SHIRE OF NAREMBEEN

Agenda for the 643rd Ordinary Council Meeting | **15th August 2018**

Our Mission: A rural community working together to create a great place to live, attain a safe, healthy and creative environment, which achieves sustainable and innovative development and economic opportunities.

Our Values: Respect, Inclusiveness, Fairness & Equity, Communication

COUNCIL CALENDAR		
Date	**Time**	**Meeting**
15th August 2018	2.30pm	Ordinary Meeting of Council
19th September 2018	2.30pm	Ordinary Meeting of Council
17th October 2018	2.30pm	Ordinary Meeting of Council

AUGUST MEETING PROGRAMME	
2.00pm	Ross Marshall BGC & Afternoon Tea
2.30pm	Ordinary Meeting of Council

MEETING GUESTS

Ross Marshall – BGC Construction

Murray Dixon & Andy Hardham – Narembeen Bushfire Brigade

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NOTICE OF MEETING

To the President & Councillors,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the 643rd Ordinary Meeting of Council has been convened for:

Date: 15th August 2018

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 2.30pm

Chris Jackson
Chief Executive Officer
Date: **9th August 2018**

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

DECLARATION OF INTEREST FORM

TO: CHIEF EXECUTIVE OFFICER
AS REQUIRED BY SECTION 5.65 OF THE LOCAL GOVERNMENT ACT 1995,

I_____ HEREBY DISCLOSE MY INTEREST IN THE FOLLOWING MATTERS OF THE AGENDA PAPERS FOR THE COUNCIL COMMITTEE MEETING DATED _____

FINANCIAL INTEREST

AGENDA ITEM No.	SUBJECT	NATURE OF INTEREST	MINUTE No.

CLOSELY ASSOCIATED PERSON AND IMPARTIALITY INTEREST

AGENDA ITEM No.	SUBJECT	NATURE OF INTEREST	MINUTE No.

PROXIMITY INTEREST

AGENDA ITEM No.	SUBJECT	NATURE OF INTEREST	MINUTE No.

SIGNATURE: _____ DATE: _____

NOTES:

1. *For the purposes of the financial interest provisions you will be treated as having a financial interest in a matter if either you, or a person with whom you are closely associated, have a direct or indirect financial interest or a proximity interest in the matter.* ***NB: It is important to note that under the Act you are deemed to have a financial interest in a matter if a person with whom your are closely associated has a financial interest or a proximity interest. It is not necessary that there be a financial effect on you.***
2. *This notice must be given to the Chief Executive Officer prior to the meeting.*
3. *It is the responsibility of the individual Councillor or Committee Member to disclose a financial interest. If in doubt, seek appropriate advice.*
4. *A person who has disclosed an interest must not preside at the part of the meeting relating to the matter, or participate in, be present during any discussion or decision-making procedure relating to the matter unless allowed to do so under Section 5.68 or 5.69 of the Local Government Act 1995.*

OFFICE USE ONLY:

1. **PARTICULARS OF DECLARATION GIVEN TO MEETING**
2. **PARTICULARS RECORDED IN MINUTES**
3. **PARTICULARS RECORDED IN REGISTER**

CHIEF EXECUTIVE OFFICER: _____ DATED:_____

AGENDA

Shire of Narembeen Ordinary Council Meeting
Wednesday 15th August 2018, commencing at 2.30pm

1.0 Opening & Welcome

2.0 Attendance & Apologies

Attendance

Councillors

Staff

Apologies

Approved leave of absence

3.0 Declarations of Interest

4.0 Announcements

4.1 Application for leave of absence

5.0 Public Question Time & Deputations (15 min)

Nil

6.0 Minutes of Previous Meetings

6.1 Confirmation of Minutes of Ordinary Meeting of Council

6.1.1 Confirmation of Minutes

Confirmation of Minutes from the Shire of Narembeen Ordinary Meeting held on Wednesday 18th July 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Shire of Narembeen held Wednesday 18th July 2018 be confirmed as a true and accurate record of the proceedings.

COUNCIL RESOLUTION

MIN **MOTION -** Moved Cr. 2nd Cr.

That the minutes of the meeting of the Shire of Narembeen held Wednesday 18th July 2018 be confirmed as a true and accurate record of the proceedings.

CARRIED /

6.1.2 Business Arising

Business Arising from the Minutes of the Shire of Narembeen Ordinary Meeting held Wednesday 18th July 2018.

7.0 Status Report

RECOMMENDATION:

That the Status Report for August 2018 be received.

COUNCIL RESOLUTION

MIN **MOTION -** Moved Cr. 2nd Cr.

That the Status Report for August 2018 be received.

CARRIED /

SHIRE OF NAREMBEEN - STATUS REPORT
For August 2018 Council Meeting

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
6134/16	17-Feb-16	ADM535	Kondinin and Cramphorne Roads land acquisitions	Road Widening's/Land Resumption: 1. That Council make an offer of $1,250 per hectare in exchange for the resumption of land into the Kondinin Narembeen Road and the Cramphorne Road reserves from the above property owners, as well as the rerouting of the Merredin Road land resumption. 2. That staff continue the process of amalgamation of land from these property owners in to the road reserve with the West Australian Planning Commission with the completion of the required Form 1A Application for Approval of Freehold or Survey Strata Subdivision.	Cramphorne Rd - complete. Kondinin Rd - Deposited Plans issued, referred to Stephanie Laurie Settlements	Ongoing	CEO
6275/16	21-Sep-16	ADM541	Repeal By Laws and Review of Local Law	That Council commence the 8 year Local Law Review process in accordance with Section 3.16 of the Local Government Act 1995 and authorise the Chief Executive Officer to give public notice as required.	Revised Local Laws to be prepared. Cemetery Laws to be considered first.	Ongoing	CEO
6339/16	21-Dec-16	ADM461	Directional Signage - Cnr Longhurst St & Latham Road	That Council approve the concept for new signage and request the staff investigate the location options before proceeding. Reason for Change: Council want to ensure the signs are placed in the best possible location which may not be all at the intersection of Latham Road and Longhurst Street.	Blackspot Application submitted for 2019/2020 round of funding.	Ongoing	CEO/CED
6356/17	15-Feb-17	ADM591	Grain Discovery Centre & Roadhouse Lease	Item to lay on the table until March Meeting. REASON FOR CHANGE: The draft lease agreement had a number of changes required on it.	Review need for lease.	Ongoing	CEO
6387/17	15-Mar-17	ADM8	Secondary Freight Route Project	That Council:- 1. Supports up to Phase 5 of the Secondary Freight Route Project ("Project") with Regional Development Australia (Wheatbelt) seeking funding through the Federal Governments 'Building Better Regions Fund'. 2. Support the required co-contributions for the Project to originate from MRWA allocations to the Wheatbelt South and Wheatbelt North Regional Road Groups or any other funding source. 3. Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Narembeen's 17/18 Budget for up to $20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).	Item to August meeting	Superseded	CEO
6404/17	19-Apr-17	ADM058	Estate of W Jones	That Council; 1. Proceed with legal advice to issue a notice pursuant to section 26 of the Uncollected Goods Act to Paul Jones directing that he remove the goods and aircraft left by the deceased Walter Jones at the hangar at the Narembeen Airstrip within one month of the date of the notice or that we will seek an order in the Magistrates Court to sell or dispose of the goods and aircraft 2. Request that Repacholi Aviation be requested to remove all items from the aircraft hangar at the Narembeen Airstrip and or discuss entering into formal negotiations for lease of the hangar. 3. Not proceed with any further action on clean-up of Lot 2 Latham Road, Narembeen. 4. Lodge caveats on 5 Doreen Street Narembeen and Lot 2 Latham Road Narembeen for unpaid rates and request that staff commence the process of recovery in accordance with section 6.64 of the Local Government Act.	Seed Cleaners has been listed for sale.	Ongoing	CEO
6441/17	21-Jun-17		Narembeen Recreation Centre	Staff engage a qualified consultant to examine the use of the gas in the Narembeen Recreation Centre and provide a full report back to Council.	Report to be presented to Council at the August 2018 meeting.	Ongoing	CEO

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
6459/17	19-Jul-17	ADM467	Lease of Crown Land – Avon Location 21952, Reserve 18080 Narembeen Airfield	That Council instruct the CEO to investigate a new lease that deals with issues such as rent, area of space used and utility charges, as well as other matters that may arise.	Waiting on Survey Map.	Ongoing	CEO
6461/17	19-Jul-17	ADM616	Water Corporation Waterwise Council Program	That Council enters into a Memorandum of Understanding with the Water Corporation and the Department of Water to become a Waterwise Council.	Signed MOU received. Staff to formulate Shire of Narembeen Waterwise Action Plan.	Ongoing	CEO
6471/17	19-Jul-17	NA	Future Project - Combined Turf Field	Council create a working group and instruct staff to commence a feasibility study on a combined tennis, hockey synthetic surface. Cr. Thomas, Cr. Cole, Cr. Padfield and Cr. DeLuis plus members of the clubs be part of the Working Committee.	First meeting held. Quote received from Sports Surfaces and Tiger Turf. C Robinson has been contracted to undertake a Feasibility Study - currently in the writing and consultation stage.	Ongoing	CEO
6566/17	20-Dec-17	ADM557	Narembeen Lesser Hall Precinct Project – Stage 2	That Council:- 1. Approves the Interpretation Plan Fee Proposal provided by Stephen Carrick Architects and Zebra Creative as presented. 2. Approves the increase of the budget allowance of $100,000 to $119,140.	Final plans and costings received from Architect. Lotterywest grant submitted.	Ongoing	CEO
6603/18	21-Mar-18		Re-development of Churchill St Precinct (Apex Shed Area)	That Council approve the budget amendment of $29,000 for the re-development of the Churchill Street Precinct (Apex Shed Area)	Screening installed, furniture to be ordered.	Ongoing	CEO/BS
6622/18	18-Apr-18		Shire of Narembeen Re-Branding	That Council agree to commence the process of re-branding through Market Creations and include $5,000 in the 17/18 budget with a view to the remaining funds required to complete the re-branding process to be included in the 2018/19 budget.	Logo concepts presented to Council 20/7/18. Market Creations to refine concepts.	Ongoing	CEO/CEDO
6624/18	18-Apr-18	ADM172 ADM173 ADM175	Corporate Business Plan & Strategic Resource Plan	That Council:- 1. Receive the draft Shire of Narembeen Corporate Business Plan 2018-2021; 2. Receive the draft Shire of Narembeen Strategic Resource Plan 2018-2033.	Strategic Resource Plan adopted. Corporate Business Plan being finalised.	Ongoing	CEO/EMCS
6639/18	16-May-18	ADM634	Emu Hill Cemetery	That Council endorse the draft Concept Development Plan for the Emu Hill Cemetery, 26908 Emu Hill East Road for the purpose of community consultation, seeking public comment for a period of 28 days.	CEDO preparing a Cemetery guide prior to advertising for public consultation.	Ongoing	CEO/CEDO

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
6656/18	20-Jun-18	ADM500	Narembeen Townsite Project	That Council:- 1. Accept the update on the development of the Narembeen Townsite Project. 2. Acknowledge the continued support and assistance of Main Roads, Civic Legal, LGIS, WALGA and Arc Infrastructure with this important social and economic development for Narembeen and look forward to successfully completing the project during 2018/2019. 3. Consider a formal opening of this new road infrastructure when completed.	Works to commence August 2018	Ongoing	CEO
6657/18	20-Jun-18	ADM583	Wadderin Reserve 20022	1. Acknowledge receipt of the Western Environmental Preliminary Remediation and Validation Plan for Wadderin Dam (Reserve 20022) Cusack Drive, Wadderin. 2. Refer the plan to LGIS to confirm that the plan provides sufficient protection for the Shire of Narembeen when taking control of Reserve 20022 REASON FOR CHANGE Council requested staff seek further advice in relation to the Remediation & Valuation Plan, the possibility of the dam going dry and protection against future liability for the Shire of Narembeen.	Plan referred to LGIS.	Ongoing	CEO
6668/18	18-Jul-18			That the Council Chambers wooden dividing doors be advertised for the public for sale, failing this they are to be disposed of.	Advertised 24/7/18 in Fencepost and on Facebook.	Ongoing	CEO
6672/18	18-Jul-18	P1282	Planning Application for outbuilding - Lot 23 (No 32) Hilton Way, Narembeen	That Council:- 1. Determine that the proposed outbuilding on Lot 23 (No 32) Hilton Way, Narembeen meets Design Principle 5.4.3 P3 of the Residential Design Codes which allows "Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties". 2. Approve the planning application for an outbuilding on Lot 23 (No 32) Hilton Way, Narembeen subject to the following conditions and footnotes: (i) The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer. (ii) All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer. (iii) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect. (a) Please note that the Shires Building Surveyor has advised that the site plan needs to be amended and should detail the distance between the residence and the shed, in accordance to the requirements of the BCA. Based upon current information this distance must not be less than 1.8 metres (reference BCA 3.7.1.5(d)). This planning approval allows for lodgement of revised plans to be approved separately by the Chief Executive Officer. (b) The subject lot is within a designated bushfire prone area as declared by the Commissioner of fire and Emergency Services. Bushfire mapping can be viewed on the website –www.dfes.wa.gov.au 3. Note the requirements of 'State Planning Policy 3.7 : Planning in Bushfire Prone Areas' and exempt the proposed development from a Bushfire Attack Level assessment consistent with the Western Australian Planning Bulleton 111/2016 which allows an exemption for ancillary outbuildings where there is no increase in bushfire risk.	Letter written to H Cowan	Complete	CEO

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
6673/18	18-Jul-18	ADM185	Proposed Subdivision - Lot 101 Hogstrome Road, Narembeen	That Council:- 1. Recommend that the Western Australian Planning Commission refuse the application (No 156898) to subdivide Lot 101 Hogstrome Road, Narembeen for the following reasons: (a) The proposal does not comply with the Shire of Narembeen Town Planning Scheme No 2 or the WAPC Development Control Policy 3.4 which both have a general presumption against subdivision in the Farming zone, except under specific circumstances. The application does not meet any of the specific circumstances outlined in the Scheme or WAPC Policy. (b) The subdivision would create two lots which both have potential to be developed with single houses. The applicants Bushfire Attack Level assessment concludes the land is within BAL –FZ (Flame Zone). The application does not comply with Clause 6.7.2 of 'State Planning Policy 3.7 : Planning in Bushfire Prone Areas'.	Letter written to WAPC	Complete	
6674/18	18-Jul-18	ADM131	Mt Walker Sports Club Tennis Court Resurfacing	That Council:- 1. Support the application from the Mt Walker Tennis Club for the resurfacing of the four existing tennis courts located at 3293 Mt Walker Road, Narembeen; 2. Approve an application in the name of the Shire of Narembeen to the Department of Local Government, Sport and Cultural Industries (DLGSCI) Community Sport Recreation Facilties Fund (CSRFF) Small Grants Program. The application is to be prepared by the Mt Walker Tennis Club with assistance from the Shire of Narembeen, if required. The grant application is to be submitted by 31st August 2018; 3. Agree to provide a financial contribution from the Infrastructure Reserve Fund of up to 1/3 of the project or up to an amount of $30,000; and 4. Offer a self-supporting loan to the Mt Walker Tennis Club should there be any shortfall for this project.	Meeting held with Jen Collins, DSR 31/7/18 to discuss project. Grant application progressing.	Ongoing	CEO

8.0 REPORTS

8.1 Manager Environment Health/Building

AGENDA ITEM: 8.1.1 – The 'Making' of the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018

Subject:	Animals, Environment and Nuisance Amendment Local Law 2018
Applicant:	Shire of Narembeen
File Ref:	ADM044
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Will Pearce, Environmental Health Officer
Date:	24th July 2018
Attachments:	Att 1 - Draft Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018

SUMMARY

Council is requested to amend and 'make' the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 that had been previously 'made' by Council on 16 May 2018.

BACKGROUND

At the Shire of Narembeen Ordinary Council Meeting held 16 May 2018 it was resolved (*RESOLUTION 6633/18*):

'That Council resolves to:-

1. *Endorse for inclusion into the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 the suggested changes submitted by the Department of Local Government, Sport and Cultural Industries' and itemised in the 'Comment' section of this report;*

2. *Make' the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 as presented in ATTACHMENT 1;*

3. *Authorise the affixing of the Shire of Narembeen Seal in the presence of the Shire President and the Chief Executive Officer who are also authorised by Council to sign the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018; and*

4. *Authorise the Chief Executive Officer to carry out the process of Gazettal of the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 and to complete the administrative functions required for presentation of the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 to the Joint Standing Committee on Delegated Legislation of the Western Australian Parliament.'*

This amendment is the result of correspondence dated 9 August 2017 from the Chair of the Joint Standing Committee on Delegated Legislation advising that the *Shire of Narembeen Animals, Environment and Nuisance Local Law 2016* contained several errors requiring the Shire to make an 'Amendment' local law to rectify the identified issues.
The Local Law was signed and sealed and then forwarded to the Chief Health Officer (CHO) for his signature following the 16 May 2018 meeting. The Department of Health (DOH) wrote to the shire on 20 July 2018 requesting amendments to the Local Law. DOH had previously confirmed in writing on 9 April 2018 that the Local Law was satisfactory

COMMENT

The DOH has concerns with Clause 5 of the Local Law relating to the proposed definition of 'EHO':

***"EHO** means –*
(a) an Environmental Health Officer appointed by the local government under the Public Health Act 2016 and includes any acting or Assistant Environmental Health Officer to perform all or any of the functions conferred on an Environmental Health Officer under this local law; and

(b) a person designated by the local government as an authorised officer under section 24 of the Public Health Act 2016;"

This definition does not comply with a CHO guideline dated 17 January 2017 relating to the appointment of officers under the *Public Health Act 2016*. DOH requires clause (a) to be deleted so that the definition reads:

'***EHO*** means a person designated by the local government as an authorised officer under section 24 of the *Public Health Act 2016*;'

The Local Law has been amended to address the DOH concerns and is shown in **ATTACHMENT 1.** It is considered that this change is only minor in nature and will not require advertising.

Council is requested to consider 'making' the Local Law and to authorise the signatures of the Shire President and Chief Executive Officer in the presence of affixing the Shire of Narembeen Seal onto the Local Law.

Following this step, one original and two copies will be sent to the Chief Health Officer for consent. Upon consent, arrangement will be made for the Local Law to be gazetted by the State Law Publisher.

The Local Law will then be presented to the Minister for Local Government and Chief Health Officer for their records. Local public notice, that will include title and summary of purpose and effect of the Local Law, will also be arranged.

The Joint Standing Committee on Delegated Legislation of the WA Parliament will be provided with an 'Explanatory Memorandum' and copies of the Local Law within 10 days of gazettal.

STATUTORY ENVIRONMENT

Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995; and
Shire of Narembeen Animals, Environment and Nuisance Local Law 2016.

FINANCIAL IMPLICATIONS

Placing the new law in the *Government Gazette* will cost approximately $600.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

STRATEGIC PLAN REFERENCE

Shire of Narembeen – Strategic Community Plan 2017 – 2027:

'Clause 9: Provide good strategic decision making, governance, leadership and professional management. Sub clause 9.3: Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.'

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council resolves to:

1. Revoke Resolution 6633/18 of the Ordinary Meeting of Council held on 16 May 2018;

2. Endorse for inclusion into the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 the suggested changes submitted by the Department of Local Government, Sport and Cultural Industries' and itemised in the '*Comment*' section of this report;

3. 'Make' the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 as presented in ATTACHMENT 1;

4. Authorise the affixing of the Shire of Narembeen Seal in the presence of the Shire President and the Chief Executive Officer who are also authorised by Council to sign the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018; and

5. Authorise the Chief Executive Officer to carry out the process of Gazettal of the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 and to complete the administrative functions required for presentation of the Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018 to the Joint Standing Committee on Delegated Legislation of the Western Australian Parliament.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /
ABSOLUTE MAJORITY REQUIRED

SHIRE OF NAREMBEEN

ANIMALS, ENVIRONMENT AND NUISANCE AMENDMENT LOCAL LAW 2018

HEALTH (MISCELLANEOUS PROVISIONS) ACT 1911
LOCAL GOVERNMENT ACT 1995

SHIRE OF NAREMBEEN

ANIMALS, ENVIRONMENT AND NUISANCE AMENDMENT LOCAL LAW 2018

Under the powers conferred by section 342 of the *Health (Miscellaneous Provisions) Act 1911* and Subdivisions 1 and 2 of Division 2 of Part 3 of the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Narembeen resolved on 15th day of August in the year 2018 to make the following local law.

1 Citation

This local law may be cited as the *Shire of Narembeen Animals, Environment and Nuisance Amendment Local Law 2018*.

2. Commencement

This local law comes into operation on the date of its publication in the *Government Gazette.*

3. Principal local law

This local law amends the *Shire of Narembeen Animals, Environment and Nuisance Local Law 2016* as published in the *Government Gazette* on 25 January 2017.

4. Title amended

The title is amended as follows:

(a) in the title of the local law, after "**HEALTH**" insert **"(MISCELLANEOUS PROVISIONS)**"; and

(b) in the enacting clause, after "Health" insert "(*Miscellaneous Provisions)*".

5. Clause 1.4 amended

Clause 1.4(1) is amended as follows:

(a) insert the following definition in alphabetical order:

Association has the meaning given to it in the *Associations Incorporation Act 2015*;

qualified person is a person who holds either the Item 1 License or an Item 4 License as prescribed in "Table 131 – Licensees and entitlements" of the *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (Cth)";

(b) in the definition for ***affiliated person*** delete "club" and insert "association";
(c) in the definition for ***authorised person*** after "this local law" insert ", and an EHO";
(d) delete the definition for ***EHO*** and replace with the following:

"***EHO*** means a person designated by the local government as an authorised officer under section 24 of the *Public Health Act 2016*"; and

(e) in the definition for "***premises***" after "*Health*" insert "(*Miscellaneous Provisions*)".

6. Clause 2.12 amended

(1) In clause 2.12(3)(b)(ii):
(a) delete "but" after "thoroughfare" and replace with "where"; and
(b) after "the" and before "vegetation", insert "provision of".

(2) In clause 2.12(5), delete "(3)" after "in clause" and replace with "(4)".

7. Clause 2.15 amended

Clause 2.15(1)(b) is amended as follows:

(a) delete clause reference "(iii)" and replace with "(c)";
(b) delete clause reference "(iv)" and replace with "(d)"; and
(c) align paragraph "(c)" and "(d)" with paragraphs "(a)" and "(b)".

8. Clause 2.26 amended

In clause 2.26(2) after "*Health*" insert "*(Miscellaneous Provisions)*".

9. Clause 2.28 amended

In clause 2.28(1) after "*Health*" insert "*(Miscellaneous Provisions)*".

10. Clause 3.5 amended

In clause 3.5(a) delete "Department of Environment Regulation" and replace with "Department of Water and Environmental Regulation".

11. Clause 3.9 amended

Delete clause 3.9 and replace with-

3.9 Disposing of disused refrigerators or similar containers
A person shall not place, leave or dispose of a disused refrigerator, ice chest, ice box, trunk, chest or other similar article having a compartment which has a capacity of 0.04 cubic metres or more on any land without first arranging for the removal of any refrigerants by a qualified person, and —
(a) removing every door and lid and every lock, catch and hinge attached to a door or lid; or
(b) rendering every door and lid incapable of being fastened.

12. Clause 4.12 amended

Clause 4.12 is amended as follows:

(a) delete 4.12(1); and
(b) in clause 4.12(2) delete clause reference "(2)" and realign that clause text under the clause 4.12 title.

13. Schedule 1 - Prescribed offences

Schedule 1 is amended as follows:

(a) in Item No 42, after "removing the" delete "refrigerant" and after "being fastened" insert "or without removing refrigerant";
(b) delete Item No 52;
(c) in Item No 53, delete "(2)" after clause "4.12" in the clause column;
(d) delete Item reference No "53" and replace with Item No "52";
(e) delete Item reference No "54" and replace with Item No "53";
(f) delete Item reference No "55" and replace with Item No "54"; and
(g) delete Item reference No "56" and replace with Item No "55".

This local law was made by the Shire of Narembeen at an Ordinary Meeting of Council held on 15th day of August in the year 2018.

The Common Seal of the Shire of Narembeen was affixed by authority of a resolution of the Council in the presence of -

_____
CR. RHONDA COLE Shire President.

Shire Seal

_____
Mr CHRISTOPHER JACKSON Chief Executive Officer.

Consented to
_____
Chief Health Officer.

dated this __ day of _____ 2018.

8.2 Works Manager's Report

AGENDA ITEM: 8.2.1 - Work's Manager's Report - August 2018

Subject:	Works Manager's Report – August 2018
Applicant:	Arthur Cousins
File Ref:	NA
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Arthur Cousins
Date:	8th August 2018
Attachments:	Nil

SUMMARY

Council is to consider this report from the Works Manager for August 2018.

BACKGROUND

Each month the Works Manager will present to Council the activities and issues at hand and provide progress on matters undertaken for Council's information.

COMMENT

The following is an overview of the Works Manager's activities for the past month:-

Latham Road/CBH Entry
Asphalt entry completed by roads 2000.

