



# ATTACHMENTS

Ordinary Council Meeting  
16 June 2026



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**ATTACHMENT 8.1A**  
**Minutes – Ordinary Council Meeting**  
**19 May 2026**



# MINUTES

Ordinary Council Meeting  
19 May 2026



## NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the May Ordinary Council Meeting has been convened for:

**Date:** Tuesday 19 May 2026  
**At:** Shire of Narembeen Council Chambers  
1 Longhurst Street, Narembeen  
**Commencing:** 5.00pm

**Rebecca McCall**  
**Chief Executive Officer**

14 May 2026

### DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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## 1. Official Opening and Welcome

The Presiding person welcomed everyone and opened the meeting at 5.02pm

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

## 2. Record of Attendance / Apologies / Leave of Absence

### Councillors:

|               |                  |
|---------------|------------------|
| Cr HA Cusack  | President        |
| Cr HJ Bald    | Deputy President |
| Cr CD Bray    |                  |
| Cr MJ Currie  |                  |
| Cr AM Hardham |                  |
| Cr LR Smoker  |                  |
| Cr SW Stirrat |                  |

### Staff:

|              |   |
|--------------|---|
| Ms R McCall  | Chief Executive Officer                   |
| Mr B Forbes  | Executive Manager Corporate Services      |
| Mr K Markham | Executive Manager Infrastructure Services |

### Member of Public:

### Apologies:

## 3. Public Question Time

Nil

## 11. Announcements by Presiding Member without Discussion

The Presiding Member advised a change in order of business to accommodate a late item and a corresponding confidential attachment.

### 11.1 Late items be received out of normal order of business

#### Recommendation / Council Resolution– 11.1

That Council receive a late confidential item at section 12 and receive a late item at section 20.

**MIN 8172/26**

**MOTION** - Moved Cr. Currie

Seconded Cr. Bald

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

*The Presiding Person thanked Executive Manager Corporate Services, Ben Forbes:*

*"I would also like to thank Ben for his last nearly three years, years with us. Your time and effort are greatly appreciated, and we wish you all the best for your role as the CEO for Yilgarn".*

#### 4. Disclosure of Interest

Nil

#### 5. Application for Leave of Absence

##### 5.1 Cr Bray Application for attendance via electronic means

Cr Bray requests to attend the June Ordinary Council Meeting via electronic means following surgery. Cr Bray advised that he will be able to maintain confidentiality.

#### Statutory Implications

##### 14C. Attendance at meetings by electronic means may be authorised (Act s. 5.25(1)(ba))

- (2) A member of a council or committee may attend a meeting by electronic means —
- (b) if the member is otherwise authorised to attend the meeting by electronic means by the mayor, president or council.

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officer's Recommendation / Council Resolution– 5.1

That Council approve Cr Bray's request to attend the 16 June Ordinary Council Meeting via electronic means.

**MIN 8173/26**      **MOTION** - Moved Cr. Smoker      Seconded Cr. Hardham

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

##### 5.2 Cr Stirrat Application for leave of absence

Cr Stirrat requests a leave of absence for the June Ordinary Council Meeting.

#### Statutory Implications

##### 2.25. Disqualification for failure to attend meetings (Act s. 5.25(1))

- (1) A council may, by resolution, grant leave of absence, to a member.

#### Voting Requirements

- Simple Majority  Absolute Majority

**Officer's Recommendation Council Resolution– 5.2**

That Council approve Cr Stirratt's request for a leave of absence for the 16 June Ordinary Council Meeting.

**MIN 8174/26**

**MOTION** - Moved Cr. Smoker

Seconded Cr. Hardham

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

**6. Deputations/ Petitions/ Presentations/ Submissions**

Nil

## 7. Delegates' Reports

### 7.1 Cr Cusack

| Date     | Meeting/Event                           |
|----------|---|
| 23/04/26 | GEZ Meeting                             |
| 25/04/26 | Anzac Day                               |
| 28/04/26 | Special Meeting                         |
| 01/05/26 | Northam Futures Forum Event             |
| 04/05/26 | CEACA Meeting                           |
| 08/05/26 | State Budget Meeting with Sabine Winton |
| 12/05/26 | Aged Care – CRC Coordinator             |

### 7.2 Cr Bald

| Date     | Meeting/Event                                  |
|----------|--|
| 23/04/26 | Great Eastern Country Zone Meeting - Cunderdin |
| 25/04/26 | ANZAC Day Service                              |
| 28/04/26 | Special Meeting                                |
| 1/05/26  | Wheatbelt Futures Forum                        |
| 4/05/26  | Streets Alive Meeting - Preferred Suppliers    |
| 4/05/26  | Main Roads Streets Alive Project Meeting       |
| 5/05/26  | Community Wellbeing Plan Workshop              |
| 7/05/26  | Town Teams Meeting                             |
| 7/05/26  | Ramelius Campsite Tour                         |
| 7/05/26  | Audit Entrance Meeting                         |
| 8/05/26  | Wheatbelt State Budget Breakfast               |
| 11/05/26 | ROE Tourism Meeting                            |
| 12/05/26 | Aged Care Working Group Meeting                |
| 12/05/26 | CEO, President, Deputy Catchup                 |
| 19/05/26 | Cash for Containers Meeting                    |
| 19/05/26 | Plant and Works Committee Workshop             |

### Cr Bray

| Date     | Meeting/Event                      |
|----------|------------------------------------|
|          | Historical Society Meeting         |
| 25/04/26 | ANZAC Day Service                  |
| 28/04/26 | Special Meeting                    |
| 7/05/26  | Ramelius Campsite Tour             |
| 7/05/26  | Audit Entrance Meeting             |
| 19/05/26 | Cash for Containers Meeting        |
| 19/05/26 | Plant and Works Committee Workshop |

### 7.3 Cr Currie

| Date     | Meeting/Event                      |
|----------|------------------------------------|
| 28/04/26 | Special Meeting                    |
| 19/05/26 | Plant and Works Committee Workshop |

### 7.4 Cr Hardham

| Date | Meeting/Event |
|------|---------------|
|------|---------------|

|          |                                    |
|----------|------------------------------------|
| 28/04/26 | Special Meeting                    |
| 1/05/26  | Wheatbelt Futures Forum in Northam |
| 7/05/26  | Ramelius Work camp meeting         |
| 11/05/26 | Roe Tourism Meeting                |

7.5 Cr Smoker

|      |               |
|------|---------------|
| Date | Meeting/Event |
|      | Nil to report |

7.6 Cr Stirrat

|      |               |
|------|---------------|
| Date | Meeting/Event |
|      | Nil to report |

## 8. Confirmation of Previous Meetings

### 8.1 Ordinary Council Meeting 21 April 2026 Attachment 8.1A

#### Voting Requirements

Simple Majority  Absolute Majority

#### Officer's Recommendation / Council Resolution– 8.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 21 April 2026, as presented, be confirmed as a true and correct record of proceedings.

**MIN 8175/26**      **MOTION** - Moved Cr. Bray      Seconded Cr. Bald

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

## 9. Minutes of Committee Meetings to be Received

*Items 9.1 – 9.4 were moved en bloc*

### 9.1 Plant and Works Committee Meeting 21 April 2026 Attachment 9.1A

#### Voting Requirements

Simple Majority  Absolute Majority

#### Officer's Recommendation / Council Resolution – 9.1

That the minutes of the Plant and Works Committee Meeting held on Tuesday 21 April 2026, as presented, be received.

**9.2 Great Eastern Country Zone Meeting 23 April 2026  
Attachment 9.2A**

**Voting Requirements**

- Simple Majority  Absolute Majority

**Officer's Recommendation / Council Resolution – 9.2**

That the minutes of the GECZ Meeting held on Thursday 23 April 2026, as presented, be received.

**9.3 Special Council Meeting 28 April 2026  
Attachment 9.3A**

**Voting Requirements**

- Simple Majority  Absolute Majority

**Officer's Recommendation / Council Resolution – 9.3**

That the minutes of the Special Council Meeting held on Tuesday 28 April 2026, as presented, be received.

**9.4 CEACA Management Committee Meeting 4 May 2026  
Attachment 9.4A**

**Voting Requirements**

- Simple Majority  Absolute Majority

**Officer's Recommendation / Council Resolution – 9.4**

That the minutes of the CEACA Management Meeting held on Monday 4 May 2026, as presented, be received.

**MIN 8176/26**      **MOTION** - Moved Cr. Stirrat      Seconded Cr. Currie

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

**10. Recommendations from Committee Meetings for Council Consideration**

Nil

## 12. Matters for which the Meeting may be Closed

### 12.1 Close the meeting to the public

#### Statutory Implications

#### Local Government Act 1995 - Section 5.23

- 4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —
- (g) prescribed information

#### Local Government (Administration) Regulations

#### 4A. Information that may be treated on confidential basis at meeting (Act s. 5.23(4)(g))

For the purposes of section 5.23(4)(g), the following information is prescribed —

- (a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price;

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officers Recommendation / Council Resolution – Item 12.1

That Council close the meeting to public, under Section 5.23(4)(g) of the *Local Government Act 1995*, so that it can receive the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price.

**MIN 8177/26**      **MOTION** - Moved Cr. Smoker      Seconded Cr. Hardham

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

Meeting was closed to the public at 5.09

The Public recording was ceased and the confidential recording was commenced.

## 12.2 Expression of Interest for Lot 64 (43) Cheetham Way, Narembeen

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 11 May 2026   |
| <b>Location:</b>                  | Lot 64 (43) Cheetham Way, Narembeen                         |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer                     |
| <b>Author:</b>                    | Kathryn Conopo, Executive Governance Officer                |
| <b>File Reference</b>             | LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales |
| <b>Previous Meeting Reference</b> | Nil   |
| <b>Disclosure of Interest:</b>    | Nil   |
| <b>Attachments:</b>               | 12.2A Expression of Interest – Lot 64 (43) Cheetham Way     |

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

For Council to receive the price contained in the Expression of Interest for the proposed sale of Shire-owned land being Lot 64 (43) Cheetham Way, Narembeen.

