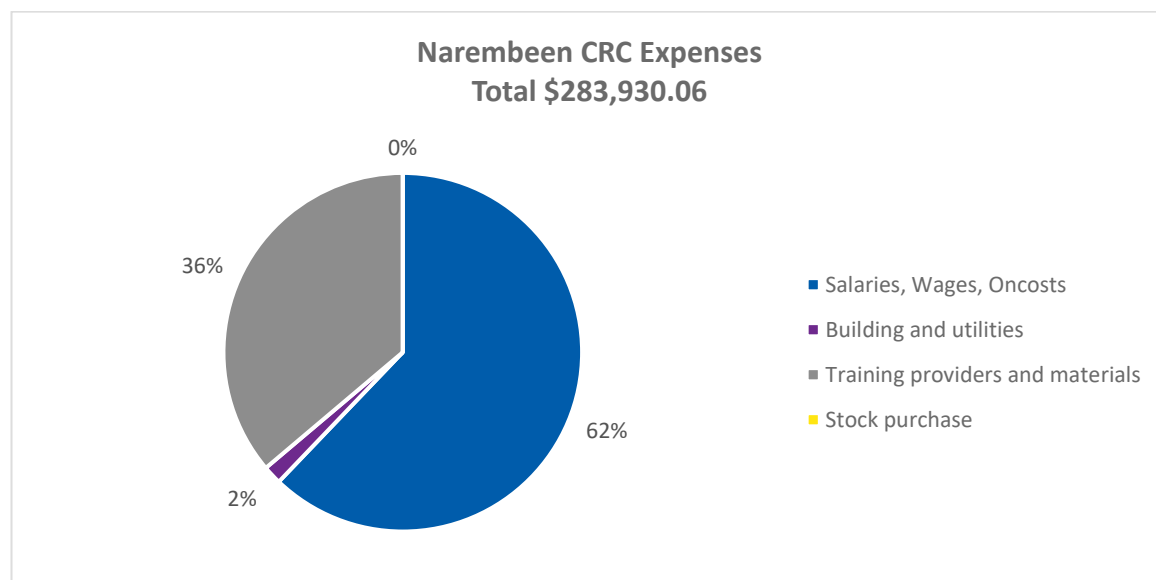
# Treasurer's Report

All financial management is with the Shire of Narembeen.

The Narembeen CRC's income for 2020/2021 was just over \$283,000 and the major funding source was State Government Funding received from DPIRD \$139,245.24. In 2020/2021 the Narembeen CRC received a significant amount of project grants and other contributions.



The Narembeen CRC's expenditure for 2020/2021 was just under \$284,000 and the major expense was wages and salaries \$176,469. No capital equipment purchase was made.





# Financial Statements



## Auditor General

### INDEPENDENT AUDITOR'S REPORT 2021 Shire of Narembeen

To the Councillors of the Shire of Narembeen

## Report on the audit of the annual financial report

### Opinion

I have audited the financial report of the Shire of Narembeen (Shire) which comprises:

- the Statement of Financial Position at 30 June 2021, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information
- the Statement by the Chief Executive Officer.

In my opinion the financial report of the Shire of Narembeen:

- is based on proper accounts and records
- fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2021 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities section below. I am independent of the Shire in accordance with the *Auditor General Act 2006* and the ethical requirements of the Accounting Professional & Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

## **Responsibilities of the Chief Executive Officer and Council for the financial report**

The Chief Executive Officer (CEO) of the Shire is responsible for the preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards. The CEO is also responsible for managing internal control (as required by the CEO) to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

## **Auditor's responsibility for the audit of the financial report**

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf).

## **Report on other legal and regulatory requirements**

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matter indicates a significant adverse trend in the financial position of the Shire:
  - a) The Operating Surplus Ratio as reported in Note 31 of the financial report is below the Department of Local Government, Sport and Cultural Industries' basic standard for the past two financial years and the current year is below last year.
- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the Asset Consumption Ratio and the Asset Renewal Funding Ratio included in the financial report were supported by verifiable information and reasonable assumptions.

### Other matter

The financial ratios for 2019 in Note 31 of the financial report were audited by another auditor when performing their audit of the Shire for the year ended 30 June 2019. The auditor expressed an unmodified opinion on the financial report for that year.

### Other information

The other information is the information in the entity's annual report for the year ended 30 June 2021, but not the financial report and my auditor's report. The CEO is responsible for the preparation and the Council for overseeing the other information.

My opinion does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

### Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Narembeen for the year ended 30 June 2021 included on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.



Grant Robinson  
Assistant Auditor General Financial Audit  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
15 December 2021



## Narembeen Community Resource Centre

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