Winter Regrading
Winter grading is at the 75% completed stage.

Gravel Carting
Metcalf Road - 25 loads
Williamson Road - 15 loads
Hogstrome Road - 1 load

Grain Freight
Arc to commence the railway crossing on 15th August 2018.

Private Works
Delivery of materials including blue metal and sand.

Miscellaneous
During the month, the Works Manager was on leave for 3 weeks.

CONSULTATION

Nil

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per budget requirements or as reported above.

POLICY IMPLICATIONS

Work policies to be reviewed in line with current work practices as and when required.

STRATEGIC PLAN REFERENCE

Goal 1: Focus upon our local economic drivers to retain and grow existing businesses, employment and to attract new industry.

1.1 Performance and structure of roads are included in our annual road management plan, communicated to Council and the community.

1.2 We have a long term local gravel sourcing strategy.

1.3 We investigate group purchasing power on our plant equipment and road materials to benefit from financial discounts.

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisational model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That the Works Manager's Report for August 2018 be received and all actions endorsed.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

8.3 Building Supervisor

AGENDA ITEM: 8.3.1 - Building Supervisor's Report – August 2018

Subject:	Building Supervisor's Report – August 2018
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Council):	Nil
Author:	Klint Stone, Building Supervisor
Date:	9th August 2018
Attachments:	Nil

SUMMARY

Council is to consider this report from the Building Supervisor for August 2018.

BACKGROUND

Each month the Building Supervisor will present to Council the activities and issues at hand and provide progress on matters undertaken for Council's information.

COMMENT

The following is an overview of the Building Supervisor's activities for the past month:-

Narembeen Community Precinct Project
Concrete works have been completed to a high standard and the remaining building permits have been received, we can now move forward with demolition and construction.

Shire Commercial and Residential
Town lighting maintenance and minor painting works are underway.

Shire Depot
The Shire depot hardstand concrete has been completed and an oil bund has been installed to retain oil spillages.

CONSULTATION

Executive Manager Corporate Services
Community & Economic Development Officer

STATUTORY IMPLICATIONS

Compliance with the Residential Tenancies Act and Commercial Tenancies Act.

FINANCIAL IMPLICATIONS

As per the 18/19 Budget.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisational model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That the Building Supervisor's Report for August 2018 be received and all actions endorsed.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

8.4 Chief Executive Officer

AGENDA ITEM: 8.4.1 - Chief Executive Officer's Report

Subject:	Chief Executive Officer's Report
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Chris Jackson
Date:	9th August 2018
Attachments:	Letter to DFES; 2018 WA Transport & Roads Forum Invitation; Rec Centre HWS; Shire of York Letter

SUMMARY

To provide Council with updates on various projects and other matters.

BACKGROUND

Monthly reports by the CEO are presented in the agenda template format to allow a clear set of information to be presented to Council and to assist in the decision making process.

COMMENT

Disaster Recovery Funding Arrangement
The Commonwealth has released the new Disaster Recovery Funding Arrangement, referred to as the DRFA. These new arrangements will commence on 1st November 2018.

Key points to note about the DRFA:-

- Guidelines and processes are being reviewed and updated in light of the new DRFA and will be referred to as the DRFA-WA.
- WANDRRA officers, previously part of the Office of Emergency Management, are now part of the Department of Fire and Emergency Services. They will continue to administer WANDRRA and the DRFA-WA.
- For all events that occur prior to 1 November 2018, the current WANDRRA guidelines and processes will apply.
- For all events that occur following 1 November 2018; the new DRFA-WA guidelines and processes will apply.
- For all event that occur following 1 November 2018, the new DRFA-WA guidelines and processes will apply.
- Until 30 June 2021, two systems may be running in parallel, depending on when events occur and the type of damage.

What to expect?

- A new set of guidelines, draft templates and checklists are being developed to help users work through the documents to support the DRFA-WA.
- A frequently asked questions document is being prepared.
- The DRWA-WA Team is developing recommendations to address current challenges associated with local government cash flow concerns and delays to the processing of WANDRRA claims. Further detail will be provided once these recommendations have been endorsed by key stakeholders.
- The DRFA-WA Team will continue to try and meet with all agencies and local governments impacted by the new DRFA-WA.

The Purple Bench Project
Council have been approached by the Narembeen Police to be involved in "The Purple Bench Project" which includes the installation of a purple bench in a public space to honour victims killed as a result of Domestic and Family Violence. The initiative is supported by other local governments and members of parliament.

Family and domestic violence involves people of all ages and backgrounds, and has a flow on effect to the wider family, to children and the local community. The bench would be placed in a place where it has presence so that the issue of family and domestic violence remains visible.

The costs associated with this project would include:-

1. Provision of a suitable bench (a second-hand bench has been identified)
2. Purple paint
3. Plaque - wording to say: "*In honour of all victims of domestic homicide in WA. If you need advice and support please phone: Womens DV helpline: 9223 1188 or 1800 007 339*" (Wheatbelt Police to pay for the plaque)

An ideal location for the bench is yet to be decided; however it was suggested to place the bench outside the Post Office, a place where there is a lot of traffic both pedestrian and vehicle and it is visible from Latham Rd/Currall St.

The Police would like to involve youth representatives from the Wheatbelt Youth Council to repair the bench (if needed) and paint with purple paint with the guidance of Mr Russell Arnold.

The Purple Bench project began in Canada in 2015 when a bench was installed at a Nova Scotia park to mark the 25th anniversary of the murder of Barb Baillie by her husband.

Discussion to be held and if Council agree the Shire of Narembeen are to Register their interest in this project.

Letter to Department of Fire & Emergency Services (Attachment 1)
A letter was recently sent to Mr Darren Klemm APM, Commissioner, Department of Fire & Emergency Services regarding the Narembeen Bushfire Brigade's conversation to Volunteer Fire & Emergency Service as well as the removal of a bushfire appliance, see letter attached.

An update will be provided to Council on the status of the establishment of a VFES and new/second hand fire and rescue units/truck at the meeting by Murray Dixon CBFCO and Andy Hardham Brigade Captain.

2018 WA Transport and Roads Forum (Attachment 2)
Cr Rhonda Cole, CEO Chris Jackson and Works Manager Arthur Cousins will be attending the 2018 WA Transport and Roads Forum to be held on Tuesday 16th October at the Crown Perth. Other Councillors may wish to attend also, please advise Sheree Thomas.

Narembeen Recreation Centre Change Rooms Hot Water System (Attachment 3)
See attached information from WA Regional Plumbing (Trent Davis) providing an option to improve the current hot water ring main systems at the Recreation Centre change rooms. The 2018/2019 budget has $40,000 set aside for upgrade of the current continuous flow gas hot water system used in the change rooms. The information provided is for discussion purposes only at this stage.

York – Chidlow Road and York Bypass (Attachment 4)
The Shire Presidents of the Shire's of York, Beverley, Bruce Rock, Quairading and Narembeen have provided support for a letter to the Hon Michelle Roberts MLA – Minister for Police; Road Safety regarding the improvements of these roads and have requested the opportunity meet to discuss the matter. Further information in the attached letter.

Shire of Narembeen/Go Narembeen Telecommunications Project
Leigh Ballard (Crisp Wireless) presented to Council and Go Narembeen on 3rd July 2018 to discuss possible options to improve internet connectivity and data throughout the Shire of Narembeen through an installation of a network of towers.

It is suggested that Council engage Optimi Digital to undertake a Shire wide Digital Census in support of identifying opportunities, actions and requirements, for the improvement of digital infrastructure, literacy and capabilities.

The Digital Census will be done in partnership with the Shire of Narembeen using Optimi Digital's Readiness Assessment Tools and platform and will provide a profile for the Shire as well as a feasibility report for options to secure improvements around the Shire.

Optimi Digital recently undertook this process of the Shire of Gnowangerup, to view the results see the link below:-

http://www.gnowangerup.wa.gov.au/latest-news/public-notices/gnowangerup-shire-digital-census-profile/

CEO/Council Key Meeting/Appointment Dates

Date	Meeting/Appointment
17th August 2018	Regional Risk Committee Meeting
17th August 2018	Market Creations
14th September 2018	Official Opening – Narembeen Volunteer Emergency Services (TBC)

CONSULTATION

N/A

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per budget requirements or as reported above.

POLICY IMPLICATIONS

N/A

STRATEGIC PLAN REFERENCE

Narembeen Strategic Community Plan 2017 – 2027

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisation model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That the CEO's August 2018 report be received and actions endorsed.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

SHIRE OF NAREMBEEN

ABN 48 322 867 806
1 LONGHURST STREET, NAREMBEEN, W.A.6369
TELEPHONE (08) 9064 7308
FACSIMILE (08) 9064 7037
www.narembeen.wa.gov.au
https://www.facebook.com/ShireofNarembeen/

OUR REF: ADM136

Mr Darren Klemm APM
Commissioner
Department of Fire & Emergency Services
PO Box P1174
PERTH WA 6844

By Email: commissioner.office@dfes.wa.gov.au

Dear Commissioner,

NAREMBEEN TOWNSITE BFB CONVERSION TO A VFES & REMOVAL OF A BUSHFIRE APPLIANCE

I write to you to express my concerns regarding changes to the proposed business case put forward for the development of a Volunteer Fire and Emergency Service (VFES) by the DFES Midlands Goldfield Region and additional fire appliance; in recognition of population growth in the Shire and increasing the capacity of volunteers to be appropriately equipped to deal with growing hazards in the region EG Road Crash Rescue, Hazmat and Structural Fire.

The business case proposed the formation of a new VFES and securing a HSR Fire appliance, with no changes to the current status of existing bushfire appliances in the Shire. This has been fully supported by council and the volunteer fire fighters.

The Shire and volunteer fire fighters concerns relate to DFES wanting to remove a Bushfire HD appliance and replace it with a HSR. Whilst we acknowledge the HSR is the appropriate vehicle to support the hazards of road crash rescue, structural fire and hazmat, the loss of a bushfire appliance would leave the Shire exposed to bushfires, given bushfire is the number one risk.

In addition, the business case was established to recognise the new risks, but there was never any intention of changing the current status of the number of bushfire appliances within the Shire. The BFB has accepted the challenge of addressing new hazards and the formation of a VFES, but not the removal of a bushfire appliance under any circumstances.

The Shire currently has two Bushfire brigades which have two HDs and 1 x light tanker to cover the whole Shire. To remove a Bushfire HD leaves the Shire exposed to the potential of a major bushfire impacting on our community given the lack of water in surrounding areas.

The Narembeen Captain would be happy to have a refurbished HSR for an interim period of time to support the above extra hazards. However, the BFB will not accept a Light Tanker with a trailer due to safety concerns. The Shire and all other parties are in total support of the need to keep all the current bushfire appliances. Hence, the loss of a bushfire appliance is not negotiable.

Furthermore, during the next 18 months a new mine will open in close proximity to the townsite that will enhance the town's population by a further 120 people. Narembeen is one of the few towns in rural areas of WA that is expanding and needs to be supported in its endeavours to manage all the hazards that may impact on the community with the appropriate equipment and training to support the volunteers.

The Shire of Narembeen and the Captain of the town brigade would recommend a review is required of the current decision to remove a Bushfire HD from the Shire. This would be greatly appreciated by the Council and the Emergency Service volunteers.

As you would be aware, the Shire of Narembeen and the Captain of the Narembeen Bushfire Brigade have had numerous discussions with DFES staff to become a Volunteer Fire and Emergency Service (VFES). The Shire has recently completed a new collocated emergency services building providing the community with a state of the art facility which will service our community and volunteers for many years into the future.

At this stage the Shire of Narembeen has tentatively put forward an opening date for the new complex as a VFES on Friday 14 September 2018. It would be of great value if you could attend the opening function.

The Shire of Narembeen and the Narembeen Bushfire Brigade has always worked closely with the Midlands Goldfield's Region and its staff on all matters relating to emergency services and we hope this continues in the future as the community continues to expand.

Should you wish to discuss this matter further, please do not hesitate to contact me. I look forward to your response.

Yours sincerely

Chris Jackson
CHIEF EXECUTIVE OFFICER
24 July 2018

Attachment 2

2018 WA TRANSPORT AND ROADS FORUM

THE PREMIER TRANSPORT AND ROADS EVENT FOR LOCAL GOVERNMENT

WALGA and Main Roads WA invite you to the 2018 WA Transport and Roads Forum, which will provide Local Governments the opportunity to influence the future direction of policy, explore challenges and share strategies, hear the latest updates and engage with the State Government.

Keynote speakers include:

- Honourable Rita Saffioti MLA - Minister for Transport; Planning; Lands
- Anthony Vuleta - CEO Town of Victoria Park
- Richard Sellers - Director General Transport & Commissioner Main Roads WA
- Dr Theuns F P Henning - The University of Auckland
- Iain Cameron - Road Safety Commission

Topics will include:

- Road safety management systems
- Traffic management
- Innovations for sealed and unsealed roads
- Cycling and other transport modes
- Selection of intersection control
- Heavy vehicle access
- New Determination for Natural Disaster Funding.

The 2018 program includes the ***Local Government Road Safety Awards*** to acknowledge outstanding road safety achievements of Local Government.

A ***Trade Exhibition*** will provide an opportunity to network with representatives from the WALGA road and transport related panels.

Date: Tuesday, 16 October

Time: 8:45am - 4:15pm

Venue: Crown Perth

Registration Fee: $50 - registration is essential

RSVP at www.walga.asn.au before Tuesday, 9 October

A full program will be available closer to the event. For more information, email Policy Officer Transport and Roads, Marissa MacDonald at mmacdonald@walga.asn.au or call 9213 2050.

Information included in this flyer is correct at the time of printing and may be subject to change without notice.

GOVERNMENT OF WESTERN AUSTRALIA

mainroads WESTERN AUSTRALIA

WALGA
WORKING FOR LOCAL GOVERNMENT

Attachment 3

REGIONAL PLUMBING

WA REGIONAL PLUMBING
2/10 Doreen St
PO Box 96
Narembeen, WA 6369

Quote Number: 0178
07/07/2018

Shire of Narembeen

RE: NAREMBEEN SPORTING CLUB CHANGE ROOMS HOT WATER SERVICE: ENERGY SAVINGS AND RHEEM SOLAR HOT WATER PRE HEAT SYSTEM PROPOSAL, CURRALL ROAD, NAREMBEEN.

Existing System Overview:

- There are two hot water ring main systems. The first services the club toilets and kitchen, the second services two change rooms and two toilet blocks. (Please note that the bars have separate under bench storage units)
- The hot water in the club toilets would get little use, the kitchen gets used frequently.
- The change rooms are used during both winter and summer sports seasons with short periods of high demand.
- The change room system has 3x hot water units, the kitchen/toilets have 2x hot water units.
- The LPG hot water systems are Bosch 32c series BC3200RA W/- optional 37deg-80deg with controller C/W Bosch WBCC3 condensing manifold pack and ring main kit, Wilo star z20/7-3 pump, flued through roof.

Energy savings without additional pre heat option:

Flow and return circuit pumps timer:

At present the pumps running the flow and return circuit are not managed by a timer. If this continues energy is continually being consumed during periods of non-use as the system maintains temperature.

To increase energy savings at a minimum level I would suggest the installation of timers so that hot water is only circulating when necessary.

REGIONAL PLUMBING

Energy savings with additional pre heat options:

Flow and return circuit design:

Another option to service the Club toilets is directly from the exiting hot water plant via a dead leg direct to the bathrooms (the hot water system is located near the duct for the bathrooms). The kitchen also runs off this hot water plant however it would be better suited to run off its own point of use hot water unit.

Pre Heat option:

For the Changerooms please consider the previous points in conjunction with the following pre heat option.

This option is flat plate solar. It is critical to keep in mind that either of these options will require the hot water load to be kept in storage to then be consumed during the peak period. Because solar alone is slow to recover, the boost for the solar option is always sized to be able to provide 100% of the peak period load to account for cold, cloudy days.

This proposal includes supply and installation of:

- 10x NPT 20007 Solar collectors
- 4x storage tanks (410L of usable stored water per tank) model 610430
- Roof frames
- Primary circulating pump
- Solar controller and associated parts to complete the installation
- Includes auxiliary heater to protect against frost
- All other necessary valves, pipework and antifreeze
- Installation, testing, commissioning and compliances

This plant is sized on delivering 100% of peak load in hottest months. Annual solar contribution would be equivalent to approx. 80%.

Boost for this system would use existing Instantaneous LPG water heater system.

This peak load has been calculated from the following hot water load assumptions:

- 25 people per team
- 2 teams per game
- 30lt per person
- Flat roof
- Hot water load = 1500lt

WA REGIONAL PLUMBING
0427 170 790
waregionalplumbing@gmail.com
PL9159 GF017492

REGIONAL PLUMBING

*Although there is more than one game played on the day for the purposes of this exercise only one game has been used.

Proposed fee:
The following proposed fee is for the installation for the Pre Heat system to the changerooms only and does not include any alterations to the club toilets and kitchen hot water services. Any additional controllers etc necessary to convert the existing LPG Instantaneous heaters into solar booster is not included.

Rheem Solar Pre Heat System-	$29,880.00 EXC GST
Additional pipework, fittings and materials-	$2,858.00 EXC GST
Installation and Labour-	$7,200.00 EXC GST
Sub Total:	$39,938.00 EXC GST
GST:	$3,993.80
Total:	$43,931.80 INC GST

All work is carried out in accordance with AS3500 Plumbing & Drainage Standards.

Yours sincerely,

Trent Davis
Manager

WA REGIONAL PLUMBING
0427 170 790
waregionalplumbing@gmail.com
PL9159 GF017492

REGIONAL PLUMBING

1861 Dixon Road
Wadderin Western Australia 6369
0427170790
waregionalplumbing@gmail.com

Quote

ABN: 76 859 187 546

Quote# 372INV-
10th July 2018

Shire Of Narembeen
Narembeen, WA 6369

JOB DESCRIPTION:

Shower Outlets have been replaced with an unsuitable adjustable shower head. This has caused excessive flow to get desired shower which has reduced temperatures when up to 4-8 showers are running.
Replace 8 X existing shower rose with quality Caroma Flow shower outlets designed for commercial applications.

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Labour Licensed tradesman	2	$100.00	$200.00
Caroma Flow Fixed Wall Shower Chrome	8	$186.83	$1,494.64
		SUBTOTAL:	$1,694.64
		GST:	$169.46
		TOTAL:	$1,864.10

TERMS AND CONDITIONS:

Quote is valid for 30 days from issue date.

I have read and agree to the terms and conditions.

.....
Customer Signature

How to Pay

Quote#372INV-

We accept payment by: Bank Deposit, Card or Cash

Bank Details Name
bank_bsb
Account Number

Check 1861 Dixon Road,
Wadderin Western Australia
6369

Thank you for your business, have a great day!

Caroma inspire

FLOW FIXED WALL SHOWER

VISIT SPECIFY.CAROMA.COM.AU

The below products have been shared with you through the Caroma Specify website.

Visit **specify.caroma.com.au** to find more inspirational and innovative bathroom products.

Caroma

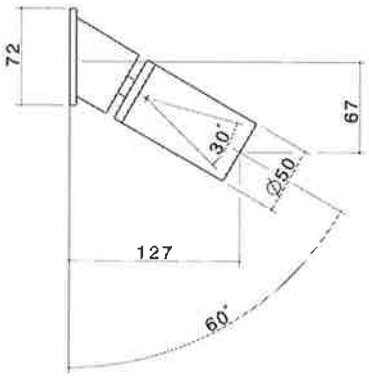
FLOW FIXED WALL SHOWER

New Caroma Flow shower offers the ultimate shower experience. Delivering a comfortable flow rate of just 6.5 litres per minute, Flow is engineered to produce the same or better performance as a conventional shower (9 litres per minute) whilst saving both water usage and hot water energy running costs.

- Easy to use sliding spray adjustable system
- Easy to install
- Available as fixed or adjustable arm

PRODUCT CODES

90220C4A	Flow Fixed Wall Shower	$178.50*



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*All price are recommended retail inclusive of GST in AUD. To be used as a guide only, prices may vary between model variations, and are subject to change without notice.
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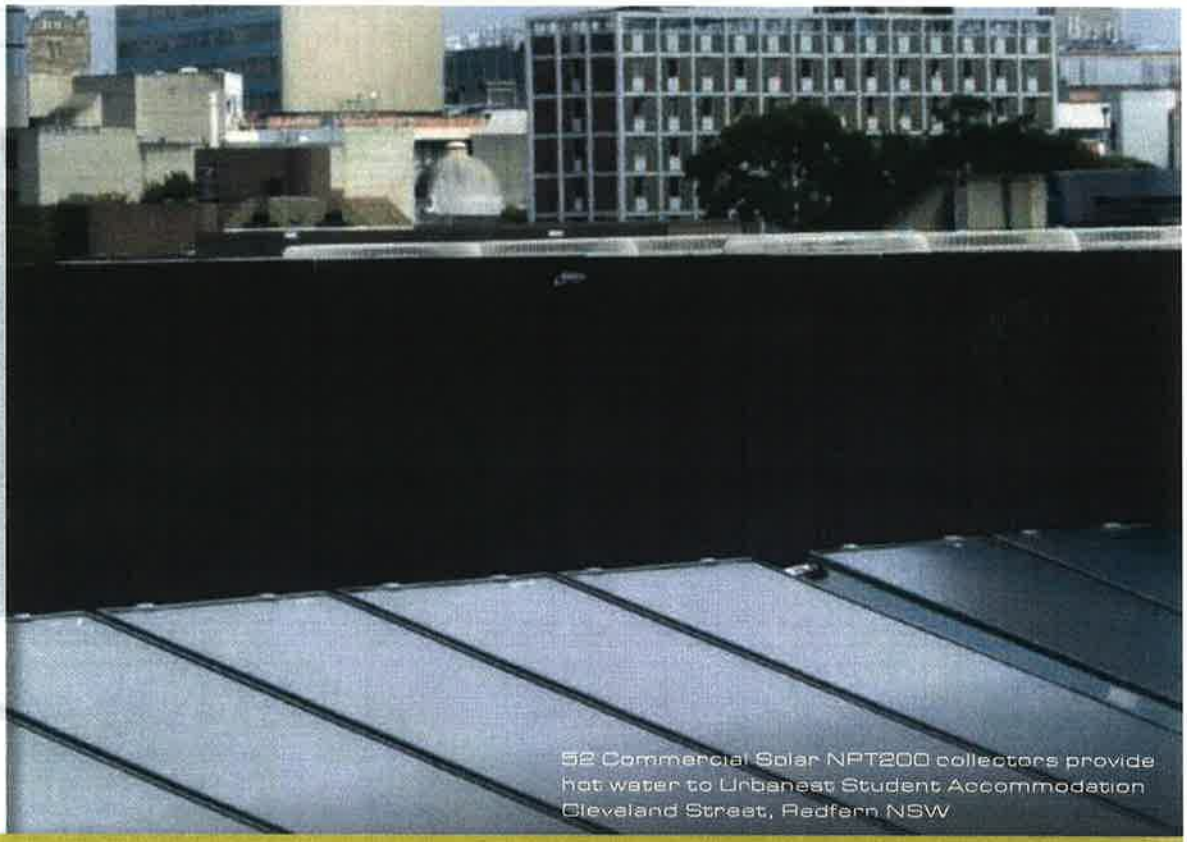
Worldwide experience

Biggest range of options

Total package solutions



52 Commercial Solar NPT200 collectors provide hot water to Urbanest Student Accommodation Cleveland Street, Redfern NSW

COMMERCIAL SOLAR SOLUTIONS

THE RANGE

Rheem has been at the forefront of solar water heating design and manufacture for decades. This experience provides peace of mind when selecting large scale solar thermal systems.

Rheem has the largest range available to suit all design requirements and most correctly designed Rheem Commercial Solar systems are eligible to generate Small-scale Technology Certificates (STCs).

