



Unconfirmed Minutes for the Audit Committee Meeting

16 March 2021

COUNCIL CALENDAR		
Date	Time	Meeting
16 March 2021	3.30pm	Audit Committee Meeting

MEETING GUESTS

Nil



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MINUTES

**Shire of Narembeen
Audit Committee Meeting
Tuesday 16 March 2021, commencing at 3.30pm**

1.0 Opening & Welcome

Cr R Cole welcomed everyone to the meeting and declared the meeting open at 3.32pm.

2.0 Attendance & Apologies

Councillors

Cr Rhonda Cole	Shire President, Presiding Person
Cr Kellie Mortimore	Deputy Shire President
Cr Peter Lines	Member
Cr Regina DeLuis	Member
Cr Amy Hardham	Member
Cr Scott Stirrat	Member
Cr Alan Wright	Member
Cr Warren Milner	Member

Staff

David Blurton	Acting Chief Executive Officer
Tamara Clarkson	Executive Manager Corporate Services
Sheree Thomas	Community & Economic Development Officer (minute taker)

Public

Nil

Apologies

Nil

3.0 Declarations of Interest

Nil

4.0 Public Question Time & Deputations (15 min)

Nil

5.0 Minutes of Previous Meetings

5.1 Confirmation of Minutes of Audit Committee Meeting – 16 December 2020 (see attachment binder)

5.1.1 Confirmation of Minutes

Confirmation of Minutes from the Shire of Narembeen Audit Committee Meeting held on Wednesday 16 December 2020.

RECOMMENDATION:

That the minutes of the Shire of Narembeen Audit Committee Meeting held on Wednesday 16 December 2020 be confirmed as a true and accurate record of the proceedings.

COUNCIL RESOLUTION

MIN 7183/21 **MOTION** - Moved Cr. K Mortimore Seconded Cr. A Wright

That the minutes of the Shire of Narembeen Audit Committee Meeting held on Wednesday 16 December 2020 be confirmed as a true and accurate record of the proceedings.

CARRIED 8/0

6.0 REPORTS

AGENDA ITEM: 6.1 - Compliance Audit Return 2020

Subject:	Compliance Audit Return 2020
Applicant:	N/A
File Ref:	ADM129
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Tamara Clarkson, EMCS
Date:	5 March 2021
Attachments:	Compliance Audit Return 2020 (see attachment binder)

SUMMARY

Council to endorse the Compliance Audit Return for the period 1 January 2020 to 31 December 2020.

BACKGROUND

Each year all local governments across the State are required by legislation to undertake a compliance audit for the period 1 January to 31 December. This audit is performed against the requirements of the Compliance Audit Return prepared by the Department of Local Government covering the following business areas considered to be 'high risk':

- Commercial Enterprises by Local Government
- Delegation of Power / Duty
- Disclosure of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Tendering for Providing Goods and Services

A completed Compliance Audit Return for the year ended 31 December 2020 must be submitted to the Department of Local Government, Sport and Cultural Industries by the 31 March 2021.

COMMENT

The audit committee is required to review the completed Compliance Audit Return and report their recommendations to the Council, prior to the Compliance Audit Return's adoption by Council and submission to the Department by 31 March 2021.

No areas of non-compliance were identified.

CONSULTATION

Community and Economic Development Officer
Acting Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Nil

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council:-

1. Approve the 2020 Compliance Audit Return for signing by the Shire President and Acting Chief Executive Officer.
2. Endorse the Compliance Audit Return for submission to the Department of Local Government, Sport and Cultural Industries.

AUDIT COMMITTEE RECOMMENDATION

MIN 7184/21

MOTION - Moved Cr. A Wright

Seconded Cr. W Milner

That Council:-

1. *Approve the 2020 Compliance Audit Return for signing by the Shire President and Acting Chief Executive Officer.*
2. *Endorse the Compliance Audit Return for submission to the Department of Local Government, Sport and Cultural Industries.*

CARRIED 8/0

7.0 Other Business

Nil

8.0 Next Meeting

To be advised

9.0 Closure

There being no further business the Chair declared the meeting closed at 3.36pm.

10.0 Certification of Meeting Minutes

I, Cr Rhonda Cole, Shire President certify that the Minutes of the Audit Committee Meeting held on Wednesday 16 March 2021 are confirmed as a true and correct record of the meeting.

Cr Rhonda Cole
PRESIDING PERSON

Date