### Voting Requirements

- Simple Majority  Absolute Majority

### Officers' Recommendation / Council Resolution – Item 12.2

That Council receive the pricing information from the Expression of Interest for the proposed sale of Lot 64 (43) Cheetham Way, Narembeen.

**MIN 8178/26**      **MOTION** - Moved Cr. Currie      Seconded Cr. Bray

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

### 12.3 Expression of Interest for Lot 71 (28) Cheetham Way, Narembeen

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 11 May 2026   |
| <b>Location:</b>                  | Lot 71 (28) Cheetham Way, Narembeen                         |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer                     |
| <b>Author:</b>                    | Kathryn Conopo, Executive Governance Officer                |
| <b>File Reference</b>             | LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales |
| <b>Previous Meeting Reference</b> | Nil   |
| <b>Disclosure of Interest:</b>    | Nil   |
| <b>Attachments:</b>               | 12.3A Expression of Interest – Lot 71 (28) Cheetham Way     |

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

For Council to receive the price contained in the Expression of Interest for the proposed sale of Shire-owned land being Lot 71 (28) Cheetham Way, Narembeen.

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officers' Recommendation / Council Resolution – Item 12.3

That Council receive the pricing information from the Expression of Interest for the proposed sale of Lot 71 (28) Cheetham Way, Narembeen.

**MIN 8179/26**

**MOTION** - Moved Cr. Stirrat

Seconded Cr. Hardham

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

## 12.4 Re-Open the meeting to the Public.

### Statutory Implications

Local Government Act 1995 - Section 5.23

- (8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —
- (a) the decision;
  - (b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
  - (c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
  - (d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
  - (e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
  - (f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
  - (g) any prescribed information.

### Voting Requirements

- Simple Majority  Absolute Majority

### Officers Recommendation / Council Resolution – Item 12.4

That Council re-open the meeting to public.

**MIN 8180/26**      **MOTION** - Moved Cr. Bray      Seconded Cr. Currie

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Stirrat. Against: Nil*

The meeting was reopened to the public at 5.20

The confidential recording ceased and the public recording was recommenced

*Steps taken to minimise the length of time that the meeting was closed to the public;*

- *the pricing information from the expressions of interest was received by Council as a Confidential Attachment*
- *Deliberation on the issue will be held at item 14.2 and 20.1*

## 13. Officers Reports - Office of the Chief Executive Officer

### 13.1 Delegation Register Review 2026

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 6 May 2026                              |
| <b>Location:</b>                  | Not applicable                          |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer |
| <b>Author:</b>                    | Rebecca McCall, Chief Executive Officer |
| <b>File Reference</b>             | GOVERNANCE\AUTHORISATIONS\Delegations   |
| <b>Previous Meeting Reference</b> | Nil                                     |
| <b>Disclosure of Interest:</b>    | Nil                                     |
| <b>Attachments:</b>               | 13.1A Delegation Register 2025          |

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

Council to review and endorse the 2026 Delegations Register.

#### Background

Delegations are intended to improve the efficiency of administrative processes. They achieve this by devolving authority and accountability to appropriate staff or council committees.

Delegations made under the *Local Government Act 1995* can only be made to the Chief Executive Officer or Committees. Where appropriate, the Chief Executive Officer may sub-delegate to other officers.

Delegations under other legislation are made directly to the officer concerned.

Under legislation, Council is to review delegations on an annual basis and the last review was conducted in May 2025.

The Chief Executive Officer exercises the delegated authority in accordance with the Delegated Authority Register and Council policies.

#### Comment

The 2026 review maintains the proactive approach to optimising organisational processes, enhanced efficiency across all departments, minimising delays in decision-making and empowering individuals to act decisively within their delegated authority.

A review of the current Register has been undertaken by Senior Management resulting in two delegations being removed due to changes in legislation and in line with the WALGA Model. Additionally, one new delegation has been identified and included at 1.2.26 – Disposing of Assets, which allows the CEO delegation to dispose of assets below the agreed threshold.

## Consultation

Executive Manager Corporate Services  
Executive Manager Infrastructure Services

## Statutory Implications

*Local Government Act 1995*, sections 5.42, 5.43, 5.44 & 5.46.

### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

### 5.43. Limits on delegations to CEO<sup>28</sup>

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority of the council;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed

### 5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.

### 5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator

## Policy Implications

Where a policy exists for an activity and/or function that has been delegated, the Chief Executive Officer is to adhere to that policy.

## Strategic Implications

### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

### Asset Management Plan

Nil

### Long Term Financial Plan

Nil

## Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Insignificant (1)   |
| <b>Likelihood Rating</b>           | Rare (1)  |
| <b>Risk Matrix Rating</b>          | Low (1)   |
| <b>Key Controls in Place</b>       | Governance Calendar, Financial Management Framework and Legislation |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

## Financial Implications

There are no financial implications associated with the annual review of delegations, however the exercise of the delegations does incur some administration costs and potential legal costs if any legal action is taken.

## Voting Requirements

Simple Majority  Absolute Majority

## Officers Recommendation / Council Resolution – Item 13.1

That Council adopt the reviewed Delegation Register.

**MIN 8181/26**

**MOTION** - Moved Cr. Hardham

Seconded Cr. Bald

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

## 13.2 Central East Accommodation and Care Alliance – Development Approvals Fee Waiver

|                                   |  |
|-----------------------------------|--|
| <b>Date:</b>                      | 11 May 2026  |
| <b>Location:</b>                  | Not applicable   |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer                  |
| <b>Author:</b>                    | Rebecca McCall, Chief Executive Officer                  |
| <b>File Reference</b>             | CORPORATE MANAGEMENT / CEACA / Housing Expansion Project |
| <b>Previous Meeting Reference</b> | MIN 8110/25  |
| <b>Disclosure of Interest:</b>    | Nil  |
| <b>Attachments:</b>               | Nil  |

### Purpose of Report

- Executive Decision
  Legislative Requirement

### Summary

Council is asked to waive Central East Accommodation and Care Alliance (CEACA) development application fee(s) for the housing expansion project.

### Background

The Central East Accommodation and Care Alliance (CEACA) is progressing the expansion project to deliver additional residential accommodation in Narembeen. The project funding arrangements with the Department of Housing and Works and Housing Australia include a condition precedent requiring relevant planning/development approvals to be in place by 30 June 2026.

The CEACA Management Committee has requested that this matter be brought to the May 2026 Ordinary Council Meeting to ensure adequate time for assessment and for development approvals to be issued during June 2026.

CEACA has agreed to pay Modular WA to prepare and lodge the required development application(s) and supporting documentation. The payment will include necessary design and engineering inputs and fees required to satisfy service authority requirements (including Western Power and the Water Corporation). CEACA will treat the payment as early works and as a deposit under the building contract. Modular WA's standard contract arrangements require the Shire to waive the relevant development application fee(s), with the waived amount recognised as part of the Shire's contribution to the project.

### Comment

The request seeks to ensure the Shire's administrative processes support timely issue of development approvals by 30 June 2026, noting the approvals are a condition precedent to external funding.

- CEACA will fund the preparation and lodgement of the development application(s) via Modular WA (including necessary design/engineering and service authority requirements).

- The payment is treated by CEACA as early works and a deposit against the building contract with Modular WA.
- The Shire is requested to waive the relevant development application fee(s) and recognise the waived value as part of the Shire's contribution to the project.

### Consultation

CEACA Management Committee

### Statutory Implications

Development approval(s) are to be assessed and determined in accordance with the applicable planning framework (including the Shire's Local Planning Scheme and relevant planning legislation). Council may resolve to waive development application fees where permitted under the Shire's adopted fees and charges/administrative arrangements.

### Policy Implications

Nil

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
 Objective: Well governed and efficiently managed Local Government  
 Strategy: 4.2 Compliant and resourced Local Government

#### Asset Management Plan

Nil

#### Long Term Financial Plan

Nil

### Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Insignificant (1)   |
| <b>Likelihood Rating</b>           | Rare (1)  |
| <b>Risk Matrix Rating</b>          | Low (1)   |
| <b>Key Controls in Place</b>       | Statutory Fees and Charges  |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

### Financial Implications

Waiving the relevant development application fee will result in foregone fee revenue to the Shire. If supported, the waived value will be recognised as part of the Shire's contribution to the CEACA expansion project (approximate fee amount: \$5,507.) There will also be a cost to the Shire for engagement of its planning consultant to assess the development application.

## Voting Requirements

Simple Majority

Absolute Majority

## Officer's Recommendation / Council Resolution – Item 13.2

That Council:

1. Notes the request from the CEACA Management Committee that development approvals for the CEACA expansion project are required by 30 June 2026 to satisfy a condition precedent in the funding arrangements with the Department of Housing and Works and Housing Australia;
2. Notes that CEACA has agreed to engage Modular WA to undertake the development approval process, including necessary design and engineering inputs and service authority requirements (including Western Power and the Water Corporation), with the payment treated as early works and a deposit under the building contract;
3. Agrees to waive the relevant development application fee associated with the CEACA expansion project, and to recognise the waived value as part of the Shire's contribution to the project.