Rheem 610430 410L Storage tanks

Loline Direct Solar

- Modular design provides flexibility
- NPT200 collector provides good performance in all locations
- 325 up to 5,000 litre storage modules
- Provides partial protection against freeze

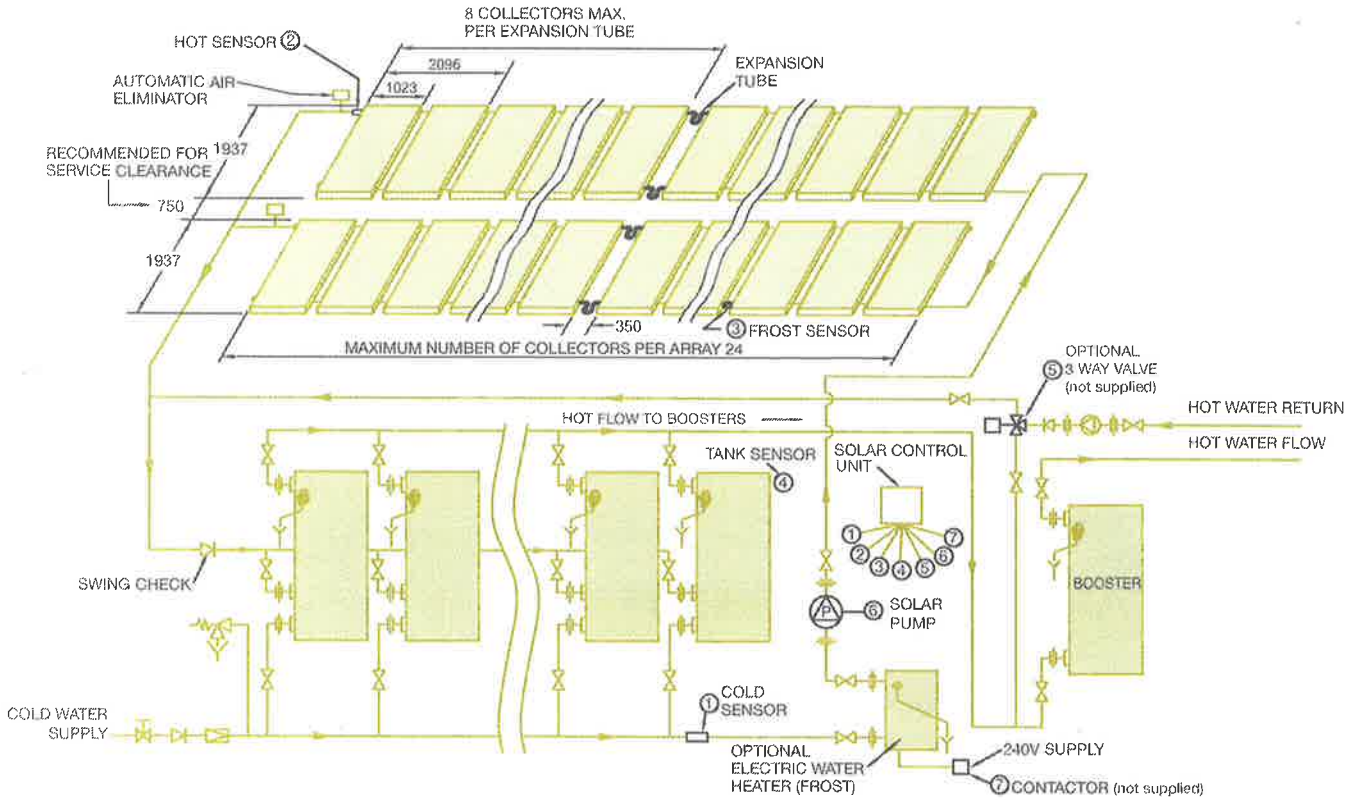
HS Series

- Split solar system employing drain back technology
- BT collector provides high efficiency
- 1,000 to 5,000 litre capacity
- In-tank or in-series boost
- Fully frost protected

Premier Hiline®

- Close coupled collectors and stainless steel 300 litre tank
- S200 collector provides good performance in all locations
- Fully frost protected
- Better suited to poor water quality areas

Typical Installation Commercial Solar Loline Double Array



LOLINE

Flexibility

Rheem Loline® provides flexibility in design. Storage tanks can be mounted at the same level or below the collectors to suit site requirements and tank/collector ratios can be closely matched to maximise system efficiency. Use Equa-Flow® manifolding to connect as many tanks as required in a variety of configurations.

Storage Modules

Select from 325 litre and 410 litre vitreous enamel storage tanks or 1000 to 5000 litre stainless steel storage tanks where less footprint is required. Rheem commercial storage tanks are designed for heavy duty applications and are supplied with high temperature enamel and 50mm fittings as standard.

Freeze Protection

Freeze protection is provided by sensors which activate the solar circulator before freezing occurs in the collectors. Rheem Loline® is warranted against freeze damage in areas below 400m altitude. An optional electric water heater can be incorporated in the design to assist in freeze protection.

Note

For tank technical data refer to page 46.

Building Management System (BMS)

The solar controller can be connected to a BMS system to indicate normal operation or fault mode. Normal operation includes both run mode and standby mode.

Faults can include sensor failure, pump failure or power outage.

The BMS output is a 3 wire voltage free contact signal rated at 1A @ 240V.

NPT200 COLLECTOR TECHNICAL DATA		
Overall Dimensions H x W x D	mm	1941 x 1023 x 80
Aperture Area	m^2	1.86
Weight (empty /full)	kg	36/37
Fluid Capacity	Litres	1.5
Number of Risers		7
Absorber Material		Black Polyester Aluminium
Insulation		Polyester
Glazing		Tempered
Tray Material		Zincalume™

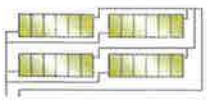
COMMERCIAL SOLAR SOLUTIONS

COMMERCIAL SOLAR PIPE SIZE / PUMP SELECTION / SPEED SETTING – RHEEM LOLINE

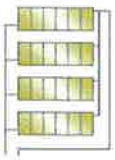
Total Number Collectors	Combined Tank & Array Piping Length (m)[7]	Total Length (flow and return) Between Storage Tanks and Collector Array (m)[8]											
		10	20	30	40	50	60	70	80	90	100	150	200
15	30	DN20/20-60/1				DN20/20-60/2				DN20/20-60/3		DN20/32-80/2	DN20/32-80/3
							DN25/20-60/1						DN25/20-60/2
30	53+				DN25/20-45				–	–	–	–	–
		DN25/20-60/2					DN25/20-60/3					DN25/32-80/2	DN32/20-60/2
	53++				DN25/20-45				–	–	–	–	–
		DN25/20-60/2					DN25/20-60/3					DN25/32-80/2	DN32/20-60/2
45	63+	–		DN25/32-80/3			–	–	–	–	–	–	–
							DN32/20-45					DN32/20-60/3	
	90++	–			DN32/20-45					DN32/20-60/3			DN32/32-80/3
60	79+	–					DN32/32-80/3					–	–
							DN40/20-45					DN40/20-60/3	DN40/32-80/3
	120++	–			DN32/32-80/3			–	–	–	–	–	–
							DN40/20-45					DN40/20-60/3	DN40/32-80/3
75	92+	–	–						DN40/32-80/3				
									DN50/20-45				
	111++	–	–						DN40/32-80/3				
									DN50/20-45				
90	105+	–	–				DN40/32-80/3					–	–
							DN50/20-60/3					DN50/32-80/2	DN50/32-80/2
	159++	–	–	DN40/32-80/3		–	–	–	–	–	–	–	–
							DN50/20-60/3					DN50/32-80/2	DN50/32-80/3
105	118+	–	–	–					DN50/32-80/3				
	160++	–	–	–					DN50/32-80/3				
120	131+	–	–	–					DN50/32-80/3				
	215++	–	–	–					DN50/32-80/3				

[7] Total length of pipe inter-connecting tanks and collector arrays.
[8] Lineal length.

Notes:
- Pump selections are Grundfos. 20-60 = UPS20-60N, 20-45 = UP20-45N, 32-80 = UPS32-80N
- UPS20-60N set to speed 3 can be substituted for a UP20-45N, but not the reverse
- If actual number of panels falls between an array size, use the next biggest array
- If actual pipe length between tanks and collectors falls between the lengths shown, use the next longest length



++Side by Side Array



+Parallel Array

SOLAR RADIATION DATA

Location	Latitude	Solar Radiation (MJ/m²/day)	Best Solar Month	Zone	Collector to Tank Ratio – NPT200: 610 340 Min	610 340 Max	610 430 Min	610 430 Max	per/1000 litres (1000-5000L) Min	per/1000 litres (1000-5000L) Max
Darwin	12°	24.7	August	1	2.0	3.0	2.5	4.0	6	9.5
Cairns/ Townsville	17° 19°	24.0	September	1	2.3	3.5	2.8	4.0	6	9.5
Brisbane	27°	23.2	January	3	2.0	3.0	2.5	4.0	7	11
Perth	32°	28.9	January	3	2.0	3.0	2.3	3.5	6	9
Sydney	34°	23.5	December	3	2.2	3.5	2.7	4.0	7	10.5
Adelaide	35°	28.2	January	3	2.0	3.0	2.4	3.5	6	9
Canberra	35°	27.0	January	3	2.0	3.0	2.5	4.0	6	9.5
Melbourne	38°	24.4	January	4	2.0	3.1	2.5	4.0	6.3	10
Hobart	42°	23.6	January	4	2.4	3.5	3.0	4.5	7.5	11

Warranty*

- 5 year on the collector
- Loline 5 year on vitreous enamel cylinder, 8 year on stainless steel cylinder.
- Premier Hiline 3 year on cylinder
- 1 year parts and labour on remainder

*** Conditions apply:** For full terms and conditions please contact Rheem or see Owner's Guide and Installation Instructions, available at www.rheem.com.au

HS SERIES

The HS Series is a solar water heating package intended for use in commercial or industrial applications. It can be integrated into an existing installation to provide solar pre-heating for energy cost reduction, used in the replacement of existing equipment, or used in new installations.

The HS Series provides superior benefits to conventional solar water heaters including ultimate frost and over-temperature protection by way of its unique drain back function.

How does it work?

The system combines a number of efficient BT Commercial Solar Collectors with a centralised Heat Store to extract the sun's free energy and hold it ready for use. Closed circuit fluid is transferred between the heat store and collectors via a Solar Pump Skid with duty/standby cast iron pumps.

The storage tank has a fully welded steel cylinder and uses an inhibitor to prevent corrosion. The storage tank maintains a low pressure, closed circuit fluid that is used to store and transfer heat. The fluid is not consumed.

A highly efficient heat exchanger in the Delivery Skid then transfers the stored energy to the potable water supply to meet the hot water requirements on demand.

Boosting may be required and can be achieved in a number of ways to ensure sufficient hot water is available at all times.

Note:

- To enable correct Drain Back function the base of the solar collectors must be located at least 1 metre above the top of the storage vessel
- The maximum height from the base of the storage vessel to the top of the collectors should not exceed 40 metres.

See tanks (page 46) and delivery skid (page 43) for further information.

Typical Installation Commercial Solar Heat Store

BT Collector

The BT collector is Rheem's premium solar collector, comprising 13 riser tubes laser welded to a copper absorber panel to maximise heat transfer. The absorber is coated with a sputtered selective surface which enhances absorption and minimises emission. Glass wool insulation further enhances heat retention.

The collector is mounted in an aluminium tray for superior weather protection and tempered glass improves transmission efficiency.

BT COLLECTOR TECHNICAL DATA		
Overall Dimensions H x W x D	mm	1941 x 1023 x 80
Aperture Area	m²	1.86
Weight (empty /full)	kg	31/33
Fluid Capacity	Litres	2.1
Number of Risers		13
Absorber Material		Sputtered Copper
Insulation		Glass Wool
Glazing		Satin-Matt
Tray Material		Aluminium

BT collectors at Rheem Testing Facility – Rydalmere – Australia

Solar Pump Skid

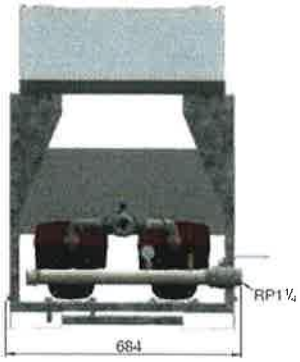
The HS Series system uses a fully integrated duty/standby pump skid and controller to operate and regulate the solar pump speed and drain back function.

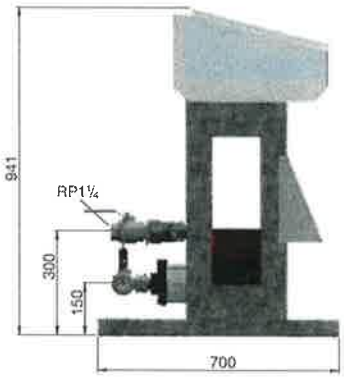
The main function of the controller is to measure the temperature in the buffer storage tank and collector array to determine when to operate the solar pump.

The solar controller can also be used to operate other functions such as solar secondary recirculation or boost.

TOTAL HEIGHT FROM BASE OF STORAGE TANK TO TOP OF COLLECTOR (METRES)

Number Collectors	Total Height from Base of Storage Tank to Top of Collector (metres)						
	10	15	20	25	30	35	40
8				DN20/RP013			
12				DN20/RP013			
16				DN20/RP013			
20		DN20/RP013				DN20/RP015	
24	DN20/RP013			DN25/RP013		DN20/RP015	
28		DN25/RP013				DN25/RP015	
32	DN20/RP013			DN25/RP013		DN25/RP015	
36		DN25/RP013				DN25/RP015	
40		DN25/RP013			DN25/RP015		
45	DN25/RP013				DN25/RP015		
50	DN25/RP013				DN25/RP015		
60		DN25/RP033				DN25/RP035	
70		DN32/RP033				DN32/RP035	
80		DN32/RP033			DN32/RP035		
90	DN32/RP033				DN32/RP035		
100		DN40/RP033			DN40/RP035		
125				DN40/RP035			
150			DN40/RP035				DN50/RP035
175				DN50/RP035			
200				DN50/RP035			





SOLAR SKID TECHNICAL DATA

Weight	80kg
Electrical supply	230-240V 50/60Hz Hard Wired
Min Circuit size	16 Amps

Solar Secondary Return

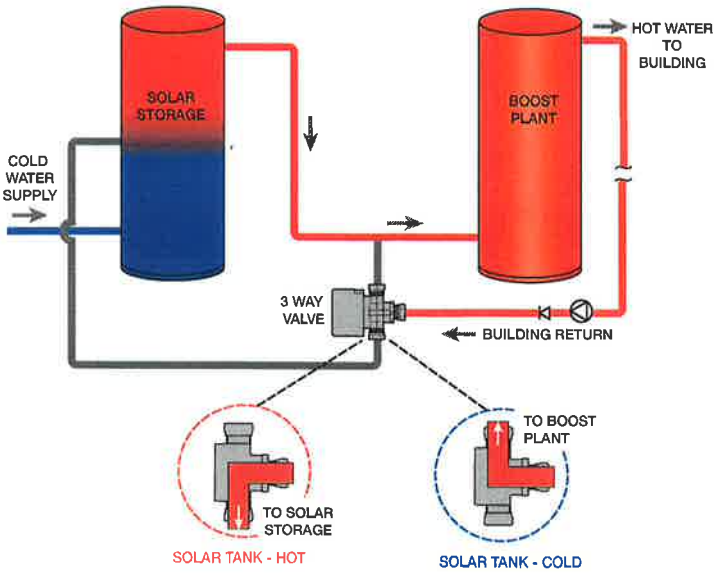
Rheem Commercial Solar provides more user functionality than ever before. The available energy in the storage tank can be monitored to maximise solar energy use. When sufficient energy is available, building secondary return water is diverted through the solar storage tanks.

Solar Tank – Hot

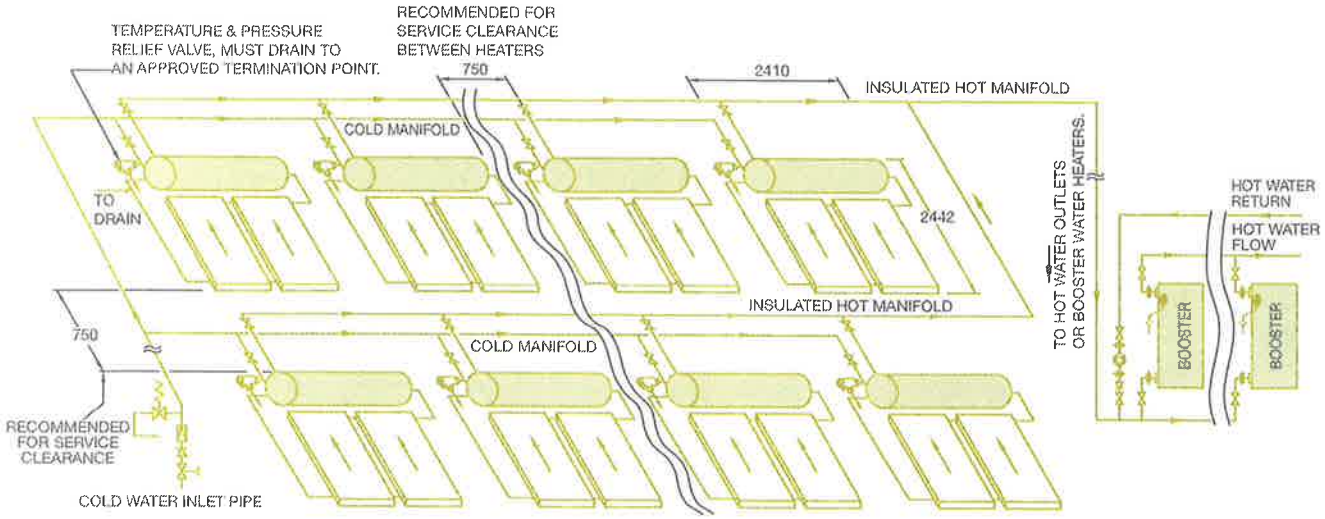
When there is sufficient energy in the solar storage tank, the 3 way valve diverts building return water to the solar storage. This passes through the in-line boost plant without further heating to maintain ring main temperature.

Solar Tank – Cold

When insufficient energy is detected in the solar storage tank, the building return water is diverted through the in-line boost plant to maintain ring main temperature.



Typical Installation Commercial Solar Premier Hiline Double Array



PREMIER HILINE®

Simplicity In Design

Rheem Premier Hiline® uses natural thermosiphon principles to efficiently transfer the energy from the collectors into the stainless steel storage tank. There is no need for circulators and primary flow and return lines. And the close coupled tank and collector saves plant room foot print. A closed circuit transfers the energy via an internal heat exchanger into potable water stored in the tank.

Storage Tank

Premier Hiline® is supplied with a 300 litre stainless steel storage tank. This reduces the tank weight which reduces the structural load on the roof members. Choose to boost in tank with an electric heating unit or in series with specified Rheem commercial water heaters.

Freeze Protection

The system utilises propylene glycol as the heat transfer fluid which provides freeze protection to as low as -28°C.

S200 COLLECTOR TECHNICAL DATA		
Overall Dimensions H x W x D	mm	1941 x 1023 x 80
Aperture Area	m^2	1.86
Collector Weight (empty /full)	kg	48/52
Storage Tank Weight (empty /full)	kg	79/379
Fluid Capacity	Litres	3.8
Number of Risers		33
Absorber Material		Black Polyester Steel
Insulation		Polyester
Glazing		Tempered
Tray Material		Zincalume®

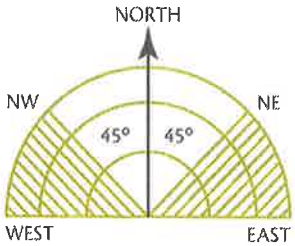
COMMERCIAL SOLAR INSTALLATION TIPS

Correct design and installation is critical to achieving maximum performance from your commercial solar system. The following is a guide to aid in good design:

- Collectors should ideally face due north (in the southern hemisphere), however a system installed with the collectors facing as far as north-east and north-west will experience approximately 5% drop in operating efficiency
- Collectors should be inclined at approximately the latitude angle, however 15° either way is acceptable, but not less than 10° from the horizontal. For flat roof installations, Rheem can supply variable pitch frames suitable for either 1 or 2 collectors with pre-set pitch angles of 15, 20 and 25°
- Metallic flow and return lines only MUST be used between the solar storage tanks and the collectors
- The pipe must be well insulated and sheathed if externally mounted. AS/NZS 3500.4 has guidelines specific to the zone
- See the relevant Pipe Size and Pump Selection Table for the correct specification of pipe size, pump selection and speed setting

Collector Positioning

Recommended Aspect N.E. to N.W.



Attachment 4

SHIRE OF YORK

1 JOAQUINA STREET, YORK WA 6302
TELEPHONE (08) 9641 2233
FACSIMILIE (08) 9641 2202
WEBSITE www.york.wa.gov.au
EMAIL: records@york.wa.gov.au

P.O. Box 22, York
Western Australia, 6302

Our Ref: O130630, TR.RDT.3, TR.RDT.4
Enquiries: Paul Martin

16 July 2018

Hon Michelle Roberts MLA
Minister For Police : Road Safety
12th Floor, Dumas House
2 Havelock Street
WEST PERTH WA 6005

Dear Minister

YORK – CHIDLOW ROAD AND YORK BYPASS

We are writing to you on behalf of our communities of Beverley, Bruce Rock, Quairading, Narembeen and York to request support for upgrades to the Great Southern Highway (Chidlow York Road) and planning for the York Bypass.

The York Chidlow Road was identified in the Wheatbelt Highway Safety Review prepared by the Road Safety Commission in 2015 as the second highest priority route based upon crashes, second only to Toodyay Road.

With the State Government now investing significant resources into the upgrade of Toodyay Road with funds from the Road Trauma Trust Account we believe funds now should be allocated from this source to the improvement of the next priority on the list, the York Chidlow Road.

The consolidation of CBH bin collection points in accordance with their 100 sites of the future report together with expansion of other industries is putting larger trucks on this section of road increasing the risk of conflict with tourism uses which are increasing.

We believe that the installation of additional overtaking lanes and the construction of the long planned "Three Bridges Section" could significantly improve the safety of the York Chidlow Road and access for industry and tourism to the region.

The Shire of York has been working with Main Roads and the Wheatbelt Development Commission to identify a preferred alignment for the York Bypass supported by Royalties for Regions funding. This work included significant stakeholder engagement and has been received positively by the community. This study report is about to become public and will recommend the following additional actions be taken:

- Further investigation of routes over the river crossing which would join the York Merredin Road and CBH
- Traffic impact assessment (York town site) – including level crossing closures
- Economic impact of heritage/tourism v haulage route
- Investigate delivery staging
- Investigate cost of options

Whilst it is acknowledged that construction of this Bypass is some years away, we hope you agree it is in all party's interests to continue planning for this eventuality. Main Roads have some funding remaining available from the Wheatbelt Development Commission from this study and are proposing to expend this, with approval from the WDC, on the above actions.

Our request therefore is for $150,000 be provided to Main Roads from the Road Trauma Trust Account to prepare a Development Strategy/Route Plan which would investigate safety upgrades required to Great Southern Highway (Chidlow York Road) and incorporate the outcomes from the York Bypass study. The development strategy would provide justifiable recommendations for consideration to address safety issues.

We have liaised with Main Roads regarding this matter and recommend consideration of these two initiatives as one overall project which would cover an area east of York (on the York Merredin Road) to the Lakes Roadhouse. This would in the long term improve access to Perth for all the communities from as far east as Narembeen and south to Beverley.

Given the interest we have received in this project from representatives of the Federal Government we believe if planned well, the upgrades identified in the Development Strategy could potentially attract some federal funding. This could be similar to the funding partnership in place for works on the York Merredin Road further to the east of York.

As the Shire Presidents of these five Local Government Authorities we would welcome the opportunity to meet with you to discuss this request for this important road safety matter effecting our communities in a large part of the wheatbelt.

Such a meeting could potentially occur, depending upon your availability, during local government week in August this year. If you are receptive to such a meeting Helen D'Arcy-Walker from the Shire of York (who can be contacted on 9641 2233) can coordinate the attendance of the local government representatives.

We look forward to continuing to work with the State Government to see road safety issues being addressed.

Yours sincerely,

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CR DAVID WALLACE
SHIRE PRESIDENT, SHIRE OF YORK

CR DEE RIDGWAY
SHIRE PRESIDENT, SHIRE OF BEVERLEY

CR WAYNE DAVIES
SHIRE PRESIDENT, SHIRE OF QUAIRADING

CR STEPHEN STRANGE
SHIRE PRESIDENT, SHIRE OF BRUCE ROCK

Cr RHONDA COLE
SHIRE PRESIDENT, SHIRE OF NAREMBEEN

Cc: Minister for Transport, Planning and Land – Rita Safiotti
Cc: Craig Manton, Regional Manager Wheatbelt Main Roads WA

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CR DAVID WALLACE
SHIRE PRESIDENT, SHIRE OF YORK

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CR STEPHEN STRANGE
SHIRE PRESIDENT, SHIRE OF BRUCE ROCK

Cr RHONDA COLE
SHIRE PRESIDENT, SHIRE OF NAREMBEEN

Cc: Minister for Transport, Planning and Land – Rita Safiotti
Cc: Craig Manton, Regional Manager Wheatbelt Main Roads WA

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AGENDA ITEM: 8.4.2 - Wadderin Reserve 20022

Subject:	Wadderin Reserve 20022
Applicant:	Chris Jackson
File Ref:	ADM583
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Chris Jackson
Date:	9th August 2018
Attachments:	Wadderin Drain & Culvert Plans

SUMMARY

Update on future handover of Wadderin Reserve 20022 from the Water Corporation and details of a report prepared by Western Environmental Pty Ltd on Preliminary Remediation and Validation Plan for the Wadderin Dam.

