**Shire of Narembeen Community Resource Centre**

**& Road Safety Commission**

**SOCK Week 2025  
Grant Program**

**Applications Open Monday, 17 March 2025  
Applications Close Friday, 18 April 2025**

*The Shire of Narembeen Community Resource Centre invites other Community Resource Centres, Local Government Authorities and Town Teams to run* ***SOCK (Save Our Country Kids) Week 2025*** *in their communities.*

**GUIDELINES**

**SOCK Week**

* SOCK is a road safety initiative created by the Shire of Narembeen CRC.
* SOCK Week is a week-long campaign of education on road safety and the impact poor. decision making can have within a small community.
* SOCK Week is held annually in the last week of June and facilitates several activities and events that are designed to be informative as well as engaging.
* Activities held during the week-long event promote road safety messages regarding drink driving, speeding, distractions and fatigue and is aimed at a broad cross-section of the community.
* The initiative aims to raise awareness, inform, and educate road users as well as promote safe, legal and responsible road use.

**What do I need to do?**

* Ensure you have completed all sections of the application form and read the application guidelines.
* Explain how your event will meet the criteria outlined on the application form.
* Provide the names and contact details of a person who can be contacted to provide additional information.
* Submit with your application a budget for your event with a breakdown of costs. (ensure that you clearly explain how you intend to spend the grant)
* Liaise with the Narembeen CRC for advice on completing your application.

**What happens if I am successful in my application?**

* Your project must:
  + be held during the week of Monday, 23 June to Sunday, 29 June 2025.
  + use the SOCK and Road Safety Commission logo on **all** promotional material (video, print, social media); a logo package will be provided to successful applicants.
  + acknowledge the Shire of Narembeen CRC & the RSC in all media releases and interviews.
  + seek prior approval from the Shire of Narembeen CRC prior to distribution of video content.
  + run a ‘Fluro Friday’ on the Friday of SOCK Week 2025
  + use hashtags (**#SaveOurCountryKids** and **#SOCKWeek2025)** when promoting your event and road safety messages on social media platforms.
* It is encouraged that Road Safety banners are displayed at SOCK Week events with a relevant road safety message. (banner/images can be supplied by Road Safety Commission – contact provided by Shire of Narembeen CRC)
* Invoices for grant funding by successful applicants must be issued to the Shire of Narembeen no later than 23 May 2025.
* After SOCK Week 2025 has completed you will be required to prepare a short grant acquittal to report your use of funds to the Shire of Narembeen CRC, showing that grant monies were used in accordance with the conditions of the grant.
* Photo evidence of SOCK week events must be provided.

**Grant Application Timeline**

Applications Open: 17 March 2025  
Applications Close: 18 April 2025  
Applicants Notified: 25 April 2025

Invoice Due by: 23 May 2025   
SOCK Week:  23 June – 29 June 2025  
Acquittal Due: 31 July 2025

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| **APPLICANT INFORMATION** | | | | | |
| **Name of Project/Event:** | **SOCK Week 2025** | | | | |
| **Project/Event Date:** | **Monday, 23 June – Sunday, 29 June 2025** | | | | |
| **Name of Applicant:** |  | | | | |
| **Name of contact:** |  | | | | |
| **Contact Number:** |  | | | | |
| **Email:** |  | | | | |
| **ABN:** |  | | | | |
| **Is your organisation registered for GST?** |  | | | | |
| **Address:** |  | | | | |
| **Town:** |  | **State:** |  | **Postcode:** |  |
| **Requested Funding Amount *(up to $1250 available):*** | **$** | | | | |

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| **PROJECT INFORMATION** | |
| **Please provide a detailed description of your overall project, including how it will promote road safety in your community/region.** | |
| **Road Safety Messages**  **What Road Safety messages do you aim to promote throughout SOCK Week 2024?**  ***Example: Speeding, Distractions, Fatigue, Drink Driving, Seatbelts*** |  |
| **Project Reach**  **What is the expected number of people this project will reach?** |  |
| **Budget**  **What will the funding amount requested go towards specifically?**  ***Example:***   * ***Advertising – Local newspaper $150*** * ***Fluro Vests – Fluro Friday $500*** * ***Catering – Information Session $150*** * ***Candles – Memorial $50***   **Please attach a budget outlining additional funding sources and in-kind contribution to this application form.** |  |
| **Partnerships**  **List the names of community organisations, government and non-government agencies, etc.**  **involved in your project:**  ***Example:***   * ***Shire of XXX*** * ***District High School*** * ***Police*** * ***Volunteer Emergency Services*** |  |
| **Project Deliverables**  **Provide dot points of the specific project deliverables.**  ***Example:***   * ***10x social media posts*** * ***2x education sessions*** * ***1x community event*** * ***2x activities with local school*** * ***Fluoro Friday*** * ***1x info session with guest speaker*** |  |

**DECLARATION AND ACCEPTANCE**

All the information provided in the application is true and correct and permission is given for an employee from the Shire of Narembeen CRC to contact the listed contact person or organisation in the processing of this application.

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| **SIGNATURES** |
| I represent and warrant that the information above is complete and accurate. |
| **Name of Applicant:** |
| **Signature of Applicant:** |
| **Date:** |

**Please send your completed application to crcmanager@narembeen.wa.gov.au**