



ATTACHMENTS

Ordinary Council Meeting
16 July 2024

Contents – Attachments

Attachment 7.1A – Ordinary Council Meeting Minutes 18 June 2024	3
Attachment 8.1A – CEACA Management Committee Minutes 11 April 2024.....	52
Attachment 8.2A – Great Eastern Country Zone Meeting Minutes 13 June 2024	58
Attachment 8.3A – RoeROC Committee Meeting 20 June 2024	116
Attachment 11.1A – IRP Quarterly Progress Report June 2024	177
Attachment 11.2A – Shire of Narembeen Sport Lighting Plan 2024-2026	184
Attachment 11.3A – Policy – Annual WA Local Government Convention	255
Attachment 11.3B – Policy – Scheduling Ordinary Meetings of Council	257
Attachment 11.3C – Policy – Reports on Meetings or Seminars	260
Attachment 13.1A – Annual Budget for the year ended 30 June 2025	262
Attachment 13.2A – Financial Statements for month ended 30 June 2024.....	337
Attachment 13.3A – Schedule of Accounts for month ended 30 June 2024	352
Attachment 13.3B – Credit Card payment list June 2024	358
Attachment 15.1A – New Policy – Bitumen Frontage – Rural Residences	361
Attachment 15.2A – Regional Road Group 5 year program.....	364

ATTACHMENT 7.1A
Ordinary Council Meeting Minutes
18 June 2024



MINUTES

Ordinary Council Meeting
18 June 2024

NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the June Ordinary Council Meeting has been convened for:

Date: Tuesday 18 June 2024

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

13 June 2024

DISCLAIMER

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Contents

1. Official Opening and Welcome	4
2. Record of Attendance / Apologies / Leave of Absence	4
3. Public Question Time.....	4
4. Disclosure of Interest.....	4
5. Application for Leave of Absence	4
6. Deputations/ Petitions/ Presentations/ Submissions.....	4
7. Confirmation of Previous Meetings.....	5
7.1 Ordinary Council Meeting 21 May 2024	5
8. Minutes of Committee Meetings to be Received.....	5
8.1 Roe ROC 19 April 2024	5
8.2 Roe Tourism 13 May 2024	5
9. Recommendations from Committee Meetings for Council Consideration	6
10. Announcements by Presiding Member without Discussion.....	6
11. Officers Reports - Office of the Chief Executive Officer	7
12. Officers Reports - Development and Regulatory Services	29
13. Officers Reports - Corporate Services.....	34
14. Officers Reports - Officer's Reports – Community Services	46
15. Officers Reports - Infrastructure Services	46
16. Elected Member Motions of which Previous Notice has been Given.....	46
17. Elected Member Motions Without Notice	46
18. New Business of an Urgent Nature Approved by the Presiding Person or Decision.....	46
19. Matters for which the Meeting may be Closed	47
20. Closure of Meeting	48

1. Official Opening and Welcome

The presiding person welcomed everyone to the meeting and declared the meeting open at 5.00pm.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr SW Stirrat	President
Cr HA Cusack	Deputy President
Cr TW Cole	
Cr MJ Currie	
Cr HJ Bald	
Cr CD Bray	
Cr AM Hardham	

Staff:

Mr B Forbes	Acting Chief Executive Officer
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Senior Administration Officer

Member of Public:

Apologies: Ms R McCall Chief Executive Officer

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Application for Leave of Absence

Cr Hardham requests a leave of absence for the July 2024 Ordinary Council Meeting

Recommendation / Council Resolution

That Cr Hardham's request for Leave of Absence for the July 2024 Ordinary Council Meeting be approved.

MIN 7801/24

MOTION - Moved Cr. Cole

Seconded Cr. Bray

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

6. Deputations/ Petitions/ Presentations/ Submissions

Nil

7. Confirmation of Previous Meetings

7.1 Ordinary Council Meeting 21 May 2024 Attachment 7.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution

That the minutes of the Shire of Narembreen Ordinary Council Meeting held on Tuesday 21 May 2024, as presented, be confirmed as a true and correct record of proceedings.

MIN 7802/24 **MOTION** - Moved Cr. Cusack Seconded Cr. Hardham
CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

8. Minutes of Committee Meetings to be Received

8.1 Roe ROC 19 April 2024 Attachment 8.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution

That the minutes of the RoeROC Meeting held on Friday 19 April 2024, as presented, be received.

MIN 7803/24 **MOTION** - Moved Cr. Currie Seconded Cr. Hardham
CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

8.2 Roe Tourism 13 May 2024 Attachment 8.2A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution

That the minutes of the Roe Tourism General Meeting held on Monday 13 May 2024, as presented, be received.

MIN 7804/24 **MOTION** - Moved Cr. Bald Seconded Cr. Currie
CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

9.	Recommendations from Committee Meetings for Council Consideration
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Nil

10.	Announcements by Presiding Member without Discussion
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Nil

UNCONFIRMED

11.	Officers Reports - Office of the Chief Executive Officer
11.1	Disabilities Access and Inclusion Plan 2024-2029

Date:	5 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	AMD013
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	11.1A Disabilities Access and Inclusion Plan 2024-2029

Purpose of Report

- ☐ Executive Decision
 ☒ Legislative Requirement

Summary

Council to endorse the Disabilities Access and Inclusion Plan 2024-2029.

Background

It is a requirement of the Disabilities Services Act 1993 that all Local Governments develop and implement a Disabilities Access and Inclusion Plan (DAIP). DAIPs provide a framework for Local Governments to develop, implement, and review actions across their service delivery to improve the lives of people with lived experience of disability.

The Disability Services Regulations 2004 list seven desired outcomes of DAIPs for public authorities, as follows:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of a public authority as other people received from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.
6. People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

7. People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Comment

The Shire of Narembeen is committed to furthering the principles and objectives of the Disabilities Service Act 1993 and its subsequent amendments as well as achieving the specified outcomes for public authorities contained in the Disabilities Services Regulations 2013.

The Shire of Narembeen has developed its DAIP to identify the strategies, improvements and projects which will be undertaken over the next five years to continually improve accessibility and inclusion across Narembeen for people with disability.

The Shire's DAIP is linked to the objectives of the Shire of Narembeen's 2022 Strategic Community Plan and 2022 Corporate Business Plan to ensure alignment with the Shire's strategic direction.

The Shire's Aged Friendly Community Plan, 2022 Community Wellbeing Plan and 2022 Public Health Plan also have actions relevant to disability, access, and inclusion, which have been considered in the development of the DAIP.

The development of the DAIP 2024-2029 involved identifying community priorities and desired actions from three different sources:

- community consultation session
- internal consultation
- review of the 2012-2016 DAIP outcomes.

Informed by the consultation process, the DAIP Action Plan has been developed. This action plan identifies the tasks and actions to be undertaken for each outcome, and the relevant Shire directorate responsible for these undertakings. The action plan will be updated annually to record the progress of the relevant tasks and actions over the duration of the DAIP.

Consultation

Council Discussion Forum – April and May 2024
Ratepayers and Stakeholders (via community survey and 'coffee and chat')
Executive Manager Corporate Services
Executive Manager Infrastructure Services

Statutory Implications

Disability Discrimination Act 1992
Disability Services Act 1993
Disability Services Regulations 2004
Equal Opportunity Act 1984
Local Government Act 1995

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications directly associated with the adoption of the DAIP. However, the implementation of identified will incur costs, which be accounted through planning and budgeting processes.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.1

That Council

1. adopts the Disability Access and Inclusion Plan 2024-2029 as attached, and
2. approves submission of the Disability Access and Inclusion Plan 2024-2029 to the Department of Communities.

MIN 7805/24

MOTION - Moved Cr. Hardham

Seconded Cr. Bald

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.2 Pathways to Wave Rock Forward Directions 2024-2026

Date:	6 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	ED/Tourism/Roe Tourism/Planning
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	11.2A PWR – Forward Directions 2024-2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Council to endorse the Pathways to Wave Rock Forward Directions 2024-2026.

Background

Roe Tourism Association (RTA) is the representative body for collective marketing in the Shires of Beverley, Bruce Rock, Corrigin, Kondinin, Kulin, Lake Grace, Narembeen, and Quairading.

The RTA's vision is to market the Pathways to Wave Rock locally, nationally, and worldwide. The mission is for the communities of the RTA to be well recognised as a self-drive route with accompanying natural attractions and experiences within Australia's Golden Outback. The RTA's core purpose is to market and promote the Pathways to Wave Rock self-drive route and the tourism assets of the region.

Comment

The Forward Directions 2024-2026 outlines the strategic objectives while also capturing long-term goals. Success will be measured through data collection, online engagement and visitation, relationships building.

These identified objectives and measures will be aligned with the Shire of Narembeen's marketing plan and tourism initiatives.

Consultation

Roe Tourism Council Delegates – Crs Bald and Hardham
Roe Tourism

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy
Objective: Retain and grow existing businesses, employment and attract new industry
Strategy: 2.1 Support the diverse industry across the Shire

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Inadequate Engagement Practices
Risk Category	Reputational
Consequence Description	Unsubstantiated, low impact, low profile or 'no news' item
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Council's endorsement of the Forward Directions 2024-2026 does not have any direct financial implications.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.2

That Council endorse the Pathways to Wave Rock Forward Directions 2024-2026.

MIN 7806/24

MOTION - Moved Cr. Cusack

Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.3 Change of Start Time – July Ordinary Council Meeting

Date:	4 June 2024
Location:	Nil
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	ADM499
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to consider changing the start time of the Ordinary Meeting of Council 16 July 2024 from 5:00pm to 1.00pm.

Background

Council has requested a WALGA representative to review and provide feedback on the meeting procedures at an Ordinary Council Meeting prior to the 1 January 2025 deadline for the introduction of mandatory audio recordings.

The WALGA facilitator that provide this service has requested the meeting be brought forward to accommodate travel to and from Narembeen.

Comment

If Council resolves to change the start time of the Ordinary Meeting of Council for July, local public notice will need to be given for the new time.

Consultation

Council Discussion Forum – May 2024
Executive Manager Corporate Services

Statutory Implications

Section 5.3 of the *Local Government Act 1995* is applicable and states:

5.3. *Ordinary and special council meetings*

- (1) *A council is to hold ordinary meetings and may hold special meetings.*
- (2) *Ordinary meetings are to be held not more than 3 months apart.*

- (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

Regulation 12(1) of the *Local Government (Administration) Regulations 1996*.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There will be a small cost to advertise the new start time.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.3

That Council resolves that the July 2024 Ordinary Meeting of Council be held in the Council Chambers of the Shire Administration Building commencing at 1:00pm.

MIN 7807/24

MOTION - Moved Cr. Bald

Seconded Cr. Hardham

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.4 Council Policy Review

Date:	4 June 2024
Location:	Nil
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	ADM541
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	11.4A Council Policy – Investment 11.4B Council Policy – Financial Hardship 11.4C Council Policy – Council Member Professional Development 11.4D Council Policy – Councillor, CEO Attendance at Events

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

To review several Council policies of an administrative nature

Background

The Council has a significant number of policies covering a range of issues which require periodical review.

Comment

The following comment is provided relative to each policy.

Council Policy – Investments

General update of terminology to reduce the ambiguity of the policy and included reporting requirement.

Council Policy – Financial Hardship

Removal of excess wording to streamline the policy.

Council Policy – Council Member Professional Development

Update to bring into line with current requirements and convention names.

Council Policy – Councillor, CEO Attendance at Events

Remove references to employees as they are covered separately.

Consultation

Executive Manager Corporate Services
Executive Manager Infrastructure Services

Statutory Implications

Local Government Act 1995

Section 2.7, Role of council

- (1) The council —
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

[Section 2.7 amended: No. 17 of 2009 s. 4.]

Section 5.41, Functions of CEO

The CEO's functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and
- (b) ensure that advice and information is available to the council so that informed decisions can be made; and
- (c) cause council decisions to be implemented; and
- (d) manage the day to day operations of the local government; and
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and
- (f) speak on behalf of the local government if the mayor or president agrees; and
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Policy Implications

Council has adopted a Strategic Policy Framework which guides the format, content, nature and review date for each policy. The Strategic Policy Framework also differentiates between Council Policies, Executive Policies and Procedures/Manuals.

It is considered good corporate governance to review policies as they fall due and to consider if any new policies should be added in line with legislative changes.

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.4

That council adopt the policies, as attached.

MIN 7808/24

MOTION - Moved Cr. Bray

Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.5 Council Representation on Narembeen Town Team

Date:	10 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	ADM146
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Council to consider nominate representatives to the Narembeen Town Team committee.

Background

Council reviews the representation on committee and working groups every two years.

Having Council representation on Council and Community Working Groups provides for effective community consultation and advocacy.

During the March 2024 discussion forum, Council discussed if there was still a need for the Main Street Project Working Group. It was proposed to instead contact the Narembeen Town Team to enquire about Council representation on that committee.

Following this, the Chief Executive Officer contacted representatives of the Narembeen Town Team to determine if there was any interest in the committee having formal Council representation, which has been confirmed by the committee.

Cr Hardham and Cr Bald are founding members of the committee.

Comment

Council's continued active engagement with the community and its various committees and groups is strongly in alignment with Council's strategic community objectives.

Consultation

Councillor Discussion Forum – March and May 2024
Narembeen Town Team

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Inadequate Engagement Practices
Risk Category	Reputational
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Nil
Action / Treatment	Community Engagement Framework
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.5

That Council nominate Cr Hardham and Cr Bald as the Council representatives to the Narembreen Town Team.

MIN 7809/24

MOTION - Moved Cr. Bray

Seconded Cr. Cole

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.6 Equal Employment Opportunity Management Plan

Date:	11 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CM/Planning/Equal Employment Opportunity Management Plan
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	11.7A Equal Employment Opportunity Management Plan

Purpose of Report

- ☐ Executive Decision ☒ Legislative Requirement

Summary

Council to endorse the Equal Employment Opportunity Management Plan.

Background

Under the Western Australian Equal Opportunity Act, 1984 (Part IX) it is the responsibility of Local Government Authorities to prepare and implement an Equal Employment Opportunity Management Plan to achieve the objects of the Act. These objects are:

- to eliminate and ensure the absence of discrimination in employment on the ground of sex, marital status, pregnancy, family responsibility or family status, sexual orientation, race, religious or political conviction, impairment or age;
- to eliminate and ensure the absence of discrimination in employment against gender reassigned persons on gender history grounds; and
- to promote equal employment opportunity for all persons.

Comment

Shire of Narembeen is committed to providing a working environment where every employee is treated equally, fairly and without prejudice. The objective of the Equal Employment Opportunity Management Plan (EEOMP) is to raise awareness, of the Councillors and Employees of the need and desirability of Equal Employment Opportunity Practices (EEO) practices and to endeavour to ensure compliance with the *Equal Employment Opportunity Act 1984*.

The EEOMP outlines the Action Plan outlines the responsible officers, policy, and operational practices pertaining to recruitment, appointment, training and development, conditions of services and exit interviews.

The EEOMP is to be reviewed annually, by the Equal Employment Opportunity (EEO) Officer unless special issues require earlier changes by Council. Administrative forms and practices, as necessary, will also be reviewed by the EEO Officer.

Consideration of reports, complaints and amendments made during the year and assessment of consistency with the EEOMP as a whole, will be undertaken. Comments and advice will be sought from Councillors and employees as appropriate.

A complete and updated copy of the EEOMP is to be supplied to Councillors and staff upon request and must be placed on the Shire website.

The Chief Executive Office shall report annually to the Director of Equal Opportunity in Public Employment under Section 146, (1) of the *Equal Opportunity Act, 1984*.

Consultation

Executive Manager Corporate Services

Statutory Implications

(Part IX) and Section 146 (1) of the *Western Australian Equal Opportunity Act, 1984*
Section 105 of the *State Administrative Tribunal Act 2004*

Policy Implications

Equal Employment Opportunity Policy
Code of Conduct - Staff
Executive Policy - Grievance

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications associated with the adoption of the Equal Employment Opportunity Management Plan.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.6

That Council

1. adopts the draft Equal Employment Opportunity Management Plan forming an attachment to this report; and
2. approves submission Equal Employment Opportunity Management Plan of the to the Public Sector Commission.

MIN 7810/24

MOTION - Moved Cr. Cusack

Seconded Cr. Hardham

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.7 Narembeen Lions Club

Date:	11 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	LS/Agreements/MOUs
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Council to endorse supporting initiatives undertaken by the Narembeen Lions Club.

Background

The Narembeen Lions Club has been a pillar of the community, actively engaging in various initiatives that promote social welfare and environmental sustainability. The annual seniors' citizens dinner is a tradition that honours the contributions of our senior residents. Additionally, the Lions Club operates a recycling service aimed at reducing the amount of cans and glass going to landfill, this promotes a cleaner and more sustainable environment.

Proceeds from the recycling service are distributed based on requests from local community organisations. These funds further enhance our community's circular economy to implement initiatives that benefit Narembeen and its residents. This ensures that the benefits of recycling are reinvested into the community, fostering ongoing development and improvement.

Comment

Supporting the Narembeen Lions Club in these initiatives align with our community values and strategic goals. The senior citizens dinner not only recognises the efforts of our elders but also fosters a sense of community and appreciation. By contributing to one-third of the event's cost, we can ensure its continued success.

The recycling service provided by the Lions Club is essential in maintaining an environmentally conscious community. By contributing to its operational costs, enhances the club's efficiency and effectiveness, ensuring that recyclable materials are properly sorted and kept out of the landfill. This support will help maintain the cleanliness and organisation of the recycling depot, encouraging more residents to participate in recycling efforts. Furthermore, the proceeds from the recycling service support various local initiatives, reinforcing our commitment to a community circular economy.

The Shire has supported these two initiatives for some years; however, there is no previous resolution of council or agreement in place to formally recognise this commitment. It is proposed to formalise this commitment with an MOU, ensuring clarity and continuity in our support.

Consultation

Councillor Discussion Forum – May 2024
Executive Manager Corporate Services
Narembeen Lions Club

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Inadequate Environmental Management
Risk Category	Environment
Consequence Description	Indeterminate prolonged interruption of services - non-performance >1 month
Consequence Rating	Moderate (3)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (9)
Key Controls in Place	Transfer Station Operational Management; Bendering Waste Facility Operational Plan; Support Environmental Program
Action / Treatment	Establishment of a MOU
Risk Rating After Treatment	Adequate

Financial Implications

The financial implications associated with the proposal includes an annual contribution to the Narembeen Lions Club as outlined below:

Initiative	Financial Value	Period
Recycling Service	\$2,000 per annum	2 Years; review in 2027
Senior Citizens Year	1/3 of total cost	Ongoing

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 11.7

That Council

1. approves the ongoing contribution covering one-third of the cost of the annual senior citizens dinner organised by the Narembreen Lions Club; and
2. provides financial support towards the operations of the Narembreen Lions Club's recycling to the value of \$2,000 per annum for a two-year period, with a review in 2027.

MIN 7811/24

MOTION - Moved Cr. Cole

Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

11.8 Housing Strategy

Date:	12 June 2024
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	AMD013
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	11.8A Housing Strategy

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to review and endorse the Shire of Narembeen Housing Strategy for 2024-2034.

Background

The housing strategy has been developed after extensive consultation with Council and staff to address the critical housing shortage in Narembeen. Contained within the strategy is a hierarchy of target areas/demographics that are to be addressed directly by Shire operations (construction of dwellings) or through advocacy positions with organisations such as CEACA (Central East Aged Care Alliance) and the State Government.

Comment

The Housing Strategy for Narembeen outlines a comprehensive approach to address the housing needs within the community. Solutions to immediate staff housing concerns are prioritised to ensure Shire operations. Through the exploration of partnerships, and advocating for State investment, the housing strategy aims to ensure suitable housing for Shire employees and a continued and sustainable growth in the overall housing stock for the Narembeen townsite.

The strategy outlines key actions to be taken over the next decade and is in alignment with the 2022 Strategic Community Plan and the 2023 Corporate Business Plan.

To ensure that the housing strategy continues to be applicable, effective and serviceable it will be actively monitored, with the relevant progress made against the strategy's deliverables being continually reviewed. Adjustments to the strategy will occur over time as part of routine reviews of Council's guiding strategic suite of documents.

Consultation

Council Discussion Forum – May 2024
Housing Working Group – June 2024
Executive Manager Corporate Services
Executive Manager Infrastructure Services

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 5. Economy
Objective: Retain and grow existing businesses, employment and attract new industry
Strategy: 2.4 Retain and grow our local skill base

Asset Management Plan

Future resource requirements for the maintenance of properties will need to be considered.

Long Term Financial Plan

The construction of employee housing, as identified in the strategy, has been included in the current model of the long-term financial plan.

Risk Implications

Risk Profiling Theme	Business continuity disruption
Risk Category	Service Interruption
Consequence Description	Indeterminate prolonged interruption of services - non-performance >1 month
Consequence Rating	Major (4)
Likelihood Rating	Likely (4)
Risk Matrix Rating	High (12)
Key Controls in Place	Asset Management Plan; Long Term Financial Plan
Action / Treatment	Adoption and execution of Housing Strategy
Risk Rating After Treatment	Adequate

Financial Implications

Adoption and fulfillment of the Housing Strategy will commit Council, in principle, to capital expenses over the next 10 years.

Voting Requirements



Simple Majority



Absolute Majority

Officers Recommendation / Council Resolution – Item 11.8

That Council adopts the Housing Strategy, as attached.

MIN 7812/24

MOTION - Moved Cr. Hardham

Seconded Cr. Cusack

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

UNCONFIRMED

12	Officers Reports - Development and Regulatory Services
12.1	Proposed Alteration to Existing Dome Structure and Construction of 2 New Dome Structures – Lot 11 (No 19) Latham Road, Narembeen

Date:	7 June 2024
Location:	Lot 11 (No 19) Latham Road, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Liz Bushby, Town Planning Innovations (TPI)
File Reference	P1039
Previous Meeting Reference	Nil
Disclosure of Interest:	Declaration of Interest: Liz Bushby, Town Planning Innovations Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.50A of <i>Local Government Act 1995</i>
Attachments:	12.1A Floor plan/elevation

Purpose of Report

☒ Executive Decision

☐ Legislative Requirement

Council is to consider a planning application seeking approval for alterations to an existing dome structure and construction of a new dome structure on Lot 11 (No 19) Latham Road, Narembeen.

Summary

Lot 11 is zoned Industrial under the Shire of Narembeen Local Planning Scheme No 2 (the Scheme). There is an existing industrial premises established on the lot, including an existing dome structure with sea containers.

The owner seeks to replace the existing dome roof and seal the back of the structure with trim deck so it can be used as a paint booth. The owner also seeks approval to erect two new dome structures to be used for general industrial activities.

Background

Lot 11 contains an existing industrial shed and dome structure. The lot has an area of 7,502m² and is an established industrial area located south of Longhurst Street in Narembeen townsite. A location plan is included over page.



Above: Location Plan

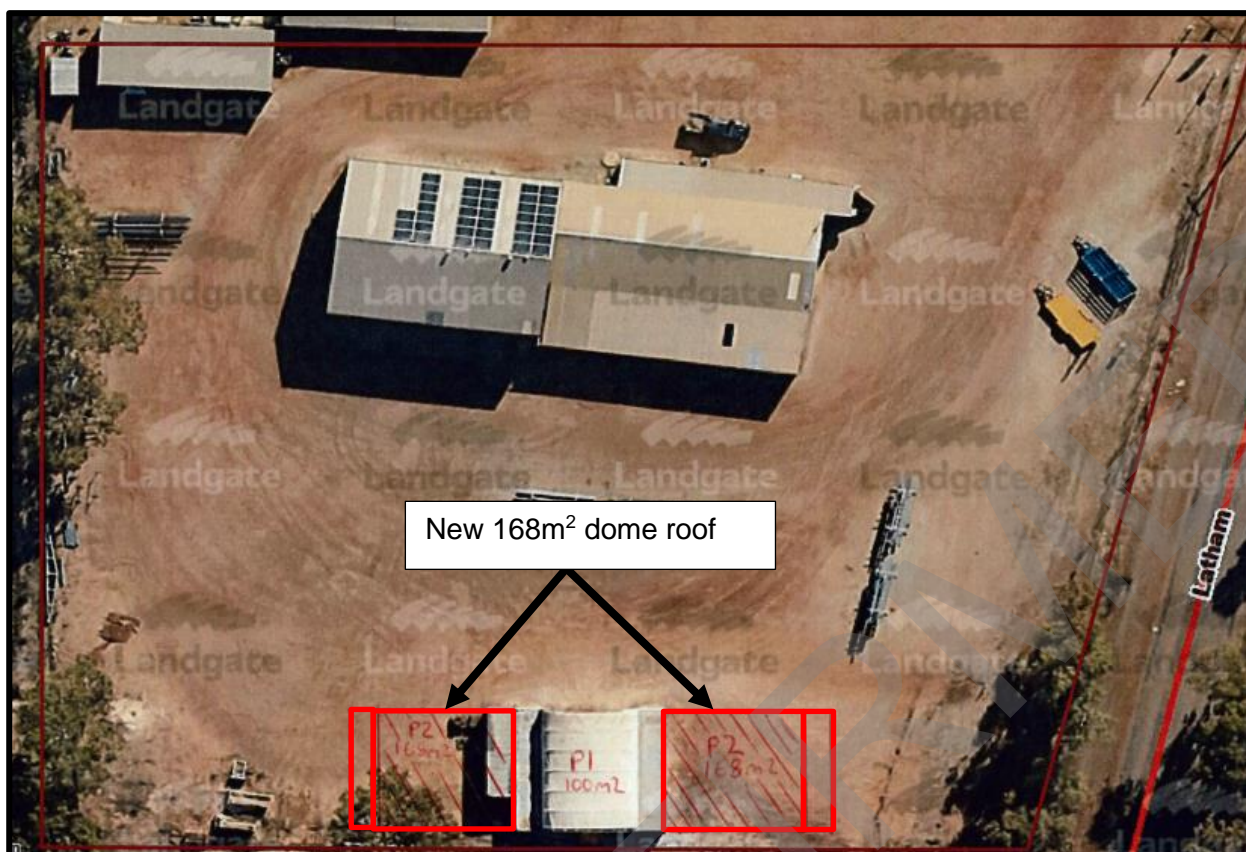
Comment

There is an existing dome structure with two sea containers located adjacent to the south lot boundary. The application proposes to replace the existing canvas tarp roof of the dome with trimdeck sheeting and enclose the back of the structure with trimdeck sheeting. The structure is proposed to be upgraded so it can be used for engineering spray painting and be brought up to current Work Health and Safety standards.

The owner has advised that upgrading the existing dome structure will provide a better and safer work environment for staff.

Two new similar dome structures are proposed to the immediate west and east of the existing dome. They will each have a floor/roof area of approximately 168m². The new structures will be used for industrial activities such as sand blasting and storage. Work activities that are currently undertaken in the open yard will be contained within the new dome structures.

The site plan is included below.



A floor plan and elevation is included as Attachment 1.

The new dome structures are proposed to be used for industrial purposes and are ancillary to the main engineering business already operating from the lot.

Footnote: this is a planning consent only and the applicant will need to lodge a Certified Application (Form BA1) for separate building approval prior to commencing any works.

Consultation

TPI has liaised with the Shires Building Surveyor who has advised that a Certified Building Application will need to be lodged for the proposed development.

Statutory Implications

Planning and Development (Local Planning Schemes) Regulations 2015 –

Regulation 57 of the deemed provisions outlines '*matters to be considered by Council*' including but not limited to orderly and proper planning, the compatibility of the development with it's setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Shire of Narembeen Local Planning Scheme No 2 -

Lot 11 is zoned Industrial. The structures are proposed to be used for 'industry' purposes.

Under Table 1: Zoning Table an 'industry' use is listed as 'AA' in an Industrial zone which '*means the use is not permitted unless the local government has granted development approval*'.

Clause 4.14.2 requires a front setback of 7.5 metres which is complied with. The application proposes a variation to the required 5 metre side setback so that the new structures can align with the existing dome structure. The structures will be setback 1.9 metres from the south side boundary.

Council has discretion to vary the side setback requirement under Clause 4.4.2 of the Scheme if satisfied that:

- a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality;
- b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.

TPI is of the view that the side setback variation will not have any adverse impact and is not contrary to orderly and proper planning.

Policy Implications

Narembeen Town Planning Scheme No. 2.

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy
Objective: Retain and grow existing businesses, employment and attract new industry
Strategy: 2.1 Support the diverse industry across the Shire

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Town Planning Scheme No. 2
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council:

1. Note that the application proposes a variation to the 5-metre side setback applicable to development in the Industrial zone and determine that:
 - a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality
 - b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and
 - c) the proposed side setback allows for construction of new dome structures in line with an existing dome structure already located on the lot and maximises availability of the balance lot for parking and vehicular movements.
2. Approve the application for alterations to an existing dome structure and erection of two new dome structures (with associated sea containers) for industry purposes on Lot 11 (No 19) Latham Road, Narembeen subject to the following conditions and footnote:
 - a) the plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.
 - b) all stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer.
 - c) if the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

MIN 7813/24

MOTION - Moved Cr. Bald

Seconded Cr. Cole

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

13	Officers Reports - Corporate Services
13.1	Councillor Fees and Allowances for the Year Ended 30 June 2025

Date:	7 June 2024
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	ADM053
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to endorse the Councillor fees and allowances for the year ended 30 June 2025.

Background

In 2024 Council elected to switch from a 'per meeting' remuneration basis for Councillors to a fixed annual fee, which has been continued with the proposed remuneration for 2025.

It is part of the annual budgeting requirements that Councillor fees and allowances be considered and formally adopted each year.

Comment

Following the Salaries and Allowances Tribunal's annual determination, Councillors' proposed remuneration has been increased by approximately 4%, except for the IT allowance.

The IT allowance has instead been increased by 50% per annum; the additional amount is intended to assist Councillors with the acquisition and any ongoing subscription costs of a laptop/tablet as Shire operations continue to modernise and transition to fully digital.

Consultation

Council Discussion Forum – May 2024
Chief Executive Officer

Local Government Act 1995

5.98. Fees etc. for council members

- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- (a) the annual local government allowance determined for mayors or presidents; or
 - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).
- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

** Absolute majority required.*

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

** Absolute majority required.*

5.99A. Allowances for council members in lieu of reimbursement of expenses

- (1) A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
 - (a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
 - (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

** Absolute majority required.*

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil – the increase cost is catered for in the current model of the long-term financial plan.

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

As noted previously, Council's endorsement of the proposed Councillor remuneration will see an increase in cost of approximately 11% through a combination of the 4% increase to sittings fees and President/Deputy President allowances and the 50% increase to the IT allowance.

Voting Requirements

☐ Simple Majority

☒ Absolute Majority

That Council endorse the following fees allowances for the year ended 30 June 2025:

1. In accordance with the Local Government Act 1995 s5.99 an annual attendance (meeting) fee for Councillors of \$3,900 and \$5,200 for the President.
2. In accordance with the Local Government Act 1995 s5.98 a President's Allowance of \$7,800 per annum.
3. In accordance with the Local Government Act s5.98A(1) a Deputy President's Allowance of \$1,950 per annum, being 25% of the President's Allowance.
4. In accordance with the Local Government Act s5.98A(1) an ICT Allowance of \$1,500 per annum for each Councillor.
5. Determine that Councillor allowances are to be paid twice a year in December and June.
6. Travel expenses for Councillors at a rate commensurate with the Local Government Officers (Western Australia) Award 2021 and any subsequent amendments or regulations.

MIN 7814/24

MOTION - Moved Cr. Bray

Seconded Cr. Bald

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

13.2 Fees and Charges for the Year Ended 30 June 2025

Date:	7 June 2024
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	Nil
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	13.2A Schedule of fees and charges for year ended 30 June 2025

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and endorse the schedule of fees and charges for the period 1 July 2024 to 30 June 2025.

Background

The fees and charges for the year ended 30 June 2025 have been prepared after consultation with staff and Councillors.

The proposed fees and charges have been developed following a thorough review of applicable legislation and regulations and with market research for fees and charges imposed by neighbouring Local Governments, as appropriate.

Comment

It is part of the annual budget preparation requirements that Council adopt a schedule of fees and charges for the financial year.

As the budget will not be presented to Council for endorsement until the ordinary meeting on the 16th of July 2024, the fees and charges are being presented for adoption now to be effective as of 1st July 2024. This will require at least 7 days local public notice to be conducted by management in accordance with the legislative requirements.

The schedule of fees and charges will be presented for endorsement again as part of the motion for adoption of the budget for the year ended 30 June 2025.

Consultation

Councillors Discussion Forum – May 2024
Chief Executive Officer
Executive Manager Infrastructure Services
Shire Staff

Statutory Implications

Local Government Act 1995

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service other than a service for which a service charge is imposed.

**Absolute majority required.*

- (2) A fee or charge may be imposed for the following —

- a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- b) supplying a service or carrying out work at the request of a person;
- c) subject to section 5.94, providing information from local government records;
- d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- e) supplying goods;
- f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —

- a) imposed* during a financial year; and
- b) amended* from time to time during a financial year.

** Absolute majority required.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- a) its intention to do so; and
- b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority:	4. Civic Leadership
Objective:	Well governed and efficiently managed Local Government
Strategy:	4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil – the increase cost is catered for in the current model of the long-term financial plan.

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Adopting the fees and charges will change the revenues generated from certain fees and may have an impact on the volume of business for certain services. Overall, the adoption of the fees and charges is not expected to have a material impact on annual revenues generated, neither overall nor for any particular business segments.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.2

That Council:

- adopt the schedule of fees and charges for the year ended 30 June 2025, as attached, and
- approves the advertisement of the attached fees and charges with an effective date as of 1 July 2024.

MIN 7815/24

MOTION - Moved Cr. Currie

Seconded Cr. Cusack

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

13.3 Monthly Financial Statements for the Month Ended 31 May 2024

Date:	11 June 2024
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	Not applicable
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	13.3A Shire of Narembeen - Financial Statements for Month Ended 31 May 2024

Purpose of Report

☐ Executive Decision

☒ Legislative Requirement

Summary

For Council to accept the financial statements for the month ended 31 May 2024.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus as at 31 May 2024 is \$1,605,105 with cash on hand of \$7,261,810 including \$4,734,815 of restricted reserves and \$2,332,275 of deposited funds.

Consultation

Chief Executive Officer

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.3

That Council receive the monthly financial statements for the month ended 31 May 2024.

MIN 7816/24

MOTION - Moved Cr. Cole

Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

13.4 Schedule of Accounts Paid for Month Ended 31 May 2024

Date:	11 May 2024
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	ADM018
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	13.4A Schedule of Accounts Paid for the Month Ended 31 May 2024 13.4B Credit Card Payment List – May 2024

Purpose of Report

- ☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 31 May 2024.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of *Local Government (Financial Management) Regulation 1996*.

Comment

As per the attached schedule, total payments from Municipal funds for the month ended 31 May 2024 total \$711,674.23, including \$10,028.77 of expenditure on Council credit cards.

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Reg. 13 List of Accounts

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and
 - d. Sufficient information to identify the transaction.

3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officers Recommendation / Council Resolution – Item 13.4

That Council receive and endorse the schedule of accounts paid for the month ended 31 May 2024, as attached.

MIN 7817/24

MOTION - Moved Cr. Cusack

Seconded Cr. Bald

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

14.	Officers Reports - Officer's Reports – Community Services
Nil	
15.	Officers Reports - Infrastructure Services
Nil	
16.	Elected Member Motions of which Previous Notice has been Given
Nil	
17.	Elected Member Motions Without Notice
Nil	
18.	New Business of an Urgent Nature Approved by the Presiding Person or Decision
Nil	

19. Matters for which the Meeting may be Closed

19.1 Close the meeting to the public

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 19.1

That Council close the meeting to public, under Section 5.23 (2) (c) of the Local Government Act 1995, so that it can discuss a potential contract.

MIN 7818/24

MOTION - Moved Cr. Bray

Seconded Cr. Bald

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

Meeting was closed to the public at 5.23pm

19.2 RFT 2024-01 – Swimming Pool Contractor

Date:	7 June 2024
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	ADM053
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	19.2A Shire of Narembeen - Tender Specifications RFT 2024-01 19.2B Shire of Narembeen - Tender Specifications RFT 2024-01, Appendix A (Draft Contract) 19.2C Tender Submission

Purpose of Report

☐ Executive Decision

☒ Legislative Requirement

Summary

For Council to consider and endorse the submission received from Civistruct Australia Pty Ltd trading as Contract Aquatic Services (Contract Aquatic Services).

Voting Requirements

☐ Simple Majority

☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 19.2

That Council receive and endorse the tender submission received from Civistruct Australia Pty Ltd trading as Contract Aquatic Services and authorise the Chief Executive Officer to enter into negotiations and arrange to execute a service agreement with Civistruct Australia Pty Ltd that is predominantly of the same form as the attached document “*Shire of Narembreen - Tender Specifications RFT 2024-01, Appendix A (Draft Contract)*” for an initial period of 3 years with an optional 3 year extension.

MIN 7819/24

MOTION - Moved Cr. Hardham

Seconded Cr. Cole

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

19.3 Open the meeting to the Public.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 19.3

That Council re-open the meeting to public.

MIN 7820/24

MOTION - Moved Cr. Currie

Seconded Cr. Cusack

CARRIED 7 / 0

For: Cr Stirrat, Cr Cusack, Cr Bray, Cr Hardham, Cr Cole, Cr Bald, Cr Currie. Against: Nil

Meeting was reopened to the public

20. Closure of Meeting

The next meeting will be held on Tuesday 16 July 2024 commencing at 1.00pm

There being no further business, the chair declared the meeting closed at 5.33pm

ATTACHMENT 8.1A
CEACA Management Committee Meeting
Minutes – 11 April 2024

MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.00AM ON MONDAY, 13 MAY 2024 AT THE KELLERBERRIN & DISTRICTS CLUB, LOT 260 CONNELLY STREET, KELLERBERRIN

1. WELCOME & INTRODUCTION

The Chairperson opened the meeting at 10.05am and welcomed all attendees including Aaron Wooldridge (Acting CEO - Shire of Dowerin), Sabine Taylor (CEO - Shire of Wyalkatchem) and Ben Forbes (Executive Manager Corporate Services - Shire of Narembeen), who are attending for the first time.

The Chairperson advised the Committee that the Executive Officer and Operations Manager have both been working hard on the Registered Community Housing Provider submission and the State Government funding application. The Growing Regions Federal Government funding round 2 is not yet open for expressions of interest.

The Chairperson and Executive Officer are planning visits to the Member Shires in late June or July.

2. MEETING MATTERS

2.1 Record of Attendance and Apologies

Attendance

Terry Waldron – CEACA Chairperson, Richard Marshall – CEACA Executive Officer (EO), Jo Trachy – CEACA Operations Manager (OM), Stephen Strange - Shire of Bruce Rock, Aaron Wooldridge - Shire of Dowerin, Raymond Griffiths - Shire of Kellerberrin, Ben McKay and Tony Sachse - Shire of Mt Marshall, John Merrick and Bradley Anderson - Shire of Merredin, Gary Shadbolt and Dirk Sellenger - Shire of Mukinbudin, Holly Cusack and Ben Forbes - Shire of Narembeen, Bill Price and Ross Della Bosca - Shire of Westonia, Sabine Taylor and Mischa Stratford - Shire of Wyalkatchem, Nic Warren and Wayne Della Bosca - Shire of Yilgarn

Apologies

Monica Gardiner – Shire of Kellerberrin, Rebecca McCall – Shire of Narembeen, Darren Mollenoyux – Shire of Bruce Rock

2.2 Declaration of Quorum

The Chairperson advised that the quorum for the meeting was met.

2.3 Conflicts of Interest

There were no declarations of conflicts of interest.

2.4 Minutes of the Management Committee Meeting – 19th February 2024

RESOLUTION

It was resolved that the minutes of the Management Committee meeting held on the 19th February 2024 be accepted as a true and accurate record of proceedings.

CARRIED

2.5 Minutes of the Executive Committee Meeting – 8th April 2024

RESOLUTION

The minutes of the Executive Committee meeting held on 8th April 2024 were noted.

2.6 Action Points

CEACA Action Items list was distributed to Committee Members prior to the meeting. The EO advised the items would be covered in the agenda items.

3. MATTERS FOR DECISION

3.1 Weekly Rental Figures Report & Annexure A

The EO referred to this report and commented as follows:

- Rent reviews were discussed at the Executive Committee meeting held in April and were recommended for Management Committee approval. CEACA rental figures have not increased since 2022. By way of example, for Merredin, Kellerberrin and Yilgarn the proposed increase is from \$230 to \$240 on a full rent and from \$170 to \$177 per week on discounted rent for tenants on very low or low income. The rental increases would be effective from 1 July 2024 and from the individual's rent renewal date.

General discussion ensued. It was agreed that there should be annual rent reviews.

RESOLUTION

It was resolved to implement rent increases of 4-4.5% noted in Annexure A and resolved that the rent increases would take effect from 1 July 2024 and from the end of the current 6-monthly leases, with a minimum 2-month notice period.

CARRIED

3.2 Strategic Plan Summary Page

The EO advised that he has been working to the six strategic priorities and has reported on them at each meeting. One of the Registered Community Housing Provider (RHCP) application evidence requirements is a 5-year Strategic Plan. Although CEACA held a Strategic Planning session in 2021 and agreed the strategic priorities, a 5-year plan was not documented. A Strategic Plan Summary has been created. The Summary has been recommended by the Executive Committee for Management Committee approval.

RESOLUTION

It was resolved to include the Strategic Plan Summary in the Registered Community Housing application and to document a more detailed 5-year Strategic Plan.

CARRIED

3.3 CEACA Business Plan

The EO advised that one of the evidence requirements for the Registered Community Housing Provider (RHCP) application is a Business Plan. The EO referred to the draft plan tabled and advised that the plan has been specifically produced for the Department of Communities as part of the RHCP application. The document needs to be regularly reviewed and improved. The plan includes CEACA background information which would be helpful for Shire Councillors wishing to learn more about the organisation.

Comments:

- The Member for Bruce Rock reminded attendees that the process for preparing land for development is lengthy and suggested they do the work now to avoid delays. The Chairperson asked all Members if their land would be ready. All Members confirmed their land is ready, apart from Wyalkatchem who are putting a motion forward at the next Shire General Meeting to investigate the land parcel behind the Police Station as it may be Crown land. Mukinbudin is in the process of having the land reserved to freehold.
- Shire of Dowerin is yet to provide information relating to the land but confirmed the process for Council to approve the allocation of land is underway.

General discussion ensued.

RESOLUTION

The Management Committee resolved to accept the CEACA Business Plan.

CARRIED

3.4 Succession Planning Policy & Annexure A – Management Committee Retirement Dates, Member Terms

One of the evidence requirements for the RHCP application is a Succession Planning Policy. The EO advised the draft policy and annexure were discussed at the Executive Committee meeting held in April and were recommended for Management Committee approval. The new CEACA Constitution states the maximum term for Management Committee members is 9 years and this term has been used in the Succession Planning Policy. The annexure to the policy sets out planned term expiry dates for current Management Committee members and can be changed at any time.

General discussion ensued.

RESOLUTION

It was resolved to approve the Succession Planning Policy and Annexure A on the understanding that the annexure can be changed at any time by the Management Committee following review and approval.

CARRIED

3.5 Subscription Fees FY25

The EO summarised the proposal for FY25 fees and advised the draft budget for FY25 has been created to provide preliminary information on next year's financials. The draft budget shows a much lower profit as we expect increases to repairs and maintenance, as most of the costs were previously allocated to a provision for defects. It is important that CEACA is well resourced, and therefore the recommendation is for the annual subscription for at least another year be \$15k for full membership and \$5k for associate membership.

General discussed ensued.

RESOLUTION

The Management Committee resolved to maintain the fees at \$15k for FY25.

CARRIED

4. MATTERS FOR DISCUSSION

4.1 Kununoppin Unit

EO advised that CEACA had been losing money on the two units at Kununoppin with tenants behind with rent and damage to property. It was resolved at the last meeting to offer the land for sale at "offers over \$300k" noting that WACHS had an interest in a long-term lease. Elders has advised a Memorial is on the title and were accordingly advised to defer the sale process. CEACA wrote to the Department of Land asking if the Memorial could be lifted and the response is that CEACA would need to pay the unimproved value of the land, which they have recently advised is \$12,000. The Memorial arose because the land was transferred to CEACA at \$nil value on the basis that the land is used for aged care. The options are:

- Commence the sale process and if an attractive offer is received, accept it and remove the Memorial at settlement.
- Commence the sale process and if we do not get an attractive offer, we leave the Memorial on the title.
- Pay for the removal of the Memorial even if we do not start the sale process.
- We offer a long-term lease of at least 5 years to WACHS.
- Leave things as they are and continue with the 6-monthly leases to eligible applicants.

General discussion ensued.

ACTION ITEM

It was noted that a similar Memorial is on the Title of other CEACA land. Management was requested to prepare a schedule of CEACA land to show which units could be readily sold based on land title status and encumbrances.

RESOLUTION

It was resolved by the Management Committee that Elders put the properties to market for "expressions of interest" for sale and for CEACA to discuss a possible 5-year lease with WACHS. If no expressions of interest are received, the matter will be discussed further at the next Management Committee meeting.

CARRIED

4.2 Wheatbelt Development Commission Aged/Independent Housing Cost Benefit Analysis Needs Study

The EO advised that a scope of works has been agreed with the Wheatbelt Development Commission (WDC) for a consultant, Mark Wallace from Econisis, to conduct an economic study including a cost-benefit analysis of three Wheatbelt aged care models including CEACA and can do the work for the \$20k funding to be provided by WDC.

4.3 Registered Community Housing Provider Application Update

The EO advised that this submission is the most important piece of work being undertaken by CEACA at present as being a RHCP is now mandatory when being considered for community housing funding (State & Federal). The application was submitted during April and the Department has asked for additional evidence to be provided. The EO and OM are working on this and will submit before the due date of 24th May 2024. A response is expected by end of June 2024. The Department has requested evidence of an Employment Policy and a Notifications Policy. Both policies have been drafted and were distributed to the Committee and read out at the meeting.

Discussion ensued and questions raised by the Committee.

RESOLUTION

The Management Committee resolved to approve the Employment Policy and Notifications Policy as tabled.

CARRIED

4.4 Executive Officer Report

The EO spoke to his report and made the following additional comments:

- **Calls for Submissions – State Government Funding for Community Housing Units**

State Government have advised that we must be a Registered Community Housing Provider before we can apply for funding and will not accept our application submitted in 2023 as we are not registered. A new application is to be completed and submitted if we are successful with our RHCP application.

- **Managing Agent (Elders Contract)**

Elders one-year contract expires August 2024. Fees have not been increased for 3 years. We will meet with them in June or July to discuss renewal. They provide a satisfactory level of service to CEACA, even with staff changes.

- **Finance**

The accounts for the 9 months to 31 March 2024 are strong with a surplus of \$178k as against budget of \$92k mostly due to high occupancy and lower expenses in certain categories. The surplus will reduce when repair costs and preventative maintenance costs come in before June. Provision for defects is down to \$302k from the original \$381k and these costs would otherwise have been allocated to repairs and maintenance. A substantial portion of the remaining defect funds have been put aside for shower repairs and heat pump replacements.

- **Membership**

A discussion had been held with the CEO, Shire of Quairading and they were considering becoming an Associate Member of CEACA. No further update or response received.

4.5 Operations Report

The OM spoke to her report and added the following comments:

- The RHCP application process has been lengthy; however, it has resulted in further improvements to our existing policies and procedures. The new forms created will also capture the data required for quarterly reporting, should we be successful with our provider application.
- The new Elders Property Manager, Maria Van Der Merwe has been provided with CEACA information and handover notes to ensure that she can manage in the Operation Manager's absence from 27/5 – 24/6/2024.
- Occupation of 3 Rowlands St, Beacon property will be delayed as we have found a slow leak from the shower into the wall cavity resulting in major works (4-5 weeks).
- Customer Satisfaction Survey was conducted with very pleasing results.
- The recent incident at Bruce Rock whereby a young tenant was found deceased in a CEACA unit was challenging to deal with but was made easier with the support of the Shire, local Police and contractors. CEACA's incident reporting policies and procedures also ensured that everything was done correctly.

4.6 Resignation – CEO Bruce Rock and Executive Committee Member

The Chairperson spoke to the letter of resignation from Darren Mollenoyux and acknowledged his valuable contribution to CEACA from its inception, for his support of CEACA staff and Members and for his contribution to the Executive Committee and its related projects. The CEACA Management Committee wish him well in his future endeavours. The Committee have been asked to consider a suitable replacement on the Executive Committee for discussion at the next meeting.

General Business

- The Member for Bruce Rock provided attendees with information relating to the Pingelly 'Staying in Place' Expo.
- EO thanked the OM for her work on the Registered Community Housing Provider and state funding submissions.
- The Member for Bruce Rock referred to a recent incident in the shire (deceased tenant) and on behalf of the Shire and the tenant's family, thanked the Operations Manager for the sensitive way in which she managed the situation and assistance provided to the family.

5. MEETING CLOSURE

There being no further business, the meeting closed at 12.25pm.

6. NEXT MEETING

The next Management Committee meeting will be held at 10.00am on the 26 August 2024 in Merredin.

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.

ATTACHMENT 8.2A
Great Eastern Country Zone Minutes
13 June 2024

Great Eastern Country Zone Minutes

13 June 2024

Hosted by the Shire of Merredin
Merredin Regional Community and
Leisure Centre
Bates Street, Merredin

Meeting commenced at 9.37am

TABLE OF CONTENTS

ATTACHMENTS	4
1 OPENING, ATTENDANCE AND APOLOGIES.....	4
1.1 Opening	4
1.2 Attendance	4
1.3 Apologies	5
2 ACKNOWLEDGEMENT OF COUNTRY	6
3 DECLARATIONS OF INTEREST.....	6
4 ANNOUNCEMENTS	6
5 GUEST SPEAKERS / DEPUTATIONS	7
5.1 Speakers for the June Zone Meeting.....	7
5.1.1 Zone Overview	7
6 MEMBERS OF PARLIAMENT	7
7 AGENCY REPORTS	7
7.1 Department of Local Government, Sport and Cultural Industries.....	7
7.2 Wheatbelt Development Commission	7
7.3 Regional Development Australia Wheatbelt	8
7.4 Main Roads Western Australia	8
7.5 Water Corporation.....	8
8 MINUTES	8
8.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on 11 April 2024.....	8
8.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on 11 April 2024	8
8.2.1 Invitations to attend a Zone Meeting.....	8
8.3 Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 June 2024.....	9
8.4 Business Arising from the Great Eastern Country Executive Committee Meeting held on 5 June 2024	9
9 ZONE BUSINESS	9
9.1 Great Eastern Country Zone Conference 2025	9
9.2 Elected Member Training	10
9.3 Straying Livestock on Local Roads.....	10
9.4 Consultation Opportunities	11
10 ZONE REPORTS	12
10.1 Chair Report.....	12
10.2 Wheatbelt District Emergency Management Committee (DEMC)	12
10.3 Regional Health Advocacy Group.....	13
10.4 WALGA RoadWise.....	13
11 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION BUSINESS.13	
11.1 State Councillor Report	13
11.2 Status Report.....	14
11.3 State Council Agenda Items – 10 July 2024	16
11.3.1 Matters for Decision.....	16
11.3.2 Policy Team and Committee Reports	17
11.3.3 Matters for Noting.....	17
11.4 WALGA President’s Report	18
12 EMERGING ISSUES	18
13 NEXT MEETING.....	18
14 CLOSURE	18

ZONE STRATEGIC PRIORITIES

The following items are the Zone's priority issues, as resolved at the February 2024 Zone meeting:

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

ATTACHMENTS

The following are provided as attachments to the Minutes

1. Item 5.1.1 WALGA Zone Overview presentation
2. Item 7.3 Regional Development Australia Wheatbelt report

The full [State Council Agenda can be found on the WALGA website](#).

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The Chair opened the meeting at 9.37am.

1.2 ATTENDANCE

MEMBERS	2 Voting Delegates from each Member Council
Shire of Bruce Rock	President Cr Ram Rajagopalan
	Cr Stephen Strange (State Council Representative)
	Mr Darren Mollenoyux, Chief Executive Officer, non-voting
Shire of Cunderdin	President Cr Alison Harris
	Deputy President Cr Tony Smith
	Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Dowerin	President Cr Robert Trepp
	Deputy President Cr Nadine McMorran
	Mr Aaron Wooldridge, A/ Chief Executive Officer, non-voting
Shire of Kellerberrin	Deputy President Cr Emily Ryan
	Mr Raymond Griffiths, Chief Executive Officer, non-voting
Shire of Kondinin	President Cr Kent Mouritz
	Deputy President Cr Bev Gangell
	Mr David Burton, Chief Executive Officer, non-voting
Shire of Merredin	President Cr Mark McKenzie
	Mr Craig Watts, Chief Executive Officer, non-voting
Shire of Mount Marshall	President Cr Tony Sachse (Zone Chair)
	Deputy President Cr Nick Gillett
Shire of Narembeen	President Cr Scott Stirrat
	Deputy President Cr Holly Cusack
Shire of Nungarin	President Cr Pippa de Lacy
	Mr David Nayda, A/Chief Executive Officer, non-voting
Shire of Tammin	Deputy President Cr Tanya Nicholls

Shire of Trayning	President Cr Melanie Brown
	Cr Michelle McHugh
	Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wyalkatchem	Deputy President Cr Christy Petchell
Shire of Yilgarn	President Cr Wayne Della Bosca
	Mr Nic Warren, Chief Executive Officer, non-voting

GUESTS

Regional Development Australia WA	Mr Josh Pomykala, Director Regional Development
Wheatbelt Development Commission	Ms Susan Hall, Director Regional Development

WALGA

	Mr James McGovern, Manager Governance & Procurement
	Ms Tracey Peacock, Regional Road Safety Advisor
	Ms Meghan Dwyer, Executive Officer Governance

1.3 APOLOGIES

MEMBERS	2 Voting Delegates from each Member Council
Shire of Koorda	President Cr Jannah Stratford
	Deputy President Cr Gary Greaves
	Mr Zac Donovan, Chief Executive Officer, non-voting
Shire of Merredin	Deputy President Cr Renee Manning
Shire of Mukinbudin	President Cr Gary Shadbolt
	Ms Tanika McLennan, A/Chief Executive Officer, non-voting
Shire of Mount Marshall	Mr Ben McKay, Chief Executive Officer, non-voting
Shire of Narembeen	Ms Rebecca McCall, Chief Executive Officer, non-voting
Shire of Nungarin	Deputy President Cr Gary Coumbe
Shire of Tammin	Cr Nick Caffell
	Ms Joanne Soderlund, Chief Executive Officer, non-voting
Shire of Westonia	Deputy President Cr Ross Della Bosca
Shire of Wyalkatchem	President Cr Owen Garner
	Ms Sabine Taylor, Chief Executive Officer, non-voting

Shire of Yilgarn	Deputy President Cr Bryan Close
GUESTS	
CBH Group	Ms Kellie Todman, Manager Government and Industry Relations
Main Roads WA	Mr Mohammad Siddiqui, Regional Manager Wheatbelt
Water Corporation	Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
MEMBERS OF PARLIAMENT	
	Mr Rick Wilson MP, Member for O'Connor
	Hon Martin Aldridge MLC, Member for Agricultural Region
	Hon Steve Martin MLC, Member for the Agricultural Region
	Hon Mia Davies MLA, Member for Central Wheatbelt

2 ACKNOWLEDGEMENT OF COUNTRY

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

3 DECLARATIONS OF INTEREST

Nil

4 ANNOUNCEMENTS

The Chair advised that the Great Eastern Zone Local Governments have received an invitation from the Avon Midland Zone to a one-day Forum on Friday 23 August.

The Forum will discuss issues of concern to the Zone members and to Wheatbelt local governments in general. Topics such as land use planning with a focus on agricultural land, waste management, housing availability, attraction and retention of staff, local government audit processes, availability of reliable power and Bush Fire Brigades were put forward.

The Zone has established a Committee to organise the Forum and finalise the topics to be discussed and appropriate presenters.

Further details will be forwarded once the Forum agenda has been finalised.

5 GUEST SPEAKERS / DEPUTATIONS

All Deputations have a time limit of 20 minutes, which includes questions time.

5.1 SPEAKERS FOR THE JUNE ZONE MEETING

5.1.1 Zone Overview

Mr James McGovern, Executive Officer Great Eastern Country Zone

The presentation covered the role and responsibilities of WALGA, State Council, State Councillors and Zone Delegates.

The presentation is attached (Attachment 1).

NOTED

6 MEMBERS OF PARLIAMENT

No Members of Federal and State Government were in attendance.

7 AGENCY REPORTS

7.1 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

The DLGSC report was submitted for the Zone with the Agenda.

NOTED

7.2 WHEATBELT DEVELOPMENT COMMISSION

Susan Hall, Director Regional Development

Ms Susan Hall provided the Wheatbelt Development Commission report to the Zone (Attachment 2).

RESOLUTION

Moved: Shire of Kellerberrin

Seconded: Shire of Cunderdin

The Great Eastern Country Zone request that WALGA lobby the State Government to fund the Wheatbelt Development Commission to conduct feasibility studies for programs (including Government Regional Officer Housing) to meet housing needs within the Wheatbelt region (including Great Eastern Country Zone Local Governments).

CARRIED

7.3 REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT

Josh Pomykala, Director Regional Development.

The RDA Wheatbelt report was submitted for the Zone with the Agenda. Mr Pomykala spoke to the report.

NOTED

7.4 MAIN ROADS WESTERN AUSTRALIA

Mohammad Siddiqui, Regional Manager Wheatbelt, was an apology for the meeting.

The Main Roads Western Australia report was submitted for the Zone with the Agenda.

NOTED

7.5 WATER CORPORATION

Rebecca Bowler, Manager Customer and Stakeholder, was an apology for the meeting.

The Zone adjourned for a short break at 11.28am.

The meeting reconvened at 11.41pm.

8 MINUTES

8.1 CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 11 APRIL 2024

The Minutes of the Great Eastern Country Zone meeting held on 11 April 2024 had previously been circulated to Member Councils.

RESOLUTION

Moved: Shire of Trayning

Seconded: Shire of Yilgarn

That the Minutes of the meeting of the Great Eastern Country Zone held on 11 April 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

8.2 BUSINESS ARISING FROM THE MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 11 APRIL 2024

8.2.1 Invitations to attend a Zone Meeting

Background:

At the April Zone meeting, the Zone resolved to invite all State Government Ministers to attend an upcoming Zone meeting.

Comment:

The Executive Officer provide a verbal update:

- Several Zones have requested Ministers be invited to attend Zone meetings.
- It is essential that in requesting Ministers attend Zone meetings that Zones provide details on the topics to be discussed.
- WALGA is working on a strategy to have Minister's attend Zone meetings.
- The Minister for Local Government has been attending several Zone meetings. An invitation will be extended to have her attend an upcoming Zone meeting.

NOTED

8.3 MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 5 JUNE 2024

The Minutes of the Great Eastern Country Zone Executive Committee were provided as an attachment to the Agenda.

RESOLUTION

Moved: Shire of Nungarin
Seconded: Shire of Cunderdin

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 June 2024 be received.

CARRIED

8.4 BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON 5 JUNE 2024

Nil

9 ZONE BUSINESS

9.1 GREAT EASTERN COUNTRY ZONE CONFERENCE 2025

Background:

At the February Zone meeting, a Zone Conference Planning Subcommittee was established. Members of the committee are Cr Melanie Brown, Cr Jannah Stratford, Cr Ram Rajagopalan, Cr Gary Shadbolt, Cr Tony Sasche, Cr Stephen Strange and Cr Mark Crees.

Comment:

The Zone Secretariat recently met with WALGA's internal Events team to plan the first meeting of the Subcommittee. The intent going forward is for the Subcommittee to meet to consider making proposals that will be presented to the Zone for consideration.

The initial agenda will encompass matters relating to theme; purpose and target audience; timing; location and logistics; and budget. It is anticipated the first Subcommittee meeting will be held within a fortnight of this Zone meeting.

NOTED

9.2 ELECTED MEMBER TRAINING

Three Zone Local Governments have qualified for the Zone Training Rebate of \$2,000 with remittance being processed by WALGA this week.

It is understood that throughout the Zone, a number of currently serving Council Members were either elected or elected unopposed in October 2023. While newly-elected Council Members are required to undertake mandatory Council Members Essential (CME) training, returning Councillors are exempt under reg. 36 of the Local Government (Administration) Regulations if they undertook training following the 2019 elections.

WALGA has promoted the benefits of training to Council Members that enjoy the exemption, on the basis there have been three significant Local Government Act amendments since the 2019 elections. WALGA's CME training modules have undergone comprehensive review and amendment accordingly, and that provides experienced Council Members with an excellent opportunity to undertake bridging training, so they are up to speed on the current statutory landscape. The availability of the Zone training rebate of \$2,000 creates a favourable learning and development environment and Zone Local Governments are encouraged to take advantage of this opportunity.

Time commitment is regularly reported as a barrier to undertaking training, therefore WALGA has developed CME in both face-to-face and eLearning modes. Local Governments can also group together to undertake modules face-to-face and this is now a common mode of delivery, particularly suitable to the 1 day Meeting Procedures and Conflict of Interest modules.

NOTED

9.3 STRAYING LIVESTOCK ON LOCAL ROADS

Recent incidents of straying stock within the Shire of Koorda has raised awareness that the statutory remedy that ensures the stock owner is held responsible is not clearly appreciated.

The Pastoral Animal Hazard Advisory Group activities is very active in communicating responsibilities to pastoralists, amongst other things reminding them of their responsibilities under the *Highways (Liability for Straying Animals) Act 1983* and the Road Traffic Code 2000 in relation to unattended stock on roads.

Where straying occurs on local roads, regulation 275 of the Road Traffic Code 2000 applies:

Division 4 — Unattended and unauthorised vehicles and stock on roads

[274. Deleted in Gazette 23 Dec 2014 p. 4923.]

275. Unattended stock on roads

- (1) A person in charge of stock shall not —
 - (a) allow it to stray onto a road; or
 - (b) having taken stock onto a road, allow it to remain there unattended, or inadequately attended.

Modified penalty: 1 PU

- (2) It is a defence to a complaint under subregulation (1), of allowing stock to stray onto a road, that all reasonable precautions were taken to prevent the stock from straying onto the road.
- (3) Any stock that is straying on, unattended on or obstructing any portion of, a road, may be seized by a police officer or an officer of the local government of the district and placed in a public pound.

[Regulation 275 amended in Gazette 23 Dec 2014 p. 4929.]

As at 01 Nov 2017 Version 05-f0-00 page 297
Extract from www.slp.wa.gov.au, see that website for further information

The Executive Officer further advised that the Local Government should communicate, in writing, to stock owners on any instances of non compliance. The LGIS Regional Risk Coordinator can assist with communications of a legal nature.

NOTED

9.4 CONSULTATION OPPORTUNITIES

WALGA AGM and Member Motions

WALGA's 2024 Annual General Meeting (AGM) will be held at the Perth Convention and Exhibition Centre at 2:30pm on Wednesday, 9 October 2024 during with the Local Government Convention (LGC24). An important feature of the AGM is the opportunity provided for member Local Governments to submit a Member Motion, and to seek the support of the sector in important matters of policy. Guidelines for submitting Member Motions can be found [here](#).

Animal Welfare in Emergencies

The Department of Primary Industries and Regional Development (DPIRD) is seeking feedback on the proposed amendments to the [Draft State Support Plan - Animal Welfare in Emergencies](#).

WALGA is calling all Local Governments to provide a copy of their feedback to inform our submission on the draft Plan. Local Governments are asked to read the draft plan and submit their feedback by emailing WALGA's Emergency Management Team via em@walga.asn.au by Monday, 22 July 2024.

NOTED

10 ZONE REPORTS

10.1 CHAIR REPORT

President Cr Tony Sachse

The Zone Executive met on Wednesday, 5 June 2024. The meeting discussed the 2024/25 Budget, speakers for upcoming Zone meetings and State Council Agenda items the detail of which are in the minutes.

Today's Guest Speaker is James McGovern who will cover the role of a Delegate in relation to the Zone and the Zones input to State Council.

Thank you to our visiting politicians and all the Agency representatives for presenting today.

Thanks also to the Shire of Merredin for hosting us today.

RESOLUTION

Moved: Shire of Yilgarn

Seconded: Shire of Narembeen

That the Zone Chair's report be received.

CARRIED

10.2 WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

President Cr Tony Sachse

The unconfirmed minutes of the last meeting on 13 March 2024 were submitted for the Zone. Comments from this meeting were made in the previous Wheatbelt DEMC GECZ Report in April 2024.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis, and has not met over recent months.

A meeting occurred on Wednesday, 12 June 2024. Cr Sachse provided a verbal update:

- Grants from the All West Australians Reducing Emergencies (AWARE) program close on 1 July. Assistance in applying can be sought from DFES.
- The DEMC is seeking additional representation from Wheatbelt Local Governments.
- Shelby Robinson is the new District Emergency Management Advisory for the region.
- No additional funding support to address the mental health impact of the live export ban will be available.
- An update on recent incidents in the region was provided (CBH thefts, Kellerberrin shooting incident and Mogumber fire arm incident)

The minutes of the meeting will be distributed when they become available.

RESOLUTION

Moved: Shire of Westonia
Seconded: Shire of Cunderdin

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

10.3 REGIONAL HEALTH ADVOCACY GROUP

Cr Alison Harris

A meeting of the Group has not been held since the last Zone meeting and therefore a report will not be provided.

The next meeting of the Group is scheduled for 26 June, where the final report should be available.

NOTED

10.4 WALGA ROADWISE

Ms Tracey Peacock, Road Safety Advisory

Ms Peacock has recently joined WALGA as a Road Safety Advisor and introduced herself to the Zone.

NOTED

11 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION BUSINESS

11.1 STATE COUNCILLOR REPORT

Cr Stephen Strange

Cr Strange provided a verbal report to the meeting:

- At the May Strategic Forum, the Chair of the Economic Regulation Authority provided a presentation. The Zone will seek a presentation for an upcoming Zone meeting.
- Hon Alannah MacTiernan addressed State Council on the Regional Telecommunications Review at the State Council meeting.
- At the Zone Forum, the Mayors of the Cities of Stirling, Wanneroo, and Joondalup provided presentations. Growth and waste management were key issues for the Local Governments.
- WALGA is considering Constitutional Amendments to enable WALGA to apply to become an Employer Organisation.
- State Councillors have participated in a WALGA Strategic Planning workshop.
- WALGA will be undertaking upgrades at ONE70 which will enable better use of technology, particularly in delivering training.
- Upcoming events:
 - WALGA Local Government Convention 2024: October, in Perth
 - 2024 National Local Roads, Transport and Infrastructure Congress: December, in Margaret River

- Sustainable Economic Growth for Regional Australia (SEGRA); October, in Busselton

RESOLUTION

Moved: Shire of Kondinin
Seconded: Shire of Westonia

That the State Councillor Report be received.

CARRIED

11.2 STATUS REPORT

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
11 April 2024 Zone Agenda Item 9.1.2 Agricultural Land Use	That the Great Eastern Country Zone recommend that WALGA 1.In considering Agricultural Land Use, establishes and promotes policy templates to guide Local Governments for their individual adoption to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land. 2.Within the Policy includes such uses but not limited to tree planting for offsets or carbon, renewable energy generation and transmission. 3.Investigates potential impacts to local government rates on rural land, that has approved long term tree planting for different purposes, for example but not limited to planting for carbon offsets, planting for clearing offsets, or planting for renewable fuels; and renewable energy investments. 4.Provides advice to local government on what Policies or Special Area Rates should be considered for the land affected.	WALGA is developing advocacy positions in relation to planning for renewable energy facilities; the need for improvements to the State planning framework to provide sufficient statutory protections for areas that have been identified as High Quality Agricultural Land; and for the State Government to develop a robust and comprehensive framework for engagement with Local Government and communities to manage impacts and realise community benefits from projects. It is intended that the draft positions will be included in the agenda for consideration at the September State Council meeting. WALGA has raised these issues in a meeting with the Minister for the Environment; Energy; Climate Action.	June 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
11 April 2024 Zone Agenda Item 9.1.1 Enhanced and Alternative Education Opportunities for Regional WA	That the Great Eastern Country Zone: 1. Supports the call to action to reduce regional disadvantage in educational opportunities; 2. Agrees to write to the Minister for Education requesting action; and 3. Requests the WALGA Secretariat to advocate to State Government on this matter.	WALGA notes that the Great Eastern Country Zone supports the call to action raised by the Great Southern Zone to reduce regional disadvantage in educational opportunities and that the Zone will write to the Minister for Education on the matter. WALGA understands that the Great Southern Zone received a	June 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039

		<p>response to their letter to the Minister of Education on this issue on 24 April 2024. The letter references a number of initiatives including a \$7.1 million funding boost for the School of Isolated and Distance Education, a proposed expansion of VET certificates in the coming years, Education and Training Participation Plans, the support provided by the School of Special Educational Needs: Behaviour and Engagement located in Albany, the recently announced federally funded two new Regional University Study Hubs, further financial investment in the attraction and retention payments/packages, and a developing Regional Education Strategy.</p> <p>WALGA is also aware that the Great Southern Zone has raised these issues directly with Department of Education representatives at recent Zone meetings.</p> <p>Of the initiatives raised in the response from the Minister, the development of a Regional Education Strategy could provide a opportunity to engage with and influence State Government policy on regional disadvantage in the Education system. WALGA is seeking to make contact the team leading this work within the Department of Education to discuss potential engagement with regional members.</p> <p>WALGA notes that 2024-25 State Budget included an additional \$10 million for the School of Isolated and Distance Education.</p> <p>WALGA is continuing to advocate broadly on issues that intersect with regional education such as Government Regional Officer Housing (GROH). WALGA has written to the Department of Communities Deputy Director General, Housing and Assets on this matter. Department of Communities officials will present on the GROH program at the July Strategic Forum.</p>		
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NOTED

11.3 STATE COUNCIL AGENDA ITEMS – 10 JULY 2024

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

The full State Council Agenda can be found on the [WALGA website](#).

11.3.1 Matters for Decision

8.1 CARAVAN PARK AND CAMPING GROUNDS REGULATIONS

WALGA RECOMMENDATION

That State Council endorse a new Caravan Park and Camping Grounds Regulations Advocacy Position:

Part 2 of the *Caravan Parks and Camping Grounds Regulations 1997* should be amended to allow Local Governments to:

- 1. Consider camping on private property for a period of greater of three months.**
- 2. Establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where caravans, predominantly in the form of tiny homes on wheels, can be occupied on a more permanent basis.**

EXECUTIVE SUMMARY

- Tiny Homes on Wheels (THOWs) are an emerging form of housing that offers an alternative and affordable housing option that can assist in addressing the current housing shortage.
- THOWs are classified as caravans under the *Caravan Parks and Camping Grounds Act 1995* (the Act) and the *Caravan Parks and Camping Grounds Regulations 1997* (the Regulations).
- The Regulations restrict the length of occupation of THOWs.
- A new advocacy position proposes that the Regulations be amended to allow THOWs to be occupied for longer periods and for Local Governments to be able to establish policy to guide these longer approvals.
- The Environment Policy Team endorsed the draft advocacy position on 29 May 2024.