BACKGROUND

On 20th June 2018 Council resolved as follows:-

That Council:-

1. *Acknowledge receipt of the Western Environmental Preliminary Remediation and Validation Plan for Wadderin Dam (Reserve 20022) Cusack Drive, Wadderin.*
2. *Refer the plan to LGIS to confirm that the plan provides sufficient protection for the Shire of Narembeen when taking control of Reserve 20022.*

On 15th April 2015 Council resolved as follows:-

That Council:-

1. *Approve that an approach be made to the Water Corporation that if Wadderin Reserve 20022 Avon Location 25286 Narembeen is no longer required by the corporation that control of the reserve be vested in the Shire of Narembeen for the purpose of 'water and conservation'.*
2. *Request that if approved the Water Corporation also agree to hand over all assets on the reserve to the Shire of Narembeen*
3. *Approve that if the Water Corporation confirm that the Wadderin Reserve is no longer required that the Department of Lands be requested to commence the transfer of control of the reserve to the Shire of Narembeen for the purpose of 'water and conservation'.*
4. *Instruct that the CEO prepare an agreement between Wadderin Reserve Inc. and the Shire of Narembeen for the ongoing management of the Wadderin Reserve on behalf of the Shire of Narembeen.*

COMMENT

The Water Corporation approved Council's request to take control of the reserve in August 2015 subject to completion of upgrade works to the water supply to the Narembeen townsite. This work was completed during 2017.

As the site Reserve 20022 located at Lot 18145 Cusack Drive Wadderin contains asbestos from its previous use as a water supply dam, the Water Corporation commissioned the attached draft Preliminary Remediation and Validation Plan.

The report identifies the extent of the contamination and proposes a course of action for remediation and ongoing management of the area.

Following concern being raised about the asbestos in the dam remaining relying on water in the dam continuing to cover the material, these questions/concerns were put to the Water Corporation and Western Environmental representatives who attended Council's July 2018 meeting.

Feedback has been received from Ben Stone, Water Corporation this week regarding concerns raised at the Council meeting as follows:-

1. The Council wanted to know whether the Water Corporation would provide scheme water for free to top up the dam if it ran dry due to climate issues.

   I would like to reiterate what Western Environmental and I communicated in the council meeting, if the dam runs dry the risk is not going to be unacceptable unless the area is disturbed through earthworks or digging. The management control will just be to limit access to the base of the dam. Maintaining the water level is another easily managed layer of protection, but not essential for risk management.

   Highlighting this control is just covering all bases, the likelihood of ever needing to disturb the material is very low while the dam remains operational, and would only likely occur if redevelopment was planned. If works need to be undertaken on the dam base then appropriate controls and PPE will be required as with any asbestos related work. All of this will be clearly documented in the Site Asbestos Management Plan to be prepared by Western Environmental on completion of the remediation works, and will be provided to DWER for future reference.

   On discussion with our internal stakeholders, and with consideration of the above, the Water Corporation can continue to provide potable water to top up the dam, but at standard rates as this is not considered an essential control for the site. The water level can be easily managed by matching usage to recharge, and by setting the pumping draw down location to ~0.5 m above the dam base.

2. The drainage plans for the sealed areas and any information about maintenance of the catchment were requested.

   See the attached drain and culvert plans for Wadderin Dam for your reference. The Water Corporation had monthly catchment inspections. Maintenance was infrequent and only as required.

Before the Water Corporation took the dam off-line they would augment the Dam with scheme water in order to be able to maintain water supply to the farmlands customers served by the dam. There is no longer a requirement to do that since the new tank and pipeline was commissioned (about 12 months ago).

The health risk is from the asbestos located in the base of the dam, the risk is low from the fragments remaining on the embankments, and the management plan deals with this by controlling access to the embankments.

Maintaining a level of 0.5 to 1m in the dam will sufficiently control the risk from the asbestos in the base of the dam. There is about 4-5 metres in the Dam currently and the Water Corporation have not put water into it for over 12 months. However last year was an unusually wet year so rainfall and run off would have been higher than average.

Calculations show that with no supplementation from Water Corporation into Wadderin Dam, with high evaporation, low runoff from the catchment and low rainfall numbers, the dam will still remain above the critical level of 1m.

To maintain the current water level you would want to limit usage to an average of ~10 ML per year. There is a bit banked up at the moment as a buffer, but would need to maintain the average usage long term. The site won't become a hazard unless overused. This means we can leave the asbestos in situ with the management control of maintaining the freeboard.

The Western Environmental Preliminary Remediation and Validation Plan for Wadderin Dam (Reserve 20022) Cusack Drive, Wadderin has been referred to LGIS and a report/advise is pending.

CONSULTATION

Water Corporation
Western Environmental
Will Pearce EHO

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 3.59 Commercial enterprise by local governments

Local Government (Functions and General) Regulations 1996

8. Exempt land transactions prescribed (Act s. 3.59)

(1) A land transaction is an exempt land transaction for the purposes of section 3.59 of the Act if the local government enters into it —
(a) without intending to produce profit to itself; and
(b) without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.
(2) For the purposes of sub regulation (1)(b) a person is given joint use of land if the land is to be jointly used for a common purpose by the local government and that person (whether or not other persons are also given joint use of the land).

FINANCIAL IMPLICATIONS

Future costs will include maintenance of the Wadderin Reserve in partnership with Wadderin Reserve Inc.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Narembeen Strategic Community Plan 2017 – 2027

GOAL 3: We contribute to a healthy community

3.1 We can provide leadership and networks to our local community groups to help them achieve their goals, identify common priorities and to provide opportunities for active participation in our community.

RELATED PARTY TRANSACTIONS

Nil

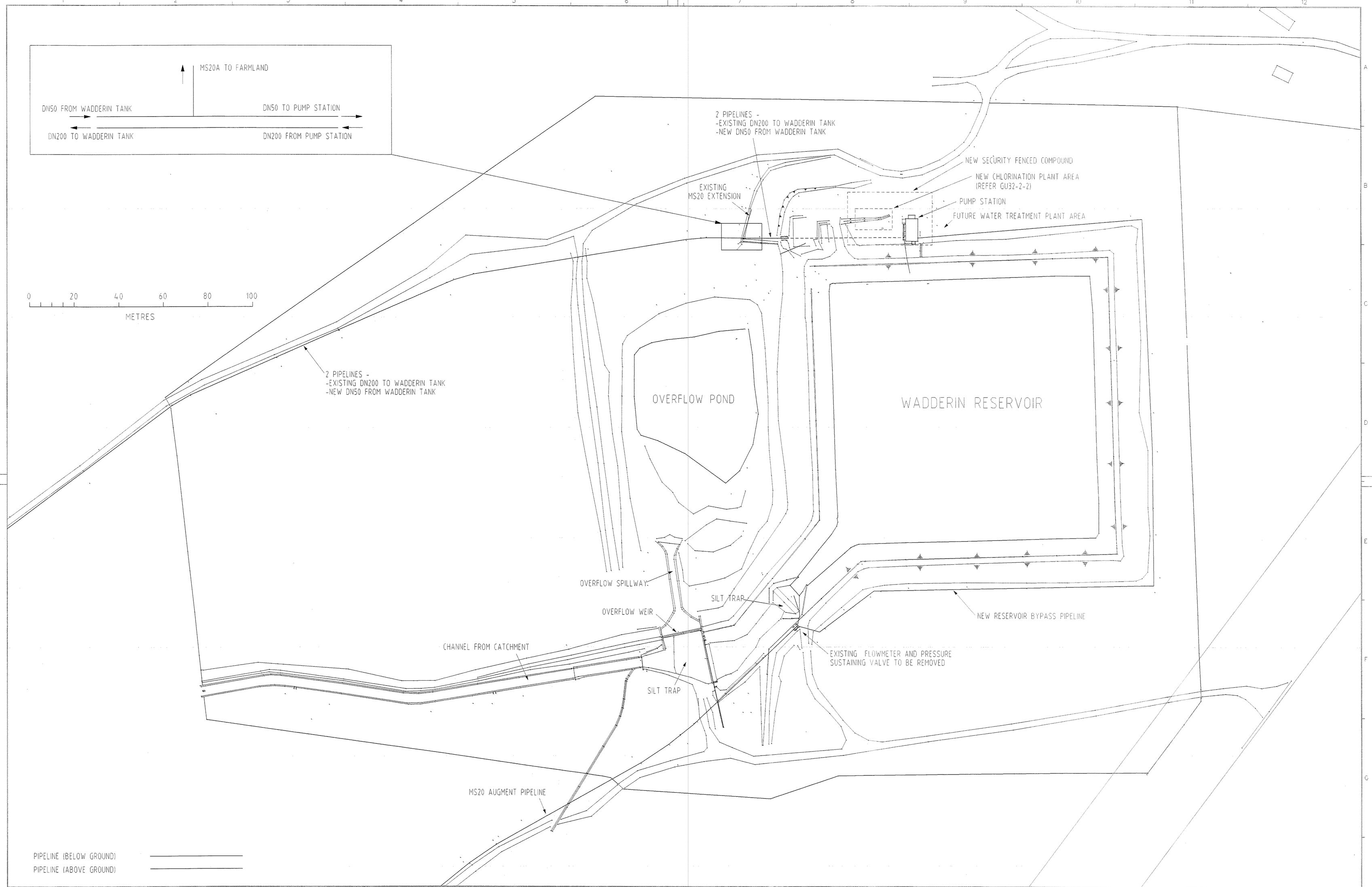
OFFICER RECOMMENDATION

That Council **subject to advice received from LGIS** instruct staff to continue with the process of taking legal control of the Wadderin Dam and Reserve 20022 Cusack Drive, Wadderin as per council motion 5929/15 moved 15 April 2015.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /



ISSUE	DATE	GRID	REVISION	DRN	REC.	APPD

SURVEY BOOKS

VERTICAL DATUM AHD	DES CALC B. SHACKLETON
COORDINATE SYS MGA94-50	DES CHD D. WOOD
DES REF 024/C1454	DRN P.CHALMER
	O.C. CHD D. WOOD

NORTH POINT

Burns and Roe Worley
power & water expertise
ABN 98 000 886 393 Project No 024/C1454
Level 4, 250 St Georges Terrace
Perth WA 6000
Tel: 61 8 9278 8345 Fax: 61 8 9278 8383

RECOMMENDED 13/07/2004
B. SHACKLETON
CONSULTANT PROJECT MANAGER

APPROVED 13/07/2004
G. BROOM
CONSULTANT PROJECT DIRECTOR

WATER CORPORATION

NAREMBEEN WATER SUPPLY
WADDERIN PUMPING STATION - MODIFICATION AND CHLORINATION
WADDERIN RESERVOIR SITE LAYOUT

FILE
PROJECT
PLAN MWA GU32-2-1 USTN
ISSUE A
ORIGINAL SHEET SIZE A1
MP 10/1/05

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810

Shire of Narembeen - Agenda - Ordinary Meeting of Council - 15th August 2018

Drawing No 2

A.A.W.S.
Narembeen District & Railway Water Supply.
Catchment Area at Wadderin Rock.

Rock - 119 acres } approx.
Earth - 544 acres }

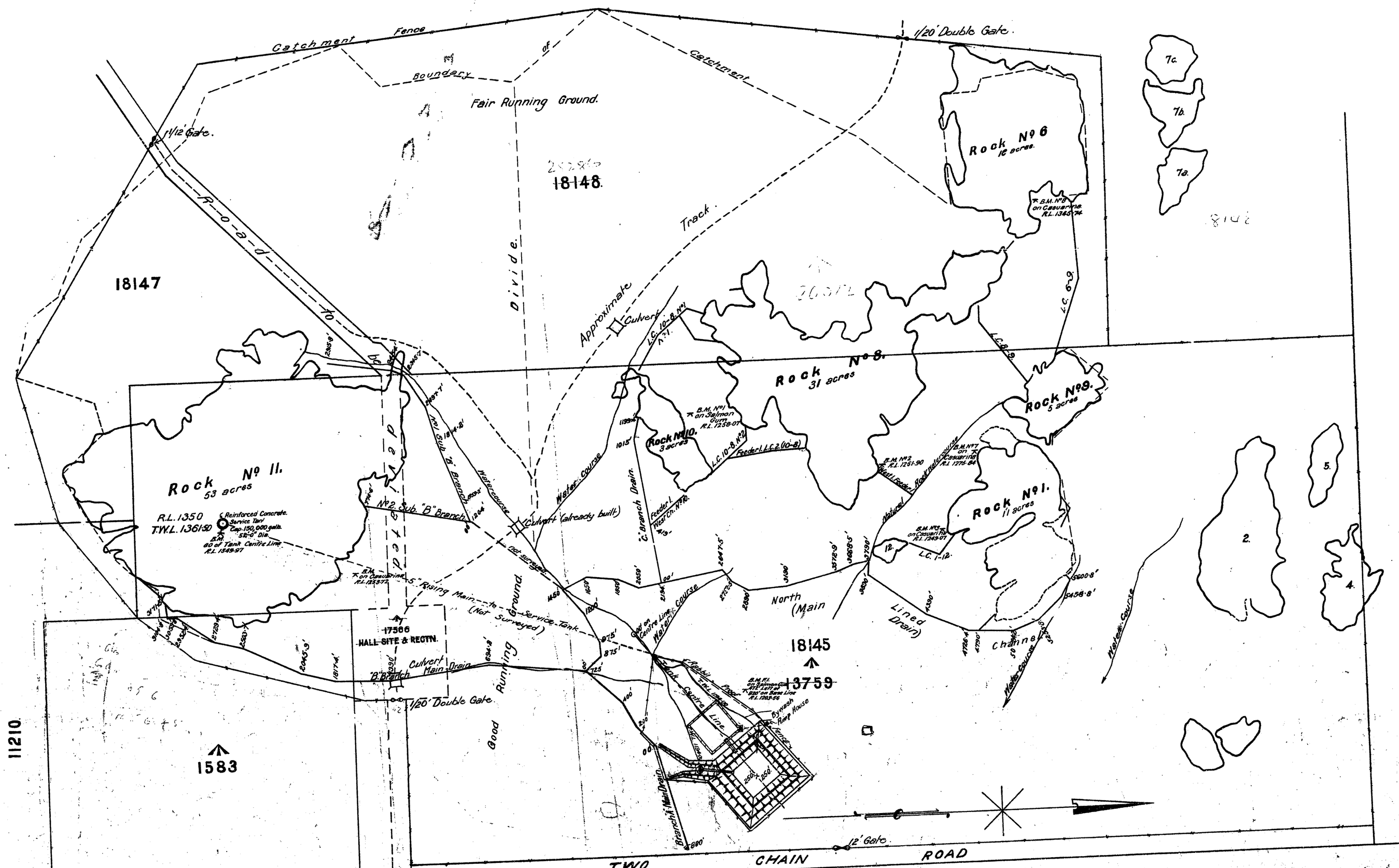
Scale.

Chains 10 9 8 7 6 5 4 3 2 1 0 10 20 30 Chains

6 chains to 1 inch.

F.B's 11787, 11788, 11790, 12070

Area to be resumed 1003 acres approx.



Note. Drain Distances in feet.
Rock Drains to be re-located & design of drains to be improved during construction.

Chief Engineer for Water Supply.

COPY OF P.W.D. W.A. 23367

1" = 1 P
G.M.S.

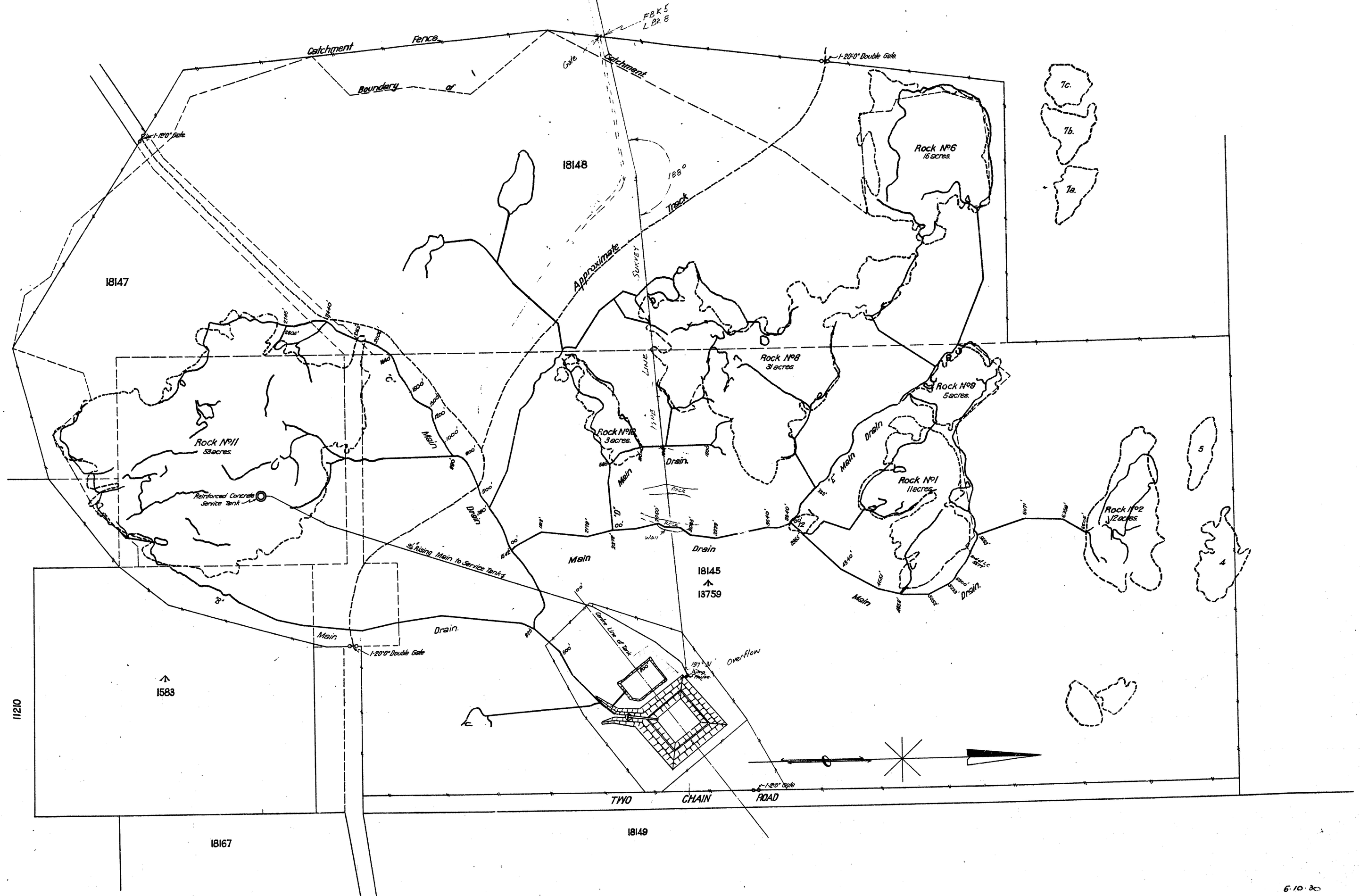
Shire of Narembeen - Agenda - Ordinary Meeting of Council - 16th August 2018

Narembeen District & Railway Water Supply.
Catchment Area at Wadderin Rock.

Drawing N°2

Rock 120 acres approx.
Earth 540 acres approx.
Scale:- 6 Chains to 1 Inch.

As Constructed.



Drawn By J.E.G. Weiss
Examined By
Traced By J.E.G. Weiss
Examined By E.P. Hugo

6.10.30

COPY OF P.W.D. W.A. 26707

SP 1119

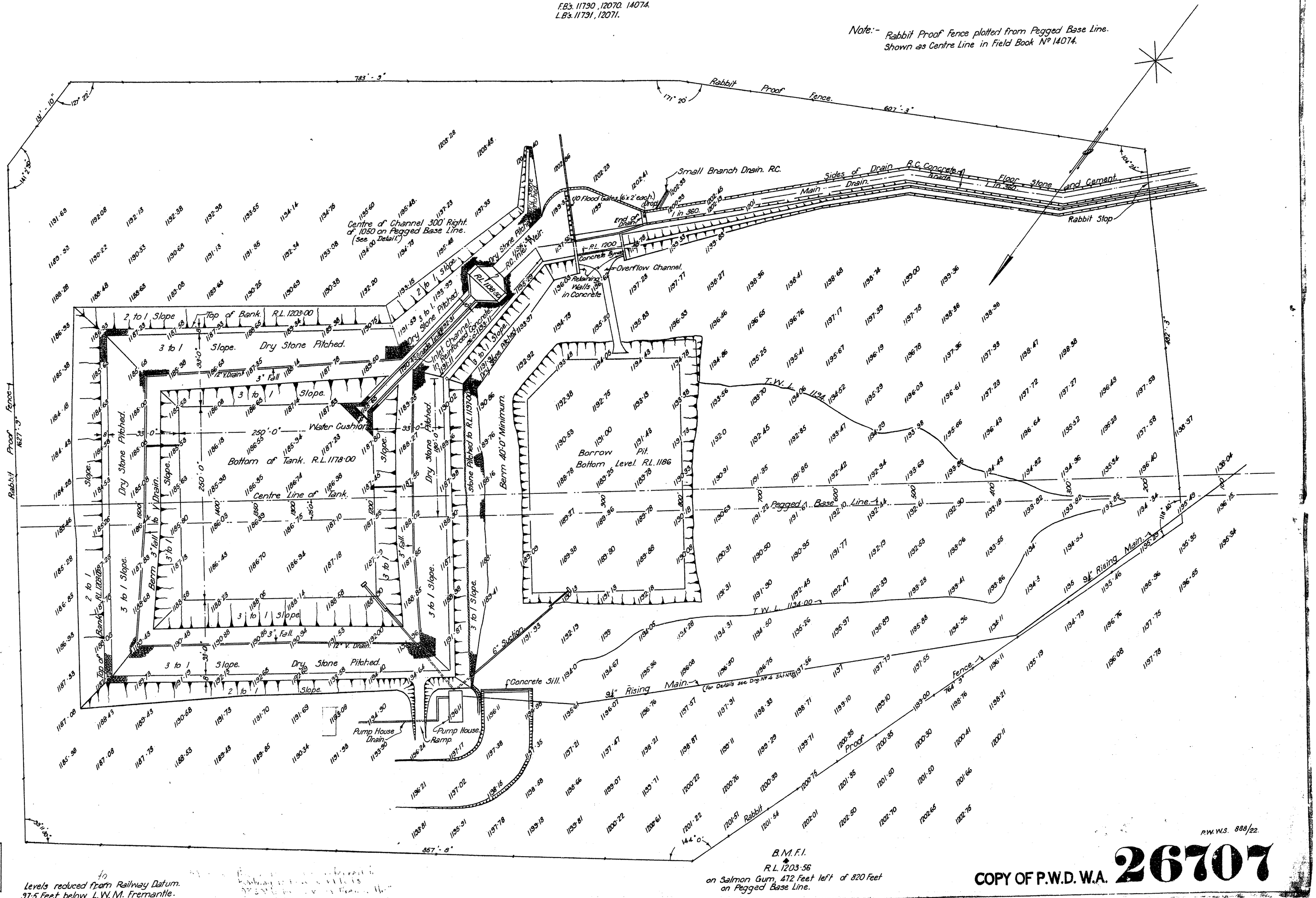
Shire of Narembeen - Agenda - Ordinary Meeting of Council - 15th August 2018

Drawing No 3.

Narembeen District and Railway Water Supply.
Reservoir and Borrow Pit.
Total Capacity 20,720,000 Gallons.
As Constructed.

Scale:- 60 Feet to 1 Inch.
F.B's. 11730, 12070, 14074.
L.B's. 11731, 12071.

Note:- Rabbit Proof Fence plotted from Pegged Base Line. Shown as Centre Line in Field Book No 14074.



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Examd by E.H. Bethwell

P.W.W.S. 888/22.

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AGENDA ITEM: 8.4.3 – Secondary Freight Route Project

Subject:	Secondary Freight Route Project
Applicant:	Wheatbelt South Regional Road Group
File Ref:	ADM008
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Chris Jackson
Date:	31st July 2018
Attachments:	WSFR Briefing Note – August 2018

SUMMARY

At the Wheatbelt South Regional Road Group meeting held Thursday 26 July 2018, it was resolved that each Council be requested to allocate $6,000 towards to the Secondary Freight Route Project to undertake detailed planning and design works to enable a Level 4 Infrastructure Australia submission to be prepared.

BACKGROUND

The WSRRG has been working on this project since mid-2016; the project stemmed from considerable work done by both WBS & WBN in looking at their road networks in attempt to improve connectivity through our RRG funding and road projects. This mapping process started in 2014, once the RRG together with Main Roads identified that improving the connectivity was a major project that would bring significant economic benefit to the Ag Region a working group was formed and RDA via Juliet Grist helped us obtain initial funding to further progress this as a regional road project.

Council had previously resolved at its March 2017:-

That Council:-

1. *Supports up to Phase 5 of the Secondary Freight Route Project ('Project') with Regional Development Australia (Wheatbelt) seeking funding through the Federal Government's 'Building Better Regions Fund'.*
2. *Support the required co-contributions for the Project to originate from MRWA allocations to the Wheatbelt South and Wheatbelt North Regional Road Groups or any other funding source.*
3. *Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Narembeen's 17/18 Budget for up to $20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).*

COMMENT

The last 2½ years has seen considerable work undertaken by all 42 LG's and the working group to get the Wheatbelt Secondary Freight Route Project to a point where constructive and positive meetings are being held with the State Government, Federal Government, Infrastructure Australia, Freight & Logistics Council WA, CBH and other key stakeholders.