**MIN 8182/26**

**MOTION** - Moved Cr. Bray

Seconded Cr. Currie

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

### 13.3 Fair Works Commission Contractual Chain Order

|                                   |  |
|-----------------------------------|--|
| <b>Date:</b>                      | 12 May 2026  |
| <b>Location:</b>                  | Not applicable   |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer  |
| <b>Author:</b>                    | Rebecca McCall, Chief Executive Officer  |
| <b>File Reference</b>             | LEGAL SERVICES / FWC CONTRACTUAL CHAIN ORDER   |
| <b>Previous Meeting Reference</b> | Nil  |
| <b>Disclosure of Interest:</b>    | Nil  |
| <b>Attachments:</b>               | 13.3A Road Transport Contractual Chain Order Fuel Cost Recovery 2026 (Fair Work Commission)<br>13.3B Letter to Suppliers Fuel price increases (CEO correspondence dated 8 May 2026)<br>13.1A Delegation 1.2.11 |

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

For Council to note the Fair Work Commissions Road Transport Contractual Chain Order Fuel Cost Recovery 2026 (the Order), which commenced on 21 April 2026. The Order imposes a fuel-related rate to contractual payments between parties to a 'Road transport contractual chain' each fortnight (or twice per calendar month), with obligations ceasing when the weekly average national terminal gate diesel price falls below \$2.00 per litre.

The CEO has written to the relevant suppliers advising of the Shire's intended rise and fall mechanism and documentation requirements. To affect any subsequent adjustments to the contracts with these suppliers Council is asked to expand its delegated authority to the CEO, allowing them to continually make the relevant changes to the tender agreements as required by the Order.

#### Background

On 21 April 2026, the Fair Work Commission made the Order in response to fuel supply chain disruption and resulting diesel price increases. The Order applies broadly to work in the road transport industry and imposes obligations on and between the primary (principle) and secondary parties to all road transport contractual chains. Summarily, the order forces bilateral responsibility into the terms of private contracts to:

1. Adjust the compensation payable under the agreement for the increase in fuel costs
2. Ensure that the adjusted compensation paid from one principal party to another is disbursed along to all secondary suppliers to similarly compensate them for their increased fuel costs.

The Order imposes these requirements through the imposition of an additional rate 'rate', with the mandate of a mutually agreed method for continual adjustment for the rise and fall in fuel prices every fortnight (or twice per month) from 21 April 2026. There is no prescribed mechanism for adjusting the rate, so this may be complied with through an existing rise and fall formula, cost model, cost benchmark or other agreed methodology. The obligations cease to apply if the weekly average national terminal gate diesel price (as reported weekly by the Australian Institute of Petroleum) falls

below \$2.00 per litre. Importantly, the Order mandates that the rate is only to cover the increased cost of fuel and may offer no other benefit, relief, compensation or profit.

The Shire engages a small number of contractors and suppliers whose service delivery includes road transport activities and therefore may be captured within relevant contractual chains.

On 8 May 2026, the CEO wrote to key suppliers advising of the Order, foreshadowing contract variation(s) to implement a fuel cost recovery mechanism and requesting supporting documentation where suppliers must pass through the adjustment to secondary parties.

### **Comment**

The Order is time-sensitive – it is prescribed that the rate and the ongoing review mechanism apply **from** 21 April 2026. The affected contracts intentionally do not include a rise and fall mechanism to offer pricing surety to Council, requiring each contract to be amended.

The proposed delegation to the CEO will allow compliance with the Order to be efficient and timely. The intended contract variations that will be implemented with this delegation will:

1. require suppliers to first provide a breakdown of their input costs to identify the proportion of remuneration relating to fuel, and
2. where applicable, provide evidence that any fuel recovery component is appropriately distributed throughout their supply chain
3. incorporate a mechanism for ongoing rate adjustments based on the published weekly diesel price for the relevant fortnight by the Australian Institute of Petroleum.

Ongoing reports will be provided to Council as to the rate movements associated with this delegation and when the provisions of the order (and therefore the relevant changes to the contracts) are ended.

### **Consultation**

Executive Manager Corporate Services

### **Statutory Implications**

The Fair Work Commissions Road Transport Contractual Chain Order Fuel Cost Recovery 2026 imposes legally enforceable obligations on parties within road transport contractual chains to adjust rates within each fortnight (or twice per calendar month) to ensure recovery of the increased cost of fuel. A person must not contravene a term of a road transport contractual chain order and contraventions may attract civil remedies.

### **Policy Implications**

Procurement Framework

### **Strategic Implications**

#### **Strategic Community Plan**

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

#### **Asset Management Plan**

Nil

## Long Term Financial Plan

Nil

### Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Moderate (3)  |
| <b>Likelihood Rating</b>           | Unlikely (2)  |
| <b>Risk Matrix Rating</b>          | Moderate (5)  |
| <b>Key Controls in Place</b>       | Financial Management Framework, Legislation, the Order              |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

### Financial Implications

The financial impact of compliance with the Order will vary depending on the fuel price movements, supplier fuel components, secondary supplier costs, and the volume of eligible works/services. An estimate cannot be reliably provided at this time.

Regular reporting will be provided to Council when these costs can be more accurately quantified, with updated projections being provided when available.

### Voting Requirements

- Simple Majority  Absolute Majority

### Officer's Recommendation / Council Resolution – Item 13.3

That Council:

- Amends delegation 1.2.11 to insert clause #10 to Functions as follows:
  - As an exception to clause #8, authority to vary a tendered contract, after it has been entered into, provided the variation(s) are necessary to maintain compliance with the Fair Work Commission's "Road Transport Contractual Chain Order – Fuel Cost Recovery - 2026" (MS900102). This delegation will cease when the Fair Work Commission's Order ceases under its own mechanisms and does not extend to future variations of the Order or any subsequent Orders.
- Notes that the Chief Executive Officer's exercise of the above delegation may result in retrospective adjustments to compensation payable to suppliers.
- Authorise the Chief Executive Officer to make any payment associated with the exercise of the above delegation where that payment may materially affect a budgeted amount or otherwise constitute unbudgeted expenditure (as the case may be).

**MIN 8183/26**

**MOTION** - Moved Cr. Stirrat

Seconded Cr. Hardham

**CARRIED 7 / 0**

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

## 14. Officers Reports - Corporate Services

### 14.1 Councillor Fees and Allowances for the Year Ended 30 June 2027

|                                   |  |
|-----------------------------------|--|
| <b>Date:</b>                      | 13 May 2026                                      |
| <b>Location:</b>                  | Not applicable                                   |
| <b>Responsible Officer:</b>       | Ben Forbes, Executive Manager Corporate Services |
| <b>Author:</b>                    | Ben Forbes, Executive Manager Corporate Services |
| <b>File Reference</b>             | GOVERNANCE\COUNCILLORS\Councillor Fees           |
| <b>Previous Meeting Reference</b> | Not applicable                                   |
| <b>Disclosure of Interest:</b>    | Nil  |
| <b>Attachments:</b>               | Nil  |

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

For Council to endorse the Councillor's fees and allowances for the year ended 30 June 2027.

#### Background

The recommended fees and allowances follow from decisions in recent years to opt for a fixed annual fee for Councillors as opposed to a 'per meeting' fee structure.

It should be noted that there are additional fees being introduced to remunerate the newly mandated independent committee Chair and Deputy Chairpersons.

It is a requirement that Councillor fees and allowances be considered and formally adopted each year prior to the adoption of the budget, and that the estimated fees and allowances for Councillors be explicitly detailed per Councillor in the annual budget.

Further, following amendments introduced by the *Local Government Amendment Act 2024* to section 7.1A and related provisions of the *Local Government Act 1995*, local governments are required to appoint independent persons as the presiding member and deputy of the presiding member of the Audit, Risk and Improvement Committee (ARIC). Separate remuneration is proposed for these independent appointments on a per meeting basis.

#### Comment

Following the Salaries and Allowances Tribunal's (SAT) annual determination, Councillor remuneration caps have been increased by 3.5% for the 2027 financial year, except for the ICT allowance which remains capped at \$1,500 per annum.

After preliminary discussions with Council, the recommended Councillor fees have been increased in-line with SAT's 3.5% adjustment, rounded to the nearest hundred. The ICT allowance will change to an initial instalment of \$1,500 upon commencement as a Councillor, and/or at the beginning of each

new Term, and a \$500 per annum payment for maintenance of subscriptions, payable annually in December.

## Consultation

Chief Executive Officer  
Council – April 2026 discussion forum

## Statutory Implications

Local Government Act 1995

### 5.98. Fees etc. for council members

- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- the annual local government allowance determined for mayors or presidents; or
  - where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

### 5.98A. Allowance for deputy mayor or deputy president

- A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).
- An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

\* *Absolute majority required.*

### 5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

\* *Absolute majority required.*

### 5.99A. Allowances for council members in lieu of reimbursement of expenses

- A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —
  - the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or
  - where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

\* *Absolute majority required.*

### Policy Implications

Nil

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

#### Asset Management Plan

Nil

#### Long Term Financial Plan

Councillor remuneration is a relatively immaterial cost to Council. Councillor fees have been factored into the current long-term modelling.

### Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Insignificant (1)   |
| <b>Likelihood Rating</b>           | Rare (1)  |
| <b>Risk Matrix Rating</b>          | Low (1)   |
| <b>Key Controls in Place</b>       | Financial Management Framework and Legislation                      |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

### Financial Implications

Total remuneration paid to Councillors and independent committee members is projected to be roughly \$48,500 in the 2027 financial year, based on the figures in the Officer's recommendation.

### Voting Requirements

Simple Majority  Absolute Majority

## Officer's Recommendation / Council Resolution – Item 14.1

That Council adopt the following fees allowances for the year ended 30 June 2027:

1. In accordance with the *Local Government Act 1995* s5.99 an annual attendance (meeting) fee for Councillors of \$4,100 and for the President of \$5,600.
2. In accordance with the *Local Government Act 1995* s5.98 a President's Allowance of \$8,400 per annum.
3. In accordance with the *Local Government Act* s5.98A(1) a Deputy President's Allowance of \$2,100 per annum, being 25% of the President's Allowance,
4. In accordance with the *Local Government Act 1995* s5.98A(1) an ICT Allowance of \$500 per annum for each Councillor, with a \$1,500 payment at the beginning of each term.
5. In accordance with the *Local Government Act 1995* s5.100(2) a meeting allowance for committee members that are not Councillors of \$360 per meeting.
6. Determine that Councillor allowances and committee member meeting fees are to be paid twice a year in December and June.
7. In accordance with *Local Government Act 1995* s5.100(2)(b) an Independent Committee Chairperson attendance fee of \$360 per meeting.
8. Determine that travel expenses for Councillors and committee members be paid at a rate commensurate with the Local Government Officers (Western Australia) Award 2021 and any subsequent amendments or regulations.