8.2 2024 AUDIT EXPERIENCE SURVEY RESULTS AND ADVOCACY POSITION

WALGA RECOMMENDATION

That State Council:

- 1. Note the Audit Experience Survey Results Summary; and**
- 2. Amend Advocacy Position 2.2.2 *Local Government Audit Process* to remove point 7 as it has been achieved.**

EXECUTIVE SUMMARY

- WALGA, in partnership with Local Government Professionals WA (LG Professionals), has recently conducted a survey of the Local Government sector to seek feedback on the annual audit process.
- The 2024 survey was based on the inaugural audit experience survey conducted last year, allowing for direct comparison of results over time.
- Five key emerging issues were identified following the 2023 survey, and these areas demonstrated varying levels of improvement this year:
 - timeframe and delays;
 - additional workload on Local Government staff;
 - cost;
 - inconsistent advice from contract Auditors and the Office of the Auditor General (OAG); and
 - asset valuation requirements.
- An outcome of advocacy efforts last year was the achievement of a review of the application of Fair Value principles, particularly as applied in audit related asset valuation.
- It is recommended that the WALGA Advocacy Position on Local Government Audit Process (position 2.2.2) be updated to reflect this achievement.
- An initial meeting with the OAG has recently been held to discuss the outcomes from the survey.
- WALGA and LG Professionals will continue to work with the OAG to reform the audit process in line with sector feedback, with a particular focus on those areas of concern identified in the 2024 survey results.
- This item was considered at the Governance Policy Team held on 15 May 2024, where the recommendation was supported.

11.3.2 Policy Team and Committee Reports

- 9.1 Environment Policy Team Report
- 9.2 Governance Policy Team Report
- 9.3 Infrastructure Policy Team Report
- 9.4 People and Place Policy Team Report
- 9.5 Municipal Waste Advisory Council (MWAC) Report

11.3.3 Matters for Noting

- 10.1 2024-25 State and Federal Budget Update
- 10.2 Submission to the Commissioner for Children and Young People WA Priority Area Discussion Papers
- 10.3 Perth and Peel Urban Greening Strategy

- 10.4 Polyphagous Shot-Hole Borer Update
- 10.5 Flying Minute: Submission on Emergency Management Sector Adaptation Plan
- 10.6 Flying Minute: State Wage Case Submission
- 10.7 Flying Minute: Submission on the Inquiry into Local Government Sustainability
- 10.8 Flying Minute: Standardised Meeting Procedures Submission

RESOLUTION

Moved: Shire of Cunderdin

Seconded: Shire of Bruce Rock

That the Great Eastern Country Zone:

1. **Supports all Matters for Decision and Policy Team Recommendation listed above in the July 2024 State Council Agenda, and**
2. **Notes all other Policy Team and Committee Reports and Organisational Reports as listed in the July 2024 State Council Agenda.**

CARRIED

11.4 WALGA PRESIDENT'S REPORT

The WALGA President's Report was submitted for the Zone with the Agenda.

NOTED

12 EMERGING ISSUES

President Cr Tony Sasche advised he is planning on attending the live sheep export ban inquiry being held in Northam. Anyone planning to attend is required to register.

13 NEXT MEETING

The next Executive Committee meeting will be held on 13 August 2024 commencing at 8.00am, via MSTeams.

The next Great Eastern Country Zone meeting will be held on 22 August 2024 commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

14 CLOSURE

There being no further business the Chair closed the meeting at 12.35pm.

WALGA Zone Overview

Great Eastern Country Zone
June 2024



WALGA Governance and Zone Process

State Council, Zones



Governance Structure

WALGA is governed by a **State Council**, which comprises of:

- The President, elected by and from State Council (ex officio)
- 24 State Councillors (12 Metropolitan, 12 Country), elected by and from the Zones and including a Deputy President
- The President of Local Government Professionals WA (ex officio, non-voting)
- The Lord Mayor of the City of Perth (ex officio, non-voting)

There are 17 Zones:

- 12 Country Zones
- 5 Metropolitan Zones

Each Country Zone elects a State Council representative and Deputy, whilst each Metropolitan Zone elects either two or three State Council representatives and Deputies.



Country Zones



Avon-Midland Country Zone

Central Country Zone

Gascoyne Country Zone

Goldfields Esperance Country Zone

Great Eastern Country Zone

Great Southern Country Zone

Kimberley Country Zone

Murchison Country Zone

Northern Country Zone

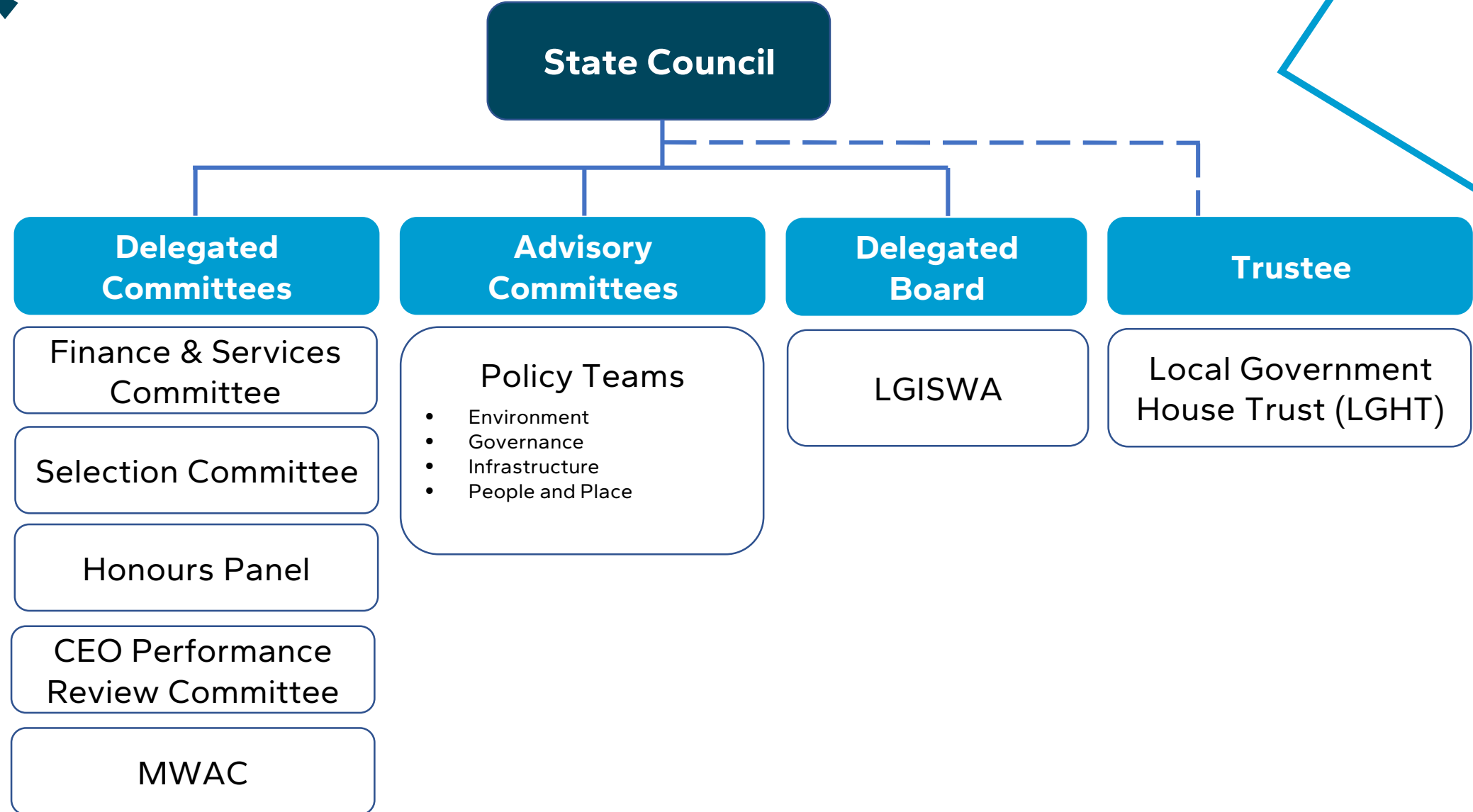
Peel Country Zone

Pilbara Country Zone

South West Country Zone



South Metropolitan Zone





Role of State Council

State Council is the **governing Board** responsible for the management and affairs of WALGA, including:

- Strategy formulation and policy development
- Development and evaluation of the CEO
- Monitoring financial management and budget approval
- Monitoring organisational performance

Refer to Clause 9 of the Constitution, and clause 8 of the Corporate Governance Charter



Role of a State Councillor

The role of a State Councillor includes:

- Participating in governing body decision making
- Defining policy positions, strategic direction, and financial operations
- Promoting WALGA's endorsed advocacy and policy positions
- Acting as a liaison between the Zone and State Council

A State Councillor's primary duty is to WALGA – representing the interests of all Western Australian Local Governments. This duty must be balanced with their role of representing Zone interests.

Great Eastern Country Zone





The Role of Zones

To consider State Council Agenda items:

- Statewide, Zone and local perspective
- May make amendments or propose alternatives

To raise matters for State Council consideration:

- Check existing WALGA Advocacy Positions
- Resolution from your 'home' Council
- CEO provides report for Zone Agenda

To raise matters for the Zones consideration & action

To initiate regional projects relating to the Zone



The Role of a Zone Delegate

Participate in Zone decision making:

- State Council Agenda items
- Zone proposals for WALGA policy or advocacy
- Input into regional issues

Represent the interests of your Local Government, the Zone and all WA Local Governments.

Keep your Council updated - relay information:

- To the Zone from your Council
- To your Council from the Zone, including Zone meeting outcomes.



Great Eastern Country Zone - Priorities

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use



What WALGA does for your Local Government

Influence. Support. Expertise



About WALGA

The Western Australian Local Government Association (WALGA) is an **independent, member-based, not for profit organisation** representing and supporting the WA Local Government sector. Our membership includes all 139 Local Governments in the State.

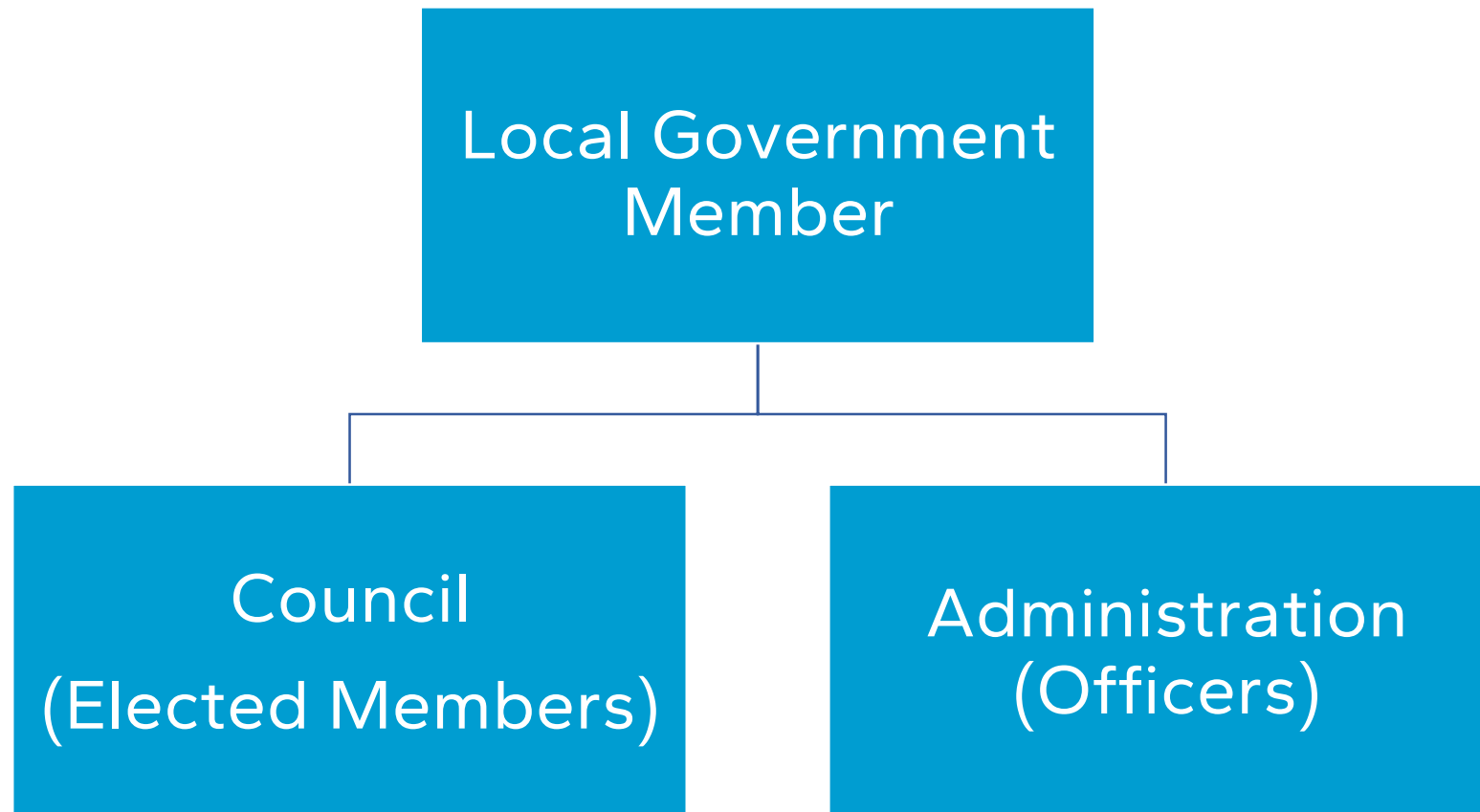
WALGA uses its **influence, support and expertise** to deliver better outcomes for WA Local Governments and their communities.

We do this through effective **advocacy** to all levels of Government on behalf of our Members, and by the provision of expert **advice, services and support** to Local Governments.

WALGA's vision is for agile and inclusive Local Governments enhancing community wellbeing and enabling economic prosperity.



Who is a WALGA Member?





WALGA Structure

WALGA has a Chief Executive Officer (Nick Sloan), plus four Portfolios



Advocacy

Executive Manager
Advocacy

Rachel Horton



Infrastructure

Executive Manager
Infrastructure

Ian Duncan



Member Services

Executive Director
Member Services

Tony Brown



Policy

Executive Manager Policy

Nicole Matthews



1. Policy Portfolio

Emergency Management, Community,
Environment & Waste, Planning & Building,
Economics





Structure



Resilient Communities

Emergency Management

Community



Environment and Waste

Climate Change

Biodiversity & Natural
Resource Management

Waste Management



Planning and Building

Planning Reform

Building Reform



Economics

Economic Development

Local Government
Economic Briefing

Data and analysis

Research • evidence-based policy • advice • advocacy
to Government and key stakeholders on issues most important to Local Government

Events • Training • other programs
Enhance sector capacity and knowledge sharing



Priorities

Emergency Management

- Sustainable redesign, and increased funding for the LGGS to meet the current and future needs of Bush Fire Brigades and the State Emergency Service.
- Community Emergency Services Manager (CESM) program expanded to all interested Local Governments to bolster local emergency management Capability.
- Sector engagement in the Consolidated Emergency Services legislation.
- Increased funding and support through the Mitigation Activity Fund Grants Program
- Betterment - a reserve fund for disaster-resilient reconstruction of essential public assets following a disaster



Priorities

Planning and Building Reform

- Planning fees and charges
- Planning reform – review of LPS Regulations, DesignWA
- Short-term rental accommodation
- Mandatory building inspections and building reform
- Workforce shortages - planners, building surveyors, environmental health officers



Priorities

Climate Change

- Urban Forests - State Urban Forest Strategy, 2025 urban forest conference, tree planting grants, model local planning policy
- Assist Local Government transition to battery electric vehicles
- Expansion of the Regional Climate Alliance Program



Priorities

Primary Health Service Access in regional and remote areas
Cultural, sporting, waste infrastructure funding
Aboriginal Heritage
Biosecurity
Economic Support
2024 Policy Priorities and Policy reviews



2. Infrastructure Portfolio

Roads and paths

RoadWise – Local Government Road Safety Program

Infrastructure funding

Urban and Regional Transport

Utilities

Asset Management

Research to underpin evidence-based policy

Advocate with State and Federal Governments and industry stakeholders

Advice to Local Governments

Knowledge generation and sharing





Structure and Priorities

Road Safety



RoadWise Councils

- direct support from Road Safety Advisors

RoadWise Recognised

- acknowledges and showcases good practice

Tools and Resources

- LG Stars
- Road Safety Performance Reports

Policy and Advocacy

- Line marking warrants
- Infrastructure investment in regional road safety
- Speed Management Reform

Knowledge Sharing

- to translate evidence into practice

Child Car Seat Safety Project

- fitter training and advice

Transport and Roads



Policy and Advocacy

- State Road Funds to Local Government Agreement Implementation
- Federal Infrastructure Funding
- Road Assets and Expenditure Reporting
- Bus Stop Infrastructure Agreement
- Active travel
- Streetlighting Strategy and Underground Power
- Disaster recovery funding

Tools and Resources

- Road Visual Condition Assessment
- Freight task cost recovery Guides, Model Policies
- Rail Interface Agreement Template

Innovation and Knowledge Sharing

- Research program — recycled materials
 - construction practices
 - safety treatments
- Bridge Inspection Training



3. Advocacy Portfolio

Media, Communications, Marketing, Events





Priorities

External

- State Budget Submission campaign
- Regional Road Safety Program
- Local Government Legislative Reform
- Transition to the State Industrial Relations System
- Elevation of WALGA events and webinars
- Increasing proactive media engagement

Internal

- WALGA's RTO status campaign/ Training
- Updating WALGA website to improve Member experience, portal, access to documents and information, and to better amplify Sector news and updates
- Modernising our approach to Advocacy campaigns, including greater digital targeting, proactive communications and improved use of social storytelling
- Developing our content creation and distribution capability through better webinars, digital storytelling, and smart repackaging and targeting



4. Member Services Portfolio

Preferred Supplier Program, LGIS, Governance and Procurement Advice, Employee Relations Service, Training, Association and Corporate Governance





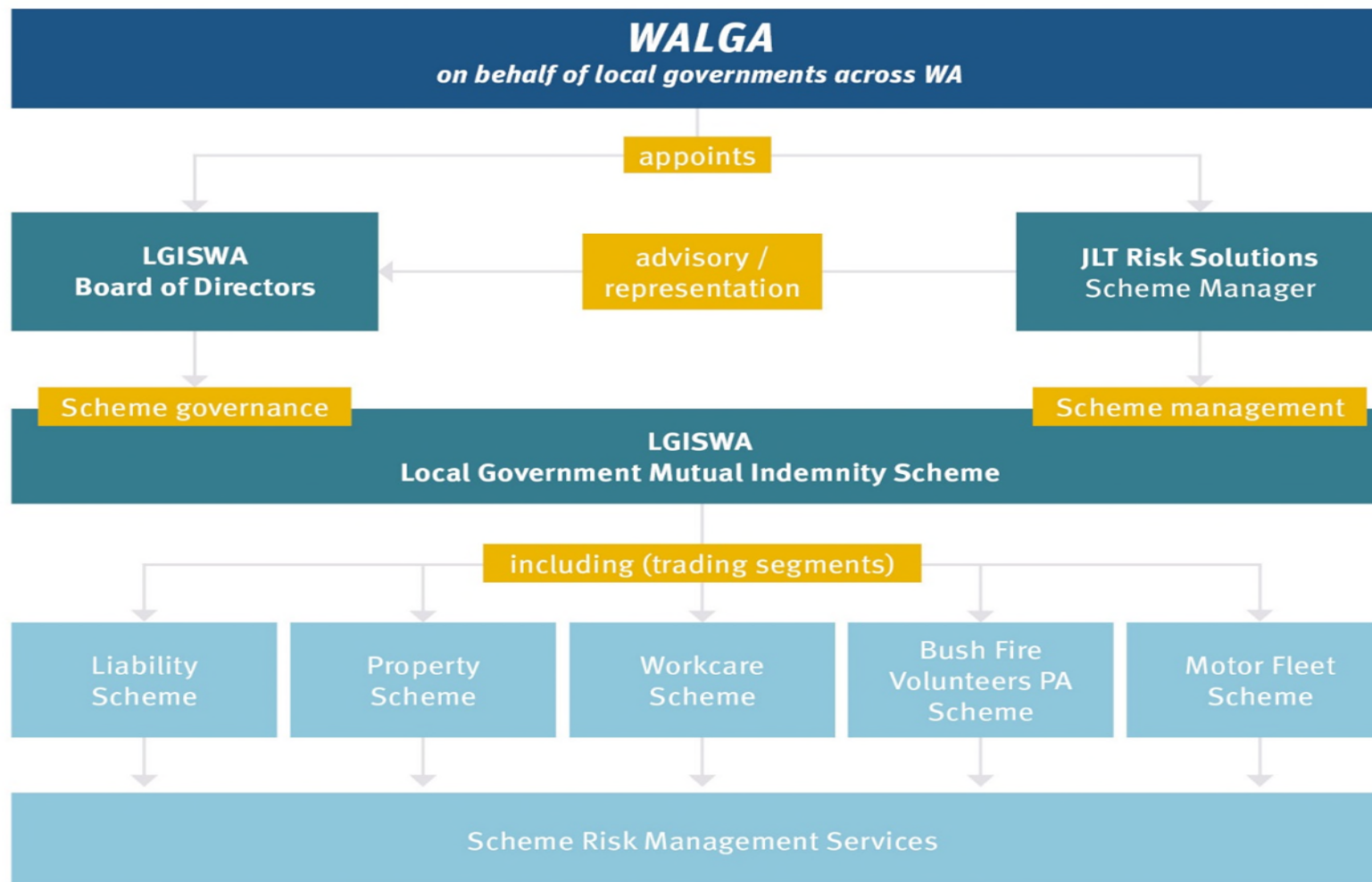
Preferred Supplier Program

- Approximately 1500 Preferred Suppliers across 12 Panels and over 150 different categories.
- Members procured over \$405 million worth of goods and services last financial year.
- Supports Members with administration savings, contractual benefits, and advice and support from WALGA.
- Income from the PSP is reinvested into other WALGA programs and services.





LGIS – Mutual Insurance Services





Tax Service and Council Connect Subscriptions

WALGA Tax Service (Subscription)

- Specialised taxation advisory and information services across all indirect revenue types.
- Elected Member Tax Guide – updated annually.

CouncilConnect (Subscription)

- Website design and hosting.
- Market Creations is the website developer and provider.



Governance and Procurement Advice Service



Experienced and expert governance and procurement advice and support to Council Members and Officers.

- Local Government Act 1995 and Regulations
 - Governance matters, roles and responsibilities, meeting procedures, declarations of interest
- Advocacy relating to Local Government legislative reform
- Other legislation e.g. Cat Act, Dog Act, Rates and Charges, Cemeteries Act, Land Administration Act and more
- Procurement and purchasing practices and compliance
- Local Laws



Employee Relations Service

Professional HR and IR advisory, industrial advocacy and consultancy services to Local Governments subscribers.

Benefits for subscribers include:

- Unlimited phone and email advice on HR/IR matters
- Access to a library of template policies and procedures, ER Guides, template contracts, etc.
- Regular webinars and events on topical HR/IR issues

The ER team also represents the sector's interests in all IR policy and legislative matters.





WALGA Training

Registered Training Organisation

- Council Member and Officer Training, delivered at WALGA, virtual, eLearning and on-site at your Local Government.
- Aligned with Western Australian law and sector requirements, with a focus on skills specific to the Local Government sector.
- Supports good governance practices.
- Subject matter expertise drawn from WALGA, the sector and industry networks develop and deliver our courses.
- Training Service is 'not for profit'.





Association and Corporate Governance

- Executive support services to:
 - State Council
 - Committees
 - Panels
 - House Trust
 - Zones
- Facilitates WALGA's strategic planning with State Council
- WALGA One70 building management services
- Council Member and CEO contact information database
- Customer and reception services

Questions?

Thank you

GREAT EASTERN COUNTRY ZONE

WHEATBELT DEVELOPMENT COMMISSION UPDATE

June 2024

This report provides an update on WDC activity (delivered or supported) of relevance or potential interest to the Zone in the past quarter. The comments are aligned to the WDC's strategic priorities. For more information, contact the Wheatbelt Development Commission, (08) 9622 7222, info@wheatbelt.wa.gov.au.

Grow existing, and find and develop new, industries

- RED Grants currently open, closing 26 June 2024, with grants of up to \$250,000 available for projects that contribute to increasing or sustaining jobs, expanding or diversifying industry, developing skills or capability, increasing business productivity and attracting new investment.
- Hosted Hon Don Punch MLA, Minister for Regional Development, for a meeting with private sector stakeholders and briefing on Wheatbelt infrastructure priorities in Northam in April 2024.
- Supported Budget Lunch in Jurien Bay in May 2024, with Hon David Michael.
- Supported the Wheatbelt Futures Forum in May 2024 through sponsorship and on panel, highlighting diversity of the economy, challenges and emerging opportunities, including need for community preparedness for growth.
- Participated in Regional Planning Framework workshop with DPLH in March 2024.
- Facilitated a stakeholder engagement visit to the region with Bankwest Curtin researchers, as part of study into contribution of SMEs in Wheatbelt economy.
- Briefed JTSI Executive Director, Major Green Projects, on renewable projects and opportunities in the Wheatbelt.
- Provided input to Department of Transport on the scoping of a WA Freight Plan. Stakeholder workshop held June 2024.
- Continued advocacy for the Northam Freight Hub Concept, including developing scope of work for common user rail infrastructure study as part of AIP Stage 3. Continued to work with DevelopmentWA and Main Roads WA on securing funding for the intersection upgrade.
- Maintained frequent engagement with Main Roads on key transport priorities, concluding Northam Pithara Road RAV 7 upgrade.
- Provided input into the development of tourism destination management plans for Australia's Coral Coast, Destination Perth and Australia's Golden Outback.
- Supported WEROC in progressing economic futures discussions, resulting in focussed initiative to develop regional level policy guidance to facilitate community benefits from large scale projects.
- Provided advice and information to NEWROC, WEROC and other stakeholder groups on community preparedness in light of multiple contacts by wind power generation companies.
- Participation in a national network of regional leaders to gain insights into community preparedness for renewable energy transition, including specific community discussion on process for developing principles for welcoming renewable energy into communities.

Enhance regional living standards

- Participating in DWER hosted electric vehicle infrastructure steering group, investigating funding mechanisms for rolling out the State EV network.
- Commenced Wheatbelt Regional Drought Resilience Planning, including completion of project planning documentation, staff recruitment, commencement of stakeholder engagement strategy; and implementation of Southern Wheatbelt Resilience Plan.
- Engaged with Powering WA and Western Power to understand renewable energy and transmission upgrades rollout process.

- Provided advice to Minister's Office on the January 2024 power outages and impact on telecommunications infrastructure, engaged with WALGA on local government advocacy following power and telecommunications outages.
- Sponsoring and presenting at AgZero2030 "Powershift Event: Transitioning Farm Communities to Renewables" in Perth on 20 June 2024.
- Met Water Corporation new regional manager of to discuss regional water issues and priorities, including Goldfields water pipeline and wastewater reuse.
- Desalination plants at Merredin and Dumbleyung installed as part of Water Smart Farms Stage 2 are commissioned with collection of data commenced.
- WaterSmart Industries (Water Smart Farms Stage 3) project commenced in Great Southern/Lower Wheatbelt.
- Provided advice to DPIRD on potential industry stakeholders to support expansion of the WaterSmart Industries project to the broader Wheatbelt.
- REED received \$1M State funding to investigate Childcare models for small towns in the Wheatbelt where current models are not feasible.
- Funding provided to CEACA to undertake an economic impact analysis of aged care models in the Wheatbelt.
- Supporting DPIRD in social impact evaluation of selected RfR aged care models.
- Funded Wheatbelt District Leadership Group publication of the "Living Well in the Wheatbelt Strategy 2035".
- WDC provides RDC representative on the State Digital Connectivity Working Group.
- Facilitated meeting with Minister's Office, Premier's Office and the CEO of Telstra Infracore to discuss implementation of mobile phone tower and base station hardening to support service continuity during power outages and other emergencies. DPIRD developing project proposal to upgrade 160 priority sites with Automated Transfer Units. Majority to be situated in the Wheatbelt region.
- Commonwealth Mobile Network Hardening Project Round 2 funded 12 hour battery upgrades to mobile towers and exchange sites in the Wheatbelt region including in Shires of Merredin, Lake Grace, Dumbleyung, Trayning, Bruce Rock, Dalwallinu, Kondinin, Mount Marshall, Nungarin and Yilgarn.
- Continued housing focus including:
 - Proposal to DPIRD for consideration for funding as part of a regional workforce housing pilot, involving securing co-contribution commitments from local governments and local businesses for the construction of >30 houses in 6 towns.
 - Facilitated a market testing exercise with 4WDL shires seeking registrations of interest from industry to commit to purchase and/or lease of houses to be constructed, and co-ordinating a sub-regional application for IDF funding
 - Progressing sub-regional housing investigation in collaboration with the ROEROC shires of Kondinin, Kulin, Corrigin and Narembeen, including potential IDF funding application
 - Sub-regional housing investigation in collaboration with Shires of Dandaragan, Toodyay, Victoria Plains and Goomalling, resulting in potential funding applications to State and Federal Government.
 - Provided WEROC with scope of works for a possible sub-regional housing investigation with site specific feasibility testing.
 - Continued to liaise with GROH and Development WA regarding opportunities to partner in housing delivery and land activation.
 - Contributed to ongoing conversations with Commonwealth agencies and inter-State counterparts regarding regional housing and planning challenges and priorities

Increase Aboriginal participation in the regional economy

- Met with Ballardong Aboriginal Corporation to discuss management of its land assets. Ballardong has agreed to regular meetings.
- Continuation of role as RDC representative on the SW Settlement Noongar Economic Participation Steering Group.
- Commenced audit of Noongar businesses in the region, with a view to co-design of further support opportunities.
- Met with Main Roads WA, Georgiou and Noongar Chamber of Commerce to progress opportunities for increasing Aboriginal procurement.

Organisational Excellence/Business of Government

- Hosted Premier Roger Cook in Lancelin in March 2024 and presented infrastructure priorities.

- Local government board vacancies filled with Rosemary Madesci (Toodyay) and Tony O’Gorman (Dandaragan), Kerryn Chia (community representative) appointed for a further team.
- WDC Strategic Plan 2024-26 released in January 2024.
- Attended EvokeAG conference in Feb 2024, including a promotional booth at the closing event hosted by the Premier and Ministers, highlighted the region’s food and beverage products, and also economic diversity including manufacturing and renewables.
- Supported two Wheatbelt-based Lumen Regional Universities students to attend EvokeAG.
- Sponsorship and attendance at Wagin Woolarama March 2024.
- Supporting pre-Bringing Dowerin Downtown activation in CBD on 20 June 2024. Lunch to be held at Optus Stadium on 26 July 2024.

Local Content

- WDC hosts Local Content Advisor, with the intent of playing a greater role in driving local content in the region. 2017-2023 Local Content is 11% of the total value of government contracts.
- Aims to maximise local content in Government contracts, with a specific focus at WDC on gaining a greater commitment by large private companies to local content in their goods and services purchasing.
- As of June 2024, there are 38 open State wide tender Wheatbelt opportunities valued at \$58M, including WACHS \$14M provision of food and groceries to the Wheatbelt Region; and Water Corporation \$26.9M projects in Northam, Williams, Brookton and Hyden. A range of smaller tenders across DBCA, Department of Education, local government.
- Focus for remainder of 2024 will be on identifying and linking key government opportunities with businesses, focussing on Aboriginal business development, particularly with accessing Main Roads contracts and investigation of key private sector opportunities, including decarbonisation-driven investment.
- LCA to triage government and identify key private sector opportunities for focus, identifying opportunities and supporting connection to businesses.

End.

ATTACHMENT 8.3A
RoeROC Committee Meeting
20 June 2024

Roe Regional Organisation of Councils (Roe ROC)

Corrigin – Kondinin – Kulin - Narembeen

MINUTES

**Shire of Corrigin
Council Chambers
Friday 20 June 2024**

TERMS OF REFERENCE

1.0 NAME

The Committee shall be known as the Roe Regional Organisation of Councils (Roe ROC).

2.0 ROLE OF THE COMMITTEE

To undertake projects, deliver services and share resources where there are common interests to provide financial benefit to the Member Councils

3.0 OBJECTIVES OF THE COMMITTEE

The objectives of Roe ROC are:

- to enhance and assist in the advancement of the region,
- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues,
- To encourage cooperation and resource sharing on a regional basis
- Not to detract from the relationships an individual shire holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

4.0 MEMBERSHIP

The membership of the Roe ROC is governed by a Memorandum of Understanding with the current term expiring 30 June 2028.

Membership of the Committee shall be:

- President of the member Council.
- Deputy Delegate - one elected member from each member Council
- Chief Executive Officer of the member shire.
- Deputy Officer –one officer from each member Council

5.0 HOST COUNCIL

The indicative host council rotation will be as follows:

March 2015-2018	Shire of Narembeen
March 2018-2020	Shire of Kulin
March 2020-2023	Shire of Kondinin *
March 2023-2025	Shire of Corrigin
March 2025-2027	Shire of Narembeen
March 2027-2029	Shire of Kulin

* Shire of Kondinin extra year to assist Shire of Corrigin after fire in 2022

Roe ROC Dinner

Member councils generally organise a dinner each year on a rotational basis which is usually held during Local Government Convention.

2018	Shire of Narembeen
2019	Shire of Kulin
2020	Shire of Corrigin
2021	Shire of Kondinin
2022	Shire of Narembeen
2023	Shire of Kulin
2024	Shire of Corrigin
2025	Shire of Kondinin

6.0 PRESIDING MEMBER

The members of the Roe ROC shall elect a Chairperson, Deputy Chairperson on a rotational basis as decided by Member Councils following the bi-annual local government elections.

7.0 CONDUCT OF MEETINGS

Ordinary meetings of the Committee shall be held on the third Thursday of the month commencing at 1pm generally in March, June, September and November each year or as otherwise determined by the Presiding Member. Written notice shall be given to all Committee members, at least 7 days prior to the meeting.

The host council will be responsible for administration support and providing lunch for delegates prior to the meeting.

Each meeting should consider, but not be restricted to, the following matters:

Every meeting

- Confirmation of financial reports for Roe Environmental Health Scheme and Bendering Waste Facility.

March Meeting

- Business Case for potential joint projects for coming year and grant funding.
- Fees and charges for Bendering Tip
- Invitation to Shire of Lake Grace - Roe Health Environmental Health Scheme.

June Meeting

- Invitation to Avon Waste as waste contractor.

September Meeting

- Update on joint projects

November Meeting

- Identify potential joint projects for coming year and grant funding.
- Licences, contracts and agreements due to expire.

8.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to member Councils only.

9.0 EXISTING AGREEMENTS AND DOCUMENTS

Roe Regional Organisation of Councils Memorandum of Understanding (MOU)

Agreement between Shires of Corrigin, Kondinin, Kulin and Narembeen.

Current MOU commenced on 1 July 2023 and expires on 30 June 2028.

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To be reviewed 6-12 months prior to the expiration of the term.

The MOU includes Operational Guidelines and is currently administered by the Shire of Corrigin including the employment of 1.2 Full time equivalent Environmental Health Officers.

Bendering Waste Facility Land Details Avon Location 23945 Kondinin-Narembeen Road, Bendering Deposited Plan 151345 CT 1044/171

Licence to Use Land – Lot 23495 on DP 151345

Agreement with Kondinin Community Recreation Council for cropping lease expires March 2028 with an option to renew for 5 years.

Deed of Easement

Between Notting Nominees Pty Ltd and Shires of Corrigin, Kondinin, Kulin and Narembeen

Certificate of Registration Environmental Protection (Rural Landfill) Regulations 2002

Contract for the Supply of Waste Disposal Goods and Services – Avon Waste

Individual contracts between Avon Waste and shires of Corrigin, Kondinin, Kulin and Narembeen expires 30 June 2025 with extension of 3 x 1 year periods.

Avon Waste responsible for management of Bendering Tip Facility.

Waste disposal contract supersedes Regional Waste Site Agreement

Bendering Landfill Report

Site selection and geotechnical assessment for proposed regional landfill June 2007

Bendering Landfill Management Plan

Completed in July 2022 by Talis Consultants in conjunction with Roe EHO. Replaces previous 20 year plan.

Roe ROC Strategic Priorities 2024 – 2026

10.0 SITE WORKING GROUP

- Deal with civil work issues associated with the site including planning future cell opening / construction work, cover and fill strategy, fencing, internal roads, access for large machinery, maximising raw materials, etc.
- Group comprises of Works Managers, Roe ROC EHO and Avon Waste (Ashley Fisher or other person as designated by Avon Waste)
- Quorum consists of at least four members of the Working Group
- Develop work strategy and budget in relation to construction of new Stage 2 cells at site as a priority task
- Define technical design limitations associated with cell construction, in particular maximising cell depth, referencing latest Tallis Report 2022 and Rural Landfill Regulations
- Establish and utilise a WhatsApp group for communications
- Discuss site access with Avon waste. Bending Landfill Operations Plan to include agreement that each Roe ROC Works Manager is to have a key for access to the site for civil works and emergency access.
 - Access to site to be communicated by working group members (prior to access)
 - Access to site limited to site civil works and maintenance issues. Site access for other use should be by prior arrangement with Avon Waste and Roe ROC CEO's
- Roe ROC shires to agree to a Schedule of Plant/Labour rates prior to each yearly budget for works associated with the site operations and management. Individual shire time to be invoiced to Roe ROC.
- Current recommended plant rates for all Roe ROC shires:
 - Heavy Plant (Graders, Loaders, Trucks and semi-Trailers) - \$130.00/hr (ex GST)
 - Light vehicles (Utility/Small Trucks) - \$75.00/hr (ex GST)
- Working group to meet every 6 months, generally March and September.

1. Opening And Announcements

The Chair, President D Hickey opened the meeting at 1:01pm.

2. Attendance

Cr D Hickey N Manton	President, Shire of Corrigin CEO, Shire of Corrigin
Cr H Cusack B Forbes	Deputy President, Shire of Narembeen A/CEO, Shire of Narembeen
Cr B Smoker A Leeson	Deputy President, Shire of Kulin CEO, Shire of Kulin
Cr B Gangell D Burton	Deputy President, Shire of Kondinin (Via Teams) CEO, Shire of Kondinin (Via Teams)
B Gerrard	Principal Roe EHO
J Filinski	Executive Support Officer, Shire of Corrigin (Minutes)

3. Apologies

Cr S Jacobs	Deputy President, Shire of Corrigin
Cr G Robins	President, Shire of Kulin
Cr K Mouritz	President, Shire of Kondinin
L Pitman	Environmental Health Officer
R McCall	CEO, Shire of Narembeen
Cr S Stirrat	President, Shire of Narembeen
A Fisher	Avon Waste

4. Guests

5. Minutes Of Meeting

5.1. Roe ROC Council Meeting – 19 April 2024

Minutes of the Roe ROC Meeting held 19 April 2024 (Attachment 5.1).

RESOLUTION

Moved: Cr. Smoker

Seconded: Cr. Gangell

That the Minutes of the Roe ROC Meeting held on 19 April 2024 (Attachment 5.1) be confirmed as a true and correct record.

Carried

[See Status Report at end of agenda for update on previous resolutions.](#)

6. Presentations

NIL

7. Matters For Decision

7.1. Financial Report

Financial report for Roe Health Scheme and Bendering Waste Site are provided in Attachment 7.1.

RESOLUTION

Moved: Cr. H Cusack

Seconded: Cr. B Smoker

That the financial report for the Roe Health Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the period ended 31 May 2024 be received.

Carried

7.2. Notes for Annual Report

Financial information in Talis plan was not able to be updated by 30 June due to delay in Working Group meeting and proposed changes to Stage 1 layout.

Deputy CEO's working towards resolving notes for annual report.

B Gerard outlined updates to financials in Talis's plan should be ready in approximately 7 weeks/middle of August 2024.

7.3. Bendering Waste Site

B Gerard provided an update on Waste Site Inspection Report and volumes received to the site as per (Attachment 7.3)

The inspection report highlighted some areas for action by Avon Waste and for consideration at the next working group to ensure compliance with the Rural Landfill Regulations.

The draft Operations Plan provides guidance on issues such as site safety, communication and access. LGIS have reviewed the document and made some suggested some changes to clarify Work Health and Safety matters.

Discussion of e waste requirements and need for education of community members and staff at individual shire transfer stations. D Burton reported that Department Water and Environmental Regulation is commencing and education campaign on 1 July 2024.

7.4. ROE REGIONAL ORGANISATION OF COUNCILS EXECUTIVE OFFICER

Applicant:	Shire of Narembeen
Date:	11/06/2024
Reporting Officer:	Rebecca McCall, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0030
Attachment Ref:	Attachment 7.4.1 Position Description Attachment 7.4.2 Draft Contract – Confidential Attachment Attachment 7.4.3 Draft Key Performance Indicators

SUMMARY

To appoint 150Square for the purpose of delivering Executive Officer services to Roe ROC.

BACKGROUND

The Roe ROC Strategic Priorities 2024-2026 outlines the following action:

- Employ a resource to administer the organisation, develop and implement strategic projects, as well as governing frameworks.

The Executive Officer contract will reflect the Roe ROC strategic priorities, whilst undertaking the administration of the group. Key Performance Indicators will be collectively agreed upon and will be specified in the contract, to be reviewed annually by the members.

The Shire of Narembeen has offered to be the lead Council in the facilitation, appointment, and management of the Executive Officer on the behalf of Roe ROC.

COMMENT

The request for quote process received two proposals for consideration. The CEO's from the member Councils assessed the received proposals against the weighted criteria, with the pertinent financial information detail below:

Provider	Standard Rate (\$)	Base Cost Per Annum (615 hours - 11.82 hours per week)	Additional Work (\$)	Monthly Comms & Office Expenses (\$)	Travel Per KM (\$)	Work Base	Estimated Travel Cost (based on 8 meetings)	Estimated Total Cost (no additional work)
150Square	\$75	\$46,125	\$145	\$840	\$0.85	Merredin	\$1,632.00	\$48,597.00
Wild Orange	\$135	\$83,025	\$135	\$1,200	\$1.00	Bencubbin	\$3,328.00	\$87,553.00

150Square's proposal was ranked highest, scoring well across all assessed criteria. Further, the 150Square team resides in and understands the region, demonstrating a strong commitment to assisting local organisations with their extensive experience, knowledge, and networks.

It is recommended to accept the proposal submitted by 150Square and request the Shire of Narembeen to facilitate and arrange for the execution of a 3-year contract commencing from 1 July 2024. Key Performance Indicators will be finalised in consultation with 150Square and reviewed in 6 months to track progress.

Roe ROC Meeting Minutes – 20 June 2024

The quotes received from 150Square and Wild Orange were on the basis of an estimated 615 hours per annum. These quotes exceed the original cost estimates, as outlined below:

ITEM	ROEROC	PER SHIRE
Executive Officer	\$44,000	\$11,000

Accordingly, it is suggested the requisite hours are reduced in the contract to 572 hours per annum. This alteration will align the minimum cost with the budget without significantly impacting on the scope or identified outcomes. The estimated total cost of 572 hours per annum if 150Square is engaged is \$45,372 including disbursements, resulting in a slight increase to the proposed budget of \$1,372. To fund the shortfall, it is recommended that each member Council budgets an additional \$500 to their annual contributions to RoeROC.

Proposal	Standard Rate (\$)	Base Cost Per Annum (572 hours - 11 hours per week)	Additional Work (\$)	Monthly Comms & Office Expenses (\$)	Travel Per KM (\$)	Work Base	Estimated Travel Cost (based on 8 meetings)	Estimated Total Cost (no additional work)
150Square	\$75	\$42,900	\$145	\$840	\$0.85	Merredin	\$1,632.00	\$45,372.00

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The financial implications per annum for a three-year period to engage an Executive Officer are outlined below:

ITEM	ROEROC	PER SHIRE
Executive Officer (572 hours per annum)	\$44,000	11,000
Monthly communications and office expenses	\$840	\$210
Travel expenses (\$0.85/km) (estimation)	\$2,000	\$500
TOTAL ANNUAL COST	\$46,840	\$11,710
TOTAL COST OVER 3 YEARS	\$140,520	\$35,130

COMMUNITY AND STRATEGIC OBJECTIVES

ROEROC Strategic Objectives 2024-2026

Shire of Corrigin, Kondinin, Kulin, and Narembeen Strategic Community Plans

VOTING REQUIREMENT

Absolute Majority

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That Roe ROC recommend Member Councils to:

1. *Receive and note the following:*
 - *Executive Officer position description.*
 - *Draft contract.*
 - *Draft Key Performance Indicators.*
2. *Endorse the appointment of 150Square for the purpose of delivering Executive Officer services under a contract for a three-year period.*
3. *Request that the Shire of Narembeen, as the lead council member facilitating the appointment of 150Square, execute the contract for a 3-year period commencing 1 July 2024.*
4. *Ensure meetings are held regularly with the Executive Officer and CEO's, prior to scheduled Roe ROC meetings.*

Carried

Cr. B Smoker thanked Shire of Narembeen for their work on the Executive Officer project.

8. Other Matters

8.1. Roe ROC Workforce Housing Investigation

Attachment 8.1 – Project Agreement

The Project Agreement has been signed by all parties. The Shire of Narembeen, serving as the lead council member, will manage the contract, including procurement, for the project.

The Wheatbelt Development Commission has initiated preliminary steps in preparation for the project kick-off meeting scheduled for Tuesday 25 June 2024. The meeting will involve the CEO's, the supplier and the Wheatbelt Development Commission.

A Leeson contacted Hon Hannah Beazley, Minister for Local Government regarding the \$40 million Infrastructure Development Fund that has been allocated to regional projects

Unlocking Regional Accommodation Opportunities

The funding stream has been designed to address infrastructure constraints in the water, wastewater and electricity network impacting the delivery of accommodation for key workers and community housing in regional areas.

[Unlocking Regional Accommodation Opportunities Guidelines for Applicants](http://www.wa.gov.au/organisation/departments/planning-lands-and-heritage/infrastructure-development-fund)
www.wa.gov.au/organisation/departments/planning-lands-and-heritage/infrastructure-development-fund

8.2. Shire Software Options

B Forbes outlined the discussion at the recent LG Professionals Central Wheatbelt Branch meeting about options for Synergyssoft which is no longer supported. Several shires in the WE ROC and NEW ROC are investigating alternatives including Readytech and Council First.

There may be opportunities to collaborate with other shires to find a more cost effective option through combined purchasing power.

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That Roe ROC request the Executive Officer investigate Enterprise Resource Planning Software solutions and explore opportunities to work with Wheatbelt East Regional Organisation of Councils (WE ROC) to reduce the migration and ongoing costs.

Carried

A Leeson suggested it may be worthwhile meeting with Scott Clayton at Shire of Chittering to learn more about the Council First option.

K Caley is on the Readytech user Group committee.

8.3. Annual Roe ROC dinner

The Shire of Kulin suggested that delegates attend the WALGA Local Government Convention Cocktail Gala (6:30pm - 10:30pm) which provided an opportunity to network with other local government delegates and then hold a local dinner for all Roe ROC Councillors.

The Shire of Corrigin hosted a successful dinner at the CREC in 2020 during COVID restricted travel. A local dinner was considered beneficial as it provides a better opportunity for networking with neighbouring shires.

The Shire of Corrigin is due to host a dinner in 2024 and councillors are supportive of the idea.

[Action: Shire of Corrigin to organise local dinner for Roe ROC councillors in September/October 2024.](#)

9. Next Meeting

To be held on 19 September 2024 commencing at 1pm at the Shire of Corrigin chambers.
Agenda Items by 9 September 2024.

10. Closure

The Chair, President D Hickey closed the meeting at 2:02pm and thanked everyone for their attendance.

11. STATUS REPORT

The following provides a status report as of June 2024

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget	Shire of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	Proceeds from Bendering Tip fees after expenses distributed to shires and can be used for reserves. Bendering Waste Site Management Plan identified a need for each shire to have a reserve of approximately \$83,000 by 2026 to cap stage 1	
1 July 2018	Avon Waste Operations Plan outlining procedures for the management of the Roe ROC regional landfill site at Bendering	Ashley Fisher Avon Waste EHO's	Draft prepared to be finalised in conjunction with Management Plan	Originally June 2021 Promised Sept 2023 Overdue
16 March 2023	1. That the Works Managers, EHO's and CEO's to plan and move gravel from stage 2 (pit 2.1 and 2.10) to stage 1 with the cost split between each council Corrigin, Kulin, Narembeen 22% and the Shire of Kondinin 34% in recognition of the former asbestos pit that was filled in. 2. That each council seek a budget amendment for a contribution towards digging new asbestos pit, general waste pit, construction of stock proof fence and surface water pond in stage 2 of approximately \$10,000 each.	B Gerrard	Completed New asbestos pit completed and stage 2 fenced.	December 2023
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. To help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard		
15 June 2023	Talis be consulted with a view to reviewing the schedule of capping works as detailed in section 4.9 (Schedule of capping works) with the objective of extending stage 1 beyond 2026	B Gerard		
15 June 2023	Roe ROC delegates endorse the Memorandum of Understanding for period 1 July 2024 to 30 June 2029.	Shire's of Corrigin, Kondinin, Kulin and Narembeen	MOU going around to shires for sealing and signing.	Corrigin - 21 May 2024 Kondinin _____ Kulin _____ Narembeen _____
21 March 2024 (Amendment) 15 June 2023	Roe ROC delegates endorse the Roe Regional Environmental Health Services Scheme Memorandum of Understanding for period 1 July 2023 to 30 June 2028.	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	MOU going around to shires for sealing and signing.	Corrigin - 21 May 2024 Kondinin _____ Kulin _____ Narembeen _____ Lake Grace _____

Roe ROC Meeting Minutes – 20 June 2024

21 March 2024	Work with WDC to develop a scope and cost estimate for a housing needs analysis and business case based on a similar approach from other groups in the wheatbelt region.	R McCall	To be presented at special meeting.	April 2024
21 March 2024	Review previous notes to identify issues and obtain costs associated with getting the weighbridge working and bring back to working group and June meeting for further discussion.	L Pitman		
21 March 2024	The Fees and Charges for 2024/2025 for the Bendering site be increased as per the proposed table (Perth March CPI of 4.1%) Any work carried out at the Bendering Waste Site by the Shires of Corrigin Kondinin, Kulin and Narembeen be charged out at the agreed in-house rates for heavy plant (graders/loaders/trucks-semi trailers) at \$130 per hour (ex GST) and light vehicles (utilities/small trucks) at \$75 per hour (ex GST) Remove power poles & gravel from Fees and Charges Review administration fee to ensure staff costs are covered and charged at a 1 hour minimum.	N Manton	For adoption with Shire of Corrigin budget	July 2024
19 April 2024	Each shire to commit \$12,000 into their 2024/2025 budget towards the development of a business case for Workforce Housing Project.	Shire CEO's	For adoption with annual budget	July or Aug 2024
19 April 2024	That Roe ROC recommend to Council 1. Receives and notes the following documents for review <ul style="list-style-type: none"> Meeting notes from the planning session held on 21 March 2024 in Corrigin. DRAFT Strategic Priorities with indicative 3 year timeframe to help the group achieve some short to medium term projects and gain some momentum. DRAFT job description for an Executive Officer Indicative budget for a human resource based on an average A high level review of the current Roe ROC MOU Potential governance models. 2. endorse the minor amendments to the Roe ROC Memorandum of Understanding, as shown in red in Attachment 5.1.1 and change the period to 1 July 2024 to 30 June 2029 for presentation to member local governments. 3. the Shire President and Chief Executive Officer to execute the Memorandum of Understanding and affix the Shire's common seal. 4. Form a short term working group comprising of Roe ROC CEO's to review and finalise the Executive Officer job description, budget and governance models for presentation to June 2024 meeting.	Shire CEO's	Revised MOU taken to Councils prior to signing	Corrigin 21 May 2024 Kondinin_____ Kulin_____ Narembeen_____
		CEO meeting	Meeting held	7 June 2024

Roe ROC Meeting Minutes – 20 June 2024

19 April 2024	Shire of Kulin Finance Officer has requested a one page working paper with the financial figures and timelines put in place for the rehabilitation of the Bendering waste facility, with the purpose of ensuring all councils have the same information, particularly for when it comes to audit.	N Manton DCEO	Notes circulated site details Quotes for independent accounting opinion if necessary	July 2024
20 June 2024	<p>That Roe ROC recommend Member Councils to:</p> <ol style="list-style-type: none"> 1. Receive and note the following: <ul style="list-style-type: none"> • Executive Officer position description. • Draft contract. • Draft Key Performance Indicators. 2. Endorse the appointment of 150Square for the purpose of delivering Executive Officer services under a contract for a three-year period. 3. Request that the Shire of Narembreen, as the lead council member facilitating the appointment of 150Square, execute the contract for a 3-year period commencing 1 July 2024. 4. Ensure meetings are held regularly with the Executive Officer and CEO's, prior to scheduled Roe ROC meetings. 	Shire of Narembreen	EO contract to be finalised.	July 2024
20 June 2024	That Roe ROC request the Executive Officer investigate Enterprise Resource Planning Software solutions and explore opportunities to work with Wheatbelt East Regional Organisation of Councils (WE ROC).	EO	Request to be made to EO	July 2024
20 June 2024	Shire of Corrigin to organise local dinner for Roe ROC councillors in September/ October 2024	Shire of Corrigin		Sept Oct 2024

Roe Regional Organisation of Councils (Roe ROC)

Corrigin – Kondinin – Kulin - Narembeen

ROEROC ATTACHMENTS

JUNE 2024

ATTACHMENT 5.1 -	ROEROC MINUTES – 19 APRIL 2024
ATTACHMENT 7.1 -	ROEROC STATEMENTS AS AT 31 MAY 2024
ATTACHMENT 7.3 -	BENDERING TIP COMPLIANCE AUDIT AND WASTE DATA REPORT
ATTACHMENT 7.4.1 -	EXECUTIVE OFFICER POSITION DESCRIPTION
ATTACHMENT 7.4.2 -	EXECUTIVE OFFICER SERVICES – 150SQUARE – DRAFT CONTRACT
ATTACHMENT 7.4.3 -	EXECUTIVE OFFICER SERVICES – DRAFT KPIS – 2024/2025
ATTACHMENT 8.1 -	PROJECT AGREEMENT – ROEROC WORKFORCE HOUSING INVESTIGATION - SIGNED
ATTACHMENT -	CEO MEETING MINUTES – 7 JUNE 2024

Roe Regional Organisation of Councils (Roe ROC)

Corrigin – Kondinin – Kulin - Narembeen

MINUTES

Microsoft Teams

Friday 19 April 2024

TERMS OF REFERENCE

1.0 NAME

The Committee shall be known as the Roe Regional Organisation of Councils (Roe ROC).

2.0 ROLE OF THE COMMITTEE

To undertake projects, deliver services and share resources where there are common interests to provide financial benefit to the Member Councils

3.0 OBJECTIVES OF THE COMMITTEE

The objectives of Roe ROC are:

- to enhance and assist in the advancement of the region,
- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues,
- To encourage cooperation and resource sharing on a regional basis
- Not to detract from the relationships an individual shire holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

4.0 MEMBERSHIP

The membership of the Roe ROC is governed by a Memorandum of Understanding with the current term expiring 30 June 2028.

Membership of the Committee shall be:

- President of the member Council.
- Deputy Delegate - one elected member from each member Council
- Chief Executive Officer of the member shire.
- Deputy Officer –one officer from each member Council

5.0 HOST COUNCIL

The indicative host council rotation will be as follows:

March 2015-2018	Shire of Narembeen
March 2018-2020	Shire of Kulin
March 2020-2023	Shire of Kondinin *
March 2023-2025	Shire of Corrigin
March 2025-2027	Shire of Narembeen
March 2027-2029	Shire of Kulin

* Shire of Kondinin extra year to assist Shire of Corrigin after fire in 2022

Roe ROC Dinner

Member councils generally organise a dinner each year on a rotational basis which is usually held during Local Government Convention.

2018	Shire of Narembeen
2019	Shire of Kulin
2020	Shire of Corrigin
2021	Shire of Kondinin
2022	Shire of Narembeen
2023	Shire of Kulin
2024	Shire of Corrigin
2025	Shire of Kondinin

6.0 PRESIDING MEMBER

The members of the Roe ROC shall elect a Chairperson, Deputy Chairperson on a rotational basis as decided by Member Councils following the bi-annual local government elections.

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Ordinary meetings of the Committee shall be held on the third Thursday of the month commencing at 1pm generally in March, June, September and November each year or as otherwise determined by the Presiding Member. Written notice shall be given to all Committee members, at least 7 days prior to the meeting.

Roe ROC Meeting Minutes – 19 April 2024

The host council will be responsible for administration support and providing lunch for delegates prior to the meeting.

Each meeting should consider, but not be restricted to, the following matters:

Every meeting

- Confirmation of financial reports for Roe Environmental Health Scheme and Bendering Waste Facility.

March Meeting

- Business Case for potential joint projects for coming year and grant funding.
- Fees and charges for Bendering Tip
- Invitation to Shire of Lake Grace - Roe Health Environmental Health Scheme.

June Meeting

- Invitation to Avon Waste as waste contractor.

September Meeting

- Update on joint projects

November Meeting

- Identify potential joint projects for coming year and grant funding.
- Licences, contracts and agreements due to expire.

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Licence to Use Land – Lot 23495 on DP 151345

Agreement with Kondinin Community Recreation Council for *Licence to Use Land* expires March 2028, with option to renew for 5 years.

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Avon Waste responsible for management of Bendering Tip Facility.

Waste disposal contract supersedes Regional Waste Site Agreement

Bendering Landfill Report

Site selection and geotechnical assessment for proposed regional landfill June 2007

Bendering Landfill Management Plan

Completed in July 2022 by Talis Consultants in conjunction with Roe EHO. Replaces previous 20 year plan.

10.0 SITE WORKING GROUP

- Deal with civil work issues associated with the site including planning future cell opening / construction work, cover and fill strategy, fencing, internal roads, access for large machinery, maximising raw materials, etc.
- Group comprises of Works Managers, Roe ROC EHO and Avon Waste (Ashley Fisher or other person as designated by Avon Waste)
- Quorum consists of at least four members of the Working Group
- Develop work strategy based on Landfill Management Plan and budget in relation to construction of new Stage 2 cells at site as a priority task
- Define technical design limitations associated with cell construction, in particular maximising cell depth, referencing latest Tallis Report 2022 and Rural Landfill Regulations
- Establish and utilise a WhatsApp group for communications
- Discuss site access with Avon waste. Bending Landfill Operations Plan to include agreement that each Roe ROC Works Manager is to have a key for access to the site for civil works and emergency access.
 - Access to site to be communicated by working group members (prior to access)
 - Access to site limited to site civil works and maintenance issues. Site access for other use should be by prior arrangement with Avon Waste and Roe ROC CEO's
- Roe ROC shires to agree to a Schedule of Plant/Labour rates prior to each yearly budget for works associated with the site operations and management. Individual shire time to be invoiced to Roe ROC.
- Current recommended plant rates for all Roe ROC shires:
 - Heavy Plant (Graders, Loaders, Trucks and semi-Trailers) - \$130.00/hr (ex GST)
 - Light vehicles (Utility/Small Trucks) - \$75.00/hr (ex GST)
- Working group to meet every 6 months, Generally March and September

1. Opening And Announcements

The Chair, President D Hickey opened the meeting held via Teams at 9:02am.

2. Attendance

Cr D Hickey	President, Shire of Corrigin
N Manton	CEO, Shire of Corrigin
Cr H Cusack	Deputy President, Shire of Narembeen
R McCall	CEO, Shire of Narembeen
Cr B Smoker	Deputy President, Shire of Kulin
T Scadding	Executive Manager Works and Services
Cr B Gangell	Deputy President, Shire of Kondinin
D Burton	CEO, Shire of Kondinin
B Gerrard	Principal Roe EHO
J Filinski	Executive Support Officer, Shire of Corrigin (Minutes)
A MacKenzie	Senior Regional Development Officer – Wheatbelt Development Commission

3. Apologies

Cr S Jacobs	Deputy President, Shire of Corrigin
Cr G Robins	President, Shire of Kulin
A Leeson	CEO, Shire of Kulin
Cr S Stirrat	President, Shire of Narembeen

4. Minutes Of Meeting

4.1. Roe ROC Council Meeting – 21 March 2024

Minutes of the Roe ROC Meeting held 21 March 2024 (Attachment 4.1).

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That the Minutes of the Roe ROC Meeting held on 21 March 2024 (Attachment 4.1) be confirmed as a true and correct record.

Carried

[See Status Report at end of agenda for update on previous resolutions.](#)

Presentations:

Alex MacKenzie from Wheatbelt Development Commission presented a slideshow - Workforce Housing Investigation: Scope of Works

A copy of the presentation is included at the end of this document as an additional attachment.

RESOLUTION

Moved: Cr. H Cusack

Seconded: Cr. B Smoker

That Roe ROC recommend to Council that:

Each Shire commit funding of up to \$12,000 in the 2024/2025 budget towards the development of a business case for Workforce Housing Project.

Carried

Action: R McCall to follow up with Alex MacKenzie to ensure funding from shires can wait until July 2024 so Shires have the opportunity to incorporate the funds required in their 2024/2025 budget.

5. Matters For Decision

5.1. ROE REGIONAL ORGANISATION OF COUNCILS MOU

Applicant:	Shire of Corrigin
Date:	12/04/2024
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0030
Attachment Ref:	Attachment 5.1.1 Revised Roe ROC Memorandum of Understanding Attachment 5.1.2 Planning Session notes 21 March 2024. Attachment 5.1.3 DRAFT Strategic Priorities Attachment 5.1.4 DRAFT job description for an Executive Officer Attachment 5.1.5 Indicative budget Attachment 5.1.6 Potential governance models.

SUMMARY

This item seeks endorsement of a revision of the existing Roe Regional Organisation of Councils Memorandum of Understanding

BACKGROUND

The Roe Regional Organisation of Councils (Roe ROC) was established in October 2006 to facilitate voluntary cooperation and resource sharing between the Shires of Corrigin, Kondinin, Kulin and Narembeen.

The Roe ROC was established:

- To enhance and assist in the advancement of the Region,
- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues.
- To encourage cooperation and resource sharing on a regional basis.
- Not to detract from the relationships an individual shire holds within its community, with the state and federal governments and other entities it interacts with in the course of usual business.

The existing Memorandum of Understanding (MOU) was circulated to delegates on 13 March 2023 for comment prior to its expiration on 30 June 2023. Minor amendments were made to the agreement and the following resolution was passed at the Roe ROC meeting on 15 June 2023:

That delegates endorse the Roe ROC Memorandum of Understanding for the period 1 July 2023 to 30 June 2028 for presentation to member local governments.

The following resolution was passed by the Shire of Corrigin in June 2023, Shire of Kondinin and Narembeen in November 2023 and Shire of Kulin in December 2023:

That Council:

1. *Endorse the Roe ROC Memorandum of Understanding for the period 1 July 2023 to June 2028.*
2. *Authorise the Shire President and Chief Executive Officer to execute the Memorandum of Understanding and affix the Shire's common seal.*

The MOU has been signed by the Shire of Corrigin but has not been signed by the remaining local governments.

Following the planning session held on 21 March 2024, Caroline Robinson, 150 Square Consulting, reviewed the MOU and proposed some minor amendments to the purpose, objectives, principles and Schedule 2. The changes also include provision for an Executive Support Officer.

The following documents are circulated to delegates for review

- Meeting notes from the planning session held on 21 March 2024 in Corrigin.
- DRAFT Strategic Priorities with indicative 3 year timeframe to help the group achieve some short to medium term projects and gain some momentum.
- A DRAFT job description for an Executive Officer (this can be supported by a contract)
- An indicative budget for a human resource based on an 'average'
- A high level review of the current Roe ROC MoU
- Potential governance models.

COMMENT

Delegates are asked to consider the proposed changes to MOU following the planning meeting. Since the document hasn't been signed by all shires there is an opportunity for Councils to endorse the amendments to the MOU to better reflect the collaborative approach to future projects and strengthen the governance arrangements.

The date of the MOU may be changed to 2024-2029.

Alternatively, delegates may wish to continue with current MOU and consider changes in 2028 when agreement expires.

It is recommended that Roe ROC endorse the draft Strategic Priorities, draft position description and indicative budget for adoption by Councils at the next Council meeting.

A short term working group may be required to finalise the draft documents before presenting to Councils.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Member Councils are required to make an annual financial contribution towards the operations of Roe ROC in equal shares and may also be requested to contribute towards specific projects or initiatives.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin, Kondinin, Kulin and Narembeen Strategic Community Plans

VOTING REQUIREMENT

Simple Majority

RESOLUTION

Moved: Cr. B Smoker

Seconded: Cr. H Cusack

That Roe ROC recommend to Council:

1. *Receives and notes the following documents for review*
 - *Meeting notes from the planning session held on 21 March 2024 in Corrigin.*
 - *DRAFT Strategic Priorities with indicative 3 year timeframe to help the group achieve some short to medium term projects and gain some momentum.*
 - *DRAFT job description for an Executive Officer*
 - *Indicative budget for a human resource based on an 'average'*
 - *A high level review of the current Roe ROC MoU*
 - *Potential governance models.*
2. *Endorse the minor amendments to the Roe ROC Memorandum of Understanding, as shown in red in Attachment 5.1.1 and change the period to 1 July 2024 to 30 June 2029 for presentation to member local governments.*
3. *The Shire President and Chief Executive Officer execute the Memorandum of Understanding and affix the Shire's common seal.*
4. *Form a short term working group comprising of Roe ROC CEO's to review and finalise the Executive Officer job description, budget and governance models for presentation to June 2024 meeting.*

Carried

6. Other Matters

6.1. Strategic Projects

CEO D Burton gave an overview of potential strategic projects ideas:

Telecommunications

- Battery back ups for mobile towers
- More capacity and coverage to towers
- Black spots to be covered
- 4G-5G Services, 3G being ending 30 June.

Internet services

- Consider other business requirements for drivers and service needs. Does CRISP Wireless cover all shires or are more towers needed?

Waste Strategies

- Education for residents – Avon Waste (contract)
- Containers for change push options
- Crumbed rubber (old tyres) for road works – Bendering Tip
- CTS tyre recycling

Grant for salinity impact on roads – pipes / culverts – geo-fabrics.

Agreement with LEMCs for regional cooperation

Services for Aged – Service providers being effective – presentation to Roe ROC. hub and spoke model of service delivery.

Housing

Funding for more aged and general housing.

Cost impact analysis for policy of housing – Homeswest.

Business/Industrial Development

- What empty properties do we have?
- What shortfall in services to we have.

Securing Water resources – old water reserves to Councils

WALGA push for urban canopy – what about regional towns?

Roe Economic Development Strategy – looking forward for the region.

Skills Matrix for the shire to share. We can know who has what knowledge.

Increasing education opportunities for our Schools through use of video conferencing. Isolated Children's funding may need to be a consideration.

Draft Business Plan concepts kept for project considerations to access when funding available.

CEO D Burton suggested that if topics discussed are addressed as a collective of multiple shires then issues can be pushed more effectively than individual Shires opinions not making as much of an impact.

R McCall indicated it is paramount that CEO's make the effort to get together and go over the list and workshop some strategic priorities with the intent of coming up with actions for Councils

to consider. R McCall expressed how a skills matrix would be a great tool for shires to utilise.

R McCall also added – IRE Agriculture Worldwide working with backpackers/Visa holders working within regional communities for companies like REED.

Action: N Manton to add the above to the next CEO catch up for discussion.

6.2. Consistent Financial Reporting

On behalf of the Shire of Kulin Finance Officer Cr. B Smoker requested a consistent one page working paper with financial figures and timelines put in place for the rehabilitation of the Bendering waste facility, with the purpose of ensuring all councils have the same information, particularly for audit purposes.

N Manton advised that the Talis report was in the process of being updated and new figures would be provided as soon as possible.

In the past the same information was presented to different auditors who had interpreted the information differently and required the information in the annual reports to be presented in a way that was not consistent.

Action: Corrigin to provide Kulin with a working paper based on the updated Talis figures in the Landfill Management Plan.

7. Next Meeting

To be held on 20 June 2024 commencing at 1pm at the Shire of Corrigin chambers.
Agenda Items by 10 June 2024.

8. Closure

The Chair, President D Hickey closed the meeting at 9:45am and thanked everyone for their attendance.