It is recommended that Council reaffirms their commitment to the Wheatbelt Secondary Freight Project by committing $6,000 in the 2018/19 budget as a co-contribution for the funding application that will be submitted over the next few months.

CONSULTATION

Wheatbelt South Regional Road Group
WALGA

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has funds allocated as part of Consultants Expenses 4111101.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

GOAL 1: Focus upon our local economic drivers to retain and grow existing businesses, employment and to attract new industry

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

Recommendation to be provided to Councillors at the Council meeting.

COUNCIL RESOLUTION

That Council:-

1. Notes the Secondary Freight Routes Project Development report;
2. Supports the strategic intent of the Secondary Freight Routes project;
3. Authorises the Chief Executive Office to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight project; and
4. Endorses an allocation of $6,000 in 2018/19 to co-fund Secondary Freight Route Project development subject to a successful Building Better Regions Program application.

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

WHEATBELT NORTH REGIONAL ROAD GROUP
Comprising Avon, Kellerberrin, North East and Moora Sub Groups

WHEATBELT SOUTH REGIONAL ROAD GROUP
Comprising Hotham-Dale, Lakes, Narrogin and Roe Sub Groups
All correspondence to RRG Secretariat, Main Roads WA PO Box 333 NORTHAM WA 6401

Briefing Note:

Wheatbelt Secondary Freight Route

August 2018

OVERVIEW

The Wheatbelt Secondary Freight Route (WSFR) network in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business. The WSFR project is developing a business case, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia Priority List.

WSFR WORKING GROUP

The project is being driven by local government authorities associated with the Regional Road Groups of the Wheatbelt Region. The project is intended to support and contribute to other work being undertaken by Main Roads WA, the Department of Transport and the Department of Primary Industries and Regional Development that is considering strategic transport investments across the agricultural regions through the Revitalising Agricultural Regional Freight (RARF) project.

A project Working Group has been established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA-Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)

The project has been encouraged by indications from the Federal Government that they are keen to receive well developed business cases for investment in nationally significant supply chains, with the Working Group

developing the Wheatbelt Secondary Freight Routes project. Secondary Freight Routes connect with State and National highways, providing access for heavy vehicles into the region, allowing trucks safe, cost effective access to businesses.

GOAL - INFRASTRUCTURE AUSTRALIA INFRASTRUCTURE PRIORITY LIST

The immediate goal is the inclusion of the WSFR project on the Infrastructure Australia Infrastructure Priority List (IPL), which is a prioritised list of nationally significant investments. It provides decision makers with advice and guidance on specific infrastructure investments that will underpin Australia's continued prosperity. Infrastructure Australia is seeking submissions for the next update of the Infrastructure Priority List, which will be published in February 2019.

The long term goal is to obtain funding support from the Federal Government for a broadly estimated, $500 million capital works program over 10 - 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. In order to be considered for this list Infrastructure Australia require a Stage 4 Business Case submission.

Led by the Wheatbelt North and Wheatbelt South Regional Road Groups, work is underway to secure the funds needed to do the work required to formally submit the Wheatbelt Secondary Freight Routes proposal for consideration by Infrastructure Australia. RDA Wheatbelt (RDAW) have provided seed funding of approximately $80k to support project scoping with the aim of securing the $2 million to $5 million (depending on the findings) needed to development an investment ready business case. The project development costs are likely to be of the order of 1% of the final investment.

To be confident that sufficient funds are available before starting the detailed planning, engineering and costing, preliminary data has been collected from Local Governments concerning roads that have been identified as part of the network. These works constitute components associated with the development of Stages 1 and 2 of Infrastructure Australia's IPL submission process.

The WSFR Working Group proponents are currently investigating funding options for funding the Stage 4 IPL submission of up to $5M. This has primarily sought State Government support of $1.25 million cash through the Leverage Fund, administered by the Department of Primary Industries and Regional Development, *conditional upon* Federal cash support of $3.5 million through an application to the Building Better Regions Fund and Local Government cash and in-kind support of $350,000. These funds will be utilised to prepare complete and compliant Stage 1 to Stage 4 submissions to Infrastructure Australia. If successful, this will result in the project being added to the Infrastructure Priority List, facilitating conversations with the Federal Government for capital funding contributions.

AUSTRALIAN FEDERAL GOVERNMENT – INQUIRY INTO NATIONAL FREIGHT AND SUPPLY CHAIN PRIORITIES

The Federal Government has announced the Roads of Strategic Importance (ROSI) initiative. The aim of this initiative is to implement actions that address findings from the Inquiry into National Freight and Supply Chain Priorities.

The Federal Government has allocated $3.5 billion over the next decade through the new Roads of Strategic Importance (ROSI) initiative, to ensure key freight roads efficiently connect agricultural and mining regions to ports, airports and other transport hubs.

The Major Project Business Case Fund will also provide an Australian Government contribution towards planning and business case development on projects with clear strategic merit. The Fund will facilitate earlier Australian Government engagement in the project planning stage to ensure broader Commonwealth objectives are considered as projects are developed. $250M has been allocated towards planning and business cases development works on projects across the country, as priorities are identified through ongoing consultation with state and territory governments.

In July 2017 RDA Wheatbelt of behalf the Wheatbelt RRG submitted a full paper to the National Freight and Supply Chain Priorities Inquiry (*July 2017 RDA Wheatbelt Inc Submission* to the ***Inquiry into National***

Freight and Supply Chain Priorities), which discusses the various issues in relation to the need for the WSFR project to receive priority.

This paper outlined the fundamental issues that will be addressed by this project are the growing and changing freight task, consolidation of grain receival facilities, increasing use of larger vehicles, pressure to increase supply chain productivity, poor road safety outcomes and the lack of available capital to meet requirements.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

WA State Government – Department of Transport: Revitalising Agricultural Regional Freight Project

Separately Western Australian Department of Transport (DoT) in association with Department of Industry and Regional Development (DPIRD) and Main Roads WA are developing a strategy and investment proposals to support improvements to freight related infrastructure in the agricultural regions. The project team is working to ensure that the need for investment in Local Government roads (secondary freight routes) is reflected in the analysis to ensure these don't remain the weakest link in the supply chain.

The WSFR Working Group has submitted a draft submission to the RARF project which outlines the process undertaken so far as part of the WSFR project, route identification, data collection, project scoping and costing, business case development and initial route prioritisation. This submission is on behalf of all local governments associated with the Wheatbelt RRG. It focuses on the priorities of local government roads within the region.

WSFR Working group will continue to work with MRWA WR and WDC as part of the RARF project consultation, and see this consultation as ongoing throughout the course of 2018 and beyond. The WSFR is representative of the views of all Wheatbelt local governments through the RRG, will be the key local government consultation point for the RARF Project. The Committee through its membership is in regular consultation with both MRWA WR and WDC, as part of our project development.

Proposed Budget and Funding Options

The draft budget and potential funding options are summarises as follows:

Capital Cost	$500M	Details
Planning Cost	$5M	~1% of capital cost
Federal Govt	$3.5M	BBRF - requires co-contribution; or Major Project Business Case Fund
WA State Govt	$1.25M	DPIRD Leverage Fund DoT – RARF
Local Govt	$250K	Approx. - $6K each from 42 LGAs

Feedback from DPIRD regarding the Leverage Fund application of $1.2M by RDA-Wheatbelt on behalf of WSFR, was that the application was considered better suited for MRWA consideration and to link into with the current RARF project work given the significant alignment between the two sets of work. It was recommended that the WSFR Working Group continue to pursue their relationship with DoT and MRWA to ensure the requirements of the WSFR are adequately included in the RARF activities. The WSFR Working Group has

continued on-going discussions and consultation with RARF via Main Roads WA-WR and WDC as directed by DPIRD.

ADVOCACY AND CONSULTATION

The working group is continuing to use every opportunity to promote and seek support for the proposal with stakeholders, the community and political leaders at Federal and State level. It will be helpful if Local Governments can support this effort. The way in which this is done will depend on the audience and the key issues in your area. However, the common messages are:

1. Industry and jobs depend on an efficient supply chain in order to remain internationally competitive;
2. The supply chain is only as strong as the weakest link, which are typically the connections to the major highways;
3. The size, weight and productivity of trucks has increased and is expected to continue to do so;
4. The road freight task has increased and is expected to continue to do so;
5. Local Governments in the Wheatbelt Regions are spending more than $100m per year maintaining roads. To make this expenditure more efficient, some roads need to be upgraded to a higher standard as they were not designed for the purposes for which they are now used;
6. This proposed project is a step change for a defined network. Once delivered it will contribute to lower freight costs, lower road network operating costs and a safer road network.

At the Federal level Ministers Corman and Porter as well as Members Melissa Price and Rick Wilson have received a briefing. At the State level, Ministerial advisers and senior department staff have been briefed and discussions held with local members Darren West and Mia Davies.

State support for an application to Infrastructure Australia will be critical. The project team is seeking to ensure that this work supports and is supported by other project work being undertaken by the Department of Transport in conjunction with Main Roads WA and the Department of Primary Industries and Regional Development analysing strategic freight issues. It also builds on work completed in 2017 looking specifically at the agricultural lime freight task.

A summary of consultation undertaken is as follows:

Organisation	Personnel	Details
Local Govt	42 LGAs RRG WN and WS	Project scoping Data collection Technical Representatives
Federal Govt	McCormack and McVeigh Ministers Corman and Porter Members Melissa Price and Rick Wilson RDA Wheatbelt	Advisor Briefing Teleconference Summary Documentation
State Govt	DPIRD - Minister MacTiernan DoT – Minister Saffioti RAFT MRWA WR WDC	State Leverage Fund – requested $1.25M RARF Submission In-principle support Communication conduit
Industry	CBH Ag Lime WA	Match priority routes Lime Strategy
Infrastructure Australia	Nicole Lockwood (Director)	Advice on IA Stage 3 – 4 submission Assistance at each step
Freight and Logistics Council	Kellie Houlahan (Policy Adviser)	Conduit to State Govt

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

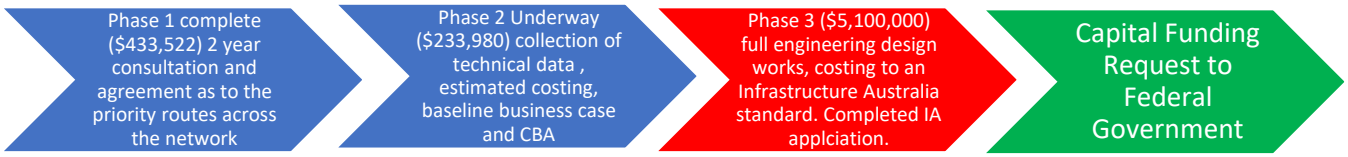
In November 2017 Cr Ricky Storer, President of the Shire of Koorda and Chair of the WN RRG, delivered a presentation outlining the proactive, collective approach of Wheatbelt Councils to the regional freight challenges and the outcomes that would result from investment in secondary freight routes in the Wheatbelt at the Australian Local Government Association National Local Roads and Transport Congress. The Hon Darren Chester, Minister for Infrastructure and Transport as well as Acting Minister for Regional Development and Local Government delivered a presentation during the same session which was attended by a number of senior Federal Government officers and more than 200 Local Government delegates from around Australia.

PROJECT METHODOLOGY

Over the last 2 years 42 Local Government authorities across the Wheatbelt region have collaborated to identify priority routes across the Secondary Freight Network and have also participated in a technical data collection process led by the Shire of Dandaragan to estimate costs, preparation of a business case and a cost benefit analysis of the work to be undertaken. The in-kind investment by Local Government to date, facilitated through the RRG, is estimated to be well in excess of $750,000.

The work flow is currently nearing the end of Phase 2 and seeking resources to support Phase 3. No capital funding request can occur without Phase 3 being completed (a requirement of the Federal funding processes for capital projects over $100m).

Two workshops were undertaken in March 2018 that reviewed the road and traffic data available. The Technical Representatives from each of the Regional Road Group Sub-groups were invited to participate in these workshops, along with Main Roads WA staff and other stakeholders. The workshops provided direction to the consultants that have been commissioned by RDA Wheatbelt to prepare the funding submission for Building Better Regions Fund.



Phase 1: Scoping

1. Assessment of the condition of the existing road network (based on available data supplemented with consultation and field investigations) covering the identified secondary freight network.
2. Development of transport modelling to inform scope and design criteria.
3. Development and agreement as to the scope and standards required across the 80+ routes.
4. Development of concept design to facilitate a P50 cost estimate for the 80+ routes (including methodology to determine costings across a large road network with limited data).
5. Assessment and prioritisation of routes for a program of delivery including supporting justification for costs and benefits within a business case framework.

The cost estimating process for this phase will require input from a number of disciplines including the following consultants;

- geotechnical
- environmental
- consultation
- transport and traffic engineering
- civil engineering

Phase 2: Preparation of Business Case and BBRF application
This phase is used to undertake the work required to compile the evidence and complete the business case to support the submission for the required funding amount (determined from Phase 1). Completion of this Phase is subject to finalisation of the required co-contributions based on the figure calculated in Phase 1.

RDA Wheatbelt is providing seed funding for this Phase to be completed subject to the agreement of RRG North and South in relation to meeting the required minimum co-contribution level. The required co-contributions are set by the Federal Government based on the physical location of the benefit of the project. For areas classified as Remote or Very Remote the required co-contribution is 25% of the project amount (i.e. $1 for every $3 of grant funding). For other classifications it is $1 for $1.

Tasks to complete Phase 2 include the following:

1. Undertake problem definition and needs assessment
2. Develop opportunity statement based on potential benefits of the project
3. Quantify benefits of undertaking the work against the following areas:
   a. Criteria 1: Economic Benefit
   b. Criteria 2: Social Benefit
4. Provide Input as necessary into the following areas
   a. Criteria 3: Value for Money
   b. Criteria 4: Project Delivery
5. Collation of business case and supporting evidence for inclusion in BBRF application.

PROJECT SCOPING

This process has been an excellent example of a large number of local governments (42) working together on a common strategic regional priority. To date, local government staff has provided a large amount of information and data in an in-kind capacity. The key undertakings of the project so far are:

1. Identification of nominated WSFR roads based upon a simple criteria developed by RRG with routes that:
   i. Listed on Roads 2030.
   ii. Regional Distributor that connects Regional Centres or major freight generating locations.
   iii. Parallel routes not to be closer than 20km apart.
   iv. Route not to duplicate or replace existing freight routes on State or National Highways.
   v. Routes serving significant recent increases in regional freight that is anticipated to be sustained.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment of all identified roads across 42 local governments against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments for both Wheatbelt north and south is:

	Route Length (km)	Proposed Works (km)	Proposed Length (%)	Indicative Costs ($)
Wheatbelt North	1,608	1,134	71	$ 197,000,000
Wheatbelt South	2,729	1,717	63	$ 296,000,000
TOTAL	4,337	2,851	66	$ 493,000,000

BUSINESS CASE

The WSFR engaged economic consultant, Pracsys, to develop a BBRF business case for the planning and staging prioritisation of the secondary freight routes. This planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, identifying the economically optimal sequence for developing the network and ensuring that roads are designed and constructed to an optimal standard from a 'whole-of-life' asset management perspective. If successful, BBRF funding will allow for the development of a detailed scope of works that will form the basis for a subsequent submission for Infrastructure Australia funding. It will therefore be important to consider the benefits associated with both the initial planning stage, and broader project, within the BBRF Business Case.

The methodology was divided into two components:

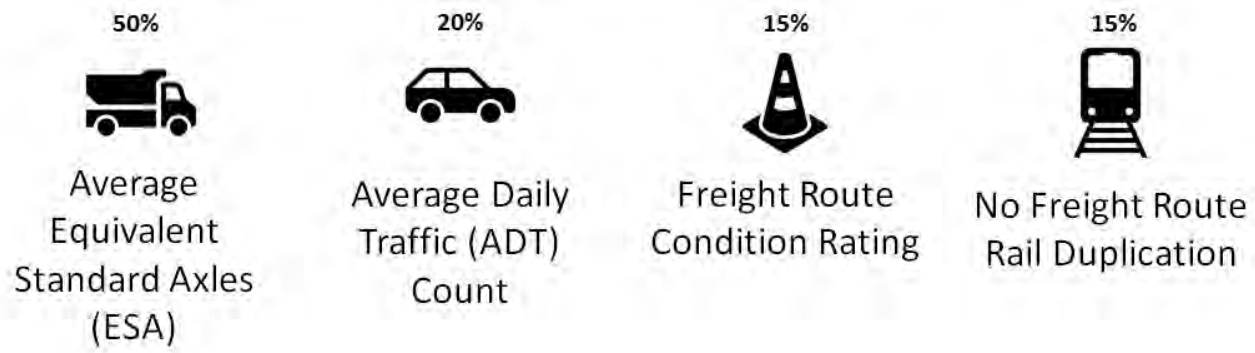
1. Phase 1: Estimating Benefits High Level at an IA IPL submission level and for the BBRF proposal
   It is recommended that a Benefit Cost Ratio (BCR) of at least 1.2 be targeted as lower levels are unlikely to attract funding under the BBRF. In addition, a $30 million impact threshold applies to IA funding applications. This phase will be used to understand and produce high level estimates of project benefits, informing a 'go/no go' decision for phase 2.
2. Phase 2: Developing a BBRF CBA and Business Case
   Based on the outcomes of Phase 1, document a concise Cost-Benefit Analysis and Business Case in support of the BBRF submission.

Estimating Planning Benefits
The benefits attributable to the Wheatbelt secondary freight routes prioritisation planning process were outlined and in turn used to provide a preliminary prioritisation of works for internal review. Benefits were calculated where possible, however some benefits are unquantifiable, and other benefits are best left for in-depth quantification in the detailed planning phase. The methodology included:

- Investigate plausible project benefits and compare to typical costs
- Apply assumed BCRs to hypothetical 100km works segments (over 5 to 10 years)
- Conduct comparison of net benefit using scenarios
  Scenario A: Conduct works without strategic planning – using randomised project sequence
  Scenario B: Conduct works based on strategic planning - using an optimised project sequence

The detailed planning exercise is expected to achieve a benefit in the order of $20 million based solely on the benefits gained from freight route prioritisation.

Initial Prioritisation System
The WSFR were evaluated on a route-by-route basis to give an early indication of their relative upgrade priorities. The evaluation conducted was a Multiple Criteria Analysis (MCA) assessing the following criteria weightings – this may be added to in future:



Attachment 1 shows a the initial first draft of the staging plan and prioritisation process. This will evolve as further planning is undertaken and additional data collected.

PROPOSED DELIVERY METHODOLOGY

The Working Group is currently investigating a number of delivery methods for the development of the IA Stage 4 submission. These will largely be dependent upon the level of funding available. The options considered include complete outsourcing of the project, or a collaborative delivery method undertaken by the RRG and its associated LGA staff with various levels of support from consultants and/or Main Roads WA staff. The more collaborative model provides the opportunity to utilise the technical skills of staff within the region that have the greatest understanding and knowledge of the road network and its associated issues. It also allows for collaboration amongst all stakeholders and working party members, as well the opportunity for information sharing, capacity building and upskilling. The latter approach would entail local government and state government agency staff working together to deliver a project with regional benefits.

The proposed delivery options are:

Option A - Fully Funded – Consultant Delivery

- $5M
- Technical Consultant
  - Full project delivery
  - Target greater number of routes
  - Wider scale technical input
- Local Government
  - Project Management
  - Input from Technical Working Group
- MRWA
  - Technical Support
  - Review

Option B - Partially Funded – RRG Delivery

- $1M - $5M depending upon funding levels
  - LGA project team could be funded or In-kind.
  - MRWA FTE
  - WDC FTE
- LGA – Project Delivery Team
  - LGA Driven
  - Technical Working Group
  - Project Delivery Team
  - Technical Consultant
- Technical Consultant
  - Funding used for specific technical purposes
  - Targeted technical input
  - Prioritised routes
  - Economic assessment and business case development

IMPLICATIONS FOR LOCAL GOVERNMENT

The in-kind support from staff and Councillors at 42 Local Governments who have provided data so far is greatly appreciated.

1. Road Group Sub Groups have undertaken ongoing consultation via the Sub-groups and Technical Representative regarding outcomes being requested through this project to ensure they properly reflects the needs of LGAs in progressing the WSFR network. It would be of value if each Shire could ensure their representative receives these monthly updates (you can add them to the mailing list through admin@rdawheatbelt.com.au)
2. Cash Co-contributions are requested from LGA with a contribution of $6,000 per local government being requested to provide an overall contribution of $250,000 across the 42 LGA. It is requested that these funds come from 2018/19 budgets and request each LGA to draft an Agenda Item – August or September Council Meetings
3. Shire of Dandaragan will be undertaking the project management role for this application (should it proceed) on behalf of all 42 local governments (thankyou Dandaragan).
4. It is still the intention to seek other forms of co-contribution for this project as outlined.
5. The Working Group will continue to work towards the development of a Technical Working Group and Project Delivery Team. It will seek to identify potential resources for these roles through the RRG and nominations via Sub-groups and their respective LGAs. Positions within these groups may be either funded or in-kind depending upon funding available or the ultimate delivery methodology.

8.5 Executive Manager Corporate Services

AGENDA ITEM: 8.5.1 - Executive Manager Corporate Services Report

Subject:	Executive Manager Corporate Services Report
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Bonnie Cole
Date:	8th August 2018
Attachments:	Nil

SUMMARY

Council are to consider the report from the Executive Manager Corporate Services and endorse any actions as appropriate.

BACKGROUND

Provide monthly reports in a format that provides information with a view to assist in the decision making process.

COMMENT

Staff Matters
As reported last month, applications for the position of Finance Officer for 6 months closed on 24th July. Due to staff being away, interviews will take place on Monday 13th August. I am hoping that the successful applicant can commence prior to the end of August to get a least some handover with Rachael before she goes on leave.

Annual Financial Report
Work continues with compilation of paperwork and reports for the auditors visit scheduled for October 2018. The new system of reporting to Moore Stephens seems to be working well. In terms of putting the financial report together, I hope to by the end of this week to make the revaluation adjustments for the roads and other infrastructure and I will then be able to commence full development of these. The order which I have collated information this year is different to previous years because of the new system, but I am enjoying teaching myself the process.

Staff Training
I have enrolled in four Operational Leadership Workshops through LGIS. The first workshop was held on Wednesday 18th July at the Shire of Merredin. As it was Council meeting I missed the first workshop, however, the instructor was able to meet with me the next day to go through the first day. This workshop was called Managing Performance and focused on legislative requirements.

There will be a workshop each month from July to October. The August Workshop is to be held at the Shire of Cunderdin on 23rd August 2018.

Churchill Street Community Seating
Leanne, Sheree and I have been researching seating plans for the new undercover area on Churchill Street. We have had some great ideas and are excited to be able to incorporate the park bench currently located in front of the butcher since it needs to be relocated.

Tier 1 Safety Assessment
On Tuesday 31st July 2018, representatives from LGIS attended Narembeen to undertake a safety assessment for the Shire of Narembeen. This assessment focuses on our Occupational Health and Safety, processes, procedures and practices. Once we receive the report a copy will be provided to Council for your information. Thank you to Rachael for her organisation and leadership with regard to Council's OHS.

Gross Rental Valuations
During the week of 30th July to 3rd August 2018, Landgate had a valuation officer in Narembeen undertaking revaluation reviews for the GRV valuations to be updated effective 1 July 2019. GRV values are updated once every five years, whereas Unimproved Values, for outside of the town are revalued annually.

Drought Relief
CRC Staff have commenced a project to raise funds to go towards drought relief in the Eastern States. Would Council like to contribute towards this initiative? Buy a Bale is asking $100 for large bales.

CONSULTATION

Chris Jackson

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per budget requirements or as reported above.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Narembeen Strategic Community Plan 2017 – 2027

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisation model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council receive the Executive Manager Corporate Services Report for August 2018 and endorse the associated actions.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

AGENDA ITEM 8.5.2: Narembeen Community Resource Centre Report – August 2018

Subject:	Narembeen Community Resource Centre Report
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Leanne Brooke-Mee
Date:	9th August 2018
Attachments:	Nil

SUMMARY

Council is to consider the Community Resource Centre Report for August 2018.

BACKGROUND

The Narembeen Community Resource Centre (CRC) provides a report to Council each month highlighting events, projects and activities undertaken by them during the preceding month and any upcoming events, projects and activities.

COMMENT

The report has been prepared for Council with a view to reporting on the Outcome Areas associated with the Department of Regional Development's funding for the CRC's Business and Action Plans.

The Outcome Areas are specified in the CRC's Activity Plan and identify a range of funded activities.

The report is set out below for Council's consideration.

Community Training
We are working with the Narembeen Community Shed and Be Connected to run a series of computer workshops for seniors.

Business Training
The CRC continues to provide training opportunities for the business community. We held a chainsaw course and will be holding a forklift course shortly.

Wheatbelt World Cup
This was a great event to work with the Police on and all the kids had a great time. We will continue to partner with them to deliver more services to the town.