**MIN 8184/26**

**MOTION** - Moved Cr. Bray

Seconded Cr. Smoker

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*



The Water Corporation has expanded the sewerage mains, and Lot 64 (43) Cheetham Way can now connect to the sewer system, as shown on the map below:



### Comment

The 2022 Land and Buildings Valuation Report prepared by Griffin Valuation Advisory assessed the value of Lot 64 (43) Cheetham Way as follows:

| Address                  | Type | R Code | Size              | Value    |
|--------------------------|------|--------|-------------------|----------|
| Lot 64 (43) Cheetham Way | Land | 12.5   | 840m <sup>2</sup> | \$16,800 |

In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, where a valuation was carried out more than six months before the proposed disposition, Council must resolve that it believes the valuation remains a true indication of the property's value at the time of the proposed disposition.

### Consultation

Nil

### Statutory Implications

*Local Government Act 1995, section 5.37*

#### 3.58. Disposing of property

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And,

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
  - (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

|  |                            |
|--|----------------------------|
|  | <b>Policy Implications</b> |
|--|----------------------------|

Nil

|  |                               |
|--|-------------------------------|
|  | <b>Strategic Implications</b> |
|--|-------------------------------|

**Strategic Community Plan**

Strategic Priority: 4. Civic Leadership  
 Objective: Well governed and efficiently managed Local Government  
 Strategy: 4.1 Forward planning and implementation of plans to achieve strategic priorities

**Asset Management Plan**

Nil

**Long Term Financial Plan**

Nil

|  |                          |
|--|--------------------------|
|  | <b>Risk Implications</b> |
|--|--------------------------|

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Minor (2)   |
| <b>Likelihood Rating</b>           | Possible (3)  |
| <b>Risk Matrix Rating</b>          | Moderate (6)  |
| <b>Key Controls in Place</b>       | Land and Building Valuation Report 2022, Legislation                |
| <b>Action / Treatment</b>          | Council to establish reserve prices for Cheetham Way lots           |
| <b>Risk Rating After Treatment</b> | Adequate  |

## Financial Implications

Proceeds from the proposed sale of Lot 64 (43) Cheetham Way are not included in the 2025/2026 Budget.

## Voting Requirements

- Simple Majority  Absolute Majority

## Officers' Recommendation / Council Resolution – Item 14.2

That Council resolves to:

1. In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, declare that Council believes the valuation of Lot 64 (43) Cheetham Way, Narembeen at \$16,800.00 to be a true indication of its value at the time of the proposed disposition.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 64 (43) Cheetham Way, Narembeen to the purchaser and invite submissions in accordance with the Act.
3. Subject to consideration of any submissions received and there being no materially adverse matters arising from the public notice process (resolution 2), accept the offer to dispose of Lot 64 (43) Cheetham Way, Narembeen to the purchaser in accordance with the Act.
4. Subject to resolution 3, and in accordance with section 9.49(2) of the *Local Government Act 1995*, authorise the Chief Executive Officer and Shire President to execute all necessary documentation (including affixing the Shire's common seal) to complete the transfer of the land to the purchaser.
5. Include a condition of sale requiring construction to commence within two (2) years of the settlement date.

**MIN 8185/26**

**MOTION** - Moved Cr. Bray

Seconded Cr. Hardham

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

### 14.3 Financial Statements for the Month Ended 30 April 2026

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 9 February 2026   |
| <b>Location:</b>                  | Not applicable  |
| <b>Responsible Officer:</b>       | Ben Forbes, Executive Manager Corporate Services                              |
| <b>Author:</b>                    | Ben Forbes, Executive Manager Corporate Services                              |
| <b>File Reference</b>             | FINANCIAL MANAGEMENT\ACCOUNTING\End of month                                  |
| <b>Previous Meeting Reference</b> | Nil   |
| <b>Disclosure of Interest:</b>    | Nil   |
| <b>Attachments:</b>               | 14.3A Shire of Narembeen - Financial statements for month ended 30 April 2026 |

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

For Council to review and the financial statements for the months ended 30 April 2026.

#### Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

#### Comment

Council's closing funding surplus for the month ended 30 April 2026 is \$2,007,155 with cash on hand of \$7,799,753 including \$5,343,774 of restricted reserves.

#### Consultation

Nil

#### Statutory Implications

*Local Government Act 1995, Section 6.4*

*Regulation 34(1) of the Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

*Regulation 34(2)* requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

#### Policy Implications

Nil

## Strategic Implications

### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

### Asset Management Plan

Nil

### Long Term Financial Plan

Nil

## Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Insignificant (1)   |
| <b>Likelihood Rating</b>           | Rare (1)  |
| <b>Risk Matrix Rating</b>          | Low (1)   |
| <b>Key Controls in Place</b>       | Governance Calendar, Financial Management Framework and Legislation |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

## Financial Implications

Nil

## Voting Requirements

Simple Majority  Absolute Majority

## Officers Recommendation / Council Resolution – Item 14.3

That Council receive the monthly financial statements for the month 30 April 2026.

**MIN 8186/26**

**MOTION** - Moved Cr. Bray

Seconded Cr. Stirrat

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

## 14.4 Schedule of Accounts for the Month Ended 30 April 2026

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 10 March 2026   |
| <b>Location:</b>                  | Not applicable  |
| <b>Responsible Officer:</b>       | Ben Forbes, Executive Manager Corporate Services  |
| <b>Author:</b>                    | Ben Forbes, Executive Manager Corporate Services  |
| <b>File Reference</b>             | FINANCIAL MANAGEMENT\ACCOUNTING\End of month  |
| <b>Previous Meeting Reference</b> | Nil   |
| <b>Disclosure of Interest:</b>    | Nil   |
| <b>Attachments:</b>               | 14.4A Schedule of accounts paid – April 2026<br>14.4B Credit Card Payment list – April 2026 |

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 30 April 2026.

### Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of Regulation 13 of *Local Government (Financial Management) Regulations 1996*.

### Comment

Per the attached schedule, total payments from Municipal funds for the month ended 30 April 2026 were \$1,003,617.32

Total expenditure incurred on corporate cards for the same period was \$9,313.85, however due to the monthly billing timings, this expense was debited from Council's municipal funds in May 2026.

### Consultation

Nil

### Statutory Implications

*Local Government (Financial Management) Regulations 1996*

#### Regulation 13

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
  - a. The payee's name;
  - b. The amount of the payment;
  - c. The date of the payments; and

- d. Sufficient information to identify the transaction.
- 3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

**Policy Implications**

Nil

**Strategic Implications**

**Strategic Community Plan**

Strategic Priority: 4. Civic Leadership  
 Objective: Well governed and efficiently managed Local Government  
 Strategy: 4.2 Compliant and resourced Local Government

**Asset Management Plan**

Nil

**Long Term Financial Plan**

Nil

**Risk Implications**

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Insignificant (1)   |
| <b>Likelihood Rating</b>           | Rare (1)  |
| <b>Risk Matrix Rating</b>          | Low (1)   |
| <b>Key Controls in Place</b>       | Governance Calendar, Financial Management Framework and Legislation |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

**Financial Implications**

Nil

**Voting Requirements**

- Simple Majority                       Absolute Majority

**Officers Recommendation / Council Resolution – Item 14.4**

That Council receive and endorse the schedule of accounts paid for the month ended 30 April 2026, as attached.

**MIN 8187/26**

**MOTION** - Moved Cr. Bald

Seconded Cr. Currie

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

UNCONFIRMED

**15. Officers Reports - Development and Regulatory Services**

Nil

**16. Officers Reports - Infrastructure Services**

Nil

**17. Officers Reports - Community Services**

Nil

**18. Elected Member Motions of which Previous Notice has been Given**

Nil

**19. Elected Member Motions Without Notice**

Nil

UNCONFIRMED

**20. New Business of an Urgent Nature Approved by the Presiding Person or Decision**

**20.1 Proposed Disposal of Lot 71 (28) Cheetham Way, Naremben**

|                                   |   |
|-----------------------------------|---|
| <b>Date:</b>                      | 18 May 2026   |
| <b>Location:</b>                  | Lot 71 (28) Cheetham Way, Naremben                          |
| <b>Responsible Officer:</b>       | Rebecca McCall, Chief Executive Officer                     |
| <b>Author:</b>                    | Kathryn Conopo, Executive Governance Officer                |
| <b>File Reference</b>             | LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales |
| <b>Previous Meeting Reference</b> | Nil   |
| <b>Disclosure of Interest:</b>    | Nil   |
| <b>Attachments:</b>               | Nil   |