9. STATUS REPORT

The following provides a status report as of 18 March 2024

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	Proceeds from Bendering Tip fees after expenses distributed to shires and can be used for reserves. Bendering Waste Site Management Plan identified a need for each shire to have a reserve of approximately \$83,000 by 2026 to cap stage 1	
1 July 2018	Avon Waste Operations Plan outlining procedures for the management of the Roe ROC regional landfill site at Bendering	Ashley Fisher Avon Waste EHO's	Draft prepared to be finalised in conjunction with Management Plan	Originally June 2021 Promised Sept 2023 Due June 2024
18 June 2020	Public Health Plans	Roe EHO's	Public health plan endorsed Corrigin, Kondinin, Kulin and Narembeen	Corrigin Oct 2022 Kulin Feb 2022 Kondinin April 2022 Narembeen ??
22 July 2021	That the following Strategic Projects be listed as a priority for Roe ROC: A Securing Water resources (CEO) Kulin B Waste Strategies (CEO) Corrigin C Aged Care Services (CEO) Narembeen D Business/Industrial Development (CEO) Kondinin	CEO's	Investigated funding to review Towards Zero Waste Strategy and Operations plan for Bendering Waste Facility	July 2024
16 March 2023	1. That the Works Managers, EHO's and CEO's to plan and move gravel from stage 2 (pit 2.1 and 2.10) to stage 1 with the cost split between each council Corrigin, Kulin, Narembeen 22% and the Shire of Kondinin 34% in recognition of the former asbestos pit that was filled in. 2. That each council seek a budget amendment for a contribution towards digging new asbestos pit, general waste pit, construction of stock proof fence and surface water pond in stage 2 of approximately \$10,000 each.	B Gerrard	Housing proposal tabled Completed New asbestos pit completed and stage 2 fenced.	December 2023
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. To help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard		

Roe ROC Meeting Minutes – 19 April 2024

15 June 2023	Talis be consulted with a view to reviewing the schedule of capping works as detailed in section 4.9 (Schedule of capping works) with the objective of extending stage 1 beyond 2026	B Gerard		
15 June 2023 21 March 2024 (Amendment)	Roe ROC delegates endorse the Memorandum of Understanding for period 1 July 2024 to 30 June 2029.	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	March 2024 amendment to be taken to Councils prior to signing	Corrigin_____ Kondinin_____ Kulin_____ Narembeen_____ Lake Grace_____
15 June 2023	Roe ROC delegates endorse the Roe Regional Environmental Health Services Scheme Memorandum of Understanding for period 1 July 2023 to 30 June 2028.	Shire's of Corrigin, Kondinin, Kulin, Narembeen and Lake Grace	Sent to Kulin for Signing	Corrigin_____ Kondinin_____ Kulin_____ Narembeen_____ Lake Grace_____
21 March 2024	Work with WDC to develop a scope and cost estimate for a housing needs analysis and business case based on a similar approach from other groups in the wheatbelt region.	R McCall	To be presented at special meeting.	April 2024
21 March 2024	Working Group, Avon Waste and Talis be consulted to determine the most suitable location for inert waste/ recyclable building rubble based on suggestions at March meeting.	B Gerard	Concrete waste delivered to site	April 2024
21 March 2024	Review previous notes to identify issues and obtain costs associated with getting the weighbridge working and bring back to working group and June meeting for further discussion.	L Pitman		
21 March 2024	The Fees and Charges for 2024/2025 for the Bendering site be increased as per the proposed table (Perth March CPI of 4.1%) Any work carried out at the Bendering Waste Site by the Shires of Corrigin Kondinin, Kulin and Narembeen be charged out at the agreed in-house rates for heavy plant (graders/loaders/trucks-semi trailers) at \$130 per hour (ex GST) and light vehicles (utilities/small trucks) at \$75 per hour (ex GST) Remove power poles and gravel from Fees and Charges Review administration fee to ensure staff costs are covered and charged at a 1 hour minimum.	N Manton	For adoption with Shire of Corrigin budget	
16 April 2024	Each shire to commit \$12,000 into their 2024/2025 budget towards the development of a business case for Workforce Housing Project.	Roe ROC Shires		
16 April 2024	Working paper with the financial figures and timelines for the rehabilitation of the Bendering waste facility to ensure all councils have the same information for annual reporting and audit.	N Manton	Figures updated following revised Talis Landfill Management Report	July 2024

ROE REGIONAL ENVIRONMENTAL HEALTH SERVICES SCHEME
Financial Statement for the period ended 31 May 2024

Account	PARTICULARS	BUDGET 2023/2024	ACTUAL YTD 2023/2024	Corrigin 23.08%	Kulin 15.38%	Narembeen 15.38%	Lake Grace 23.08%	Kondinin 23.08%	TOTAL
31217	Scheme Contribution's repaid to Shire of Corrigin	176,660	137,601	-	25,603	25,603	45,584	40,811	137,601
31218	Miscellaneous Income	-	286	66	44	44	66	66	286
	Proceeds on Sale of Glass Crusher owned by Corrigin, Narembeen, Kondinin & Kulin		19,091	4,773	4,773	4,773		4,773	19,091
	Total Contributions	176,660	156,978	4,839	30,420	30,420	45,650	45,650	156,978
	Total Scheme Income	176,660	156,978	4,839	30,420	30,420	45,650	45,650	156,978
	TOTAL INCOME	176,660	156,978	4,839	30,420	30,420	45,650	45,650	156,978
31201	ROE Health - Admin & Inspection Wages	134,199	123,506	28,505	18,995	18,995	28,505	28,505	123,506
31202	ROE Health - Admin & Inspection Superannuation	20,457	17,798	4,108	2,737	2,737	4,108	4,108	17,798
31203	ROE Health - Admin & Inspection FBT Expense	10,000	156	36	24	24	36	36	156
31204	ROE Health - Admin & Inspection Uniform Expense	789	579	134	89	89	134	134	579
31205	ROE Health - Admin & Inspection Training & Conference Expense	3,200	3,270	755	503	503	755	755	3,270
31206	ROE Health - Admin & Inspection Telephone Expense	2,136	1,489	344	229	229	344	344	1,489
31207	ROE Health - Admin & Inspection Subscription Expense	1,000	70	16	11	11	16	16	70
31208	ROE Health - Admin & Inspection Analytical Expense	1,200	1,343	310	207	207	310	310	1,343
31209	ROE Health - Admin & Inspection Insurance Expense	9,167	9,239	2,132	1,421	1,421	2,132	2,132	9,239
31210	ROE Health - Admin & Inspection Advertising Expense	-	-	-	-	-	-	-	-
31211	ROE Health - Admin & Inspection Housing Allocation	8,573	6,476	1,495	996	996	1,495	1,495	6,476
31212	ROE Health - Admin & Inspection Vehicle Expense	9,616	12,092	2,791	1,860	1,860	2,791	2,791	12,092
31213	ROE Health - Admin & Inspection Other Expense	1,000	850	196	131	131	196	196	850
31214	ROE Health - Admin & Inspection Admin Allocation	23,207	19,092	4,406	2,936	2,936	4,406	4,406	19,092
31215	ROE Health - Admin & Inspection Office Equipment Expense	5,123	5,290	1,221	814	814	1,221	1,221	5,290
31216	ROE Health - Admin & Inspection Consultant Expense	-	-	-	-	-	-	-	-
	Total - Operating Expenditure	229,667	201,251	46,449	30,952	30,952	46,449	46,449	201,251
	TOTAL EXPENDITURE	229,667	201,251	46,449	30,952	30,952	46,449	46,449	201,251
	Net Scheme Expenditure	229,667	201,251	46,449	30,952	30,952	46,449	46,449	201,251
	LESS: Income	176,660	156,978	4,839	30,420	30,420	45,650	45,650	156,978
	NET POSITION	53,007	44,272	41,610	533	533	799	799	44,272
COUNCIL REMAINING COST RECOUP									
				Corrigin 23.08%	Kulin 15.38%	Narembeen 15.38%	Lake Grace 23.08%	Kondinin 23.08%	TOTAL REMAINING TO BE INVOICED
				41,610	533	533	799	799	44,273
	Total Scheme Expense to be billed as at 31 May 2024			41,610	533	533	799	799	44,273

ROEROC BENDERING TIP
Financial Statement for the period ended 31 May 2024

Date	PARTICULARS	YTD 2023 / 2024	Corrigin	Kulin	Kondinin	Narembreen	TOTAL
2023 / 2024 INCOME							
24/07/2023	Wrapped asbestos waste Cubic metres: 4 4 @ \$115.00 per cubic metr 26:110	418.18	104.55	104.55	104.55	104.55	418.18
7/08/2023	IGO Forresteria Limited (Western Areas) Bendinging tip 18.10 tonnes Western Areas rubbish - July 2023 PO: 70405	905.00	226.25	226.25	226.25	226.25	905.00
7/08/2023	Avon Waste Bendinging tip 12 x 3m3 skip bins - July 2023	218.18	54.55	54.55	54.55	54.55	218.18
7/08/2023	Avon Waste Bendinging tip 6 x 4.5m3 skip bins - July 2023	136.36	34.09	34.09	34.09	34.09	136.36
7/08/2023	Avon Waste Bendinging tip 1 x 10m3 hook bin - July 2023	45.45	11.36	11.36	11.36	11.36	45.45
14/08/2023	Wrapped asbestos waste Cubic metres: 4m3 4 @ \$115.00 per cubic metr 26:110	418.18	104.55	104.55	104.55	104.55	418.18
5/09/2023	IGO Forresteria Limited (Western Areas) Bendinging tip 15.10 tonnes Western Areas rubbish - August 2023	837.36	209.34	209.34	209.34	209.34	837.36
5/09/2023	Avon Waste Bendinging tip 10 x 3m3 skip bins - August 2023	209.09	52.27	52.27	52.27	52.27	209.09
5/09/2023	Avon Waste Bendinging tip 6 x 4.5m3 skip bins - August 2023	152.73	38.18	38.18	38.18	38.18	152.73
5/09/2023	Avon Waste Bendinging tip 1 x 10m3 hook bin - August 2023	50.91	12.73	12.73	12.73	12.73	50.91
3/10/2023	IGO Forresteria Limited (Western Areas) Bendinging tip 13 tonnes Western Areas rubbish - Septemper 2023	720.91	180.23	180.23	180.23	180.23	720.91
3/10/2023	Avon Waste Bendinging tip 10 x 3m3 skip bins - September	204.91	51.23	51.23	51.23	51.23	204.91
3/10/2023	Avon Waste Bendinging tip 4 x 4.5m3 skip bins - September 2023	101.82	25.46	25.46	25.46	25.46	101.82
3/10/2023	Avon Waste Bendinging tip 1 x 10m3 hook bin - September 2023	50.91	12.73	12.73	12.73	12.73	50.91
16/10/2023	Wrapped asbestos waste Cubic metres: 12m3 12 @ \$124.00 per cubic metr 26:110	1,352.73	338.18	338.18	338.18	338.18	1,352.73
23/10/2023	Wrapped asbestos waste Cubic metres: 1m3 26:110	112.73	28.18	28.18	28.18	28.18	112.73
2/11/2023	IGO Forresteria Limited (Western Areas) Bendinging tip 14.40 tonnes Western Areas rubbish - October 2023 PO74085	798.55	199.64	199.64	199.64	199.64	798.55
2/11/2023	Avon Waste Bendinging tip 12 x 3m3 skip bins - October 2023	250.91	62.73	62.73	62.73	62.73	250.91
2/11/2023	Avon Waste Bendinging tip 7 x 4.5m3 skip bins - October 2023	178.18	44.55	44.55	44.55	44.55	178.18
2/11/2023	Avon Waste Bendinging tip 1 x 10m3 hook bin - October 2023	50.91	12.73	12.73	12.73	12.73	50.91
8/12/2023	IGO Forresteria Limited (Western Areas) Bendinging tip 10.56 tonnes Western Areas rubbish - Novemeber 2023	585.60	146.40	146.40	146.40	146.40	585.60
8/12/2023	Avon Waste Bendinging tip 11 x 3m3 skip bins - November 2023	230.00	57.50	57.50	57.50	57.50	230.00
8/12/2023	Avon Waste Bendinging tip 5 x 4.5m3 skip bins - November 2023	127.27	31.82	31.82	31.82	31.82	127.27
8/12/2023	Avon Waste Bendinging tip 1 x 10m3 hook bin - November 2023	50.91	12.73	12.73	12.73	12.73	50.91
11/12/2023	Wrapped asbestos waste Cubic metres: 2.5m3 2.5 @ \$124.00 per cubic metr 26:110	281.82	70.46	70.46	70.46	70.46	281.82
8/01/2024	IGO Forresteria Limited (Western Areas) Bendinging tip 13.90 tonnes Western Areas rubbish - December 2023	770.82	192.71	192.71	192.71	192.71	770.82
8/01/2024	Avon Waste Bendinging tip 14 x 3m3 skip bins - December 2023	292.73	73.18	73.18	73.18	73.18	292.73
8/01/2024	Avon Waste Bendinging tip 16 x 4.5m3 skip bins - December 2023	407.27	101.82	101.82	101.82	101.82	407.27
8/01/2024	Avon Waste Bendinging tip 1 x 10m3 hook bin - December 2023	50.91	12.73	12.73	12.73	12.73	50.91
6/02/2024	IGO Forresteria Limited (Western Areas) Bendinging tip 11.10 tonnes Western Areas rubbish - January 2024	615.55	153.89	153.89	153.89	153.89	615.55
6/02/2024	Avon Waste Bendinging tip 18 x 3m3 skip bins - January 2024	376.36	94.09	94.09	94.09	94.09	376.36
6/02/2024	Avon Waste Bendinging tip 21 x 4.5m3 skip bins - January 2024	534.55	133.64	133.64	133.64	133.64	534.55
6/02/2024	Avon Waste Bendinging tip 2 x 10m3 hook bin - January 2024	101.82	25.46	25.46	25.46	25.46	101.82
19/02/2024	Wrapped asbestos waste Cubic metres: 5m2 5 @ \$124.00 per cubic metr 26:110	563.64	140.91	140.91	140.91	140.91	563.64
19/02/2024	Bulk Commercial/Indust Waste Tonnes: 25 tonne 25 @ \$56.00 per per tonne 26:124	1,272.73	318.18	318.18	318.18	318.18	1,272.73
1/03/2024	Wrapped asbestos waste Cubic metres: 5m2 5 @ \$124.00 per cubic metr 26:110	563.64	140.91	140.91	140.91	140.91	563.64
7/03/2024	IGO Forresteria Limited (Western Areas) Bendinging tip 5.80 tonnes Western Areas rubbish - February 2024	321.64	80.41	80.41	80.41	80.41	321.64
7/03/2024	Avon Waste Bendinging tip 11x 3m3 skip bins - February 2024	230.00	57.50	57.50	57.50	57.50	230.00
7/03/2024	Avon Waste Bendinging tip 17 x 4.5m3 skip bins - February 2024	432.73	108.18	108.18	108.18	108.18	432.73
7/03/2024	Avon Waste Bendinging tip 2 x 10m3 hook bin - February 2024	101.82	25.46	25.46	25.46	25.46	101.82
8/03/2024	Wrapped asbestos waste Cubic metres: 0.75m3 0.75 @ \$124.00 per cubic metr 26:110	84.55	21.14	21.14	21.14	21.14	84.55
20/03/2024	Wrapped asbestos waste Cubic metres: 24m3 24 @ \$124.00 per cubic metr 26:110	2,705.45	676.36	676.36	676.36	676.36	2,705.45
5/04/2024	IGO Forresteria Limited (Western Areas) Bendinging tip 9.10 tonnes Western Areas rubbish - March 2024	504.64	126.16	126.16	126.16	126.16	504.64
5/04/2024	Avon Waste Bendinging tip 9 x 3m3 skip bins - March 2024	188.18	47.05	47.05	47.05	47.05	188.18
5/04/2024	Avon Waste Bendinging tip 16 x 4.5m3 skip bins - March 2024	407.27	101.82	101.82	101.82	101.82	407.27
5/04/2024	Avon Waste Bendinging tip 1 x 10m3 hook bin - March 2024	50.91	12.73	12.73	12.73	12.73	50.91
15/04/2024	Wrapped asbestos waste Cubic metres: 5.6 Rick Gilmore 5.6 @ \$124.00 per cubic metr 26:110	631.27	157.82	157.82	157.82	157.82	631.27
21/05/2024	GDR Civil Contracting Bendinging tip 4 Loads /10tonne per load Mon 25/3/2024	2,036.36	509.09	509.09	509.09	509.09	2,036.36
21/05/2024	Bendinging tip 6 loads/ 10 tonne per load 02/04/2024	3,054.55	763.64	763.64	763.64	763.64	3,054.55
21/05/2024	Bendinging tip 2 Loads / 10 tonne per load	1,018.18	254.55	254.55	254.55	254.55	1,018.18
21/05/2024	Bendinging tip Admin Fee Disposals on 02/04/2024 & 23/04/2024	194.55	48.64	48.64	48.64	48.64	194.55
21/05/2024	IGO Forresteria Limited (Western Areas) Bendinging tip 10.80 tonnes Western Areas rubbish - April 2024	598.91	149.73	149.73	149.73	149.73	598.91
21/05/2024	Avon Waste Bendinging tip 13 x 3m3 skip bins - April 2024	271.82	67.96	67.96	67.96	67.96	271.82
21/05/2024	Bendinging tip 20 x 4.5m3 skip bins - April 2024	509.09	127.27	127.27	127.27	127.27	509.09
21/05/2024	Bendinging tip 2 x 10m3 hook bin - April 2024	101.82	25.46	25.46	25.46	25.46	101.82
27/05/2024	Wrapped asbestos waste Cubic metres: 9m3 9 @ \$124.00 per cubic metr 26:110	1,014.55	253.64	253.64	253.64	253.64	1,014.55
		28,497.91	7,124.48	7,124.48	7,124.48	7,124.48	28,497.91
2023 / 2024 EXPENSE							
31/07/2023	Avon Waste New locks gate Bendinging Waste Site	690.91	172.73	172.73	172.73	172.73	690.91
1/12/2023	Shire of Kondinin Reimbursement - Roe Roc Regional Rubbish Site - Insurnace 2022-2023	674.91	168.73	168.73	168.73	168.73	674.91
12/12/2023	Shire of Kondinin New Waste Cells at Bendinging Tip	13,330.00	2,932.60	2,932.60	4,532.20	2,932.60	13,330.00
15/12/2023	Shire of Kondinin New Waste Cells at Bendinging Tip	19,890.00	4,375.80	4,375.80	6,762.60	4,375.80	19,890.00
15/12/2023	Shire of Kondinin New Waste Cells at Bendinging Tip - Water	120.00	26.40	26.40	40.80	26.40	120.00
15/12/2023	Shire of Kondinin New Waste Cells at Bendinging Tip	910.00	200.20	200.20	309.40	200.20	910.00
21/12/2023	Shire of Kulin New Waste Cells - Bendinging Tip - Supply Padfoot Roller	1,654.55	364.00	364.00	562.55	364.00	1,654.55
		37,270.37	8,240.46	8,240.46	12,549.00	8,240.46	37,270.37
		37,270.37	8,240.46	8,240.46	12,549.00	8,240.46	37,270.37
	Income Received	28,497.91	7,124.48	7,124.48	7,124.48	7,124.48	28,497.91
	LESS: Expenditure	37,270.37	8,240.46	8,240.46	12,549.00	8,240.46	37,270.37
		- 8,772.46 -	- 1,115.98 -	- 1,115.98 -	- 5,424.52 -	- 1,115.98 -	- 8,772.46
Summary of Movements							
	2020 / 2021 CLOSING FUNDING SURPLUS - \$47,652.00. Funds reimbursed to Councils on 28 June 2021 (\$11,913/Council)						
	2021 / 2022 CLOSING FUNDING SURPLUS - \$3,979.60. Funds reimbursed to Councils on 20 Semptember 2022 (\$994.90/Council)						
	2022 / 2023 CLOSING FUNDING SURPLUS - \$1,557.40. Funds reimbursed to Councils on 17 August 2023 (\$389.35/Council)						

Net Distribution(Recoup) at year ending 30 June 2024 (1,115.98) (1,115.98) (5,424.52) (1,115.98) (8,772.46)

Bendering Landfill Compliance Audit Report June 2024

Required operational compliances:

Compliances required are as governed for a 'Registered' landfill and the Bendering landfill site is a Category 89 'Registration' and thus subject to the *Environmental Protection (Rural Landfill) Regulations 2002* (Regulations) requirements (no license conditions but this can be imposed if DWER feel landfill management is wanting). The Regulations set out the legal requirements for Bendering landfill site as follows:

Regulation		Detail	Penalty	Compliance		
				Compliant	Partially compliant	Non-compliant
r.5	Tipping Area	The tipping area cannot be larger than 30m in length and 2m above ground level in height.	\$5000	Current trench dimensions exceed 30m. Avon waste to build earth wall at 30m in current trench		
r.6	Covering of Waste	<ul style="list-style-type: none"> Waste is to be covered with a dense, inert and incombustible material every week so that no waste is left exposed 	\$5000	Waste left uncovered. Avon waste have employed new operator still under training		
		<ul style="list-style-type: none"> There is to be a readily available supply of appropriate cover material to cover the tipping area at least twice. 				
r.6(3)	Tonnes of waste received per year	5000 tonnes max		Financial YTD = 1948.38 tonnes		
r.7	Fencing	The border of the site is to be fenced with an effective barrier to prevent cattle, horses and other stock from entering the site thus a stock fence is deemed appropriate.	\$5000			
r.8	Waste Contained on Site	The landfill site operators must ensure that waste does not get washed or blown outside the registered area and that waste that has been washed or blown away from the tipping area of the site is returned to the tipping area at least once every month.	\$5000	Some wind blown waste outside the tipping area. Avon waste advise this happened during recent relocation of litter fence, to follow up with Mens Shed		
r.9	Separation of Waste from Water and Site Boundary	No waste within 35m from the fence surrounding the site, within 100 m of any surface water body or 3 m from the highest level of the water table aquifer below the site.	\$5000			

Regulation		Detail	Penalty	Compliance		
				Compliant	Partially compliant	Non-compliant
r.10	Stormwater Management	The occupier of the landfill site must ensure that uncontaminated stormwater on site is adequately managed so that it is diverted from areas of the site where there is Waste, and water that has come into contact with waste is to be diverted into a sump on the site or otherwise retained on site.	\$5000	Talis Landfill Management Plan will address this		
r.11	Dust Suppression	The occupier of the landfill site must ensure that no visible dust escapes from the landfill site.	\$5000			
r.12	Firebreaks	The occupier of the landfill site must ensure that there is a firebreak of at least 3m around the boundary of the site.	\$5000	<ul style="list-style-type: none"> Stage 2 fenced area to be cleared before 31st October Avon waste will start spraying and preparing firebreaks in Stage 1 from July/August 		
r.13	Burning of Green Waste	Only greenwaste is permitted to be burnt on site. When greenwaste is burnt on site it is to be in accordance with the Regulations	\$5000	No greenwaste is stored or burnt on site		
r.14	Outbreak of Fire	The occupier of the landfill site must ensure that: <ul style="list-style-type: none"> There are appropriate procedures in place at the site so that any unauthorized fire on the site is promptly extinguished; Appropriate alarm and evacuation procedures are in place; . Unauthorised fires on the site are extinguished as soon as possible; Within 14 days of the unauthorised fire at the landfill site a report is to be sent to the CEO of the DWER providing necessary details of the fire 	\$5000	Included in Avon Waste Operations Plan currently being reviewed		
r.15, 16	Disposal of Clinical Waste and Asbestos	The occupier of a landfill site must ensure that clinical waste and material containing asbestos is disposed of in accordance with the relevant approvals.	\$5000			

Regulation		Detail	Penalty	Compliance		
				Compliant	Partially compliant	Non-compliant
r.17	Post Closure Management Plan	The occupier of a landfill site must prepare and submit a Post Closure Management Plan within 18 months of the site being registered.	\$5000	Talis Landfill Management Plan will address this		

RoeROC Waste Data - July 23 - June 24

Domestic & Commercial Kerbside

Waste	Number of bins collected
	Tonnes of waste collected
Recycling	Number of bins collected
	Tonnes of recycling collected

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
6096	11197	5027	6524	5250	4844	5871	5197	5071	6244	5062	
103.64	190.36	85.47	110.91	89.25	82.35	92.77	88.36	86.21	106.09	86.06	
1804	1557	1561	1896	1664	1842	2153	1732	1698	1894	1630	
10.44	10.11	8.71	11.5	9.42	12.24	13.36	11.38	11.74	13.37	11.98	

YTD Total
66383
1121.47
19431
124.25

Bulk General Waste

Number of general waste bins emptied
Volume of general waste collected
Private General Waste bins
Volume of Private General Waste collected

230	195	197	238	198	210	257	185	183	228	168	
48.30	41.68	45.31	49.98	33.66	41.366	50.74	31.47	30.58	36.11	37.87	
104	88	96	120	79	85	102	92	86	101	75	
21.84	20.2	22.08	33.19	13.43	16.75	20.12	15.67	14.35	14.59	16.89	

2289
447.07
1028
209.11

Bulk Cardboard Only

Number of cardboard bins emptied
Volume of cardboard collected

90	87	84	79	91	78	109	80	78	100	83	
3.96	4.437	5.97	5.53	4.55	3.9	5.45	4.8	5.68	6.05	5.5	

959
55.82

ROEROC BENDERING TIP Financial Statement for the period ended 31 May 2024

Total Domestic and Commercial Kerbside = 1121.47 tonnes
 Total Bulk General waste (from Transfer Stations) = 447.07 tonnes
 Total Bulk General Private waste = 209.11 tonnes
 Total Asbestos = 25.73 tonnes
 Total Commercial = 145 tonnes

Total Waste Financial YTD = 1948.38 tonnes

Date	PARTICULARS	Quantity (tonne)
2023 / 2024 INCOME		
24/07/2023	Wrapped asbestos waste Cubic metres: 4 4 @ \$115.00 per cubic metr 26:110	1.41
14/08/2023	Wrapped asbestos waste Cubic metres: 4m3 4 @ \$115.00 per cubic metr 26:110	1.41
16/10/2023	Wrapped asbestos waste Cubic metres: 12m3 12 @ \$124.00 per cubic metr 26:110	4.24
23/10/2023	Wrapped asbestos waste Cubic metres: 1m3 26:110	0.35
11/12/2023	Wrapped asbestos waste Cubic metres: 2.5m3 2.5 @ \$124.00 per cubic metr 26:110	0.88
19/02/2024	Wrapped asbestos waste Cubic metres: 5m2 5 @ \$124.00 per cubic metr 26:110	1.77
1/03/2024	Wrapped asbestos waste Cubic metres: 5m2 5 @ \$124.00 per cubic metr 26:110	1.77
8/03/2024	Wrapped asbestos waste Cubic metres: 0.75m3 0.75 @ \$124.00 per cubic metr 26:110	0.26
20/03/2024	Wrapped asbestos waste Cubic metres: 24m3 24 @ \$124.00 per cubic metr 26:110	8.48
15/04/2024	Wrapped asbestos waste Cubic metres: 5.6 Rick Gilmore 5.6 @ \$124.00 per cubic metr 26:110	1.98
27/05/2024	Wrapped asbestos waste Cubic metres: 9m3 9 @ \$124.00 per cubic metr 26:110	3.18
	Total asbestos	25.73
19/02/2024	Bulk Commercial/Indust Waste Tonnes: 25 tonne 25 @ \$56.00 per per tonne 26:124	25.00
21/05/2024	GDR Civil Contracting Bendering tip 4 Loads /10tonne per load Mon 25/3/2024	40.00
21/05/2024	Bendering tip 6 loads/ 10 tonne per load 02/04/2024	60.00
21/05/2024	Bendering tip 2 Loads / 10 tonne per load	20.00
	Total commercial	145.00



Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen

EXECUTIVE OFFICER CONTRACT POSITION DESCRIPTION

Our Purpose

To advocate for growth and sustainability of key services and infrastructure across the members of local government communities.

What We Do

We are a voice for our communities and actively collaborate and agree on regional approaches to regionally significant issues and opportunities.

Position Objective

The role of the Executive Officer will be reflective of the ROEROC's strategic priorities, whilst undertaking the administration of the group.

Reporting Relationship

Shire of Narembeen, CEO

ROEROC, Chair

RESPONSILITIES

- Working towards projects that achieve the ROEROC Statement of Strategic Outcomes.
- Compiling and forwarding timely notice and agendas of all meetings to delegates.
- Compiling and forwarding timely invitations to meetings to speakers, visitors and guests, and appropriate agencies.
- Collating correspondence and agenda items from Member Shires and compiling agendas for meetings.
- Liaising with the host Shire of each meeting to arrange the meeting venue, facilities, catering etc.
- Liaising as necessary, with the ROEROC Chair and ROEROC CEO when preparing the agenda and brief him/her on any aspects associated with the agenda and meetings.
- Attending meetings in an administrative capacity and recording minutes.
- Compiling minutes and circulating same to meeting attendees promptly after the meetings.

- Following up all issues formally raised at meetings.
- Compiling and forwarding correspondence initiated from meetings.
- Maintaining a central and secure document management system for ROEROC.
- As directed, writing grants, project plans, scope of works and marketing material for the ROEROC.
- Meeting with stakeholders and partners regarding strategic priorities of the ROEROC, representing the ROEROC as required.
- Maintaining and updating the ROEROC website and marketing materials.
- Accurate financial management of the ROEROC (paying invoices, sending invoices, bank reconciliation, bank payments (two to sign), preparation of financial reports, BAS, audit coordination).
- Managing the performance of any other sub-contractors of the ROEROC.
- Additional activities as reasonably requested.

ESSENTIAL QUALIFICATION, SKILLS, AND EXPERIENCES

- Ability to nurture partnerships and stakeholder relationships.
- Ability to work independently and as a team member.
- High standard of communication and interpersonal skills.
- Knowledge or experience working in rural communities.
- Microsoft office skills.
- Project management skills.
- Report writing and preparation of funding applications.
- Strong administration and time management skills.

DESIRED QUALIFICATIONS, SKILLS, AND EXPERIENCES

- Financial management and bookkeeping skills.
- Formal qualification in local government, community and/or economic development, governance, commerce or similar.
- Reporting to a board or similar reporting relationship.
- Social media communications.

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen

CONTRACT DOCUMENT

FOR

**THE PROVISION OF
EXECUTIVE OFFICER SERVICES
FOR ROEROC**

CONTRACT SERVICES AGREEMENT

This contract is made on the _____ day of _____ 2024 between the SHIRE OF NAREMBEEN having its office in the State of Western Australia at 1 Longhurst Street Narembeeen 6369 (the "Principal") and the entity specified in Item 3 of the Schedule (the "Contractor").

BACKGROUND

The Principal, in its capacity as the local government under section 2.5 and its subsections of the *Local Government Act 1995*, on behalf of the Roe Regional Organisation of Councils, (ROEROC) desires the performance of the service and the Contractor has agreed to perform the same upon the terms and conditions set out in this Contract.

The Contractor has agreed to provide Executive Officer Services to ROEROC in accordance with the terms of this Agreement.

AGREED TERMS

1. Interpretation

1.1 In this Agreement:

Agreement means this Executive Officer Services agreement and includes all schedules and annexures.

Business Day means a day which is not a Saturday, Sunday, or public holiday in Western Australia.

Claims and/or Damages includes:

- (a) all claims, demands, suits or actions of any kind, no matter how arising, whether at law or in equity;
- (b) any liabilities, damages, losses, or expenses; and
- (c) any legal costs,

including but not limited to claims, demands, suits, actions, liabilities, damages, losses, expenses or costs in connection with injury or death.

Commencement Date means the date specified in Item 1 of the Schedule.

Confidential Information means any information which is:

- (a) marked as confidential;
- (b) is by its nature confidential; or
- (c) the recipient knows or ought to know is confidential.

Contract Material means all material including but not limited to intellectual property, documents, designs, computer software, equipment and data stored by any means, which is created for the purposes of performing, or as part of performing, the Executive Officer Services.

Executive Officer Services means the activities and services referred to in Item 7 of the Schedule.

Force Majeure means: (a) an act of God (including but not limited to fire, flood or earthquake); (b) strike, lockout or other industrial disturbance; (c) breakdown or failure

of equipment; (d) accident; (e) act of any sovereign including but not limited to act of a foreign enemy, war (declared or undeclared), revolution or insurrection; (d) imposition of government sanction, embargo or similar; (e) blockade; (f) delays in transportation; (g) failure of utility service; and (h) anything else beyond the control of a party.

Intellectual Property means the results of creative effort protected by law and includes rights relating to:

- (a) inventions (including patent rights);
- (b) information which is of a kind and which has been communicated in such a way as to give rise to a duty of confidentiality;
- (c) information which is subject to an employee's duty of fidelity to the employer;
- (d) trade secrets;
- (e) copyright;
- (f) trademarks, whether registered or unregistered;
- (g) registered designs and designs capable of being registered; (h) plant varieties and the rights of breeders of such varieties;
- (i) circuit layouts; and
- (j) other rights resulting from intellectual activity in the industrial, commercial, scientific, literary and artistic fields.

Key Personnel means the person or persons specified in Item 6 of the Schedule.

Personnel means the Key Personnel and any other of the Contractor's personnel who conduct any of the Executive Officer Services.

Personal Information means information or an opinion (including information or an opinion forming part of a database), whether true or not and whether recorded in material form or not, about an individual whose identity is apparent or can reasonably be ascertained, from the information or opinion.

Term means the term of this Agreement as specified in Item 2 of the Schedule.

Roe Regional Organisation of Councils (ROEROC) means a regional group of local governments formed under section 2.5 of the *Local Government Act 1995* and comprising of the Shires of Corrigin, Kondinin, Kulin, and Narembeen.

1.2 Unless expressed to the contrary, in this Agreement:

- (a) If an example is given of anything, including a right, obligation or concept, such as by saying it includes something else, the example does not limit the scope of that thing;
- (b) A reference to this Agreement or to any other instrument includes any amendment, variation, novation or replacement of it;
- (c) A reference to any legislation, statute, ordinance, rule, code or act or other law includes regulations or other instruments under it and consolidations, amendments, re-enactments, or replacements of them; and
- (d) no rule of construction will apply to a clause to the disadvantage of a party merely because that party put forward the clause or would otherwise benefit from it.

1.3 Headings do not affect the interpretation of this Agreement.

1.4 Time will be of the essence in all respects. If this Agreement does not specify a time within which any act or thing must be done, such act or thing must be done as soon as reasonably practicable and as often as the occasion arises.

2. Engagement and Performance

- 2.1 The Principal, on behalf of ROEROC, engages the Contractor to perform the Executive Officer Services in accordance with the provisions of this Agreement.
- 2.2 Subject to rights of earlier termination, this Agreement will continue for the Term.
- 2.3 The Contractor must provide the Executive Officer Services at the time and in the manner as specified in Item 7.

3. Performance

- 3.1 The Contractor must:
 - (a) inform itself of the requirements of the Principal in respect of the Executive Officer Services;
 - (b) consult regularly with the Principal throughout the performance of the Executive Officer Services and perform the Executive Officer Services as required by this Agreement;
 - (c) act professionally at all times in the performance of the Executive Officer Services, exercising the skill, care and diligence normally required in this respect; and
 - (d) perform or cause to be performed the Executive Officer Services as per Item 7 of the Schedule in a proper and professional manner.
- 3.2 The Principal may direct the Contractor by written notice to provide an additional or new service as part of the Executive Officer Services. The Contractor will undertake the additional service and the Principal will pay the Contractor's a negotiated additional payment incurred in undertaking the additional or new service.
- 3.3 The Principal may direct the Contractor by written notice to omit any part of the Executive Officer Services if, due to an event that the Principal could not have reasonably foreseen, the Principal no longer requires that aspect of the Executive Officer Services to be performed. The Contractor must reduce or cease work in accordance with the Principal's direction. The Principal will pay the Contractor's reasonable costs necessarily incurred prior to the receipt of such notice in respect of that part of the Executive Officer Services, however, the Contractor is not entitled to any cancellation costs or penalties if the Executive Officer Services are reduced or omitted.
- 3.4 The Principal may direct the Contractor by written notice to rectify any deficiencies in the Executive Officer Services. The Contractor must rectify the Executive Officer Services applicable in accordance with the Principal's direction. The Contractor is not entitled to any payment for the rectification of the Executive Officer Services or payment for Executive Officer Services that are reasonably deemed deficient or unsatisfactory by the Principal.
- 3.5 The Principal will make available to the Contractor assistance, if any, specified in item 12 of the Schedule.
- 3.6 When using the Principal's premises or facilities, the Contractor must ensure its Personnel comply with all rules, directions and procedures applicable to the Principal's premises.

4. Personnel

- 4.1 Where practical, the Contractor will arrange that the Key Personnel carry out, perform and provide the Executive Officer Services. This however does not prevent the Contractor from time to time using other Personnel to carry out perform and provide the Executive Officer Services.
- 4.2 The Principal may require the Contractor to replace any Personnel with another person acceptable to the Principal if the Personnel has engaged in misconduct or has been incompetent or negligent in performing her or his duties.

5. Charges, Billing and Expenses

- 5.1 The Contractor will bill the Principal for the Executive Officer Services at the agreed price or at the agreed rate as specified in Items 9 and 10 of the Schedule. The Principal may require the Contractor to keep appropriate records to enable verification of Executive Officer Services performed.
- 5.2 Any work outside the agreed scope of the Executive Officer Services will be agreed by the Principal in advance of the Contractor undertaking the work and the Contractor shall claim for the work at an agreed rate as specified in Items 9 and 10 of the Schedule.
- 5.3 The Contractor's invoice for satisfactory work completed under this Agreement will be forwarded to the Principal in accordance with item 11 of the Schedule. Upon receipt of an invoice, the Principal may require the Contractor to provide reasonable, additional information.
- 5.4 Payment of all invoices will be made by the Principal within ten (10) Business Days (or as otherwise detailed in Item 11 of the Schedule) of the rendering by the Contractor of an invoice related to Executive Officer Services rendered in accordance with this Agreement.

6. Disclosure of Information and Confidentiality

- 6.1 Subject to clause 6.3, the Contractor must not disclose Confidential Information.
- 6.2 The Contractor may use the Confidential Information only for the purposes of performing this Agreement.
- 6.3 The Contractor may disclose any Confidential Information:
 - (a) to an employee, related body corporate, consultant, contractor or agent as is necessary to perform its obligations under this Agreement, provided the recipient is subject to a written obligation of confidence no less onerous than this clause 6;
 - (b) with prior written consent of the Principal; or
 - (c) where compelled to do so by law.
- 6.4 This clause survives expiry or earlier termination of this Agreement.
- 6.5 The Contractor undertakes to:
 - (a) take reasonable precautions to maintain confidentiality and prevent unauthorised disclosure and use of Confidential Information; and
 - (b) to ensure its staff observe the obligations of confidentiality imposed under this clause 6.

7. Privacy and Disclosure of Personal Information

The Contractor must, with respect to any Personal Information it collects or accesses in the course of providing the Executive Officer Services, not use the Personal Information other than for the purpose of performing the Executive Officer Services unless required or authorised by law or the relevant person consents to that disclosure.

8. Warranties

- 8.1 The Contractor warrants that, to the best of its knowledge, information and belief, at the date of this Agreement, no conflict of interest exists or is likely to arise in the performance of its obligations under this Agreement. The Contractor will inform the Principal if any actual, potential or perceived conflict of interest arises during the Term.
- 8.2 The Contractor warrants that its Personnel (including Key Personnel) are suitably skilled, qualified and experienced to carry out the Executive Officer Services.

9. Insurances

- 9.1 The Contractor must effect and maintain during the Term, insurance specified in Item 8 of the Schedule.
- 9.2 The insurance policies required under this clause 8 will be effected and maintained with a reputable insurer.
- 9.3 In respect of any contract of insurance specified in clause 9.1 which is 'claims made' or 'claims made and notified' insurance, the Contractor will continue to maintain such insurance for a designated period, as determined, after expiry of the Term.
- 9.4 The Contractor must, on request by the Principal, produce a copy of the policies of insurance required under this clause 9 and must notify the Principal if there is any change to or replacement of such policy.
- 9.5 This clause will continue to bind the parties notwithstanding the termination of this Agreement or the fact that a party ceases to be a party.

10. Liability, Release, and Indemnity

- 10.1 The Contractor will perform the Executive Officer Services in accordance with all laws and at its own risk.
- 10.2 The Contractor indemnifies the Principal and all its officers, employees, ("the Indemnified") against all Claims and/or Damages resulting from or in connection with:
 - (a) any wilful misconduct or any negligent act or omission of the Contractor or any of its officers, employees, contractors or agents;
 - (b) any infringement or alleged infringement of any intellectual property rights in respect of Contract Material;
 - (c) any death, injury, loss or damage suffered by the Contractor any of its officers, employees, contractors, invitees, licensees or agents in connection with the performance (or attempted or purported performance) of the Executive Officer Services; or
 - (d) any breach of this Agreement by the Contractor.

- 10.3 The Contractor's liability under the indemnity under this clause will be reduced proportionally to the extent that the Claims and/or Damages resulted from the negligence or willful misconduct of the Indemnified.
- 10.4 The Contractor must inform the Principal in writing of any claim or of the occurrence of any event that may give rise to a claim under the insurance policies required under clauses 9 or the indemnity provisions in this clause 10, related to the Executive Services provided to ROEROC, within 7 days of the claim or event occurring, and must ensure the Principal is kept fully informed of subsequent actions and developments concerning the claim or event.
- 10.5 This clause survives expiry or earlier termination of this Agreement.

11. Termination of Agreement

11.1 If the Contractor:

- (a) assigns this Agreement or any of the benefits or purports to assign, subcontract or otherwise divest itself of any of its obligations under this Agreement without the Principal's written consent;
- (b) appoints or has appointed to it a receiver, receiver and manager, administrator, controller, liquidator or similar officer;
- (c) is in breach of this Agreement and does not remedy that breach within 14 days of notice requiring it to do so;
- (d) is unable to make Key Personnel available or provide substitute personnel satisfactory to the Principal;
- (e) is a body corporate and a court order is made that it be wound up, or the body corporate resolves to wind itself up or otherwise dissolve itself, or gives notice of its intention to do so;
- (f) becomes bankrupt, insolvent under administration, unable to pay its debts when they fall due or states that it is unable to pay its debts when they fall due;
- (g) is a person and he or she dies, ceases to be of full legal capacity or otherwise becomes incapable of managing his or her affairs; or
- (h) takes steps to obtain protection from its creditors, or obtains such protection,

then the Principal may without prejudice to any other rights it may have and without liability to pay damages or compensation, immediately terminate this Agreement by notice to the Contractor.

- 11.2 On termination of this Agreement pursuant to this clause, all money that has been paid and all money to be paid for work done up to the date of termination will be in full and final satisfaction of all claims by the Contractor under this Agreement.
- 11.3 Upon expiry or termination of this Agreement, the Contractor will provide assistance reasonably requested by the principal to achieve an orderly transition.
- 11.4 During the term of this Agreement the Principal or the Contractor may by written notice terminate this Agreement, subject to not less than three months' notice by either party.
- 11.5 During the term of this Agreement should the Principal or any other member of the Roe Regional Organisation of Councils be subject to amalgamation, in accordance with the *Local Government Act 1995*, or any event or occurrence that causes any member to withdraw their membership from the ROEROC in accordance with clause 9.1 of the ROEROC Memorandum of Understanding, this Agreement will be subject to review including termination, subject to not less than three months' notice by either party.

12. Notices

- 12.1 Notices under this Agreement may be delivered by prepaid postage or certified mail by hand or by email to the parties at the address set out in items 4 and 5 of the Schedule or such other address or facsimile as either party may specify by notice in writing to the other.
- 12.2 Notices will be deemed to be given:
- (a) two Business Days (within Australia) or seven Business Days (international) after deposit in the mail with postage prepaid (airmail if sent internationally);
 - (b) when delivered by hand; or
 - (c) if sent by email upon confirmation of successful transmission, unless the recipient advises the sender within 1 Business Day that the transmission was not fully received.

13. Assignment by Contractor Prohibited

- 13.1 The Contractor must not assign or otherwise deal with its rights or interests under this Agreement without the prior written consent of the Principal.
- 13.2 The Principal will not be obliged to consent to any assignment or any other dealing of rights or interests under this Agreement.

14. GST

- 14.1 In this clause, words and expressions that are not defined in this Agreement but have a defined meaning in GST Law have the same meaning as in the GST Law. GST Law has the meaning given to that expression in the "*A New Tax System (Goods and Services Tax) Act 1999*".
- 14.2 Unless otherwise expressly stated, all prices or other sums payable or consideration to be provided under this Agreement are GST inclusive.
- 14.3 "Pay As You Go" withholding amounts will be deducted from payments to be made to the Contractor, if at the time payment is required, the Contractor has not provided to the Principal a valid Australian Business Number.

15. General

- 15.1 This Agreement may only be varied or replaced by a document executed by both the parties.
- 15.2 A single or partial exercise or waiver by a party of a right relating to this Agreement does not prevent any other exercise of that right or the exercise of any other right. A party is not liable for any loss, cost or expense of any other party caused or contributed to by the waiver, exercise, attempted exercise, failure to exercise or delay in the exercise of a right.
- 15.3 No party will be responsible for any loss, damage or delay in performance of any obligation if attributable to Force Majeure. A party affected by Force Majeure must notify the other Party promptly of the nature of the Force Majeure event and its expected effect. Any party may terminate this Agreement by written notice if Force Majeure continues for more than 30 days.
- 15.4 This Agreement is governed by and is to be construed in accordance with the laws applicable in Western Australia. Each party submits to the non-exclusive jurisdiction of the courts of Western Australia and any courts which have jurisdiction

to hear appeals from any of those courts and waives any right to object to any proceedings being brought in those courts.

- 15.5 An obligation of two or more persons binds them jointly and severally.
- 15.6 This Agreement contains the entire understanding between the parties as to the subject matter of this Agreement. All previous negotiations, understandings, representations or warranties concerning the subject matter of this Agreement are merged in and superseded by this Agreement and are of no effect.
- 15.7 This Agreement does not create a partnership, employment, joint venture or agency relationship between the parties. The Contractor is an independent contractor and has no authority to act for or to bind the Principal in any manner other than as expressly stated in this Agreement.
- 15.8 Neither party may use the name, logo or any trademark of the other party in any promotional or advertising materials or any publicity, without first getting the consent of the other party.
- 15.9 If any part of this Agreement is or becomes void, voidable or otherwise invalid or unenforceable, whether due to the provisions of any statute or otherwise, that part:
 - (a) will be read down if possible, so as to be valid and enforceable; or
 - (b) will be severed from this Agreement to the extent that all parts of this Agreement that are not or do not become void, voidable, or otherwise invalid or unenforceable will remain in full force and effect and be unaffected by such severance.

SCHEDULE

Item 1 Commencement Date

1 July 2024

Item 2 Term

30 June 2027

Item 3 Contractor

150Square
ABN: XXXX

Item 4 Contractor's Address for Notice

PO Box 309 Narembeen WA 6369

Item 5 Contractor's Key Personnel

Caroline Robinson, Director

Item 6 Principal's Addresses for Notice

Shire of Narembeen
1 Longhurst Street
Narembeen WA 6369

Item 7 Executive Officer Services

The purpose of the ROEROC is to advocate for growth and sustainability of key services and infrastructure across the members of local government communicates.

The role of the Executive Officer will be reflective of the ROEROC's strategic priorities, whilst undertaking administration of the group.

The Executive Officer's functions include, but are not necessarily limited to, the following –

- Working towards projects that achieve the ROEROC Statement of Strategic Outcomes.
- Compiling and forwarding timely notice and agendas of all meetings to delegates.
- Compiling and forwarding timely invitations to meetings to speakers, visitors and guests, and appropriate agencies.
- Collating correspondence and agenda items from Member Shires and compiling agendas for meetings.
- Liaising with the host Shire of each meeting to arrange the meeting venue, facilities, catering etc.
- Liaising as necessary, with the ROEROC Chair and ROEROC CEO when preparing

the agenda and brief him/her on any aspects associated with the agenda and meetings.

- Attending meetings in an administrative capacity and recording minutes.
- Compiling minutes and circulating same to meeting attendees promptly after the meetings.
- Following up all issues formally raised at meetings.
- Compiling and forwarding correspondence initiated from meetings.
- Maintaining a central and secure document management system for ROEROC.
- As directed, writing grants, project plans, scope of works, marketing material etc for the ROEROC.
- Meeting with stakeholders and partners regarding strategic priorities of the ROEROC, representing the ROEROC as required.
- Maintaining and updating the ROEROC website and marketing materials.
- Accurate financial management of the ROEROC (paying invoices, sending invoices, bank reconciliation, bank payments (two to sign), preparation of financial reports, BAS, audit coordination).
- Managing the performance of any other sub-contractors of the ROEROC.
- Additional activities as reasonably requested.

Item 8 Insurance

- A. Adequate insurance to cover legal liability to workers under the Workers Compensation and Injury Management Act 1981 (the "Act") and at common law (provided compensation is payable under the Act).
- B. Public liability insurance with a sum insured of not less than \$5,000,000 dollars per occurrence.
- C. Professional indemnity insurance with a sum insured of not less than \$2,000,000 per occurrence.

Item 9 Pricing

Executive Officer Services \$75 per hour, **572 hours per annum**.

Additional work other than Executive Officer functions included in Item 7 and authorised by the Principal in advance of the undertaking of the work, will be charged at \$145 per hour.

The hourly rates outlined in this Item will be reviewed by the 1 July in each year and raised by CPI annually.

Item 10 Expenses

- Phone internet, postage, and general office expenses - \$840 per annum.
- Travel \$0.85per kilometre.
- Accommodation and sustenance - reimbursement actual cost (in line with annual budget and upon presentation of receipts).

- Such other expenses that may be incurred by the Contractor in the carrying out of the Executive Officer functions.

Item 11 Payment Terms and Procedure

Payment of all invoices will be made by the Principal within ten (10) Business Days of the rendering by the Contractor of an invoice related to Executive Officer Services rendered in accordance with this Agreement.

Item 12 Assistance to Contractor

The Principal and all other members of the Roe Regional Organisation of Councils will provide such assistance as is necessary to undertake the Executive Officer functions as outlined in Item 7.

**Executed for and on behalf of
SHIRE OF NAREMBEEN (ABN 48 322 867 806)**

Chief Executive Officer

Print Name

**Executed for and on behalf of
150Square (ABN XXX)**

Director

Print Name

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen

EXECUTIVE OFFICER SERVICES

KEY PERFORMANCE INDIDCATORS 2024-2025

KEY PERFORMANCE INDICATORS

ACTION	TIMELINE
Employ an executive officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	2024
KPI #1a	Timeline
Effectively manage the process of determining and establishing a governing framework, ensuring a smooth transition and successful implementation.	June 2025
KPI #1b	Timeline
Define the Council and CEO Working Group meeting schedule for 2024/25.	July 2024

ACTION	TIMELINE	
Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.	2025/26	
KPI #2	Draft	Adoption
Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region.	March 2025	Sept 2025

ACTION	TIMELINE
Research the requirements for workforce housing and develop an investment plan encompassing: identification of key housing priorities, estimation of housing delivery costs, formulation of funding and advocacy strategies.	2024/25
KPI #3	Lodgement
Identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.	Prior to closing date of funding program.

ACTION	TIMELINE
Develop an external funding proposal aimed at enhancing member Shire facilities to align with local emergency management arrangements and evacuation center requirements.	2024/25
KPI #4a	Timeline
Conduct a needs assessment to identify facility enhancements required for emergency management and evacuation centres.	November 2024
KPI #4b	Lodgement
Prepare funding proposal(s), including project scope, budget, timelines, and expected outcomes.	Prior to closing date of funding program.

ACTION	TIMELINE
Establish a shared services working group.	2024/25
KPI #5a	Timeline
Establish a shared services working group to promote collaboration and efficiency among the Shires.	September 2024
KPI #5b	Timeline
Define the working group's objectives, scope, and meeting schedule.	October 2024
KPI #5c	Timeline
Develop a shared services plan outlining key areas for collaboration, resource sharing, and efficiency improvements.	December 2024

ACTION	Timeline
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing
KPI #6a	Present Findings
Develop and distribute a skills audit survey to all Shires, collecting and analysing survey data to identify key skills, gaps, and areas of expertise within each Shire.	October 2024
KPI #6b	Timeline
Establish a digital platform for Shires to share best practices, knowledge, and resources.	December 2024
KPI #6c	Timeline
Populate the platform with expert contacts and initial resources.	December 2024

REVIEW AND REPORTING	Timeline
Initial review of KPI's will be conducted in six months, with ongoing reviews occurring each June.	December 2024
The Executive Officer is required to provide action update through either the status report or inclusion in meeting agendas.	As required

Title: ROEROC Workforce Housing Investigation

The Parties

The Customer:

Shire of Narembeen
Shire of Corrigin
Shire of Kulin
Shire of Kondinin
Wheatbelt Development Commission

and

The Suppliers:

JE Planning Services
And
Consultant TBD for
Business Case.

Agreement

The Supplier has agreed to supply the goods and/or services to the Customer in accordance with the details below and on the terms and conditions specified.

Description (Goods and/or Services)	Refer to attached scope of works dated 3 May 2024 (Appendix 2).
Service Start Date	The services shall commence on the date this agreement as signed by the Customer and written notification is provided to the successful respondent.
End Date	This contract will end on the date when all Goods and/or Services have been accepted by the Customer, and all tax invoices have been paid by the Customer, unless the Parties agree in writing to an earlier end date, or this contract is terminated earlier in accordance with the terms and conditions at Appendix 1.
Project Budget (GST incl.)	The project budget is \$59,322.45 Inclusive of GST. The consultant fees payable are <i>estimated</i> at \$48,322.45 Inclusive of GST (TBC).
Fee Payable per Shire	The Local Government parties to this agreement have agreed to contribute equally to the agreed-to consulting fee with the Wheatbelt Development Commission contributing \$15,000. Accordingly, a fee of \$11,080.61 (incl. GST) is payable by each Shire.
Management of Contract	The Shire's and Wheatbelt Development Commission as parties to this agreement consent to the Shire of Narembeen managing payment to the appointed consultant in accordance with the agreed-to scope-of-works.

Invoice and Payment	The Supplier (s) will invoice the Customer for the Goods and/or Services upon achievement of the following milestones:		
	Deliverable	Due Date (tbc)	Payment Schedule (Not incl. GST)
	Inception: Project and Communications Outline	Week of 10 June	\$9,775.50
	1.0 Stakeholder Engagement Outcomes Report &	Week of 12 August	\$11,172
	2.0 Housing Needs Analysis	Week of 29 July	\$6,982
	3.0 Development Capacity Assessment	Week of 19 August	\$1,500
	4.0 Draft CBA & Preliminary Business Case	Week of 26 August	\$16,000 tbc
		Total	\$53,929.50
		Incl. GST	\$59,322.45
Contract Terms	Very Simple Contract Terms (see Appendix 1).		

Accepted by the Customer

Accepted for, and on behalf of the Shire of Narembreen:

(signature)

Name: Rebecca McCall
Position: Chief Executive Officer
Date: 28 May 2024

Accepted for, and on behalf of the Shire of Corrigin:

(signature)

Name: Natalie Manton
Position: Chief Executive Officer
Date: 28 May 2024

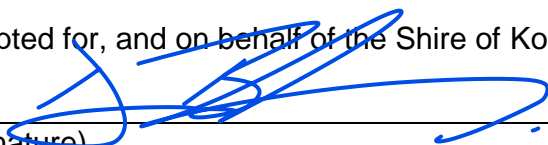
Accepted for, and on behalf of the Shire of Kulin:



(signature)

Name: Alan Leeson
Position: Chief Executive Officer
Date: 28 May 2024

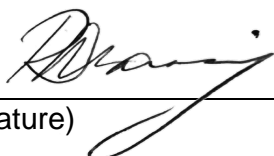
Accepted for, and on behalf of the Shire of Kondinin:



(signature)

Name: David Burton
Position: Chief Executive Officer
Date: 5 June 2024

Accepted for, and on behalf of the Wheatbelt Development Commission:



(signature)

Name: Renee Manning
Position: A/Chief Executive Officer
Date: 5 June 2024

Accepted by the Supplier

Accepted for, and on behalf of the Supplier:

(signature)

Name:
Position:
Date:

Appendix 1 – Very Simple Contract Terms

1. Agreement

1.1 The Supplier has agreed to supply the Goods or Services to the Customer in accordance with the **Contract**, which consists of (in order of hierarchy) the Purchase Order and these Very Simple Contract Terms.

1.2 The **Customer**, **Supplier** and **Goods** or **Services** are as specified in the Purchase Order.

2. Supply of Goods or Services

2.1 The Supplier must comply with all applicable laws and approvals in supplying the Goods or Services and ensure:

- a) that the Goods or Services:
 - i. match the description, and conform to the specifications and requirements, in the Contract;
 - ii. conform to any applicable Australian Standards and any other standards in the Contract;
 - iii. are delivered or completed by the date specified in the Contract; and
 - iv. are manufactured (if applicable) and supplied without infringing any person's IP Rights; and
- b) that the Customer receives the full benefit of any manufacturer's warranties applicable to the Goods.

2.2 (Goods) The Supplier must comply with any delivery instructions in the Contract and ensure that the Goods:

- a) are suitably packed and labelled to ensure delivery in good and whole condition;
- b) correspond with any sample provided by the Supplier; and
- c) are new, of merchantable quality, fit for purpose and free from defects in materials, manufacture, workmanship and (if applicable) installation.

2.3 (Goods) The Supplier warrants that it has good and unencumbered title to the Goods. Title to the Goods transfers to the Customer only on acceptance of the Goods under the Contract.

2.4 (Services) The Supplier must ensure that the Services are provided with due care and skill, in a timely and efficient manner and by appropriately skilled and qualified personnel.

3. Delivery and Acceptance

3.1 The Supplier bears the risk of loss or damage to the Goods or Services until the Goods or Services are delivered in accordance with the Contract.

3.2 The Customer has the right to inspect all Goods or Services delivered under the Contract prior to acceptance.

3.3 If the Goods or Services do not comply with the Contract, the Customer may within 14 days after the later of installation and delivery or performance by

the Supplier ("acceptance period"), by written notice to the Supplier, reject the Goods or Services, detail the reason for the rejection and (acting reasonably) direct the Supplier to within the time specified in the notice:

- a) replace the rejected Goods;
- b) refund any payment for the rejected Goods or Services; or
- c) repair the rejected Goods or re-perform the Services to the satisfaction of the Customer.

Acceptance of the Goods or Services does not relieve the Supplier of its obligations under the Contract or at Law.

3.4 The Supplier must, at its own cost, comply with the Customer's direction under clause 3.3 and if the Supplier fails to comply within the time specified in the Customer's notice, the Customer may have the Goods or Services supplied or performed by others and the costs incurred by the Customer will be a debt due and payable by the Supplier to the Customer on demand.

3.5 Remedied Goods or Services are subject to acceptance under this clause 3.

3.6 If the Customer does not reject the Goods or Services during the acceptance period, the Customer is taken to have accepted the Goods or Services.

4. Price and Payment

4.1 The price stated in the Contract is final, inclusive of GST and includes all costs and charges until the Goods or Services are accepted.

4.2 The Customer will pay the amount owing to the Supplier under a Tax Invoice (as defined in *A New Tax System* (Goods and Services Tax) Act 1999 (Cth)) duly submitted in accordance with the Contract within 20 days of the later of receipt of such invoice and receipt of the Goods or Services. A Tax Invoice must quote the Contract ID (or Purchase Order) number.

5. Supplier's Obligations

5.1 (**Insurance**) The Supplier must take out and maintain, with a reputable and solvent insurer authorised to operate in Australia as an insurance company, and in accordance with any Contract requirements:

- a) all insurance required by law;
- b) such insurance as is consistent with good industry practice and that a prudent supplier would hold in connection with the Contract, including appropriate Public and Products Liability insurance; and
- c) any other insurance specified in the Contract.

5.2 (**Confidential information**) Other than information in the public domain, the Supplier must keep the Customer's information confidential and only use or disclose the information to the extent necessary to perform the Contract.

- 5.3 **(Subcontracting)** Any subcontracting of the Supplier's obligations under the Contract requires the Customer's prior written consent, and a subcontract will not relieve the Supplier from its obligations under the Contract.
- 5.4 **(IP)** The Supplier grants (and must ensure that any other owner of any IP Rights grants) to the Customer an irrevocable, unconditional, perpetual, royalty free, non-exclusive, worldwide and transferrable (including sub-licensable) licence to exercise all the IP Rights in the Goods or Services to ensure the Customer receives the full benefit of the Goods or Services. The Supplier warrants that it is entitled to grant this licence and indemnifies the Customer from any loss resulting from any non-compliance.
- 5.5 **(Records)** The Supplier must maintain proper records relating to the supply of the Goods or Services for 7 years after the later of expiry or termination of the Contract and must provide the Customer access to such records and all reasonable assistance for any purpose associated with the Contract.
- 5.6 **(Access to premises)** If the Supplier or its officers, employees, agents, contractors or subcontractors require access to the Customer's premises to supply the Goods or Services, the Supplier must and must ensure that such persons act in a safe and lawful manner and comply with the Customer's site policies and all reasonable directions relating to occupational health, safety, security and confidentiality.
- 6. Termination**
- 6.1 A party may, by providing written notice to the other party, immediately terminate the Contract if the other party breaches a material term of the Contract and the breach is not capable of remedy or the breach is capable of remedy and is not remedied within the reasonable period specified in a notice of breach issued by the non-defaulting party.
- 6.2 The Customer may by written notice immediately terminate the Contract if the Supplier;
- suffers or, in the reasonable opinion of the Customer, is at risk of becoming subject to any form of insolvency administration or bankruptcy (except to the extent that the right is stayed under applicable law); or
 - becomes a debarred supplier as defined in section 32 *Procurement Act 2020*.
- 6.3 Subject to receipt of a valid Tax Invoice, the Customer will pay the Supplier for Goods or Services accepted before the effective date of termination.
- 7. General**
- 7.1 In the Contract, unless the context otherwise requires:
- IP Rights** means patents, copyright, rights to circuit layouts, registered designs, trade marks, plant breeder's rights, database rights and the right to have confidential information (being information which is capable of being protected by way of an action for breach of confidence) kept confidential and any application or right to apply for registration of any of those rights.
- or** is given its inclusive meaning, that is meaning one, some or all of a number of possibilities.
- 7.2 Purchase Order means an order from the Customer for supply of the Goods or Services which incorporates or refers to these Very Simple Contract Terms, and includes all requirements in connection with the supply of the Goods or Services communicated by the Customer to the Supplier up to the date of the order.
- 7.3 **(Governing law and jurisdiction)** The Contract is governed by the laws in the State of Western Australia, and each party submits to the exclusive jurisdiction of courts exercising jurisdiction in Western Australia.
- 7.4 **(Relationship)** Nothing in the Contract gives a party authority to bind the other party in any way. The Supplier is an independent contractor.
- 7.5 **(Variation)** A term of the Contract can only be varied if the variation is in writing and agreed to by both parties.
- 7.6 **(Assignment)** The Supplier must not assign any rights under the Contract without the Customer's prior written consent.
- 7.7 **(Entire agreement)** The Contract represents the parties' entire agreement in relation to its subject matter.
- 7.8 **(Survival)** Clauses 1.1b), 5.2, 5.4, 5.5, 6.3 and 6.3 survive the termination or expiry of the Contract.

**Roe Regional Organisation of Councils
Corrigin – Kondinin – Kulin – Narembeen**

**CEO MEETING
MINUTES**

Teams

Friday 7 June 2024 – 9.00am

Meeting opened 9.06am

1. Attendance

N Manton	CEO Shire of Corrigin
A Leeson	CEO Shire of Kulin
D Burton	CEO Shire of Kondinin
R McCall	CEO Shire of Narembeen

2. Executive Officer Position

Discussed evaluation and recommend appointment of 150 Square as the preferred Executive Officer (EO).

Draft Key Performance Indicators (KPI's) to be confirmed pending conversation with EO

Agreed that EO review the following and provide information and recommendations to next meeting

- strategic priorities,
- governance structure options, and
- strategic project ideas from May Roe ROC meeting.

EO position to be reviewed in six (6) months.

EO to provide a project update report to for Roe ROC meetings and assist host Council with updating the status report on implementation of resolutions and associated actions.

Action: R McCall to provide agenda item on EO appointment and endorse draft KPI's subject to confirmation with EO for June Roe ROC meeting.

2.1. CEO Meetings

CEO's agreed that meeting every two months with EO would be worthwhile for good communication and to keep projects on track.

Alternative face to face meetings in Narembeen and on Teams.

3. 2024-2025 Budget

Previous recommendation that member Councils are requested to allocate \$32,800 for 2024/2025 as outlined below. The allocation for subsequent years (2025/2026 and 2026/2027), will be set at \$15,000 annually unless there is identification and agreement on special project(s) that require additional funding.

Confirmed agreement with draft budget to support governance structure and strategic outcomes.

Action: N Manton to circulate change wording for Bendering Tip Reserve to ensure flexible enough for maintenance of site.

Consider setting up reserve for Roe ROC projects with assistance from accountant if required.

Action: N Manton to circulate agenda item for budget commitment.

Recommendation: that the following budget be endorsed by Roe ROC delegates at the June meeting for inclusion in annual budget for adoption by member councils.

ITEM	ROEROC	PER SHIRE
Start Up (Reserve)	20,0000	5,000
Business Case Development (annual contribution)	8,000	2,000
Executive Officer	44,000	11,000
Special Project – Housing Needs Analysis	48,000	12,000

4. Workforce Housing Investigation

Previously resolved to proceed with the Workforce Housing Investigation project in collaboration with the Wheatbelt Development Commission and Shire of Naremburn serving as the lead council.

R McCall provided Roe ROC Key Worker Housing Project update. Agreement signed and sent to member shires.

Initial meeting scheduled 25 June 2024 at 10am via Teams

Bec to get Alex to send through agenda for kick off meeting.

Item for meeting to confirm commitment

Action: R McCall to request Alex send through agenda for kick off meeting.

Action: R McCall to provide update for Roe ROC meeting with signed agreement attached and confirming budget commitment.

5. Bending Landfill

5.1. Working Group Meeting Notes

Review of minutes from Working Group meeting notes to confirm stage 1 cell location and weighbridge batteries and calibration.

N Manton advised that previous calibration of weighbridge was approximately \$6,000. CEO's agreed that calibration could be checked in house with a shire truck at least annually and preferably 6 monthly to ensure it is correct for invoicing.

Action: M Burgess and J Hobson to add comments to B Gerard for confirmation by working group members prior to forwarding to Talis to update Landfill Management Report.

Action: B Gerard to supply report on tonnages and site compliance report to June Roe ROC meeting.

Action: Working group to arrange in house calibration of weighbridge annually or 6 monthly following initial calibration.

B Gerard has made preliminary enquiries about regulations and licensing as well as standardised guidelines for rural waste facilities. Discussion of benefits and flexibility of operating under current Rural Landfill Regulations and avoiding the compliance burden of licensing. CEO's agreed there is no urgent need to pursue licensing of the landfill site.

5.2. Talis Landfill Management Report

The Landfill Management Plan endorsed by all shires in July 2022 and was amended based on input from voting delegates, CEO's and Works Managers. The current plan includes details of cell dimensions, location, orientation and regulatory compliance.

Action: CEO's and Works Managers to review current plan (July 2022 version 3) and advise B Gerard or N Manton of any other changes or areas of concern before Talis finalise their review.

Current plan includes provision for rehabilitation of the site to agricultural land whereas CEO Meeting in May 2024 recommended this be changed to revegetation with native flora consistent with the natural bushland in the neighbouring reserve.

Action: B Gerard to confirm rehabilitation to non-arable revegetation with native flora consistent with the natural bushland in the neighbouring reserve similar to area already rehabilitated in South East corner of Stage 1 as C101 in Landfill Management Plan.

5.3. Bendering Landfill Site Overview

Discussion regarding differing audit opinions and best way to present consistent interpretation of accounting standards including option to pay for accounting firm to provide supporting documents for disclosure notes in Annual reports.

Action: A Leeson to contact T Partridge from AMD to discuss supporting documents for Investment in Associate disclosure notes in Annual reports.

Updated previous Bendering Tip summary and included additional cost details as per Roe ROC request at last meeting.

Action: CEO's to comment on information and clarify what is required.

5.4. Operations Plan

B Gerard is working with Ashley Fisher, Avon Waste, on the Draft Operations Plan.

Action: CEO's and Works Managers to review draft Operations Plan and provide comment on omissions or additional information required before next meeting.

6. Roe Regional Organisation of Councils – Renewal of the MOU

Revised MOU to be circulated for signing at next Roe ROC meeting.

Action: MOU circulated digitally and available at next Roe ROC meeting for signing by CEO and President and adding Common Seal.

6.1. Roe EHO Delegations and Authorisations

Roe Health MOU references both Environmental Health Officers (EHO's) undertaking EHO duties and functions across all member Shires if required such as during periods of annual leave. General agreement to check delegations and authorisations for both EHO's for all member Shires.

Meeting closed 10.07am

7. Next meeting

Next meeting to be held on in person at Shire of Naremburn on 11 July at 3.30pm with EO invited.