School Holiday Activities and Seniors Clubs
The Narembeen Recreation Centre has kindly offered us the use of their meeting room for the duration of our relocation and this has been working very well and we appreciate their support.

Upcoming Events:
Buy A Bale Fundraiser
Photography Competition
Love your Body Week
HC/MC Truck Licence

CONSULTATION

Sheree Thomas, Community & Economic Development Officer

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisational model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

2.6 We articulate in our organisational plans and service delivery model the role of the Narembeen CRC as a community hub, providing library, community activities, skill development, connections and business initiatives in turn helping to help achieve our strategic goals.

Goal 3: We contribute to a healthy community.

3.1 We can provide leadership and networks to our local community groups to help them achieve their goals, identify common priorities and to provide opportunities for active participation in our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council receive the Narembeen Community Resource Centre Report for August 2018 and endorse the associated actions.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

AGENDA ITEM: 8.5.3 - July 2018 Schedule of Accounts

Subject:	July 2018 Schedule of Accounts
Applicant:	Shire of Narembeen
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Vanessa Wittstock
Date:	2nd August 2018
Attachments:	List of Payments and Credit Card Statements

SUMMARY

For Council to review the payments made in July 2018.

BACKGROUND

A schedule of accounts paid during the month of July 2018 is provided as follows:

Municipal Cheque Account:	$ 1,088,943.88
Trust Cheque Account:	$ 200.00
CRC Cheque Account:	$ 23,232.16

COMMENT

The following payments greater than $5,000.00 were made during the month of July 2018:

EFT11143	06/07/2018	Bitutek Pty Ltd	Supply & Spray CRS Emulsion + Spreader Truck & Operator	$ 18,590.00
EFT11152	06/07/2018	Digby Slade	Re-grading Soldiers Road	$ 10,817.00
EFT11169	06/07/2018	Narembeen Hardware and Ag Supplies	1100lt chemicals	$ 30,940.31
EFT11172	06/07/2018	Narembeen Shire Council	Road Works undertaken on townsite bypass	$ 55,071.50
EFT11178	06/07/2018	Rhonda Cole	President's Allowance November - June	$ 7,066.67
EFT11189	06/07/2018	Western Stabilisers	Lime & Cement Stabilisation on Latham Road 25/05 - 29/05/2018	$ 83,226.63
EFT11191	06/07/2018	Wheatbelt Business Network	Recognising, preparing & capturing opportunities for community's growth	$ 14,576.10
EFT11199	19/07/2018	Avon Waste	399x dom rubbish x 4weeks	$ 14,946.85
EFT11204	19/07/2018	Digby Slade	Re-grading Soldiers Road	$ 10,992.80
EFT11205	19/07/2018	Dunnings Investments Pty Ltd	20.002l bulk diesel @ $1.362	$ 27,242.69
EFT11209	19/07/2018	IT Vision Australia Pty Ltd	Renewal of SyngerySoft & Annual Licence Fees for 5 users 01/07/18 - 30/06/19	$ 21,382.68
EFT11218	19/07/2018	Narembeen Medical Centre	Provision of Medical Services Quarterly Fee	$ 8,965.68
EFT11224	19/07/2018	RAMM Software Pty Ltd	Annual Support & Maintenance Fee 01/07/18 - 30/06/19	$ 6,969.08

EFT11225	19/07/2018	Shire Of Corrigin	Roe Regional Environmental Health Services Scheme April - June 2018	$ 8,217.00
EFT11239	19/07/2018	Zebra Creative Pty Ltd	Design development of signage typologies, furniture, landscaping & paving schedules + account management	$ 6,105.00
EFT11240	27/07/2018	Core Business Australia Pty Ltd	AGRN743 WANDRRA Claim 17 - June 2018	$ 40,279.81
EFT11241	27/07/2018	Leeuwin Civil Pty Ltd	AGRN743 Flood Recovery Works Progress Claim 12 - June 2018	$ 590,597.26
DD9602.2	12/07/2018	WA Local Government Superannuation Plan	Payroll deductions	$ 8,603.58
DD9614.2	26/07/2018	WA Local Government Superannuation Plan	Payroll deductions	$ 9,040.31
11031	27/07/2018	Synergy - Western Power	Electricity Charges May to July 2018	$ 10,458.75

CONSULTATION

Nil

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Reg11. Payment of accounts

1. A local government is to develop procedures for the authorisation of and the payment of accounts to ensure that there is effective security for and properly authorised use of:
    a. Cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
    b. Petty cash systems.
2. A local government is to develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.
3. Payments made by a local government
    a. Subject to sub regulation (4), are not to be paid in cash; and
    b. Are to be made in a manner which allows identification of –
        i. The method of payment;
        ii. The authority for the payment; and
        iii. The identity of the person who authorised the payment.
4. Nothing in sub regulation (3) (a) prevents a local government from making payments in cash from a petty cash system.

Reg 12. Payments from municipal fund or trust fund

1. A payment may only be made from the municipal fund or the trust fund –
    a. If the local government has delegated the CEO the exercise of its power to make payments from those funds by the CEO; or

    b. Otherwise, if the payment is authorised in advance by a resolution of the council
2. The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Reg 13. List of Accounts

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
    a. The payee's name;
    b. The amount of the payment;
    c. The date of the payments; and
    d. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing:
    a. For each account which required council authorisation in that month –
        i. The payee's name;
        ii. The amount of the payment; and
        iii. Sufficient information to identify the transaction.
    b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under sub regulation (1) or (2) is to be –
    a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
    b. Recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Shire of Narembeen 2018/2019 Budget

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisation model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council:-

1. Receive the Schedule of Accounts for July 2018, including those of the CRC; and
2. Receive the Credit Card Statements for July 2018 for the Shire.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

SHIRE OF NAREMBEEN

SCHEDULE OF ACCOUNTS SUBMITTED TO COUNCIL 15 AUGUST 2018

Chq/EFT	Date	Name	Description	Amount
EFT11139	06/07/2018	Alan Wright	Sitting Fees for Council Meeting November - June + Special October Meeting	$ 1,120.00
EFT11140	06/07/2018	All Ways Foods	Cleaning Materials for Office	$ 567.75
EFT11141	06/07/2018	Arthur Cousins	Breathalyser Recalibration	$ 93.50
EFT11142	06/07/2018	Australian Services Union	Payroll deductions	$ 51.70
EFT11143	06/07/2018	Bitutek Pty Ltd	Supply & Spray CRS Emulsion + Spreader Truck & Operator	$ 18,590.00
EFT11144	06/07/2018	Castledex	Filing Base Sticker	$ 50.68
EFT11145	06/07/2018	Chefmaster Australia	Rubbish bags/Bin liners for Office	$ 215.25
EFT11146	06/07/2018	Chris Bray Electrics Pty Ltd	Remove and install new washing machine board	$ 363.00
EFT11147	06/07/2018	Cody Express Transport	Transport of Bollards	$ 64.22
EFT11148	06/07/2018	Copier Support	Meter Reading for Printing Charges 23/05 - 21/06/2018 for black and coloured copies	$ 654.96
EFT11149	06/07/2018	Covs	Cartridge-Oil Filter	$ 58.59
EFT11150	06/07/2018	Cr Amy Hardham	Sitting Fees Council Meetings November - June + Special Meeting October	$ 1,280.00
EFT11151	06/07/2018	Cr Bevan Thomas	Sitting Fees Council Meetings November - June + Special Meeting October	$ 1,808.00
EFT11152	06/07/2018	Digby Slade	Re-grading Soldiers Road Narembeen	$ 10,817.00
EFT11153	06/07/2018	Donovan Ford	RH Drivers Window	$ 190.89
EFT11154	06/07/2018	Dr Peter & Lucy Lines	Sitting Fees Council Meetings November - June + Special Meeting October	$ 1,280.00
EFT11155	06/07/2018	Easifleet	Payroll deductions	$ 664.83
EFT11156	06/07/2018	FS & S & M Lopez	Concrete (3.3cubes supplies)	$ 1,343.10
EFT11157	06/07/2018	Gas-It Pipe Contracting	Traffic Management Plan & Control Diagrams	$ 1,980.00
EFT11158	06/07/2018	Great Southern Fuel Supplies	Fuel Charges for CEO Car for June 2018	$ 345.24
EFT11159	06/07/2018	Henry Schein Regional Pty Ltd	Monthly Digital IT Support	$ 35.00
EFT11160	06/07/2018	Hitachi Construction Machinery Pty Ltd	8x blade inserts	$ 2,615.11
EFT11161	06/07/2018	Irving Holdings WA	Fuel	$ 1,091.06
EFT11162	06/07/2018	Jason Signmakers	2x White Windsocks (3.65mtr x 900mm)	$ 786.61
EFT11163	06/07/2018	Kellie Jane Mortimore	Deputy President's Allowance + sitting fees	$ 2,822.90
EFT11164	06/07/2018	LGIS Risk Management	LGISWA Great Eastern Regional Risk Coordination Programme 2nd instalment payment 30/09/2017 - 25/06/2018	$ 4,478.10
EFT11165	06/07/2018	Landgate	Land Enquiry	$ 50.60
EFT11166	06/07/2018	Narembeen IGA	Cleaning & electronical materials for Caravan park	$ 791.47
EFT11167	06/07/2018	Narembeen Club Inc	2x cartons of Great Northern Stubbies	$ 103.80
EFT11168	06/07/2018	Narembeen Community Resource Centre	Event Sponsorship for SOCK Week	$ 1,980.00
EFT11169	06/07/2018	Narembeen Hardware and Ag Supplies	1100lt chemicals	$ 30,940.31
EFT11170	06/07/2018	Narembeen Hardware and Ag Supplies - Building A/C	concrete paving sealer (15lt) + trevi entrance set keyed alike	$ 2,009.39

EFT11171	06/07/2018	Narembeen P & C Association	Catering for May Council Meeting	$ 200.00
EFT11172	06/07/2018	Narembeen Shire Council	Road Works undertaken on townsite bypass	$ 55,071.50
EFT11173	*cancelled*			
EFT11174	06/07/2018	Navada Computer Services Pty Ltd	Onsite Installation & Repairs for CRC, Doctor & Fencepost Computers	$ 2,550.75
EFT11175	06/07/2018	P M Services Narembeen	Wages for Waste Transfer Manager 16/06 - 29/06/18	$ 2,496.00
EFT11176	06/07/2018	Perfect Computer Solutions Pty Ltd	Setup & install HyperV, look at setting record and conmfigure edgerouter for altus	$ 255.00
EFT11177	06/07/2018	Repeat Plastics (WA)	40x Bollards (125mm x 125mm x 1.5m)	$ 2,185.33
EFT11178	06/07/2018	Rhonda Cole	President's Allowance November - June + sitting fees	$ 7,066.67
EFT11179	06/07/2018	Robinson Group	8x folding tables - ESF	$ 1,980.00
EFT11180	06/07/2018	Rylan Pty Ltd	Kerbing (Lay only)	$ 709.50
EFT11181	06/07/2018	Sonic Boomsprays	Repair of old loom on boomspray	$ 1,168.23
EFT11182	06/07/2018	Star Track Express	Freight from Eastern Hills Mundaring	$ 45.16
EFT11183	06/07/2018	T - Quip	Atomic blades set	$ 163.20
EFT11184	06/07/2018	Toll Ipec Pty Ltd	Freight from Westrac Perth	$ 359.62
EFT11185	06/07/2018	Truck Centre (WA) Pty Ltd	12x wheel nuts	$ 253.97
EFT11186	06/07/2018	Tudor House	2018 'Banners in the terrace' banner printing & delivery to WALGA	$ 363.55
EFT11187	06/07/2018	Veeco Pty Ltd	Replacement control board for washing machine	$ 967.34
EFT11188	06/07/2018	WA Contract Ranger Services	Ranger Services 19/06 + 28/06/2018	$ 467.50
EFT11189	06/07/2018	Western Stabilisers	Lime & Cement Stabilisation on Latham Road 25/05 - 29/05/2018	$ 83,226.63
EFT11190	06/07/2018	Westrac Equipment Pty Ltd	1x 208 litre TDTO 30	$ 1,753.42
EFT11191	06/07/2018	Wheatbelt Business Network	Recognising, preparing & capturing opportunities for community's growth	$ 14,576.10
EFT11192	06/07/2018	Wurth Australia Pty Ltd	Brake cleaner + adhesive bandages	$ 215.56
EFT11193	19/07/2018	A & M Medical Services	Swimming Pool Annual Service Testing	$ 140.29
EFT11194	19/07/2018	Ag Implements Narembeen	Screw	$ 4.66
EFT11195	19/07/2018	All Ways Foods	Cleaning & Washing materials for Caravan Park Units/Amenities	$ 117.47
EFT11196	19/07/2018	Aust Post	Postage Charges June 2018	$ 128.37
EFT11197	19/07/2018	Australian Mineral Fertilisers	Soil Test	$ 155.00
EFT11198	19/07/2018	Australian Services Union	Payroll deductions	$ 51.70
EFT11199	19/07/2018	Avon Waste	399x dom rubbish x 4weeks	$ 14,946.85
EFT11200	19/07/2018	Boc Gases	Gases for Depot	$ 86.03
EFT11201	19/07/2018	CJB Carpentry	Install aluminium panel screen fence	$ 2,917.20
EFT11202	19/07/2018	Chris Bray Electrics Pty Ltd	Install 5x Emergency Exit Lights	$ 4,995.10
EFT11203	19/07/2018	Civic Legal	Professional Fees for Licence Agreement for Narembeen Town Project	$ 1,237.50
EFT11204	19/07/2018	Digby Slade	Re-grading Soldiers Road	$ 10,992.80
EFT11205	19/07/2018	Dunnings Investments Pty Ltd	20,002l bulk diesel @ $1.362	$ 27,242.69
EFT11206	19/07/2018	Easifleet	Payroll deductions	$ 664.83
EFT11207	19/07/2018	Eastern Hills Saws And Mowers	log wedges & filing vises	$ 150.00
EFT11208	19/07/2018	Fitz Gerald Strategies	Annual Subscription Rate for comprehensive IR & HR Services 2018/19	$ 3,077.92
EFT11209	19/07/2018	IT Vision Australia Pty Ltd	Renewal of SyngerySoft & Annual Licence Fees for 5 users 01/07/18 - 30/06/19	$ 21,382.68
EFT11210	19/07/2018	IT Vision User Group Inc	IT Vision User Group Subscription 01/07/18 - 30/06/19	$ 748.00
EFT11211	19/07/2018	Initial	2 sanitary disposal services	$ 418.02

EFT11212	19/07/2018	Ixom	Chlorine for Pool	$ 81.84
EFT11213	19/07/2018	Kleenheat Gas	Gas for Rec Centre	$ 850.30
EFT11214	19/07/2018	Merredin Glazing Service	Refit window frame to glass	$ 189.20
EFT11215	19/07/2018	Narembeen Club Inc	Refreshments for Rebranding Workshop for Councillors, Staff & Community members	$ 338.80
EFT11216	19/07/2018	Narembeen Community Resource Centre	Chainsaw Course + Learning Guide for Richard Gausden, Morgan Cowan, Casey Conope, Grame Dowsett, Michael Hall, Walter Patterson, Stephen Sherwood, Neil Wasley, Peter Hills, Shane Biddulph, Glen Sands, Isaac Fitch	$ 3,187.50
EFT11217	19/07/2018	Narembeen Engineering And Steel Supplies	Supply & install generator fence	$ 3,300.00
EFT11218	19/07/2018	Narembeen Medical Centre	Provision of Medical Services Quarterly Fee	$ 8,965.68
EFT11219	19/07/2018	Narembeen Tyre service	Batteries	$ 1,109.00
EFT11220	19/07/2018	Ness Gas Supplies	45kg Gas Bottle	$ 240.00
EFT11221	19/07/2018	Neu-Tech Auto Electrics	Repairs to Farmscan 5206	$ 166.05
EFT11222	19/07/2018	P M Services Narembeen	Waste Station Managers Wages 30/06 - 13/07/18	$ 2,496.00
EFT11223	19/07/2018	Perfect Computer Solutions Pty Ltd	Computer Specialists Labour (Upgrade Synergy, Webcam)	$ 850.00
EFT11224	19/07/2018	RAMM Software Pty Ltd	Annual Support & Maintenance Fee 01/07/18 - 30/06/19	$ 6,969.08
EFT11225	19/07/2018	Shire Of Corrigin	Roe Regional Eviornmental Health Services Scheme April - June 2018	$ 8,217.00
EFT11226	19/07/2018	Star Track Express	Freight from Eastern Hills Saws and Mowers	$ 43.73
EFT11227	19/07/2018	The Fence Post Inc.	2/3page Adervisment for Finance Officer Position (04/07/2018 + 11/07/2018)	$ 40.00
EFT11228	19/07/2018	Toll Ipec Pty Ltd	Freight from Conplant	$ 71.77
EFT11229	19/07/2018	Town Planning Innovations	General Planning Services	$ 680.63
EFT11230	19/07/2018	Truckline	1x spring brake valve	$ 525.38
EFT11231	19/07/2018	Varley Transport	Cartage for 2x 7mm stone (@ 60tonnes each) from Hanson Byford to Narembeen on 07/06 + 08/06/2018	$ 4,082.96
EFT11232	19/07/2018	WA Contract Ranger Services	Ranger Services 02/07/18 + 10/07/18	$ 654.50
EFT11233	19/07/2018	WA Fire Protection	Inspect fire equipment at Rec Centre	$ 414.48
EFT11234	19/07/2018	WA Regional Plumbing	Inspect & repair diswasher	$ 110.00
EFT11235	19/07/2018	WALGA	Short Course for Kellie Moritmore - CEO Performance Appraisals (31/07/18)	$ 1,420.00
EFT11236	19/07/2018	Waterman Irrigation	Standpipe Remote Access Charges	$ 1,411.85
EFT11237	19/07/2018	Western Australian Treasury Corporation	Loan Guarantee Fee	$ 3,572.29
EFT11238	19/07/2018	Winstons Meat And Provisions	Dinner for Council Meeting May + June, Sausages for Staff Together	$ 152.97
EFT11239	19/07/2018	Zebra Creative Pty Ltd	Design development of signage typologies, furniture, landscaping & paving schedules + account	$ 6,105.00
EFT11240	27/07/2018	Core Business Australia Pty Ltd	AGRN743 WANDRRA Claim 17 - June 2018	$ 40,279.81
EFT11241	27/07/2018	Leeuwin Civil Pty Ltd	AGRN743 Flood Recovery Works Progress Claim 12 - June 2018	$ 590,597.26
			TOTAL EFT PAYMENTS	**$ 1,041,898.28**

DD9599.1	02/07/2018	BUPA Australia	DD Heath Insurance CEO	$ 433.40
DD9602.1	12/07/2018	Australian Super	Superannuation contributions	$ 881.21
DD9602.2	12/07/2018	WA Local Government Superannuation Plan	Payroll deductions	$ 8,603.58
DD9602.3	12/07/2018	CBUS Super	Superannuation contributions	$ 80.28
DD9602.4	12/07/2018	Prime Superannuation Fund	Superannuation contributions	$ 229.71
DD9602.5	12/07/2018	Plum Super Fund	Superannuation contributions	$ 229.71

DD9602.6	12/07/2018	AMP Life Limited	Superannuation contributions	$ 241.11
DD9602.7	12/07/2018	IOOF Employer Super	Superannuation contributions	$ 321.98
DD9605.1	11/07/2018	Commander Australia Pty Ltd	Admin Office phone charges	$ 68.51
DD9611.1	13/07/2018	Nib Health Insurance	EMCS health insurance	$ 198.34
DD9614.1	26/07/2018	Australian Super	Superannuation contributions	$ 776.89
DD9614.2	26/07/2018	WA Local Government Superannuation Plan	Payroll deductions	$ 9,040.31
DD9614.3	26/07/2018	CBUS Super	Superannuation contributions	$ 229.71
DD9614.4	26/07/2018	Prime Superannuation Fund	Superannuation contributions	$ 181.78
DD9614.5	26/07/2018	Plum Super Fund	Superannuation contributions	$ 229.71
DD9614.6	26/07/2018	AMP Life Limited	Superannuation contributions	$ 241.11
DD9614.7	26/07/2018	IOOF Employer Super	Superannuation contributions	$ 321.98
DD9619.1	18/07/2018	On Hold Productions PTY LTD	On hold recording	$ 75.90
DD9624.1	23/07/2018	Bankwest	Direct Debit - Bankwest	$ 2,890.28
DD9631.1	31/07/2018	BUPA Australia	DD Heath Insurance CEO	$ 433.40
			TOTAL DIRECT DEBIT PAYMENTS	**$ 25,708.90**

Chq/EFT	Date	Name	Description	
11025	06/07/2018	Cr Scott Stirrat	Travel Allowance October - June 2018	$ 2,720.00
11026	06/07/2018	Cr William Cowan	Travel Allowance October - June 2018	$ 2,624.00
11027	06/07/2018	Narembeen Shire Council	Building Service Levy for 19 Churchill Street	$ 61.65
11028	19/07/2018	Synergy - Western Power	Electricity Charges for 79 Streetlights from 25 Feb - 24 Jun 2018	$ 2,071.35
11029	19/07/2018	Telstra	Phone Charges up to 24 June '18	$ 2,491.91
11030	19/07/2018	Water Corporation	Trade Waste Permit Charges Currall Street Lot 20378	$ 464.90
11031	27/07/2018	Synergy - Western Power	Electricity Charges forLot 1A Currall Street from 09 May - 05 Jul 2018	$ 10,458.75
11032	27/07/2018	Telstra	Phone Charges for 24 Latham Road up to 09 Jul 2018	$ 399.06
11033	27/07/2018	Water Corporation	Water Charges for Standpipe at Kondinin-Narembeen Rd Lot 1 01/07 - 31/08/18	$ 45.08
			TOTAL CHEQUE PAYMENTS	**$ 21,336.70**
			TOTAL MUNICIPAL PAYMENTS	**$ 1,088,943.88**

Chq/EFT	Date	Name	Description	
318	06/07/2018	Narembeen Shire Council	BUS BOND FROM GINA DELUIS USED AS PAYMENT FOR KM	$ 200.00
			TOTAL TRUST PAYMENTS	**$ 200.00**

Chq/EFT	Date	Name	Description	
00023270	3/07/2018	Australia Post	Total supply ending 30/06/2018	$42.43
00023271	3/07/2018	Shire of Narembeen - Supplier	Wages & Super June 2018,	$14,097.52
00023272	6/07/2018	Dorcas Clothing	Second - hand goods - Sheets to cover printers	$6.00
00023273	19/07/2018	Leanne Brooke-mee	Reimbursement for purchases made - ClientThumb Drives, CRC DVD Player	$53.85
00023274	19/07/2018	Narembeen Roadhouse	x2 Hot Food Platters, x2 Sandwich platters - Chainsaw Course	$260.00
00023275	4/07/2018	Accent Rubber Stamps & Trophies	Self inking stamp - Client Purchase	$56.71
00023276	19/07/2018	Shire of Narembeen - Supplier	Gym Membership Card Bond - 15 Jan - 30 June 2018	$1,500.00

00023277	11/07/2018	Synergy	Electricity Account - Unit 2/19 CHurchill Street 11 May - 11 July	$400.30
00023278	11/07/2018	Shire of Narembeen - Supplier	Gym Memberships received 15/01/2018 - 30/06/2018	$3,569.00
00023279	19/07/2018	Copier Support	Black copies printed - 1009 Black copies printed - 1009	$259.72
00023280	20/07/2018	Bernie Drag	x1 A2 Canvas, x1 A1 Canvas	$126.50
00023281	24/07/2018	A-Team Printing	200 x A3 Visitor Maps - Narembeen, 200 x directory, 12 x A4 Client Merch	$2,511.80
00023283	11/07/2018	Synergy	Electricity Account - 15 Longhurst Street 11 May - 11Jully	$228.95
00023284	25/07/2018	Neopost Australia Pty Ltd	A3 Laminating Pouches	$119.41
				$ 23,232.16

Credit Card Purchases

EMCS 3 July 2018 - 1 August 2018

Date	Store	Description	Amount
29/06/2018	The Flower Farmacy	Flowers for Y Collard	$ 100.00
9/07/2018	The Lakes BP	Fuel for NB01	$ 69.04
13/07/2018	Officeworks Online	Stationery for Admin	$ 74.12
18/07/2018	CTI Logistics	Freight of Honour board	$ 462.41
18/07/2018	Kmart Online	Bedding for Caravan Park	$ 227.67
		EMCS Credit Card Payments	**$ 933.24**

bankwest

Bankwest Corporate MasterCard Statement

Account Number	**5586 0203 0212 1909**
Period	**3 Jul 18 - 1 Aug 18**
Monthly Spend Limit	**$10,000**

213BC3C 000125 (053N)

MISS BONNIE MADELINE COLE
SHIRE OF NAREMBEEN
1 LONGHURST ST
NAREMBEEN WA 6369

SUMMARY OF YOUR SPEND

Purchases	**$933.24**
Cash Advances & Balance Transfers	**$0.00**

YOUR TRANSACTION SUMMARY

Date	Description			Debit	Credit
29 JUN 18	SQ *THE FLOWER FARMACY	KULIN	WA	$100.00	
09 JUL 18	BP THE LAKES 1903	CHIDLOW	WA	$69.04	
13 JUL 18	OFWKS ONLINE BENTLEIGH	E 03	AUS	$74.12	
18 JUL 18	CTI LOGISTICS LTD	WEST PERTH	WA	$462.41	
18 JUL 18	KMART ONLINE	03	AUS	$227.67	
Total				**$933.24**	**$0.00**

BMCole

REVIEWED

APPROVED

213BC3C 000125 000625

Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945

bankwest

Bankwest Corporate MasterCard Statement

CARD ADMINISTRATOR
SHIRE OF NAREMBEEN
1 LONGHURST ST
NAREMBEEN WA 6369

213BC3C 000124 (053N)

Account Name	**SHIRE OF NAREMBEEN**
Period	**3 Jul 18 - 1 Aug 18**
Facility Limit	**$10,000**

To pay by cheque, simply detach this cut off slip and refer to the instructions overleaf on how to return to Bankwest.