**Purpose of Report**

- Executive Decision                       Legislative Requirement

**Summary**

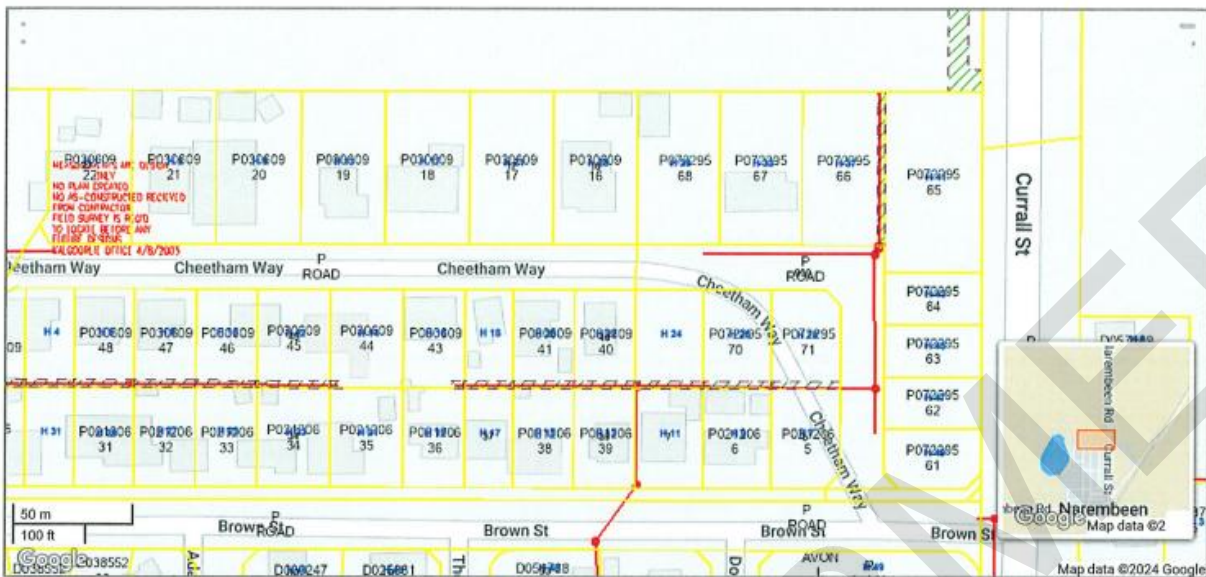
Council is requested to consider the proposed sale of Shire-owned land being Lot 71 (28) Cheetham Way, Naremben.

**Background**

An offer has been received to purchase Lot 71 (28) Cheetham Way, Naremben. The Expression of Interest and associated pricing information is to be received separately by Council



The Water Corporation has expanded the sewerage mains, and Lot 71 (28) Cheetham Way can now connect to the sewer system, as shown on the map below:



### Comment

The 2022 Land and Buildings Valuation Report prepared by Griffin Valuation Advisory assessed the value of Lot 71 (28) Cheetham Way as follows:

| Address                  | Type | R Code | Size               | Value    |
|--------------------------|------|--------|--------------------|----------|
| Lot 71 (28) Cheetham Way | Land | 12.5   | 1102m <sup>2</sup> | \$30,000 |

In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, where a valuation was carried out more than six months before the proposed disposition, Council must resolve that it believes the valuation remains a true indication of the property's value at the time of the proposed disposition.

### Consultation

Nil

### Statutory Implications

*Local Government Act 1995, section 5.37*

#### 3.58. Disposing of property

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And,

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
  - (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

### Policy Implications

Nil

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
 Objective: Well governed and efficiently managed Local Government  
 Strategy: 4.1 Forward planning and implementation of plans to achieve strategic priorities

#### Asset Management Plan

Nil

#### Long Term Financial Plan

Nil

### Risk Implications

|                                    |   |
|------------------------------------|---|
| <b>Risk Profiling Theme</b>        | Failure to Fulfill Statutory, Regulatory or Compliance Requirements |
| <b>Risk Category</b>               | Compliance  |
| <b>Consequence Description</b>     | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>          | Minor (2)   |
| <b>Likelihood Rating</b>           | Possible (3)  |
| <b>Risk Matrix Rating</b>          | Moderate (6)  |
| <b>Key Controls in Place</b>       | Land and Building Valuation Report 2022, Legislation                |
| <b>Action / Treatment</b>          | Council to establish reserve prices for Cheetham Way lots           |
| <b>Risk Rating After Treatment</b> | Adequate  |

## Financial Implications

Proceeds from the proposed sale of Lot 71 (28) Cheetham Way are not included in the 2025/2026 Budget.

## Voting Requirements

- Simple Majority  Absolute Majority

## Officers' Recommendation / Council Resolution – Item 20.1

That Council resolves to:

1. In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, declare that Council believes the valuation of Lot 71 (28) Cheetham Way, Narembeen at \$30,000 to be a true indication of its value at the time of the proposed disposition.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 71 (28) Cheetham Way, Narembeen to the purchaser and invite submissions in accordance with the Act.
3. Subject to consideration of any submissions received and there being no materially adverse matters arising from the public notice process (resolution 2), accept the offer to dispose of Lot 71 (28) Cheetham Way, Narembeen to the purchaser in accordance with the *Local Government Act 1995*.
4. Subject to resolution 3, and in accordance with section 9.49(2) of the *Local Government Act 1995*, authorise the Chief Executive Officer and Shire President to execute all necessary documentation (including affixing the Shire's common seal) to complete the transfer of the land to the purchaser.
5. Include a condition of sale requiring construction to commence within two (2) years of the settlement date.

**MIN 8188/26**

**MOTION** - Moved Cr. Bray

Seconded Cr. Smoker

**CARRIED 7 / 0**

*For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil*

## 21. Closure of Meeting

The next meeting will be held on Tuesday 16 June 2026 commencing at 5.00pm

There being no further business, the Chair declared the meeting closed at 5.35pm.

UNCONFIRMED

**ATTACHMENT 9.1A**  
**Minutes – Plant and Works Committee**  
**Meeting 19 May 2026**



# MINUTES

Plant and Works Committee Workshop  
19 May 2026





## NOTICE OF MEETING

Dear Committee Members,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the Plant and Works Committee Meeting has been convened for:

**Date:** Tuesday 19 May 2026

**At:** Shire Council Chambers  
1 Longhurst Street, Narembeen

**Commencing:** 1.45pm

**Rebecca McCall**  
**Chief Executive Officer**

14 May 2026

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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## 1. Official Opening and Welcome

The presiding person welcomed everyone and opened the meeting at 1.48pm.

## 2. Record of Attendance / Apologies / Leave of Absence

### Councillors:

|              |                  |
|--------------|------------------|
| Cr CD Bray   |                  |
| Cr MJ Currie | Presiding Person |
| Cr HJ Bald   | Proxy            |

### Staff:

|              |   |
|--------------|---|
| Ms R McCall  | Chief Executive Officer                   |
| Mr K Markham | Executive Manager Infrastructure Services |

### Apologies:

Cr SW Stirrat

## 3. Disclosure of Interest

Nil

## 4. Confirmation of Previous Meeting

### 4.1 Plant and Works Meeting 21 April 2025

#### Attachment 4.1A

#### Voting Requirements

Simple Majority  Absolute Majority

#### Officers Recommendation – Item 4.1

That the minutes of the Shire of Narembeen Plant and Works Committee Meeting held on Tuesday 21 April 2026, as presented, be confirmed as a true and correct record of proceedings.

**MIN 8170/26**      **MOTION** - Moved Cr. Bray    Seconded Cr. Bald

**CARRIED 3 / 0**

## 5. Officer Reports

### 5.1 Five Year Road Program

|                                   |  |
|-----------------------------------|--|
| <b>Date:</b>                      | 19 May 2026  |
| <b>Location:</b>                  | Not Applicable   |
| <b>Responsible Officer:</b>       | Ken Markham, Executive Manager Infrastructure Services |
| <b>Author:</b>                    | Ken Markham, Executive Manager Infrastructure Services |
| <b>File Reference</b>             | GOVERNANCE / COUNCIL MEETINGS / Plant & Works          |
| <b>Previous Meeting Reference</b> | Plant & Works Committee Meeting 21 April 2026          |
| <b>Disclosure of Interest:</b>    | Nil  |
| <b>Attachments:</b>               | 5.1A Five Year Road Program                            |

#### Purpose of Report

Executive Decision  Legislative Requirement

#### Summary

This report seeks the Plant and Works Committee's consideration of the Five-Year Road Program, with emphasis on the 2026/27 financial year.

#### Background

The draft Five-Year Road Program was presented to the Plant and Works Committee for consideration at the meeting held on 16 April 2026.

Discussions were held regarding additional projects that were identified and the potential cost of those projects. The Executive Manager Infrastructure Services has costed these additional projects and included them in the five-year plan for consideration.

While the projects could be fully funded in 2026/27, there are concerns regarding delivery capacity (either in-house or contractor availability) and the sourcing of materials—particularly gravel—given these additional projects require significant quantities.

The additional projects identified, gravel requirements, estimated timeframes and management recommended priority to undertake the works are listed below.

| <b>Project</b>          | <b>SLK's</b> | <b>Gravel Requirements</b> | <b>Timeframe</b> | <b>Priority</b> |
|-------------------------|--------------|----------------------------|------------------|-----------------|
| South Kuminin East Road | 26.43-35.92  | 19,000m <sup>3</sup>       | 9 weeks          | <b>1</b>        |
| Dayman Road             | 0-1.5        | 4,000m <sup>3</sup>        | 2 weeks          | <b>2</b>        |
| Coverley Road           | 9.91-15.45   | 11,000m <sup>3</sup>       | 4 ½ weeks        | <b>4</b>        |
| Calzoni Road            | 26.82-31.07  | 9,000m <sup>3</sup>        | 3 ½ weeks        | <b>3</b>        |
| Cavanagh Road           | 0-6.2        | 12,000m <sup>3</sup>       | 5 ½ weeks        | <b>5</b>        |

The estimated timeframes for the gravel projects are based on gravel supplies being no more than 8 km from site. The additional projects total an estimated 24 weeks of work. The total estimated timeframe for the other proposed works is 28 weeks.

It is proposed to use a mix of in-house resources and contractors and potentially contract out some projects. This will be dependent on cost and availability.

Based on the estimated timeframes, there may be a need to reduce scopes and/or move projects to future years to provide a realistic likelihood of completing the works.

Consideration also needs to be given to weather conditions. Wet weather will delay some works, but it may also provide an opportunity for winter road maintenance grading.

**Comment**

The priority listing of the additional proposed projects is based on the level of grading and maintenance required throughout the year, ratepayer requests and complaints, and road importance. Some considerations include:

- South Kuminin East Road could be split over two or three years.
- Coverley Road could be moved to a future year.
- Cavanagh Road could be moved to a future year.
- Calzoni Road could be moved to a future year.