ATTACHMENT 11.1A
IPR Quarterly Progress Report – June 2024

Corporate Business Plan Quarterly Progress Report – June 2024

ACTION LEGEND		PROGRESS LEGEND	
Develop	D	Limited progress or strategy unable to be delivered	○
Implement	I	Project yet to commence or some issues identified impact delivery	○
Continue/Maintain	C/M	Good progress on delivering strategy or strategy completed	○

1. COMMUNITY: Happy, safe, healthy and inclusive community

STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
1.1	Together with key stakeholders identify and deliver opportunities for young people across the Shire	a. Develop and Implement a Youth Plan	D	I	C/M	C/M	Youth consultation progressing; On track to present draft Youth Plan in August 2024.	○
		b. Maintain a strong supportive relationship with the Narembeen District High School to encourage youth development	C/M	C/M	C/M	C/M	Waivered swimming pool entry fee for in-term swimming lessons and swimming carnival; Waivered swimming pool entry fee for Swim Club Carnival; Hosted triathlon and SOCK Week; Council representation and attendance on Narembeen Community Wellbeing Committee.	○
1.2	Facilitate and advocate for quality health services, health facilities and programs in the Shire	a. Continued support for the retention of the ambulance service, hospital, general practitioner and police service	C/M	C/M	C/M	C/M	Construction of new residence for the Doctor progressing; Ambulance annual dinner representation.	○
		b. Co-ordinate regular schedule of seniors programs and events by the Shire	C/M	C/M	C/M	C/M	Hosted weekly Morning Coffee Club; Senior Movies; Senior Games support and representation; Attended Aging in Place Expo.	○
		c. Develop and Implement Aged Friendly Community Plan		D	I	C/M	Aged Friendly Community Plan was developed in 2016; Monitoring of identified strategies and tasks to be developed; Review to be scheduled.	○
		d. Implement the Public Health Plan and Community Wellbeing Plan		I	C/M	C/M	Monitoring of strategies identified in the Public Health Plan 2022-2026 reviewed; Water sampling was conducted; Community Wellbeing Plan quarterly CWP Committee meeting held and initiatives progressing.	○
1.3		a. Develop and implement annual community development operational plan	I	D	I	D	Development of 2024/25 operational plan to deferred due to lack of staff capacity.	○

	Inclusive community activities, events, and initiatives	and ensure it is aligned with IPR Suite of Plans.						
		b. Source funding and co-ordinate delivery on initiatives that support arts, culture, and learning	C/M	C/M	C/M	C/M	Story Time; Art workshops hosted; Shire Centenary celebrations and CRC 30 th anniversary plans progressing.	○
		c. Implement the conservation plan Old Church Museum and Town Hall (State Heritage listed)	I	I			Engaged contractor to address rising damp at the Old Board Building.	○
1.4	Recreational, social and heritage spaces are safe and celebrate our lifestyle and active and healthy pursuits	a. Progressive achievement of the Sport and Recreation Facilities Plan	D	D	I	I	Consultation completed with the sporting clubs to review Sport and Recreation Facilities Plan to be finalised in August 2024; Engaged consultation to carry out Indoor Court Facility Feasibility Study to be finalised in July 2024; Design for ski lake gated system progressing.	○
		b. Undertake review of green spaces / reserves to maximise usage and identify optimum service levels for ovals and reserves.			D	I	Review of green spaces scheduled for 2024/2025.	○
		c. Support and promote local heritage education and maintenance of heritage facilities	D	I	C/M	C/M	Spotters Cottage scheduled maintenance completed; Planning development of caravan parking and heritage display commenced; Planning to review Town Heritage Walk interpretation signage commenced.	○
1.5	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	a. Investigate and quantify volunteer contributions across our Shire			D	I	Action deferred until 2025/2026.	○
		b. Deliver initiatives to support volunteer organisations		D	I	C/M	Indirect deliverables include the support of the Fence Post; Direct deliverables include the support and Town Teams and the Bin 2 Bin Marathon.	○
		c. Offer the Community Grant Scheme with Go Narembeen and Ramelius Resources	C/M	C/M	C/M		Narembeen Community Benefit Fund – recipients implementing support activity and/or project.	○
1.6	Support emergency services planning, risk mitigation, response, and recovery	a. Active leadership and participation in Emergency Management	I	C/M	C/M	C/M	LEMC general meetings held.	○
		b. Update the Animal Welfare Plan	D	I			Animal Welfare Plan adopted.	○
		c. Undertake review of Bush Fire Brigade management and operation	D	I			LGGS annual funding application submitted; Bushfire Framework in draft.	○

2. ECONOMY: Retain and grow existing businesses, employment and attract new industry

STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
2.1	Support the diverse industry across the Shire.	a. Townsite intersection improvements completed	I				Project completed.	○
		b. Continue to improve townsite attractiveness in collaboration with business and community groups	D	I	C/M	C/M	Wayfinding Stage 1 installed; Landscaping planning progressing.	○
		c. Develop and Implement Economic Development Plan			D	I	Action deferred until 2024/2025 – 4 th quarter.	○
		d. Undertake industrial land subdivision	D	I			Project deferred due to other corporate priorities.	○
		e. Facilitate expansion of telecommunications networks across the Shire and advocate for reduced number of black spots	D	I	CM	CM	Starlink at the Administration Office & CRC installed; Starlink installation at Recreation Centre pending.	○
		f. New Action Facilitate the implementation of telecommunication backup systems to address extended power outages				D	Installation of a generation at the Recreation Centre near complete; Disaster Ready Fund application submitted for the installation of a generator at the CRC precinct; AWARE application submitted for the installation of a generator at the Administration Office.	○
		g. Review town planning scheme				D	Action deferred until 2025/2026.	○
		h. Work with Go Narembeen to deliver positive economic outcomes	C/M	C/M	C/M	C/M	Continue to collaborate in the Narembeen Community Benefit Fund.	○
		i. Promote commercial spaces to maximise utilisation		D	I	C/M	Limited promotion of Pop-Up shop; 2024-2025 promotional campaigns to be developed in 4th quarter.	○

		j. Implement a Marketing Plan that promotes Narembeen lifestyle and opportunities			D	I	Development of Marketing Plan 2024-2025 deferred due to lack of staff capacity.	○
2.2	Safe and efficient transport network enables economic growth	a. RAV Network assessment is completed	I	C/M	C/M	C/M	Assessment progressing.	○
		b. Maintain and upgrade infrastructure assets in line with plans	D	D	D	D	Consultant engaged to review the Asset Management Plan; Building Maintenance Program 2024-2025 deferred due to lack of staff capacity.	○
		c. Review 10 Year Road Plan		D	I		Review of 10-Year Road Program underway.	○
2.3	Coordinated planning and promotion of the visitor and tourist experience	a. Promote and develop tourism opportunities in partnership with Roe Tourism and Go Narembeen	D	I	C/M	C/M	Attended Roe Tourism meetings; Procurement for Roe Tourism boundary signage finalised; Planning for town centre wayfinding underway; Tourism Marketing Plan 2024-2025 deferred due to lack of staff capacity.	○
		b. Finalise lease of Wadderin Wildlife Sanctuary	I				Lease signed and executed.	○
		c. Support the development of the Wadderin Wildlife Sanctuary as a tourism product in collaboration with Wadderin Wildlife Sanctuary Inc	C/M	C/M	C/M	C/M	Lease to include financial support of \$4,000 per annum to cover insurance premiums.	○
2.4	Retain and grow our local skills base	a. Develop and Implement Housing Strategy	D	I	C/M	C/M	Attended CEACA general meeting; Housing Strategy adopted; ROEROC Workforce Housing Investigation Study commenced.	○
		b. Offer apprenticeships and traineeships in our workforce	D	I	C/M	C/M	New trainee commenced work with the Shire; Hosted work experience placement.	○
		c. Advocate for a reliable and consistent childcare service that meets the needs of the community	D	I			Formal investigations not commenced.	○

3. ENVIRONMENT: Care and protection of the environment								
STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
3.1	Maintain a high standard of environmental health and waste services	a. Participate in the ROE Environmental Health Scheme	C/M	C/M	C/M	C/M	Continued participation.	○
		b. Investigate waste minimisation and education strategies through ROEROC		D	I	C/M	Not yet commenced.	○
		c. Effective management of Bendering Regional Waste Site and Narembeen Transfer Station site	C/M	C/M	C/M	C/M	Progressing finalisation of the Bendering Waste Facility Operational Plan.	○
3.2	Conservation of our natural environment	a. Effective management of invasive species programs to the community	D	I	C/M	C/M	Attended Eastern Wheatbelt Biosecurity meeting; Promoted Red Card campaign.	○
		b. Support the conservation and activation of the Wadderin Wildlife Sanctuary	C/M	C/M	C/M	C/M	Lease to include financial support of \$4,000 per annum to cover insurance premiums; Community Benefit application to contribute towards internal road signage supported.	○

4. CIVIC LEADERSHIP: Well governed and efficiently managed Local Government								
STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
4.1	Forward planning and implementation of plans to achieve strategic priorities	a. Continue to implement and monitor the Integrated Planning and Reporting milestones.	C/M	C/M	C/M	C/M	CBP Quarterly Report – December 2023 and March 2024 adopted; Annual CBP review completed.	○
		b. Review of Asset Management Plan and Long-Term Financial Plan		D	I	C/M	Consultant engaged to review the Asset Management Plan.	○

		c. Active participation in ROEROC, GECZ and regional groupings		D	I	C/M	Attended scheduled GECZ, ROEROC and Regional Road Group meetings.	○
		d. Develop, implement and review the community engagement policy / framework	C/M	C/M	C/M	C/M	Development progressing.	○
		e. Develop and implement Workforce Plan	C/M	C/M	C/M	C/M	Review of 2014-2023 Workforce Plan deferred until August 2024.	○
4.2	Compliant and resourced Local Government	a. Continue to meet compliance with statutory and regulatory requirements	D	I	C/M	C/M	Financial Management Review and Regulation 19 Audit completed; CAR, DAIP and EEO Plan adopted and submitted.	○
		b. Review financial and asset management policies and practices	C/M	C/M	C/M	C/M	Procurement framework review progressing.	○
		c. Undertake community satisfaction surveying to assess a range of performance measures	C/M	C/M	C/M	C/M	Community survey conducted in 2021 as part of SCP review – survey scheduled for August 2024.	○
		d. Ensure asset valuations are undertaken in line with relevant Accounting Standards	C/M	C/M	C/M	C/M	Roads & Other Infrastructure 2022/2023 - Land & Buildings 2021/2022.	○
		e. Review of Workplace Health and Safety processes and procedures to ensure compliance and minimise risk	C/M	C/M	C/M	C/M	WHS policy reviewed December 2023	○

ATTACHMENT 11.2A

Sport Lighting Plan

Shire of Narembeen

Sports Lighting Plan 2024 - 2026



Authors	Caroline Robinson and Rebekah Burges; 150Square Pty Ltd March 2024
Adopted	
Reviewed	

Contents

1. Executive Summary	5
2. Background.....	7
3. Strategic Direction.....	7
3.1 Shire of Narembeen Strategic Plan.....	7
3.2 Shire of Narembeen Sport and Recreation Facilities Plan 2021 - 2031.....	7
4. Project Timeline	8
5. Funding Options.....	8
5.1 CSRFF	8
Some of the priority considerations for CSRFF include:.....	8
5.2 Club Nights Lighting Fund	9
5.3 National Court Rebate Scheme	9
Delivered by Tennis Australia, for projects including court upgrades, lighting and associated tennis infrastructure.	9
TENNIS.....	10
Tennis Lighting	10
Narembeen Tennis Club	11
Lighting Requirements	11
Budget	12
Timeframe.....	12
Project Prioritisation Process and Criteria	12
Mt Walker Sports Club.....	14
Lighting Requirements	15
Timeframe.....	15
Budget	16
Project Prioritisation Process and Criteria	16
HOCKEY.....	18
Hockey Lighting.....	18
Narembeen Hockey Club.....	20
Lighting Requirements	21
Budget	22
Timeframe.....	22
Project Prioritisation Process and Criteria	22
AFL FOOTBALL.....	24
Football Lighting	24
Narembeen Football Club.....	26

Lighting Requirements	27
Budget	27
Timeframe.....	28
Project Prioritisation Process and Criteria	28

1. Executive Summary

This plan should be read in conjunction with the Shire of Narembeen's Sport and Recreation Facilities Plan. Engagement and consultation has been undertaken both for the Sport and Recreation Facilities Plan and this Lighting Plan.

The objectives of this project plan are to:

- Identify the current lighting standards and gaps for Narembeen tennis, Mt Walker tennis, Narembeen hockey and Narembeen football,
- Determine club priorities and contributions for lighting infrastructure,
- Maximise external funding opportunities for the Shire of Narembeen and clubs, and
- Coordinate grant applications and club fundraising activities to upgrade lighting infrastructure.

The following approach has been agreed to by clubs party to this Lighting Plan (subject to the Shire of Narembeen's tender process and external funding application outcomes):

Lighting Plans

Sport	Australian Standard	LUX	Inclusions
Mt Walker Tennis Lights	Club competition and commercial	Average PPA 350 lux, Uniformity Min/Ave > 0.60,	Mobilisation and light fittings only
Narembeen Tennis Lights	Club competition and commercial	Uniformity Min/Max > 0.40 Average PPA 250 lux, Uniformity Min/Ave > 0.30, Uniformity Min/Max > 0.20 Glare Rating < 50	Mobilisation, lights and poles
Narembeen Hockey Lights	CLASS II (staged)	Average 300 lux, Uniformity Min/Ave > 0.70, Uniformity Min/Max > 0.50, Uniformity Gradient < 1.54, Glare Rating < 50	Mobilisation, lights and poles. Main switchboard upgrade.
Narembeen Football Lights	Amateur	Average 100 lux, Uniformity Min/Ave > 0.50, Uniformity Min/Max > 0.30 Uniformity Gradient < 2, Glare Rating < 50	Mobilisation, lights and poles Main switchboard upgrade.

Funding Arrangements

Club	Total Project Cost ex GST	15% contingency	Total project cost, contingency and GST	Club Cash Contribution	External Funding	Application Year
Mt Walker Tennis Club	\$27,790	\$22,138	\$186,700	\$10,000	Club Night Lights Program and National Court	March 2024
Narembeen Tennis Club	\$119,800			\$50,000		

					Rebate Scheme	
Narembeen Hockey Club	\$236,600 (Stage One circa \$180K)	\$35,490	\$299,299	\$100,000	CSRFF Small Grants Round 2	2024
Narembeen Football Club	\$336,000	\$50,000	\$424,600	\$130,000	Club Night Lights Program or CSRFF Small Grants	2025
Shire of Narembeen	Switchboard upgrade \$40,000		\$44,000		To be included in football and hockey applications	

The Shire of Narembeen has agreed in principle to access its Recreation Reserve account as follows:

	Shire of Narembeen Cash contribution	Year (subject to external funding approvals)
OPENING RESERVE BALANCE (1 July 2024)	\$643,916	
Mt Walker and Narembeen Tennis Club Lights	\$59,000	2024/2025
Hockey Lights	Circa \$50K	2024/2025
Football Oval Lights	\$128,300	2025/2026
Switchboard (50% contribution)	\$20,000	2024/2025
TOTAL		
RESERVE BALANCE	\$386,616	

2. Background

The Shire of Narembeen's Sport and Recreation Facilities Plan 2021 - 2031 includes lighting projects for the Narembeen Hockey Club, Narembeen Football Club, Narembeen Tennis Club and Mt Walker Tennis Club. This lighting project plan should be read in conjunction with the strategic facilities plan to provide context, justification and priority.

To progress upgrades to sports light infrastructure, this project plan outlines the planned approach and requirements to undertake such a project. A Lighting Project Working Group was established in late 2023 and included:

- Rebecca McCall, CEO, Shire of Narembeen
- Trevor Sprigg, President, Narembeen Hockey Club
- Mitch Miolini, President, Narembeen Football Club
- Paul Wanless, President, Narembeen Tennis Club
- Courtney Bormolini, Secretary, Mt Walker Tennis Club
- Caroline Robinson, consultant, 150Square Pty Ltd

The Working Group met with the Wheatbelt Manager from the Department of Local Government, Sport and Cultural Industries in late December 2023 to discuss the lighting needs of each club and funding options. Following this, site visits were conducted by lighting consultants and quotes were received which has informed this project plan. This project plan works within the Australian Sports Lighting Standards. None of the current lighting infrastructure for each of the four clubs in the Working Group meets Australian Sports Lighting Standards.

3. Strategic Direction

3.1 Shire of Narembeen Strategic Plan

The Narembeen 2022-2032 Strategic Community Plan (SCP) identifies access and activation of sport and recreation facilities as one of the key aims of the plan. In developing the SCP, broad consultation with the community was undertaken and sport and recreation activities, facilities and support was identified as a high priority. Acknowledging the importance of sport and recreation to the community, the SCP identifies the following priority:

Strategic priority 1.4, "recreational, social and heritage spaces are safe and encourage active and healthy lifestyles".

A measure of success against this priority area is achievement of the Shire of Narembeen Sport and Recreation Facilities Plan.

3.2 Shire of Narembeen Sport and Recreation Facilities Plan 2021 - 2031

The Shire of Narembeen Sport and Recreation Facilities Plan was developed between 2020 and 2021 to provide a clear vision of the direction in which Council, in partnership with local sport and recreation clubs would like to proceed with sport and recreation facilities over the next 10yrs. The purpose of the plan was to:

- **Identify the sport and recreation facilities** throughout the Shire of Narembeen
- **Highlight the needs of sporting groups** and what facility improvements are most-needed from their perspective

- **Improve opportunities to participate** in active recreation and sporting activities within the Shire and
- **To establish a framework of investment** to address the key priorities for sport and recreation facilities across the Shire of Narembeen

The Shire of Narembeen Sport and Recreation Facilities Plan 2021 - 2031 includes a brief lighting plan for sports in Narembeen and Mt Walker. The Sport and Recreation Facilities Plan is being reviewed and updated in 2024 in collaboration with all clubs.

4. Project Timeline

2020 – 2021
1. Clubs workshop and consultation
2. Shire of Narembeen Council adopt the Sport and Recreation Facilities Plan 2021 - 2031
3. Short term projects are completed: Gym upgrade, Lake Walker Pathway, Footpaths, Feasibility study multi-purpose synthetic surface
December 2023
1. Combined Presidents meeting (Hockey, Netball, Football, Tennis x 2) with DLGSC Wheatbelt Manager to discuss lighting needs of each club
2. Shire of Narembeen Scope of Works developed
3. Site visits and Request for Quotation completed by lighting consultants
February 2024
1. Quotations received, options reviewed and amended where required
2. All clubs invited to attend Shire Sport and Recreation Plan workshop
3. Presentation of quotes and options to football, netball, hockey and tennis club Presidents
4. Individual club general meetings to confirm lighting plan
March 2024
1. Presentation to Shire of Narembeen Council. Adoption of Lighting Plan.
2. Funding applications prepared

5. Funding Options

The Shire of Narembeen and clubs can consider the following funding options for lighting included in this plan.

5.1 CSRFF

Some of the priority considerations for CSRFF include:

- Projects that will directly lead to an increase in physical activity or participation.
- Projects that lead to facility sharing between clubs, or rationalization of existing facilities to increase sustainability.
- Projects to upgrade facilities to make them more accessible for female participants (e.g. changerooms with lockable showers and no urinals).
- Projects in a location with a significant Aboriginal population that will increase participation or physical activity.

The type of projects which will be considered for funding include:

- New playing surfaces — ovals, courts, synthetic surfaces etc.
- Floodlighting projects (must be to Australian Standards)
- Change rooms and ablutions
- Sports storage

The types of projects which are eligible for funding, but will be considered a lower priority for funding are:

- Clubrooms including social space, kitchens, training rooms and administration areas (due to their minimal impact on physical activity).
- Shade shelters, viewing areas and verandahs (due to their minimal impact on physical activity).
- Resurfacing of existing sports surfaces such as courts and bowling greens. It is expected that facility managers will budget for these items as part of the ongoing operation of the facility, frequently over 7 to 10 years. If supported the project will likely attract a reduced funding percentage

Any project that does not achieve the aim of the fund to increase physical activity or participation in sport and active recreation will not be considered.

Some other projects that are ineligible for funding through CSRFF include:

- Projects that have commenced or will commence before approvals are announced.
- Development of privately-owned facilities or commercial spaces.
- Arts, music and craft facilities.
- Maintenance or operating costs of existing facilities.
- Purchase of land, landscaping, car parks, access roads and other infrastructure costs.
- Playgrounds.
- Bikeways or pathways.
- Non land-based facilities, e.g. boat launching ramps, ocean pools and marinas.
- Non-fixed equipment or fixed sports specific equipment (for instance electronic targets, scoreboards).
- Facilities or fixtures for the express purpose of serving alcohol.
- Projects that do not meet Australian Standards and National Construction Code

5.2 Club Nights Lighting Fund

This program provides financial assistance to community groups and local governments to develop sports floodlighting infrastructure, up to a maximum total project cost of \$500,000 (50% grant). This program is subject to a new announcement in the 2024/25 financial year.

5.3 National Court Rebate Scheme

Delivered by Tennis Australia, for projects including court upgrades, lighting and associated tennis infrastructure.

TENNIS

Tennis Lighting

Trends in tennis identify strong and growing demand for evening participation and lighting is an increasingly important element to any tennis venue. Quality court lighting assists to increase the capacity and use of courts over 12 months of the year. It enables diversity in programming and activities, assists in maximising usage and introduces new revenue streams to venue operations.

When it comes to tennis court lighting, there are several requirements that need to be considered. These are dependent on the level of competition that will take place on the court and the related standards for lighting levels and lighting uniformity.

The following table provides an overview of the tennis court lighting requirements as per the AS 2560.2:2021 – Sports Lighting Part 2: Specific Applications.

Category	Grid	Average horizontal maintained illuminance	Minimum horizontal uniformity		Maximum glare rating	Minimum Colour Rendering
		Eh lux	U1Min/Avg	U2Min/Max	GR	CRI
Recreational and residential	PPA	250	0.6	0.3	N/A	65
	TPA	150	0.2	0.1	50	
Club competition and commercial	PPA	350	0.6	0.4	N/A	65
	TPA	250	0.3	0.2	50	
National and international	PPA	750	0.7	0.5	N/A	65
	TPA	500	0.5	0.3	50	

Tennis across the Shire of Narembeen and the wider district / association is categorised as club competition and commercial.

Tennis Australia's Outdoor Court Lighting Information Sheet notes that there are two primary types of lighting configurations, corner lighting and side lighting and in some instances a hybrid of the two may be used. The type of lighting configuration used is dependent on the Club needs as there are pros and cons for each type. These are detailed in the table below:

Type of lighting system	Use & Specifications	Advantages	Disadvantages
Side lighting:	Generally used for single court configurations and typically use 1000-watt metal halide 'shoe box' type floodlights specifically designed for the requirements of tennis lighting. Poles range from 8–12 metres for normal club applications and may be as low as 6 metres for residential applications only. There may be either 4 or 6 lights per court and the light	Less glare Lower poles	Considerations of pole location where more than one court is illuminated, unless room is available to safely install

	poles may be installed either inside or outside the enclosure fence		poles between courts
Corner lighting:	Typically used for double court configurations include 1500 / 2000-watt metal halide 'open face' type general purpose floodlights. Lighting masts should not be less than 15 metres high for normal club applications. Masts are usually located outside the courts in the respective corners of the area to be illuminated.	High level of illuminance on surface of ball approaching the player More suitable for two or more courts where limited room is available between the courts	Potential for more glare from luminaires Higher poles
Hybrid lighting:	Used for a multi-court installation where some luminaires are located at the sides of the court, and some at the corners	Less glare Lower poles	More poles required

Narembeen Tennis Club

The Narembeen Tennis Club offers social and pennant tennis. It is part of the Eastern Districts Tennis Association. It has approximately 25 members.

During the season, social tennis is on a Sunday afternoon and pennants is Saturday.

The tennis club hosts open days and the Narembeen Hospital Day (every second year) which in recent years has attracted up to 75 participants (singles and doubles competition).

In 2023 the club participated in cardio tennis during the weekdays and offered junior weekly coaching sessions for 6 weeks.

The following was resolved at a General Meeting on February 22 2024:

Narembeen Tennis club resolves to spend up to \$50K of cash to contribute to the Narembeen Shire lighting project of the Narembeen Tennis courts subject to grants obtained through the Narembeen Shire.

CARRIED

In addition to our initial contribution the Narembeen Tennis Club will establish an asset maintenance and replacement fund to contribute toward the long-term maintenance, repair, and replacement of the lighting infrastructure.

Lighting Requirements

Facility	Condition / Issues	Project Justification
Located at the Narembeen Recreation Centre there are 8 synthetic courts. The clubhouse, viewing area and	The tennis courts do not currently have lights.	The club requests the front 3 courts are lit to club and competition standard.

storage are located in the Recreation Centre.	The tennis court surface will require replacement within the next 5yrs.	The lights will assist the club to extend social tennis times and the ability to offer evening tennis coaching session. Can now play tennis during cooler hours of the day.
The courts and Recreation Centre are a Shire of Narembeen asset.	Mains power will not require upgrading.	
	Tennis is played at the hottest time of the day (social and pennants)	

Budget

Two WA businesses were engaged to quote against the Shire of Narembeen's Scope of Works.

A preferred supplier was identified, so too design however this is subject to the Shire of Narembeen's formal tender process. All permits and licences were included in the quotes.

Civils scope of works

To auger drill and install 4 x ragbolt cage footings 600mm wide x 2400mm deep.

To supply and install new submains to the tennis courts from the distribution cabinet - south east corner of the recreation centre.

To supply and install new electrical cabling and conduits to the 4 x pole locations.

To supply and install 4 x 12m fixed tapered light poles, assemble and erect into position with lights and cabling installed.

To supply and install activation switch at an advised location.

To directional drill 2 x shots under the existing courts from east to west.

To commission and carry out night audit and adjustments to the new lighting design.

Mobilise, accommodation, freight, machinery hire, crane and EWP hire.

\$119,800 plus GST

Timeframe

23/24	24/25	25/26	26/27
Funding application Club Night Lights Program (March 2024) National Court Rebate 2024	Construction		

Project Prioritisation Process and Criteria

Using the [Standards Australia Project Prioritisation Process and Criteria](#)

LIGHT FITTINGS AND NEW POLES			
Stage of Process	Criteria Applied	Sub Criteria	Details
PRELIM	Capability	Stakeholder Support	Club resolution received
		Committee Capability	Shire of Narembeen Lead Council motion reserves allocation
PROPOSAL	Assessment Measures	Net Benefit	Positive
		Public Health and Safety	Dusk or evening tennis can now be played safely. Social and pennant tennis can be played in cooler hours of the day.
		Social and Community	Social tennis and fitness offered in evenings
		Environmental	
		Competition	Social and pennant tennis can be extended into the evening.
		Economic	Two WA businesses have supplied quotes and lighting plans. Successful supplier will engage local contractors – concrete, accommodation etc
		Strategic Alignment	Aligns to the Shire of Narembeen Strategic Plan and Shire of Narembeen Sport and Recreation Plan
COSTING	Resource Requirements	Designation	Club competition and commercial
		Project Type	New
		Product Type	Meets Australian Standards
		Project Complexity	Low
		Likelihood of Success	High
PRIORITISATION		Pathway	Club Night Lights Program. If unsuccessful CSRFF Small Grants Round 2 2024
		Club cash contributions are available immediately. Project is shovel ready.	

Mt Walker Sports Club



Above Images: Current lighting infrastructure at Mt Walker Sports Club

Membership

	2021	2022	2023
Financial members	36	36	41
Social	11	9	10
Juniors	1		

The Mt Walker Sports Club offers social and pennant tennis. It is part of the Eastern Districts Tennis Association. The tennis club hosts open days and the Naremburn Hospital Day (every second year) which in recent years has attracted up to 75 participants (singles and doubles competition).

In 2023 the club participated in cardio tennis during the week and offered junior weekly coaching sessions. The courts were also provided for group fitness classes in Summer.

The club replaced its 4 courts with a new surface in 2020.

The Mt Walker Sports Club has committed \$10,000 towards their lighting project as per the resolution at a 5th March 2024 General Meeting.

Application for tennis lights at Naremburn and Mt Walker.

The Mount Walker Sports Club commits to \$10,000 in cash.

The Mount Walker Sports Club continues to contribute to an asset maintenance and replacement fund.

Moved by: Karen Bormolini Seconded: Michael Morrone

CARRIED

Lighting Requirements

Facility	Condition / Issues	Project Justification
Located at the Mt Walker Sports Club there are 4 synthetic courts.	The front 2 tennis courts are currently floodlit at approx. 100lux and not to Australian Lighting Standards.	The club requests the front 2 courts are lit to club and competition standard.
The clubhouse, viewing area and storage are located in the Mt Walker Sports Club (which also hosts a golf course).	Poles are in good condition and can be retained.	The lights will assist the club to extend social tennis times and the ability to offer evening tennis coaching session and group fitness classes in the Summer.
The asset is owned and managed by the Mt Walker Sports Club incorporated association.	Mains power box has recently been upgraded and can cater for increased lux.	

Timeframe

23/24	24/25	25/26	26/27
Funding application	Construction		

Club Night Lights Program (March 2024) National Court Rebate 2024			
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Budget

Two WA businesses were engaged to quote against the Shire of Narembeen's Scope of Works.

A preferred supplier was identified, so too design however this is subject to the Shire of Narembeen's formal tender process. All permits and licences were included in the quotes.

4 x metal halide light fittings with new 1250watt LED lights

To supply and install activation switch at an advised location.

To commission and carry out night audit and adjustments to the new lighting design.

Mobilise, accommodation, freight, machinery hire, crane and EWP hire.

\$27,790.00 plus GST

Project Prioritisation Process and Criteria

Using the [Standards Australia Project Prioritisation Process and Criteria](#)

LIGHT FITTINGS			
Stage of Process	Criteria Applied	Sub Criteria	Details
PRELIM	Capability	Stakeholder Support	Club resolution received
		Committee Capability	Shire of Narembeen Lead Council motion reserves allocation
PROPOSAL	Assessment Measures	Net Benefit	Positive
		Public Health and Safety	Dusk or evening tennis can now be played safely. Social and pennant tennis can be played in cooler hours of the day.
		Social and Community	Social tennis and fitness offered in evenings
		Environmental	
		Competition	Social and pennant tennis can be extended into the evening.
		Economic	Two WA businesses have supplied quotes and lighting plans. Successful supplier will engage local contractors – concrete, accommodation etc

		Strategic Alignment	Aligns to the Shire of Narembeen Strategic Plan and Shire of Narembeen Sport and Recreation Plan
COSTING	Resource Requirements	Designation	Club competition and commercial
		Project Type	Renew
		Product Type	Meets Australian Standards
		Project Complexity	Low
		Likelihood of Success	High
		Pathway	Club Night Lights Program. If unsuccessful CSRFF Small Grants Round 2 2024
PRIORITISATION	Club cash contributions are available immediately. Project is shovel ready.		

HOCKEY

Hockey Lighting

In July 2022 Hockey Australia released the publication “Lighting for hockey fields”, which provides a guide to the essential requirements for lighting hockey fields. The guide was developed in recognition that adequate lighting is an essential element of the viability and sustainability of a venue and the club(s) that play at that venue. The aim of this guide is to ensure that hockey clubs are able to light their grounds so that players of all ages and abilities can train safely and effectively at night or late afternoon and notes that fit for purpose lighting is essential to ensure:

- Safety of players, officials and others involved in the game.
- Better viewing for spectators (where appropriate).
- Effective use of money spent on capital and operating costs.
- The design and lighting of the field is environmentally sensitive.

Standards Australia’s, AS 2560.2:2021, Sports Lighting, Part 2: specific applications, contains recommendations and requirements for the lighting of places both indoors and outdoors where sport is played. The sports included in the Standard are aquatic sports, bowls, cricket, equestrian sports, football, hockey, netball and basketball, squash and tennis, as well as multipurpose indoor sports centres. The International Hockey Federation (FIH) performance and operational requirements for lighting of non-televised hockey provide guidance on the level of lighting required for various levels of competition and training.

Hockey Australia have combined the FIH televised and non-televised standards with AS 2560-2 to provide the following table:

Level of Play	Average horizontal maintained illuminance (lux)	Minimum uniformity	Horizontal ratio	Uniformity	Maximum glare rating	Minimum colour rendering index
		U1	U2	UG (per 5m)	GR	CRI
Ball & physical training	200	≥ 0.40	≥ 0.60	NA	< 50	65
Development and community level training	≥ 200	≥ 0.60	≥ 0.40	0.60	< 50	> 65
Class II Training & club group	≥ 350	≥ 0.50	≥ 0.70	0.65	< 50	> 65
Class I high level non-televised national and international comps	≥ 500	≥ 0.50	≥ 0.70	0.65	< 50	> 65

Pole heights and location guidelines are given within the Australian Standard (AS 2560-2 (section 2.7.2.3.2) with guidance as follows that:

The luminaires should not be installed at a height less than the following:

- a. 18m above the centre of the Player Participation Area (PPA) for an 8-pole side arrangement
- b. 20m above the centre of the PPA for a 6-pole side arrangement
- c. 28m above the centre of the PPA for a 4-pole side arrangement

The luminaires should be located so as to result in the least glare to players and, where applicable, spectators. The light poles must not be within the field of play run-off areas.

Hockey in Narembreen and the wider district / association is categorised as development and community level training.

Narembeen Hockey Club



Above images: Current Narembeen Hockey Lights

Cash at bank as at 26 February 2024

Operations: \$13909

Term Deposit (infrastructure fund): \$97233

Term Deposit: \$15,000

Membership

	2019	2022	2023
Women	23	24	24
Men	17	20	11
Juniors	22	26	31
Minkey	15	19	25

NB: 2020 and 2021 COVID impacted hockey season

The Narembeen Hockey Club plays in the Eastern Districts Hockey Association. The club includes Women's, B Grade, Mens and a junior competition (juniors and minkey).

The club uses one grass field (training and weekly games) and on occasion uses two fields for association competitions. It has its own shed (for storage and equipment) and uses the Recreation Centre for social events, changerooms and a canteen.

Narembeen Hockey Club resolution (General Meeting 29 February 2024):

The agreed priority of the Narembeen Hockey Club is to upgrade current lights to CLASS II lights, in a staged approach (subject to discussions with football and cricket) to improve safety at training.

The Narembeen Hockey Club commits \$100,000 cash towards the project.

The Narembeen Hockey Club supports the application for hockey lights by the Shire of Narembeen.

Narembeen Hockey Club will continue to contribute to its infrastructure and maintenance fund.

Moved: N Browning Seconded: W Taylor

CARRIED

Lighting Requirements

Facility	Condition / Issues	Project Justification
Two grass fields, running north south orientation.	There are four flood lights that are not to Australian Lighting Standards.	The current lights create an unsafe training environment. Lights will provide a safe training space.
Only one field is marked and used for Minkey, Junior, Women's, Mens and B grade training on a Thursday afternoon and evening.	They are of exceptional poor quality and old and have been deemed unsafe. The lights only light the northern end of the grass field.	The Hockey Club can install Class II lights with an avg 350lux in a staged approach. West and north poles in stage 1, south and east poles in stage 2 (subject to cricket wicket relocation).
Game days are Saturday on one field.	The other end of the grass field uses the floodlight from the Recreation Centre which is minimal.	

Narembreen Cricket Wicket (turf) is in the middle of two hockey fields.

The men's game during the one day sports competition is occasionally shortened due to poor sunlight.

Narembreen Cricket Wicket location limits light pole placement for all 6 poles.

Budget

Two WA businesses were engaged to quote against the Shire of Narembreen's Scope of Works.

A preferred supplier was identified, so too design however this is subject to the Shire of Narembreen's formal tender process. All permits and licences were included in the quotes. Options presented included:

OPTION 1 – Training lights for northern and western side of one field. Not up to Australian Standards.

\$209,500 plus GST

OPTION 2 – Class II lights, avg 343lux on two hockey fields (and includes cricket oval). Cricket wicket stays in current location.

\$595,000 plus GST, plus main power box upgrade \$40,000

OPTION 3 – Class II lights around the perimeter of one field, staged approach. Firstly to improve training and in the future to expand the lights for one field. Dependent on the location of the cricket wicket.

\$236,600 plus GST, plus contingency, plus main power box upgrade \$40,000.

Timeframe

23/24	24/25	25/26	26/27
Funding application – CSRFF Small Grants Round 2	Construction		

Project Prioritisation Process and Criteria

Using the [Standards Australia Project Prioritisation Process and Criteria](#)

CLASS II - STAGED			
Stage of Process	Criteria Applied	Sub Criteria	Details
PRELIM	Capability	Stakeholder Support	Club resolution received
		Committee Capability	Shire of Narembreen Lead Council motion reserves allocation

PROPOSAL	Assessment Measures	Net Benefit	Positive
		Public Health and Safety	Proposal improves player safety
		Social and Community	Fitness and exercise benefits
		Environmental	
		Competition	Stage 2 of the project will enable men's games to be extended on a Saturday
		Economic	Two WA businesses have supplied quotes and lighting plans. Successful supplier will engage local contractors – concrete, accommodation etc
		Strategic Alignment	Aligns to the Shire of Narembeen Strategic Plan and Shire of Narembeen Sport and Recreation Plan
COSTING	Resource Requirements	Designation	Class II Lights - staged
		Project Type	New
		Product Type	
		Project Complexity	Medium
		Likelihood of Success	High
		Pathway	CSRFF Small Grants Round 2 2024. If unsuccessful Forward Planning Grant 2024, combined with Football Club
PRIORITISATION	Club cash contributions are available immediately. Project is shovel ready.		

AFL FOOTBALL

Football Lighting

The Australian Standards (AS 2560.2 – Sports Lighting, Part 2: Specific applications) contains recommendations and requirements specific to the lighting for Australia Football. The following table provides an overview of the floodlighting requirements for AFL.

Category	Average horizontal maintained illuminance	Minimum horizontal uniformity		Maximum uniformity gradient	Maximum glare rating
	Eh lux	U1Min/Avg	U2Min/Max	UG (per 5m)	GR
<i>Amateur</i>					
Training	50	0.3	N/A		
Match practice and competition	100	0.5	0.3	2	50
<i>Semi-professional</i>					
Training	50	0.5		N/A	
Match practice	100	0.5	0.3	2	50
Semi-professional comp	200	0.6	0.4	1.67	50
<i>Professional</i>					
Training	100	0.5	0.3	2	50
Match practice	200	0.6	0.4	1.67	50
Professional comp	500	0.7	0.5	1.33	50

Whilst the average minimum lux levels of amateur community club night practice and competition is 100 lux, AS 2560.2 identifies that where practical the provision of a minimum 150 lux is preferred to take account of contemporary viewing expectations of spectators. A higher U2Min/Max value of 0.4 is also recommended when installing a completely new floodlighting system for football.

The local football competition is classified as amateur.

When installing a new floodlighting system for an AFL oval, there are further standards and guidelines to be considered. With regards to pole locations suitable for football floodlights, the AS 2560.2 advises possible locations depending on the direction of play of the oval (refer to figure 1). The height of the required poles will depend on the size of the field. Adopting mounting heights above the minimum values is recommended to ensure glare to players and spectators is reduced.

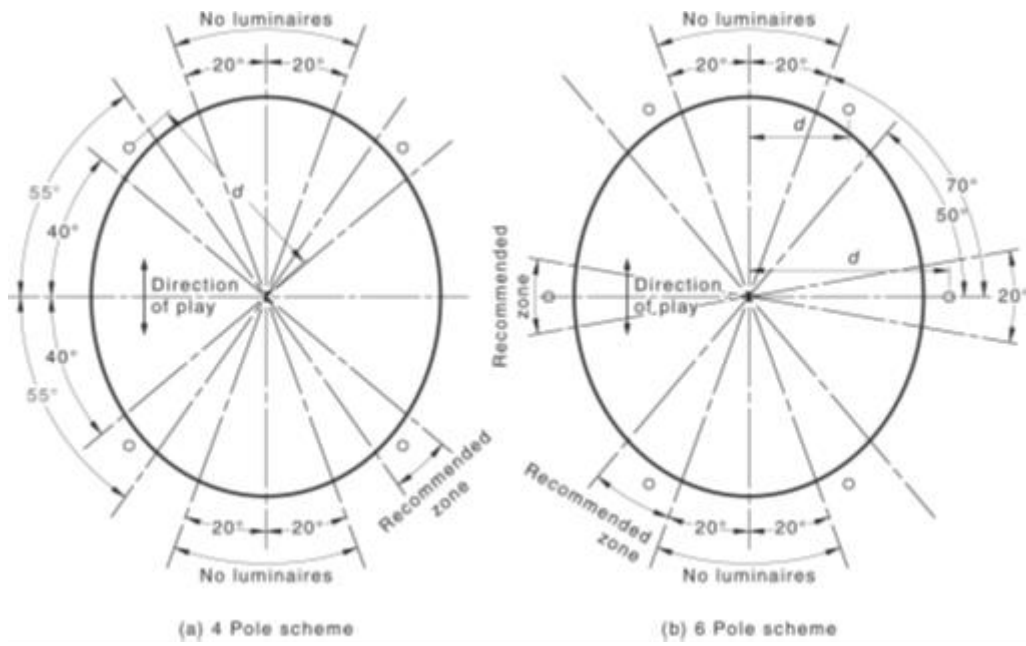


Figure 1. Pole scheme recommendations based on direction of play. AS 2560.2

Narembeen Football Club



Above Images: Current Narembeen Football Lights

Cash at bank as February 2024

Cash: \$58,958

Membership

	2021	2022	2023
Senior	27	33	36
Junior	15	17	20

The Narembeen Football Club includes auskick (girls and boys), juniors (girls and boys) and seniors. The Club uses the oval on a Tuesday and Thursday for senior training, Friday for auskick and Saturday's for competition games in the Eastern Districts Football League. It hosts finals for EDFL.

The oval is also used for once off female football competitions as well as community events e.g. Christmas community party, SOCK Week etc.

Narembeen Football Club Resolution (General Meeting 29 February 2024):

The Narembeen Football Club commits \$65,000 cash towards the lighting project.
The Narembeen Football Club develops a plan to fundraise \$65,000 or applies for a self supporting loan from the Shire of Narembeen.
The Shire of Narembeen works towards a 2025 CSRFF or Club Night Lights application on behalf of the Narembeen Football Club.
CARRIED

Lighting Requirements

Facility	Condition / Issues	Project Justification
Narembeen Oval with 4 light poles.	Current lux is well below 100 and only lights up 'pockets' on the oval.	Improved training lights and night time games can be scheduled in the EDFL (one of three facilities in 8 towns).
Lights used for junior and senior weekly training	Night games in the EDFL can not be scheduled at Narembeen	

Budget

Two WA businesses were engaged to quote against the Shire of Narembeen's Scope of Works.

A preferred supplier was identified, so too design however this is subject to the Shire of Narembeen's formal tender process. All permits and licences were included in the quotes.

Civils scope of works

To auger drill and install 4 x ragbolt cage footings 1200mm x 4600mm deep.

To supply and install new final circuits to the eastside oval location from the distribution cabinet south east corner of the recreation centre.

To supply and install new electrical cabling and conduits to the 4 x pole locations.

To supply and install 4 x 30m fixed tapered light poles, assemble and erect into position with lights and cabling installed.

To supply and install 16 x Abacus - Challenger light fittings.

To disconnect and remove the existing light poles from the existing locations.

To commission and carry out night audit and adjustments to the new lighting design.

Mobilise, accommodation, freight, machinery hire, crane and EWP hire.

\$336,000 plus GST

New switchboard

\$40,000 plus GST

Timeframe

23/24	24/25	25/26	26/27
Fundraising	Funding application CSRFF Small Grant Round 1	Construction	

Project Prioritisation Process and Criteria

Using the [Standards Australia Project Prioritisation Process and Criteria](#)

LIGHTS AND POLES			
Stage of Process	Criteria Applied	Sub Criteria	Details
PRELIM	Capability	Stakeholder Support	Club resolution received to proceed towards a future application
		Committee Capability	Shire of Narembeen Lead
PROPOSAL	Assessment Measures	Net Benefit	Positive
		Public Health and Safety	Safe night time training
		Social and Community	Fitness and health benefits Night time community events
		Environmental	
		Competition	Potential to hold night games in the EDFL
		Economic	Two WA businesses have supplied quotes and lighting plans. Successful supplier will engage local contractors – concrete, accommodation etc
		Strategic Alignment	Aligns to the Shire of Narembeen Strategic Plan and Shire of Narembeen Sport and Recreation Plan
COSTING	Resource Requirements	Designation	Amateur lights
		Project Type	Renew
		Product Type	Meets Australian Standards
		Project Complexity	Medium
		Likelihood of Success	High
		Pathway	CSRFF Small Grants Round 1 2025. If unsuccessful round 2 2025
PRIORITISATION	Club has 50% confirmed cash contribution. Further planning required.		

Terminology

E_h lux: Average horizontal maintained illuminance.

Minimum Uniformity (U1): The lowest recorded lux value on the playing surface divided by the average.

Horizontal Ration (U2): The lowest recorded lux value on the playing surface divided by the highest value.

Uniformity Gradient (UG per 5m): The rate of change of illuminance between adjacent grid values

Maximum Glare Rating (GR): Glare experienced by observers.

Colour Rendering Index (CRI): Measurement of light in relation to how it affects the appearance of colour.

PPA: Player participation area

TPA: Total Player Area

ATTACHMENT 11.2B

Sport and Recreation Facilities Plan



SPORT AND RECREATION FACILITIES PLAN 2021 - 2031



Authors	Scott Wildgoose (EMCS, Shire of Narembeen) Caroline Robinson (150Square)
Adopted	
Reviewed	

Table of Contents

1. Purpose of the Plan.....	4
2. Plan Development.....	4
3. Current Situation	4
4. Future Planning, Ideas and Issues	7
5. Strategic Alignment.....	10
6. Sport and Recreation Funding	12
7. Appendices	14
Key Definitions.....	14
Map of Sport and Recreation Facilities in the Town site	15
Facility and Club Summary	16
External Analysis	18
CSRFF.....	20
Facility Project Plans.....	22

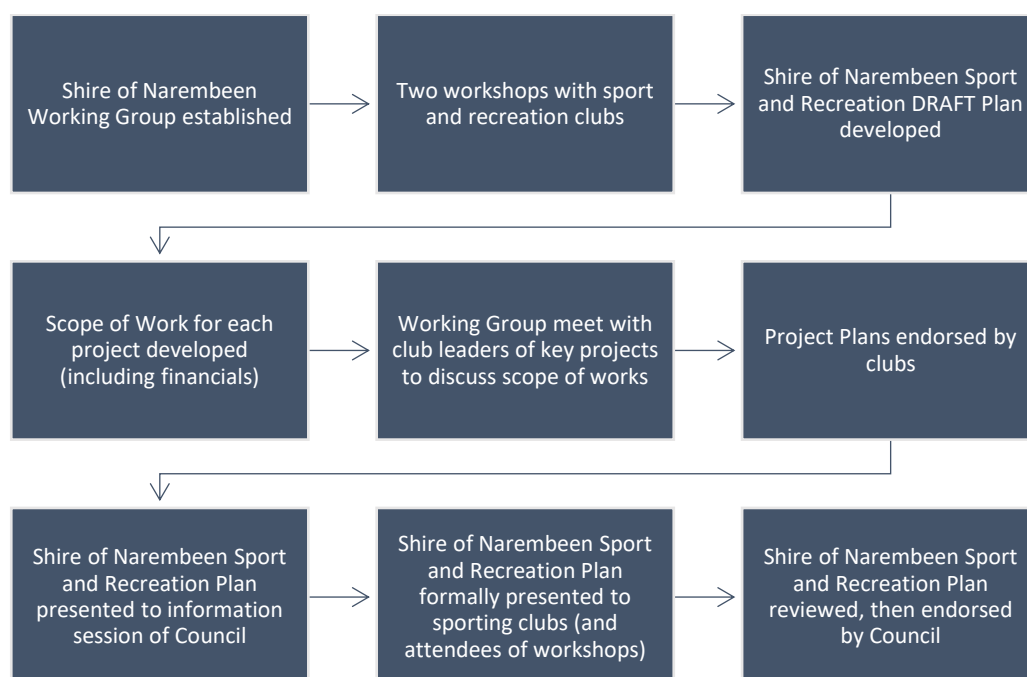
1. Purpose of the Plan

The Shire of Narembeen Sport and Recreation Facilities Plan has been developed to provide a clear vision of the direction in which Council, in partnership with local sport and recreation clubs would like to proceed with sport and recreation facilities over the next 10yrs. The purpose of the plan is to:

- **Identify the sport and recreation facilities** throughout the Shire of Narembeen
- **Highlight the needs of sporting groups** and what facility improvements are most-needed from their perspective
- **Improve opportunities to participate** in active recreation and sporting activities within the Shire and
- **To establish a framework of investment** to address the key priorities for sport and recreation facilities across the Shire of Narembeen

2. Plan Development

The following stages were taken in developing this plan.



Members of the Working Group included Cr Mortimore, Cr Stirrat, Shire of Narembeen Executive Manager of Corporate Services and Shire of Narembeen Community and Economic Development Officer.

3. Current Situation

The communities across the Shire of Narembeen have a strong sporting culture and history with successful clubs and teams across the district. Although the majority of sport and recreation infrastructure across the district is owned by the Shire of Narembeen (circa \$9m) there is a great sense of ownership and pride felt by the clubs that operate from these facilities towards their grounds and they actively contribute towards new or renovated facilities to improve their playing surfaces or clubrooms.

This has been fostered by the Community Sport and Recreations Funding structure which has seen the State Government, Local Government and sporting groups all contributing to projects. Although in most parts the Shire of Narembreen is operating under a hire or free use arrangement with clubs, in most parts the actual circumstances are more aligned to that of an exclusive use licence or lease whereby the majority of facilities are only used by one sporting group, the exemption to this would be the seasonal use of both the oval and the hard courts.

Payments to the Shire of Narembreen and cost allocation vary significantly across clubs and facilities. In recent years the Narembreen town site has seen the construction of an upgraded recreation centre, providing a centralised socialisation space designed to cater for a variety of sports including tennis, Australian football, cricket, bowls, hockey, as well as the social needs of the community as a whole. Whilst this has created a fantastic combined sporting precinct, it has taken away income potential from clubs that had managed their own income generating services (e.g. bar) in the past.

Generally, sporting club membership across the Shire of Narembreen has been relatively stagnant with a few clubs seeing slight increases but overall, very little change in participation rates have been seen – this seems to align with the stable population across the Shire of Narembreen. Some of the issues facing all clubs seem to be around juniors leaving town for higher education, birth rates and agribusiness accumulation.

Current Sport and Recreation Facilities Across the Shire

- A. Narembreen Recreation Centre and Playing Fields – Recreation Centre and change rooms, oval, cricket nets and cricket pitch, tennis courts, hockey grass fields, hockey shed, bowls
- B. Narembreen Netball and Basketball Courts and shed
- C. Narembreen Swimming Pool and changerooms
- D. Narembreen Golf Course and clubhouse
- E. Mt Walker Golf Course and Tennis Courts and clubhouse
- F. Narembreen Town Hall
- G. Narembreen Gym
- H. Narembreen Ski Lake
- I. Narembreen Skate Park
- J. Footpaths in the town site of Narembreen
- K. Walker Lake

Sport and Recreation Clubs in the Shire of Narembreen

The districts sporting clubs can be broken into three tiers with small, medium and large membership bases.

Small Clubs <30 members	Badminton, Narembreen Cricket Club, Narembreen Ski Club
Medium Clubs 30-50 members	Bat and ball club, Narembreen Golf Club, Narembreen Tennis Club, Mt Walker Sports Club, Narembreen Football Club, Narembreen Swimming Club, Darts, basketball
Large Clubs 50-100 Members	Narembreen Bowls, Narembreen Netball, Narembreen Hockey, Gym (not a club but membership based)

Shire of Narembeen Sport and Recreation Main Events

Badminton	Weekly competition
Cricket Club	Weekly training and weekend games in season, rotated in the association
Ski Club	Social skiing when lake is available
Bat and Ball Club	Weekly bat and ball competition for youth, camps
Narembeen Golf Club	Open days, weekend competitions, major regional events
Narembeen Tennis Club	Weekend competitions, social tennis, tennis camps, Hospital Day, Pennants, open days, junior coaching, hosting finals for tennis
Mt Walker Sports Club	Weekend competitions for tennis and golf, social tennis and golf, Hospital Day, Pennants, open days, junior coaching, hosting finals for tennis
Narembeen Football Club	Weekday trainings and weekend competitions in the association, hosting finals, regional competitions, youth competitions
Narembeen Swimming Club	Weekday training, weekend competitions in the association, swimming lessons, camps, swim meets, Rotary fundraising event
Darts	Weekday competitions
Narembeen Bowls	Weekday and weekend competitions in the association, Rose Bowls, open days, regional competitions, social bowls, finals hosting
Narembeen Netball	Weekday trainings and weekend competitions in the association, hosting finals, regional competitions, youth competitions, social netball
Narembeen Hockey	Weekday trainings and weekend competitions in the association, social hockey, regional competitions, hosting finals, youth competitions

Statistical Profile of the Shire of Narembeen

- WAEC Electorate Roll (Sept 2016) - 538 people (2015/16 financial year was approximately 610): 165 ratepayers who do not reside in Narembeen, 344 individuals who are ratepayers who have Narembeen addresses
- Population decline: 10.51% from 904 to 809 between 2006 and 2016 (ABS, Census 2016)
- Median age: 46yrs (ABS, Census 2016)
- Indigenous proportion of the population has increased in the Shire from 2.10% to 2.35% from 2006 – 2016 (currently 19 persons in the Shire) (ABS, Census 2016)
- Median weekly income has increased from \$452 in 2006 to \$763 in 2016 (ABS, Census 2016)

Community Profile of the Shire of Narembeen

(INSIGHT Regional Australia Institute – data compiled using a number of state and federal data sets between 2010 - 2016)

- Increasing role and importance of community leadership in the Shire
- Building capacity is high
- High levels of volunteerism in the Shire but a high risk of volunteer fatigue and the number of volunteers that can contribute

- Relationships were ranked low but had a high priority in determining outcomes
- Poor access to telecommunications infrastructure and services to keep up with residential and business demand
- Access to GP services ranked highly
- High business turnover (dollars) and high number of working hours invested into the business
- Outward migration of high school students and youth in general from 12 – 25yr

Participation Across the Shire of Narembeen

It is difficult to determine the Shire's participation rate in non-structured sport and recreation activities such as cycling, running, use of skate parks or other activities where clubs aren't involved.

On average sporting club participation is slightly higher with males than females but there is still strong participation from females at over 40%. Hockey, Netball, and the Gym have more female participants than male.

Although clubs appear to be open to having members of varied abilities, sporting club participation across non-able bodied participants is low – this could be linked to a number of factors. Facilities such as the gym, personal training or aqua aerobics seem to cater more to individuals wanting to exercise at their own pace.

Junior participation across the Shire is at varied levels – with some sports such as basketball, swimming and the Bat and Ball Club having predominately junior participation, most clubs incorporate a junior component other than bowls and golf that seem to be predominantly adult focussed.

A massive voluntary effort to run the sport and recreation clubs across the Shire is evident. Additionally many of the same people are on multiple sport and community group executives.

4. Future Planning, Ideas and Issues

Over the last five years over \$4m has been spent across the district on sport and recreation infrastructure with most of these funds being linked to the development of the upgraded Narembeen Recreation Centre. The annual maintenance and operating costs associated with sport and recreation infrastructure is approximately \$730K each year, with the town oval, recreation centre and swimming pool being the main cost areas. Historically the Shire has relied on valuable contributions from the State and Federal Governments as well as the sporting clubs to maintain and enhance sport and recreation infrastructure. Usually on 1/3rd contribution basis from each party.

Whilst all clubs can point to areas of improvements in their facilities, most of the sport and recreation facilities seem to be of a moderate to good standard.

To assist in the forward planning of sport and recreation infrastructure and priorities across the district, the Shire of Narembeen held a series of workshops to receive feedback on sport and recreation facilities (3 and 5 August 2020). Over 30 attendees came over two sessions. The level of engagement was extremely positive, and it was clear to see how much sport and recreation meant across the district.

When discussing the meaning of sport and recreation to the district many positive references were made with a resonating comment being made that sport and recreation is the ***“Heartbeat of the Community”***.

The main themes mentioned at the workshops included:

- Togetherness and a sense of community
- Mental and physical health and wellbeing
- Pride and achievement
- Safety and economic benefits
- History and
- Passion.

Barriers to Participation

Attendees analysed the main barriers to participation across the district and any specific groups that were missing out. Attendees also identified a number of ideas to help alleviate barriers and improve participation. The main themes were:

- Financial factors – membership fees, travel costs and other costs of participation
- Limited population growth – same people, ageing, moving around, lack of age group competition
- Perception of competitiveness – those with a low skill level may find it a daunting prospect
- Associations – fixturing conflicts across sports, red tape and compliance, costs
- Variety of sports – not easy to establish a social sport, certain people may not participate if their sport is not catered for
- Distance – regional competition means lots of traveling to games which may be hard for some with other commitments
- Advertising/Awareness – apprehensive about breaking into new groups, no knowledge or awareness of options

Attendees believed that there was sport and recreation opportunities for all members of the community but it might not be the sport they want to participate in. Attendees believed the two groups of people that could not access sport and recreation in the Shire included:

1. Spectators - Spectator facilities were mentioned a number of times, it was believed that older or disabled community members may not want to participate in the sport but would want to feel involved but the spectator facilities on offer aren't comfortable or offering the best lines of sight.
2. Lower income – this area was also mentioned a few times, especially considering the extra costs that come with sport on top of membership, such as travel.
3. Younger people were mentioned but it seemed to be more around the lack of competition due to low numbers of children and kids going away for schooling – this would be hard to overcome for most sports.

Attendees identified some ideas moving forward to break down barriers:

- More children
- Review membership regularly to make sure its affordable
- Lowering fees/subs for lower income families or payment plans
- Personal approach to prospects
- Association re-align to follow each other
- Could those involved in activities outside of a club do more to get others involved

- More drive for juniors
- Promotion of participation within clubs
- Improve facilities – lighting, access for those with disabilities etc.
- Clubs introducing buses/ carpools
- Increase promotions - Street signage/banners for advertising
- Coaching clinics, Open Days, Trial Days
- CRC – centralised role to play for fixturing/advertising etc.
- Education via school/CRC
- Social days to promote sport to those who do not play
- Involve those who are not sporty in volunteer roles
- Include sport promotional material in “Welcome to Town Packs”
- Compiling funds across multiple clubs
- Share the load to help volunteers

Facility Planning

Since the initial workshops, the Shire of Narembeen and sports clubs have developed the following list of short term (1-2yrs), medium term (3-5yrs) and long term (5yrs plus) facility projects.

Priority	New or Existing Facility	Facility Recommendation	Action	Who
Short term	N and E	Footpaths	Continue Footpath Plan	Shire of NB
Short term	E	Narembeen Gym Refurbishment	Building refurbishment and equipment expansion	Shire of NB
Short term	E	Ski Lake Master Plan	Ski Lake Master Plan for future development	Shire of NB NB Ski Club
Medium term	N	Skate Park	Relocation and enhancement	Shire of NB Youth Club
Medium term	N	Lake Walker outdoor gym	Enhance walk trail and install free to use gym equipment around the lake	Shire of NB
Medium term	N	Multipurpose surface (combined tennis and hockey)	Replace Narembeen tennis courts with a synthetic dry sports surface for tennis and hockey	Shire of NB NB Hockey NB Tennis
Long term	E	Town oval and bowling green lighting	Lightning for the football oval and bowling greens	Shire of NB NB Football NB Bowls
Long term	N	Indoor sports	Improve the year-round useability of the hardcourts by installing a cover for at least 50% of the courts	Shire of NB NB Netball

Long term	E	Mt Walker tennis court floodlights	To improve the floodlighting of the Mt Walker Tennis courts to bring them in line with the Narembeen facilities.	Shire of NB Mt Walker Sports
Long term	E	Ski Lake improvements	Implementation of the Ski Lake Master Plan	Shire of NB Ski Club

Goals of this Plan

1. *Reduce barriers to participation in sport and recreation activities (key barriers identified through community engagement – financial, perception of competitiveness, variety of options, associations not working proactively with clubs, awareness of options)*
2. *Increase the sustainability and accessibility of facilities*
3. *Improve ongoing collaboration and communication across the sport and recreation stakeholders*

5. Strategic Alignment

Given the substantial value of sport and recreation to Australian communities, the state and federal governments have developed strategic plans with varied priorities but a common goal of enhancing participation in sport and recreation. The Australian Governments sport and recreation plan is called Sport 2030 and aspires to make Australia the world's most active and healthy sporting nation, known for its integrity and sporting success. This is the first national plan in Australia relating to sport and recreation and recognises the significant role sport plays in the national economy.

The Sport 2030 plan aims to create a platform for success by achieving overarching outcomes by focussing on strategic priority areas.

Overarching Outcomes

- Improved physical health
- Improved mental health
- Personal development
- Strengthening our communities
- Growing the economy

Strategic Priorities

- Building a more active Australia - More people of all ages engaged in sport and physical activity throughout every stage of their life
- Reduce inactivity amongst Australians by 15% by 2030
- Achieving sporting excellence – building pride, inspiration and motivation
- Safeguarding the integrity of sport – a fair, safe, trustworthy sector free from corruption.
- Strengthening Australia's sport industry – a strong, viable, contemporary and inclusive sport and recreation industry

Narembeen is essentially a micro-example of the benefits sport and recreation can bring to communities with many of the outcomes identified in Sport 2030 being well understood across

the community and forming a strong driving force for the Strategic Community Plan. One of the overarching goals of the Narembeen Strategic Community Plan is to “Contribute to a Healthy Community” and this perfectly aligns to the outcome areas of the Sport 2030 Plan.

In small communities such as Narembeen the value of sport and recreation cannot be overestimated. The KPMG and Department of Sport and Recreation findings in terms of the benefits of sport and recreation are magnified across the Narembeen district. With agriculture forming the main economic activity in this area it is easy for workers to be isolated to farms and become disconnected. The strong sense of community spirit and togetherness felt across the Narembeen district is driven largely through the community’s strong participation in sport and recreation with generations of families playing with and against each other.

Sport and recreation in the district provides an avenue for the youth to develop leadership skills and teamwork that can lead to future economic development which is a high priority across the Wheatbelt region. Crime rates and anti-social behaviour across Narembeen are at an extremely low level and this can in part be attributed to the high participation in sport and recreation keeping the community engaged and connected.

Whilst the benefits to a remote area such as Narembeen are high this must be balanced against the low population that limits participation numbers and access to self-funding and financial viability.

The Narembeen 2017- 2027 Strategic Community Plan (SCP) highlights sporting facilities and clubs as an external strength of the Shire and the quality of the community, people, and volunteers as an opportunity for future growth and development. However, being able to manage asset preservation and a reliance on government funds and the increased competitive nature of those funds were identified as risks to the Shire moving forward.

The Shire provides specific reference to sport and recreation through Goal Area 3 of the SCP – **“We contribute to a healthy community”**. A driving focus under this goal area is that Shire owned sport and recreation facilities enable access to competitive competitions/leisure activities for all ages and help us be physically and mentally fit.

The most relevant strategy from the Shire of Narembeen Strategic Community Plan 2018 – 2028 is:

3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally fit

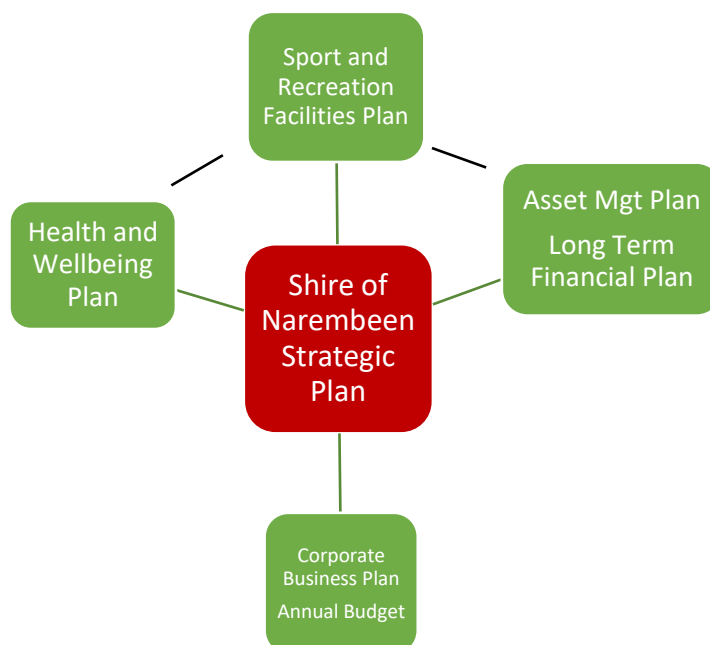
3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models

The Strategic Community Plan identified several high and medium level priorities that can be linked to sport and recreation such as:

- Keeping our community together
- Maintaining our facilities to a high standard
- Reducing anti-social behaviour
- Working with neighbouring Shires

The Shire of Narembeen’s strategic vision for the next ten years is that “Together we create the opportunity to grow”, this vision resonates with the overarching outcomes of the Australian Governments Sport 2030 Plan as it centre’s around the Shire and its community improving and developing to be a more healthy and prosperous place to live.

Relationship to Shire Plans



6. Sport and Recreation Funding

The following are possible sources for the implementation of this plan.

Community Sporting and Recreation Facilities Fund (DLGSC)

The Western Australian Government commits to funding sport and recreation through the Community Sporting and Recreation Facilities Fund (CSRFF). The purpose of the program is to provide financial assistance to community sport and local governments to develop basic infrastructure for sport and recreation. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well designed and well-utilised facilities. The maximum grant offered for standard grant applications is one third of the total estimated project cost (excluding GST) up to a maximum grant of \$2 million. Some applications will be eligible for up to one half of the project cost if they are eligible through the development bonus scheme and target specific criteria.

CSRFF can fund new or upgraded facilities which will maintain or increase physical activity or result in a more rational use of facilities. Priority will be given to projects that lead to facility sharing and rationalisation. The program is not designed to provide facilities to meet a club's ambitions to compete in a higher grade.

Clubrooms including social space, kitchen, administration areas and viewing areas will be considered low priority as they are not directly linked to physical activity. Resurfacing projects are unlikely to be funded through CSRFF and would only be funded at a 16.66% rate as it is expected that facility managers will budget for resurfacing of existing sport surfaces as part of the ongoing operation of infrastructure.

Building Better Regions Fund

The \$1.04 billion Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities

into the future. The Infrastructure Projects Stream: Supports projects that involve construction of new infrastructure, or the upgrade or extension of existing infrastructure and the Community Investments Stream: Funds community development activities including, but not limited to, new or expanded local events, strategic regional plans, leadership and capability building activities.

7. Appendices

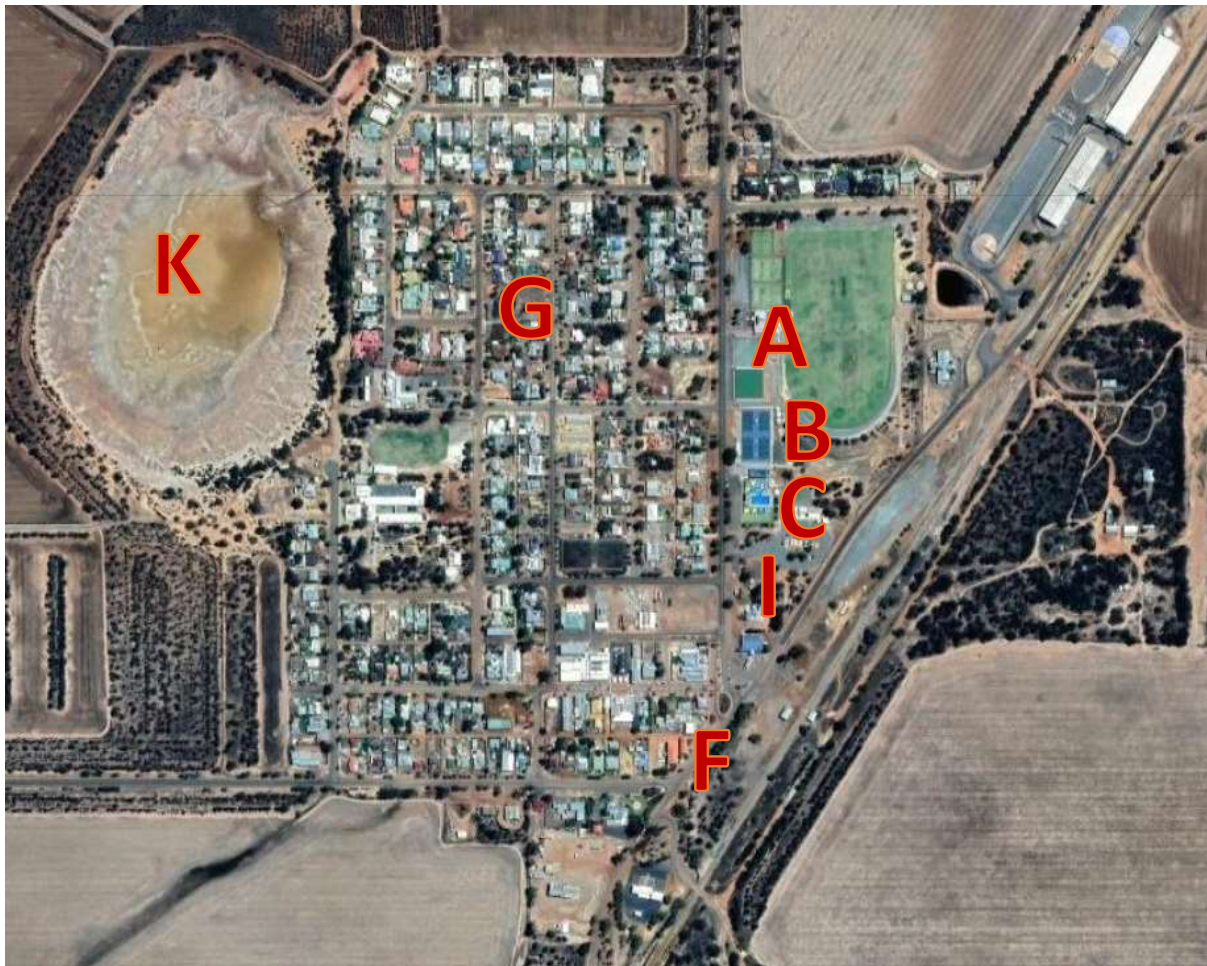
Key Definitions

Recreation (i.e. active recreation) activities are those involving physical exertion where the primary focus is individual or group participation and enjoyment over elements of competition where rules and patterns of behaviour govern the activity. Active recreation does not include 'active work' or 'active living'. For the purpose of this plan any reference to 'recreation' is defined as 'active recreation'.

Sport is a human physical activity involving physical exertion and skill as the primary focus of the activity, with elements of competition where rules and patterns of behaviour governing the activity exist formally through organisations and is generally recognised as a sport.

Map of Sport and Recreation Facilities in the Town site

- A. Narembeen Recreation Centre and Playing Fields – Recreation Centre and change rooms, oval, cricket nets and cricket pitch, tennis courts, hockey grass fields, hockey shed, bowls
- B. Narembeen Netball and Basketball Courts and shed
- C. Narembeen Swimming Pool and change rooms
- D. Narembeen Golf Course and clubhouse (out of town)
- E. Mt Walker Golf Course and Tennis Courts and clubhouse (out of town)
- F. Narembeen Town Hall
- G. Narembeen Gym
- H. Narembeen Ski Lake (out of town)
- I. Narembeen Skate Park
- J. Footpaths in the town site of Narembeen
- K. Walker Lake



Facility and Club Summary

Club Name:	Current Membership	Membership trend over last 5 years	Ideas for improved participation	Membership Breakdown	Dreams	Asset Evaluation Playing Surface	Asset Evaluation Facilities
Hockey Club	91	Membership has been on a steady increase over the last 5 years, junior continues to increase.	Strong focus on juniors, maintaining a B grade side, accommodates mums with babies so they are able to train and play	40% Male, 60% Female, 100% able bodied	New surface, storage, toilet facilities close to the field, sheltered area to spectate	Hockey Oval - 2 Poor	Rec Centre 5 Very Good Club Shed -3 Moderate
Gym	79	There has been a slight decrease over the past 5 years.	Advertise more, new equipment, new card system	Able bodied members, 57% Females, 43% Males	New facility/refurbished facility, More and modern equipment		3-Moderate
Netball Club	70	Increase juniors up to 3, possibly 3 seniors	Not sure there is any. Have all people play including those less financial who pay off subs over the season	4-65 mostly female - male 4-12 only. Employed, business owners, stay at home mums.	Better Lighting, Cover or Indoor Facilities, Future Re-surfacing, Expand female changing facilities	Courts - 4 - Good	Changing rooms - 4 - Good Shed - 3 - Moderate
Bowling Club	68	From 2016 to 2020 Membership income has decreased slightly	Barefoot Bowls, Scroungers, Starting later (not so hot)	40-85 years, mostly able bodied, elderly require use of poles, 43 men 25 women, 60/40 men/women. Employed or retired.	Replacements of Greens approx. every 15 years, Lighting, Shading	5 - Very Good	Rec Centre 5 Very Good
Swimming Club	47	From 2015 membership income has increased.	Bring a friend day, more advertising, make training more fun, pool manager use pool blankets, and possibility of adult training.	Children able bodied, all school aged, 50/50 male/female.	Lane ropes, Pool blankets, Heating the pool	5 - Very Good	Changing rooms - 4 - Good
Narembeen Tennis Club	47	Membership over the past 5 years has been stable, a slight decline could be observed.		55% Male, 45% Female Average age of senior members - 45 Average age of juniors - 13 50% members reside in town, 50% farming	New surface, access to court for disabled, improved storage and lighting	Courts - 3 Moderate	Rec Centre 5 Very Good
Football Club	45	Member numbers indicate a decline, decline in town population thought as a reason	Club works closely with juniors encouraging both male and female participants	Senior members average age 25 - 100% Male Juniors average age of 12 - 75% Male, 25% Female 50% from farming businesses, 50% town residents	Ground Surface, Lighting, Facility for females, Team Shelters, New Scoreboard	Oval - 3 Moderate	Club Rooms - 5 very good

Golf Club	45	Memberships over last 5 years is stable, 5 years ago being 42 memberships	A coach comes to the club couple of times a year, suggested driving range close to town to get people practicing.	60% Farming, 40% town, 55% Male, 45% Female. Most common comes from players who have given up their winter sport.	New club house, practice putting green, practice driving range	Golf Course -5 Very Good	Club House - 2 Poor
Mt Walker Sports Club	45 Full plus 5 Social	Steady increase in membership over the last few years.	Inclusive, family friendly club. Junior tennis program and pennants tennis team.	Average age of approximately 40. 50/50 split across males and females. Has both disabled and indigenous members.	New kitchen facilities and tence fence improvements.	4 - Good	4 - Good
Basketball Club	40	Remained the same. Seniors basketball ceased about 15 years ago. Junior uniforms supplied from Bankwest Grant	Different type of competition (3on3) Try different time of year In town competition only	School aged children only, small group of 18-25years play socially.	Re-Surfacing, Lights-even a clean, Backboards every 10 years, Indoor shelter over court	4 - Good	3 - moderate
Junior Bat & Ball Club	30	There has been a considerable rise in membership.	Increasing access to quality coaching, more variety in activities, introducing inter town competitions.	Average age 11yrs 75%male 25%female, all able bodied	Backboard and rings need replacing	Town Oval - 4 Very Good Basketball Courts - 4 Good	/
Ski Club	27 boats/families + 15-20 singles/families	No changes affected by water	Grant to get gate fixed Facility Upgrade	All able bodied, ages 0-70 years, Mostly families, singles 75% male, 25% female, generally farmers who own boats.	Keep water in longer. Toilet Upgrade.	Lake - 3 - Moderate	2 - poor
Cricket Club	23	Remained stagnant over the last 5 years. Enough players to field a team.	Senior club works in with junior club, junior club seen as main source for future members.	100% Male players, Female members are welcome. Social memberships consist of female and male, all able bodied.	Improving cricket pitch upgrade facilities	Pitch/Oval - 2 Poor Training Facility - 4 Good	Club Rooms 5 - Very good
Badminton Club	6	Same - 12 Kids - 3 Years ago	Earlier Start	Able bodied 50/50, 12-70, Intellectually handicapped have attended	Lighting improvements Flooring slippery	4 - good	3 - moderate
Darts	30	Stagnant	Active on social media, rebrand - Narembene Bruce Rock	Adults, majority 35-55age, only open to men but ladies can fill and potential or female comp	Re-bracket the boards, position at club near smoking door		4- good

External Analysis

Several studies, reports and experts across the globe have emphasised the importance of sport and recreational activities to not only the people partaking in the activity but to the greater community, society and economy as a whole.