YOUR ACCOUNT SUMMARY

Opening Balance	**$1,702.31**
Purchases	$0.00
Withdrawals	$0.00
(Cash Advances & Balance Transfers)	
Interest & Other Charges	$0.00
Payments & Other Credits	$1,702.31 CR
Closing Balance	**$0.00**

PAYMENT REQUIRED

Account Name	**SHIRE OF NAREMBEEN**
Account Number	**5586 0290 5108 5264**
Payment Due Date	21 Aug 18
Minimum Payment	$0.00

For details on how to make payments please see over

YOUR CARDHOLDER ACTIVITY SUMMARY

Name	Account	Spending Limit	Purchases & Withdrawals	Interest & Other Charges	Payments & Other Credits
BILLING ACCOUNT	5586029051085264		$0.00	$0.00	$1,702.31 CR
JACKSON,CHRISTOPHER G	5586020788115284	$10,000.00	$0.00	$0.00	$0.00
TOTAL		**$10,000.00**	**$0.00**	**$0.00**	**$1,702.31 CR**

YOUR INTEREST RATES

Purchases	17.99% p.a.	Balance Transfers	17.99% p.a.	Cash	17.99% p.a.

YOUR TRANSACTION SUMMARY

Date	Description		Debit	Credit
23 JUL 18	PERIODICAL PAYMENTS	06		$1,702.31
Total			**$0.00**	**$1,702.31 CR**

213BC3C 000124 000617

REVIEWED

APPROVED

Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945

AGENDA ITEM: 8.5.4 - Financial Report July 2018

Subject:	Financial Report July 2018
Applicant:	Shire of Narembeen
File Ref:	N/A
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	Bonnie Cole
Date:	7th August 2018
Attachments:	July 2018 Financial Report; Bank Reconciliation for July 2018; Outstanding Rates Report as at 2/8/18

SUMMARY

To review Council finances as required by legislation.

BACKGROUND

The attached Financial Reports (including Statement of Financial Activity) are submitted on behalf of the Shire of Narembeen for the period ending 31 July 2018.

COMMENT

Council's closing position at 31 July 2018 amounts to $2,936,902 with current assets of $5,939,586 and $2,445,103 of reserve funds.

CONSULTATION

Finance Officer
Administration Officer
Senior Staff

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations

Reg 34 Financial Activity Statement

FINANCIAL IMPLICATIONS

Shire of Narembeen 2018/2019 Budget

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Nil

RELATED PARTY TRANSACTIONS

Nil

OFFICER RECOMMENDATION

That Council:-

1. Receive the Shire of Narembeen's Financial Report for the month of July 2018;
2. Receive the bank reconciliation for the month of July 2018 for all Shire Bank Accounts; and
3. Receive the Narembeen Community Resource Centre Financial Report for the month of July 2018.
4. Receive the outstanding rates report as at 2nd August 2018.

COUNCIL RESOLUTION

MIN **MOTION** - Moved Cr. 2nd Cr.

CARRIED /

SHIRE OF NAREMBEEN

MONTHLY FINANCIAL REPORT

For the Period Ended 31 July 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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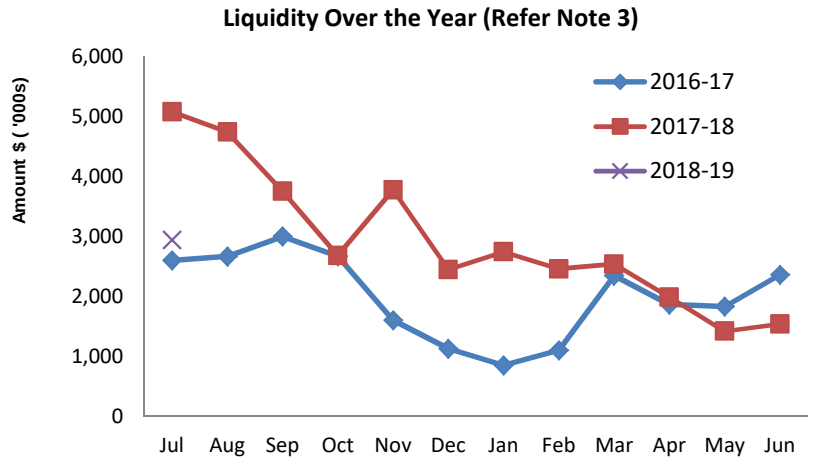
Shire of Narembeen

Monthly Summary Information

For the Period Ended 31 July 2018

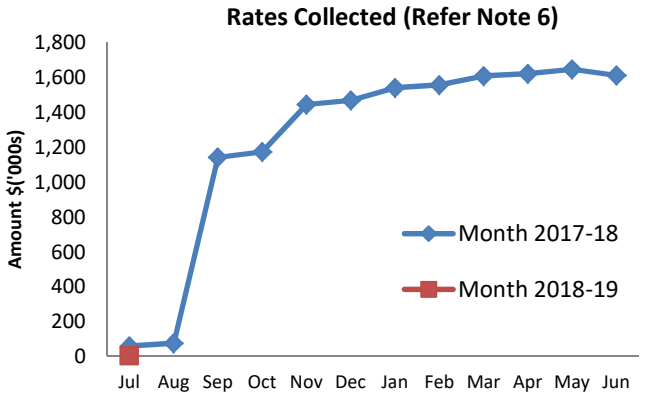


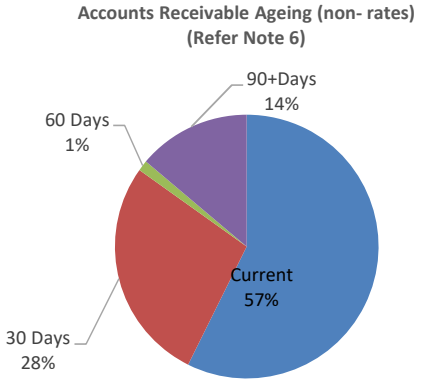
Cash and Cash Equivalents as at period end

Unrestricted	$	1,522,791
Restricted	$	2,445,103
	$	3,967,894

Receivables

Rates	$	1,805,577
Other	$	60,809
	$	1,866,386





Comments

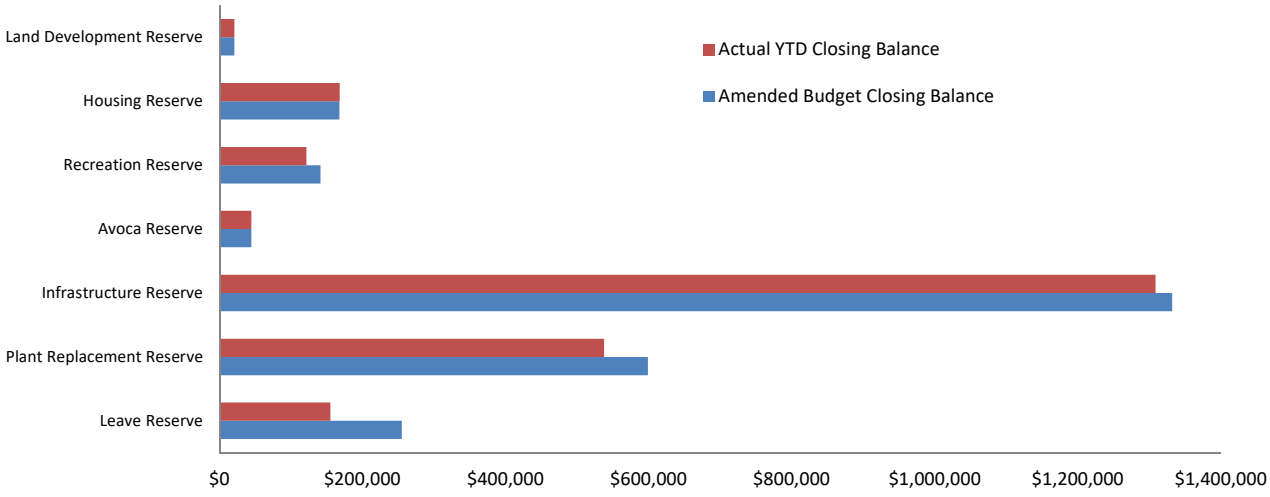
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Narembeen

Monthly Summary Information

For the Period Ended 31 July 2018

Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

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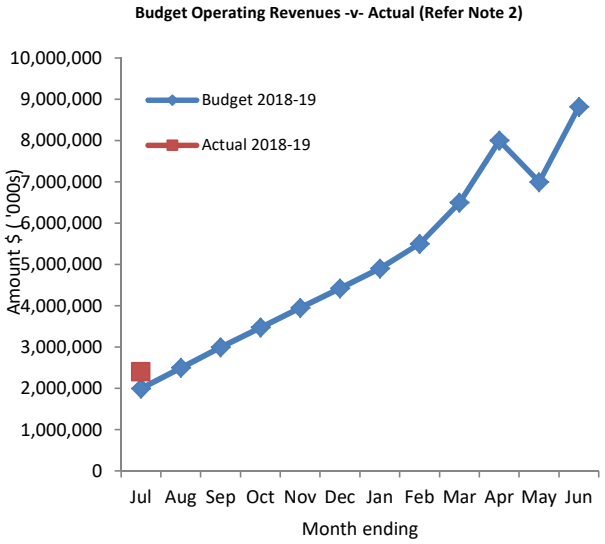
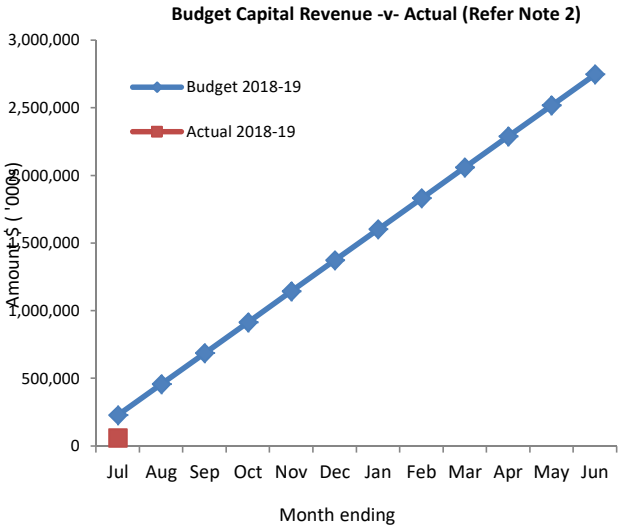
Shire of Narembeen

Monthly Summary Information

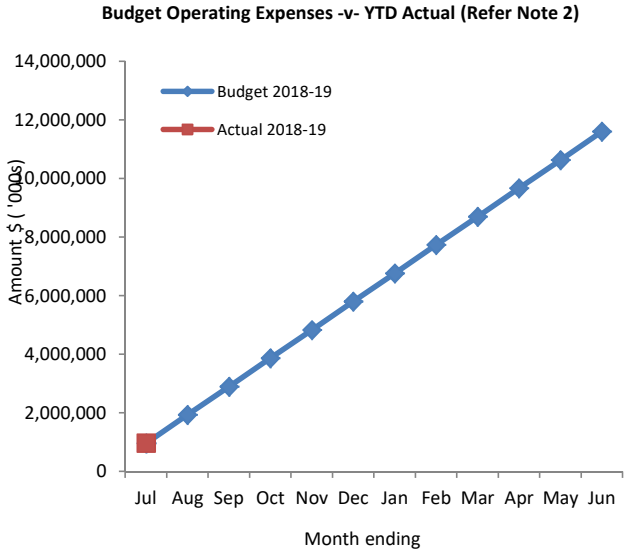
For the Period Ended 31 July 2018

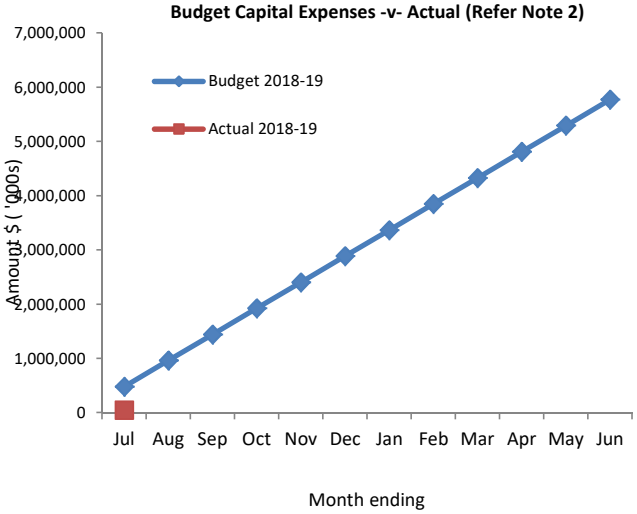
Revenues





Expenditure





Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Narembeen
Compilation Report
For the Period Ended 31 July 2018

Report Purpose
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996,* Regulation 34 .

Overview
Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program
Is presented on page 6 and shows a surplus as at 31 July 2018 of $2,936,901.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation
Prepared by: Rachael Moore
Reviewed by: Bonnie Cole
Date prepared: 30-Aug-18

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	%	
Governance		44,000	3,665	**15,659**	11,994	327.26%	
General Purpose Funding - Rates	9	1,669,192	1,669,192	**1,719,255**	50,063	3.00%	
General Purpose Funding - Other		1,156,467	(1,433,725)	**4,854**	1,438,579	(100.34%)	
Law, Order and Public Safety		71,166	(177,406)	**50,279**	227,685	(128.34%)	
Housing		120,793	9,811	**10,032**	221	2.25%	
Community Amenities		462,747	(213,083)	**105,290**	318,373	(149.41%)	
Recreation and Culture		57,005	(36,918)	**116**	37,034	(100.32%)	
Transport		4,359,520	(694,472)	**315,499**	1,009,971	(145.43%)	
Economic Services		256,800	21,396	**147,014**	125,618	587.11%	▲
Other Property and Services		667,007	55,578	**31,524**	(24,054)	(43.28%)	
Total Operating Revenue		**8,864,697**	**(795,962)**	**2,399,522**	3,195,483		
Operating Expense							
Governance		(364,779)	(24,644)	**(126,709)**	(102,065)	(414.16%)	▼
General Purpose Funding		(117,860)	(9,820)	**23**	9,843	100.24%	▲
Law, Order and Public Safety		(210,201)	(17,458)	**(4,959)**	12,499	71.60%	▲
Health		(171,933)	(14,257)	**(18,140)**	(3,883)	(27.24%)	
Housing		(198,966)	(16,202)	**(11,277)**	4,925	30.39%	▲
Community Amenities		(814,547)	(66,453)	**(32,294)**	34,159	51.40%	▲
Recreation and Culture		(1,191,014)	(97,553)	**(33,592)**	63,961	65.57%	▲
Transport		(7,582,040)	(625,359)	**(702,740)**	(77,381)	(12.37%)	▼
Economic Services		(507,202)	(41,046)	**(17,390)**	23,656	57.63%	▲
Other Property and Services		(450,417)	(42,678)	**(16,400)**	26,278	61.57%	▲
Total Operating Expenditure		**(11,608,959)**	**(955,470)**	**(963,478)**	(8,008)		
Funding Balance Adjustments							
Add back Depreciation		**3,825,297**	**318,767**	**0**	(318,767)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	**(36,698)**	0	**0**	0		
Adjust Provisions and Accruals		0		**0**	0		
Net Cash from Operations		**1,044,337**	**(1,432,665)**	**1,436,044**	**2,868,708**		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,747,016	217,083	**57,253**	(159,830)	(73.63%)	
Proceeds from Disposal of Assets	8	200,280	0	**0**	0		
Total Capital Revenues		**2,947,296**	**217,083**	**57,253**	(159,830)		
Capital Expenses							
Land and Buildings	13	(1,737,373)	(13,485)	**(13,485)**	0	0.00%	
Infrastructure - Roads	13	(2,795,393)	(33,115)	**(33,115)**	0	0.00%	
Plant and Equipment	13	(1,136,249)	0	**0**	0		▲
Furniture and Equipment	13	(90,000)	(2,712)	**(2,712)**	0	0.00%	
Total Capital Expenditure		**(5,759,015)**	**(49,313)**	**(49,313)**	0		
Net Cash from Capital Activities		(2,811,719)	167,770	7,940	**(159,830)**		
Financing							
Proceeds from New Debentures			0		0		
Proceeds from Advances		0	0		0		
Self-Supporting Loan Principal		6,275	0		0		
Transfer from Reserves	7	572,373	0	**0**	0		
Advances to Community Groups		0	0		0		
Repayment of Debentures	10	(67,639)	0	**0**	0		
Transfer to Reserves	7	(222,011)	(3,211)	**(3,211)**	0	0.00%	
Net Cash from Financing Activities		**288,998**	**(3,211)**	**(3,211)**	**0**		
Net Operations, Capital and Financing		**(1,478,384)**	**(1,268,106)**	**1,440,772**	2,708,878		
Opening Funding Surplus(Deficit)	3	**1,493,384**	**1,493,384**	**1,496,129**	2,745		
Closing Funding Surplus(Deficit)	3	**15,000**	**225,278**	**2,936,901**	2,711,623		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2018

	Note	Amended Annual Budget	YTD Actual (b)
Operating Revenues		$	$
Rates	9	1,669,192	**1,719,255**
Operating Grants, Subsidies and Contributions	11	5,917,036	**470,523**
Fees and Charges		1,151,926	**204,951**
Service Charges		0	
Interest Earnings		79,800	**4,794**
Other Revenue		0	**1**
Profit on Disposal of Assets	8	46,743	**0**
Total Operating Revenue		8,864,697	**2,399,524**
Operating Expense			
Employee Costs		(1,929,582)	**(159,671)**
Materials and Contracts		(5,310,774)	**(690,602)**
Utility Charges		(253,550)	**(16,198)**
Depreciation on Non-Current Assets		(3,825,297)	**0**
Interest Expenses		(54,949)	**12,081**
Insurance Expenses		(195,262)	**(109,089)**
Other Expenditure		(29,500)	**0**
Loss on Disposal of Assets	8	(10,045)	**0**
Total Operating Expenditure		(11,608,959)	**(963,479)**
Funding Balance Adjustments			
Add back Depreciation		3,825,297	**0**
Adjust (Profit)/Loss on Asset Disposal	8	(36,698)	**0**
Adjust Provisions and Accruals		0	**0**
Net Cash from Operations		**1,044,337**	**1,436,045**
Capital Revenues			
Grants, Subsidies and Contributions	11	2,747,016	**57,253**
Proceeds from Disposal of Assets	8	200,280	**0**
Total Capital Revenues		2,947,296	**57,253**
Capital Expenses			
Land and Buildings	13	(1,737,373)	**(13,485)**
Infrastructure - Roads	13	(2,795,393)	**(33,115)**
Plant and Equipment	13	(1,136,249)	**0**
Furniture and Equipment	13	(90,000)	**(2,712)**
Total Capital Expenditure		(5,759,015)	**(49,313)**
Net Cash from Capital Activities		**(2,811,719)**	**7,940**
Financing			
Proceeds from New Debentures		0	**0**
Proceeds from Advances		0	**0**
Self-Supporting Loan Principal		6,275	**0**
Transfer from Reserves	7	572,373	**0**
Advances to Community Groups		0	**0**
Repayment of Debentures	10	(67,639)	**0**
Transfer to Reserves	7	(222,011)	**(3,211)**
Net Cash from Financing Activities		**288,998**	**(3,211)**
Net Operations, Capital and Financing		**(1,478,384)**	**1,440,774**
Opening Funding Surplus(Deficit)	3	**1,493,384**	**1,496,129**
Closing Funding Surplus(Deficit)	3	**15,000**	**2,936,903**

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NAREMBEEN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 July 2018

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget
Operating Revenues	$	$	$
Governance	44,000		44,000
General Purpose Funding - Rates	1,669,192		1,669,192
General Purpose Funding - Other	1,156,467		1,156,467
Law, Order and Public Safety	71,166		71,166
Housing	120,793		120,793
Community Amenities	462,747		462,747
Recreation and Culture	57,005		57,005
Transport	4,359,520		4,359,520
Economic Services	256,800		256,800
Other Property and Services	667,007		667,007
Total Operating Revenue	8,864,697	0	8,864,697
Operating Expense			
Governance	(364,779)		(364,779)
General Purpose Funding	(117,860)		(117,860)
Law, Order and Public Safety	(210,201)		(210,201)
Health	(171,933)		(171,933)
Housing	(198,966)		(198,966)
Community Amenities	(814,547)		(814,547)
Recreation and Culture	(1,191,014)		(1,191,014)
Transport	(7,582,040)		(7,582,040)
Economic Services	(507,202)		(507,202)
Other Property and Services	(450,417)		(450,417)
Total Operating Expenditure	(11,608,959)	0	(11,608,959)
Funding Balance Adjustments			
Add back Depreciation	3,825,297		3,825,297
Adjust (Profit)/Loss on Asset Disposal	(36,698)		(36,698)
Adjust Provisions and Accruals			0
Net Cash from Operations	**1,044,337**	**0**	**1,044,337**
Capital Revenues			
Grants, Subsidies and Contributions	2,747,016		2,747,016
Proceeds from Disposal of Assets	200,280		200,280
Total Capital Revenues	2,947,296	0	2,947,296
Capital Expenses			
Land Held for Resale	0		0
Land and Buildings	(1,737,373)		(1,737,373)
Infrastructure - Roads	(2,795,393)		(2,795,393)
Plant and Equipment	(1,136,249)		(1,136,249)
Furniture and Equipment	(90,000)		(90,000)
Total Capital Expenditure	(5,759,015)	0	(5,759,015)
Net Cash from Capital Activities	**(2,811,719)**	**0**	**(2,811,719)**
Financing			
Proceeds from New Debentures			0
Self-Supporting Loan Principal	6,275		6,275
Transfer from Reserves	572,373		572,373
Repayment of Debentures	(67,639)		(67,639)
Transfer to Reserves	(222,011)	0	(222,011)
Net Cash from Financing Activities	**288,998**	**0**	**288,998**
Net Operations, Capital and Financing	**(1,478,384)**	**0**	**(1,478,384)**
Opening Funding Surplus(Deficit)	**1,493,384**		1,493,384
Closing Funding Surplus(Deficit)	**15,000**	**0**	**15,000**

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal
Profit on the disposal of assets including gains on the disposal of long term investments.
Losses are disclosed under the expenditure classifications.

Fees and Charges
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal
Loss on the disposal of fixed assets.

Depreciation on non-current assets
Depreciation expense raised on all classes of assets.

Interest expenses
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:
"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

The Strategic Community Plan defines the key objectives of the Shire as:
"Economic: A strong, resilient and balanced economy.
Environment: Our unique natural and built environment is protected and enhanced.
Social: Our community enjoys a high quality of life.
Civic Leadership: A collaborative and engaged community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE
Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING
Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY
Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH
Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING
Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES
Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE
Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.

TRANSPORT
Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES
Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES
Plant works, plant overheads and stock of materials.