**Consultation**

Chief Executive Officer  
Plant and Works Committee

**Statutory Implications**

Nil

**Policy Implications**

Road Strategy and Level of Service Plan

**Strategic Implications**

**Strategic Community Plan**

Strategic Priority: Economy  
Objective: Retain and grow existing businesses, employment and attract new industry.  
Strategy: 2.2 Safe and efficient transport network enables economic growth.

**Asset Management Plan**

This proposal aligns with Council’s Asset Management Plan by supporting the planned road network works to maintain levels of service.

**Long Term Financial Plan**

Road Projects are predominantly reliant on external funding, own source funding for road projects competes with other Council projects and operational needs.

**Risk Implications**

|                                |  |
|--------------------------------|--|
| <b>Risk Profiling Theme</b>    | Indequate Asset Sustainability Practices |
| <b>Risk Category</b>           | Financial Impact                         |
| <b>Consequence Description</b> | \$50,001 - \$500,000                     |
| <b>Consequence Rating</b>      | Moderate (3)                             |

|                                    |   |
|------------------------------------|---|
| <b>Likelihood Rating</b>           | Possible (3)  |
| <b>Risk Matrix Rating</b>          | Moderate (6)  |
| <b>Key Controls in Place</b>       | Asset Management Plan, Road Strategy and Levels of Service Plan |
| <b>Action / Treatment</b>          | Nil   |
| <b>Risk Rating After Treatment</b> | Adequate  |

### Financial Implications

The proposed capital roadworks program for 2026/27 currently sits at approximately \$3.77 million.

### Voting Requirements

Simple Majority  Absolute Majority

### Officers Recommendation – Item 5.1

That the Plant and Works Committee consider the proposed Five-Year Road Program and determine which projects should have their scopes reduced and/or be moved to future years to ensure a realistic workload for the 2026/27 financial year.

**MIN 8171/26**                      **MOTION** - Moved Cr. Bald    Seconded Cr. Bray

**CARRIED 3 / 0**

#### DISCUSSION:

*Defer Coverley Road and Cavanagh Road to 2027/2028*

*Reduce Sth Kuminin East road gravel project to between end of seal to Roger Road (approx. 3km) in 2026/2027*

*Include reconstruction and seal widening of Sth Kuminin East road Slk 46.4- 49.72*

*Potentially contract out works on Mt Arrowsmith Road and Kondinin-Naremben Road*

## 6. Other Business

The WSN has provided an update on the development of the business case and the approach to future project funding, as outlined in the attached letter (Attachment 6.1A).

## 7. Closure of Meeting

Details of the next meeting will be advised.

There being no further business, the chair declared the meeting closed at 2.23pm

**ATTACHMENT 9.2A**  
**Minutes – RoeROC Committee Meeting**  
**4 June 2026**

# ROEROC

Roe Regional Organisation of Councils  
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

---

## MINUTES

### RoeROC Ordinary Meeting

Thursday 4<sup>th</sup> June 2026

Shire of Narembeen Council Chambers



## CONDUCT OF MEETINGS

### Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

### Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

### Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

### Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

### Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

### Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

### No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

### Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

# ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting  
held at the Shire of Narembeen on  
**Thursday 4<sup>th</sup> June 2026**

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# ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting  
held at the Shire of Narembeen on  
**Thursday 4<sup>th</sup> June 2026**

## MINUTES

### 1. Opening And Announcements

*The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 1.30pm*

### 2. Attendance

|                          |  |
|--------------------------|--|
| <i>Cr Sharon Jacobs</i>  | <i>President, Shire of Corrigin</i>                |
| <i>Cr Heather Talbot</i> | <i>Councillor, Shire of Corrigin</i>               |
| <i>Natalie Manton</i>    | <i>CEO, Shire of Corrigin</i>                      |
| <br>                     |  |
| <i>Cr Holly Cusack</i>   | <i>President, Shire of Narembeen (Chairperson)</i> |
| <i>Cr Hannah Bald</i>    | <i>Deputy President, Shire of Narembeen</i>        |
| <i>Rebecca McCall</i>    | <i>CEO, Shire of Narembeen</i>                     |
| <br>                     |  |
| <i>Cr Brad Smoker</i>    | <i>Deputy President, Shire of Kulin</i>            |
| <i>Cr Robbie Bowey</i>   | <i>Councillor, Shire of Kulin</i>                  |
| <i>Alan Leeson</i>       | <i>CEO, Shire of Kulin</i>                         |
| <br>                     |  |
| <i>Bruce Wright</i>      | <i>CEO, Shire of Kondinin</i>                      |
| <br>                     |  |
| <i>Cr Julie Russell</i>  | <i>President, Shire of Wickepin</i>                |
| <i>Cr Tyron Miller</i>   | <i>Deputy President, Shire of Wickepin</i>         |
| <i>David Burton</i>      | <i>CEO, Shire of Wickepin</i>                      |
| <br>                     |  |
| <i>Darren Mollenoyux</i> | <i>Executive Officer, RoeROC</i>                   |

### 3. Apologies

|                            |  |
|----------------------------|--|
| <i>Cr Bruce Browning</i>   | <i>Councillor, Shire of Kondinin</i>       |
| <i>Cr Beverley Gangell</i> | <i>Deputy President, Shire of Kondinin</i> |

### 4. Guests

*Trevor Stacey – President, Shire of Quairading*  
*Jo Hayes – Deputy President, Shire of Quairading*  
*Cr Becky Cowcill – Councillor, Shire of Quairading*  
*Nic Warren – CEO, Shire of Quairading*

### 5. Declarations of Interest

*Nil*

### 6. Presentations

#### **Shire of Quairading**

*The Shire of Quairading, represented by four delegates attended the meeting to present and discuss their interest in joining RoeROC and to respond to questions from member Councils in relation to their strategic alignment.*

*RoeROC presented an introductory overview of RoeROC to the Shire of Quairading delegation.*

## **7. Minutes of Meetings**

- Minutes of the RoeROC Ordinary Committee Meeting held on the 5 March 2026, included at Attachment 7.1.
- Minutes of the RoeROC Executive Meeting held on the 9 April 2026, included at Attachment 7.2.
- Minutes of the RoeROC Key Worker Housing Action Group Meeting held on the 16 March 2026, included at Attachment 7.3.

### **OFFICER RECOMMENDATION AND RESOLUTION**

**Moved: Cr Jacobs**

**Seconded: Cr Smoker**

**The following minutes endorsed en bloc;**

**That the following minutes are received as a true and correct record of proceedings;**

- **RoeROC Ordinary Committee Meeting held on the 5<sup>th</sup> March 2026.**

**The following minutes are received;**

- **RoeROC Executive Meeting held on the 9<sup>th</sup> April 2026.**
- **RoeROC Key Worker Housing Action Group Meeting on the 16<sup>th</sup> March 2026.**

**Carried 4 / 0**

## 8. RoeROC Meeting Outcomes Status Report

The following provides a status report as of 29 May 2026

| MINUTES REFERENCE/DATE     | DETAIL   | RESPONSIBLE OFFICER      | STATUS   | ANTICIPATED COMPLETION DATE |
|----------------------------|--|--------------------------|--|-----------------------------|
| 5 February 2026            | Public Health Plans<br>With the deadline for Public Health Plans to be updated being the 30 June 2026, RoeROC CEOs resolved:<br>That a quote be sought from 150Square for: <ul style="list-style-type: none"> <li>the review of RoeROC Member Councils' Public Health Plans; and</li> <li>the development of a new Public Health Plan for the Shire of Wickepin.</li> </ul>  | RoeROC EO<br>RoeROC CEOs | Quote sought and presented to RoeROC and individual Council's for consideration.<br><br><b>No further Action at a RoeROC level. Shires are required to submit their Plans to Department of Health by 4<sup>th</sup> June 2026.</b>   | 4 June 2026                 |
| 9 <sup>th</sup> April 2026 | Public Health Plans <ul style="list-style-type: none"> <li>The CEOs agreed undertake their own reviews of Public Health Plans using the template from Department of Health.</li> <li>David advised that the Shire of Wickepin would plan for the development of its Public Health Plan.</li> </ul>   |                          |  |                             |
| 5 February 2026            | CEOs reviewed the feedback on the unsuccessful application at the February 2026 Executive meeting.<br><br>The RoeROC CEOs agreed that the following actions be undertaken: <ul style="list-style-type: none"> <li>The RoeROC Executive Officer provide a template to CEOs on what additional / missing information is required to meet in readiness for future funding applications for backup power upgrades at evacuation centres.</li> <li>RoeROC to ensure that everyone is ready for when grant applications are available.</li> <li>Monitor smaller grant opportunities for funding of the initial readiness for generators with the installation of power switch set up (Transfer Switch).</li> </ul> | RoeROC EO                | In November 2025 received advice that the round 3 grant was unsuccessful.<br><br>In March 2026 the Executive Officer distributed a spreadsheet to CEOs to compile quotes / information to strengthen business case.<br><br><b>At the CEOs Meeting in April 2026, it was agreed that participating member Shires contribute 25% towards their component of the grant application.</b> |                             |
| 5 March 2026               | That RoeROC makes a grant submission under Round Four of the Disaster Ready Fund for the installation of backup generators and power switches, in line with previous scope and including the Shires of Corrigin, Kulin, Narembeen and Wickepin, with the CEOs determine an aligned percentage co-contribution.   |                          | <b>Round 4 of the Disaster Ready Fund is opening soon, and DFES is providing an online briefing on the 3 June 2026. The EO will participate and provide an update to CEOs.</b>   |                             |