In 2018, the Australian Sports Commission partnered with KPMG and La Trobe University to prepare an analysis investigating the value of community sport facilities to Australia, including the value of economic, social and health benefits associated with the facilities. The study found that across Australia around 8 million people used community sport facilities each year and this was supported by over 56 million volunteer hours.

Community sport infrastructure is estimated to generate an annual value of more than \$16.2 billion to Australia, with \$6.3 billion worth of economic benefit, \$4.9 billion worth of health benefit and \$5.1 billion worth of social benefit. The \$6.3 billion worth of economic benefit includes the economic activity associated with the construction, maintenance and operation of community sport infrastructure and the increased productivity of those who are physically active as a result of such infrastructure. The \$4.9 billion health benefit includes personal benefits to those who are less likely to contract a range of health conditions which are known to be associated with physical inactivity and the benefits to the health system from a healthier population. The \$5.1 billion social benefit includes the increased human capital resulting from the social interactions that are facilitated by community sport infrastructure and the broader community benefits of providing “green space” (e.g. sports fields).

KPMG also referenced a number of benefits from community sport facilities that were harder to quantify such as social inclusion, community pride, increased levels of trust, reductions in crime and anti-social behaviour, and the human capital benefits of volunteering. The investigation into the value of community sport facilities clearly shows that the benefits to the greater community and economy of sport facilities provided by Local Governments is of paramount importance to the state and national economy and outweighs the initial investment in providing the facilities.

The community facilities analysis did not touch on the parts of the Australian sport and recreation that remain unstructured such as running, cycling or skating – but reports suggest that participation rates in these types of activities are higher than those in structured activities. As such the facilitation of these through improved infrastructure or support for these activities is likely to have unmeasurable benefits to the community and economy that outweigh the investments as with more structured sport and recreation using designated community facilities.

The Department of Sport and Recreation WA undertook a more general analysis of the value of sport and recreation in Western Australia. The analysis strived to identify the greater benefits of sport and recreation outside of the easily identifiable building of national pride and community health. The main benefit areas identified were:

- Building Communities – sport and recreation brings people together, provides a sense of belonging and fosters friendships. Strong communities often have lower crime rates and a stronger sense of wellbeing.
- Binds Families – sport and recreation often provides a common ground in families helping strong bonds and relationships to develop.
- Reduced anti-social behaviour

- Education – children and adults grow and learn through participating in sports developing a variety of skills such as counting, teamwork, leadership, communication and much more.
- Economic Growth – increased participation in sport and recreation leads to a healthier, less absent workforce with improved mental concentration and stamina. If workers participate in similar activities, it often improves rapport and morale.
- Environment – natural recreational activities such as managed open spaces and walking trails help protect fragile areas whilst fostering a sense of community pride and appreciation.

As well as benefits of involvement in sport and recreation, the study identified the risks/costs associated with low participation. This included a higher rate of obesity which in turn leads impacts on the health care sector. It is estimated that obesity costs the WA economy \$2.1bn in 2005 and is responsible for 13,000 deaths annually. Other impacts include social isolation and de-motivation as well as a variety of other health issues such as heart disease and diabetes.

Sport and recreation has been identified as an important factor in reducing at-risk behaviours such as self-harm and suicide by helping develop confidence, self esteem and providing an escape mechanism.

The Australian Government's National Physical Activity Guidelines outline how much physical activity is needed for children, adults and older Australians to maintain a healthy lifestyle. The most recent update also makes recommendations for muscle strengthening activities and establishes limits on the amount of time we should spend sitting or lying down, other than when we are sleeping (sedentary behaviour). While more exercise is usually better, the guidelines show the minimum amount of physical activity needed to avoid negative health impacts. To gain a health benefit from physical activity, the intensity of the activity should cause a noticeable rise in a person's heart rate and breathing.

Accordingly the provision of sport and recreation facilities by the Shire of Narembeen aims to provide an opportunity for residents to be active and meet the minimum activity guidelines.

CSRFF

CSRFF aims to increase physical activity and participation in sport and active recreation in Western Australia. CSRFF has several priorities to achieve this goal.

Some of the priority considerations for CSRFF include:

- Projects that will directly lead to an increase in physical activity or participation.
- Projects that lead to facility sharing between clubs, or rationalization of existing facilities to increase sustainability.
- Projects to upgrade facilities to make them more accessible for female participants (e.g. changerooms with lockable showers and no urinals).
- Projects in a location with a significant Aboriginal population that will increase participation or physical activity.

The type of projects which will be considered for funding include:

- New playing surfaces — ovals, courts, synthetic surfaces etc.
- Floodlighting projects (must be to Australian Standards)
- Change rooms and ablutions
- Sports storage

The types of projects which are eligible for funding, but will be considered a lower priority for funding are:

- Clubrooms including social space, kitchens, training rooms and administration areas (due to their minimal impact on physical activity).
- Shade shelters, viewing areas and verandahs (due to their minimal impact on physical activity).
- Resurfacing of existing sports surfaces such as courts and bowling greens. It is expected that facility managers will budget for these items as part of the ongoing operation of the facility, frequently over 7 to 10 years. If supported the project will likely attract a reduced funding percentage

Any project that does not achieve the aim of the fund to increase physical activity or participation in sport and active recreation will not be considered. Other funding bodies such as Lotterywest may provide funding for these facilities (e.g. arts, music, craft and passive recreation such as cards or men sheds)

Some other projects that are ineligible for funding through CSRFF include:

- Projects that have commenced or will commence before approvals are announced.
- Development of privately-owned facilities or commercial spaces.
- Arts, music and craft facilities.
- Maintenance or operating costs of existing facilities.
- Purchase of land, landscaping, car parks, access roads and other infrastructure costs.
- Playgrounds.
- Bikeways or pathways.
- Non land-based facilities, e.g. boat launching ramps, ocean pools and marinas.

- Non-fixed equipment or fixed sports specific equipment (for instance electronic targets, scoreboards).
- Facilities or fixtures for the express purpose of serving alcohol.
- Projects that do not meet Australian Standards and National Construction Code

Facility Project Plans

PROJECT: Narembeen Ski Lake Master Plan

1. Project Description: Engage a consultant to review the Ski Lake and develop a concept as to how the facility could be enhanced and how water could be retained for greater periods of time.

2. Reasoning: The Shire and Community have identified the potential of the ski lake to attract visitors as well as engage groups for social activities. However, the ability to retain water and the lay out of the facility needs to be investigated to develop a further plan for enhancement.

3. Scope of Works: A review of the current water retention set up, environmental factors, improved design factors. Then a master plan of the site and potential enhancements.

4. Club: Narembeen Ski Club

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 2: The aim of this project is to try and increase the sustainability and accessibility of the ski lake to try and enhance its useability for longer periods or to at least ensure adequate water is available even if seasonal rainfall is low.

6. Budget: \$50K

7. Replacement Cost:

8. Commitment: The Narembeen Ski Club will not be required to contribute financially at this stage.

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
Design					

If the master plan process is successful it is likely a further project will be added to the Sports and Recreation plan for future years.

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility Category: Outdoor sport, adventure based

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Human capital uplift Community benefit

			A reduction in crime and anti social behaviour
		Environmental	Greenspace benefit Improved water catchment and storage
		Economic	Increased visitation
	Participation Assessment	Current	
		Future	Plan will identify how to improve future participation with enhanced facilities and water catchment
		Multiuse	
	Assessment Measures	Strategic Alignment to State Government	
		Alignment to Sports West	Nil
		Strategic Alignment to Shire of Narembeen	3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models
Costing	Resource Requirements	\$50K	
	Complexity	Low	
	Risks	Use of the Ski Lake is heavily dependent on climate	
	Pathway preference	Narembeen Ski Club will be requested to contribute and engage with the consultant to ensure the needs of users are adequately considered. The Ski Club may be required to contribute to future projects if the facility is to be modified because of the master plan.	
	Significance	Local	
	Funding sources	Internal	

Narembeen Ski Lake, Soldiers Rd



PROJECT: Narembeen Gym Expansion/Refurbishment

1. Project Description: Enhance the facilities of the Narembeen Gym to increase participation

2. Reasoning: The Narembeen Gym currently has a strong membership base and with the impending arrival of a mining camp its usage is likely to expand. Equipment, air conditioning, flooring and bathroom facilities at the Gym are outdated and in need of refurbishment. Given the fitness of employees contributes to economic development this could be a project to partner with Go Narembeen.

3. Scope of Works:

- Convert kitchen area into second changing room/shower facilities
- Install gym flooring throughout and move the equipment to larger room
- Install new air-conditioning systems
- Look into expanding the facility to make use of the large block size to set up a different room for weights and cardio.
- Investigate installing solar panels at this facility

4. Club: Shire of Narembeen.

The Narembeen Gym has a solid membership base of approximately 70-80 members. The Shire would look to consult stakeholders broadly around the works and schedule the works for the quieter period.

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 1: The renovation would aim to make the gym area more user friendly to ensure older and disabled users are well catered for.

Goal Area 2: The age of the facility is meaning that the more maintenance issues are starting to arise.

6. Budget: \$100K

7. Replacement Cost:

8. Commitment: The Narembeen Gym is a Shire owned facility, no commitment from external clubs. Ongoing maintenance and safety checks will be required

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
Design	Construct				

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: indoor sport

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Human capital uplift A reduction in crime and anti social behaviour Health system benefits Reduced risk of accidents and falls
		Environmental	
		Economic	
	Participant Assessment	Current	Gym membership retention
		Future	Potential increased membership
		Multiuse	
	Assessment Measures	Strategic Alignment to State Government	
		Strategic Alignment to Shire of Narembreen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally fit 3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models
		Significance	Local
		Alignment to SSA	Nil
Costing	Resource Requirements	\$100K	
	Complexity	Low	
	Risks		
	Funding sources	Ramelius Resources Go Narembreen Internal	
	Funding timeline		

The Narembreen Gym – Corner of Stanley and Ada Street opposite the Narembreen Hospital.



PROJECT: Lake Walker Outdoor Gym Equipment

1. Project Description: Install free to use gym equipment around Lake Walker

2. Reasoning: The project will seek to enhance the walk trail around Lake Walker to provide fitness equipment that meets the needs of varying ages and abilities of users. This will allow people to exercise and take advantage of the weather and the nature environment around Narembeen.

3. Scope of Works: Lay concrete slabs and install 4 workout stations around Lake Walker

The Shire would consult with the community to establish what type of equipment is likely to meet community needs and be well utilised.

4. Club: Shire of Narembeen owned facility and green space

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Are 1: This equipment should be mostly barrier free as it is free to use and can be scoped to fit various abilities.

6. Budget: \$100K

7. Replacement Cost:

8. Commitment: The equipment will be placed at Lake Walker, owned by the Shire. Ongoing maintenance and safety checks will be required

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
Design	Construct				

9. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Recreation

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits Health system benefits Reduced risk of accidents and falls
		Social and community	Human capital uplift Social inclusion A reduction in crime and anti-social behaviour
		Environmental	
		Economic	Increased visitation

	Participant Assessment	Current	
		Future	Increased participation levels
		Multiuse	
	Assessment Measures	Strategic Alignment to State Government	
		Strategic Alignment to Shire of Narembreen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally fit
		Significance	Local
Alignment to SSA		Nil	
Costing	Resource Requirements	\$100K	
	Complexity	Low	
	Risks	May be an issue with wheelchair accessibility	
	Funding sources	CSRFF Small Grants Lotterywest Go Narembreen Internal	



Lake Walker

PROJECT: Multipurpose Sports Surface

1. Project Description: Replace Narembeen tennis courts with a new synthetic hybrid dry sports surface to be used by tennis and hockey clubs

2. Reasoning: The district is suffering from water shortages so a move to a waterless surface could have environmental benefits. The Narembeen Tennis courts are due to be upgraded/replaced during the period of this plan (next 5yrs).

Relevant resource:

<https://www.dlgsc.wa.gov.au/department/publications/publication/natural-grass-vs-synthetic-turf-study-report>

Australian Standards Sports Lighting:

https://infostore.saiglobal.com/preview/356253143238.pdf?sku=124146_SAIG_AS_AS_2690757

3. Scope of Works:

- Relocate cricket nets
- Expand the existing tennis court pad
- Design and install and dry synthetic surface
- Install user pays LED floodlighting
- Install a storage and changing block in a location adjacent to the surface – potential share with cricket
- Create a disabled access point

4. Club: Narembeen Tennis Club, Narembeen Hockey Club (Narembeen Cricket Club impacted)

Narembeen Tennis Club has stable membership. Narembeen Hockey Club has a strong membership base however small number of men in 2021.

Both clubs will need to be consulted with as to capital contributions and ongoing costs, usage etc

Current hockey fields will still need to be maintained as they are used by cricket in the summer.

Relevant resource:

<https://www.dlgsc.wa.gov.au/department/publications/publication/natural-grass-vs-synthetic-turf-study-report>

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 1: By bringing hockey closer to the recreation centre building it will improve visibility and spectator comfort as the games will be viewable from inside the centre or under the veranda.

Goal Area 2: Creating a dry synthetic surface would require less water which is likely to be more sustainable. Combining two sports with adequate floodlights should increase usage.

6. Budget: \$1m+ (surface, change rooms, lights, equipment)

7. Replacement Cost: Resurfacing costs would also need to be investigated to ensure the two clubs can establish an asset 'sinking fund' to cover replacement on a 15 year cycle (circa \$350K). State government funding of replacement surfaces is 16% (max)

8. Commitment: Financial commitments from clubs, asset 'sinking fund' as well

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
	Design	Grants	Construct		

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Outdoor Sports Courts and Specialist Sports Surfaces

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Human capital uplift Social inclusion Community pride Positive role modelling Elite sporting outcomes
		Environmental	Reduction in water use
		Economic	
	Participant Assessment	Current	
		Future	
		Multiuse	Tennis and Hockey membership
	Assessment Measures	Strategic Alignment to State Government	
		Strategic Alignment to Shire of Narembeen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally 3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models
		Significance	Local (not regional as there is a national grade surface in Bruce Rock)

		Alignment to SSA	
Costing	Resource Requirements	<p>Would need to liaise directly with the Hockey and Tennis Clubs to ensure a smooth transition to a shared surface.</p> <p>The Shire would probably ask for a \$200,000 contribution from each club</p>	
	Complexity	Medium	
	Risks	<p>Tennis and Hockey club financial contribution (seed and ongoing)</p> <p>Likelihood of a CSRFF large grant (prioritisation by State Government)</p> <p>Low tennis membership, low numbers for men's hockey in 2021</p>	
	Funding sources	<p>CSRFF</p> <p>Go Narembreen</p> <p>Federal sports grant</p> <p>Fundraising</p> <p>Internal</p>	

PROJECT: Hockey Field Upgrade

1. Project Description: Improve drainage and grass maintenance of the two hockey fields

2. Reasoning: If the multipurpose hybrid surface is not developed then the hockey and cricket clubs would like the drainage improved and grass maintained (fertilised, water, aerated etc).

Additionally the installation of LED lights for night time training.

Relevant resource for grass maintenance:
<https://www.dlgsc.wa.gov.au/department/publications/publication/natural-grass-vs-synthetic-turf-study-report>

Australian Standards Sports Lighting:

https://infostore.saiglobal.com/preview/356253143238.pdf?sku=124146_SAIG_AS_AS_2690757

3. Scope of Works:

- Improve drainage
- Improve reticulation
- Improve grass maintenance
- Install user pays LED floodlighting

4. Club: Narembeen Hockey Club (Narembeen Cricket Club impacted)

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 2: Extends access hours to the grass fields

6. Budget: Between \$40K - \$120K (depends on whether reticulation needs to be improved), plus LED lights \$60K

7. Replacement Cost:

8. Commitment: Commitment from hockey club to upgrade lights and field

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27

Dependent on whether the multipurpose surface is preferred

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Outdoor Sports Courts and Specialist Sports Surfaces

Stage of the Process	Criteria	Detail	Comment

Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Human capital uplift Social inclusion Community pride Positive role modelling
		Environmental	Green space enhanced
		Economic	
	Participant Assessment	Current	Retention of hockey club membership
		Future	
		Multiuse	
	Assessment Measures	Strategic Alignment to State Government	
		Strategic Alignment to Shire of Narembeen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally
		Significance	Local
		Alignment to SSA	
Costing	Resource Requirements	Up to \$120K	
	Complexity	Low	
	Risks	Access to water for the fields Shire of Narembeen staff skills in grass maintenance	
	Funding sources	CSRFF Fundraising Internal	

PROJECT: Install Roof/Cover for Netball and Basketball Hard Courts

1. Project Description: Improve the year-round useability of the hardcourts by installing a cover for at least 50% of the courts

2. Reasoning: Community consultation overwhelmingly supported the development of an indoor recreation centre, however the ongoing running costs of managing such a facility and the existence of a social space adjacent to the oval likely means the centre will just be a recreation space. Given the Town Hall currently offers a large indoor space that would be suitable for dance, martial arts, gymnastics etc. and it is not currently utilised it is unlikely a custom built facility would be used heavily outside of existing sports.

A more practical solution seems to be to make use of the existing space that currently accommodates both Basketball and Netball but provide a cover for shade in summer and weather protection in Winter. Although many netball courts are moving indoors this limits the ability to host carnivals and there already has neighbouring indoor courts at Merredin and Bruce Rock.

3. Scope of Works:

- Cover a portion of the existing hard courts
- Install user pays LED floodlighting

4. Club: Narembreen Netball Club

The Narembreen Netball Club is a very active team and has been successful over several years. They would need to be involved in the design of any covering for the courts.

Netball WA would like to retain outdoor courts for carnivals so their input on outdoor courts with coverings would be sought.

The hardcourts are also used for basketball and these stakeholders would also be involved. Cover will extend the longevity of the current courts.

5. Alignment to Narembreen Sport and Recreation Plan:

Goal Area 2: The hard courts become more sustainable if they can be protected from the sun in some way. Plus the project would also incorporate user pays lighting that would improve useability.

6. Budget: \$500K

7. Replacement Cost:

8. Commitment: The Narembreen Netball club is committed to raising additional funds towards the project

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
	Design	Grants	Construct		

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Outdoor moving to indoor sport

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Physical health benefits Health system benefits
		Social and community	Human capital uplift Social inclusion Community pride Positive role modelling Elite sporting outcomes Disaster response / community meeting place
		Environmental	
		Economic	
	Participant Assessment	Current	
		Future	Netball club membership Bat and ball participation
		Multiuse	Sports and community events
	Assessment Measures	Strategic Alignment to State Government	
		Alignment to Sports West	
		Strategic Alignment to Shire of Narembreen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally 3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models
		Significance	Local
Costing	Resource Requirements	\$500K	
	Complexity	Low	
	Risks		
	Funding sources	Internal Go Narembreen CSRFF Fundraising	

PROJECT: Mt Walker Tennis Court Lighting

1. Project Description: To improve the floodlighting of the Mt Walker Tennis courts

2. Reasoning: Enables night time tennis

Australian Standards Sports Lighting:

https://infostore.saiglobal.com/preview/356253143238.pdf?sku=124146_SAIG_AS_AS_2690757

3. Scope of Works:

- Install LED floodlighting

4. Club: Mt Walker Tennis Club

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 2: Floodlighting should improve the accessibility and usage of the courts

6. Budget: \$120K

7. Replacement Cost:

8. Commitment: The Mt Walker tennis club has not yet committed to the project however it is identified in their long term club aspirations

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27	27/28
					Grants	Construct

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Outdoor Sports Courts and Specialist Sports Surfaces

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits Reduced risk of accidents
		Social and community	Human capital uplift Social inclusion Positive role modelling Disaster response/community meeting place
		Environmental	
		Economic	
	Participant Assessment	Current	
		Future	Tennis club membership

		Multiuse	
	Assessment Measures	Strategic Alignment to State Government	
		Alignment to Sports West	
		Strategic Alignment to Shire of Narembreen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally 3.3 We will investigate major improvements to our sport and recreation facilities following considered cost benefit analysis models
		Significance	Local
Costing	Resource Requirements		\$120K
	Complexity		Low
	Risks		
	Funding sources		Internal CSRFF Fundraising

PROJECT: Lighting Narembreen Surfaces

1. Project Description: Upgrade existing and install new lighting at the town oval, hockey and tennis surfaces, bowling green

2. Reasoning:

Improving the flood lighting at the town oval and hockey fields which has been identified as a long standing improvement clubs would like to see initiated.

The tennis courts do not currently have lights.

Lighting enables extended access to surfaces for competition and training, night training in a safe environment, better supervision of children that are accompanying playing parents.

The lighting upgrades for hockey and tennis are dependent on their preferred surface option.

The oval may require only LED upgrades on the existing towers

It is recommended new poles for the hockey lights (if the existing ones are used) and that the retractable poles are used for easy maintenance.

3. Scope of Works:

- Upgrade and install new LED lighting, user pays system

4. Club: Narembreen Football Club, Narembreen Tennis Club, Narembreen Hockey Club, Narembreen Bowling Club

5. Alignment to Narembreen Sport and Recreation Plan:

Goal Area 1: Lighting will reduce barriers to participation of Winter sports

Goal Area 2: Lighting will improve access and usage of surfaces, improve safety

6. Budget: \$250K

7. Replacement Cost:

8. Commitment: Shire owned infrastructure, clubs may need to contribute to lighting upgrade, user pays system there after

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
		Construct			

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Outdoor Sports

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Social inclusion A reduction in crime and anti social behaviour
		Environmental	
		Economic	
	Participant Assessment	Current	
		Future	
		Multiuse	Community use
	Assessment Measures	Strategic Alignment to State Government	
		Alignment to Sports West	
		Strategic Alignment to Shire of Narembreen	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally fit
		Significance	Local
		Alignment to SSA	Nil
Costing	Resource Requirements	\$250K	
	Complexity	Low	
	Risks		
	Funding sources	Internal Clubs CSRFF Go Narembreen Fundraising	

PROJECT: Narembeen Skate Park

1. Project Description: The skate park is proposed to be relocated as part of the Apex Park redevelopment and it seems prudent to complete this area by enhancing these facilities.

2. Reasoning: The Narembeen Skate Park provides an activity centre for all ages outside of the normal parameters of team sports and clubs. The equipment is basic but useable and with a few extra features such as concrete forms the attractiveness of this space could be enhanced.

3. Scope of Works:

- Relocate and upgrade skate park

4. Club: Shire of Narembeen and Narembeen Youth Council

5. Alignment to Narembeen Sport and Recreation Plan:

Goal Area 2: Upgrade and relocation will attract users

6. Budget: \$100K

7. Replacement Cost:

8. Commitment: Shire owned infrastructure, no club commitment required, ongoing maintenance and safety checks required

9. Timeframe:

21/22	22/23	23/24	24/25	25/26	26/27
Design	Construct				

10. Project Assessment:

Using *Standards Australia Guide - Project Prioritisation Process and Criteria* as a guide.

Facility category: Adventure based

Stage of the Process	Criteria	Detail	Comment
Proposal Evaluation	Net Benefit	Public health and safety	Personal health benefits
		Social and community	Social inclusion A reduction in crime and anti social behaviour
		Environmental	Green space benefit
		Economic	Increased visitation Increased economic activity
	Participant Assessment	Current	
		Future	

		Multiuse	Community use
	Assessment Measures	Strategic Alignment to State Government	
		Alignment to Sports West	
		Strategic Alignment to Shire of Naremben	3.2 Shire owned sport and recreation facilities enable access to competitive competitions, leisure activities for all ages and help us be physically and mentally f
		Significance	Local
		Alignment to SSA	Nil
Costing	Resource Requirements	\$100K	
	Complexity	Low	
	Risks		
	Funding sources	BBRF Lotterywest Internal CSRFF	

ATTACHMENT 11.3A
Policy – Annual WA Local Government
Convention

X.X Policy Name Annual WA Local Government Convention



POLICY OBJECTIVES

To ensure elected members are provided with training and development opportunities so that they are better informed about their roles and responsibilities in delivering good governance to the Shire of Narembeen.

Commented [KC1]: Note that the original policy stated that PD opportunities were limited to the WA LG Conference only.

POLICY SCOPE

This policy applies to all current Elected members, the Chief Executive Officer, and their partners.

Commented [RM2]: Suggest this policy is repealed - CM Professional Development covers this

POLICY DETAIL

Council will meet the cost of all Councillors, the CEO and their partners approved by Council at a prior meeting, to attend the Annual Local Government Convention including the Convention Gala Dinner if they wish to do so.

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The approved elected members may attend professional development and training opportunities during the annual WA Local Government week subject to Council approval prior to the convention.

DEFINITIONS

RELATED LEGISLATION

RELATED POLICIES

DELEGATED AUTHORITY

DOCUMENT MANAGEMENT

Policy Number		
Policy Version	<u>42</u>	
Policy Owner(s)	Chief Executive Officer	
Reviewer		
Review Frequency	<u>3 years</u>	
Creation Date	<u>Unknown</u>	OCM Ref
Last Review Date	<u>20 July 2016</u>	OCM Ref <u>6242/16</u>
	<u>15 February 2017</u>	<u>OCM Ref 6367/17</u>
Next Review Date	<u>December-2025</u> <u>July 2027</u>	

ATTACHMENT 11.3B
Policy - Scheduling Ordinary Meetings of
Council

Scheduling Ordinary Meetings of Council and Councillor Discussion Forums

POLICY OBJECTIVES

To provide guidance on the appropriate day and time for regular meetings of Council and Discussion Forums, unless varied for specific purpose.

POLICY SCOPE

This applies to all Ordinary Meetings of Council, and Councillor Discussion Forums unless varied for a specific purpose.

POLICY DETAIL

1. That Ordinary Council Meetings be conducted on the third Tuesday of each month, except January, unless otherwise determined by Council as a 'Special Meeting'.
2. That Ordinary Council Meetings commence at 5.00pm unless otherwise determined by the Shire President.
3. The CEO may convene a Councillor Discussion Forum on the third Tuesday of each month (prior to the Ordinary Council Meeting), except January unless a Special Meeting has been determined by Council.
4. Councillor Discussion Forum is closed to the general public with attendance by invitation only by the Shire President or CEO.

DEFINITIONS

Ordinary Council Meeting means a meeting of Council that is open to the public, conducted at least once every three (3) months dealing with general business of the Local Government.

Councillor Discussion Forum means a forum convened to discuss strategic items, receive project updates and be briefed on important operation matters and may be of a confidential or sensitive nature. This forum is also used to receive presentations from businesses, community organisations, and/or government agencies.

RELATED LEGISLATION

s5.3(2) of the *Local Government Act 1995*

RELATED POLICIES

Nil

DELEGATED AUTHORITY

Nil

DOCUMENT MANAGEMENT

Policy Number	
Policy Version	4
Policy Owner(s)	Chief Executive Officer

Reviewer	Executive and Governance Officer	
Review Frequency	2 years	
Creation Date	Unknown	
Last Review Date	18 February 2015	OCM Ref 5896/15
	15 February 2017	OCM Ref 6367/17
Next Review Date	November 2025	

ATTACHMENT 11.3C
Policy - Reports on Meetings or Seminars

Council Policy Reports on Meetings or Seminars



POLICY OBJECTIVES

To ensure effective communication between Councillors and staff in regard to attendance at meetings and seminars.

POLICY SCOPE

This applies to events where Council has funded the representatives to attend.

POLICY DETAIL

Councillors who represent the Shire at meetings, conferences or seminars shall make every effort to present a written report to Council for the agenda, where minutes of the meeting are not made available. If a written report is not possible, Councillors may provide a verbal report during report section of the Councillor Discussion Forum.

DEFINITIONS

Nil

RELATED LEGISLATION

Nil

RELATED POLICIES

Council Policy – Council Member Professional Development

DELEGATED AUTHORITY

Nil

DOCUMENT MANAGEMENT

Policy Number		
Policy Version	4	
Policy Owner(s)	Chief Executive Officer	
Reviewer	Executive and Governance Officer	
Review Frequency	2 years	
Creation Date	18/10/2006	OCM Ref 3648/06
Last Review Date	18 February 2015	OCM Ref 5896/15
	15 February 2017	OCM Ref 6367/17
Next Review Date	November 2025	

ATTACHMENT 13.1A
Annual Budget for the year ended
30 June 2025

SHIRE OF NAREMBEEN **ANNUAL BUDGET** 2024 - 2025

SHIRE OF NAREMBEEN

PRESIDENT & CEO'S MESSAGE

We are extremely pleased to present the annual budget for the year ended 30 June 2025 on behalf of the Shire of Narembeen.

This year's budget incorporates Council's new, heavily revised long-term financial plan which is currently in the later stages of development. Council's new long-term financial plan includes significant future capital expenditure with a view to improve and revitalise key community infrastructure assets over the next 10 years.

Key to proposed capital works for 2025 and 2026 are projects that will deliver operational and capacitive growth for the Shire of Narembeen and ensure stability of future services, with significant investment in plant and infrastructure to support human resources. Further, Council has engaged consultants to investigate and develop implementation strategies and designs for various future projects, including:

- Netball precinct revitalisation
- Development of a bike/pump track
- Changeroom extensions at the recreation centre
- Townsite kerb replacement
- Townsite drainage works
- Ski lake water management
- Administration office renovations.

Council and staff are incredibly excited to continue collaborating with the community for the delivery of these projects, which will provide significant and meaningful benefits to our residents.

Some highlights from the budgeted capital expenditure for 2025 include:

• Grant funded roadworks	2,431,625
• Own-source funded roadworks	614,000
• Staff housing development	1,100,000
• Plant and vehicle replacements	827,540
• Consultants, plans and designs for future projects	355,000

A detailed list of all budgeted capital works can be found on pages 32-36 of the annual budget.

Council has endorsed a 5% increase in rates for 2025 for all property categories to fund operations, with an early payment discount of 2% for assessments paid on or before 30 August 2024. The Shire of Narembeen is committed to ongoing transparency and open dialogue with the community and encourages anyone with questions regarding the annual budget to contact their Councillors or Shire staff at the administration office.



Scott Stirrat
Shire President



Rebecca McCall
Chief Executive Officer

SHIRE OF NAREMBEEN

ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2025

PREPARED IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	3
Statement of Cash Flows	4
Rate Setting Statement	5
Index of Notes to the Budget	6

SHIRE'S VISION

Together we create the opportunity to grow.

SHIRE OF NAREMBEEN
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2025

	NOTE	2024/25 Budget	2023/24 Actual	2023/24 Budget
		\$	\$	\$
Revenue				
Rates	2(a)	2,163,706	2,054,269	2,046,893
Operating grants, subsidies and contributions	10	788,758	3,332,250	731,743
Fees and charges	14	491,677	542,159	604,679
Interest earnings	11(a)	380,941	394,791	198,049
Other revenue	11(b)	77,000	209,005	71,100
		3,902,082	6,532,474	3,652,464
Expenses				
Employee costs		(2,282,856)	(2,061,231)	(2,052,097)
Materials and contracts		(1,476,604)	(1,678,500)	(1,604,354)
Utility charges		(193,898)	(266,465)	(231,113)
Depreciation on non-current assets	6	(2,813,083)	(2,837,861)	(3,100,700)
Interest expenses	11(d)	(32,716)	(36,255)	(36,582)
Insurance expenses		(235,263)	(239,698)	(239,698)
Other expenditure		(172,360)	(109,870)	(163,482)
		(7,206,780)	(7,229,880)	(7,428,026)
		(3,304,698)	(697,406)	(3,775,562)
Non-operating grants, subsidies and contributions	10	3,416,489	2,599,763	3,189,736
Profit on asset disposals	5(b)	97,000	84,622	170,000
Loss on asset disposals	5(b)	(23,000)	0	(39,500)
Fair value adjustments to financial assets at fair value through profit or loss		0	0	3,500
		3,490,489	2,684,385	3,323,736
Net result for the period		185,791	1,986,979	(451,826)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		0	0	0
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		185,791	1,986,979	(451,826)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2025

	NOTE	2024/25 Budget	2023/24 Actual	2023/24 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		2,317,988	1,957,911	2,046,893
Operating grants, subsidies and contributions		257,591	3,858,741	731,743
Fees and charges		491,677	542,159	604,679
Interest received		380,941	394,791	198,049
Other revenue		77,000	211,487	71,100
		3,525,197	6,965,089	3,652,464
Payments				
Employee costs		(2,282,856)	(1,956,047)	(2,044,097)
Materials and contracts		(1,476,604)	(1,637,465)	(1,604,354)
Utility charges		(193,898)	(266,465)	(231,113)
Interest expenses		(32,716)	(36,255)	(36,582)
Insurance paid		(235,263)	(239,698)	(239,698)
Goods and services tax paid		0	0	
Other expenditure		(172,360)	(110,639)	(163,482)
		(4,393,697)	(4,246,569)	(4,319,326)
Net cash provided by (used in) operating activities	4	(868,500)	2,718,520	(666,862)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(2,754,610)	(1,879,857)	(3,427,717)
Payments for purchase of infrastructure	5(a)	(4,763,897)	(3,161,692)	(3,741,741)
Non-operating grants, subsidies and contributions		3,416,489	2,599,763	3,189,736
Proceeds from sale of property, plant and equipment	5(b)	431,500	261,818	663,500
Proceeds on financial assets at amortised cost - self supporting loans	7(a)	18,273	13,697	15,835
Net cash provided by (used in) investing activities		(3,652,245)	(2,166,271)	(3,300,387)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(84,837)	(76,539)	(78,677)
Net cash provided by (used in) financing activities		(84,837)	(76,539)	(78,677)
Net increase (decrease) in cash held		(4,605,582)	475,710	(4,045,926)
Cash at beginning of year		10,247,695	9,771,985	9,787,113
Cash and cash equivalents at the end of the year	4	5,642,114	10,247,695	5,741,188

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2025

OPERATING ACTIVITIES

Net current assets at start of financial year - surplus/(deficit)

Revenue from operating activities (excluding general rates)

Specified area and ex gratia rates

Operating grants, subsidies and contributions

Fees and charges

Interest earnings

Other revenue

Profit on asset disposals

Expenditure from operating activities

Employee costs

Materials and contracts

Utility charges

Depreciation on non-current assets

Interest expenses

Insurance expenses

Other expenditure

Loss on asset disposals

Non-cash amounts excluded from operating activities

Amount attributable to operating activities

INVESTING ACTIVITIES

Non-operating grants, subsidies and contributions

Payments for property, plant and equipment

Payments for construction of infrastructure

Revaluation of financial assets at fair value through profit and loss

Proceeds from disposal of assets

Proceeds from financial assets at amortised cost - self supporting loans

Amount attributable to investing activities

Amount attributable to investing activities

FINANCING ACTIVITIES

Repayment of borrowings

Transfers to cash backed reserves (restricted assets)

Transfers from cash backed reserves (restricted assets)

Amount attributable to financing activities

Budgeted deficiency before general rates

Estimated amount to be raised from general rates

Net current assets at end of financial year - surplus/(deficit)

NOTE	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
3	4,027,808	4,737,410	3,711,589
	4,027,808	4,737,410	3,711,589
2(a)(ii)	31,382	29,888	24,089
10	788,758	3,332,250	731,744
14	491,677	542,159	604,679
11(a)	380,941	394,791	198,049
11(b)	77,000	209,005	71,100
5(b)	97,000	84,622	170,000
	1,866,758	4,592,715	1,799,661
	(2,282,856)	(2,061,231)	(2,052,097)
	(1,476,604)	(1,678,500)	(1,604,354)
	(193,898)	(266,465)	(231,113)
6	(2,813,083)	(2,837,860)	(3,100,700)
11(d)	(32,716)	(36,255)	(36,582)
	(235,263)	(239,698)	(239,698)
	(172,360)	(109,870)	(163,482)
5(b)	(23,000)	0	(39,500)
	(7,229,780)	(7,229,879)	(7,467,526)
3(b)	2,739,083	2,764,229	2,966,700
	1,403,869	4,864,475	1,010,424
10	3,416,489	2,599,763	3,189,736
5(a)	(2,754,610)	(1,879,857)	(3,427,717)
5(a)	(4,763,897)	(3,161,692)	(3,741,741)
	0	0	3,500
5(b)	431,500	261,818	663,500
7(a)	18,273	13,698	15,835
	(3,652,245)	(2,166,270)	(3,296,887)
	(3,652,245)	(2,166,270)	(3,296,887)
7(a)	(84,837)	(76,539)	(78,677)
8(a)	(2,088,234)	(810,376)	(384,571)
8(a)	2,289,122	185,000	726,907
	116,051	(701,915)	263,659
	(2,132,325)	1,996,290	(2,022,804)
2(a)	2,132,325	2,024,381	2,022,804
3	0	4,020,670	(0)

This statement is to be read in conjunction with the accompanying notes.

INDEX OF NOTES TO THE BUDGET

Note 1	Basis of Preparation	8
Note 2	Rates	11
Note 3	Net Current Assets	14
Note 4	Reconciliation of cash	17
Note 5	Fixed Assets	18
Note 6	Asset Depreciation	20
Note 7	Borrowings	21
Note 8	Reserves	23
Note 9	Revenue Recognition	25
Note 10	Program Information	26
Note 11	Other Information	27
Note 12	Elected Members Remuneration	28
Note 13	Investment in Associates	29
Note 14	Fees and Charges	30

1 (a) BASIS OF PREPARATION

The annual budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting statements and information, the budget has been prepared on the accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

The local government reporting entity

All funds through which the Shire of Narembeen controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 2 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2023/24 Actual are estimates forecast as at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2020-3 *Amendments to Australian Accounting Standards* - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 *Amendments to Australian Accounting Standards* - Classification of Liabilities as Current or Non-current - Deferral of Effective Date

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2021-2 *Amendments to Australian Accounting Standards* - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 *Amendments to Australian Accounting Standards* - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

1 (b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

1 (c) KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

Governance

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of council and the administrative support available to the council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control

Health

To provide an operational framework for environmental and community health.

Food quality and pest control, operation of child health clinic, dental surgery and medical centre.

Housing

The provision of housing to staff.

Maintenance of staff and rental housing.

Community amenities

The provision of services required by the community.

Rubbish collection services, operation of tip, noise control, administration of town planning scheme, maintenance of cemetery, conveniences, storm water drainage, protection of the environment and Community Resource Centre operations.

Recreation and culture

To establish and effectively manage infrastructure and resources that help to maintain the social well being of the community.

Maintenance of public halls, aquatic centre and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Operation of library and maintenance of museums and other cultural facilities

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, depot maintenance and airfield maintenance

Economic services

To help promote the Shire and its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, saleyards, noxious weeds, vermin control, plant nursery and standpipes

Other property and services

To monitor and control Council's overheads operating account.

Private Works operations, plant repairs and operation costs. Maintenance of commercial buildings

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2024/25 Budgeted rate revenue	2024/25 Budgeted interim rates	2024/25 Budgeted back rates	2024/25 Budgeted total revenue	2023/24 Actual total revenue	2023/24 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) Differential general rates or general rates										
Townsite	GRV	0.09108	217	2,869,971	261,392	0	0	261,392	257,166	253,523
Rural & mining	UV	0.00918	324	201,633,500	1,850,178	0	0	1,850,178	1,757,953	1,760,002
Sub-Total			541	204,503,471	2,111,570	0	0	2,111,570	2,015,119	2,013,525
Minimum										
Minimum payment										
		\$								
Townsite	GRV	535	25	46,146	13,375	0	0	13,375	8,160	8,160
Rural & mining	UV	535	68	1,342,361	36,380	0	0	36,380	32,130	36,720
Sub-Total			93	1,388,507	49,755	0	0	49,755	40,290	44,880
			634	205,891,978	2,161,325	0	0	2,161,325	2,055,409	2,058,405
Discounts on general rates (Refer note 2(e))								(29,000)	(31,028)	(35,601)
Total amount raised from general rates								2,132,325	2,024,381	2,022,804
(ii) Specified area and ex gratia rates										
Ex-gratia rates										
CBH					31,382	0	0	31,382	29,888	24,089
Total specified area and ex gratia rates								31,382	29,888	24,089
Total rates								2,163,706	2,054,269	2,046,892

The Shire did not raise specified area rates for the year ended 30th June 2025.

All land (other than exempt land) in the Shire of Narembreen is rated according to its Gross Rental Value (GRV) (if located within a townsite) or otherwise according to its Unimproved Value (UV).

The general rates detailed for the 2024/25 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	30/08/2024	0	0.0%	7.0%
Option two				
First instalment	30/08/2024	0	0.0%	7.0%
Second instalment	1/11/2024	10	5.5%	7.0%
Third instalment	3/01/2025	10	5.5%	7.0%
Fourth instalment	7/03/2025	10	5.5%	7.0%

	2024/25 Budget revenue	2023/24 Actual revenue	2023/24 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	2,000	1,970	2,300
Instalment plan interest earned	4,000	3,453	4,500
Unpaid rates and service charge interest earned	7,000	10,397	9,200
	13,000	15,820	16,000

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise a specified area rate for the year ended 30 June 2025.

(d) Service Charges

	Amount of charge	2024/25 Budgeted revenue	Budget amount to be applied to costs	Budget amount to be set aside to reserve	Reserve amount to be applied to costs	2023/24 Actual revenue	2023/24 Budget revenue
	\$	\$	\$	\$	\$	\$	\$
Service charge							
Rubbish collection and handling		124,397		0	0	143,311	141,189
		124,397	0	0	0	143,311	141,189

Nature of the service charge	Objects of the charge	Reasons for the charge	Area/Properties charge to be imposed on
Rubbish collection and handling	Per property	Recover bulk of the cost of rubbish service	All ratable properties with additional charges for extra bins per assessment.

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Early payment discounts

Rate, fee or charge to which discount is granted	Note	Discount %	Discount (\$)	2024/25 Budget	2023/24 Actual	2023/24 Budget	Circumstances in which discount is granted
Discount for prompt payment		2.0%		\$ 29,000	\$ 31,028	\$ 35,601	Ratepayers are provided a discount for payment in full on or before the due date of 30 August 2024.
				29,000	31,028	35,601	

3. NET CURRENT ASSETS

	Note	2024/25 Budget	2023/24 Actual	2023/24 Budget
		\$	\$	\$
(a) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents - unrestricted	4	482,858	4,238,167	216,210
Cash and cash equivalents - restricted	4	5,159,306	6,009,575	5,524,978
Financial assets - unrestricted		18,273	18,273	0
Receivables		0	272,499	148,381
Inventories		32,773	32,773	13,372
		5,693,210	10,571,287	5,902,941
Less: current liabilities				
Trade and other payables		(196,292)	(196,292)	(26,217)
Contract liabilities		(1,977)	(651,361)	(1,135,624)
Long term borrowings	7	(78,677)	(84,837)	0
Employee provisions		(317,362)	(317,362)	(348,620)
		(594,308)	(1,249,852)	(1,510,461)
Net current assets		5,098,902	9,321,435	4,392,480
Less: Total adjustments to net current assets	3(c)	(5,098,902)	(5,293,627)	(4,392,480)
Net current assets used in the Rate Setting Statement		0	4,027,808	0

3. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.

	Note	2024/25 Budget	2023/24 Actual	2023/24 Budget
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5(b)	(97,000)	(84,622)	(170,000)
Less: Fair value adjustments to financial assets at fair value through profit and loss		0	(1,681)	(3,500)
Add: Share of net loss of associates and joint ventures accounted for using the equity method		0	4,163	
Add: Loss on disposal of assets	5(b)	23,000	0	39,500
Add: Depreciation on assets	6	2,813,083	2,837,861	3,100,700
Movement in non-current pensioner deferred rates		0	8,508	
Prior year variances				
Non cash amounts excluded from operating activities		2,739,083	2,764,229	2,966,700

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves	8	(5,159,306)	(5,360,191)	(4,392,480)
Less: Current assets not expected to be received at end of year				
- Current portion of self supporting loans receivable		(18,273)	(18,273)	0
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		78,677	84,837	0
Total adjustments to net current assets		(5,098,902)	(5,293,627)	(4,392,480)

3 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Naremben becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Naremben contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Naremben contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2024/25 Budget	2023/24 Actual	2023/24 Budget
Cash at bank and on hand		\$ 482,808	\$ 3,931,558	\$ 1,290,557
Term deposits		5,159,306	6,316,137	4,450,631
Total cash and cash equivalents		5,642,114	10,247,695	5,741,188
Held as				
- Unrestricted cash and cash equivalents	3(a)	482,808	4,238,120	216,210
- Restricted cash and cash equivalents	3(a)	5,159,306	6,009,575	5,524,978
		5,642,114	10,247,695	5,741,188
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		5,159,306	6,009,575	5,524,978
		5,159,306	6,009,575	5,524,978
The restricted assets are a result of the following specific purposes to which the assets may be used:				
Financially backed reserves	8	5,159,306	5,360,191	4,392,480
Contract liabilities		0	649,384	1,132,498
		5,159,306	6,009,575	5,524,978
Reconciliation of net cash provided by operating activities to net result				
Net result		185,790	1,986,979	(451,826)
Depreciation	6	2,813,083	2,837,861	3,100,700
Net (profit)/loss on sale of assets	5(b)	(74,000)	(84,622)	(130,500)
(Profit)/Loss on revaluation of non current assets		0	(1,681)	0
Share of profit or (loss) of associates accounted for using the equity method		0	4,163	(3,500)
(Increase)/decrease in receivables		272,499	(98,291)	0
(Increase)/decrease in inventories		0	(26,752)	0
Increase/(decrease) in payables		0	172,971	0
Increase/(decrease) in contract liabilities		(649,384)	528,424	0
Increase/(decrease) in other provision		0	(769)	0
Increase/(decrease) in employee provisions		0	0	8,000
Non-operating grants, subsidies and contributions		(3,416,489)	(2,599,763)	(3,189,736)
Net cash from operating activities		(868,500)	2,718,520	(666,862)

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

5. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Reporting program

Asset class	Health	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services	2024/25 Budget total	2023/24 Actual total	2023/24 Budget total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>										
Buildings - non-specialised	-	1,230,000	-	56,400	100,000	-	76,000	1,462,400	504,854	1,060,000
Buildings - specialised	-	-	-	30,000	-	-	-	30,000	258,466	528,137
Furniture and equipment	-	-	-	-	-	-	81,670	81,670	12,259	70,000
Plant and equipment	65,000	-	-	-	960,540	-	155,000	1,180,540	1,104,278	1,769,580
	65,000	1,230,000	-	86,400	1,060,540	-	312,670	2,754,610	1,879,857	3,427,717
<u>Infrastructure</u>										
Infrastructure - roads	-	-	-	-	3,439,897	-	-	3,439,897	3,141,599	2,629,338
Infrastructure - footpaths	-	-	-	-	-	-	-	-	-	337,561
Infrastructure - parks and ovals	-	-	-	-	-	-	-	-	-	-
Other infrastructure	-	-	85,000	775,000	239,000	175,000	50,000	1,324,000	20,093	774,842
	-	-	85,000	775,000	3,678,897	175,000	50,000	4,763,897	3,161,692	3,741,741
Total acquisitions	65,000	1,230,000	85,000	861,400	4,739,437	175,000	362,670	7,518,507	5,041,549	7,169,458

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple of the **same** individual low value assets are purchased together as part of a larger asset or which collectively form a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

5. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2024/25 Budget Net Book Value	2024/25 Budget Sale Proceeds	2024/25 Budget Profit	2024/25 Budget Loss	2023/24 Actual Net Book Value	2023/24 Actual Sale Proceeds	2023/24 Actual Profit	2023/24 Actual Loss	2023/24 Budget Net Book Value	2023/24 Budget Sale Proceeds	2023/24 Budget Profit	2023/24 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Health	40,000	38,000	0	(2,000)	0	0	0	0	0	0	0	0
Housing	56,000	40,000	0	(16,000)	0	0	0	0	0	0	0	0
Transport	176,500	265,500	92,000	(3,000)	177,424	261,818	104,011	(19,617)	448,000	553,500	145,000	(39,500)
Other property and services	85,000	88,000	5,000	(2,000)				0	85,000	110,000	25,000	0
	357,500	431,500	97,000	(23,000)	177,424	261,818	104,011	(19,617)	533,000	663,500	170,000	(39,500)
By Class												
<u>Property, Plant and Equipment</u>												
Land - freehold land	56,000	40,000	0	(16,000)	0	0	0	0	0	0	0	0
Plant and equipment	301,500	391,500	97,000	(7,000)	177,424	261,818	104,011	(19,617)	533,000	663,500	170,000	(39,500)
	357,500	431,500	97,000	(23,000)	177,424	261,818	104,011	(19,617)	533,000	663,500	170,000	(39,500)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by the excess or deficit of proceeds against the net written down value of the asset.

Gains and loss are included in profit or loss statement in the period which they arise.

6. ASSET DEPRECIATION

By Program

Law, order, public safety
Health
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - parks and ovals

2024/25 Budget	2023/24 Actual	2023/24 Budget
\$	\$	\$
25,131	25,352	0
22,667	22,867	0
55,820	56,312	0
53,473	53,944	0
599,106	604,383	0
1,524,384	1,537,810	0
44,050	44,438	0
488,452	492,754	0
2,813,084	2,837,859	0
62,470	64,691	127,523
425,887	441,027	405,801
23,267	24,094	38,500
503,765	521,673	528,900
1,389,312	1,438,700	1,700,099
2,199	2,277	8,250
16,786	17,383	7,862
389,396	403,238	305,200
2,813,083	2,913,082	3,122,135

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held and ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 50 years
Buildings - specialised	50 to 80 years
Furniture and equipment	3 to 10 years
Plant and equipment	3 to 15 years
Infrastructure - roads	20 to 80 years
Infrastructure - footpaths	20 years
Infrastructure - drainage	80 years
Infrastructure - parks and ovals	10 to 60 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding	2024/25 Budget Interest Repayments	Actual Principal	2023/24 Actual New Loans	2023/24 Actual Principal Repayments	Actual Principal outstanding	2023/24 Actual Interest Repayments
				1 July 2024			30 June 2025		1 July 2023			30 June 2024	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing													
Recreation and culture													
Swimming Pool	125	WATC	6.68%	87,574	0	(27,296)	60,278	5,402	113,134	0	(25,560)	87,574	6,534
Recreation Centre	128	WATC	5.26%	501,085	0	(39,268)	461,817	25,873	538,367	0	(37,282)	501,085	25,531
				588,659	0	(66,564)	522,095	31,275	651,501	0	(62,842)	588,659	32,065
Self Supporting Loans													
Housing													
Aged Homes	127E	WATC	4.23%	15,952	0	(6,552)	9,400	876	18,046	0	(2,094)	15,952	382
Recreation and culture													
Mt Walker Tennis Club	130	WATC	1.09%	3,840	0	(3,840)	0	31	7,639	0	(3,799)	3,840	73
Narembeen Bowling Club	131	WATC	1.60%	56,811	0	(7,881)	48,930	534	64,616	0	(7,805)	56,811	610
				76,603	0	(18,273)	58,330	1,441	90,301	0	(13,698)	76,603	1,065
				665,262	0	(84,837)	580,425	32,716	741,802	0	(76,539)	665,262	33,130

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

The self supporting loan repayments are fully reimbursed.

7. INFORMATION ON BORROWINGS

(b) New borrowings - 2024/25

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2025

(c) Unspent borrowings

The Shire had no unspent borrowed funds as at 30 June 2024 nor is it expected to have unspent borrowed funds as at 30 June 2025.

(d) Credit Facilities

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	200,000	200,000	200,000
Bank overdraft at balance date	0	0	0
Credit card limit	80,000	50,000	50,000
Credit card balance at balance date	0	(7,560)	(5,200)
Total amount of credit unused	280,000	242,440	244,800
Loan facilities			
Loan facilities in use at balance date	580,425	665,262	663,611

Overdraft details	Purpose overdraft was established	Year overdraft established	Credit limit as at 1 July 2024	2024/25 Budgeted Increase/ (Decrease)	Budgeted credit limit as at 30 June 2025
			\$	\$	\$
Bankwest	Cashflow	n/a	200,000	(200,000)	0
			200,000	(200,000)	0

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

8. FINANCIALLY BACKED RESERVES

(a) Financially Backed Reserves - Movement

	2024/25 Budget Opening Balance	2024/25 Budget Transfer to (interest)	2024/25 Budget Transfer to (principal)	2024/25 Budget Transfer (from)	2024/25 Budget Closing Balance	2023/24 Actual Opening Balance	2023/24 Actual Transfer to	2023/24 Actual Transfer (from)	2023/24 Actual Closing Balance	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance
	\$	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation	0	0		0	0	0	0	0	0	0	0	0	0
Restricted													
(a) Leave reserve	309,132	15,457		0	324,589	275,611	33,521	0	309,132	275,611	10,441		286,052
(b) Plant reserve	567,015	28,351	0	(256,040)	339,326	669,185	32,830	(135,000)	567,015	669,185	25,350	(335,000)	359,535
(c) Infrastructure reserve	2,465,448	123,272	177,142	(1,323,082)	1,442,781	1,921,195	544,253	0	2,465,448	1,921,195	277,985		2,199,180
(d) HVRIC reserve	0	0	1,548,082		1,548,082	0	0	0	0				0
(e) Land Development reserve	342,573	17,129			359,702	374,214	18,359	(50,000)	342,573	374,214	14,176	(250,000)	138,390
(f) Avoca Farm reserve	84,199	4,210		0	88,409	80,261	3,938	0	84,199	80,261	3,040		83,301
(g) Recreation reserve	758,939	37,947		(110,000)	686,886	620,413	138,526	0	758,939	620,413	23,503		643,916
(h) Housing reserve	587,297	29,365		(600,000)	16,662	559,832	27,465	0	587,297	559,832	21,208	(141,907)	439,133
(i) Heritage reserve	21,760	1,088			22,848	20,742	1,018	0	21,760	20,742	786		21,528
(j) Medical reserve	98,770	4,939			103,709	94,151	4,619	0	98,770	94,151	3,567		97,718
(k) Server reserve	0	0	15,000		15,000	0	0	0	0				0
(l) ERP reserve	0	0	40,000		40,000	0	0	0	0				0
(m) Bending landfill reserve	125,059	6,253	30,000		161,312	119,211	5,848	0	125,059	119,211	4,516		123,727
(n) Bending rehabilitation reserve	0	0	5,000		5,000	0	0	0	0				0
(o) RoeROC reserve	0	0	5,000		5,000	0	0	0	0				0
	5,360,191	268,010	1,820,224	(2,289,122)	5,159,306	4,734,815	810,376	(185,000)	5,360,191	4,734,815	384,571	(726,907)	4,392,480
	5,360,191	268,010	1,820,224	(2,289,122)	5,159,306	4,734,815	810,376	(185,000)	5,360,191	4,734,815	384,571	(726,907)	4,392,480

8. FINANCIALLY BACKED RESERVES

(b) Financially Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to fund annual and long service leave entitlements of staff
(a) Plant reserve	Ongoing	To be used to assist in the replacement and upgrade of Shire plant and equipment
(a) Infrastructure reserve	Ongoing	To be used to for the construction of new or significantly improved assets
(a) HVRIC reserve	Ongoing	For the repairs and reconstruction of roads
(a) Land Development reserve	Ongoing	To be used to finance land development within the Shire
(a) Avoca Farm reserve	Ongoing	To be used for Avoca Farm
(a) Recreation reserve	Ongoing	To be used to provide new or upgrade existing recreation facilities within the Shire
(a) Housing reserve	Ongoing	To be used for the construction of new Shire housing and refurbishment of existing houses
(a) Heritage reserve	Ongoing	To be used to finance the maintenance of historical buildings within the Shire
(a) Medical reserve	Ongoing	To be used to assist in the future attraction and retention of medical services
(a) Server reserve	Ongoing	To be used for the acquisition of a new server
(a) ERP reserve	2028	To be used for the up-front implementation costs of a new ERP
(a) Bendering landfill reserve	Ongoing	To be used for the continual upgrade, expansion, and rehabilitation of the Bendering Tip Site
(b) Bendering rehabilitation reserve	Ongoing	To be used for the progressive rehabilitation costs of the Bendering tip
(c) RoeROC reserve	Ongoing	To be used for the continual upgrade and expansion of the Bendering Tip site.

(c) Cash Backed Reserves - Change in Use

The Shire has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Cash Backed Reserve	Proposed new purpose of the reserve	Reasons for changing the use of the reserve	2024/25 Budget amount to be used	2024/25 Budget amount change of purpose
Infrastructure reserve	To be used to for the construction of new or significantly improved assets	Anticipated cash flow requirements due to extensive planned capital works in near future	\$ 177,142	\$ 177,142
Bendering landfill reserve	To be used for the continual upgrade, expansion, and rehabilitation of the Bendering Tip Site	Expanded definition to more appropriately categorise the expenditure provided for by reserve funds.	0	0
			177,142	177,142

9. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

10. PROGRAM INFORMATION

Income and expenses

Income excluding grants, subsidies and contributions

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Governance	33,500	123	0
General purpose funding	2,549,706	2,451,646	2,255,059
Law, order, public safety	61,310	62,501	58,400
Health	1,000	1,583	1,100
Housing	63,436	68,804	64,740
Community amenities	244,397	229,736	218,489
Recreation and culture	18,066	70,206	69,184
Transport	9,500	8,882	5,000
Economic services	121,410	175,689	178,050
Other property and services	108,000	215,677	244,200
	3,210,325	3,284,847	3,094,222

Operating grants, subsidies and contributions

General purpose funding	119,894	1,422,190	30,499
Law, order, public safety	14,720	12,120	7,820
Housing	38,400	15,000	0
Community amenities	215,455	181,966	210,000
Recreation and culture	10,000	0	15,000
Transport	390,289	1,700,974	468,423
	788,758	3,332,250	731,742

Non-operating grants, subsidies and contributions

Law, order, public safety	0	433,849	0
Community amenities	30,000	122,545	0
Recreation and culture	1,191,921	418,479	1,068,222
Transport	2,169,568	1,598,090	2,121,514
Economic services	0	26,800	0
Other property and services	25,000	0	0
	3,416,489	2,599,763	3,189,736

Total income	7,415,572	9,216,860	7,015,700
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Expenses

Governance	(912,640)	(187,601)	(242,263)
General purpose funding	(73,698)	(129,633)	(172,788)
Law, order, public safety	(158,369)	(161,521)	(192,689)
Health	(303,975)	(313,353)	(398,517)
Housing	(268,887)	(260,198)	(163,573)
Community amenities	(790,904)	(818,805)	(908,800)
Recreation and culture	(1,453,112)	(1,408,697)	(1,544,507)
Transport	(2,728,843)	(2,941,973)	(3,285,600)
Economic services	(466,324)	(473,318)	(509,593)
Other property and services	(73,029)	(534,780)	(49,196)

Total expenses	(7,229,781)	(7,229,879)	(7,467,526)
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Net result for the period	185,791	1,986,981	(451,826)
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11. OTHER INFORMATION

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	268,000	232,288	179,365
- Other funds	100,000	147,214	3,000
Self Supporting Loan Interest	1,441	1,065	1,584
Other interest revenue (refer note 1b)	11,500	14,224	14,100
	380,941	394,791	198,049
* The Shire has resolved to charge interest under section 6.13 for the late payment of rates at 7% p.a.			
(b) Other revenue			
Reimbursements and recoveries	15,000	20,740	21,100
Other	62,000	188,265	53,500
	77,000	209,005	74,600
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	42,900	36,090	40,000
Other services	2,100	3,000	0
	45,000	39,090	40,000
(d) Interest expenses (finance costs)			
Borrowings (refer Note 7(a))	32,716	30,809	36,582
	32,716	30,809	36,582
(e) Write offs			
General rate	5,000	5,217	5,000
Fees and charges	2,000	0	5,000
	7,000	5,217	10,000

12. ELECTED MEMBERS REMUNERATION

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
Elected member Cr SW Stirrat			
President's allowance	7,800	5,475	0
Deputy President's allowance	0	469	1,875
Meeting attendance fees	5,200	4,684	3,679
ICT expenses	1,500	1,000	0
Travel reimbursement	357	1,406	625
	14,857	13,034	6,179
Elected member Cr KM Mortimore (term ended Oct 2023)			
President's allowance	0	1,875	7,500
Meeting attendance fees	0	1,250	5,000
ICT expenses	0	250	0
Travel reimbursement	0	614	625
	0	3,989	13,125
Elected member Cr H Cusack			
Meeting attendance fees	3,900	3,735	3,270
Deputy President's allowance	1,950	1,406	0
ICT expenses	1,500	1,000	0
Travel reimbursement	357	119	625
	7,707	6,260	3,895
Elected member Cr M Currie			
Meeting attendance fees	3,900	3,735	3,271
ICT expenses	1,500	1,000	0
Travel reimbursement	357	0	625
	5,757	4,735	3,896
Elected member Cr T Cole			
Meeting attendance fees	3,900	3,735	3,270
ICT expenses	1,500	1,000	0
Travel reimbursement	357	0	625
	5,757	4,735	3,895
Elected member Cr C Bray			
Meeting attendance fees	3,900	3,735	3,270
ICT expenses	1,500	1,000	0
Travel reimbursement	357	0	625
	5,757	4,735	3,895
Elected member Cr AM Hardham			
Meeting attendance fees	3,900	3,735	3,270
Child care expenses	1,500		
ICT expenses		1,000	
Travel reimbursement	357	0	625
	5,757	4,735	3,895
Elected member Cr HA Bald			
Meeting attendance fees	3,900	2,801	0
ICT expenses	1,500	750	0
Travel and accommodation expenses	357		
	5,757	3,551	0
Elected member CR W Milner (term ended Oct 2023)			
Meeting attendance fees	0	934	3,270
ICT expenses	0	250	0
Travel reimbursement	0	0	625
	0	1,184	3,895
Total Elected Member Remuneration	51,350	46,958	42,675
President's allowance	7,800	7,350	7,500
Deputy President's allowance	1,950	1,875	1,875
Meeting attendance fees	28,600	28,344	28,300
Travel reimbursement	2,500	2,139	5,000
ICT allowance	10,500	7,250	0
	51,350	46,958	42,675

13 INVESTMENT IN JOINT ARRANGEMENTS

- (i) The Shire together with the Department of Communities have a joint venture arrangement with regard to the provision of 9 housing units in the Narembreen townsite.

Council's share of these assets are included in Property, Plant and Equipment is as follows.

	2024/25 Budget	2023/24 Actual	2023/24 Budget
Non-current assets	\$	\$	\$
Land and building fair values (as at 30 June 2022)	1,326,500	1,326,500	1,326,500
Less: subsequent accumulated depreciation	(35,527)	0	(29,669)
	1,290,973	1,326,500	1,296,831
Less: Department of Communities ownership share of 31 Curral Street, Narembreen	(491,483)	(502,758)	(493,706)
Less: Department of Communities ownership share of 33 Curral Street, Narembreen	(400,860)	(410,276)	(402,123)
Less: Department of Communities ownership share of 24 Doreen Street, Narembreen	(251,998)	(262,817)	(253,702)
	146,632	150,649	147,300

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Narembreen's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

14 FEES AND CHARGES

	2024/25 Budget	2023/24 Actual	2023/24 Budget
	\$	\$	\$
By Program:			
General purpose funding	3,000	1,970	8,200
Law, order, public safety	61,310	62,501	58,400
Health	1,000	1,583	1,100
Housing	62,560	67,190	62,840
Community amenities	229,397	197,575	218,489
Recreation and culture	7,500	19,523	18,500
Transport	5,000	4,307	5,000
Economic services	121,410	175,483	175,550
Other property and services	500	12,028	56,600
	491,677	542,159	604,679

The subsequent pages detail the fees and charges rates proposed to be imposed by the local government.