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

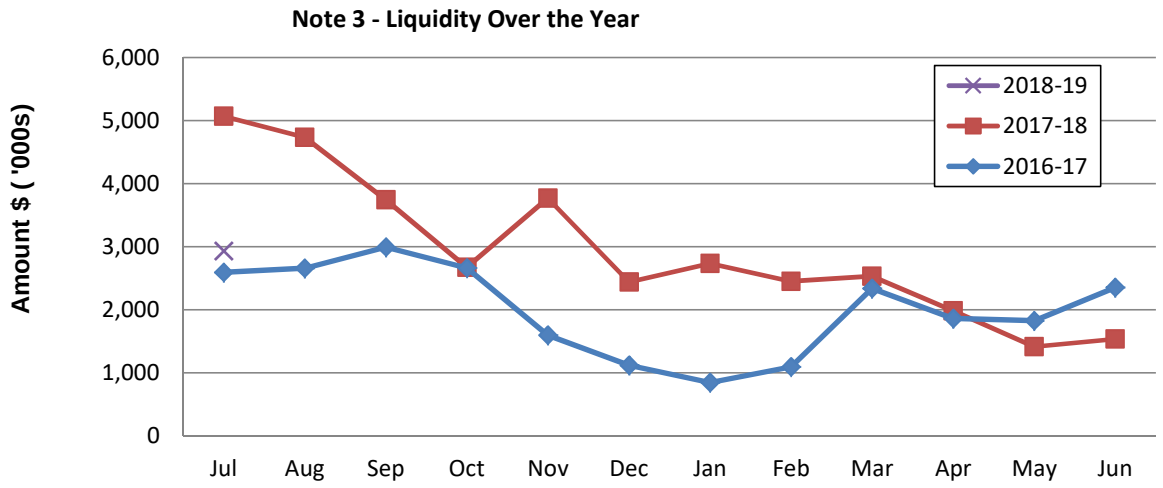
Note 2: EXPLANATION OF MATERIAL VARIANCES BY REPORTING PROGRAM

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			
Governance	11,994	327.26%		Permanent	
General Purpose Funding - Rates	50,063	3.00%			
General Purpose Funding - Other	1,438,579	(100.34%)		Timing	Timing profile error
Law, Order and Public Safety	227,685	(128.34%)		Timing	ESL raised with rates and grant for CCTV
Health	0				
Housing	221	2.25%			
Community Amenities	318,373	(149.41%)		Timing	Rubbish raised with rates
Recreation and Culture	37,034	(100.32%)		Timing	Annual fees not raised
Transport	1,009,971	(145.43%)		Timing	Grant income not received
Economic Services	125,618	587.11%	▲	Timing	Skeleton weed funding received
Other Property and Services	(24,054)	(43.28%)			
Operating Expenditure					
Governance	(102,065)	(414.16%)	▼	Timing	Insurance
General Purpose Funding	9,843	100.24%	▲		
Law, Order and Public Safety	12,499	71.60%	▲		
Health	(3,883)	(27.24%)			
Housing	4,925	30.39%	▲		
Community Amenities	34,159	51.40%	▲	Timing	Works not commenced
Recreation and Culture	63,961	65.57%	▲	Timing	Works not commenced
Transport	(77,381)	(12.37%)	▼	Timing	WANDRRA wors for June paid
Economic Services	23,656	57.63%	▲	Permanent	
Other Property and Services	26,278	61.57%	▲	Timing	
Capital Revenues					
Grants, Subsidies and Contributions	(159,830)	(73.63%)		Timing	Funding not received
Proceeds from Disposal of Assets	0				
Capital Expenses					
Land and Buildings	0	0.00%			
Infrastructure - Roads	0	0.00%			
Plant and Equipment	0	0.00%			
Furniture and Equipment	0	0.00%			

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jul 2018	Previous Period	Same Period Last year
		$	$	$
Current Assets				
Cash Unrestricted	4	1,522,791	2,001,769	1,995,363
Cash Restricted	4	2,445,103	2,441,892	1,844,950
Receivables - Rates	6	1,805,577	82,534	95,896
Receivables -Other	6	151,183	103,783	23,621
Inventories		14,932	14,932	19,457
		5,939,586	4,644,910	3,979,287
Less: Current Liabilities				
Payables		(278,240)	(427,211)	(232,422)
Provisions		(340,705)	(340,705)	(243,257)
		(618,944)	(767,916)	(475,680)
Less: Cash Reserves	7	(2,445,105)	(1,873,668)	(1,844,950)
Net Adjustment for Borrowings.		61,365	61,365	(3,680)
Net Current Funding Position		**2,936,902**	**2,064,691**	**1,654,977**



Comments - Net Current Funding Position

The Spike in funding in November was due to the receipt of Financial Assistance Grants, Road Project grants and Grants for the Emergency Services Building

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted $	Restricted $	Trust $	CRC $	Total Amount $	Institution	Maturity Date
(a) **Cash Deposits**								
Municipal Account	0.01%	197,087				197,087	BankWest	At Call
Operating Account	0.01%				31,963	31,963	Bankwest	At Call
Trust Bank Account	0.01%			20,793		20,793	BankWest	At Call
Reserve Account	1.25%		2,445,103			2,445,103	BankWest	At Call
Cash Management Account	1.25%	1,227,891				1,227,891	BankWest	At Call
(b) **Term Deposits**								
TD - GFN		300,000				300,000	BankWest	01-Mar-18
TD - SI		680,000				680,000	BankWest	01-Jul-18
Gold Term Deposit	2.50%				65,000	65,000	BankWest	01-Jul-18
Total		2,404,978	2,445,103	20,793	96,963	4,967,837		

Comments/Notes - Investments

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 5: BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
							0
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SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.

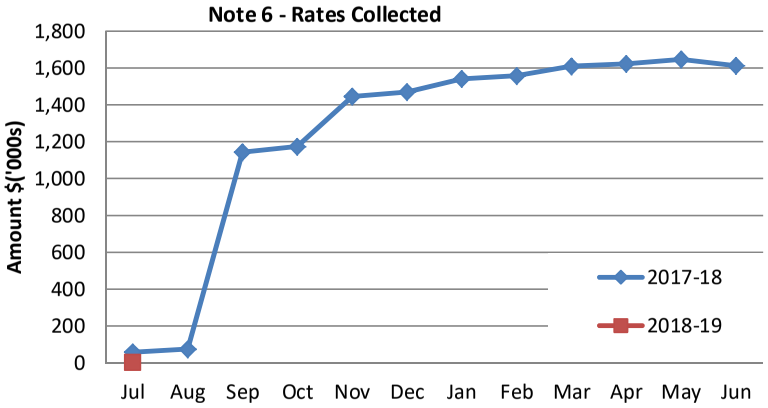
Strategy Ref	Strategy	Action Ref	Action	2015-16 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
	Total			-	-	-	-

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 31 Jul 2018	30 June 2018
	$	$
Opening Arrears Previous Years	82,539	87,332
Levied this year	1,720,816	
Less Collections to date	2,222	
Equals Outstanding	**1,805,577**	**87,332**
Net Rates Collectable	**(1,805,577)**	**87,332**
% Collected	-0.12%	0.00%



Comments/Notes - Receivables Rates

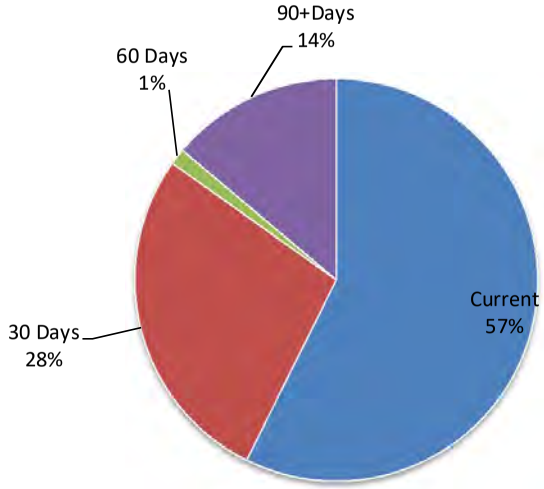
Receivables - General

	Current	30 Days	60 Days	90+Days
	$	$	$	$
Receivables - General	34,867	16,729	789	8,424

Total Receivables General Outstanding **60,809**

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



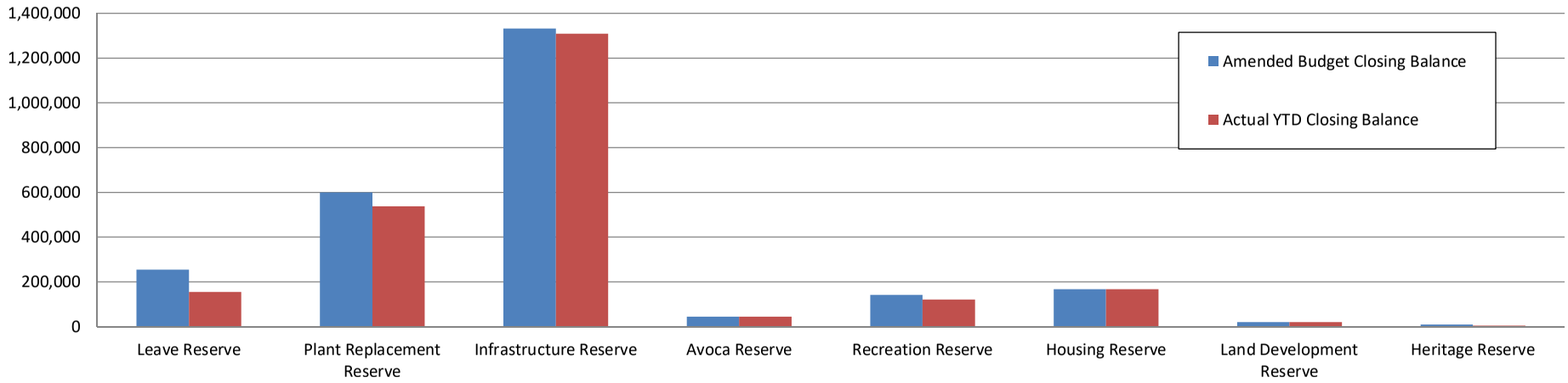
Comments/Notes - Receivables General

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 7: Cash Backed Reserve

2018-19 Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$		$	$
Leave Reserve	155,077	0	204	100,000	0	0	0		255,077	155,281
Plant Replacement Reserve	537,223	0	706	62,011	0	0	0		599,234	537,930
Infrastructure Reserve	1,307,151	0	1,719	25,000	0	0	0		1,332,151	1,308,870
Avoca Reserve	44,433	0	58	0	0	0	0		44,433	44,492
Recreation Reserve	121,459	0	160	20,000	0	0	0		141,459	121,619
Housing Reserve	167,806	0	221	0	0	0	0		167,806	168,027
Land Development Reserve	20,807	0	27	0	0	0	0		20,807	20,834
Heritage Reserve	5,075	0	7	5,000	0	0	0		10,075	5,082
Medical Service Support Reserve	82,861	0	109		0	0	0		82,861	82,970
Bendering Landfill Renewal Reserve				10,000						
	2,441,893	**0**	**3,211**	**222,011**	**0**	**0**	**0**	**0**	**2,653,904**	**2,445,105**

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget YTD 31 07 2018			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
$	$	$	$		$	$	$	
				Plant and Equipment				
			0	Grader NB880	20,631	0	(20,631)	
			0	Works Manager Vehicles NB1	3,600	0	(3,600)	
			0	Canter Truck NB56	0	0	0	
			0	Prime Mover NB109	17,500	0	(17,500)	
			0	Prime Mover NB6789	(10,045)	0	10,045	
			0	Side Tipper NB5766	5,012	0	(5,012)	
			0			0	0	
0	**0**	**0**	**0**		**36,698**	**0**	**(36,698)**	

Comments - Capital Disposal/Replacements

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 9: RATING INFORMATION RATE TYPE	Rate in $	Number of Properties	Rateable Value $	Rate Revenue $	Interim Rates $	Back Rates $	Total Revenue $	Amended Budget Rate Revenue $	Amended Budget Interim Rate $	Amended Budget Back Rate $	Amended Budget Total Revenue $
General Rate											
GRV	0.1224	220	1,735,612	212,356	(1,487)	0	210,869	212,356	0	0	212,356
UV	0.0145	327	101,722,500	1,472,331	0	0	1,472,331	1,472,331	0	0	1,472,331
UV Mining	0.0145	2	89,423	1,294	0	0	1,294	639	0	0	639
Sub-Totals		549	103,547,535	1,685,981	(1,487)	0	1,684,494	1,685,326	0	0	1,685,326
	Minimum										
Minimum Payment	**$**										
GRV	455.00	17	7,735	7,735	0	0	7,735	7,735	0	0	7,735
UV	455.00	43		19,565	(455)	0	19,110	19,565	0	0	19,565
UV Mining	455.00	21	89,423	9,555		0	9,555	8,190	0	0	8,190
Sub-Totals		81	97,158	36,855	(455)	0	36,400	35,490	0	0	35,490
							1,720,894				1,720,816
Discount							(2,550)				(51,624)
Amount from General Rates							**1,718,345**				**1,669,192**
Specified Area Rates											
Totals							**1,718,345**				**1,669,192**

Comments - Rating Information

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

10. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual $	Amended Budget $	Actual $	Amended Budget $	Actual $	Amended Budget $
Loan 127 Homes for the Aged (SSL)	67,155			6,274	67,155	60,881	(16)	2,773
Loan 125 Swimming Pool	218,521			18,402	218,521	200,119	(2,459)	14,295
Loan 128 Recreation Centre	698,802			28,758	698,802	670,044	(9,139)	36,384
Loan 129 Solar Panels	59,170			14,205	59,170	44,965	(467)	1,497
	1,043,648	0	0	67,639	1,043,648	976,009	(12,081)	54,949

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

The proposed new loan will assist in the extension of the Community Centre. This loan will only be drawn upon if other grant funsing is received for the project.

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	2018-19 Amended Budget	Operating	Capital	Recoup Status	
					Received	Not Received
		$	$	$	$	$
GENERAL PURPOSE FUNDING						
Grants Commission - General	WALGGC	435,685	435,685			
Grants Commission - Roads	WALGGC	614,795	614,795			
Ex Gratia Rates	CBH	14,187	14,187			
Instalment Fees		2,500	2,500			
LAW, ORDER, PUBLIC SAFETY						
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	14,000	14,000			
ESL Contribution	DFES	4,000	4,000			
CCTV Systems				50,000	49,998	
Health						
Doctor Surgery	NSRF	477,200		477,200		
COMMUNITY AMENITIES						
Community Service Centre	Fencepost	30,000		30,000		
	DRD	252,300		252,300		
Community Bus	Lotterwest	49,998		41,998		
RECREATION AND CULTURE						
Lesser Hall	Lotterywest	100,000		100,000		
TRANSPORT						
1211 Direct Grant	Main Roads	105,000	105,000			
Regional Road Group	Main Roads	342,901		342,901		
Regional Road Group 17/18 balance	Main Roads	69,099		69,099		
R2R	Dept. Infrastructure	363,518		363,518		
WANNDRA	Main Roads	4,254,020	4,254,020			
Grain Freight Network	Main Roads	1,632,000		1,020,000		
ECONOMIC SERVICES						
Skeleton Weed Funding	DAFFWA	140,000	140,000		140,000	
TOTALS		**8,901,203**	**5,584,187**	**2,747,016**	**189,998**	**0**
Operating	Operating	5,584,187			140,000	
Non-Operating	Non-operating	2,747,016			0	
		8,331,203			140,000	

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31-Jul-18
	$	$	$	$
Wadderin Reserve	0			**0**
Sundry Deposits	1,800	-200		**1,600**
Gym Card Bonds	6,538	-100	1,500	**7,938**
Nominations	0			**0**
BCITF Levy	0			**0**
Building Services Levy	0	-62	62	**0**
Joint Venture Bonds	2,350		100	**2,450**
Wheatbelt Railway Retention Alliance	8,981			**8,981**
	19,669	**(362)**	**1,662**	**20,969**

Level of Completion Indicators

0% ○
20% ○
40% ○
60% ◉
80% ◉
100% ●

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	YTD Actual	YTD 31 Variance Under/(Over)
	Buildings				
	Law Order & Public Safety				
○	emergency Services Facility	1702		8,782	(8,782)
○				0	0
	Law & Order Total		**0**	**8,782**	**(8,782)**
	Community Amenities			0	
	Cemetery Entrance and Niche Wall upgrade	1817	(137,373)	0	137,373
○	Community Shed - Replace Apron, Flashing & Roof Repairs	1905	(7,000)	0	7,000
	Community Amenities Total		**(144,373)**	**0**	**144,373**
	Health				
○	CRC & Medical Centre Extension	1701	(1,250,000)	4,704	1,245,296
○	**Health Total**		**(1,250,000)**	**4,704**	**1,245,296**
	Housing				
○	10A Ada Street - Replce carpets	1901	(5,000)	0	5,000
○	**Housing Total**		**(5,000)**	**0**	**5,000**
	Recreation And Culture				
	Netball Fence Installation	1801	(30,000)	**0**	30,000
	Lesser Hall Interpretation Centre	1802	(185,000)	**0**	185,000
	Recreation Centre - Upgrade Gas HWS	1904	(40,000)	**0**	40,000
	Roads Board Building	1815	(60,000)	**0**	60,000
○	**Recreation And Culture Total**		**(315,000)**	**0**	**255,000**
	Transport				
	Depot Storage Shed Concrete Floor	1818	(23,000)	0	23,000
○	**Transport Total**		**(23,000)**	**0**	**0**
	Other Property and Servi ces				
	Fire prevention			**0**	
○	Numbats - Replace Floor	1902	(15,000)	0	15,000
○	Buildings Total		(1,737,373)	13,485	1,640,888

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	YTD Actual	YTD 31 Variance Under/(Over)
	Furniture & Office Equip.				
	Law, Order & Public Safety				
○	CCTV Systems	1906	(70,000)	0	70,000
○	**Governance Total**		**(70,000)**	**0**	**70,000**
	Recreation And Culture				
○	Town Hall Lighting Upgrade	1907	(5,000)	0	5,000
○	**Recreation And Culture Total**		**(5,000)**	**0**	**5,000**
	Other Property & Services				
○	Churchill street - Community Outdoor area seating	1908	(15,000)	2,712	12,288
○	**Recreation And Culture Total**		**(15,000)**	**2,712**	**12,288**
○	Furniture & Office Equip. Total		(90,000)	2,712	75,000
	Plant , Equip. & Vehicles				
	Transport				
○	Grader NB880	1909	(375,000)	0	375,000
○	Bus 0NB	1824	(171,710)	0	171,710
○	Works Manager Vehicle NB1	1912	(70,000)	0	70,000
	Side Tipper NB5766	1913	(100,000)	0	100,000
	Dolly	1914	(26,500)	0	26,500
	Canter Crew Cab	1915	(103,450)		
	Prime Mover NB109 NB6789	1916	(250,900)		
○	**Transport Total**		**(1,097,560)**	**0**	**716,710**
	Economic Services				
○	Skeleton Weed Spray Unit - Balance Payment	1917	(20,000)	0	**20,000**
	Upgrade Standpipe Controllers	1821	(18,689)	0	**18,689**
	Economic Services Total		**(38,689)**	**0**	**38,689**
○	Plant , Equip. & Vehicles Total		(1,136,249)	0	755,399
	Roads				
	Transport				
○	Bruce Rock Narembeen Road 17/48 RRG	1828	(107,526)	0	107,526
○	Townsite Project - State Initiative	1523	(1,700,000)	33,115	1,666,885
○	Cumminin Road Floodway	1918	(19,433)	0	19,433
	Cramphorne Road slk 25.06-28.5 RRG 18/19	1919	(470,468)	0	470,468
	Narembeen South Road slk 0-3.25 R2R	1920	(360,700)	0	360,700
○	Ada Street slk 0-0.2	1921	(18,232)	0	18,232
○	Wakeman Street slk 0.15-0.12	1922	(18,232)	0	18,232
○	Soldiers Road - Bailey to Schwartz Floodways	19230	(27,802)	0	27,802
○				0	0
	Footpath Construction	1924	(73,000)	0	73,000
○				0	0
○				0	0
○				0	0
○				0	0
○				0	0
○				0	0
○				0	0
○					
○	**Transport Total**		**(2,795,393)**	**33,115**	**2,762,278**
○	Roads (Non Town) Total		(2,795,393)	33,115	2,762,278
○	**Capital Expenditure Total**		(5,759,015)	49,313	5,233,564

Shire of Narembeen

Bank Reconciliation - July 2018

	Municipal	Resticted Cash	Reserves	Trust
BW account #	5347926	0059637	5347900	5347934
GL Account #	11590100	1590200	1595500	1591000
Balance as per GL Cash at Bank GEN	**$ 197,087.13**	**$ 1,227,891.00**	**$ 2,445,102.81**	**$ 20,792.91**
Plus				
Unpresented Cheques/EFT	5,344.00			$ -
Outstanding as per Synergy report	**5,344.00**	**0.00**	**0.00**	**0.00**
PLUS				
Term deposit		(680,000.00)		
Term deposit		(300,000.00)		
Banking not deposited	(2,370.40)			
Super not deducted	10,587.58			
trust payment to be transferred	61.65			(61.65)
Super not deducted	11,021.49			
TOTAL	**19,300.32**	**(980,000.00)**	**0.00**	**(61.65)**
Total	**$ 221,731.45**	**$ 247,891.00**	**$ 2,445,102.81**	**$ 20,731.26**
Balance as per BW Statement	**$ 221,731.45**	**$ 247,891.00**	**$ 2,445,102.81**	**$ 20,731.26**
Difference	$ -	$ -	$ -	$ -

OUTSTANDING CHEQUES

Muni

11025	$	2,720.00
11026	$	2,624.00
	$	5,344.00

Trust

$	-

Prepared By: Rachael Moore

Signed:

Date: 2-8-17

Checked By:

Signed:

Date: 2/8/18

Narembeen Community Resource Centre

Unit 2
19 Churchill Street
Narembeen 6369

Balance Sheet

As of August 2018

9/08/2018
9:14:02 AM

Assets			
Trading Cheque Account		$51,567.37	
Petty Cash		$100.00	
Cash Sale Float		$100.00	
Undeposited Funds		$801.55	
Term Deposit 917		$65,000.00	
Withholding Credits			
Trade Debtors	$3,163.92		
Total Withholding Credits		$3,163.92	
Leasehold Improvements			
Electronic Clearing Account	$0.00		
Total Leasehold Improvements		$0.00	
Total Assets			$120,732.84
Liabilities			
Trade Creditors		$24.63	
Gym Bonds (Trust)		$450.00	
Gym Memberships		-$568.98	
Pop-up Shop		$120.00	
GST Liabilities			
GST Collected	$11,741.44		
GST Paid	-$8,055.62		
Total GST Liabilities		$3,685.82	
Total Liabilities			$3,711.47
Net Assets			$117,021.37
Equity			
Retained Earnings		$99,673.84	
Prior Year Adjustment		$40.63	
Current Earnings		$17,306.90	
Total Equity			$117,021.37

Narembeen Community Resource Centre

Unit 2
19 Churchill Street
Narembeen 6369

Profit & Loss Statement

July 2018 through August 2018

9/08/2018
9:13:45 AM

Income				
Grants and Funding				
Service Contract Funding				
DRD Govt & Community Info	$9,559.42			
DRD Economic & Business Dev	$9,559.42			
DRD Hot Office Service	$958.03			
DRD Social Development	$4,579.19			
Dept Human Services	$4,991.44			
Total Service Contract Funding		$29,647.50		
Merchandise Sales				
Directory Sales	$276.38			
Customer Merchandise	$265.31			
Total Merchandise Sales		$541.69		
Total Grants and Funding			$30,189.19	
Operational Income				
Memberships Income				
Membership	$2,785.44			
Total Memberships Income		$2,785.44		
Service Income				
Printing/Photocopying	$818.18			
Internet/Computer	$4.55			
Customer Postage	$4.54			
Binding	$5.00			
Staff Assistance	$901.62			
Laminating	$353.81			
Media Conversion	$10.00			
Large Format Printing	$263.18			
Interest Income	$867.65			
Total Service Income		$3,228.53		
Workshop Income				
Seniors Movie Days	$28.82			
Children's Workshops	$40.91			
Total Workshop Income		$69.73		
Total Operational Income			$6,083.70	
Total Income				$36,272.89
Cost of Sales				
Gross Profit				$36,272.89
Expenses				
Grant and Funding Expenses				
Capital Funding Purchases				
Equipment Purchase	$27.22			
Project/Event Expenses				
Other Grant Costs	$272.73			
Total Project/Event Expenses		$272.73		
Merchandise Purchases				
Directory Purchases	$1,876.27			
Customer Merch Purchases	$176.28			
Canvas Frames	$115.00			
Total Merchandise Purchases		$2,167.55		
Total Grant and Funding Expenses			$2,467.50	
Operational Expenses				
Photocopying & Printing Costs		$236.11		
Laminating Costs		$108.55		
Workshop Expenses				
Adult Workshops	$236.36			
Total Workshop Expenses		$236.36		
Administrative Expenses				

Narembeen Community Resource Centre

Profit & Loss Statement

July 2018 through August 2018

9/08/2018
9:13:46 AM

Bank Charges	$95.40			
Electricity	$572.05			
Postage	$38.57			
Stationery	$304.18			
Internet Costs	$99.95			
Telephone/Fax	$704.35			
Amenities	$5.45			
Total Administrative Expenses		$1,819.95		
Staff Expenses				
Wages & Salaries	$14,097.52			
Total Staff Expenses		$14,097.52		
Regional Price Index Costs				
Total Operational Expenses			$16,498.49	
Total Expenses				$18,965.99
Net Profit/(Loss)				$17,306.90

9.0 Councillor's Reports – including other Councillor business

Cr K Mortimore

Cr P Lines

Cr B Thomas

Cr B Cowan

Cr S Stirrat

Cr A Wright

Cr A Hardham

Cr R Cole

10.0 Urgent business as permitted by Council

11.0 Date, time & place of next meeting

Wednesday 19th September 2018 at Narembeen Shire Council Chambers

12.0 Closure

There being no further business the Chair declared the meeting closed at _____.