|  |   |                                      |  |   |
|--|---|--------------------------------------|--|---|
| <p><b>17 November 2025</b></p>   | <p><b>Key Workforce Housing Project</b><br/>That the RoeROC Executive:</p> <ol style="list-style-type: none"> <li>1. Agrees to support progressing with the preparation and submission of a joint application to the State Government’s Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project.</li> <li>2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of \$5,980 (plus GST), to be shared equally among the member Shires.</li> <li>3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe.</li> </ol>   | <p>RoeROC EO<br/>RoeROC CEOs</p>     | <p>Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant.</p> <p>The joint application to the Regional Housing Support Fund was submitted in December 2025. The State Government subsequently extended the closing date to February 2026.</p> <p><b>The State Government has not announced the successful applications. RoeROC has received contact for a follow up question but no further details at this stage.</b></p>  | <p>Individual Shires to provide all details by October 2025</p> <p>Application to be submitted by December 2025</p> |
| <p><b>28 July 2025</b></p> <p><b>17 November 2025</b></p> <p><b>4 December 2025</b></p> <p><b>5 March 2026</b></p> | <p><b>Joint Renewable Energy Policy</b></p> <ol style="list-style-type: none"> <li>1. It was agreed to develop a shared Council Planning Policy framework to guide renewable energy developments across RoeROC Shires, using WALGA’s guidance document and templates.</li> <li>2. A working group of Tory Young, Natalie Manton and Alan Leeson lead the development of a draft Council Planning Policy framework and templates to for use by member Councils.</li> <li>3. The working group to report progress of the draft RoeROC policy and engagement framework for the RoeROC CEOs at the Executive Meeting by 30/11/25</li> </ol> <p>That the RoeROC Executive Officer:</p> <ol style="list-style-type: none"> <li>1. Invite Steve Thompson, Edge Planning and Property to the December RoeROC Meeting and seek an itemised quote.</li> <li>2. Seek additional quotations from Shire of Kalamunda and Joe Douglas from Exurban.</li> </ol> <p>That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.</p> <p>At the March 2026 RoeROC Committee Meeting the following decision was made:<br/><b>No further action on development of joint RoeROC Renewables Framework at this time.</b></p> | <p>RoeROC EO &amp; Working Group</p> | <p>First meeting of the working group held on the 2<sup>nd</sup> September 2025.</p> <p>At the Committee Meeting 4 November 2025 it was agreed “The Committee requested the RoeROC Executive Officer to obtain quotations for a consultant or temporary employee to assist member Councils in formalising a suite of policies and frameworks to support the management and development of renewable energy projects and related initiatives.”</p> <p>Update provided at the December 2025 Committee Meeting, where it was resolved to defer any further progress.</p> <p>The State Government has released the Draft Renewable Energy Planning Code for public comment. Four Shires have been selected for a Community Benefits Program Pilot.</p> |   |

|                            |   |   |  |                |
|----------------------------|---|---|--|----------------|
| <p><b>5 March 2026</b></p> | <p><b>RoeROC Key Worker Housing – Action Plan Review</b><br/>That the RoeROC Committee:</p> <ol style="list-style-type: none"> <li>1. Endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3, with amendments to members of the Lobby Group</li> <li>2. Representatives appointed to the Key Worker Housing Action Lobby Group, with Wickepin to provide name.</li> <li>3. Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan on 16th March 2026.</li> </ol> | <p>RoeROC EO<br/>Rebecca McCall<br/>Alan Leeson</p> | <p>Cr Tyron Miller has been included as the representative from Shire of Wickepin.</p> <p><b>The first meeting was held on the 16 March 2026, with the minutes attached to this agenda.</b></p> <p><b>An update on advocacy actions will be provided in the June 2026 agenda.</b></p>  | <p>Ongoing</p> |
| <p><b>5 March 2026</b></p> | <p><b>Joint ROC Event</b><br/>That the RoeROC Committee:</p> <ol style="list-style-type: none"> <li>1. Notes the outcomes of the Joint ROC Event;</li> <li>2. Meet with WEROC, NEWROC &amp; RoeROC annually on new priorities; and</li> <li>3. RoeROC’s immediate priorities arising from the event:             <ol style="list-style-type: none"> <li>a) Commence advocacy on RoeROC Key Worker Housing Project.</li> <li>b) Maintain contact with key stakeholders and Department Directors and build on those relationships.</li> </ol> </li> </ol>                 | <p>RoeROC CEOs<br/>RoeROC EO</p>                    | <p>The NEWROC and WEROC Executive Officers have been informed of the decisions by RoeROC.</p> <p><b>At the April 2026 RoeROC Executive Meeting, CEOs discussed the outcomes from the Joint ROC Event, and agreed on the following additional points;</b></p> <p>Workforce:</p> <ol style="list-style-type: none"> <li>1. RoeROC CEOs agreed that, while workforce shortages are impacting other sectors in the region, RoeROC should prioritise a focus on the local government workforce, where it has the greatest level of influence and capacity to make change.</li> <li>2. RoeROC supports a “grow your own” approach to workforce development to reduce reliance on recruitment from outside the region/sector.</li> <li>3. That opportunities for joint strategic workforce development with NEWROC and WEROC be further explored, including regional delivery of training and capacity-building initiatives.</li> <li>4. That consideration be given to collaborative workforce training and development, similar to the Joint ROC Works and Services Development Day.</li> </ol> <p>Housing:</p> <ol style="list-style-type: none"> <li>1. RoeROC continue to progress its Key Worker Housing Strategy and pursue relevant funding opportunities, while remaining open to joint regional advocacy.</li> <li>2. That RoeROC strengthen its engagement and working relationship with Development WA.</li> <li>3. RoeROC needs to ensure its advocacy highlights the need for shared investment in housing construction needs, including contributions from local business.</li> <li>4. We need to improve engagement with GROH to ensure they better understand current gaps and seek what are their strategic responses to government worker housing shortage.</li> </ol> | <p>Ongoing</p> |

|                            |  |                  |   |                  |
|----------------------------|--|------------------|---|------------------|
| <p><b>9 April 2026</b></p> | <p><b>Branding &amp; Website – Marketing / Advocacy Platform</b><br/>That the RoeROC Executive:</p> <ol style="list-style-type: none"> <li>1. Endorse the development of a RoeROC website and professionally designed brand and logo;</li> <li>2. Supports proceeding with implementation in the current financial year through Constructive Visual and Sally J Design, with delivery targeted by May 2026, with costs to be split equally between member Shires.</li> </ol> | <p>RoeROC EO</p> | <p>Purchase order issued to Constructive Visual and Sally J Design. Project commenced in early May 2026.</p> <p>First concept designs reviewed by CEOs and feedback provided, with refinement and further design options to be developed.</p> | <p>July 2026</p> |
|----------------------------|--|------------------|---|------------------|

**9. RoeROC Executive Officer KPIs – Status Report**

The following provides a status report as of 28 May 2026

| ACTION   | TIMELINE               | STATUS  |
|--|------------------------|---|
| <p><b>Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.</b></p>  | <p>Ongoing</p>         |   |
| <p><b>KPI #1a</b></p>  | <p><b>Timeline</b></p> |   |
| <p>Effectively manage the process of improving the RoeROC governance structure, to be retained as a VROC, amending the current MOU and Terms of Reference to create a single document, ensuring a smooth transition and successful implementation.</p> | <p>July 2025</p>       | <ul style="list-style-type: none"> <li>• Presented in the July 2025 Executive Meeting.</li> <li>• Updates made by Executive in August 2025.</li> <li>• RoeROC Committee endorsed September 2026.</li> <li>• Endorsed at RoeROC Special Meeting on 10th November 2025</li> </ul> <p style="text-align: right;"><b>COMPLETED</b></p>  |
| <p><b>KPI #1b</b></p>  | <p><b>Timeline</b></p> |   |
| <p>Ensure an effective and transparent process is undertaken for evaluating and implementing the inclusion of the Shire of Wickepin as a member of RoeROC.</p>   | <p>August 2025</p>     | <ul style="list-style-type: none"> <li>• Presented for discussion and direction at the July 2025 Executive Meeting Agenda.</li> <li>• Discussion Paper presented to RoeROC Executive Meeting in August 2026.</li> <li>• Presented at September 2025 Committee Meeting with recommendation made to present to individual Member Councils at September 2026 Council Meeting.</li> <li>• Endorsed at RoeROC Special Meeting on 10<sup>th</sup> November 2025</li> </ul> <p style="text-align: right;"><b>COMPLETED</b></p> |
| <p>Review the Bending Landfill Site Working Group Terms of Reference.</p>  | <p>March 2026</p>      | <p>CEOs considered at the April 2026 Meeting with suggested changes. To be further developed and updated at the next RoeROC Executive Meeting.</p>  |

| ACTION   | TIMELINE                                  |                 | STATUS  |
|--|---|-----------------|---|
| <b>Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.</b>  | 2025/26                                   |                 |   |
| <b>KPI #2</b>  | <b>Draft</b>                              | <b>Adoption</b> |   |
| Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.  | Sept 2025                                 |                 | <ul style="list-style-type: none"> <li>• WALGA released the guide and templates in early July 2025, this will be discussed in this agenda.</li> <li>• Working group formed and met in August 2026.</li> <li>• Update provided at September 2026 Committee meeting where delegates voted to seek external consultant to support process.</li> <li>• At the March 2026 RoeROC Committee resolved to not proceed at this point in time.</li> </ul> <p style="text-align: right;"><b>NO FURTHER ACTIONS</b></p> |
| ACTION   | TIMELINE                                  |                 | STATUS  |
| <b>Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities.</b>                                    | 2025 - 2027                               |                 |   |
| <b>KPI #3a</b>   | <b>TIMELINE</b>                           |                 |   |
| Establish and support RoeROC Key Worker Housing Lobby Group to implement targeted advocacy and lobbying activities aligned with the approved Action Plan.  | Ongoing 25/26                             |                 | <p>Action Plan reviewed and updated at the February 2026 Executive Meeting. Lobby Group is to meet and commence advocacy work following joint ROC event.</p> <p>RoeROC Key Worker Housing Lobby Group met in March 2026 and updated action plan. Advocacy work has been ongoing, including development of advocacy kit and meetings arranged with RDA, WDC, Ministers and relevant Agencies.</p>  |
| <b>KPI #3b</b>   | <b>Lodgement</b>                          |                 |   |
| In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan. | Prior to closing date of funding program. |                 | <ul style="list-style-type: none"> <li>• Individual member Councils are progressing with compilation of additional information for Tara Whitney, which is due by end of October 2025.</li> <li>• RHSF Grant Application submitted December 2025.</li> </ul> <p>Awaiting funding announcement, whilst investigating other funding options and advocating with other Wheatbelt LGs to access suitable housing funding.</p>  |