Non-Operating Income and Expenditure

2024 - 2025

SHIRE OF NAREMBEEN
PROPERTY, PLANT EQUIPMENT CAPITAL EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2025

Job	Description	2025
Land and Buildings		
2178	Shire staff housing, design and development	1,100,000
2179	Future Shire staff housing, subdivision costs	30,000
2180	Shire administration office renovations	21,000
2181	Recreation Centre, blind replacement + furniture	16,400
2129	26 Hilton Way - capital works	20,000
2130	24 Cheetham Way, finish construction	110,000
2055	Administration Office and Chambers Refurbishment	50,000
2132	Administration office, tank and pressure pump for reticulation	5,000
2169	30 Longhurst Street, restoration works	10,000
2170	Depot, general improvements	80,000
2182	Depot, pound improvements	20,000
2183	Recreation Centre, female changerooms design and QS	30,000
Total Land and Building capital expenditure		1,492,400
Furniture		
2043	Admin - New Server Hardware	40,000
2184	Admin - VOIP Phones	10,000
2185	Admin - chambers furniture upgrades	23,670
2186	Admin - New computers for admin staff	8,000
Total Furniture and Equipment capital expenditure		81,670
Plant and equipment (other)		
2187	Traffic counters (x4)	23,000
2188	Vehicle tracking for Shire fleet	10,000
Total Other Plant and Equipment capital expenditure		33,000
Plant and equipment (vehicles and plant replacement)		
2189	CEO Vehicle, 1NB	80,000
2190	EMCS Vehicle, NB01	75,000
2191	Doctor's Vehicle, 111NB	65,000
2192	EMIS Vehicle, NB1	80,000
2193	New Side Tipper, NB5708	160,000
2194	New Dolly, NB15003	46,000
2195	New light tipper truck	78,000
2196	Works department ute, 1HAQ076	48,000
2197	Works department ute, 1HAQ077	48,000
2198	New elevated working platform	55,000
2199	New mobile traffic lights	29,000
2200	Auger attachment for skid steer	5,540
2201	Grab bucket attachment for loader	36,000
2202	Scales attachment for loader	22,000
2224	Grader, N7000	320,000
Total Plant and Equipment capital expenditure		1,147,540
		\$2,754,610

SHIRE OF NAREMBEEN
ROAD-RELATED INFRASTRUCTURE CAPITAL EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2025

Job	Description	2025
Road Infrastructure - Local Roads and Community Infrastructure Program (LRCIP)		
2122	LRCI 4 - Culvert on Corrigin/Narembeen Rd	120,000
2173	LRCI 4 - Road Signage and Safety Audit	50,000
Total LRCI funded road infrastructure capital expenditure		170,000
Road Infrastructure - Road to Recoveries (R2R)		
2203	R2R - Dixon Road, gravel resheeting	100,000
2204	R2R - Emu Hill East Road and Cemetery Parking reconstruct and seal	100,000
2205	R2R - Swartz Road - gravel resheeting and vegetation clearing (SLK 8.19 - 13.96)	147,754
2206	R2R - Soldiers Road, reconstruct and seal (SLK 7.80 - 8.90)	150,000
Total R2R funded road infrastructure capital expenditure		497,754
Road Infrastructure - Regional Road Groups (RRG)		
2207	RRG - Cramphorne Road, second coat seal (SLK 32.29 - 37.29)	100,000
2208	RRG - Cramphorne Road, reconstruct and primer seal (SLK 37.29 - 42.29)	620,000
Total RRG funded road infrastructure capital expenditure		720,000
Road Infrastructure - Blackspot Funding (Bspot)		
2082	BSpot - Latham, Churchill, Currall and Longhurst St intersection	8,000
Total Blackspot funded road infrastructure capital expenditure		8,000
Road Infrastructure - Wheatbelt Secondary Freight Route (WSFN)		
2082	WSFN - Narembeen-Kondinin Road, vegetation clearing and traffic management (SLK 14.00 - 16.00)	50,000
2111	WSFN - Narembeen-Kondinin Road, reconstruct and seal (SLK 19.50 - 23.00)	1,035,871
Total WSFN funded road infrastructure capital expenditure		1,085,871
Road Infrastructure - Own-Source Funded Projects		
2209	Wogarl-Muntadgin Road, reseal (SLK 0.00 - 0.61 & 10.61 - 11.42)	54,000
2210	Mount Walker Road, shoulders and vegetation works (SLK 0.00 - 8.90)	180,000
2211	Mount Walker Road, recondition and reseal sections (between SLK 18.83 - 24.00)	230,000
2157	Townsite kerb replacement	150,000
Total own-source funded road infrastructure capital expenditure		614,000
Total Road-Related Infrastructure Capital Works		3,087,625
Drainage - Local Roads and Community Infrastructure Program (LRCIP)		
2212	LRCI 4 - Townsite drainage improvements	206,842
2213	LRCI 4 - Townsite Drainage, Kerbing and Flood Mitigation	145,430
Total Drainage Infrastructure Capital Works		352,272
Total Road and Drainage Infrastructure Capital Works		3,439,897

**SHIRE OF NAREMBEEN
OTHER INFRASTRUCTURE CAPITAL EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2025**

Job	Description	2025
LRCI Projects		
2149	LRCI 4 - Swimming Pool Heating	100,000
2150	LRCI 4 - Townsite Improvements (Trees and Planter Boxes & Interpretive and Wayfinding Signage)	120,000
2175	LRCI 4 - Walker Lake Interpretive Signage	25,000
Total LRCI funded other infrastructure capital expenditure		245,000
Townsite Infrastructure		
2156	Townsite drainage survey and design	60,000
2177	Clock Tower Garden upgrades	10,000
2214	Town Dam - Compliance and Safety works	10,000
2215	Caravan Park, drain, sewerage and electrical line rerouting and improvements	25,000
2216	Narembreen swimming pool, chlorination system improvements	50,000
		155,000
Digital Infrastructure		
2161	Community Directory website development	5,000
Total digital infrastructure capital expenditure		5,000
Shire infrastructure		
2217	Administration Office - Generator installation	50,000
2218	CRC - Generator Installation	60,000
2171	Recreation centre - Generator Installation	45,000
2219	Depot - New fuel tank	59,000
Total Shire infrastructure capital expenditure		214,000
Sport and recreation infrastructure		
2220	Community LED display	65,000
2162	BMX/pump track, survey and design	25,000
2163	Ski Lake planning and development	85,000
2221	Narembreen & Mt Walker tennis lights (Club Night Lights)	186,700
2222	Narembreen hockey field lights (Club Night Lights)	299,300
2223	Narembreen oval, switchboard	44,000
Total sport and recreation infrastructure capital expenditure		705,000
Total other infrastructure capital expenditure		1,324,000

**SHIRE OF NAREMBEEN
PROPOSED ASSET DISPOSALS
FOR THE YEAR ENDED 30 JUNE 2025**

Asset description	2025		
	Proceeds	WDV	P&L
Land and Buildings			
Land, 15 Thomas Street	20,000	28,000	(8,000)
Land, 33 Thomas Street	20,000	28,000	(8,000)
	40,000	56,000	(16,000)
Plant and equipment			
Toyota Prado - CEO Vehicle, 1NB (2022)	50,000	45,000	5,000
Toyota Kluger - EMCS Vehicle, NB01 (2022)	38,000	40,000	(2,000)
Toyota Kluger - Doctors Vehicle, 111NB (2022)	38,000	40,000	(2,000)
Toyota Prado - EMIS Vehicle, NB1 (2021)	45,000	45,000	-
Howard Porter - Side Tipper, NB5708 (2005)	35,000	-	35,000
Dolly, NB15003 (2019)	24,000	13,000	11,000
Howard Porter - Side Tipper, NB3937 (2002)	28,000	-	28,000
Ford Ranger - Ford Ranger, NB7399 (2008)	3,500	4,000	(500)
Nissan Navara - Dual Cab Ute, 1HAQ076 (2015)	20,000	11,000	9,000
Nissan Navara - Dual Cab Ute, 1HAQ077 (2015)	20,000	11,000	9,000
Cat 12M - Grader, NB7000 (2012)	90,000	92,500	(2,500)
	391,500	301,500	90,000
	\$431,500	\$357,500	\$74,000

**SHIRE OF NAREMBEEN
NON-OPERATING INCOME
FOR THE YEAR ENDED 30 JUNE 2025**

GL	Description	2025
HVRIC (Heavy Vehicle Road Improvement Charge)		
1222300	Ramelius contributions	225,000
	Total HVRIC funding	<u>225,000</u>
Disaster Ready Fund		
1000006	Business Precinct, Generator Installation	30,000
	Total DRF Funding	<u>30,000</u>
AWARE Grant Funding		
1400007	Shire Administration Office, Generator Installation	25,000
	Total AWARE funding	<u>25,000</u>
Local Roads and Community Infrastructure Program		
1132401	LRCI 4 - Culvert on Corrigin/Narembene Rd	120,000
1132401	LRCI 4 - Swimming Pool Heating	100,000
1132401	LRCI 4 - Townsite drainage improvements	206,842
1132401	LRCI 4 - Road Signage and Safety Audit	50,000
1132401	LRCI 4 - Townsite Improvements (Trees and Planter Boxes & Signage)	120,000
1132401	LRCI 4 - Walker Lake Interpretive Signage	25,000
1132401	LRCI 4 - Townsite Drainage, Kerbing and Flood Mitigation	145,430
	Total LRCI funding	<u>767,272</u>
Roads to Recoveries		
1212600	R2R - Dixon Road, gravel resheeting	100,000
1212600	R2R - Emu Hill East Road and Cemetery Parking reconstruct and seal	100,000
1212600	R2R - Swartz Road - gravel resheeting and vegetation clearing (SLK 8.19 - 13.96)	147,754
1212600	R2R - Soldiers Road, reconstruct and seal (SLK 7.80 - 8.90)	150,000
	Total R2R funding	<u>497,754</u>
Regional Road Groups		
1212200	RRG - Cramphorne Road, reconstruct to 9m and seal (SLK 32.29 - 37.29)	413,333
1212200	RRG - Cramphorne Road, second coat seal (SLK 11.64 - 12.20 13.33 - 14.41 16.24 - 17.31)	66,667
	Total RRG funding	<u>480,000</u>
Wheatbelt Secondary Freight Network		
1212801	WSFN - Narembene-Kondinin Road, reconstruct and seal (SLK 19.50 - 23.00)	966,814
	Total WSFN funding	<u>966,814</u>
Club Night Lights		
1100008	Tennis lights	93,350
1100008	Hockey Lights	149,299
1100008	Sport precinct switchboard	22,000
	Total Club Night Light funding	<u>264,649</u>
Local Sporting Club Contributions		
1100009	Tennis clubs, new lights	60,000
1100009	Narembene Hockey club, new lights	100,000
	Total Local Sporting Group funding/contributions	<u>160,000</u>
	Total Non-Operating Grants	<u>\$ 3,303,989</u>

Operating Income and Expenditure

2024 - 2025

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 31 - Rates Income					
-	3121400	RATES - Collection Charges Recovered	500.00	156	Fees and Charges
375.19	5129000	RATES - ESL Penalty Interest Charged	500.00	161	Interest on Rates
29,887.76	3128000	RATES - Ex-Gratia Rates Raised	31,382.15	100	Rates Revenue
2,055,409.13	3122000	RATES - GRV Rates Levied	274,766.63	100	Rates Revenue
-	3122001	RATES - UV Rates Levied	1,886,557.68	100	Rates Revenue
1,970.00	4221600	RATES - Instalment Administration Fees	2,000.00	156	Fees and Charges
3,452.75	3121300	RATES - Instalment Interest	4,000.00	161	Interest on Rates
10,396.78	3129000	RATES - Penalty Interest Charged	7,000.00	161	Interest on Rates
(31,028.29)	3111000	RATES - Discount on Early Payment	(29,000.00)	100	Rates Revenue
-	3121600	RATES - Rate Record and Account Enquiry Fees	500.00	156	Fees and Charges
2,070,463.32			2,178,206.46		
SP 31 - Rates Expenses					
(113,643.14)	3115000	RATES - Administration Allocated	(58,198.32)	909	Administration Allocations
-	3116000	RATES - Debt Collection Expenses	(500.00)	284	Other Expenses
(533.70)	3112000	RATES - Debtors Written Off	(500.00)	284	Other Expenses
-	3119000	RATES - Title and Company Search Fees	(500.00)	231	Materials and Contracts
(15,456.55)	3118000	RATES - Valuation Expenses	(8,000.00)	231	Materials and Contracts
-	3119010	RATES - Advertising and Communications	(500.00)	231	Materials and Contracts
-	3119020	RATES - Subscriptions and memberships	-	231	Materials and Contracts
-	3119030	RATES - Contractors and Consultants	(5,000.00)	231	Materials and Contracts
-	3119040	RATES - Legal Fees	-	231	Materials and Contracts
-	3119050	RATES - Postage, Printing and Stationery	(500.00)	231	Materials and Contracts
(129,633.39)			(73,698.32)		
1,940,829.93			2,104,508.14		
SP 32 - General Purpose Funding Income					
1,681.33	3323002	GEN PUR - Fair Value Adjustments	3,500.00	171	Other Income
1,422,189.50	3221100	GEN PUR - Financial Assistance Grants (General)	119,894.00	113	Operating Grants
147,213.89	3323000	GEN PUR - Interest Received (Municipal)	100,000.00	160	Interest Received
232,287.48	3323100	GEN PUR - Interest Received (Reserves)	268,000.00	160	Interest Received
1,803,372.20			491,394.00		
SP 41 - Members of Council Income					
-	4122000	COUNCIL - Reimbursements	500.00	171	Other Income
-			500.00		
SP 41 - Members of Council Expenses					
(113,643.14)	4112010	COUNCIL - Administration Allocated	(83,741.84)	909	Administration Allocations
(7,350.00)	4114000	COUNCIL - President's Allowance	(7,800.00)	284	Other Expenses
(1,875.00)	4111500	COUNCIL - Deputy President's Allowance	(1,950.00)	284	Other Expenses
(28,343.75)	4111100	COUNCIL - Councillor Sitting Fees	(28,600.00)	284	Other Expenses
-	4111900	COUNCIL - Advertising and Communications	-	231	Materials and Contracts
(5,739.49)	4112000	COUNCIL - Attendance at Conferences and Events	(10,000.00)	284	Other Expenses
-	4111101	COUNCIL - Contractors and Consultants	-	231	Materials and Contracts
(12,128.89)	4118000	COUNCIL - Donations and Gifts	(10,000.00)	284	Other Expenses
-	4113000	COUNCIL - Election Expense	-	231	Materials and Contracts
(7,739.95)	4115000	COUNCIL - Hosted Events and Receptions	(8,500.00)	284	Other Expenses
(7,250.00)	4118500	COUNCIL - I.T. Allowance	(10,500.00)	284	Other Expenses
-	4111200	COUNCIL - Postage, Printing and Stationary	-	231	Materials and Contracts
-	4117000	COUNCIL - Subscriptions and memberships	(8,860.00)	231	Materials and Contracts
(450.00)	4118550	COUNCIL - Training and Development	(5,000.00)	231	Materials and Contracts
(2,138.71)	4111000	COUNCIL - Travel and Accommodation	(2,500.00)	231	Materials and Contracts
-	4211501	COUNCIL - Uniforms	(500.00)	231	Materials and Contracts
(186,658.93)			(177,951.84)		
(186,658.93)			(177,451.84)		
SP 43 - General Governance Income					
-	4200010	GOVERN - Reimbursements Received	33,000.00	171	Other Income
-			33,000.00		
SP 43 - General Governance Expenses					
-	4200001	GOVERN - Administration Allocated	(604,627.67)	909	Administration Allocations
-	4200002	GOVERN - Audit Fees	(45,000.00)	231	Materials and Contracts
(819.36)	4200003	GOVERN - Advertising and Communications	(2,500.00)	231	Materials and Contracts
-	4200004	GOVERN - Contractors and Consultants	(47,200.00)	231	Materials and Contracts
-	4200005	GOVERN - Legal Expenses	(10,000.00)	231	Materials and Contracts
-	4200006	GOVERN - Postage, Printing and Stationery	-	231	Materials and Contracts
-	4200007	GOVERN - Subscriptions and memberships	(25,360.00)	231	Materials and Contracts
-	4200008	GOVERN - Training and Development	-	209	Other Employee Costs
-	4200009	GOVERN - Travel and Accommodation	-	209	Other Employee Costs
(819.36)			(734,687.67)		
(819.36)			(701,687.67)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 51 - Fire Prevention Income					
58,310.00	5123100	FIRE - ESL Levied	58,310.00	156	Fees and Charges
12,120.00	5124000	FIRE - Bush Fire Brigade Operating Grant	14,720.00	113	Operating Grants
-	5123200	FIRE - Fines and Penalties Raised	-	171	Other Income
-	5123210	FIRE - Reimbursements Received	-	171	Other Income
70,430.00			73,030.00		
SP 51 - Fire Prevention Expenses					
(22,751.65)	5117000	FIRE - Administration Allocated	(13,216.35)	909	Administration Allocations
-	5111001	FIRE - Advertising and Communications	-	231	Materials and Contracts
(116.36)	5111220	FIRE - Meeting Expenses	(500.00)	231	Materials and Contracts
-	5111100	FIRE - Vehicle Expenses	(3,817.21)	231	Materials and Contracts
-	5111100	FIRE - Vehicle Expenses	(3,817.21)	270	Insurance Premiums
-	5111008	FIRE - Contractors and Consultants	(3,120.00)	231	Materials and Contracts
(25,352.50)	5111000	FIRE - Depreciation	(9,952.56)	250	Depreciation
(61,250.00)	5111101	FIRE - ESL Expense	(58,310.00)	284	Other Expenses
-	5111006	FIRE - Fire Prevention and Firebreaks (Recoverable)	-	200	Employee Costs
-	5111006	FIRE - Fire Prevention and Firebreaks (Recoverable)	-	231	Materials and Contracts
-	5111006	FIRE - Fire Prevention and Firebreaks (Recoverable)	-	900	Labour Overheads
-	5111006	FIRE - Fire Prevention and Firebreaks (Recoverable)	-	901	Plant Overheads
-	5111006	FIRE - Fire Prevention and Firebreaks (Recoverable)	-	902	Plant Depreciation
-	5111007	FIRE - Fire Prevention and Firebreaks (Unrecoverable)	-	200	Employee Costs
-	5111007	FIRE - Fire Prevention and Firebreaks (Unrecoverable)	-	231	Materials and Contracts
-	5111007	FIRE - Fire Prevention and Firebreaks (Unrecoverable)	-	900	Labour Overheads
-	5111007	FIRE - Fire Prevention and Firebreaks (Unrecoverable)	-	901	Plant Overheads
-	5111007	FIRE - Fire Prevention and Firebreaks (Unrecoverable)	-	902	Plant Depreciation
(6,615.00)	5112000	FIRE - Insurance	(1,750.00)	270	Insurance Premiums
-	5111010	FIRE - Legal Expenses	-	231	Materials and Contracts
-	5111002	FIRE - Postage, Printing and Stationery	(100.00)	231	Materials and Contracts
-	5111003	FIRE - Protective Clothing and Safety Equipment	(5,337.00)	231	Materials and Contracts
-	5111009	FIRE - Subscriptions and memberships	(500.00)	231	Materials and Contracts
-	5111004	FIRE - Training and Development	(2,000.00)	231	Materials and Contracts
-	5111005	FIRE - Travel and Accommodation	-	231	Materials and Contracts
-	5111012	FIRE - Minor Plant and Equipment	(4,500.00)	231	Materials and Contracts
(5,013.63)	5111222	FIRE - 24 Latham Road, Repairs and Maintenance	(5,400.21)	200	Employee Costs
-	5111222	FIRE - 24 Latham Road, Repairs and Maintenance	(5,400.21)	231	Materials and Contracts
-	5111222	FIRE - 24 Latham Road, Repairs and Maintenance	(5,400.21)	900	Labour Overheads
-	5111222	FIRE - 24 Latham Road, Repairs and Maintenance	(5,400.21)	901	Plant Overheads
-	5111222	FIRE - 24 Latham Road, Repairs and Maintenance	(5,400.21)	902	Plant Depreciation
-	5111223	FIRE - 24 Latham Road, Utilities	(2,000.00)	240	Utilities
-	5111224	FIRE - 24 Latham Road, Insurance	(2,798.57)	270	Insurance Premiums
-	5111225	FIRE - 24 Latham Road, Depreciation	(15,399.94)	250	Depreciation
(121,099.14)			(154,119.89)		
(50,669.14)			(55,671.84)		
SP 52 - Animal Control Income					
1,991.25	5223000	ANIMALS - Registration Fees	2,000.00	156	Fees and Charges
2,199.50	5221000	ANIMALS - Fines and Penalties	1,000.00	156	Fees and Charges
4,190.75			3,000.00		
SP 52 - Animal Control Expenses					
(22,751.65)	5212010	ANIMALS - Administration Allocated	(6,982.03)	909	Administration Allocations
-	5221507	ANIMALS - Advertising and Promotion	(200.00)	231	Materials and Contracts
-	5221504	ANIMALS - Animal Destruction	-	231	Materials and Contracts
-	5221514	ANIMALS - Animal Pound Maintenance Expense	(500.00)	231	Materials and Contracts
-	5221513	ANIMALS - Animal Pound Operational Expenses	(500.00)	231	Materials and Contracts
(17,343.38)	5212000	ANIMALS - Contractors and Consultants	(18,500.00)	231	Materials and Contracts
-	5221500	ANIMALS - Fines Enforcement	-	231	Materials and Contracts
-	5213000	ANIMALS - Identification Tags	(200.00)	231	Materials and Contracts
-	5221506	ANIMALS - Insurance	-	270	Insurance Premiums
-	5221510	ANIMALS - Legal Expenses	-	231	Materials and Contracts
-	5221512	ANIMALS - Minor Plant and Equipment	(1,500.00)	231	Materials and Contracts
-	5221505	ANIMALS - Postage, Printing and Stationery	-	231	Materials and Contracts
-	5221502	ANIMALS - Protective Clothing	(300.00)	209	Other Employee Costs
-	5221508	ANIMALS - Subscriptions and memberships and Memberships	-	231	Materials and Contracts
-	5221501	ANIMALS - Training and Development	-	209	Other Employee Costs
-	5221503	ANIMALS - Travel and Accommodation	-	209	Other Employee Costs
-	5221511	ANIMALS - Wages	(514.18)	200	Employee Costs
-	5221511	ANIMALS - Wages	(471.29)	900	Labour Overheads
(40,095.03)			(29,667.50)		
(35,904.28)			(26,667.50)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 74 - General Practitioner Income					
-	7511410	GP - Profit on Asset Disposal	-	130	Profit on Disposal of Assets
-			-		
SP 74 - General Practitioner Expenses					
-	7511560	GP - Advertising and Communications	-	231	Materials and Contracts
(213,333.31)	7513000	GP - Doctor's Management Fee	(251,000.00)	231	Materials and Contracts
-	7511400	GP - Doctor's Vehicle (NB111)	-	200	Employee Costs
(7,673.92)	7511400	GP - Doctor's Vehicle (NB111)	(1,000.00)	231	Materials and Contracts
-	7511400	GP - Doctor's Vehicle (NB111)	(244.00)	270	Insurance Premiums
-	7511550	GP - Legal Expenses	-	231	Materials and Contracts
-	7513001	GP - Loss on Asset Disposal	-	245	Loss on Sale of Assets
(221,007.23)			(252,244.00)		
(221,007.23)			(252,244.00)		
SP 75 - Other Health Income					
1,582.72	7524010	HEALTH - Inspection and Application fees	1,000.00	156	Fees and Charges
-	7524000	HEALTH - Profit on Asset Disposal	-	130	Profit on Disposal of Assets
1,582.72			1,000.00		
SP 75 - Other Health Expenses					
(11,375.79)	7311000	HEALTH - Administration Allocated	(13,283.54)	909	Administration Allocations
-	7511002	HEALTH - Advertising and Communications	(200.00)	231	Materials and Contracts
-	7511004	HEALTH - Computer Equipment	-	231	Materials and Contracts
-	7511007	HEALTH - Contractors and Consultants	-	231	Materials and Contracts
(22,867.50)	7511000	HEALTH - Depreciation	(1,500.14)	250	Depreciation
-	7511003	HEALTH - Insurance	-	270	Insurance Premiums
-	7511008	HEALTH - Legal Expenses	-	231	Materials and Contracts
-	7514000	HEALTH - Loss on Asset Disposals	-	245	Loss on Sale of Assets
(4,230.41)	7411001	HEALTH - Mosquito Control	(494.40)	200	Employee Costs
-	7411001	HEALTH - Mosquito Control	(2,500.00)	231	Materials and Contracts
-	7411001	HEALTH - Mosquito Control	(453.16)	900	Labour Overheads
-	7411001	HEALTH - Mosquito Control	-	901	Plant Overheads
-	7411001	HEALTH - Mosquito Control	-	902	Plant Depreciation
-	7511001	HEALTH - Postage, Printing and Stationery	-	231	Materials and Contracts
(30,653.42)	7315000	HEALTH - RoeROC EHO Service	(33,000.00)	231	Materials and Contracts
(360.00)	7611000	HEALTH - Sample Analysis and Testing	(300.00)	231	Materials and Contracts
-	7511005	HEALTH - Subscriptions and memberships	-	231	Materials and Contracts
(69,487.12)			(51,731.24)		
(67,904.40)			(50,731.24)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 191 - Employee Housing Income					
3,149.98	9121001	EMP HOUSE - 10 Hilton Way, Rent Received	2,640.00	156	Fees and Charges
3,149.98	9121002	EMP HOUSE - 21 Northmore Street, Rent Received	2,640.00	156	Fees and Charges
3,149.98	9121003	EMP HOUSE - 15 Northmore Street, Rent Received	2,640.00	156	Fees and Charges
3,149.98	9121004	EMP HOUSE - 18 Hilton Way, Rent Received	2,640.00	156	Fees and Charges
-	9120000	EMP HOUSE - Less: Employee Housing Income	(10,560.00)	908	Employee Housing Allocations
12,599.93			-		
SP 191 - Employee Housing Expenses					
-	9112000	EMP HOUSE - Administration Allocated	(8,179.18)	909	Administration Allocations
(11,304.37)	9111399	EMP HOUSE - 26 Hilton Way, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111399	EMP HOUSE - 26 Hilton Way, Repairs and Maintenance	(5,000.00)	231	Materials and Contracts
-	9111399	EMP HOUSE - 26 Hilton Way, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111399	EMP HOUSE - 26 Hilton Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111399	EMP HOUSE - 26 Hilton Way, Repairs and Maintenance	-	902	Plant Depreciation
-	9111400	EMP HOUSE - 26 Hilton Way, Utilities	(5,200.00)	240	Utilities
-	9111401	EMP HOUSE - 26 Hilton Way, Insurance	(1,429.41)	270	Insurance Premiums
-	9111402	EMP HOUSE - 26 Hilton Way, Depreciation	(7,735.97)	250	Depreciation
(8,134.18)	9111403	EMP HOUSE - 10 Hilton Way, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111403	EMP HOUSE - 10 Hilton Way, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111403	EMP HOUSE - 10 Hilton Way, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111403	EMP HOUSE - 10 Hilton Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111403	EMP HOUSE - 10 Hilton Way, Repairs and Maintenance	-	902	Plant Depreciation
-	9111404	EMP HOUSE - 10 Hilton Way, Utilities	(3,000.00)	240	Utilities
-	9111405	EMP HOUSE - 10 Hilton Way, Insurance	(1,035.73)	270	Insurance Premiums
-	9111406	EMP HOUSE - 10 Hilton Way, Depreciation	(7,879.99)	250	Depreciation
(11,127.28)	9111407	EMP HOUSE - 21 Northmore Street, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111407	EMP HOUSE - 21 Northmore Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111407	EMP HOUSE - 21 Northmore Street, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111407	EMP HOUSE - 21 Northmore Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111407	EMP HOUSE - 21 Northmore Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111408	EMP HOUSE - 21 Northmore Street, Utilities	(2,000.00)	240	Utilities
-	9111409	EMP HOUSE - 21 Northmore Street, Insurance	(763.06)	270	Insurance Premiums
-	9111410	EMP HOUSE - 21 Northmore Street, Depreciation	(4,999.91)	250	Depreciation
(2,270.73)	9111411	EMP HOUSE - 15 Northmore Street, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111411	EMP HOUSE - 15 Northmore Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111411	EMP HOUSE - 15 Northmore Street, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111411	EMP HOUSE - 15 Northmore Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111411	EMP HOUSE - 15 Northmore Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111412	EMP HOUSE - 15 Northmore Street, Utilities	(2,000.00)	240	Utilities
-	9111413	EMP HOUSE - 15 Northmore Street, Insurance	(763.06)	270	Insurance Premiums
-	9111414	EMP HOUSE - 15 Northmore Street, Depreciation	(4,999.91)	250	Depreciation
(15,659.42)	9111415	EMP HOUSE - 8 Cheetham Way, Repairs and Maintenance	(2,698.54)	200	Employee Costs
-	9111415	EMP HOUSE - 8 Cheetham Way, Repairs and Maintenance	(7,000.00)	231	Materials and Contracts
-	9111415	EMP HOUSE - 8 Cheetham Way, Repairs and Maintenance	(2,473.45)	900	Labour Overheads
-	9111415	EMP HOUSE - 8 Cheetham Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111415	EMP HOUSE - 8 Cheetham Way, Repairs and Maintenance	-	902	Plant Depreciation
-	9111416	EMP HOUSE - 8 Cheetham Way, Utilities	(4,200.00)	240	Utilities
-	9111417	EMP HOUSE - 8 Cheetham Way, Insurance	(1,512.31)	270	Insurance Premiums
-	9111418	EMP HOUSE - 8 Cheetham Way, Depreciation	(5,587.24)	250	Depreciation
(9,163.28)	9111423	EMP HOUSE - 20 Cheetham Way, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111423	EMP HOUSE - 20 Cheetham Way, Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
-	9111423	EMP HOUSE - 20 Cheetham Way, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111423	EMP HOUSE - 20 Cheetham Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111423	EMP HOUSE - 20 Cheetham Way, Repairs and Maintenance	-	902	Plant Depreciation
-	9111424	EMP HOUSE - 20 Cheetham Way, Depreciation	(5,131.19)	250	Depreciation
-	9111425	EMP HOUSE - 20 Cheetham Way, Insurance	(1,930.91)	270	Insurance Premiums
-	9111426	EMP HOUSE - 20 Cheetham Way, Utilities	(6,000.00)	240	Utilities

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
(4,415.94)	9111427	EMP HOUSE - 18 Hilton Way, Repairs and Maintenance	(461.31)	200	Employee Costs
-	9111427	EMP HOUSE - 18 Hilton Way, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111427	EMP HOUSE - 18 Hilton Way, Repairs and Maintenance	(422.84)	900	Labour Overheads
-	9111427	EMP HOUSE - 18 Hilton Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111427	EMP HOUSE - 18 Hilton Way, Repairs and Maintenance	-	902	Plant Depreciation
-	9111428	EMP HOUSE - 18 Hilton Way, Depreciation	(5,919.94)	250	Depreciation
-	9111429	EMP HOUSE - 18 Hilton Way, Insurance	(9.99)	270	Insurance Premiums
-	9111430	EMP HOUSE - 18 Hilton Way, Utilities	(2,000.00)	240	Utilities
-	9110000	EMP HOUSE - Less: Employee Housing Expenses Reallocated	126,754.69	908	Employee Housing Allocations
	9229506	EMP HOUSE - Advertising and Communications	-	231	Materials and Contracts
	9229507	EMP HOUSE - Contractors and Consultants	-	231	Materials and Contracts
	9229508	EMP HOUSE - Legal Fees	-	231	Materials and Contracts
	9229509	EMP HOUSE - Postage, Printing and Stationery	-	231	Materials and Contracts
	9229505	EMP HOUSE - Subscriptions and memberships and Memberships	-	231	Materials and Contracts
(62,075.20)			0.00		
(49,475.27)			0.00		
SP 192 - Other Housing Income					
11,890.00	9221020	OTH HOUSE - 1/24 Doreen Street, Rent Received	5,500.00	156	Fees and Charges
	9221021	OTH HOUSE - 2/24 Doreen Street, Rent Received	5,500.00	156	Fees and Charges
16,086.50	9223000	OTH HOUSE - 1/31 Currall Street, Rent Received	5,000.00	156	Fees and Charges
	9223001	OTH HOUSE - 2/31 Currall Street, Rent Received	5,000.00	156	Fees and Charges
	9223002	OTH HOUSE - 3/31 Currall Street, Rent Received	5,000.00	156	Fees and Charges
27,845.76	9221010	OTH HOUSE - 1/33 Currall Street, Rent Received	6,500.00	156	Fees and Charges
	9221017	OTH HOUSE - 2/33 Currall Street, Rent Received	6,500.00	156	Fees and Charges
	9221018	OTH HOUSE - 3/33 Currall Street, Rent Received	6,500.00	156	Fees and Charges
	9221019	OTH HOUSE - 4/33 Currall Street, Rent Received	6,500.00	156	Fees and Charges
-	9221015	OTH HOUSE - Reimbursement for Utilities	-	156	Fees and Charges
381.68	9228000	OTH HOUSE - Self-Supporting Loan 127 Interest Received	875.53	160	Interest Received
	9221016	OTH HOUSE - Other Reimbursements	38,400.00	113	Operating Grants
	9221027	OTH HOUSE - Profit on sale of assets	-	130	Profit on Disposal of Assets
56,203.94			91,275.53		
SP 192 - Other Housing Expenses					
(56,764.03)	9212000	OTH HOUSE - Administration Allocated	(8,179.18)	909	Administration Allocations
-	9111419	OTH HOUSE - 16 Hilton Way, Repairs and Maintenance	(2,698.54)	200	Employee Costs
(12,186.86)	9111419	OTH HOUSE - 16 Hilton Way, Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
-	9111419	OTH HOUSE - 16 Hilton Way, Repairs and Maintenance	(2,473.45)	900	Labour Overheads
-	9111419	OTH HOUSE - 16 Hilton Way, Repairs and Maintenance	-	901	Plant Overheads
-	9111419	OTH HOUSE - 16 Hilton Way, Repairs and Maintenance	-	902	Plant Depreciation
(5,041.29)	9111420	OTH HOUSE - 16 Hilton Way, Utilities	(3,000.00)	240	Utilities
-	9111421	OTH HOUSE - 16 Hilton Way, Insurance	(1,671.95)	270	Insurance Premiums
-	9111422	OTH HOUSE - 16 Hilton Way, Depreciation	(8,199.93)	250	Depreciation
-	9111431	OTH HOUSE - 1/31 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(2,527.97)	9111431	OTH HOUSE - 1/31 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111431	OTH HOUSE - 1/31 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111431	OTH HOUSE - 1/31 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111431	OTH HOUSE - 1/31 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111432	OTH HOUSE - 1/31 Currall Street, Depreciation	(822.48)	250	Depreciation
-	9111433	OTH HOUSE - 1/31 Currall Street, Insurance	(771.05)	270	Insurance Premiums
-	9111434	OTH HOUSE - 1/31 Currall Street, Utilities	(1,900.00)	240	Utilities
-	9111435	OTH HOUSE - 2/31 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(4,030.39)	9111435	OTH HOUSE - 2/31 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111435	OTH HOUSE - 2/31 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111435	OTH HOUSE - 2/31 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111435	OTH HOUSE - 2/31 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111436	OTH HOUSE - 2/31 Currall Street, Depreciation	(822.48)	250	Depreciation
-	9111437	OTH HOUSE - 2/31 Currall Street, Insurance	(771.05)	270	Insurance Premiums
-	9111438	OTH HOUSE - 2/31 Currall Street, Utilities	(2,000.00)	240	Utilities
-	9111439	OTH HOUSE - 3/31 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(1,856.34)	9111439	OTH HOUSE - 3/31 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111439	OTH HOUSE - 3/31 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111439	OTH HOUSE - 3/31 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111439	OTH HOUSE - 3/31 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111440	OTH HOUSE - 3/31 Currall Street, Depreciation	(822.48)	250	Depreciation
-	9111441	OTH HOUSE - 3/31 Currall Street, Insurance	(771.05)	270	Insurance Premiums
-	9111442	OTH HOUSE - 3/31 Currall Street, Utilities	(1,700.00)	240	Utilities
-	9111443	OTH HOUSE - 1/33 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
(1,968.85)	9111443	OTH HOUSE - 1/33 Currall Street, Repairs and Maintenance	(400.00)	231	Materials and Contracts
-	9111443	OTH HOUSE - 1/33 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111443	OTH HOUSE - 1/33 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111443	OTH HOUSE - 1/33 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111444	OTH HOUSE - 1/33 Currall Street, Depreciation	(335.42)	250	Depreciation
-	9111445	OTH HOUSE - 1/33 Currall Street, Insurance	(524.41)	270	Insurance Premiums
-	9111446	OTH HOUSE - 1/33 Currall Street, Utilities	(1,500.00)	240	Utilities
-	9111447	OTH HOUSE - 2/33 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(2,060.33)	9111447	OTH HOUSE - 2/33 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111447	OTH HOUSE - 2/33 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111447	OTH HOUSE - 2/33 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111447	OTH HOUSE - 2/33 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111448	OTH HOUSE - 2/33 Currall Street, Depreciation	(335.42)	250	Depreciation
-	9111449	OTH HOUSE - 2/33 Currall Street, Insurance	(524.41)	270	Insurance Premiums
-	9111450	OTH HOUSE - 2/33 Currall Street, Utilities	(1,500.00)	240	Utilities
-	9111451	OTH HOUSE - 3/33 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(2,276.20)	9111451	OTH HOUSE - 3/33 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111451	OTH HOUSE - 3/33 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111451	OTH HOUSE - 3/33 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111451	OTH HOUSE - 3/33 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111452	OTH HOUSE - 3/33 Currall Street, Depreciation	(335.42)	250	Depreciation
-	9111453	OTH HOUSE - 3/33 Currall Street, Insurance	(524.41)	270	Insurance Premiums
-	9111454	OTH HOUSE - 3/33 Currall Street, Utilities	(1,500.00)	240	Utilities
-	9111455	OTH HOUSE - 4/33 Currall Street, Repairs and Maintenance	(978.53)	200	Employee Costs
(2,069.60)	9111455	OTH HOUSE - 4/33 Currall Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111455	OTH HOUSE - 4/33 Currall Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111455	OTH HOUSE - 4/33 Currall Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111455	OTH HOUSE - 4/33 Currall Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111456	OTH HOUSE - 4/33 Currall Street, Depreciation	(335.42)	250	Depreciation
-	9111457	OTH HOUSE - 4/33 Currall Street, Insurance	(524.41)	270	Insurance Premiums
-	9111458	OTH HOUSE - 4/33 Currall Street, Utilities	(1,500.00)	240	Utilities
(14,471.60)	9111459	OTH HOUSE - 1/24 Doreen Street, Repairs and Maintenance	(978.53)	200	Employee Costs
-	9111459	OTH HOUSE - 1/24 Doreen Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111459	OTH HOUSE - 1/24 Doreen Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111459	OTH HOUSE - 1/24 Doreen Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111459	OTH HOUSE - 1/24 Doreen Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111460	OTH HOUSE - 1/24 Doreen Street, Depreciation	(1,024.62)	250	Depreciation
-	9111461	OTH HOUSE - 1/24 Doreen Street, Insurance	(651.50)	270	Insurance Premiums
-	9111462	OTH HOUSE - 1/24 Doreen Street, Utilities	(1,500.00)	240	Utilities
(6,008.78)	9111463	OTH HOUSE - 2/24 Doreen Street, Repairs and Maintenance	(978.53)	200	Employee Costs
-	9111463	OTH HOUSE - 2/24 Doreen Street, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
-	9111463	OTH HOUSE - 2/24 Doreen Street, Repairs and Maintenance	(896.91)	900	Labour Overheads
-	9111463	OTH HOUSE - 2/24 Doreen Street, Repairs and Maintenance	-	901	Plant Overheads
-	9111463	OTH HOUSE - 2/24 Doreen Street, Repairs and Maintenance	-	902	Plant Depreciation
-	9111464	OTH HOUSE - 2/24 Doreen Street, Depreciation	(1,024.62)	250	Depreciation
-	9111465	OTH HOUSE - 2/24 Doreen Street, Insurance	(651.50)	270	Insurance Premiums
-	9111466	OTH HOUSE - 2/24 Doreen Street, Utilities	(4,600.00)	240	Utilities
	9111475	OTH HOUSE - 24 Cheetham Way, Repairs and Maintenance		200	Employee Costs
	9111475	OTH HOUSE - 24 Cheetham Way, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
	9111475	OTH HOUSE - 24 Cheetham Way, Repairs and Maintenance		900	Labour Overheads
	9111475	OTH HOUSE - 24 Cheetham Way, Repairs and Maintenance		901	Plant Overheads
	9111475	OTH HOUSE - 24 Cheetham Way, Repairs and Maintenance		902	Plant Depreciation
	9111476	OTH HOUSE - 24 Cheetham Way, Depreciation		250	Depreciation
	9111477	OTH HOUSE - 24 Cheetham Way, Insurance		270	Insurance Premiums
	9111478	OTH HOUSE - 24 Cheetham Way, Utilities	(1,500.00)	240	Utilities
(381.68)	9211530	OTH HOUSE - Self-Supporting Loan 127 Interest Expense	(875.53)	260	Interest Paid
	9229501	OTH HOUSE - Advertising and Communications	-	231	Materials and Contracts
	9229502	OTH HOUSE - Contractors and Consultants	(106,200.00)	231	Materials and Contracts
	9229503	OTH HOUSE - Legal Fees	-	231	Materials and Contracts
	9229515	OTH HOUSE - Loss on sale of assets	(16,000.00)	245	Loss on Sale of Assets
	9229504	OTH HOUSE - Postage, Printing and Stationery	-	231	Materials and Contracts
(15,000.00)	9229500	OTH HOUSE - Subscriptions and memberships and Memberships	(15,000.00)	231	Materials and Contracts
(126,643.92)			(249,349.69)		
(70,439.98)			(158,074.16)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 101 - Rubbish Collection Income					
99,745.83	1012100	RUBBISH - Standard Collection Fees	100,005.00	156	Fees and Charges
43,565.56	1012101	RUBBISH - Additional Bin Fees	24,392.00	156	Fees and Charges
143,311.39			124,397.00		
SP 101 - Rubbish Collection Expenses					
(11,375.79)	1011200	RUBBISH - Administration Allocated	(4,773.93)	909	Administration Allocations
-	1011124	RUBBISH - Advertising and Communications	(300.00)	231	Materials and Contracts
(21,782.28)	1021102	RUBBISH - Bulk Collection Expenses	(15,000.00)	231	Materials and Contracts
(60,537.19)	1011122	RUBBISH - Household General Rubbish Collection Expense	(72,103.00)	231	Materials and Contracts
(40,093.58)	1011123	RUBBISH - Household Recycling Rubbish Collection Expense	(42,294.00)	231	Materials and Contracts
-	1011127	RUBBISH - Insurance	-	270	Insurance Premiums
(13,646.84)	1021110	RUBBISH - Kerbside Collections	(10,000.00)	231	Materials and Contracts
-	1011125	RUBBISH - Legal Expenses	-	231	Materials and Contracts
-	1011126	RUBBISH - Postage, Printing and Stationery	(1,000.00)	231	Materials and Contracts
(147,435.68)			(145,470.93)		
(4,124.29)			(21,073.93)		
SP 102 - Bendering Waste Site Expenses					
(11,375.79)	1021200	BENDERING - Administration Allocated	(9,235.20)	909	Administration Allocations
-	1021201	BENDERING - Advertising and Communications	-	231	Materials and Contracts
(18,173.75)	1011131	BENDERING - Bendering Waste Site, Repairs and Maintenance	(20,000.00)	231	Materials and Contracts
-	1011131	BENDERING - Bendering Waste Site, Repairs and Maintenance	-	200	Employee Costs
-	1011131	BENDERING - Bendering Waste Site, Repairs and Maintenance	-	900	Labour Overheads
-	1011131	BENDERING - Bendering Waste Site, Repairs and Maintenance	-	901	Plant Overheads
-	1011131	BENDERING - Bendering Waste Site, Repairs and Maintenance	-	902	Plant Depreciation
(781.52)	1021500	BENDERING - Bendering Waste Site, Depreciation	-	250	Depreciation
-	1021499	BENDERING - Bendering Waste Site, Insurance	-	270	Insurance Premiums
-	1021498	BENDERING - Bendering Waste Site, Utilities	-	240	Utilities
-	1021202	BENDERING - Contractors and Consultants	-	231	Materials and Contracts
-	1021203	BENDERING - Legal Expenses	-	231	Materials and Contracts
-	1021204	BENDERING - Postage, Printing and Stationery	-	231	Materials and Contracts
-	1021130	BENDERING - Provision for Rehabilitation	-	284	Other Expenses
(4,163.33)	1021300	BENDERING - Share of Income in an Associate	-	171	Other Income
(34,494.39)			(29,235.20)		
SP 103 - Transfer Station Income					
-	1011151	TRANSFER - Cost Recovery, Bulk Rubbish Disposal	-	156	Fees and Charges
-	1011150	TRANSFER - Disposal Fees	-	156	Fees and Charges
-			-		
SP 103 - Transfer Station Expenses					
-	1011101	TRANSFER - Administration Allocated	(2,386.96)	909	Administration Allocations
-	1011107	TRANSFER - Advertising and Communications	-	231	Materials and Contracts
(73,190.00)	1011130	TRANSFER - Contractors and Consultants	(73,892.00)	231	Materials and Contracts
-	1011109	TRANSFER - Legal Expenses	-	231	Materials and Contracts
(26,195.48)	1021120	TRANSFER - Rubbish Collection Fees	(30,456.00)	231	Materials and Contracts
(72.50)	1011106	TRANSFER - Waste Transfer Station, Repairs and Maintenance	-	200	Employee Costs
(72.50)	1011106	TRANSFER - Waste Transfer Station, Repairs and Maintenance	-	231	Materials and Contracts
(72.50)	1011106	TRANSFER - Waste Transfer Station, Repairs and Maintenance	-	900	Labour Overheads
(72.50)	1011106	TRANSFER - Waste Transfer Station, Repairs and Maintenance	-	901	Plant Overheads
(72.50)	1011106	TRANSFER - Waste Transfer Station, Repairs and Maintenance	-	902	Plant Depreciation
(5,345.53)	1021104	TRANSFER - Waste Transfer Station, Depreciation	(12,289.22)	250	Depreciation
-	1011104	TRANSFER - Waste Transfer Station, Insurance	(367.95)	270	Insurance Premiums
(65.94)	1011103	TRANSFER - Waste Transfer Station, Utilities	-	240	Utilities
(105,159.45)			(119,392.13)		
(105,159.45)			(119,392.13)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 103 - Town Planning Income					
7,530.00	1042600	PLANNING - Town Planning Application Fees	8,000.00	156	Other Fees & Charges
7,530.00			8,000.00		
SP 103 - Town Planning Expenses					
(22,751.65)	1041201	PLANNING - Administration Allocated	(8,364.90)	909	Administration Allocations
-	1041050	PLANNING - Advertising and Communications	-	231	Materials and Contracts
(3,712.50)	1041100	PLANNING - Contractors and Consultants	(4,000.00)	231	Materials and Contracts
-	1041051	PLANNING - Insurance	-	270	Insurance Premiums
-	1041052	PLANNING - Legal Expenses	-	231	Materials and Contracts
-	1041053	PLANNING - Postage, Printing and Stationery	-	231	Materials and Contracts
-	1041054	PLANNING - Subscriptions and memberships	-	231	Materials and Contracts
-	1041055	PLANNING - Training and Development	-	209	Other Employee Costs
-	1041056	PLANNING - Travel and Accommodation	-	209	Other Employee Costs
(26,464.15)			(12,364.90)		
(18,934.15)			(4,364.90)		
SP 105 - Cemetery Income					
4,491.37	1052100	CEMETERY - Internment Fees and Charges	3,500.00	156	Fees and Charges
-	1052101	CEMETERY - Niche Wall Fees and Charges	3,000.00	156	Fees and Charges
-	1052104	CEMETERY - Other Fees and Charges	500.00	156	Fees and Charges
-	1052103	CEMETERY - Re-Opening Fees and Charges	500.00	156	Fees and Charges
-	1052102	CEMETERY - Exhumation fees and Charges	500.00	156	Fees and Charges
4,491.37			8,000.00		
SP 105 - Cemetery Expenses					
(22,751.65)	1051211	CEMETERY - Administration Allocated	(2,208.10)	909	Administration Allocations
(47,816.93)	1051500	CEMETERY - Depreciation	(8,728.40)	250	Depreciation
-	1051127	CEMETERY - Gardening and Landscaping	(3,351.22)	200	Employee Costs
-	1051127	CEMETERY - Gardening and Landscaping	(500.00)	231	Materials and Contracts
-	1051127	CEMETERY - Gardening and Landscaping	(3,071.69)	900	Labour Overheads
-	1051127	CEMETERY - Gardening and Landscaping	-	901	Plant Overheads
-	1051127	CEMETERY - Gardening and Landscaping	-	902	Plant Depreciation
-	1051125	CEMETERY - Grave Earthworks	(1,054.72)	200	Employee Costs
-	1051125	CEMETERY - Grave Earthworks	(966.74)	900	Labour Overheads
-	1051125	CEMETERY - Grave Earthworks	-	901	Plant Overheads
-	1051125	CEMETERY - Grave Earthworks	-	902	Plant Depreciation
-	1051126	CEMETERY - Grave Shoring	-	231	Materials and Contracts
-	1051123	CEMETERY - Insurance	(130.74)	270	Insurance Premiums
(11,344.70)	1051112	CEMETERY - Repairs and Maintenance	-	200	Employee Costs
-	1051112	CEMETERY - Repairs and Maintenance	-	231	Materials and Contracts
-	1051112	CEMETERY - Repairs and Maintenance	-	900	Labour Overheads
-	1051112	CEMETERY - Repairs and Maintenance	-	901	Plant Overheads
-	1051112	CEMETERY - Repairs and Maintenance	-	902	Plant Depreciation
(432.92)	1051124	CEMETERY - Utilities	-	240	Utilities
(82,346.20)			(20,011.61)		
(77,854.83)			(12,011.61)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 107 - Community Resource Centre, Trading Profit					
-	1052124	CRC - Sales, Brochures and Pamphlets	1,500.00	156	Fees and Charges
-	1052127	CRC - Sales, Merchandise	4,500.00	156	Fees and Charges
21,050.52	1052126	CRC - Sales, Printing	12,500.00	156	Fees and Charges
-	1052530	CRC - Sales, Training and Workshops (GST)	22,500.00	156	Fees and Charges
12,542.00	1052520	CRC - Sales, Training and Workshops (GST-free)	22,500.00	156	Fees and Charges
4,860.35	1052521	CRC - Sales, Other Services	3,500.00	156	Fees and Charges
33,592.52			67,000.00		
-	1052361	CRC - COGS, Brochures and Pamphlets	(1,200.00)	231	Materials and Contracts
(1,146.09)	1052363	CRC - COGS, Contractors	(22,500.00)	231	Materials and Contracts
-	1052364	CRC - COGS, Merchandise	(3,500.00)	231	Materials and Contracts
-	1052362	CRC - COGS, Printing Supplies	(5,000.00)	231	Materials and Contracts
(1,146.09)			(32,200.00)		
32,446.43	Operating profit		34,800.00		
SP 107 - Community Resource Centre, Income					
22,864.63	1052122	CRC - Grant Funding, Events	31,000.00	113	Operating Grants
38,000.00	1052123	CRC - Grant Funding, Trainee	38,000.00	113	Operating Grants
120,919.93	1052121	CRC - Grant Funding, Annual Operating	121,000.00	113	Operating Grants
-	1052128	CRC - Grant Funding, Projects and Services	-	113	Operating Grants
2,289.09	1052129	CRC - Membership Income	2,000.00	156	Fees and Charges
29,545.45	1052125	CRC - Grant Funding, SOCK Week	25,455.00	113	Operating Grants
-	1052131	CRC - Event Sales	18,000.00	156	Fees and Charges
1,500.00	1052133	CRC - Room Hire	2,000.00	156	Fees and Charges
	1052134	CRC - Sponsorships and Donations	15,000.00	171	Other Income
31,779.00	1052550	CRC - Paid Parental Leave Income	-	171	Other Income
246,898.10			252,455.00		
SP 107 - Community Resource Centre Expenses					
(51,442.24)	1051201	CRC - Administration Allocated	(30,653.05)	909	Administration Allocations
-	1051114	CRC - Accrued Wages	-	200	Employee Costs
-	1052353	CRC - Advertising and Communications	(300.00)	231	Materials and Contracts
-	1052533	CRC - Community Wellbeing Initiatives	-	231	Materials and Contracts
-	1052354	CRC - Conferences and Events	(2,500.00)	209	Other Employee Costs
-	1052355	CRC - Contractors and Consultants	-	231	Materials and Contracts
(166,317.46)	1051111	CRC - Employee Costs	(171,465.25)	200	Employee Costs
(6,584.50)	1052366	CRC - Staff Amenities	-	209	Other Employee Costs
-	1051113	CRC - Employee Relocation Expenses	-	209	Other Employee Costs
-	1052356	CRC - Legal Fees	-	231	Materials and Contracts
-	1052357	CRC - Postage, Printing and Stationery	(2,000.00)	231	Materials and Contracts
(2,321.81)	1052358	CRC - Subscriptions and memberships	(4,578.00)	231	Materials and Contracts
-	1052359	CRC - Training and Development	(2,500.00)	209	Other Employee Costs
-	1052360	CRC - Travel and Accommodation	-	209	Other Employee Costs
-	1052365	CRC - Uniforms	-	209	Other Employee Costs
(10,940.91)	1511211	CRC Grant Funding Disbursed	-	284	Other Expenses
	1511800	CRC Project/Event/Workshops		231	Materials and Contracts
(97.55)	C10	Seniors Events	-	200	Employee Costs
(296.65)	C10	Seniors Events	(5,000.00)	231	Materials and Contracts
(100.72)	C12	Youth Week	(1,500.00)	231	Materials and Contracts
	C13	Shire Of Narembeen Centenary	(5,688.18)	200	Employee Costs
-	C13	Shire Of Narembeen Centenary	(32,800.00)	231	Materials and Contracts
	C13	Shire Of Narembeen Centenary	(5,213.72)	900	Labour Overheads
-	C14	CRC 30th	(5,000.00)	231	Materials and Contracts
	C17	Bin to Bin	(1,803.57)	200	Employee Costs
	C17	Bin to Bin	(6,543.30)	231	Materials and Contracts
	C17	Bin to Bin	(1,653.13)	900	Labour Overheads
	C15	ANZAC Day	(5,000.00)	231	Materials and Contracts
-	CR13	CRC Anniversary	-	231	Materials and Contracts
(10.00)	CR15	Community Wellbeing	-	200	Employee Costs
(1,354.10)	CR15	Community Wellbeing	(5,000.00)	231	Materials and Contracts
(319.60)	CR16	Australia Day	-	200	Employee Costs
(8,743.66)	CR16	Australia Day	(10,000.00)	231	Materials and Contracts
(82.80)	CR16	Australia Day	-	901	Plant Overheads

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
	CRC1	Ladies Long Lunch	(35,000.00)	231	Materials and Contracts
(197.28)	CRC2	Triathlon	-	200	Employee Costs
(2,750.00)	CRC2	Triathlon	(1,500.00)	231	Materials and Contracts
(13,296.44)	CRC3	Adult Workshops	-	231	Materials and Contracts
(53.16)	CRC4	Sock Week	-	200	Employee Costs
(3,821.07)	CRC4	Sock Week	(30,000.00)	231	Materials and Contracts
(360.41)	CRC5	Christmas Party	-	200	Employee Costs
(4,341.18)	CRC5	Christmas Party	(3,000.00)	231	Materials and Contracts
-	CRC6	Mental Health Week	(1,500.00)	231	Materials and Contracts
(950.00)	CRC7	Children's Week	(1,500.00)	231	Materials and Contracts
-	CRC8	Networking Events	(500.00)	231	Materials and Contracts
-	CRC9	School Holiday Activities	(600.00)	231	Materials and Contracts
(221,989.30)			(372,798.20)		
57,355.23			(85,543.20)		
SP 108 - Public Toilets Expenses					
-	1051255	TOILETS - Administration Allocated	(4,773.93)	909	Administration Allocations
-	1051256	TOILETS - Advertising and Communications	-	231	Materials and Contracts
(19,362.69)	1051250	TOILETS - 19 Churchill Street Toilets, Cleaning	(3,172.00)	200	Employee Costs
	1051250	TOILETS - 19 Churchill Street Toilets, Cleaning	(2,907.42)	900	Labour Overheads
(9,681.35)	1051251	TOILETS - Apex Park Toilets, Cleaning	(8,870.47)	200	Employee Costs
-	1051251	TOILETS - Apex Park Toilets, Cleaning	(8,130.58)	900	Labour Overheads
-	1051252	TOILETS - Apex Park Toilets, Repairs and Maintenance	-	200	Employee Costs
-	1051252	TOILETS - Apex Park Toilets, Repairs and Maintenance	(500.00)	231	Materials and Contracts
-	1051252	TOILETS - Apex Park Toilets, Repairs and Maintenance	-	900	Labour Overheads
-	1051252	TOILETS - Apex Park Toilets, Repairs and Maintenance	-	901	Plant Overheads
-	1051252	TOILETS - Apex Park Toilets, Repairs and Maintenance	-	902	Plant Depreciation
-	1051260	TOILETS - Apex Park Toilets, Insurance	(950.53)	270	Insurance Premiums
-	1051258	TOILETS - Apex Park Toilets, Depreciation	(3,779.97)	250	Depreciation
	1051275	TOILETS - Apex Park Toilets, Utilities	-	240	Utilities
(9,681.35)	1051253	TOILETS - Cemetery Toilets, Cleaning	(3,548.19)	200	Employee Costs
-	1051253	TOILETS - Cemetery Toilets, Cleaning	(3,252.23)	900	Labour Overheads
-	1051254	TOILETS - Cemetery Toilets, Repairs and Maintenance	-	200	Employee Costs
-	1051254	TOILETS - Cemetery Toilets, Repairs and Maintenance	(500.00)	231	Materials and Contracts
-	1051254	TOILETS - Cemetery Toilets, Repairs and Maintenance	-	900	Labour Overheads
-	1051254	TOILETS - Cemetery Toilets, Repairs and Maintenance	-	901	Plant Overheads
-	1051254	TOILETS - Cemetery Toilets, Repairs and Maintenance	-	902	Plant Depreciation
-	1051259	TOILETS - Cemetery Toilets, Depreciation	(654.85)	250	Depreciation
-	1051257	TOILETS - Cemetery Toilets, Insurance	(130.74)	270	Insurance Premiums
(9,681.35)	1051262	TOILETS - 13 Churchill Street Toilets, Cleaning	(7,096.38)	200	Employee Costs
	1051262	TOILETS - 13 Churchill Street Toilets, Cleaning	(6,504.46)	900	Labour Overheads
	1051263	TOILETS - 13 Churchill Street Toilets, Repairs and Maintenance	-	200	Employee Costs
	1051263	TOILETS - 13 Churchill Street Toilets, Repairs and Maintenance	(500.00)	231	Materials and Contracts
	1051263	TOILETS - 13 Churchill Street Toilets, Repairs and Maintenance	-	900	Labour Overheads
	1051263	TOILETS - 13 Churchill Street Toilets, Repairs and Maintenance	-	901	Plant Overheads
	1051263	TOILETS - 13 Churchill Street Toilets, Repairs and Maintenance	-	902	Plant Depreciation
	1051264	TOILETS - 13 Churchill Street Toilets, Utilities	-	240	Utilities
	1051265	TOILETS - 13 Churchill Street Toilets, Insurance	(494.90)	270	Insurance Premiums
	1051266	TOILETS - 13 Churchill Street Toilets, Depreciation	(1,663.92)	250	Depreciation
	1051261	TOILETS - Consumables	(2,000.00)	231	Materials and Contracts
(48,406.73)			(59,430.57)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 111 - Public Halls and Buildings Income					
500.00	1132400	HALLS - Equipment and Venue Hire Fees	500.00	156	Fees and Charges
500.00			500.00		
SP 111 - Public Halls and Buildings Expenses					
(10,309.26)	1111200	HALLS - Administration Allocated	(4,595.07)	909	Administration Allocations
-	1481150	HALLS - 15 Thomas St (Snr Citz), Repairs and Maintenance	(461.31)	200	Employee Costs
(2,982.89)	1481150	HALLS - 15 Thomas St (Snr Citz), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
-	1481150	HALLS - 15 Thomas St (Snr Citz), Repairs and Maintenance	(422.84)	900	Labour Overheads
-	1481150	HALLS - 15 Thomas St (Snr Citz), Repairs and Maintenance	-	901	Plant Overheads
-	1481150	HALLS - 15 Thomas St (Snr Citz), Repairs and Maintenance	-	902	Plant Depreciation
	1481151	HALLS - 15 Thomas St (Snr Citz), Utilities	(1,000.00)	240	Utilities
	1481152	HALLS - 15 Thomas St (Snr Citz), Insurance	(1,129.62)	270	Insurance Premiums
	1481153	HALLS - 15 Thomas St (Snr Citz), Depreciation	(6,937.46)	250	Depreciation
-	1111123	HALLS - 30 Churchill Street (Men's Shed), Repairs and Maintenance	(533.60)	200	Employee Costs
	1111123	HALLS - 30 Churchill Street (Men's Shed), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1111123	HALLS - 30 Churchill Street (Men's Shed), Repairs and Maintenance	(489.09)	900	Labour Overheads
	1111123	HALLS - 30 Churchill Street (Men's Shed), Repairs and Maintenance	-	901	Plant Overheads
	1111123	HALLS - 30 Churchill Street (Men's Shed), Repairs and Maintenance	-	902	Plant Depreciation
	1111124	HALLS - 30 Churchill Street (Men's Shed), Utilities	(1,000.00)	240	Utilities
	1111125	HALLS - 30 Churchill Street (Men's Shed), Insurance	(2,267.02)	270	Insurance Premiums
	1111126	HALLS - 30 Churchill Street (Men's Shed), Depreciation	(26,616.36)	250	Depreciation
(4,839.94)	1151102	HALLS - 30 Longhurst Street (Old Church Museum), Repairs and Maintenance	(2,145.13)	200	Employee Costs
	1151102	HALLS - 30 Longhurst Street (Old Church Museum), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
-	1151102	HALLS - 30 Longhurst Street (Old Church Museum), Repairs and Maintenance	(1,966.20)	900	Labour Overheads
-	1151102	HALLS - 30 Longhurst Street (Old Church Museum), Repairs and Maintenance	-	901	Plant Overheads
-	1151102	HALLS - 30 Longhurst Street (Old Church Museum), Repairs and Maintenance	-	902	Plant Depreciation
	1151103	HALLS - 30 Longhurst Street (Old Church Museum), Utilities	(1,300.00)	240	Utilities
	1151105	HALLS - 30 Longhurst Street (Old Church Museum), Insurance	(768.74)	270	Insurance Premiums
	1151106	HALLS - 30 Longhurst Street (Old Church Museum), Depreciation	(10,856.88)	250	Depreciation
(62,812.98)	1131102	HALLS - 32 Currall Street (Recreation Centre), Repairs and Maintenance	(867.10)	200	Employee Costs
	1131102	HALLS - 32 Currall Street (Recreation Centre), Repairs and Maintenance	(34,200.00)	231	Materials and Contracts
-	1131102	HALLS - 32 Currall Street (Recreation Centre), Repairs and Maintenance	(794.77)	900	Labour Overheads
-	1131102	HALLS - 32 Currall Street (Recreation Centre), Repairs and Maintenance	-	901	Plant Overheads
-	1131102	HALLS - 32 Currall Street (Recreation Centre), Repairs and Maintenance	-	902	Plant Depreciation
	1131103	HALLS - 32 Currall Street (Recreation Centre), Utilities	(3,600.00)	240	Utilities
	1131104	HALLS - 32 Currall Street (Recreation Centre), Insurance	(24,936.81)	270	Insurance Premiums
	1131106	HALLS - 32 Currall Street (Recreation Centre), Depreciation	(178,215.93)	250	Depreciation
(27,859.65)	1131215	HALLS - 32 Currall Street (Recreation Centre), Loan 128 Interest	(25,873.00)	260	Interest Paid
-	1111115	HALLS - 39 Savage Street (Historical Museum), Repairs and Maintenance	(433.55)	200	Employee Costs
	1111115	HALLS - 39 Savage Street (Historical Museum), Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
	1111115	HALLS - 39 Savage Street (Historical Museum), Repairs and Maintenance	(397.39)	900	Labour Overheads
	1111115	HALLS - 39 Savage Street (Historical Museum), Repairs and Maintenance	-	901	Plant Overheads
	1111115	HALLS - 39 Savage Street (Historical Museum), Repairs and Maintenance	-	902	Plant Depreciation
	1111116	HALLS - 39 Savage Street (Historical Museum), Utilities	(1,500.00)	240	Utilities
	1111117	HALLS - 39 Savage Street (Historical Museum), Insurance	(1,583.28)	270	Insurance Premiums
	1111118	HALLS - 39 Savage Street (Historical Museum), Depreciation	(9,449.49)	250	Depreciation
-	1111119	HALLS - Avoca Farm, Repairs and Maintenance	(433.55)	200	Employee Costs
	1111119	HALLS - Avoca Farm, Repairs and Maintenance	(5,000.00)	231	Materials and Contracts
	1111119	HALLS - Avoca Farm, Repairs and Maintenance	(397.39)	900	Labour Overheads
	1111119	HALLS - Avoca Farm, Repairs and Maintenance	-	901	Plant Overheads
	1111119	HALLS - Avoca Farm, Repairs and Maintenance	-	902	Plant Depreciation
(3,963.76)	1481140	HALLS - Avoca Farm, Utilities	(1,572.00)	240	Utilities
	1111121	HALLS - Avoca Farm, Insurance	(2,369.60)	270	Insurance Premiums
	1111122	HALLS - Avoca Farm, Depreciation	-	250	Depreciation
(3,780.00)	1111105	HALLS - Road Board, Repairs and Maintenance	(433.55)	200	Employee Costs
	1111105	HALLS - Road Board, Repairs and Maintenance	(25,000.00)	231	Materials and Contracts
	1111105	HALLS - Road Board, Repairs and Maintenance	(397.39)	900	Labour Overheads
	1111105	HALLS - Road Board, Repairs and Maintenance	-	901	Plant Overheads
	1111105	HALLS - Road Board, Repairs and Maintenance	-	902	Plant Depreciation
	1111106	HALLS - Road Board, Utilities	(1,500.00)	240	Utilities
	1111108	HALLS - Road Board, Insurance	(2,883.69)	270	Insurance Premiums
	1111109	HALLS - Road Board, Depreciation	(15,599.98)	250	Depreciation

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
(6,972.91)	1111107	HALLS - Spotter's Hut, Repairs and Maintenance	-	200	Employee Costs
	1111107	HALLS - Spotter's Hut, Repairs and Maintenance	(500.00)	231	Materials and Contracts
-	1111107	HALLS - Spotter's Hut, Repairs and Maintenance	-	900	Labour Overheads
-	1111107	HALLS - Spotter's Hut, Repairs and Maintenance	-	901	Plant Overheads
-	1111107	HALLS - Spotter's Hut, Repairs and Maintenance	-	902	Plant Depreciation
	1111111	HALLS - Spotter's Hut, Utilities	(500.00)	240	Utilities
	1111113	HALLS - Spotter's Hut, Insurance	(560.91)	270	Insurance Premiums
	1111114	HALLS - Spotter's Hut, Depreciation	(1,539.94)	250	Depreciation
(8,505.71)	1111102	HALLS - Town Hall, Repairs and Maintenance	(877.07)	200	Employee Costs
	1111102	HALLS - Town Hall, Repairs and Maintenance	(25,000.00)	231	Materials and Contracts
	1111102	HALLS - Town Hall, Repairs and Maintenance	(803.92)	900	Labour Overheads
	1111102	HALLS - Town Hall, Repairs and Maintenance	-	901	Plant Overheads
	1111102	HALLS - Town Hall, Repairs and Maintenance	-	902	Plant Depreciation
	1111101	HALLS - Town Hall, Utilities	(4,500.00)	240	Utilities
	1111103	HALLS - Town Hall, Insurance	(109.87)	270	Insurance Premiums
	1111104	HALLS - Town Hall, Depreciation	(61,976.72)	250	Depreciation
(1,491.28)	1131182	HALLS - Train Station, Repairs and Maintenance	-	200	Employee Costs
	1131182	HALLS - Train Station, Repairs and Maintenance	(500.00)	231	Materials and Contracts
-	1131182	HALLS - Train Station, Repairs and Maintenance	-	900	Labour Overheads
-	1131182	HALLS - Train Station, Repairs and Maintenance	-	901	Plant Overheads
-	1131182	HALLS - Train Station, Repairs and Maintenance	-	902	Plant Depreciation
	1131183	HALLS - Train Station, Utilities	-	240	Utilities
	1131184	HALLS - Train Station, Insurance	(1,466.41)	270	Insurance Premiums
	1131185	HALLS - Train Station, Depreciation	-	250	Depreciation
(133,518.38)			(511,262.63)		
(133,018.38)			(510,762.63)		

SP 112 - Garden Expenses					
	1121111	GARDENS - Administration Allocated	(8,543.76)	909	Administration Allocations
	1121117	GARDENS - Advertising	-	231	Materials and Contracts
(37,165.89)	1121110	GARDENS - Apex Park	(33,126.44)	200	Employee Costs
	1121110	GARDENS - Apex Park	(2,400.00)	231	Materials and Contracts
	1121110	GARDENS - Apex Park	(30,363.33)	900	Labour Overheads
	1121110	GARDENS - Apex Park	-	901	Plant Overheads
	1121110	GARDENS - Apex Park	-	902	Plant Depreciation
(37,165.89)	1121114	GARDENS - Caravan Park	(18,913.96)	200	Employee Costs
	1121114	GARDENS - Caravan Park	(2,400.00)	231	Materials and Contracts
	1121114	GARDENS - Caravan Park	(17,336.33)	900	Labour Overheads
	1121114	GARDENS - Caravan Park	-	901	Plant Overheads
	1121114	GARDENS - Caravan Park	-	902	Plant Depreciation
	1121120	GARDENS - Chemicals and Fertilisers	-	231	Materials and Contracts
(24,777.26)	1121112	GARDENS - Clock Tower	(5,182.32)	200	Employee Costs
	1121112	GARDENS - Clock Tower	(2,400.00)	231	Materials and Contracts
	1121112	GARDENS - Clock Tower	(4,750.06)	900	Labour Overheads
	1121112	GARDENS - Clock Tower	-	901	Plant Overheads
	1121112	GARDENS - Clock Tower	-	902	Plant Depreciation
	1121125	GARDENS - Clock Tower, Depreciation	(862.22)	250	Depreciation
	1121118	GARDENS - Contractors and Consultants	-	231	Materials and Contracts
	1121116	GARDENS - Depreciation	(16,795.93)	250	Depreciation
	1121119	GARDENS - Subscriptions and memberships	-	231	Materials and Contracts
(37,165.89)	1121113	GARDENS - Town Hall	(10,969.09)	200	Employee Costs
	1121113	GARDENS - Town Hall	(2,400.00)	231	Materials and Contracts
	1121113	GARDENS - Town Hall	(10,054.14)	900	Labour Overheads
	1121113	GARDENS - Town Hall	-	901	Plant Overheads
	1121113	GARDENS - Town Hall	-	902	Plant Depreciation
(61,943.16)	1121115	GARDENS - Townsite	(19,671.86)	200	Employee Costs
	1121115	GARDENS - Townsite	(2,400.00)	231	Materials and Contracts
	1121115	GARDENS - Townsite	(18,031.01)	900	Labour Overheads
	1121115	GARDENS - Townsite	-	901	Plant Overheads
	1121115	GARDENS - Townsite	-	902	Plant Depreciation
(198,218.10)			(206,600.45)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 113 - Sport and Recreation Income					
8,271.77	1132150	SPORT - Gym Membership Fees	7,000.00	156	Fees and Charges
72.94	1132160	SPORT - Mount Walker Sports Club Interest Received	31.39	160	Interest Received
610.59	5305051	SPORT - Narembeen Bowling Club Interest Received	534.35	160	Interest Received
8,955.30			7,565.74		
SP 113 - Sport and Recreation Expenses					
(22,751.65)	1131300	SPORT - Administration Allocated	(46,130.02)	909	Administration Allocations
(118,846.41)	1131110	SPORT - Town Oval and Hockey Fields, Repairs and Maintenance	(24,278.80)	200	Employee Costs
	1131110	SPORT - Town Oval and Hockey Fields, Repairs and Maintenance	(35,000.00)	231	Materials and Contracts
	1131110	SPORT - Town Oval and Hockey Fields, Repairs and Maintenance	(22,253.68)	900	Labour Overheads
	1131110	SPORT - Town Oval and Hockey Fields, Repairs and Maintenance	-	901	Plant Overheads
	1131110	SPORT - Town Oval and Hockey Fields, Repairs and Maintenance	-	902	Plant Depreciation
	1131111	SPORT - Town Oval and Hockey Fields, Utilities	(17,260.00)	240	Utilities
	1131113	SPORT - Town Oval and Hockey Fields, Insurance	(1,129.42)	270	Insurance Premiums
	1131114	SPORT - Town Oval and Hockey Fields, Depreciation	(12,494.46)	250	Depreciation
(12,436.61)	1131181	SPORT - Gym, Repairs and Maintenance	(4,758.00)	200	Employee Costs
	1131181	SPORT - Gym, Repairs and Maintenance	(3,000.00)	231	Materials and Contracts
	1131181	SPORT - Gym, Repairs and Maintenance	(4,361.13)	900	Labour Overheads
	1131181	SPORT - Gym, Repairs and Maintenance	-	901	Plant Overheads
-	1131181	SPORT - Gym, Repairs and Maintenance	-	902	Plant Depreciation
	1131186	SPORT - Gym, Utilities	(1,546.00)	240	Utilities
	1131187	SPORT - Gym, Insurance	(1,903.67)	270	Insurance Premiums
	1131188	SPORT - Gym, Depreciation	(13,486.40)	250	Depreciation
-	1131189	SPORT - Gym, Equipment Replacement and Maintenance	(2,500.00)	231	Materials and Contracts
-	1131156	SPORT - Mount Arrowsmith Tennis Club, Repairs and Maintenance	-	200	Employee Costs
	1131156	SPORT - Mount Arrowsmith Tennis Club, Repairs and Maintenance	(1,500.00)	231	Materials and Contracts
	1131156	SPORT - Mount Arrowsmith Tennis Club, Repairs and Maintenance	-	900	Labour Overheads
	1131156	SPORT - Mount Arrowsmith Tennis Club, Repairs and Maintenance	-	901	Plant Overheads
	1131156	SPORT - Mount Arrowsmith Tennis Club, Repairs and Maintenance	-	902	Plant Depreciation
	1131157	SPORT - Mount Arrowsmith Tennis Club, Utilities	-	240	Utilities
	1131158	SPORT - Mount Arrowsmith Tennis Club, Insurance	(1,864.51)	270	Insurance Premiums
	1131159	SPORT - Mount Arrowsmith Tennis Club, Depreciation	(14,092.94)	250	Depreciation
-	1131152	SPORT - Mount Arrowsmith Tennis Courts, Repairs and Maintenance	-	200	Employee Costs
	1131152	SPORT - Mount Arrowsmith Tennis Courts, Repairs and Maintenance	-	231	Materials and Contracts
	1131152	SPORT - Mount Arrowsmith Tennis Courts, Repairs and Maintenance	-	900	Labour Overheads
	1131152	SPORT - Mount Arrowsmith Tennis Courts, Repairs and Maintenance	-	901	Plant Overheads
	1131152	SPORT - Mount Arrowsmith Tennis Courts, Repairs and Maintenance	-	902	Plant Depreciation
	1131153	SPORT - Mount Arrowsmith Tennis Courts, Utilities	-	240	Utilities
	1131154	SPORT - Mount Arrowsmith Tennis Courts, Insurance	-	270	Insurance Premiums
	1131155	SPORT - Mount Arrowsmith Tennis Courts, Depreciation	(28,659.40)	250	Depreciation
-	1131165	SPORT - Mount Walker Tennis Club, Repairs and Maintenance	-	200	Employee Costs
	1131165	SPORT - Mount Walker Tennis Club, Repairs and Maintenance	-	231	Materials and Contracts
	1131165	SPORT - Mount Walker Tennis Club, Repairs and Maintenance	-	900	Labour Overheads
	1131165	SPORT - Mount Walker Tennis Club, Repairs and Maintenance	-	901	Plant Overheads
	1131165	SPORT - Mount Walker Tennis Club, Repairs and Maintenance	-	902	Plant Depreciation
	1131166	SPORT - Mount Walker Tennis Club, Utilities	-	240	Utilities
	1131167	SPORT - Mount Walker Tennis Club, Insurance	-	270	Insurance Premiums
	1131168	SPORT - Mount Walker Tennis Club, Depreciation	(13,614.71)	250	Depreciation
-	1131160	SPORT - Mount Walker Tennis Courts, Repairs and Maintenance	-	200	Employee Costs
	1131160	SPORT - Mount Walker Tennis Courts, Repairs and Maintenance	-	231	Materials and Contracts
	1131160	SPORT - Mount Walker Tennis Courts, Repairs and Maintenance	-	900	Labour Overheads
	1131160	SPORT - Mount Walker Tennis Courts, Repairs and Maintenance	-	901	Plant Overheads
	1131160	SPORT - Mount Walker Tennis Courts, Repairs and Maintenance	-	902	Plant Depreciation
	1131161	SPORT - Mount Walker Tennis Courts, Utilities	-	240	Utilities
	1131163	SPORT - Mount Walker Tennis Courts, Insurance	-	270	Insurance Premiums
	1131164	SPORT - Mount Walker Tennis Courts, Depreciation	(22,494.37)	250	Depreciation
(72.94)	1131216	SPORT - Mount Walker Tennis Courts, Loan 130 Interest	(31.39)	260	Interest Paid
(409.80)	1131132	SPORT - Narembeen Bowling Green, Repairs and Maintenance	-	200	Employee Costs
	1131132	SPORT - Narembeen Bowling Green, Repairs and Maintenance	-	231	Materials and Contracts
	1131132	SPORT - Narembeen Bowling Green, Repairs and Maintenance	-	900	Labour Overheads
	1131132	SPORT - Narembeen Bowling Green, Repairs and Maintenance	-	901	Plant Overheads
	1131132	SPORT - Narembeen Bowling Green, Repairs and Maintenance	-	902	Plant Depreciation
	1131133	SPORT - Narembeen Bowling Green, Utilities	(500.00)	240	Utilities
	1131134	SPORT - Narembeen Bowling Green, Insurance	(2,277.21)	270	Insurance Premiums
	1131135	SPORT - Narembeen Bowling Green, Depreciation	(26,803.11)	250	Depreciation
(610.59)	1131217	SPORT - Narembeen Bowling Green, Loan 131 Interest	(534.35)	260	Interest Paid

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
-	1131105	SPORT - Narembeen Tennis Courts, Repairs and Maintenance	-	200	Employee Costs
	1131105	SPORT - Narembeen Tennis Courts, Repairs and Maintenance	-	231	Materials and Contracts
	1131105	SPORT - Narembeen Tennis Courts, Repairs and Maintenance	-	900	Labour Overheads
	1131105	SPORT - Narembeen Tennis Courts, Repairs and Maintenance	-	901	Plant Overheads
	1131105	SPORT - Narembeen Tennis Courts, Repairs and Maintenance	-	902	Plant Depreciation
-	1131107	SPORT - Narembeen Tennis Courts, Utilities	(500.00)	240	Utilities
-	1131108	SPORT - Narembeen Tennis Courts, Insurance	(2,638.77)	270	Insurance Premiums
-	1131109	SPORT - Narembeen Tennis Courts, Depreciation	(27,993.22)	250	Depreciation
	1131140	SPORT - Narembeen Golf Club, Repairs and Maintenance	-	200	Employee Costs
	1131140	SPORT - Narembeen Golf Club, Repairs and Maintenance	-	231	Materials and Contracts
	1131140	SPORT - Narembeen Golf Club, Repairs and Maintenance	-	900	Labour Overheads
	1131140	SPORT - Narembeen Golf Club, Repairs and Maintenance	-	901	Plant Overheads
	1131140	SPORT - Narembeen Golf Club, Repairs and Maintenance	-	902	Plant Depreciation
	1131141	SPORT - Narembeen Golf Club, Utilities	-	240	Utilities
	1131142	SPORT - Narembeen Golf Club, Insurance	-	270	Insurance Premiums
	1131144	SPORT - Narembeen Golf Club, Depreciation	-	250	Depreciation
	1131145	SPORT - Narembeen Golf Course, Repairs and Maintenance	-	200	Employee Costs
	1131145	SPORT - Narembeen Golf Course, Repairs and Maintenance	-	231	Materials and Contracts
	1131145	SPORT - Narembeen Golf Course, Repairs and Maintenance	-	900	Labour Overheads
	1131145	SPORT - Narembeen Golf Course, Repairs and Maintenance	-	901	Plant Overheads
	1131145	SPORT - Narembeen Golf Course, Repairs and Maintenance	-	902	Plant Depreciation
	1131146	SPORT - Narembeen Golf Course, Insurance	-	270	Insurance Premiums
	1131147	SPORT - Narembeen Golf Course, Depreciation	-	250	Depreciation
	1131169	SPORT - Mount Walker Golf Course, Repairs and Maintenance	-	200	Employee Costs
	1131169	SPORT - Mount Walker Golf Course, Repairs and Maintenance	-	231	Materials and Contracts
	1131169	SPORT - Mount Walker Golf Course, Repairs and Maintenance	-	900	Labour Overheads
	1131169	SPORT - Mount Walker Golf Course, Repairs and Maintenance	-	901	Plant Overheads
	1131169	SPORT - Mount Walker Golf Course, Repairs and Maintenance	-	902	Plant Depreciation
	1131170	SPORT - Mount Walker Golf Course, Insurance	-	270	Insurance Premiums
	1131171	SPORT - Mount Walker Golf Course, Depreciation	-	250	Depreciation
	1131148	SPORT - Narembeen Netball Courts, Repairs and Maintenance	-	200	Employee Costs
	1131148	SPORT - Narembeen Netball Courts, Repairs and Maintenance	(5,000.00)	231	Materials and Contracts
	1131148	SPORT - Narembeen Netball Courts, Repairs and Maintenance	-	900	Labour Overheads
	1131148	SPORT - Narembeen Netball Courts, Repairs and Maintenance	-	901	Plant Overheads
	1131148	SPORT - Narembeen Netball Courts, Repairs and Maintenance	-	902	Plant Depreciation
	1131149	SPORT - Narembeen Netball Courts, Utilities	(1,500.00)	240	Utilities
	1131150	SPORT - Narembeen Netball Courts, Insurance	(1,922.24)	270	Insurance Premiums
	1131151	SPORT - Narembeen Netball Courts, Depreciation	(13,343.00)	250	Depreciation
	1131200	SPORT - Walker Lake Exercise Equipment, Repairs and Maintenance	-	200	Employee Costs
	1131200	SPORT - Walker Lake Exercise Equipment, Repairs and Maintenance	-	231	Materials and Contracts
	1131200	SPORT - Walker Lake Exercise Equipment, Repairs and Maintenance	-	900	Labour Overheads
	1131200	SPORT - Walker Lake Exercise Equipment, Repairs and Maintenance	-	901	Plant Overheads
	1131200	SPORT - Walker Lake Exercise Equipment, Repairs and Maintenance	-	902	Plant Depreciation
	1131201	SPORT - Walker Lake Exercise Equipment, Insurance	-	270	Insurance Premiums
	1131203	SPORT - Walker Lake Exercise Equipment, Depreciation	(2,534.61)	250	Depreciation
	1131204	SPORT - Narembeen Skate Park, Repairs and Maintenance	-	200	Employee Costs
	1131204	SPORT - Narembeen Skate Park, Repairs and Maintenance	-	231	Materials and Contracts
	1131204	SPORT - Narembeen Skate Park, Repairs and Maintenance	-	900	Labour Overheads
	1131204	SPORT - Narembeen Skate Park, Repairs and Maintenance	-	901	Plant Overheads
	1131204	SPORT - Narembeen Skate Park, Repairs and Maintenance	-	902	Plant Depreciation
	1131205	SPORT - Narembeen Skate Park, Insurance	-	270	Insurance Premiums
	1131206	SPORT - Narembeen Skate Park, Depreciation	(13,417.80)	250	Depreciation
(45,894.46)	1131202	SPORT - Town Dam, Repairs and Maintenance	(4,335.50)	200	Employee Costs
-	1131202	SPORT - Town Dam, Repairs and Maintenance	(23,200.00)	231	Materials and Contracts
	1131202	SPORT - Town Dam, Repairs and Maintenance	(3,973.87)	900	Labour Overheads
	1131202	SPORT - Town Dam, Repairs and Maintenance	-	901	Plant Overheads
	1131202	SPORT - Town Dam, Repairs and Maintenance	-	902	Plant Depreciation
	1131250	SPORT - Town Dam, Utilities	(11,225.00)	240	Utilities
	1131251	SPORT - Town Dam, Insurance	(124.65)	270	Insurance Premiums
	1131252	SPORT - Town Dam, Depreciation	(1,769.93)	250	Depreciation
(201,022.46)			(415,952.20)		
(192,067.16)			(408,386.46)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 114 - Library Income					
-	1142200	LIBRARY - Grant Funding Received	10,000.00	113	Operating Grants
-			10,000.00		
SP 114 - Library Expenses					
(22,751.65)	1141201	LIBRARY - Administration Allocated	(1,193.48)	909	Administration Allocations
-	1141302	LIBRARY - Books	(500.00)	231	Materials and Contracts
(180.00)	1141301	LIBRARY - Events and Workshops	-	200	Employee Costs
(1,215.26)	1141301	LIBRARY - Events and Workshops	-	231	Materials and Contracts
-	1141100	LIBRARY - Management and Maintenance	(4,756.15)	200	Employee Costs
-	1141303	LIBRARY - Minor Furniture and Toys	-	231	Materials and Contracts
(24,146.91)			(6,449.63)		
(24,146.91)			3,550.37		
SP 114 - Other Recreation Income					
50,000.00	1133101	OTH COM - Community Benefit Fund, Contributions Received	10,000.00	171	Other Income
50,000.00			10,000.00		
SP 114 - Other Recreation Expenses					
(30,549.19)	1131218	Community Benefit Fund (RMS & SON)	(20,000.00)	284	Other Expenses
(30,549.19)			(20,000.00)		
19,450.81			(10,000.00)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 122 - Road Income					
1,016,040.50	1212500	ROADS - Financial Assistance Grants	85,044.00	113	Operating Grants
249,552.00	1212100	ROADS - Main Roads Direct Grant	305,245.00	113	Operating Grants
435,381.09	1222300	ROADS - Heavy Vehicle Road Improvement Charge	225,000.00	114	Non-Operating Grants
1,700,973.59			615,289.00		
SP 122 - Road Expenses					
(296,690.22)	1221200	ROADS - Administration Allocated	(64,224.50)	909	Administration Allocations
-	1221201	ROADS - Advertising	-	231	Materials and Contracts
-	1221202	ROADS - Contractors and Consultants	(14,300.00)	231	Materials and Contracts
(1,537,809.66)	1221110	ROADS - Depreciation	(1,442,605.20)	250	Depreciation
-	1221152	ROADS - Footpath Maintenance	-	200	Employee Costs
-	1221152	ROADS - Footpath Maintenance	-	231	Materials and Contracts
-	1221152	ROADS - Footpath Maintenance	-	900	Labour Overheads
-	1221152	ROADS - Footpath Maintenance	-	901	Plant Overheads
-	1221152	ROADS - Footpath Maintenance	-	902	Plant Depreciation
-	1221203	ROADS - Legal Fees	-	231	Materials and Contracts
-	1221140	ROADS - Storm and Flood Damage Repairs	-	200	Employee Costs
-	1221140	ROADS - Storm and Flood Damage Repairs	-	231	Materials and Contracts
-	1221140	ROADS - Storm and Flood Damage Repairs	-	900	Labour Overheads
-	1221140	ROADS - Storm and Flood Damage Repairs	-	901	Plant Overheads
-	1221140	ROADS - Storm and Flood Damage Repairs	-	902	Plant Depreciation
-	1221101	ROADS - Street Lighting, Repairs and Maintenance	-	200	Employee Costs
-	1221101	ROADS - Street Lighting, Repairs and Maintenance	-	231	Materials and Contracts
-	1221101	ROADS - Street Lighting, Repairs and Maintenance	-	900	Labour Overheads
-	1221101	ROADS - Street Lighting, Repairs and Maintenance	-	901	Plant Overheads
-	1221101	ROADS - Street Lighting, Repairs and Maintenance	-	902	Plant Depreciation
(16,435.62)	1221100	ROADS - Street Lighting, Utilities	(15,000.00)	240	Utilities
-	1221101	ROADS - Street Lighting, Insurance	-	270	Insurance Premiums
-	1221109	ROADS - Street Lighting, Depreciation	-	250	Depreciation
(9,900.71)	1221170	ROADS - Street Sweeping	(9,000.00)	231	Materials and Contracts
-	1221160	ROADS - Street Tree Maintenance	-	200	Employee Costs
(24,434.51)	1221160	ROADS - Street Tree Maintenance	(25,000.00)	231	Materials and Contracts
-	1221160	ROADS - Street Tree Maintenance	-	900	Labour Overheads
-	1221160	ROADS - Street Tree Maintenance	-	901	Plant Overheads
-	1221160	ROADS - Street Tree Maintenance	-	902	Plant Depreciation
-	1221195	ROADS - Townsite Drainage, Repairs and Maintenance	-	200	Employee Costs
-	1221195	ROADS - Townsite Drainage, Repairs and Maintenance	(5,000.00)	231	Materials and Contracts
-	1221195	ROADS - Townsite Drainage, Repairs and Maintenance	-	900	Labour Overheads
-	1221195	ROADS - Townsite Drainage, Repairs and Maintenance	-	901	Plant Overheads
-	1221195	ROADS - Townsite Drainage, Repairs and Maintenance	-	902	Plant Depreciation
-	1221196	ROADS - Townsite Drainage, Depreciation	(17,382.87)	250	Depreciation
(33,092.09)	1221190	ROADS - Traffic Signage	-	200	Employee Costs
-	1221190	ROADS - Traffic Signage	-	231	Materials and Contracts
-	1221190	ROADS - Traffic Signage	-	900	Labour Overheads
-	1221190	ROADS - Traffic Signage	-	901	Plant Overheads
-	1221190	ROADS - Traffic Signage	-	902	Plant Depreciation
-	1221180	ROADS - Weed Spraying	(19,523.52)	200	Employee Costs
(63,213.06)	1221180	ROADS - Weed Spraying	(15,000.00)	231	Materials and Contracts
	1221180	ROADS - Weed Spraying	(17,895.04)	900	Labour Overheads
	1221180	ROADS - Weed Spraying	-	901	Plant Overheads
	1221180	ROADS - Weed Spraying	-	902	Plant Depreciation
	1221150	ROADS - Miscellaneous Road Infrastructure, Repairs and Maintenance	-	200	Employee Costs
	1221150	ROADS - Miscellaneous Road Infrastructure, Repairs and Maintenance	-	231	Materials and Contracts
	1221150	ROADS - Miscellaneous Road Infrastructure, Repairs and Maintenance	-	900	Labour Overheads
	1221150	ROADS - Miscellaneous Road Infrastructure, Repairs and Maintenance	-	901	Plant Overheads
	1221150	ROADS - Miscellaneous Road Infrastructure, Repairs and Maintenance	-	902	Plant Depreciation
	1221151	ROADS - Miscellaneous Road Infrastructure, Insurance	(3,079.30)	270	Insurance Premiums
	1221153	ROADS - Miscellaneous Road Infrastructure, Depreciation	(32,685.08)	250	Depreciation
(923,871.58)	1221105	ROADS - Road Maintenance	(441,227.39)	200	Employee Costs
	1221105	ROADS - Road Maintenance	(156,905.62)	231	Materials and Contracts
	1221105	ROADS - Road Maintenance	(404,809.96)	900	Labour Overheads
	1221105	ROADS - Road Maintenance	-	901	Plant Overheads
(2,905,447.45)			(2,684,695.51)		
(1,204,473.86)			(2,294,406.51)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 125 - Airport Income					
5,804.33	1252300	AERO - Airfield Lease Income	5,000.00	156	Fees and Charges
-	1252310	AERO - Airfield, Reimbursement for Utilities	-	156	Fees and Charges
5,804.33			5,000.00		
SP 125 - Airport Expenses					
(11,375.79)	1251200	AERO - Administration Allocated	(3,078.40)	909	Administration Allocations
(22,837.99)	1251100	AERO - Airfield, Repairs and Maintenance	(856.96)	200	Employee Costs
-	1251100	AERO - Airfield, Repairs and Maintenance	(2,500.00)	231	Materials and Contracts
-	1251100	AERO - Airfield, Repairs and Maintenance	(785.48)	900	Labour Overheads
-	1251100	AERO - Airfield, Repairs and Maintenance	-	901	Plant Overheads
-	1251100	AERO - Airfield, Repairs and Maintenance	-	902	Plant Depreciation
	1251101	AERO - Airfield, Utilities	-	240	Utilities
	1251102	AERO - Airfield, Insurance	(1,033.53)	270	Insurance Premiums
	1251103	AERO - Airfield, Depreciation	(38,947.69)	250	Depreciation
(34,213.78)			(47,202.06)		
(28,409.45)			(42,202.06)		
SP 131 - Caravan Park Trading Income					
111,866.88	1322100	CARAVAN - Accommodation and Site Fees	75,000.00	156	Fees and Charges
-	1322101	CARAVAN - Washing Machine Fees	1,460.00	156	Fees and Charges
111,866.88			76,460.00		
SP 131 - Caravan Park Cost of Goods Sold					
-	1321106	CARAVAN - COGS, Cleaning and Site Preparation	(45,256.10)	200	Employee Costs
	1321106	CARAVAN - COGS, Cleaning and Site Preparation	(41,481.24)	900	Labour Overheads
-	1321108	CARAVAN - COGS, Laundry	(17,969.66)	200	Employee Costs
	1321108	CARAVAN - COGS, Laundry	(16,470.79)	900	Labour Overheads
-			(121,177.79)		
111,866.88	Caravan Park Trading Profit		(44,717.79)		
SP 131 - Caravan Park Expenses					
-	1322121	CARAVAN - Administration Allocated	(27,480.32)	909	Administration Allocations
(189,153.52)	1321101	CARAVAN - Caravan Park, Repairs and Maintenance	(12,201.07)	200	Employee Costs
	1321101	CARAVAN - Caravan Park, Repairs and Maintenance	(8,000.00)	231	Materials and Contracts
	1321101	CARAVAN - Caravan Park, Repairs and Maintenance	(11,183.37)	900	Labour Overheads
	1321101	CARAVAN - Caravan Park, Repairs and Maintenance	-	901	Plant Overheads
	1321101	CARAVAN - Caravan Park, Repairs and Maintenance	-	902	Plant Depreciation
(2,392.34)	1321103	CARAVAN - Caravan Park, Utilities	(12,600.00)	240	Utilities
-	1321102	CARAVAN - Caravan Park, Insurance	(4,144.18)	270	Insurance Premiums
(30,577.86)	1321100	CARAVAN - Caravan Park, Depreciation	(30,418.71)	250	Depreciation
-	1321120	CARAVAN - Advertising and Communications	-	231	Materials and Contracts
-	1321121	CARAVAN - Conferences and Events	-	209	Other Employee Costs
-	1321122	CARAVAN - Contractors and Consultants	-	231	Materials and Contracts
-	1321123	CARAVAN - Legal Fees	-	231	Materials and Contracts
-	1321124	CARAVAN - Postage, Printing and Stationery	-	231	Materials and Contracts
-	1321125	CARAVAN - Subscriptions and memberships and Memberships	(2,000.00)	231	Materials and Contracts
-	1321126	CARAVAN - Training and Development	-	209	Other Employee Costs
-	1321127	CARAVAN - Travel and Accommodation	-	209	Other Employee Costs
(222,123.72)			(108,027.65)		
(110,256.84)			(127,745.44)		
SP 132 - Tourism Expenses					
(45,503.18)	1321105	TOURISM - Administration Allocated	(30,783.99)	909	Administration Allocations
-	1321109	TOURISM - Advertising and Promotion	(3,000.00)	231	Materials and Contracts
(2,198.41)	1321110	TOURISM - Conferences and Events	-	209	Other Employee Costs
(2,198.41)	1321111	TOURISM - Contractors and Consultants	-	231	Materials and Contracts
-	1321112	TOURISM - Legal Fees	-	231	Materials and Contracts
-	1321113	TOURISM - Postage, Printing and Stationery	(1,500.00)	231	Materials and Contracts
	1321117	TOURISM - Signs and Displays	(6,000.00)	231	Materials and Contracts
(6,000.00)	1321104	TOURISM - Subscriptions and memberships and Memberships	(10,675.00)	231	Materials and Contracts
-	1321114	TOURISM - Training and Development	-	209	Other Employee Costs
-	1321115	TOURISM - Travel and Accommodation	-	209	Other Employee Costs
-	1321116	TOURISM - Employee Costs	(19,024.60)	200	Employee Costs
(55,899.99)			(70,983.59)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 133 - Building and Development Income					
(25.00)	1332300	BUILDING - BCITF Levy Commissions	50.00	156	Fees and Charges
2,155.84	1332200	BUILDING - Building License Application Fees	1,500.00	156	Fees and Charges
-	1332100	BUILDING - Septic Tank Application Fees	200.00	156	Fees and Charges
2,130.84			1,750.00		
SP 133 - Building and Development Expenses					
(11,375.79)	1331201	BUILDING - Administration Allocated	(2,208.10)	909	Administration Allocations
-	1337999	BUILDING - Advertising and Communications	-	231	Materials and Contracts
(945.91)	1338000	BUILDING - Contractors and Consultants	(1,000.00)	231	Materials and Contracts
-	1338001	BUILDING - Legal Fees	-	231	Materials and Contracts
-	1338002	BUILDING - Subscriptions and memberships and Memberships	-	231	Materials and Contracts
-	1338003	BUILDING - Training and Development	-	209	Other Employee Costs
(12,321.70)			(3,208.10)		
(10,190.86)			(1,458.10)		
SP 134 - Commercial Buildings Income					
4,642.03	1482114	COM BUILD - 1/10-12 Doreen Street (CJ Batty), Rent Received	5,000.00	156	Fees and Charges
3,545.48	1482115	COM BUILD - 2/10-12 Doreen Street (Laird), Rent Received	600.00	156	Fees and Charges
221.06	1482108	COM BUILD - 1/8 Churchill Street (WACHS), Rent Received	-	156	Fees and Charges
2,836.20	1482109	COM BUILD - 2/8 Churchill Street (Varley/BCC), Rent Received	3,000.00	156	Fees and Charges
-	1482110	COM BUILD - 3/8 Churchill Street (Aus Post), Rent Received	-	156	Fees and Charges
3,050.00	1482101	COM BUILD - 1/19 Churchill Street (Pharmacy), Rent Received	3,100.00	156	Fees and Charges
14,294.77			11,700.00		
SP 134 - Commercial Buildings Expenses					
(56,764.09)	1481300	COM BUILD - Administration Allocated	(4,773.93)	909	Administration Allocations
(9,206.31)	1481130	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Repairs and Maintenance	-	200	Employee Costs
	1481130	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481130	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Repairs and Maintenance	-	900	Labour Overheads
	1481130	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Repairs and Maintenance	-	901	Plant Overheads
	1481130	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Repairs and Maintenance	-	902	Plant Depreciation
-	1481132	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Utilities	(1,500.00)	240	Utilities
-	1481133	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Insurance	(531.36)	270	Insurance Premiums
-	1481134	COM BUILD - 1/10-12 Doreen Street (CJB Carpentry), Depreciation	(1,539.97)	250	Depreciation
(9,194.33)	1481131	COM BUILD - 2/10-12 Doreen Street (Vacant), Repairs and Maintenance	-	200	Employee Costs
	1481131	COM BUILD - 2/10-12 Doreen Street (Vacant), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481131	COM BUILD - 2/10-12 Doreen Street (Vacant), Repairs and Maintenance	-	900	Labour Overheads
	1481131	COM BUILD - 2/10-12 Doreen Street (Vacant), Repairs and Maintenance	-	901	Plant Overheads
	1481131	COM BUILD - 2/10-12 Doreen Street (Vacant), Repairs and Maintenance	-	902	Plant Depreciation
-	1481135	COM BUILD - 2/10-12 Doreen Street (Vacant), Utilities	(1,500.00)	240	Utilities
-	1481136	COM BUILD - 2/10-12 Doreen Street (Vacant), Insurance	(531.36)	270	Insurance Premiums
-	1481137	COM BUILD - 2/10-12 Doreen Street (Vacant), Depreciation	(1,539.97)	250	Depreciation
(1,569.59)	1481116	COM BUILD - 1/8 Churchill Street (WACHS), Repairs and Maintenance	-	200	Employee Costs
	1481116	COM BUILD - 1/8 Churchill Street (WACHS), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481116	COM BUILD - 1/8 Churchill Street (WACHS), Repairs and Maintenance	-	900	Labour Overheads
	1481116	COM BUILD - 1/8 Churchill Street (WACHS), Repairs and Maintenance	-	901	Plant Overheads
	1481116	COM BUILD - 1/8 Churchill Street (WACHS), Repairs and Maintenance	-	902	Plant Depreciation
-	1481122	COM BUILD - 1/8 Churchill Street (WACHS), Utilities	(1,500.00)	240	Utilities
-	1481123	COM BUILD - 1/8 Churchill Street (WACHS), Insurance	(372.21)	270	Insurance Premiums
-	1481124	COM BUILD - 1/8 Churchill Street (WACHS), Depreciation	-	250	Depreciation
(1,155.37)	1481117	COM BUILD - 2/8 Churchill Street (Varley/BCC), Repairs and Maintenance	-	200	Employee Costs
	1481117	COM BUILD - 2/8 Churchill Street (Varley/BCC), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481117	COM BUILD - 2/8 Churchill Street (Varley/BCC), Repairs and Maintenance	-	900	Labour Overheads
	1481117	COM BUILD - 2/8 Churchill Street (Varley/BCC), Repairs and Maintenance	-	901	Plant Overheads
	1481117	COM BUILD - 2/8 Churchill Street (Varley/BCC), Repairs and Maintenance	-	902	Plant Depreciation
-	1481125	COM BUILD - 2/8 Churchill Street (Varley/BCC), Utilities	(1,000.00)	240	Utilities
-	1481126	COM BUILD - 2/8 Churchill Street (Varley/BCC), Insurance	(372.21)	270	Insurance Premiums
-	1481127	COM BUILD - 2/8 Churchill Street (Varley/BCC), Depreciation	-	250	Depreciation
(1,421.10)	1481118	COM BUILD - 3/8 Churchill Street (Aus Post), Repairs and Maintenance	-	200	Employee Costs
	1481118	COM BUILD - 3/8 Churchill Street (Aus Post), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481118	COM BUILD - 3/8 Churchill Street (Aus Post), Repairs and Maintenance	-	900	Labour Overheads
	1481118	COM BUILD - 3/8 Churchill Street (Aus Post), Repairs and Maintenance	-	901	Plant Overheads
	1481118	COM BUILD - 3/8 Churchill Street (Aus Post), Repairs and Maintenance	-	902	Plant Depreciation
-	1481128	COM BUILD - 3/8 Churchill Street (Aus Post), Utilities	(1,500.00)	240	Utilities
-	1481129	COM BUILD - 3/8 Churchill Street (Aus Post), Insurance	(372.21)	270	Insurance Premiums
-	1481155	COM BUILD - 3/8 Churchill Street (Aus Post), Depreciation	-	250	Depreciation
(2,283.35)	7511120	COM BUILD - 13 Churchill Street (Old Dentist), Repairs and Maintenance	-	200	Employee Costs
	7511120	COM BUILD - 13 Churchill Street (Old Dentist), Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
	7511120	COM BUILD - 13 Churchill Street (Old Dentist), Repairs and Maintenance	-	900	Labour Overheads
	7511120	COM BUILD - 13 Churchill Street (Old Dentist), Repairs and Maintenance	-	901	Plant Overheads
	7511120	COM BUILD - 13 Churchill Street (Old Dentist), Repairs and Maintenance	-	902	Plant Depreciation
-	7511121	COM BUILD - 13 Churchill Street (Old Dentist), Utilities	(1,000.00)	240	Utilities

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
-	7511122	COM BUILD - 13 Churchill Street (Old Dentist), Insurance	(494.90)	270	Insurance Premiums
-	7511123	COM BUILD - 13 Churchill Street (Old Dentist), Depreciation	(4,795.15)	250	Depreciation
(425.35)	1481111	COM BUILD - 1/19 Churchill Street (Pharmacy), Repairs and Maintenance	-	200	Employee Costs
	1481111	COM BUILD - 1/19 Churchill Street (Pharmacy), Repairs and Maintenance	(1,500.00)	231	Materials and Contracts
	1481111	COM BUILD - 1/19 Churchill Street (Pharmacy), Repairs and Maintenance	-	900	Labour Overheads
	1481111	COM BUILD - 1/19 Churchill Street (Pharmacy), Repairs and Maintenance	-	901	Plant Overheads
	1481111	COM BUILD - 1/19 Churchill Street (Pharmacy), Repairs and Maintenance	-	902	Plant Depreciation
-	7511017	COM BUILD - 1/19 Churchill Street (Pharmacy), Utilities	-	240	Utilities
-	7511018	COM BUILD - 1/19 Churchill Street (Pharmacy), Insurance	(903.89)	270	Insurance Premiums
-	7511019	COM BUILD - 1/19 Churchill Street (Pharmacy), Depreciation	(9,499.98)	250	Depreciation
(12,636.54)	1051650	COM BUILD - 2/19 Churchill Street (CRC), Repairs and Maintenance	(8,391.31)	200	Employee Costs
	1051650	COM BUILD - 2/19 Churchill Street (CRC), Repairs and Maintenance	(1,500.00)	231	Materials and Contracts
	1051650	COM BUILD - 2/19 Churchill Street (CRC), Repairs and Maintenance	(7,691.39)	900	Labour Overheads
	1051650	COM BUILD - 2/19 Churchill Street (CRC), Repairs and Maintenance	-	901	Plant Overheads
	1051650	COM BUILD - 2/19 Churchill Street (CRC), Repairs and Maintenance	-	902	Plant Depreciation
-	1051647	COM BUILD - 2/19 Churchill Street (CRC), Utilities	(1,500.00)	240	Utilities
-	1051648	COM BUILD - 2/19 Churchill Street (CRC), Insurance	(903.89)	270	Insurance Premiums
-	1051649	COM BUILD - 2/19 Churchill Street (CRC), Depreciation	(10,328.25)	250	Depreciation
(4,284.34)	7511020	COM BUILD - 5/19 Churchill Street (GP), Repairs and Maintenance	(461.31)	200	Employee Costs
	7511020	COM BUILD - 5/19 Churchill Street (GP), Repairs and Maintenance	(1,500.00)	231	Materials and Contracts
	7511020	COM BUILD - 5/19 Churchill Street (GP), Repairs and Maintenance	(422.84)	900	Labour Overheads
	7511020	COM BUILD - 5/19 Churchill Street (GP), Repairs and Maintenance	-	901	Plant Overheads
	7511020	COM BUILD - 5/19 Churchill Street (GP), Repairs and Maintenance	-	902	Plant Depreciation
	7511021	COM BUILD - 5/19 Churchill Street (GP), Utilities	(2,600.00)	240	Utilities
-	7511022	COM BUILD - 5/19 Churchill Street (GP), Insurance	(903.89)	270	Insurance Premiums
-	7511023	COM BUILD - 5/19 Churchill Street (GP), Depreciation	(12,171.43)	250	Depreciation
(835.81)	1481115	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Repairs and Maintenance	(443.52)	200	Employee Costs
	1481115	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Repairs and Maintenance	(1,000.00)	231	Materials and Contracts
	1481115	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Repairs and Maintenance	(406.53)	900	Labour Overheads
	1481115	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Repairs and Maintenance	-	901	Plant Overheads
	1481115	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Repairs and Maintenance	-	902	Plant Depreciation
	1481119	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Utilities	(700.00)	240	Utilities
-	1481120	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Insurance	(903.89)	270	Insurance Premiums
-	1481121	COM BUILD - 6/19 Churchill Street (Pop-Up Shop), Depreciation	(9,499.98)	250	Depreciation
(9,017.63)	1481170	COM BUILD - 5 Churchill Street (REED), Repairs and Maintenance	(461.31)	200	Employee Costs
	1481170	COM BUILD - 5 Churchill Street (REED), Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
	1481170	COM BUILD - 5 Churchill Street (REED), Repairs and Maintenance	(422.84)	900	Labour Overheads
	1481170	COM BUILD - 5 Churchill Street (REED), Repairs and Maintenance	-	901	Plant Overheads
	1481170	COM BUILD - 5 Churchill Street (REED), Repairs and Maintenance	-	902	Plant Depreciation
	1481171	COM BUILD - 5 Churchill Street (REED), Utilities	(463.64)	240	Utilities
-	1481172	COM BUILD - 5 Churchill Street (REED), Insurance	(607.66)	270	Insurance Premiums
-	1481173	COM BUILD - 5 Churchill Street (REED), Depreciation	(3,354.94)	250	Depreciation
(108,793.81)			(126,865.74)		
(94,499.04)			(115,165.74)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 136 - Other Economic Services Income					
272.73	1322110	OTH ECON - Trailer-Mounted Generator, Hire Fees	500.00	156	Fees and Charges
4,567.44	1362100	OTH ECON - Standpipes, Usage Fees	5,000.00	156	Fees and Charges
30,250.00	1482118	OTH ECON - Tampia Village, Rent Received	16,500.00	156	Fees and Charges
6,879.76	1052400	OTH ECON - Community Bus Hire Charges	7,000.00	156	Fees and Charges
5,203.68	1482116	OTH ECON - Stockyard Access Road Lot, Rent Received	2,500.00	156	Fees and Charges
47,173.61			31,500.00		
SP 136 - Other Economic Services Expenses					
(17,006.28)	1361200	OTH ECON - Administration Allocated	(2,208.10)	909	Administration Allocations
(19.98)	1341101	OTH ECON - Saleyard, Repairs and Maintenance	-	200	Employee Costs
	1341101	OTH ECON - Saleyard, Repairs and Maintenance	-	231	Materials and Contracts
	1341101	OTH ECON - Saleyard, Repairs and Maintenance	-	900	Labour Overheads
	1341101	OTH ECON - Saleyard, Repairs and Maintenance	-	901	Plant Overheads
	1341101	OTH ECON - Saleyard, Repairs and Maintenance	-	902	Plant Depreciation
(496.48)	1481107	OTH ECON - Saleyards, Utilities	(300.00)	240	Utilities
-	1481108	OTH ECON - Saleyards, Insurance	(71.91)	270	Insurance Premiums
(9,384.50)	1341100	OTH ECON - Saleyards, Depreciation	(9,384.50)	250	Depreciation
(4,320.88)	1361100	OTH ECON - Standpipes, Repairs and Maintenance	-	200	Employee Costs
	1361100	OTH ECON - Standpipes, Repairs and Maintenance	(5,000.00)	231	Materials and Contracts
	1361100	OTH ECON - Standpipes, Repairs and Maintenance	-	900	Labour Overheads
	1361100	OTH ECON - Standpipes, Repairs and Maintenance	-	901	Plant Overheads
	1361100	OTH ECON - Standpipes, Repairs and Maintenance	-	902	Plant Depreciation
(10,485.60)	1361150	OTH ECON - Standpipes, Utilities	(10,000.00)	240	Utilities
-	1361160	OTH ECON - Standpipes, Insurance	(241.50)	270	Insurance Premiums
(4,475.78)	1361120	OTH ECON - Standpipes, Depreciation	(1,055.23)	250	Depreciation
	1361120	OTH ECON - Subscriptions and Memberships	(2,800.00)	231	Materials and Contracts
-	1341102	OTH ECON - Stockyard Access Road Lot, Repairs and Maintenance	-	200	Employee Costs
-	1341102	OTH ECON - Stockyard Access Road Lot, Repairs and Maintenance	-	231	Materials and Contracts
-	1341102	OTH ECON - Stockyard Access Road Lot, Repairs and Maintenance	-	900	Labour Overheads
-	1341102	OTH ECON - Stockyard Access Road Lot, Repairs and Maintenance	-	901	Plant Overheads
-	1341102	OTH ECON - Stockyard Access Road Lot, Repairs and Maintenance	-	902	Plant Depreciation
-	1341103	OTH ECON - Stockyard Access Road Lot, Utilities	-	240	Utilities
-	1341104	OTH ECON - Stockyard Access Road Lot, Insurance	-	270	Insurance Premiums
-	1341105	OTH ECON - Stockyard Access Road Lot, Depreciation	-	250	Depreciation
-	1481161	OTH ECON - Wadderin Wildlife Sanctuary, Repairs and Maintenance	-	200	Employee Costs
-	1481161	OTH ECON - Wadderin Wildlife Sanctuary, Repairs and Maintenance	-	231	Materials and Contracts
-	1481161	OTH ECON - Wadderin Wildlife Sanctuary, Repairs and Maintenance	-	900	Labour Overheads
-	1481161	OTH ECON - Wadderin Wildlife Sanctuary, Repairs and Maintenance	-	901	Plant Overheads
-	1481161	OTH ECON - Wadderin Wildlife Sanctuary, Repairs and Maintenance	-	902	Plant Depreciation
(842.53)	1481162	OTH ECON - Wadderin Wildlife Sanctuary, Utilities	(1,000.00)	240	Utilities
-	1481163	OTH ECON - Wadderin Wildlife Sanctuary, Committee Insurance Reimbursements	(4,000.00)	284	Other Expenses
(47,032.03)			(36,061.25)		
141.58			(4,561.25)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 137 - Swimming Pool Income					
10,750.73	1122200	POOL - Admission and Membership Fees	-	156	Fees and Charges
10,750.73			-		
SP 137 - Swimming Pool Expenses					
(22,751.65)	1121200	POOL - Administration Allocated	(14,008.45)	909	Administration Allocations
-	1121101	POOL - Advertising and Communications	(500.00)	231	Materials and Contracts
(2,828.21)	1121150	POOL - Chemicals	(3,000.00)	231	Materials and Contracts
-	1121500	POOL - Contractors	(96,300.00)	231	Materials and Contracts
-	1121103	POOL - Conferences and Events	-	209	Other Employee Costs
(79,590.51)	1121100	POOL - Employee Costs	-	200	Employee Costs
-	1121105	POOL - Legal Fees	-	231	Materials and Contracts
(4,713.68)	1121181	POOL - Pool Building, Repairs and Maintenance	(3,172.00)	200	Employee Costs
-	1121181	POOL - Pool Building, Repairs and Maintenance	(8,000.00)	231	Materials and Contracts
-	1121181	POOL - Pool Building, Repairs and Maintenance	(2,907.42)	900	Labour Overheads
-	1121181	POOL - Pool Building, Repairs and Maintenance	-	901	Plant Overheads
-	1121181	POOL - Pool Building, Repairs and Maintenance	-	902	Plant Depreciation
(5,656.42)	1121182	POOL - Pool Building, Utilities	(6,000.00)	240	Utilities
-	1121183	POOL - Pool Building, Insurance	(4,544.43)	270	Insurance Premiums
-	1121184	POOL - Pool Building, Depreciation	(28,208.91)	250	Depreciation
-	1121106	POOL - Postage, Printing and Stationery	-	231	Materials and Contracts
-	1121107	POOL - Subscriptions and memberships	-	231	Materials and Contracts
(16,026.52)	1121177	POOL - Swimming Pool, Repairs and Maintenance	(3,433.30)	200	Employee Costs
-	1121177	POOL - Swimming Pool, Repairs and Maintenance	(12,000.00)	231	Materials and Contracts
-	1121177	POOL - Swimming Pool, Repairs and Maintenance	(3,146.92)	900	Labour Overheads
-	1121177	POOL - Swimming Pool, Repairs and Maintenance	-	901	Plant Overheads
-	1121177	POOL - Swimming Pool, Repairs and Maintenance	-	902	Plant Depreciation
(22,625.68)	1121178	POOL - Swimming Pool, Utilities	(24,000.00)	240	Utilities
-	1121179	POOL - Swimming Pool, Insurance	(4,544.43)	270	Insurance Premiums
(113,980.68)	1121180	POOL - Swimming Pool, Depreciation	(73,679.83)	250	Depreciation
(7,137.50)	1121104	POOL - Swimming Pool, Loan 125 Interest	(5,401.59)	260	Interest Paid
-	1121108	POOL - Training and Development	-	209	Other Employee Costs
-	1121109	POOL - Travel and Accommodation	-	209	Other Employee Costs
(275,310.85)			(292,847.28)		
(264,560.12)			(292,847.28)		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 140 - Administration Income					
88.18	4222000	ADMIN - Fees and Charges, Customer Requests	500.00	156	Fees and Charges
17,366.83	4224000	ADMIN - Licensing Commission Received	15,000.00	171	Other Income
13,086.36	4221400	ADMIN - Insurance Reimbursements	-	171	Other Income
	1482200	ADMIN - Profit on sale of assets	1,000.00	130	Profit on Disposal of Assets
30,541.37			18,500.00		
SP 140 - Administration Expenses					
(40,093.92)	4211020	ADMIN - 1 Longhurst Street (Admin), Repairs and Maintenance	(20,161.39)	200	Employee Costs
	4211020	ADMIN - 1 Longhurst Street (Admin), Repairs and Maintenance	(8,000.00)	231	Materials and Contracts
	4211020	ADMIN - 1 Longhurst Street (Admin), Repairs and Maintenance	-	900	Labour Overheads
	4211020	ADMIN - 1 Longhurst Street (Admin), Repairs and Maintenance	-	901	Plant Overheads
	4211020	ADMIN - 1 Longhurst Street (Admin), Repairs and Maintenance	-	902	Plant Depreciation
(11,781.83)	1431400	ADMIN - 1 Longhurst Street (Admin), Utilities	(12,000.00)	240	Utilities
-	4211050	ADMIN - 1 Longhurst Street (Admin), Insurance	(4,698.24)	270	Insurance Premiums
(39,898.94)	4211000	ADMIN - 1 Longhurst Street (Admin), Depreciation	(31,050.52)	250	Depreciation
-	4218500	ADMIN - Accrued Wages	-	200	Employee Costs
-	4211500	ADMIN - Advertising and Communications	(500.00)	231	Materials and Contracts
-	4211800	ADMIN - Bank Charges and Merchant Fees	(1,200.00)	284	Other Expenses
(7,072.03)	4211021	ADMIN - Building Maintenance Administration	(9,687.60)	200	Employee Costs
(10,266.34)	4211300	ADMIN - Computer Equipment	(5,000.00)	231	Materials and Contracts
(107,078.10)	4212700	ADMIN - Contractors and Consultants	(20,000.00)	231	Materials and Contracts
-	4128200	ADMIN - Debt Written Off	(500.00)	284	Other Expenses
-	4211550	ADMIN - Employee Relocation Costs	-	200	Employee Costs
-	4211550	ADMIN - Employee Relocation Costs	-	209	Other Employee Costs
-	4211550	ADMIN - Employee Relocation Costs	-	900	Labour Overheads
-	4211550	ADMIN - Employee Relocation Costs	-	901	Plant Overheads
-	4211550	ADMIN - Employee Relocation Costs	-	902	Plant Depreciation
(7,938.05)	4212010	ADMIN - Executive Vehicle Costs	-	200	Employee Costs
	4212010	ADMIN - Executive Vehicle Costs	(10,000.00)	231	Materials and Contracts
	4212010	ADMIN - Executive Vehicle Costs	(512.41)	270	Insurance Premiums
	4212010	ADMIN - Executive Vehicle Costs	-	900	Labour Overheads
	4212010	ADMIN - Executive Vehicle Costs	-	901	Plant Overheads
	4212010	ADMIN - Executive Vehicle Costs	-	902	Plant Depreciation
(43,787.00)	4212800	ADMIN - Fringe Benefits Tax	(45,000.00)	209	Other Employee Costs
(203,698.35)	4215000	ADMIN - Insurance	(66,624.00)	270	Insurance Premiums
(178.45)	4211950	ADMIN - Interest, ATO General Interest Charge	-	260	Interest Paid
(11,002.28)	4212300	ADMIN - Legal Fees	(1,500.00)	231	Materials and Contracts
-	4212000	ADMIN - Loss on Sale of Assets	-	245	Loss on Sale of Assets
(58,070.40)	4211360	ADMIN - Managed IT Services	(65,000.00)	231	Materials & Contracts
(1,256.93)	4211200	ADMIN - Office Equipment	(10,800.00)	231	Materials and Contracts
-	4211120	ADMIN - Pre-Employment Medical	-	209	Other Employee Costs
-	4211100	ADMIN - Postage, Printing and Stationery	(2,000.00)	231	Materials and Contracts
-	4212750	ADMIN - Provision for Annual Leave	-	200	Employee Costs
-	4128201	ADMIN - Provision for Doubtful Debts	-	284	Other Expenses
-	4212760	ADMIN - Provision for Long Service Leave	-	200	Employee Costs
-	4220000	ADMIN - Reallocation of Net Employee Housing Costs	(31,259.00)	908	Employee Housing Allocations
(46,513.39)	4212200	ADMIN - Revaluation Expenses	-	231	Materials and Contracts
(99,217.77)	4211350	ADMIN - Software Subscriptions	(66,700.00)	231	Materials and Contracts
(3,422.30)	4217000	ADMIN - Staff Recruitment	(2,000.00)	209	Other Employee Costs
-	4217000	ADMIN - Staff Recruitment	-	231	Materials and Contracts
-	4212400	ADMIN - Subscriptions and memberships	(21,264.00)	231	Materials and Contracts
(20,650.12)	4213200	ADMIN - Training and Development	(25,000.00)	209	Other Employee Costs
-	4212600	ADMIN - Travel and Accommodation	-	209	Other Employee Costs
(1,622.33)	4212100	ADMIN - Uniforms and Clothing	(3,000.00)	209	Other Employee Costs
(664,344.56)	4218000	ADMIN - Wages	(711,490.95)	200	Employee Costs
-	4211552	ADMIN - Work Health and Safety, Contractors and Consultants	(1,440.00)	231	Materials and Contracts
-	4211553	ADMIN - Work Health and Safety, Subscriptions and Memberships	-	231	Materials and Contracts
-	4211551	ADMIN - Work Health and Safety, Training and Development	-	209	Other Employee Costs
1,149,071.39	4212001	ADMIN - Less: Allocation of Net Administration Overheads	1,157,888.11	909	Administration Allocations
(228,821.70)			(18,500.00)		
(198,280.33)			-		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 141 - Private Works Income					
1,373.18	1412400	PW - Private Works Income	-	156	Fees and Charges
1,373.18			-		
SP 141 - Private Works Expenses					
-	1411130	PW - Private Works Expenses	-	200	Employee Costs
-	1411130	PW - Private Works Expenses	-	231	Materials and Contracts
-	1411130	PW - Private Works Expenses	-	900	Labour Overheads
-	1411130	PW - Private Works Expenses	-	901	Plant Overheads
-	1411130	PW - Private Works Expenses	-	902	Plant Depreciation
-			-		
1,373.18			-		
SP 143 - Public Works Overheads Income					
55,154.49	1472100	WORKS - Insurance Reimbursement, Workers Compensation	-	171	Other Income
-	1431000	WORKS - Reallocation of Net Employee Housing Income	10,560.00	908	Employee Housing Allocations
	1431001	WORKS - Profit on sale of assets	-	130	Profit on Disposal of Assets
55,154.49			10,560.00		
SP 143 - Public Works Overheads Expenses					
(113,643.14)	1431150	WORKS - Administration Allocated	(89,855.79)	909	Administration Allocations
-	1431142	WORKS - Accrued Wages	-	200	Employee Costs
-	1431625	WORKS - Advertising and Communications	-	231	Materials and Contracts
(96,115.33)	1431700	WORKS - Annual Leave	(62,978.23)	200	Employee Costs
-	1431626	WORKS - Conferences and Events	(1,500.00)	209	Other Employee Costs
(30,488.71)	1431170	WORKS - Employee Housing Allowance	(54,080.00)	200	Employee Costs
(17,948.88)	1431180	WORKS - Employee Industrial Allowance	(19,552.00)	200	Employee Costs
	1431630	WORKS - Employee Relocation Costs	-	209	Other Employee Costs
	1431632	WORKS - Employee Licensing	(500.00)	209	Other Employee Costs
(196,647.12)	1431200	WORKS - Executive Employee Costs	(141,362.00)	200	Employee Costs
-	1431200	WORKS - Executive Employee Costs	-	209	Other Employee Costs
(6,253.83)	1431110	WORKS - Executive Vehicle Costs	-	200	Employee Costs
-	1431110	WORKS - Executive Vehicle Costs	(8,000.00)	231	Materials and Contracts
-	1431110	WORKS - Executive Vehicle Costs	(292.80)	270	Insurance Premiums
-	1431110	WORKS - Executive Vehicle Costs	-	900	Labour Overheads
-	1431110	WORKS - Executive Vehicle Costs	-	901	Plant Overheads
-	1431110	WORKS - Executive Vehicle Costs	-	902	Plant Depreciation
-	1431665	WORKS - Insurance	(35,307.00)	270	Insurance Premiums
-	1431627	WORKS - Legal Fees	-	231	Materials and Contracts
-	1431655	WORKS - Long Service Leave	-	200	Employee Costs
	1431656	WORKS - Loss on sale of assets	-	245	Loss on Sale of Assets
(13,159.26)	1441120	WORKS - Minor Plant and Equipment	(15,000.00)	231	Materials and Contracts
(31,852.73)	1431600	WORKS - Personal Leave	(23,166.56)	200	Employee Costs
(1,391.23)	1431650	WORKS - Postage, Printing and Stationery	(2,000.00)	231	Materials and Contracts
(1,690.91)	1431107	WORKS - Pre-Employment Medicals	(1,500.00)	209	Other Employee Costs
-	1431141	WORKS - Provision for Annual Leave	-	200	Employee Costs
-	1431143	WORKS - Public holidays	(50,966.43)	200	Employee Costs
-	1431140	WORKS - Provision for Long Service Leave	-	200	Employee Costs
-	1432000	WORKS - Reallocation of Net Employee Housing Costs	(39,500.00)	908	Employee Housing Allocations
-	1431631	WORKS - Signs	(6,000.00)	231	Materials and Contracts
-	1431628	WORKS - Subscriptions and Memberships	(9,700.00)	231	Materials and Contracts
(138,390.09)	1431500	WORKS - Superannuation	(208,910.47)	200	Employee Costs
	1431101	WORKS - Training and Development	(9,685.26)	200	Employee Costs
(17,386.28)	1431101	WORKS - Training and Development	(15,000.00)	209	Other Employee Costs
-	1431629	WORKS - Travel and Accommodation	-	209	Other Employee Costs
-	1431302	WORKS - Work Health and Safety, Contractors and Consultants	(12,360.00)	231	Materials and Contracts
(7,813.23)	1431800	WORKS - Work Health and Safety, Protective Clothing	(10,000.00)	209	Other Employee Costs
-	1431303	WORKS - Work Health and Safety, Subscriptions and Memberships	(500.00)	231	Materials and Contracts
(13,489.06)	1431301	WORKS - Work Health and Safety, Training and Development	(15,000.00)	209	Other Employee Costs
	1431305	WORKS - Work Health and Safety Supplies	(2,000.00)	231	Materials and Contracts
(22,188.71)	1471200	WORKS - Workers Compensation	(79,144.00)	200	Employee Costs
(26,162.68)	1221102	WORKS - 33 Mount Walker Road (Depot), Repairs and Maintenance	(7,096.38)	200	Employee Costs
-	1221102	WORKS - 33 Mount Walker Road (Depot), Repairs and Maintenance	(10,000.00)	231	Materials and Contracts
-	1221102	WORKS - 33 Mount Walker Road (Depot), Repairs and Maintenance	-	900	Labour Overheads
-	1221102	WORKS - 33 Mount Walker Road (Depot), Repairs and Maintenance	-	901	Plant Overheads
-	1221102	WORKS - 33 Mount Walker Road (Depot), Repairs and Maintenance	-	902	Plant Depreciation
-	1221103	WORKS - 33 Mount Walker Road (Depot), Utilities	(2,131.06)	240	Utilities
-	1221106	WORKS - 33 Mount Walker Road (Depot), Insurance	(2,923.47)	270	Insurance Premiums
-	1221107	WORKS - 33 Mount Walker Road (Depot), Depreciation	(13,292.69)	250	Depreciation
616,292.04	1431690	WORKS - Less: Allocation of Net Public Works Overheads	937,244.14	900	Labour Overheads
(118,329.15)			(10,560.00)		
(63,174.66)			-		

Shire of Narembeen
Budgeted Operating Income and Expenses
For the year ended 30 June 2025

2024 YTD actuals	GL/JOB - Account Description		Budget figures	IE	Inc/Exp Analysis
SP 143 - Plant and Vehicle Expenses (Depreciation)					
(349,569.64)	1491100	PLANT - Depreciation	(411,805.77)	250	Depreciation
296,608.50	1441210	PLANT - Less: Depreciation Allocated to Works	411,805.77	902	Plant Depreciation
(52,961.14)			-		
SP 143 - Plant and Vehicle Income (Plant Overheads)					
84,621.98	1442200	Profit on Sale of Assets - Income	91,500.00	130	Profit on Disposal of Assets
18,800.00	1442500	Fuel Tax Credits received	-	171	Other Income
103,421.98			91,500.00		
SP 143 - Plant and Vehicle Expenses (Plant Overheads)					
(11,855.66)	1431103	PLANT - Mechanic Administration	(13,228.80)	200	Employee Costs
(4,200.00)	1431152	PLANT - Tool Allowance	(5,200.00)	200	Employee Costs
(29,384.99)	1441100	PLANT - Insurance	(26,897.42)	270	Insurance Premiums
(203,368.88)	1441200	PLANT - Fuel	(220,000.00)	231	Materials and Contracts
(13,271.74)	1441300	PLANT - Tyres	(25,000.00)	231	Materials and Contracts
(124,513.57)	1441400	PLANT - Parts and Fluids	(150,000.00)	231	Materials and Contracts
(48,454.24)	1441500	PLANT - Mechanic's Repair Wages	(74,963.20)	200	Employee Costs
(1,953.17)	1441600	PLANT - Licensing	(10,000.00)	284	Other Expenses
(2,374.42)	1441800	PLANT - Tools and Equipment	(5,000.00)	231	Materials and Contracts
-	1441900	PLANT - Loss on Sale of Assets	-	245	Loss on Sale of Assets
426,551.85	1441220	PLANT - Less Costs Allocated to Works	477,260.48	901	Plant Overheads
(12,824.82)			(53,028.94)		
90,597.16			38,471.06		
37,636.02			38,471.06		

Schedule of Fees and Charges

2024 - 2025

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
GOVERNANCE				
Administration services				
4221600	Administration Fee on Rates Instalments (GST not applicable) LGA S6.45 (3)	\$ 10.00	\$ -	\$ 10.00
3121600	Rate Enquiry Fee	\$ 45.45	\$ 4.55	\$ 50.00
4222000	Document / Building Plan Search Fee	\$ 67.27	\$ 6.73	\$ 74.00
3121600	Rate Book - full print out	\$ 181.82	\$ 18.18	\$ 200.00
4222000	Administration fee for sale of Shire plates	\$ 20.00	\$ 2.00	\$ 22.00
4222000	Electoral Roll	\$ 67.27	\$ 6.73	\$ 74.00
Freedom of Information Requests				
Fees as per Freedom of Information Regulations 1993, Schedule 1				
4222000	Application fee	\$ 30.00	\$ -	\$ 30.00
4222000	Application fee, photocopying	\$ 30.00	\$ -	\$ 30.00
4222000	Application fee, administrative handling (per hour or part thereof of whole request)	\$ 30.00	\$ -	\$ 30.00
4222000	Application fee, supervision on administrative handling (per hour or part thereof for whole request)	\$ 30.00	\$ -	\$ 30.00
4222000	Postage of FOI documentation (including delivery, packaging and postage)	At Cost		
4222000	FOI Request - Duplicating tape, film or electronic documents	At Cost		
4222000	FOI Request - Photocopying cost (per copy)	\$ 0.20	\$ -	\$ 0.20
4222000	Advanced deposit - for estimated costs between (\$100 and \$300)	25% of estimate		
4222000	Advanced deposit - for estimated costs in excess of \$300	75% of estimate		
LAW, ORDER AND PUBLIC SAFETY				
Dog Control				
Fees as per Dog Regulations 2013, Section 17				
Dog Registrations are for the year ending 31 October				
5223000	1 Year Registration of Unsterilised Dog, Standard	\$ 50.00	\$ -	\$ 50.00
5223000	1 Year Registration of Unsterilised Dog, Pensioner	\$ 25.00	\$ -	\$ 25.00
5223000	3 Year Registration of Unsterilised Dog, Standard	\$ 120.00	\$ -	\$ 120.00
5223000	3 Year Registration of Unsterilised Dog, Pensioner	\$ 60.00	\$ -	\$ 60.00
5223000	Lifetime Registration of Unsterilised Dog, Standard	\$ 250.00	\$ -	\$ 250.00
5223000	Lifetime Registration of Unsterilised Dog, Pensioner	\$ 125.00	\$ -	\$ 125.00
5223000	1 Year Registration of Dog, Standard	\$ 20.00	\$ -	\$ 20.00
5223000	1 Year Registration of Dog, Pensioner	\$ 10.00	\$ -	\$ 10.00
5223000	3 Year Registration of Dog, Standard	\$ 42.50	\$ -	\$ 42.50
5223000	3 Year Registration of Dog, Pensioner	\$ 21.25	\$ -	\$ 21.25
5223000	Lifetime Registration of Dog, Standard	\$ 100.00	\$ -	\$ 100.00
5223000	Lifetime Registration of Dog, Pensioner	\$ 50.00	\$ -	\$ 50.00
5223000	1 Year Registration of Dangerous Dog	\$ 50.00	\$ -	\$ 50.00
5223000	Registration of Guide Dogs	No charge		
5223000	Dogs used for Droving or Tending Stock	25% of Applicable Standard Fee		
5223000	Application for additional dog (cost per dog)	\$ 100.00	\$ 10.00	\$ 110.00
5223000	Application for additional cat (cost per cat)	\$ 100.00	\$ 10.00	\$ 110.00
5223000	Dog surrender fee	\$ 100.00	\$ 10.00	\$ 110.00
5223000	Replacement dog or cat tag	\$ 10.00	\$ 1.00	\$ 11.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Dog Fines and Penalties as per Dog Regulations 2013, Section 33				
Fees for dogs that are not dangerous				
5221000	Unregistered dog	\$ 200.00		\$ 200.00
5221000	Failure to notify of new owner	\$ 200.00		\$ 200.00
5221000	Dog in public place without collar or registration tag	\$ 200.00		\$ 200.00
5221000	Unlawful use of Sterilisation Tattoo	\$ 200.00		\$ 200.00
5221000	Failure to ensure dog is microchipped	\$ 200.00		\$ 200.00
5221000	Failure to advise Local Government of microchip details	\$ 200.00		\$ 200.00
5221000	Removal or interference with dog's microchip	\$ 200.00		\$ 200.00
5221000	Transfer ownership of unmicrochipped dog	\$ 200.00		\$ 200.00
5221000	Failure to notify microchip database provider of new owner	\$ 200.00		\$ 200.00
5221000	Failure to notify Local Government of new microchip database provider details	\$ 200.00		\$ 200.00
5221000	Keeping of more than two dogs without Shire approval	\$ 200.00		\$ 200.00
5221000	Breach of kennel establishment license	\$ 200.00		\$ 200.00
5221000	Dog not held by a leash in public places	\$ 200.00		\$ 200.00
5221000	Failure to control dog in exercise areas and rural areas	\$ 200.00		\$ 200.00
5221000	Greyhound not muzzled	\$ 200.00		\$ 200.00
5221000	Dog in a place without consent	\$ 200.00		\$ 200.00
5221000	Dog attack or chase causing injury	\$ 400.00		\$ 400.00
5221000	Dog attack or chase not causing injury	\$ 200.00		\$ 200.00
5221000	Dog causing a nuisance	\$ 200.00		\$ 200.00
5221000	Failure to produce documentation	\$ 200.00		\$ 200.00
5221000	Failure to give name, date of birth or address on demand by ranger in relation to dog enquiry	\$ 200.00		\$ 200.00
Modified penalties for dangerous dogs				
5221000	Unregistered dog	\$ 400.00		\$ 400.00
5221000	Dog in public place without collar or registration tag	\$ 400.00		\$ 400.00
5221000	Failure to ensure dangerous dog is microchipped	\$ 400.00		\$ 400.00
5221000	Keeping of more than two dogs without Shire approval	\$ 400.00		\$ 400.00
5221000	Dog in a place without consent	\$ 400.00		\$ 400.00
5221000	Dog attack or chase not causing injury	\$ 400.00		\$ 400.00
5221000	Dangerous dog not wearing prescribed collar with prescribed information	\$ 400.00		\$ 400.00
5221000	Not complying with dangerous dog enclosure requirement	\$ 400.00		\$ 400.00
5221000	Not complying with commercial security dog requirements	\$ 400.00		\$ 400.00
5221000	Warning signs about dangerous dog not displaced	\$ 400.00		\$ 400.00
5221000	Dangerous dog not muzzled	\$ 400.00		\$ 400.00
5221000	Dangerous dog not held or tethered	\$ 400.00		\$ 400.00
5221000	Dangerous dog not controlled by capable person	\$ 400.00		\$ 400.00
5221000	Dangerous dog in prohibited place	\$ 400.00		\$ 400.00
5221000	Dangerous dog of restricted breed not sterilised	\$ 400.00		\$ 400.00
5221000	Dangerous dog or pup of restricted breed advertised	\$ 400.00		\$ 400.00
5221000	Dangerous dog or pup of restricted breed sold	\$ 400.00		\$ 400.00
5221000	Dangerous dog or pup of restricted breed transferred	\$ 400.00		\$ 400.00
5221000	Buying or taking ownership of dangerous dog or pup of restricted breed	\$ 400.00		\$ 400.00
5221000	Breeding of or from dangerous dog of restricted breed	\$ 400.00		\$ 400.00
5221000	Dangerous dog disposed of to under 18 year old	\$ 400.00		\$ 400.00
5221000	Failure to notify local government of dangerous dog event	\$ 400.00		\$ 400.00
5221000	Failure to notify local government of dangerous dog kept in district	\$ 400.00		\$ 400.00
5221000	Failure to notify new owner of dangerous dog details	\$ 400.00		\$ 400.00
5221000	Failure to give written notice to new owner of dangerous dog	\$ 400.00		\$ 400.00
5221000	Failure to notify local government of dangerous dog new district or death	\$ 400.00		\$ 400.00
5221000	Dog causing a nuisance	\$ 400.00		\$ 400.00
5221000	Failure to produce documentation	\$ 400.00		\$ 400.00
5221000	Failure to give name, date of birth or address on demand by ranger in relation to dog enquiry	\$ 400.00		\$ 400.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL	
Cat Control					
Fees as per Cat Regulations 2012, Schedule 3					
Cat Registrations are for the year ending 31 October					
5223000	Part-Year Registration if Registered from 1 June, Standard	\$ 10.00	\$ -	\$ 10.00	
5223000	Part-Year Registration if Registered from 1 June, Pensioner	\$ 5.00	\$ -	\$ 5.00	
5223000	1 Year Registration, Standard	\$ 20.00	\$ -	\$ 20.00	
5223000	1 Year Registration, Pensioner	\$ 10.00	\$ -	\$ 10.00	
5223000	3 Year Registration, Standard	\$ 42.50	\$ -	\$ 42.50	
5223000	3 Year Registration, Pensioner	\$ 21.25	\$ -	\$ 21.25	
5223000	Lifetime Registration, Standard	\$ 100.00	\$ -	\$ 100.00	
5223000	Lifetime Registration, Pensioner	\$ 50.00	\$ -	\$ 50.00	
5223000	Application to Grant or Renew Approval to Breed Cats (per cat)	\$ 100.00		\$ 100.00	
5221000	Administration Fee for Application or Renewal Breed Cats	\$ 75.00	\$ 7.50	\$ 82.50	
Impounding of animals					
Impounding during ordinary hours (8am - 5pm)					
5221000	Seizing of pets or livestock for return or local impounding (per animal)	\$ 55.00	\$ 5.00	\$ 60.00	
5221000	Transporting livestock or animals back to owner after being locally impounded (per animal)	\$ 55.00	\$ 5.00	\$ 60.00	
Impounding after ordinary hours (after 5pm)					
5221000	Seizing of pets or livestock for return or local impounding (per animal)	\$ 165.00	\$ 16.50	\$ 181.50	
5221000	Transporting livestock or animals back to owner after being locally impounded (per animal)	\$ 165.00	\$ 16.50	\$ 181.50	
Local pound fees					
5221000	Local pound, day fee	\$ 5.00	\$ 0.50	\$ 5.50	
5221000	Local daily maintenance fee of impounded animals	\$ 10.00	\$ 1.00	\$ 11.00	
Remote Pound Fees					
5221000	Seizing of cats or dogs requiring impounding in Northam	\$ 200.00	\$ 20.00	\$ 220.00	
5221000	Seizing and returning cats or dogs requiring impounding in Northam	\$ 400.00	\$ 40.00	\$ 440.00	
522100	Remote Pound, Daily maintenance fee	\$ 27.27	\$ 2.73	\$ 30.00	
Animal trapping					
5221000	Trap hire (per day, per trap)	\$ 9.09	\$ 0.91	\$ 10.00	
5221000	Trap hire bond (per trap)	\$ 100.00	\$ -	\$ 100.00	
HEALTH					
Septic Applications					
Fees as per Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974					
7524010	Application fee for the approval of an apparatus under Regulation 4	\$ 118.00	\$ -	\$ 118.00	
7524010	Fee for the issuance of a permit to use an apparatus	\$ 118.00	\$ -	\$ 118.00	
Food Businesses - (Governing Legislation - Food Act 2008)					
7524010	Registration - new or transfer of ownership	*	\$ 160.50	\$ -	\$ 160.50
7524010	Annual Inspection - low risk	*	\$ 53.50	\$ -	\$ 53.50
7524010	Annual Inspection - medium and high risk	*	\$ 107.00	\$ -	\$ 107.00
*(charitable and community groups exempt)					
7524010	Food vendors trading in public places - annual fee		\$ 156.00	\$ -	\$ 156.00
7524010	Mobile food vendors - per application		\$ 75.00	\$ -	\$ 75.00
7524010	Mobile food vendors (charity, local sporting, community groups) - per application		\$ -	\$ -	\$ -

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



			FEE FY25	GST	TOTAL
Offensive Trades					
Fees as per Health (Offensive Trades Fees) Regulations 1976					
1042600	Slaughterhouse		\$ 298.00	\$ -	\$ 298.00
1042600	Piggeries		\$ 298.00	\$ -	\$ 298.00
1042600	Artificial manure deposits		\$ 211.00	\$ -	\$ 211.00
1042600	Bone mills		\$ 171.00	\$ -	\$ 171.00
1042600	Places for storing, drying or preserving bones		\$ 171.00	\$ -	\$ 171.00
1042600	Fat melting, extracting or tallow melting - butcher shops		\$ 171.00	\$ -	\$ 171.00
1042600	Fat melting, extracting or tallow melting - large establishments		\$ 298.00	\$ -	\$ 298.00
1042600	Blood drying		\$ 171.00	\$ -	\$ 171.00
1042600	Gut scraping and preparation of sausage skins		\$ 171.00	\$ -	\$ 171.00
1042600	Fellmongeries		\$ 171.00	\$ -	\$ 171.00
1042600	Manure works		\$ 211.00	\$ -	\$ 211.00
1042600	Fish curing establishments		\$ 211.00	\$ -	\$ 211.00
1042600	Laundries and dry-cleaning establishments		\$ 147.00	\$ -	\$ 147.00
1042600	Bone merchant premises		\$ 171.00	\$ -	\$ 171.00
1042600	Flock factories		\$ 171.00	\$ -	\$ 171.00
1042600	Knackeries		\$ 298.00	\$ -	\$ 298.00
1042600	Poultry processing establishments		\$ 298.00	\$ -	\$ 298.00
1042600	Poultry farming		\$ 298.00	\$ -	\$ 298.00
1042600	Any other offensive trade not specified		\$ 298.00	\$ -	\$ 298.00
Lodging Houses - (Governing Legislation - Health Act (Misc. Prov) Act 1911)					
7524010	Registration - New and annual renewal pursuant to Health Local Laws 2016	*	\$ 192.50	\$ -	\$ 192.50
Public Buildings & Events					
7524010	Application to construct, alter or amend	*	\$ 500.00	\$ -	\$ 500.00
7524010	Annual Inspection (Local Government Act 1995)	*	\$ 100.00	\$ -	\$ 100.00
*(charitable and community groups exempt)					
7524010	Private Swimming Pool Inspection Fee - Four yearly		\$ 61.00	\$ -	\$ 61.00
7524010	Private Swimming Pool Inspection Fee and Written Report		\$ 160.45	\$ 16.05	\$ 176.50
Labour					
7524010	EHO hourly rate - charged at the Shire's discretion on inspections and requests that are deemed to take an excessive amount of time		\$ 127.27	\$ 12.73	\$ 140.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
COMMUNITY AMENITIES				
Rubbish Collection				
1012100	Domestic Refuse & Recycle Charge 120/240 litre per annum (1 bin each)	\$ 406.52		\$ 406.52
1012100	Domestic Refuse & Recycle Charge, additional bins per annum (per bin, per service)	\$ 406.52		\$ 406.52
Cemetery charges				
1052100	Copy, transfer or renewal of Right of Burial	\$ 30.00	\$ 3.00	\$ 33.00
1052100	Reserve or purchase land for grave, including Right of Burial	\$ 400.00	\$ 40.00	\$ 440.00
1052100	Grave internment fees, week day	\$ 727.27	\$ 72.73	\$ 800.00
1052100	Grave internment fees, weekends and public holidays	\$ 1,000.00	\$ 100.00	\$ 1,100.00
1052100	Grave internment fees, additional fee for short notice (less than 3 days)	\$ 181.82	\$ 18.18	\$ 200.00
1052100	Reserve or purchase of Niche Wall allocation, including Right of Burial	\$ 50.00	\$ 5.00	\$ 55.00
1052100	Niche Wall Interment including plaque installation, week day	\$ 100.00	\$ 10.00	\$ 110.00
1052100	Niche Wall Interment including plaque installation, weekends and public holidays	\$ 200.00	\$ 20.00	\$ 220.00
1052100	Burial plaques	Cost + 10%		
1052100	Re-opening of grave, week day	\$ 727.27	\$ 72.73	\$ 800.00
1052100	Re-opening of grave, weekends	\$ 1,000.00	\$ 100.00	\$ 1,100.00
1052100	Re-interment of ashes	\$ 40.91	\$ 4.09	\$ 45.00
1052100	Exhumation fee	\$ 36.36	\$ 3.64	\$ 40.00
1052100	Funeral Booking Fee - late notice charge (less than 24 hours)	\$ 44.55	\$ 4.45	\$ 49.00
1052100	Permit to erect monuments, headstones or memorials	\$ 27.27	\$ 2.73	\$ 30.00
COMMUNITY AMENITIES				
Community Resource Centre				
Binding				
1052510	Plastic Combs Up to 20 pp	\$ 3.64	\$ 0.36	\$ 4.00
1052510	Plastic Combs 20 - 50 pp	\$ 5.45	\$ 0.55	\$ 6.00
1052510	Plastic Combs 50 - 100 pp	\$ 7.27	\$ 0.73	\$ 8.00
1052510	Plastic Combs 100 pp+	\$ 9.55	\$ 0.95	\$ 10.50
Equipment Hire (all charges are per day)				
1052510	Chair Covers & Tablecloths (each)	\$ 5.00	\$ 0.50	\$ 5.50
1052510	Data Projector	\$ 30.45	\$ 3.05	\$ 33.50
1052510	Projector Screen	\$ 30.45	\$ 3.05	\$ 33.50
1052510	Data Projector/Laptop/Screen	\$ 97.27	\$ 9.73	\$ 107.00
1052510	Display Board	\$ 22.27	\$ 2.23	\$ 24.50
1052510	Laptop	\$ 40.45	\$ 4.05	\$ 44.50
1052510	Lectern	\$ 55.91	\$ 5.59	\$ 61.50
1052510	PA System	\$ 71.36	\$ 7.14	\$ 78.50
1052510	iPad	\$ 40.45	\$ 4.05	\$ 44.50
1052510	Miscellaneous items available for hire - refer catalogue for full list	Cost as per catalogue		
Laminating				
1052510	A4	\$ 2.73	\$ 0.27	\$ 3.00
1052510	A3	\$ 5.00	\$ 0.50	\$ 5.50
1052510	Large (per metre)	\$ 14.09	\$ 1.41	\$ 15.50
Meeting Room/Hot Office				
1052510	Meeting Room - Day	\$ 154.55	\$ 15.45	\$ 170.00
1052510	Meeting Room - Half Day (Up to 4 hours)	\$ 77.27	\$ 7.73	\$ 85.00
1052510	Meeting Room - Per Hour	\$ 22.73	\$ 2.27	\$ 25.00
1052510	Hot Office - Day	\$ 22.73	\$ 2.27	\$ 25.00
1052510	Hot Office - Half Day (Up to 4 hours)	\$ 13.64	\$ 1.36	\$ 15.00
1052510	Hot Office - Per Hour	\$ 4.55	\$ 0.45	\$ 5.00
1052510	Catering	Charged at Cost + 10% Admin fee		

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Merchandise (Stationery)				
1052510	Coloured Paper (A4)	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Coloured Paper (A3)	\$ 0.91	\$ 0.09	\$ 1.00
1052510	Coloured Card (A4)	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Coloured Card (A3)	\$ 0.91	\$ 0.09	\$ 1.00
1052510	Envelopes - Plain DL	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Envelopes - C4 (A4)	\$ 0.91	\$ 0.09	\$ 1.00
1052510	Labels (per sheet)	\$ 3.18	\$ 0.32	\$ 3.50
1052510	Photo Paper - Smooth Ilford Pearl	\$ 3.18	\$ 0.32	\$ 3.50
1052510	White Paper (A4)	\$ 0.09	\$ 0.01	\$ 0.10
1052510	White Paper (A3)	\$ 0.45	\$ 0.05	\$ 0.50
1052510	White Paper, ream (A4)	\$ 7.73	\$ 0.77	\$ 8.50
1052510	Special Peterkin paper	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Special Peterkin card	\$ 0.91	\$ 0.09	\$ 1.00
1052510	Special Peterkin envelope	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Mondi Card (A4)	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Mondi Card (A3)	\$ 0.91	\$ 0.09	\$ 1.00
COMMUNITY AMENITIES				
Community Resource Centre				
Printing - large format				
Canvas (fully framed & protected)				
1052510	A1	\$ 154.55	\$ 15.45	\$ 170.00
1052510	A2	\$ 104.55	\$ 10.45	\$ 115.00
1052510	A3	\$ 68.18	\$ 6.82	\$ 75.00
Canvas (Print Only, Not Framed)				
1052510	A1	\$ 45.91	\$ 4.59	\$ 50.50
1052510	A2	\$ 30.45	\$ 3.05	\$ 33.50
1052510	A3	\$ 25.45	\$ 2.55	\$ 28.00
Photo Lustre				
1052510	A1	\$ 35.45	\$ 3.55	\$ 39.00
1052510	A2	\$ 25.45	\$ 2.55	\$ 28.00
1052510	A3	\$ 15.00	\$ 1.50	\$ 16.50
1052510	A4	\$ 5.91	\$ 0.59	\$ 6.50
Glossy Photo Paper				
1052510	6x4	\$ 0.45	\$ 0.05	\$ 0.50
1052510	Custom Sizes for all Paper Types	Cost + 20% Admin fee for members and +30% for non members		
Photocopying/Printing				
1052510	Black and White, single sided (A4)	*	\$ 0.18	\$ 0.02
1052510	Black and White, double sided (A4)	*	\$ 0.27	\$ 0.03
1052510	Black and White, single sided (A3)	*	\$ 0.27	\$ 0.03
1052510	Black and White, double sided (A3)	*	\$ 0.55	\$ 0.05
1052510	Colour, single sided (A4)	*	\$ 0.36	\$ 0.04
1052510	Colour, double sided (A4)	*	\$ 0.73	\$ 0.07
1052510	Colour, single sided (A3)	*	\$ 0.73	\$ 0.07
1052510	Colour, double sided (A3)	*	\$ 1.45	\$ 0.15
*10% discount on all charges for 50+ sheets and 20% discount on all charges for 100+ sheets				
*CRC members receive a 20% discount to printing fees				
Memberships				
1052510	Businesses	\$ 86.36	\$ 8.64	\$ 95.00
1052510	Community Groups & Clubs	\$ 63.64	\$ 6.36	\$ 70.00
1052510	Families	\$ 86.36	\$ 8.64	\$ 95.00
1052510	Individuals	\$ 45.45	\$ 4.55	\$ 50.00
1052510	Seniors/Concession	\$ 31.82	\$ 3.18	\$ 35.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Staff Assistance				
1052510	Graphic design work (per hour)	\$ 54.55	\$ 5.45	\$ 60.00
1052510	Download Photos and Save to CD or USB	\$ 12.27	\$ 1.23	\$ 13.50
1052510	Administrative/Secretarial Tasks - Computer assistance, phone calls, typing, scanning, folding, cutting, collating etc. (15 minutes)	\$ 12.27	\$ 1.23	\$ 13.50
1052510	Administrative/Secretarial Tasks - Computer assistance, phone calls, typing, scanning, folding, cutting, collating etc. (1 Hour)	\$ 47.73	\$ 4.77	\$ 52.50
Pop-up Shop Hire				
1052510	Pop-up Shop hire, per day	\$ 18.18	\$ 1.82	\$ 20.00
1052510	Pop-up Shop hire, per week	\$ 72.73	\$ 7.27	\$ 80.00
1052510	Cleaning fee where shop left in unreasonable condition (per hour)	\$ 40.91	\$ 4.09	\$ 45.00
COMMUNITY AMENITIES				
Community Resource Centre				
Merchandise				
1052510	All merchandise	Cost + 40%		
1052510	Special Order	Cost + 30% for members Cost + 40% for non-members		
Community Telephone Directory Advertisements				
1052510	Small advertisement (125mm x 60mm)	\$ 59.09	\$ 5.91	\$ 65.00
1052510	Medium advertisement (125mm x 85mm)	\$ 77.27	\$ 7.73	\$ 85.00
1052510	Large advertisement (125mm x 180mm)	\$ 136.36	\$ 13.64	\$ 150.00
1052510	Stand alone business listing (no colour or graphics)	\$ 22.73	\$ 2.27	\$ 25.00
Events & Workshops				
1052510	Ladies Long Lunch	Cost + 20%		
1052510	School Holiday Activities	\$ 4.55	\$ 0.45	\$ 5.00
1052510	Business Women Networking Event	Cost + 20%		
1052510	Triathlon Entry Adult	\$ 9.09	\$ 0.91	\$ 10.00
1052510	Triathlon Entry Child	\$ 4.55	\$ 0.45	\$ 5.00
1052510	Community Markets Stall holder	\$ 9.55	\$ 0.95	\$ 10.50
1052510	Workshop/Training/Other event	Charged at Cost + 20% Admin fee (Admin fee capped at \$100 per person)		

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Development Application Fees				
Fees as per <i>Planning and Development Regulations 2009, Schedule 2</i>				
Determining a development application where the development has not commenced or been carried out and the estimated cost of the development is:				
1042600	Development Applications less than \$50,000	\$ 147.00	\$ -	\$ 147.00
1042600	Development Application - \$50,000 - \$500,000	0.32% of estimated cost of development		
1042600	Development Application - \$500,000 - \$2.5million	\$1,700 plus 0.257% for every \$1 in excess of \$500k		
1042600	Development Application - \$2.5 million - \$5million	\$7,161 plus 0.206% for every \$1 in excess of \$2.5million		
1042600	Development Application - \$5million - \$21.5million	\$12,633 plus 0.257% for every \$1 in excess of \$2.5million		
1042600	Development Application - more than \$21.5 million	\$34,196		
1042600	Development application fee (other than for extractive industry) where the development has commenced or been carried out.	*	Fee, as calculated above, plus, by way of penalty, twice the amount again.	
1042600	Development application fee for extractive industry where the development has not been commenced or carried out.	*	\$ 739.00	\$ - \$ 739.00
1042600	Development application fee for extractive industry where the development has commenced or been carried out.	*	\$ 2,217.00	\$ - \$ 2,217.00
1042600	Determining an application to amend or cancel development application	*	\$ 295.00	\$ - \$ 295.00
1042600	Subdivision clearance - not more than 5 lots (fee per lot)	*	\$ 73.00	\$ - \$ 73.00
1042600	Subdivision clearance - more than 5 lots but not more than 195 (fee per lot)			
	First 5 lots		\$ 73.00	\$ - \$ 73.00
	Every lot thereafter, up to 195		\$ 35.00	\$ - \$ 35.00
1042600	Subdivision clearance - more than 195 lots	*	\$ 7,393.00	\$ - \$ 7,393.00
1042600	Initial fee to determine home occupation permit (where occupation has not commenced)	*	\$ 222.00	\$ - \$ 222.00
1042600	Initial fee to determine home occupation permit (where occupation has commenced)	*	\$ 666.00	\$ - \$ 666.00
1042600	Renewal of an approval of a home occupation where the application is made before a current approval expires	*	\$ 73.00	\$ - \$ 73.00
1042600	Renewal of an approval of a home occupation where the application is made after the current approval expires	*	\$ 219.00	\$ - \$ 219.00
1042600	Application for a change of use or for an alteration or extension or change of a non-conforming use to which development application fees so not apply, where the change or alteration, extension or change has not commenced or been carried out	*	\$ 295.00	\$ - \$ 295.00
1042600	Application for a change of use or for an alteration or extension or change of a non-conforming use to which development application fees so not apply, where the change or alteration, extension or change has commenced or been carried out	*	\$ 885.00	\$ - \$ 885.00
1042600	Zoning Certificate	*	\$ 73.00	\$ - \$ 73.00
1042600	Replying to a property settlement questionnaire	*	\$ 73.00	\$ - \$ 73.00
1042600	Written Planning Advice	*	\$ 73.00	\$ - \$ 73.00
RECREATION & CULTURE				
Swimming Pool				
Casual Admission Charges				
1122200	Children, under 5 (must have an adult in the water)	No Charge		
1122200	Narembeen District High School swimming lessons	No Charge		
1122200	Children attending VacSwim sessions	No Charge		
1122200	Children, 5 - 16	No Charge		
1122200	Adults (16+)	No Charge		
1122200	Senior/Concession (Seniors and Health Care)	No Charge		
1122200	Spectators	No Charge		
1122200	Organised Events	Cost + 30%		
Recreation Centres & Halls				
Venue Hire				
3201920	Venue Bond	\$ 300.00	n/a	\$ 300.00
Town Hall (Community Groups, Clubs & School)				
1112100	School end-of-year functions, student performances and functions	Free of Charge		
1112100	24 hour hire charge	\$ 140.91	\$ 14.09	\$ 155.00
1112100	Hourly hire charge	\$ 9.55	\$ 0.95	\$ 10.50

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Town Hall (Commercial & Private)				
1112100	Half day hire charge (up to 4 hours)	\$ 95.45	\$ 9.55	\$ 105.00
1112100	24 hour hire charge	\$ 190.91	\$ 19.09	\$ 210.00
1112100	Hourly hire charge	\$ 28.64	\$ 2.86	\$ 31.50
Equipment Hire (per item, per day)				
1132400	Large round tables	* \$ 14.09	\$ 1.41	\$ 15.50
1132400	Chairs	* \$ 5.00	\$ 0.50	\$ 5.50
1132400	Replacement of cost of broken chair	* \$ 54.55	\$ 5.45	\$ 60.00
1132400	Stage Hire - unassembled	* \$ 47.73	\$ 4.77	\$ 52.50
<i>*orders requiring Shire delivery and or collection will be charged an additional fee for the labour and plant (as applicable) as per the labour charges below</i>				
RECREATION & CULTURE				
Recreation Centres & Halls				
Community Gym				
1132150	Annual Gym Membership	\$ 181.82	\$ 18.18	\$ 200.00
1132150	3 Monthly Gym Membership	\$ 50.00	\$ 5.00	\$ 55.00
1132150	Monthly Gym Membership	\$ 18.18	\$ 1.82	\$ 20.00
1132150	Casual Gym Usage per visit	\$ 4.55	\$ 0.45	\$ 5.00
1132150	Hire of Gym for Group Classes (per session)	\$ 13.64	\$ 1.36	\$ 15.00
n/a	Swipe Card Bond (refundable)	\$ 50.00	n/a	\$ 50.00
Community Bus				
3201920	Bus Hire Bond (refundable)	\$ 200.00	\$ -	\$ 200.00
1052400	Bus Hire Charge (per km) - Conditions Apply	\$ 0.80	\$ 0.08	\$ 0.88
<i>**cleaning charges may be raised if the bus is returned in poor condition. As per the below charges for cleaners</i>				
OTHER ECONOMIC SERVICES				
Standpipe charges				
1362100	Water usage charge (per Kilolitre) (25mm)	\$ 5.00	\$ -	\$ 5.00
1362100	Water usage charge (per Kilolitre) (50mm)	\$ 10.00	\$ -	\$ 10.00
1362100	Registration for standpipe access	\$ 50.00	\$ 5.00	\$ 55.00
1362100	Standpipe swipe card	\$ 20.00	\$ 2.00	\$ 22.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
Caravan Park				
1322100	Powered Site (Per Week)	\$ 150.00	\$ 15.00	\$ 165.00
1322100	Powered Site (Per Day)	\$ 30.00	\$ 3.00	\$ 33.00
1322100	Unpowered Site (Per Week)	\$ 45.45	\$ 4.55	\$ 50.00
1322100	Unpowered Site (Per Day)	\$ 18.18	\$ 1.82	\$ 20.00
1322100	Onsite Cabins - 1 Bedroom (per day)	\$ 81.82	\$ 8.18	\$ 90.00
1322100	Onsite Cabins - 2 Bedroom (per day)	\$ 136.36	\$ 13.64	\$ 150.00
1322100	Access to amenities only	\$ 9.09	\$ 0.91	\$ 10.00
1322100	Cancellation/No Show (Less than 24hours Notice)	One night Accommodation		
1322100	Cleaning fee for left in an unreasonable condition	\$ 40.91	\$ 4.09	\$ 45.00
1322100	Coin-operating washing machine and dryer (per use)	\$ 3.64	\$ 0.36	\$ 4.00
Saleyard				
1342100	Saleyard rental fee (per head)	\$ 0.91	\$ 0.09	\$ 1.00
Generator Hire				
1322110	Daily generator hire charge, community groups	No charge		
1322110	Daily generator hire charge, individuals and commercial entities	\$ 100.00	\$ 10.00	\$ 110.00
3201920	Refundable hire bond	\$ 300.00		\$ 300.00
The CEO may cancel or deny any booking at any time in the event of an actual or potential emergency.				
Building Permits				
Building Services Levy Fees - remitted to the Building Commission by the Shire of Narembeen				
Fees as per Building Services (Complain Resolution and Administration) Regulations 2011, Section 12)				
1332200	BSL for building or demolition permit - value of work less than \$45,000	*	\$ 61.65	\$ - \$ 61.65
1332200	BSL for building or demolition permit - value of work more than \$45,000	*	0.137% of the value of the work	
1332200	BSL for occupancy permit or approval certificate under sections 47, 49, 50 or 52 of the Building Act 2011		\$ 61.65	\$ - \$ 61.65
1332200	BSL for occupancy permit or approval certificate under sections 51 of the Building Act 2011 - value of work less than \$45,000		\$ 123.30	\$ - \$ 123.30
1332200	BSL for occupancy permit or approval certificate under sections 51 of the Building Act 2011 - value of work more than \$45,000		0.274% of the value of the work	
Building and Demolition Permits				
Fees as per Building Regulations 2012, Schedule 2, Division 1				
1332200	Certified application for a building permit For building work for a Class 1 or Class 10 building or incidental structure.	*	0.19% of the estimated value of the building work (inc. GST), but not less than \$110.00	
1332200	Certified application for a building permit For building work for a Class 2 to Class 9 building or incidental structure.	*	0.09% of the estimated value of the building work (inc. GST), but not less than \$110.00	
1332200	Uncertified application for a building permit	*	0.32% of the estimated value of the building work (inc. GST), but not less than \$110.00	
1332200	Application for demolition permit for a Class 1 or Class 10 building or incidental structure	*	\$ 110.00	\$ - \$ 110.00
1332200	Application for demolition permit for a Class 2 - Class 9 building (fee per storey)	*	\$ 110.00	\$ - \$ 110.00
1332200	Application to extend duration of building or demolition permit	*	\$ 110.00	\$ - \$ 110.00

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



			FEE FY25	GST	TOTAL
Occupancy Permits					
Fees as per <i>Building Regulations 2012, Schedule 2, Division 2</i>					
1332200	Application for occupancy permit for completed building	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application for temporary occupancy permit for incomplete building	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application for modification of occupancy permit for additional use of building on temporary basis	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application for replacement occupancy permit for permanent change of building use and classification	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application for occupancy permit for a building in respect of which unauthorised work has been done	*	0.18% of estimated value including GST but not less than \$110.00		
1332200	Application for building approval certificate for a building in respect of which unauthorised work has been done	*	0.38% of estimated value including GST but not less than \$110.00		
1332200	Application to replace an occupancy permit for an existing building	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application for building approval certificate for an existing building where unauthorised work has not been done	*	\$ 110.00	\$ -	\$ 110.00
1332200	Application to extend the time during which an occupancy permit or building approval certificate has effect	*	\$ 110.00	\$ -	\$ 110.00
Other Building Costs					
1332200	Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought), as per <i>Building Regulations 2012, Schedule 2, Division 3</i>		\$ 2,160.15	\$ -	\$ 2,160.15
1332200	Inspection of private pools exceeding 300mm in depth as per <i>Building Regulations 2012, Regulation 53</i>		\$ 58.45	\$ -	\$ 58.45
1332200	Application for battery powered smoke alarm as per <i>Building Regulations 2012, Regulation 61</i>		\$ 179.40	\$ -	\$ 179.40
Shire of Narembeen Fees and Charges					
1332200	Building Inspection Service Fee	*	\$50 plus \$1.00 per kilometre (incl GST)		
1332200	Bond for material on street (per m2 per month)	*	\$ 1.00	\$ -	\$ 1.00
1332200	Preliminary Building plans (% of licence)	*	25% + GST		
Building & Construction Industry Training Fund Levy					
1332200	Levy on all Residential, Commercial & Civil Engineering Project where value of construction is more than \$20,000	*	0.2% value of work over \$20,000.		

SHIRE OF NAREMBEEN

Schedule of Fees and Charges for the year ended 30 June 2025



		FEE FY25	GST	TOTAL
OTHER PROPERTY & SERVICES				
Private works				
Plant and equipment hire				
1412400	Small and minor plant and equipment (per day)	\$ 90.91	\$ 9.09	\$ 100.00
1412400	Utes (per hour)	\$ 55.91	\$ 5.59	\$ 61.50
1412400	Small Truck (< 5 Tonne) (per hour)	\$ 134.55	\$ 13.45	\$ 148.00
1412400	Tractors with implement (per hour)	\$ 153.18	\$ 15.32	\$ 168.50
1412400	Backhoe (per hour)	\$ 173.18	\$ 17.32	\$ 190.50
1412400	Water Truck (per hour)	\$ 173.18	\$ 17.32	\$ 190.50
1412400	Large Truck (> 5 Tonne) (per hour)	\$ 183.64	\$ 18.36	\$ 202.00
1412400	Semi and Low Loaders (per hour)	\$ 193.64	\$ 19.36	\$ 213.00
1412400	Rollers (per hour)	\$ 224.55	\$ 22.45	\$ 247.00
1412400	Graders (per hour)	\$ 245.00	\$ 24.50	\$ 269.50
1412400	Loaders (per hour)	\$ 280.45	\$ 28.05	\$ 308.50
All heavy plant is wet hire (plant and operator provided). If works are to be carried out outside of ordinary hours or on weekends, RDO or public holidays an increase of 25% per hour will apply. Availability subject to the CEO's discretion				
Private works, RoeROC				
Plant and equipment hire				
1412400	Light vehicles	\$ 39.09	\$ 3.91	\$ 43.00
1412400	Heavy plant	\$ 75.00	\$ 7.50	\$ 82.50
Material costs				
1412400	Sand	*	Cost + 15%	
1412400	Gravel	*	Cost + 10%	
1412400	Blue metal (sizes pending availability)	*	Cost + 10%	
*The CEO will reserve the right to not supply materials of significant quantities that may impact on Shire operations.				
Labour				
Ordinary Hours				
1412400	Works Crew	*	\$ 68.18	\$ 6.82 \$ 75.00
1412400	Cleaners	*	\$ 68.18	\$ 6.82 \$ 75.00
1412400	Mechanic - business hours	*	\$ 100.00	\$ 10.00 \$ 110.00
Time and a Half Hours				
1412400	Works Crew	**	\$ 102.27	\$ 10.23 \$ 112.50
1412400	Cleaners	**	\$ 102.27	\$ 10.23 \$ 112.50
1412400	Mechanic - business hours	**	\$ 150.00	\$ 15.00 \$ 165.00
Double Time Hours				
1412400	Works Crew	***	\$ 136.36	\$ 13.64 \$ 150.00
1412400	Cleaners	***	\$ 136.36	\$ 13.64 \$ 150.00
1412400	Mechanic - business hours	***	\$ 200.00	\$ 20.00 \$ 220.00
Double Time and a Half Hours				
1412400	Works Crew	****	\$ 170.45	\$ 17.05 \$ 187.50
1412400	Cleaners	****	\$ 170.45	\$ 17.05 \$ 187.50
1412400	Mechanic - business hours	****	\$ 250.00	\$ 25.00 \$ 275.00
*ordinary hours are between 8am and 4:30pm on weekdays, excluding public holidays				
**time and a half hours are the first two hours worked after 4:30pm on a weekday (excluding a public holiday) or a Saturday				
***double time hours are all hours worked from the second hour on a Saturday and all Sunday hours				
****double time and a half hours are all hours worked on a public holiday				

ATTACHMENT 13.2A
Financial Statements for month ended
30 June 2024

SHIRE OF NAREMBEEN
MONTHLY
FINANCIAL STATEMENT
JUNE 2024



SHIRE OF NAREMBEEN

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 30 June 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

* Statement of Financial Activity by Nature or Type

* Note 1 Net Current Assets

* Note 2 Explanation of Material Variances

Note 3 Cash and Investments

Note 4 Receivables

Note 5 Capital Acquisitions

Note 6 Grants and Contributions

Note 7 Disposal of Assets

Note 8 Borrowings

These accounts are prepared with data available at the time of preparation.

* Statutory Report

STATUTORY REPORT
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

BY NATURE OR TYPE

	Ref Note	Amended Annual Budget	Amended YTD budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1	4,737,410	4,737,410	4,737,410	0	0%	
Revenue from operating activities							
Rates		2,046,893	2,046,893	2,054,269	7,376	0%	
Specified Area Rates	5	0	0	0	0		
Operating Grants, Subsidies and Contributions	6	731,743	731,743	3,332,250	2,600,507	355%	overbudget
Fees and Charges		605,199	605,199	542,154	(63,045)	(10%)	underbudget
Service Charges		0	0	0	0		
Interest Earnings		320,684	320,684	394,791	74,107	23%	overbudget
Other Revenue		104,500	104,500	209,005	104,505	100%	overbudget
Profit on Disposal of Assets		110,000	110,000	84,622	(25,378)		
		3,919,019	3,919,019	6,617,091			
Expenditure from operating activities							
Employee Costs		(2,152,314)	(2,152,314)	(2,060,471)	91,843	4%	
Materials and Contracts		(1,813,267)	(1,813,267)	(1,672,117)	141,150	8%	
Utility Charges		(230,013)	(230,013)	(266,465)	(36,452)	(16%)	overbudget
Depreciation on Non-Current Assets		(3,090,400)	(3,090,400)	(2,837,861)	252,539	8%	
Interest Expenses		(36,582)	(36,582)	(36,255)	327	1%	
Insurance Expenses		(239,698)	(239,698)	(239,698)	(0)	(0%)	
Other Expenditure		(145,682)	(150,682)	(109,870)	40,812	27%	underbudget
Loss on Disposal of Assets		(6,500)	(6,500)	0	6,500	100%	
		(7,714,455)	(7,719,455)	(7,222,737)			
Operating activities excluded from budget							
Add back Depreciation		3,100,700	3,090,400	2,837,861	(252,539)	(8%)	
Adjust (Profit)/Loss on Asset Disposal		(130,500)	(103,500)	(84,622)	18,878	(18%)	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Provisions and Accruals NC LSL		0	0	0	0		
Movement in Local Government House Unit Trust		(3,500)	(3,500)	(1,681)	1,819	(52%)	
Revaluation of Non-Current Assets							
Movement in deferred rates		0	0	8,508	8,508		
Non-cash amounts excluded from operating activities		2,966,700	2,983,400	2,760,066			
Amount attributable to operating activities		3,908,674	(817,036)	2,154,420			
Investing activities							
Non-operating grants, subsidies and contributions	6	3,208,672	3,208,672	2,599,763	(608,909)	(19%)	underbudget
Proceeds from Disposal of Assets		414,728	261,228	261,818	590	0%	
Land held for resale		0	0	0	0		
Prior year audit adjustment posted in current year		0	0	0	0		
Proceeds from self-supporting loans		15,835	13,698	13,698	0	0%	
Capital acquisitions	5	(6,731,144)	(6,731,145)	(5,041,549)	1,689,596	25%	underbudget
Amount attributable to investing activities		(3,091,909)	(3,247,547)	(2,166,269)			
Financing Activities							
Investment in Associates		(45,000)	(33,750)	4,163			
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves		185,000	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures		(78,677)	(76,540)	(76,540)	0	0%	
Transfer to Reserves		(743,088)	(625,376)	(625,376)	0	0%	
Amount attributable to financing activities		(681,765)	(735,666)	(697,753)			
Closing Funding Surplus (Deficit)	1	135,000	(62,839)	4,027,807			

KEY INFORMATION

Variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORT
NOTES TO THE STATEMENT OF FINANCIAL
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

	Ref Note	Closing Actual Balance 30 June 2023	This Time Last Year 01 Jul 2023	Year to Date Actual 30 Jun 2024
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Cash Unrestricted	3	5,519,403	5,044,274	4,887,550
Cash Restricted	3	4,252,582	4,252,582	5,360,191
Receivables - Rates	4	80,102	2,269,455	153,867
Receivables - Other	4	116,283	481,682	118,632
Loans receivable		15,836	11,943	18,273
Net ATO assets/(liabilities)		78,570	130,299	
Inventories		6,020	6,021	32,773
		10,068,796	12,196,255	10,571,286
Less: Current Liabilities				
Payables		(124,547)	(125,455)	(171,966)
Provisions - employee		(317,362)	(317,362)	(317,362)
Long term borrowings		(76,539)	(72,646)	(84,837)
Contract Liability		(120,960)	(120,960)	(651,361)
Bonds and deposits held		(17,866)	(18,256)	(24,326)
		(657,274)	(654,678)	(1,249,851)
Unadjusted Net Current Assets		9,411,522	11,541,577	9,321,435
Adjustments and exclusions permitted by FM Reg 32				
Restricted cash	3	(4,734,815)	(4,252,582)	(5,360,191)
Less: Loans receivable		(15,836)	(11,943)	(18,273)
Add : Long Term Borrowings		76,539	72,646	84,837
Adjusted Net Current Assets		4,737,410	7,349,698	4,027,807

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period

This Year YTD

Surplus(Deficit)

\$4.03 M

Last Year YTD

Surplus(Deficit)

\$7.35 M

STATUTORY REPORT

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2024

NOTE 2

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023/24 year is at least \$25,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Operating Grants, Subsidies and Contributions	2,600,507	355% overbudget	Permanent		Variance due to higher than expected HVRIC from Ramelius and receipt of 2025 Financial Assistance Grant money in June 2024.
Fees and Charges	(63,045)	-10% underbudget	Permanent		Variance predominantly due to income allocation errors that will be corrected in the end of financial year reconciliations
Interest Earnings	74,107	23% overbudget	Timing		Interest was under-budgeted in the budget review to be conservative.
Other Revenue	104,505	100% overbudget	Timing		Variance predominantly due to income allocation errors that will be corrected in the end of financial year reconciliations
Expenditure from operating activities					
Utility Charges	(36,452)	-16% overbudget	Timing		Category-wide over-expenditure - predominantly the pool and Doreen St commercial units.
Other Expenditure	40,812	27% underbudget	Timing		Variance is predominantly due to lack of community benefit funding disbursed.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(608,909)	(19%) underbudget	Timing		Variance is due to pending end of financial year reconciliations and grant invoicing yet to be done for June 2024 - will end up being over-budget once reconciliations are finalised.
Capital Acquisitions	1,689,596	25% underbudget	Timing		See note 5 and comments re other variances. Various projects rolled over.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS

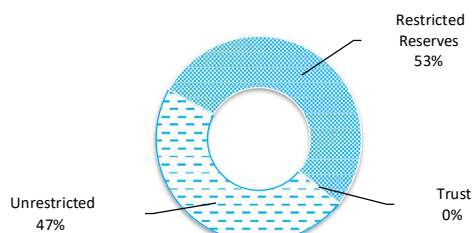
Cash and Investments	Unrestricted	Restricted Reserves	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	590	0	0	590			
At Call Deposits							
Municipal Funds (CBA)	24,761	0	0	24,761	CBA		
Municipal Funds (Bankwest)	3,906,203	0	0	3,906,203	Bankwest	0.10%	
Term Deposit - CBA #38420506 (muni)	955,944	0	0	955,944			
Term Deposits							
Term Deposit - CBA #38420506 (reserves)	0	5,360,192	0	5,360,192	CBA	5.07%	15/03/2024
Total	4,887,498	5,485,252	0	10,247,690			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$10.25 M

Unrestricted

\$4.89 M

All Restricted Reserve funds held are restricted by this Council. There are no funds held in this Category that are restricted by other legislation.

NOTES TO THE STATEMENT OF FINANCIAL
ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

NOTE 4
RECEIVABLES

Rates Receivable including ESL and Rubbish	30 Jun 24
	\$
Opening Arrears	80,102
Levied this year	2,133,835
Less Collections to date	(2,060,065)
Equals Current Outstanding	153,867
Net Rates Collectable	153,867
% Collected	96.54%

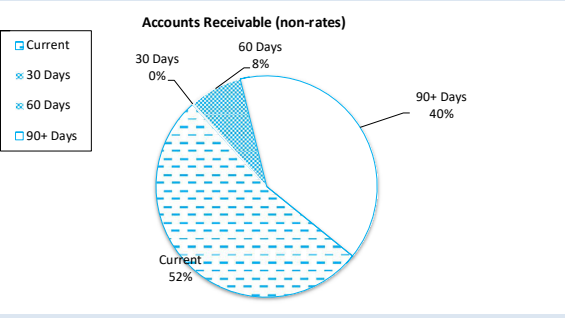
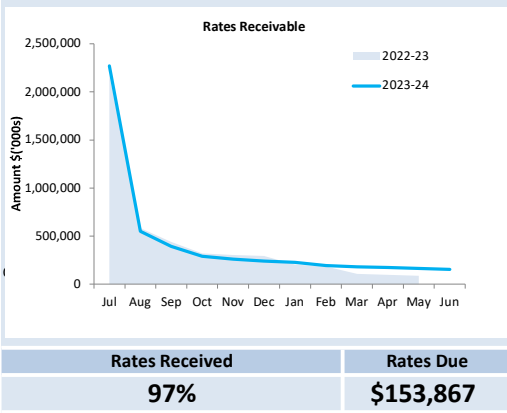
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	62,235	239	9,102	47,056	118,632
Percentage	52%	0%	8%	40%	
Balance per Trial Balance					
Sundry debtors	62,235	239	9,102	47,056	118,632
Other receivable	0	0	0	0	(0)
Total Receivables General Outstanding					118,632

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$118,632
Over 30 Days
48%
Over 90 Days
40%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024**

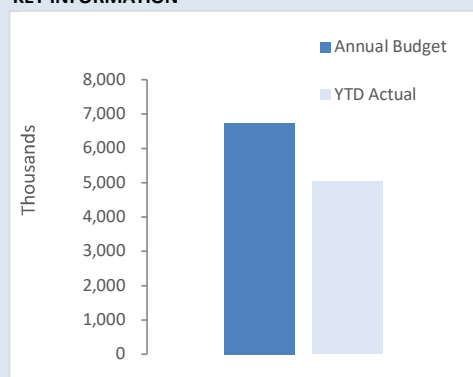
**INVESTING ACTIVITIES
NOTE 5
CAPITAL ACQUISITIONS**

Capital Acquisitions	Current			YTD Actual	YTD Budget Variance
	Annual Budget	Amended Budget	YTD Budget	Total	
	\$	\$	\$	\$	\$
Buildings	1,113,137	1,113,137	1,113,137	763,321	(349,816)
Plant & Equipment	1,547,837	1,547,837	1,547,837	1,701,131	153,294
Furniture & Equipment	85,000	85,000	85,000	12,259	(72,742)
Road Infrastructure	3,112,898	3,112,898	3,112,899	2,544,745	(568,154)
Other Infrastructure	872,272	872,272	872,272	20,093	(852,179)
Capital Expenditure Totals	6,731,144	6,731,144	6,731,145	5,041,549	(1,689,596)
Funding of Capital Acquisitions:					
	\$	\$	\$		
Capital grants and contributions	3,208,672	3,208,672	3,208,672	2,599,763	(608,909)
Other (Disposals & C/Fwd)	414,728	414,728	261,228	261,818	590
Contribution from Rates and other revenue	3,107,744	3,107,744	3,261,245	2,179,967	(1,081,278)
Capital Funding Total	6,731,144	6,731,144	6,731,145	5,041,549	(1,689,596)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget		YTD Actual	% Spent
	\$6.73 M		\$5.04 M	75%
Capital Grant	Annual Budget		YTD Actual	% Received
	\$3.21 M		\$2.6 M	81%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Account Number	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings Specialised					
Administration Office and Chambers Refurbishment - stage 1	2055	88,137	88,137	71,906	(16,231)
Stormwater Harvesting Project	2116	115,000	115,000	113,607	(1,393)
Industrial plot development	2131	50,000	50,000	0	(50,000)
Administration Office, tank and pump for reticulation	2132	5,000	5,000	0	(5,000)
30 Longhurst Street (Old Church) restorations	2169	10,000	10,000	0	(10,000)
Shire Depot Improvements	2170	80,000	80,000	12,195	(67,805)
LRCI 4 - Diesel Generator (Narembeen Recreation Centre)	2171	95,000	95,000	53,240	(41,760)
Sub Total		443,137	443,137	258,466	(184,671)
Building - Non Specialised					
Shire Staff Housing Construction - Thomas St	2045	50,000	50,000	0	(50,000)
26 Hilton Way - landscaping	2129	10,000	10,000	0	(10,000)
New house - 24 Cheetham Way	2130	610,000	610,000	504,854	(105,146)
Sub Total		670,000	670,000	504,854	(165,146)
Total Buildings		1,113,137	1,113,137	763,321	(349,816)
Furniture and Equipment					
Replacement Admin Server	2043	40,000	40,000	657	(39,344)
Video conferencing equipment for Council Chambers	2147	30,000	30,000	11,602	(18,398)
Digital Scoreboard and Trailer	2172	15,000	15,000	0	(15,000)
Total Furniture and equipment		85,000	85,000	12,259	(72,742)
Plant & Equipment					
Toyota Prado - Works Manager	2115	80,000	80,000	0	(80,000)
Toyota Prado - CEO	2135	80,000	80,000	0	(80,000)
Toyota Hilux - Mechanic	2136	47,500	47,500	47,426	(74)
Ford Ranger	2137	35,000	35,000	0	(35,000)
Ford Ranger	2138	42,000	42,000	0	(42,000)
Volvo Loader	2134	400,000	400,000	399,700	(300)
2x Mack Prime Movers	2086	630,000	630,000	643,317	13,317
Tri-axle dolly	2140	35,000	35,000	0	(35,000)
Toro Reelmaster Mower	2141	64,010	64,010	64,010	0
Ute-mounted boom spray	2142	15,170	15,170	0	(15,170)
Vertimower reel	2143	18,400	18,400	100	(18,300)
Skidsteer loader with attachments	2144	65,000	65,000	82,361	17,361
Fuso Rosa bus - vinyl wrap	2145	5,000	5,000	0	(5,000)
Fire Fighting Appliance (DFES Grant Funded)	2165	0	0	433,849	433,849
Trailer-mounted generator	1363200	27,500	27,500	27,112	(388)
LRCI 3 - Electronic sign Cnr Churchill St & Currall St	2094	3,257	3,257	3,257	0
Total Plant and equipment		1,547,837	1,547,837	1,701,131	153,294

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Account Number	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure - Roads					
LRCI 3 - Seal Laneway Savage street to Latham Road	2091	248,912	248,912	74,031	(174,881)
LRCI 4 - Corrigin/Narembeen Road culvert	2122	120,000	120,000	0	(120,000)
Blackspot - Townsite intersection Latham, Churchill, Currall and Longhurst Streets	2015	86,000	86,000	110,176	24,176
R2R - Soldiers Road gravel resheeting SLK 10-65.66	2062	545,508	545,509	581,192	35,683
R2R - Soldiers Road, resealing works	2151	150,000	150,000	148,679	(1,321)
R2R - Yeomans Road, gravel resheeting (SLK 8.70 - 11.70)	2152	150,000	150,000	145,596	(4,404)
R2R - Grays Road, gravel resheeting (SLK 0.00 - 3.40)	2153	150,000	150,000	121,279	(28,721)
RRG - Cramphorne Road, reconstruct to 9m and seal (SLK 37.29 - 42.29)	2154	673,000	673,000	662,322	(10,678)
RRG - Cramphorne Road second coat seal (SLK 11.64 - 12.20 13.33 - 14.41 16.24 - 17.31)	2155	100,000	100,000	72,655	(27,345)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 10.00 - 13.20)	2080	327,546	327,546	127,890	(199,656)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 14.00 - 16.00)	2081	0	0	0	0
WSFN - Narembeen-Kondinin Road SLK 1.4-26.6 clearing of vegetation for works incl traffic management	2082	54,688	54,688	109,449	54,761
WSFN - Narembeen-Kondinin Road SLK 1.4-26.6 other preliminary work	2083	0	0	18,194	18,194
WSFN - Narembeen-Kondinin Road SLK 1.4-26.6 project management, geotechnical, etc	2084	0	0	5,361	5,361
WSFN - Corrigin - Narembeen Road South Kuminin Intersection Reconstruct	2110	0	0	594	594
WSFN - Narembeen- Kondinin SLK 19.5 - 23 Widen, Overlay	2111	0	0	3,089	3,089
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 4.80 - 5.40)	2112	85,597	85,597	19,812	(65,785)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 6.00 - 6.30)	2113	41,714	41,714	24,258	(17,456)
LRCI 3 - Churchill Street improvements	2092	329,933	329,933	436,246	106,313
LRCI 4 - Road Signage and Safety Audit	2173	50,000	50,000	0	(50,000)
LRCI 4 - Townsite Improvements (Trees and Planter Boxes & Interpretive and Wayfinding Signage)	2174	120,000	120,000	520	(119,480)
LRCI 3 - Footpath Infrastructure	1430	10,000	10,000	10,000	0
Walker Lake exercise equipment LRCI phase 3	2090	0	0	1,167	1,167
Narembeen football oval - new goal posts	2126	15,000	15,000	12,645	(2,355)
Less: 2023 capital works in progress	1995000	0	0	(140,411)	0
Total Roads		3,112,898	3,112,899	2,544,745	(452,075)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Account Number	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Other Infrastructure					
LRCI 4 - Swimming Pool Heating	2149	100,000	100,000	0	(100,000)
LRCI 4 - Townsite drainage improvements	2150	206,842	206,842	0	(206,842)
Townsite drainage survey and design	2156	60,000	60,000	9,640	(50,360)
Cemetery shade structures and seating	2120	15,000	15,000	8,333	(6,667)
Townsite kerb replacement	2157	150,000	150,000	0	(150,000)
Airfield lighting upgrades	2158	20,000	20,000	0	(20,000)
Netball and basketball court shade structure, design and QS	2159	50,000	50,000	0	(50,000)
Walker Lake signage	2160	25,000	25,000	0	(25,000)
Community Directory website development	2161	5,000	5,000	1,600	(3,400)
BMX track, survey and design	2162	10,000	10,000	0	(10,000)
Ski Lake planning and development	2163	50,000	50,000	0	(50,000)
LRCI 4 - Walker Lake Interpretive Signage	2175	25,000	25,000	0	(25,000)
LRCI 4 - Townsite Drainage, Kerbing and Flood Mitigation	2176	145,430	145,430	0	(145,430)
Clock Tower Garden (Cnr Latham Rd & Currall St), retic and gardening works	2177	10,000	10,000	520	(9,480)
Total Other Infrastructure		872,272	872,272	20,093	(852,179)
TOTAL CAPITAL ACQUISITIONS		6,731,144	6,731,145	5,041,549	(1,573,517)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

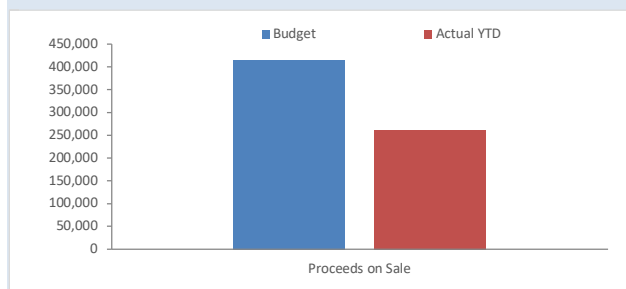
NOTE 6
GRANTS AND CONTRIBUTIONS

Grants and Contributions

		Current			
	Annual Budget	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Operating grants, subsidies and contributions					
General Purpose funding					
Financial Assistance Grant - General portion	30,500	30,500	30,500	1,422,190	1,391,690
Financial Assistance Grant - Roads portion	19,500	19,500	19,500	1,016,041	996,541
	50,000	50,000	50,000	2,438,230	2,388,230
Law, Order and Public Safety					
Bush Fire Brigade Operating Grant	7,820	7,820	7,820	12,120	4,300
	7,820	7,820	7,820	12,120	4,300
Community Amenities					
*DO NOT USE*CRC - Grants and Contributions	185,000	185,000	185,000	181,966	(3,034)
SOCK Week Grant	25,000	25,000	25,000	0	(25,000)
	210,000	210,000	210,000	181,966	(28,034)
Recreation and Culture					
Reimbursements from sporting groups	15,000	15,000	15,000	0	(15,000)
	15,000	15,000	15,000	0	(15,000)
Transport					
Main Roads Direct Grant	243,717	243,717	243,717	249,552	5,835
Heavy Vehicle Road Maintenance Contributions	205,206	205,206	205,206	435,381	230,175
	448,923	448,923	448,923	684,933	236,010
Operating grants, subsidies and contributions Total	731,743	731,743	731,743	3,317,249	2,585,506
Non-operating grants, subsidies and contributions					
Recreation and Culture					
FIRE - Capital Grants Income	0	0	0	433,849	433,849
	0	0	0	433,849	433,849
Community Amenities					
CRC Sock Week	0	0	0	8,000	8,000
Stormwater harvesting project	0	89,500	89,500	89,545	45
	0	89,500	89,500	97,545	8,045
Recreation and Culture					
RECREATION - LRCI Grant Funding	1,068,222	726,064	726,064	418,479	(307,585)
Capital grants and contributions (gifted assets)	0	26,800	26,800	26,800	0
	1,068,222	752,864	752,864	445,279	(307,585)
Transport					
TRANSPORT - Regional Road Group (RRG) Grant Funding	480,000	480,000	480,000	514,309	34,309
TRANSPORT - Roads to Recovery (R2R) Grant Funding	995,509	995,509	995,509	995,509	0
TRANSPORT - Wheatbelt Secondary Freight Network (WSFN) Grant	646,005	646,005	646,005	88,272	(557,733)
	2,121,514	2,121,514	2,121,514	1,598,090	(523,424)
Non-operating grants, subsidies and contributions Total	3,189,736	2,874,378	2,874,378	2,574,763	(831,009)
Grand Total	3,921,479	3,606,121	3,606,121	5,892,013	1,754,497

Asset Ref.	Asset Description	Amended budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
PE116	Toyota Prado (CEO's car)	40,000	55,000	15,000	0	0	0	0	0
PE1305	Toyota Prado (WM's car)	45,000	55,000	10,000	0	0	0	0	0
PE613	Nissan Navara	20,000	20,000	0	0	0	0	0	0
PE7298	Nissan Navara	20,000	20,000	0	0	0	0	0	0
NB6079	Mack Granite prime mover	100,000	79,730	5,000	0	25,124	79,730	54,606	0
NB7704	Mack Granite prime mover	100,000	74,881	0	0	26,066	74,881	48,815	0
PE1203	Cat vibrating roller	90,000	0	0	(35,000)	0	0	0	0
PE1207	Volvo Loader	110,000	106,617	140,000	0	126,234	106,617	0	(19,617)
PE156	Toro Reelmaster mower	8,000	3,500	0	(4,500)	0	0	0	0
N/A	Defunct car trailer	0	0	0	0	0	590	590	0
		533,000	414,728	170,000	(39,500)	177,424	261,818	104,011	(19,617)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$414,728	\$261,818	63%

Information on Borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted
Particulars	30 Jun 2023								
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 125 - Swimming Pool	113,134	0	0	25,560	25,560	87,574	87,574	7,138	7,138
Loan 128 - Recreation Centre	538,853	0	0	37,282	37,282	501,571	501,571	27,860	27,860
	651,986	0	0	62,842	62,841	589,144	589,145	34,997	34,998
Self supporting loans									
Housing									
Loan 127 - Aged Homes	18,046	0	0	2,094	4,232	15,952	13,814	382	900
Recreation and Culture									
Loan 130 - Mt Walker Tennis Club	7,639	0	0	3,799	3,799	3,840	3,840	73	73
Loan 131 - Narembeen Bowling Club	64,616	0	0	7,805	7,805	56,811	56,811	611	611
	90,301	0	0	13,698	15,835	76,603	74,466	1,065	1,584
Total	742,287	0	0	76,540	78,676	665,747	663,611	36,062	36,582

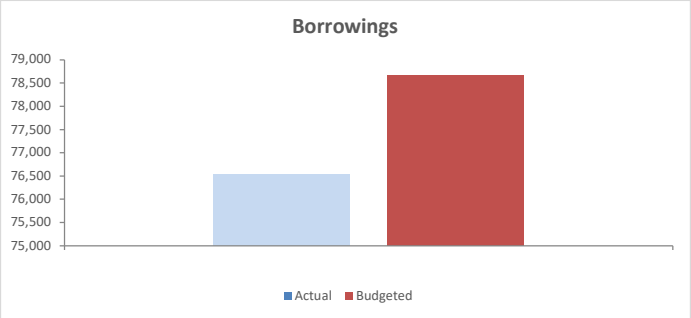
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	
\$76,540	
Interest Earned	Interest Expense
\$394,791	\$36,062
Reserves Bal	Loans Due
\$4.76 M	\$.67 M

ATTACHMENT 13.3A
Schedule of Accounts for month ended
30 June 2024



Shire of Narembreen
Schedule of accounts paid
For the month ended 30 June 2024

Chq/EFT	Date	Name	Description	Amount
EFT17735	13/06/2024	A-Team Printing	Narembreen Netball Club - sponsor magnets	109.30
EFT17736	13/06/2024	AFGR1 Equipment Australia Pty Ltd	Filter kits, fuel kit, oil filters, filter element	2,100.70
EFT17737	13/06/2024	Asphalt in a bag	20kg asphalt in a bag	3,575.00
EFT17738	13/06/2024	Aust Post	Admin - postage charges for the month of May	101.46
EFT17739	13/06/2024	Australian Services Union	Payroll Deductions/Contributions	53.00
EFT17740	13/06/2024	Avon Waste	Avon Waste - waste collection for the month on May 2024	15,412.13
EFT17741	13/06/2024	Boc Gases	Depot - workshop consumables - gas	56.29
EFT17742	13/06/2024	Brooks Hire	Dry hire 2.5 - 2.7 m3 bucket tool handler front end loader 17/05/2024 - 31/05/2024	8,593.68
EFT17743	13/06/2024	Chris Bray Electrics Pty Ltd	8 Cheetham Way - wire and install 2 control switches for roller shutters	1,531.20
EFT17744	13/06/2024	Civic Legal	Wadderin Wildlife Reserve and Sanctuary lease preparation and commercial contract advice	9,816.73
EFT17745	13/06/2024	Colestan Electrics	Motor and pump replacement for oval reticulation system at dam	7,415.34
EFT17746	13/06/2024	EASTERN DISTRICTS PANEL BEATERS	NB 111 - replacement windscreen	1,936.20
EFT17747	13/06/2024	Fisheye Pty Ltd	SOCK Week, Film Production	6,292.00
EFT17748	13/06/2024	Fusion Communications Services	Repairs and installation of CCTV cameras	7,125.25
EFT17749	13/06/2024	GSG WA Pty Ltd (Narembreen Roadhouse)	Fuel purchases for the month of April 2024	408.63
EFT17750	13/06/2024	Great Eastern Freightliners	Wet hire of plant to assist in road works on Soldiers road	53,922.00
EFT17751	13/06/2024	Industrial Automation Group Pty Ltd	Standpipe remote access charge - 12 months	673.20
EFT17752	13/06/2024	Ratepayer	Refund on rates assessment A5321	2,467.16
EFT17753	13/06/2024	KL & HR Orr	Yeomans Road, gravel resheeting - supply of 6000m3 of gravel	13,200.00
EFT17754	13/06/2024	Key Civil Pty Ltd	Supply and install 1200mm SQ grated cover x 200mm thick with 25mm wave grate to drainage pit	1,372.00
EFT17755	13/06/2024	LG Best Practices Pty Ltd	Altus Payroll Training	132.00
EFT17756	13/06/2024	Landgate	GRV revaluations as at 1 July 2024	7,065.60
EFT17757	13/06/2024	Manjimup Family Centre Inc	Manjimup CRC - SOCK Week Grant 2024	700.00
EFT17758	13/06/2024	McMiles Industries Pty Ltd	Pipe work for dam pump suction	4,884.77
EFT17759	13/06/2024	Merredin Freightliners	Freight - 2 x pallets	662.09
EFT17760	13/06/2024	Merredin Monumental Works	Niche Wall plaque	995.17
EFT17761	13/06/2024	Mineral Crushing Services (WA) Pty Ltd	Supply of 118 ton cracker dust	974.60
EFT17762	13/06/2024	Narembreen Engineering & Steel Supplies (The Trustee for Marcus	Colour bond fence and gates for 24 Cheetham Way	14,308.74
EFT17763	13/06/2024	Narembreen Freightliners	Wet hire of plant for roadworks on Soldiers road week ending 31/05/2024	8,833.00
EFT17764	13/06/2024	Narembreen IGA	Council monthly catering	424.81
EFT17765	13/06/2024	Narembreen P & C Association	RRSNCF - Round 6 (March 24) funding	830.00
EFT17766	13/06/2024	Office of Regional Architecture	Architectural Services for administration office refurbishment	2,442.00
EFT17767	13/06/2024	Officeworks	Admin, stationery	267.31
EFT17768	13/06/2024	Omnicom Media Group Australia Pty Ltd	Advertising - RFT 2024-01 Pool Management Contract	871.97
EFT17769	13/06/2024	P M Services Narembreen	Waste Transfer Station - 25 May - 7 June 2024	2,842.00
EFT17770	13/06/2024	Poster Passion	Replacement frame for damaged marquee	571.21



Shire of Narembreen
Schedule of accounts paid
For the month ended 30 June 2024

Chq/EFT	Date	Name	Description	Amount
EFT17771	13/06/2024	Prompt Safety Solutions	Drug and alcohol screening 07/05/2024	1,815.00
EFT17772	13/06/2024	Qbit Trading Company Pty Ltd	Universal 4k docking station 4k UHD at 60Hz video via two display port	1,173.70
EFT17773	13/06/2024	R.A & M.K Miolini	Soldiers Road gravel resheeting - supply of 25000m3 of gravel	55,000.00
EFT17774	13/06/2024	Repco a division of GPC Asia Pacific Pty Ltd	WD 40 , 24v 70w globe, bow shackle	85.80
EFT17775	13/06/2024	Shire Of Kalamunda	Building Services - reports and administration costs 19/12/2023 - 28/05/2024	457.81
EFT17776	13/06/2024	Swastik Shree Pty Ltd (ALLSTAMPS)	Narembreen Co-Op Loyalty Stamp	34.88
EFT17777	13/06/2024	Gym member	Refund - gym card	50.00
EFT17778	13/06/2024	Team Global Express Pty Ltd	Freight - for the 20/03/2024	290.63
EFT17779	13/06/2024	Town Planning Innovations	General Planning Services week ending 10 May2024 and week ending 24 May 2024	123.75
EFT17780	13/06/2024	Trustee for J & S Baldwin Trust	DIN75L MF century battery	260.00
EFT17781	13/06/2024	WA Contract Ranger Services	Ranger Services - Travel for 06/05/2024, 17/05/2024 and 23/05/2024	1,619.75
EFT17782	13/06/2024	WA Distributors Pty Ltd	Cleaning supplies as needed	243.20
EFT17783	13/06/2024	WALGA	Staff Training - Rates in Local Government - Clerical 2day Course	1,089.00
EFT17784	13/06/2024	Caravan park customer	Refund on power at Caravan Park	120.00
EFT17785	13/06/2024	Westrac Equipment Pty Ltd	Oil sample bottles	11.00
EFT17786	13/06/2024	Wheatbelt Office and Business Machines	Photocopier meter readings CRC - 06/05/2024 - 04/06/2024	404.40
EFT17787	13/06/2024	Willway Plumbing and Gas	Drainage at the caravan park sites seemed to be blocked. call out to investigate and repair.	9,897.78
EFT17788	13/06/2024	Wurth Australia Pty Ltd	General workshop consumables	1,345.07
EFT17789	18/06/2024	Betta Roads Pty Ltd	Polycom to stabilise 2km of gravel road	47,520.00
EFT17790	18/06/2024	Cr Chris Bray	Councillor Fees for the period January to June 2024	2,367.50
EFT17791	18/06/2024	Cr Amy Hardham	Councillor Fees for the period January to June 2024	2,367.50
EFT17792	18/06/2024	Cr Hannah BALD	Councillor Fees for the period January to June 2024	2,367.50
EFT17793	18/06/2024	Cr Holly Cusack	Councillor Fees for the period January to June 2024	3,352.52
EFT17794	18/06/2024	It Vision Australia Pty Ltd Trading as Ready Tech	Annual Subscription - IT Vision 2024/2025	50,536.31
EFT17795	18/06/2024	Livingston Medical Pty Ltd	Livingston Medical Pty Ltd, service fees under general practice agreement, for the month of June 2024	25,666.66
EFT17796	18/06/2024	Cr Michael Currie	Councillor Fees for the period January to June 2024	2,367.50
EFT17797	18/06/2024	Otium Planning Group Pty Ltd	Netball Feasibility Study Payment 2 completion of the draft feasibility study (35%)	19,029.78
EFT17798	18/06/2024	Cr Scott Stirrat	Councillor Fees for the period January to June 2024	7,114.95



Shire of Narembreen
Schedule of accounts paid
For the month ended 30 June 2024

Chq/EFT	Date	Name	Description	Amount
EFT17799	18/06/2024	Cr Trevor Cole	Councillor Fees for the period January to June 2024	2,367.50
EFT17800	27/06/2024	AFGRI Equipment Australia Pty Ltd	Hydraulic hose	420.37
EFT17801	27/06/2024	AMAC Mechanical	Oil filter, air filter element inner and outer, fleetguard fuel filter, battery, ryco fuel filter	2,657.69
EFT17802	27/06/2024	Australian Services Union	Payroll Deductions/Contributions, Australian Services Union	53.00
EFT17803	27/06/2024	BC Cusack & Co	Yeomans Road - Supply of gravel	13,200.00
EFT17804	27/06/2024	Brian Cummins / TA B & K Fencing	24 Cheetham Way - installation of fence	4,961.00
EFT17805	27/06/2024	Caravan park customer	Refund on accommodation	420.00
EFT17806	27/06/2024	CJB Carpentry	Remove and relay paving along Churchill Street approx. 255m2. Install supplied paving to previous tree locations x 14	24,200.00
EFT17807	27/06/2024	Conplant Ammann Australia	Fuel tank kit, bolt plow, nut nylon, lock washer	609.40
EFT17808	27/06/2024	Copier Support	Meter reading for Canon iRADVC 24/05/2024 - 24/06/2024	681.40
EFT17809	27/06/2024	Corsign WA PTY LTD	600 plastic guideposts	9,372.00
EFT17810	27/06/2024	Eastern District Panel Beaters	Towage of abandoned vehicle	1,100.00
EFT17811	27/06/2024	Eastern Hills Saws And Mowers	Kit bag, chain saw loop	1,596.10
EFT17812	27/06/2024	Glide Print	500 Shire Logo clear window envelopes - 1 box	438.90
EFT17813	27/06/2024	Graham Edmund Lethlean	Rates refund for assessment A4077 2787 EMU HILL EAST ROAD NAREMBEEN WA 6369	3,193.33
EFT17814	27/06/2024	Haddeo Infrastructure Agriculture Pty Ltd	Preparation and management of procurement for Housing - Design and Construction Two(2) 3x2 Dwellings	3,850.00
EFT17815	27/06/2024	It Vision Australia Pty Ltd Trading as Ready Tech	Revised Rate Notices Design and Layout	3,603.60
EFT17816	27/06/2024	JLT Risk Solutions Pty Ltd	Regional Risk Co-Ordinator Fees - June 2024	5,126.98
EFT17817	27/06/2024	Key Civil Pty Ltd	Earthworks to Churchill Street Parking	26,235.00
EFT17818	27/06/2024	Lildon Pty Ltd T/A Merredin Refrigeration & Air Conditioning	1/24 Doreen St - service aircons	336.46
EFT17819	27/06/2024	Livingston Medical Pty Ltd	Employee Medical	275.00
EFT17820	27/06/2024	MHG Construction Pty Ltd	Bench replacement 8 Cheetham Way	7,997.00
EFT17821	27/06/2024	Gym member	Refund on Gym Card	50.00
EFT17822	27/06/2024	Marmalade Enterprises Pty Ltd T/A QTM Electrical and Civil	Reinstate conduits and cable between poles SL6 & SL8	19,387.38
EFT17823	27/06/2024	Modularis Pty Ltd T/A Modular WA	Construction of a 4x2 Modular Home for 24 Cheetham Way Narembreen ADM053 - RFQ 03 2023	43,560.00
EFT17824	27/06/2024	Narembreen Club Inc	SOCK Week Child Safety Forum - Catering	500.00
EFT17825	27/06/2024	Narembreen Engineering & Steel Supplies (The Trustee for Marcus	Repair roll-tarp frame and modify so that damaged sections can be individually replaced.	2,358.00
EFT17826	27/06/2024	Officeworks	Stationery	117.76
EFT17827	27/06/2024	Otium Planning Group Pty Ltd	Netball Feasibility Study - payment 3 completion of feasibility study 25%	13,592.70
EFT17828	27/06/2024	P M Services Narembreen	Waste Transfer Station Facility Management June	2,842.00
EFT17829	27/06/2024	Petchell Mechanical	Hammer rotary, flat chisel , spade	4,200.50
EFT17830	27/06/2024	Qbit Trading Company Pty Ltd	New Server	31,522.98



Shire of Narembreen
Schedule of accounts paid
For the month ended 30 June 2024

Chq/EFT	Date	Name	Description	Amount
EFT17831	27/06/2024	R.A & M.K Miolini	Soldiers Road - supply of 6000m3 gravel	13,200.00
EFT17832	27/06/2024	RG Gilbert and KJ Hindmarsh	Fibreglass repairs & re-painting of bonnet.	500.00
EFT17833	27/06/2024	RGL MVL PTY LTD	Rates refund for assessment A5342 LOT E70/06214 NAREMBEEN WA 6369	770.57
EFT17834	27/06/2024	Refund	Refund Gym Bond	50.00
EFT17835	27/06/2024	Rockdale Farming CO	Grays Road - Supply of gravel	39,600.00
EFT17836	27/06/2024	Rotary E Club of Western Australian (inc)	2024 RYPEN sponsorship for 2x students	680.00
EFT17837	27/06/2024	SEEK Limited	Seek - advertising for staff	361.35
EFT17838	27/06/2024	Shire Of Corrigin	Roe Regional Environmental Health services scheme - May 2024	586.30
EFT17839	27/06/2024	Specialised Tree Service	Tree pruning and removal including several stump grindings in Narembreen townsite	19,222.30
EFT17840	27/06/2024	Stirling Asphalt	Asphalting of Parking on Churchill Street	17,358.00
EFT17841	27/06/2024	The Fence Post Inc.	Advertisement - Disposal of 65 (41) Cheetham Way	30.00
EFT17842	27/06/2024	Trustee for J & S Baldwin Trust	Tyre Repair for 111NB	45.00
EFT17843	27/06/2024	WA Contract Ranger Services	Ranger Services - 10/06/2024 & 17/06/2024	1,045.01
EFT17844	27/06/2024	WA Distributors Pty Ltd	Cleaning supplies as needed	510.70
EFT17845	27/06/2024	Willway Plumbing and Gas	Replace Hot Water Unit at Rec Centre	19,241.64
DD12210.1	17/06/2024	Beam Precision Superannuation	Superannuation payments for pay run #68, #69, #70	43,065.39
DD12218.1	20/06/2024	Beam Precision Superannuation	Superannuation Payments for Payroll - #71- 21/06/2024	15,126.44
DD12221.1	06/06/2024	Synergy - Western Power	Street Lights - 78 electricity usage from 25/03/2024 - 24/04/2024	1,242.11
DD12221.2	10/06/2024	Synergy - Western Power	Lot 23032 Currall St - electricity usage from 16/03/2024 - 17/05/2024	8,769.68
DD12221.3	11/06/2024	Commander Australia Pty Ltd	Commander services and equipment for 22/04/2024 - 21/05/2024	68.51
DD12221.4	12/06/2024	Synergy - Western Power	31 Currall St- electricity usage from 20/03/2024 - 21/05/2024	2,955.82
DD12222.1	14/06/2024	Water Corporation	C/31 Currall Street - water usage from 25/03/2024 -28/05/2024	6,946.04
DD12222.2	17/06/2024	Synergy - Western Power	Lot 26 Hilton Way electricity usage from 16/03/2024 - 17/05/2024	168.80
DD12222.3	24/06/2024	Synergy - Western Power	Street Lights - electricity usage from 28/4/2024 - 27/05/2024	275.86
DD12222.4	25/06/2024	Synergy - Western Power	Street Lights 79 - electricity usage from 25/4/2024 - 24/05/2024	2,444.18
DD12222.5	17/06/2024	Water Corporation	8 Cheetham Way water usage from 26/03/2024 - 29/05/2024	1,494.44
DD12223.1	19/06/2024	Water Corporation	Centre at 30 Churchill Street water usage from 25/03/2024 - 28/05/2024	6,141.00
DD12223.2	20/06/2024	Water Corporation	Cnr Brown Street and Hilton Way water usage from 26/03/2024 - 29/05/2024	4,594.89
DD12223.3	21/06/2024	Water Corporation	Aero Club - water usage from 26/03/2024 - 29/05/2024	243.70
DD12224.1	25/06/2024	Water Corporation	Farm at Currall Street Merredin South - water usage from 03/04/2024 - 31/05/2024	1,564.00
DD12224.2	26/06/2024	Water Corporation	Standpipe Kondinin Narembreen Road - water usage from 04/04/2024 - 04/06/2024	127.46
DD12224.3	17/06/2024	Power ICT Pty Ltd	Messages on hold for the month of May 2024	75.90
DD12241.1	19/06/2024	Water Corporation	Churchill St Lot 309,310 water usage from 25/03/2024 - 28/05/2024	79.15
DD12242.1	17/06/2024	Telstra	Admin services and equipment charges to 24/06/2024	1,851.87
DD12243.1	04/06/2024	Bankwest	Credit Card Purchases for 12 April 2024 - 15 May 2024	6,516.89
DD12244.1	25/06/2024	Synergy - Western Power	Street Lights power usage from 25/04/2024 - 24/05/2024	1,202.07



Shire of Narembeen
Schedule of accounts paid
For the month ended 30 June 2024

Chq/EFT	Date	Name	Description	Amount
GL4025	06/06/2024	Shire Staff	Altus Payrun #70	65,969.99
GL4038	20/06/2024	Shire Staff	Altus Payrun #71	63,381.12
Total payments made for the month of April 2024				<u>998,010.76</u>

ATTACHMENT 13.3B
Credit Card Payment List June 2024



**Shire of Narembeen
Credit Card Purchases
12 April 2024 - 15 May 2024
Direct Debited 4 June 2024**

Chief Executive Officer			
Date	Supplier	Description of purchase	Amount
16/04/2024	Narembeen Workers Hotel	Council refreshments	\$ 66.04
18/04/2024	Starlink Australia	Internet services April 10 - May 09 2024	\$ 417.00
TOTAL CEO CREDIT CARD PAYMENTS			\$ 483.04

Mechanic			
Date	Supplier	Description of purchase	Amount
3/05/2024	Two Dogs Hardware	Key Safe Wall - push button	\$ 71.00
3/05/2024	Ross's Diesel Services	Vehicle inspection for NB8000	\$ 241.00
3/05/2024	Ross's Diesel Services	Vehicle inspection for ONB	\$ 241.00
TOTAL CREDIT CARD PAYMENTS			\$ 553.00

Date	Supplier	Description of purchase	Amount
	Bankwest	Bank fees and interest	\$ -



Shire of Narembeen
Credit Card Purchases
12 April 2024 - 15 May 2024
 Direct Debited 4 June 2024

Executive Manager Corporate Services			
Date	Supplier	Description of purchase	Amount
17/04/2024	Terry Truck Rentals	Rental car for Doctor	\$ 1,381.48
17/04/2024	Terry Truck Rentals	Rental car for Doctor	\$ 911.79
22/04/2024	Shire of Narembeen	Department of Transport, Lions Club trailer temporary moving permit	\$ 23.35
22/04/2024	Nespresso Australia	Coffee Pods	\$ 116.50
22/04/2024	Adobe	Annual subscription	\$ 347.82
22/04/2024	Vacuum spares	Vacuum for caravan park	\$ 349.00
22/04/2024	ASIC	Company information search	\$ 10.00
23/04/2024	BWS Merredin	Refreshments for Anzac Day	\$ 301.50
24/04/2024	Narembeen Sports Club	Refreshments for Anzac Day	\$ 130.00
24/04/2024	Narembeen Workers Hotel	Refreshments for Anzac Day	\$ 132.08
25/04/2024	Narembeen Roadhouse	Refreshments for Anzac Day	\$ 20.00
29/04/2024	Shire of Narembeen	Department of Transport, staff member drivers licence renewal	\$ 46.85
29/04/2024	Shire of Narembeen	Department of Transport - Lions Club trailer registration	\$ 103.85
29/04/2024	Cable Chick	2 x 5 m USB-C cables	\$ 89.85
1/05/2024	Terry Truck Rentals	Rental car for Doctor	\$ 543.97
6/05/2024	Survey Monkey	Annual Subscription	\$ 384.00
7/05/2024	Terry Truck Rentals	Rental car for Doctor	\$ 634.81
9/05/2024	Kmart Australia	Preserving jars and glow sticks	\$ 80.00
9/05/2024	Discount Party World	Fluoro Friday Disco Accessories plus freight	\$ 86.92
11/05/2024	Terry Truck Rentals	Refund of bond for hire car	(\$ 303.86)
13/05/2024	United Petroleum Pty Ltd	Fuel EMCS	\$ 99.93
13/05/2024	Discount Party World	Refund for out of stock product	(\$ 8.99)
TOTAL EMCS CREDIT CARD PAYMENTS			\$ 5,480.85
TOTAL CREDIT CARD PAYMENTS FOR THE PERIOD 12 APRIL 2024 to 15 MAY 2024			\$ 6,516.89

ATTACHMENT 15.1A
New Policy – Bitumen Frontage – Rural
Residences

Bitumen Frontage- Rural Residences



POLICY OBJECTIVES

To provide guidelines for the provision of sealed road frontage to rural residential properties.

POLICY SCOPE

This policy is to be applied when considering applications/requests for bitumen seal on unsealed roads that are adjacent to Rural residential properties.

POLICY DETAIL

1. When an application or request is received by an owner of a residential property adjacent to a rural unsealed road the following parameters are to be taken into consideration when making a determination:
 - a. The rural residential property is to be situated no more than 100 metres from the road.
 - b. Traffic volumes and consistency detailing sufficient road use to warrant sealing. There may be a need to install a traffic counter to gauge traffic type, volumes and frequency.
 - c. The seal width will be 8 metres wide and no more than 400 metres long.
 - d. The landowner to be approached to supply gravel for the section of road free of charge to the Shire of Narembeen and if the landowner has no suitable gravel available, they contribute a monetary amount equal to the value of the gravel required.

DEFINITIONS

Nil

RELATED LEGISLATION

RELATED POLICIES

DELEGATED AUTHORITY

DOCUMENT MANAGEMENT

Policy Number	
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Policy Version	1	
Policy Owner(s)	Chief Executive Officer	
Reviewer	Executive Governance Officer	
Review Frequency		
Creation Date		OCM Ref
Last Review Date		OCM Ref
Next Review Date		

ATTACHMENT 15.2A
Regional Road Group 5-year program

Last Updated: Tuesday, 19 March 2024

Road Name		LGA Number	Road Number	SLK		Work Description	Work Type**	Preservation***					Improvement / Construction***					
				Start	Finish			2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	
Cramphorne Rd		417	4170013	37.29	42.29	Second coat seal to 8 metres	I						168,000					
Narembbeen Sth Rd		417	4170005	5.17	8.97	Reconstruction and primer seal to 7.2m	I						720,000					
Narembbeen Sth Rd		417	4170005	8.97	10.77	Reconstruction and primer seal to 7.2m	I							300,000				
Narembbeen Sth Rd		417	4170005	5.17	10.77	Second coat seal to 7.2m	I								178,000			
Cramphorne Rd		417	4170013	28.57	32.29	Reconstruction and primer seal to 8m	I							720,000				
Cramphorne Rd		417	4170013	17.30	21.30	Reconstruction and primer seal to 8m	I								720,000			
Cramphorne Rd		417	4170013	28.57	32.29	Second coat seal to 8 metres	I									125,000		
Cramphorne Rd		417	4170013	21.30	25.04	Reconstruction and primer seal to 8m	I									720,000		
Cramphorne Rd		417	4170013	17.30	25.04	Second coat seal to 8 metres	I										280,000	

	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030
Total Annual LGA Funding Request	888,000	1,020,000	898,000	845,000	260,000

Preservation as % of Total Program			
	100.00%	100.00%	100.00%
	100.00%	100.00%	100.00%

***p Preservation
**l Improvement
*** Enter \$ amounts as RRG Pool Contribution
Calculated Cells