| <b>ACTION</b>   | <b>TIMELINE</b>                             | <b>STATUS</b>  |
|---|---|--|
| Support the implementation of the Eastern Wheatbelt Power Resilience Project by progressing initiatives to enhance evacuation centre infrastructure across RoeROC Shires. | 2025/26                                     |  |
| <b>KPI #4a</b>  | <b>Timeline</b>                             |  |
| Pending funding outcomes, coordinate the delivery of the project at identified RoeROC evacuation centres.   | Dependent on success of funding application | Notified that our grant application was unsuccessful.  |
| <b>KPI #4b</b>  | <b>Lodgment</b>                             |  |
| Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.                      | Prior to closing date of funding program.   | Monitoring and strengthening business case.<br><br>Disaster Readiness Fund Round 4 opening soon, RoeROC EO joining the online briefing on 3 June 2026. |

| <b>ACTION</b>   | <b>TIMELINE</b>  | <b>STATUS</b>  |
|---|--|--|
| Maintain functioning shared services working groups.  | 2025/26  |  |
| <b>KPI #5a</b>  | <b>Timeline</b>  |  |
| Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.   | Ongoing  | Ongoing  |
| <b>KPI #5b</b>  | <b>Timeline</b>  |  |
| Deliver effective executive support to the Bending Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bending Landfill Site Working Group MOU. | Ongoing  | Continuing<br>Workshop with Talis being held on 29 <sup>th</sup> July 2025<br>On site works undertaken in September 2025<br>Meeting held on 12 February 2026   |
| <b>KPI #5c</b>  | <b>Timeline</b>  |  |
| Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.                     | Endorsed by Executive<br>July 2025 Adopted by Committee by Sept 25<br><br>Ongoing delivery | Plan adopted at the June 2025 RoeROC Committee Meeting, will be reviewed regularly by the SSWG and Executive, including any impacts from the request by Shire of Wickepin to become a member.<br><br>SSWG met with Community Development staff to review potential collaboration points from the RoeROC Plan. Update provided at the November 2025 RoeROC Executive Meeting. |

|  |  |   |
|--|--|---|
|  |  | <p>As per direction from February 2026 Executive Meeting, the Executive Officer is commencing review of projects and strategic priorities for presentation at the May 2026 Executive Meeting.</p> <p>Document reviewed in April 2026, with minor updates.</p> |
|--|--|---|

| <b>ACTION</b>  | <b>TIMELINE</b>  | <b>STATUS</b>   |
|--|------------------|---|
| Facilitate the sharing of knowledge and understanding between Shires for regional benefit. | Ongoing          |   |
| <b>KPI #6a</b>   | <b>Implement</b> |   |
| Populate the platform with expert contacts and initial resources.                          | July 2025        | Not all Shires have the same software and further research needs to occur as to establishment of a RoeROC sharing platform. |

## 10. Matters for Decision

### 10.1 Consideration of Potential New Member

|                         |   |
|-------------------------|---|
| REPORTING OFFICER:      | Darren Mollenoyux   |
| DISCLOSURE OF INTEREST: | Nil   |
| DATE:                   | 28 May 2026   |
| ATTACHMENT NUMBER:      | Nil   |
| CONSULTATION:           | Rebecca McCall, RoeROC Lead CEO<br>Nic Warren, CEO Shire of Quairading<br>RoeROC CEOs |

#### SUMMARY

The RoeROC Committee is asked to consider the Shire of Quairading's initial interest in membership of RoeROC and their alignment with RoeROC, including receiving a presentation from the Shire of Quairading.

#### BACKGROUND

IN April 2026 the CEO of the Shire of Quairading, Mr Nic Warren, contacted the RoeROC Executive Officer (as well as other Regional Organisations of Councils') advising that the Shire of Quairading is in the early stages of considering joining a Regional Organisation of Councils.

The initial request was presented to at the RoeROC Executive Meeting on the 9<sup>th</sup> April 2026, with the RoeROC CEOs resolving as follows:

*That RoeROC CEOs:*

1. *Note the initial enquiry from the Shire of Quairading regarding potential membership of RoeROC;*
2. *Request the Shire of Quairading submit a formal written application in accordance with Section 9 of the RoeROC MOU;*
3. *The RoeROC Executive Officer provide the Shire of Quairading a copy of the New Delegate Package as an initial briefing of RoeROC, and*
4. *Invite the Shire President, Deputy President and CEO of the Shire of Quairading to attend the RoeROC Meeting on 4 June 2026 to observe proceedings and present on their application and strategic alignment with RoeROC.*

The Shire of Quairading will be represented by four delegates attending this meeting to present and discuss their interest in joining RoeROC and to respond to questions from member Councils in relation to their strategic alignment.

The RoeROC Executive Officer has also prepared an introductory overview of RoeROC to be presented to the Shire of Quairading delegation at the commencement of the meeting.

#### COMMENT

Clause 9 of the RoeROC Memorandum of Understanding 2024–2029 sets out the process and requirements for admitting new members, including application requirements, assessment criteria, and decision-making provisions.

The Shire of Quairading will be invited to provide a presentation addressing the eligibility and consideration criteria outlined in Clause 9.2 of the MOU, including:

- Strategic alignment with RoeROC priorities;
- Community and regional fit;
- Value and contribution to RoeROC;
- Participation in existing and future RoeROC initiatives;
- Financial and governance commitment; and
- Long-term engagement and collaboration.

In addition, RoeROC will provide an overview presentation to the Shire of Quairading delegation outlining RoeROC's governance structure, strategic priorities, key projects, and regional role.

Initial discussions undertaken by the RoeROC Executive indicate there is likely strong alignment between the Shire of Quairading and RoeROC, including:

This initial assessment is informed by a number of factors, including:

- Existing working relationships across the region;
- Alignment with WALGA Central Zone representation;
- Participation in the same Regional Road Group;
- Alignment with regional tourism initiatives, including Roe Tourism;
- Shared tourism routes and regional visitor experiences;
- Similar community interests and priorities; and
- Potential alignment with current and future RoeROC projects.

In accordance with Clause 9.3 of the MOU, this meeting represents an initial formal step in the membership consideration process, allowing for:

- The applicant local government to present at a scheduled RoeROC meeting;
- Member Councils to consider alignment against the MOU criteria; and
- A structured and transparent progression of the application process.

Any formal decision regarding membership will be required to proceed in accordance with Clause 9.6 of the MOU, requiring unanimous support of all existing member Councils.

## STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.65 (relates to amendment of a regional establishment agreement)

## POLICY IMPLICATIONS

RoeROC MOU 2024–2029, Section 9 – Admitting New Members

### 9 ADMITTING NEW MEMBERS

*The Roe Regional Organisation of Councils (RoeROC) recognises the value of expanding its membership where such inclusion enhances the organisation's strategic capacity, fosters regional cooperation, and supports the efficient delivery of shared objectives.*

9.1 *Section 3.65 of the Local Government Act 1995 is to apply if a Regional Local Government is established.*

#### 9.2 Eligibility and Consideration Criteria

*A local government may seek membership of RoeROC by submitting a formal written request to the Executive Officer. To facilitate informed consideration, the application must include a statement or presentation addressing the following criteria;*

- a) Strategic Alignment – The alignment of the applicant's community priorities and strategic goals with RoeROC's Strategic Objectives and regional development vision.*
- b) Community and Regional Fit – Demonstration of the applicant's regional characteristics, needs, and potential mutual benefits of membership.*
- c) Value and Contribution – An outline of the specific resources, skills, or opportunities the applicant would contribute to RoeROC.*
- d) Project Participation – Identification of existing or future RoeROC initiatives the applicant seeks to join or support.*
- e) Financial and Governance Commitment – Confirmation of the applicant's ability to meet RoeROC's financial contributions and governance responsibilities as detailed in this MOU.*
- f) Long-Term Engagement – A commitment to active participation, shared leadership, and long-term collaboration with RoeROC.*

#### 9.3 Application Process

- a) Upon receipt of a request, the RoeROC Executive may invite the applicant's Shire President or representative to present at a scheduled RoeROC meeting.*
- b) The RoeROC Executive Officer will prepare an application review and assessment framework for consideration, ensuring consistency and transparency in decision-making.*
- c) A decision to admit a new member requires a simple majority vote by existing members at a formal RoeROC meeting.*

#### 9.4 Membership Contributions

*A new member, upon acceptance, must agree to:*

- a) Pay an entry contribution as determined and agreed by the existing members;*

- b) *Provide a financial contribution equal to that of current members, unless varied by resolution of the RoeROC Committee;*
- c) *Contribute to the costs of shared projects and services on an equitable basis, as defined within applicable project plans or service agreements.*

#### 9.5 *MOU Review and Flexibility*

*RoeROC acknowledges the need for clarity and responsiveness in its governance framework. Accordingly, this clause shall be subject to periodic review and may be amended by agreement of the member Councils to ensure alignment with best practice, strategic intent, and emerging regional needs.*

#### 9.6 *Voting Requirements for Admitting New Members*

*The admission of a new member to RoeROC shall require a unanimous resolution of all existing member Councils, passed at a duly convened RoeROC Committee Meeting.*

*This provision ensures collective agreement and alignment among all members prior to any change in the composition of the organisation. The requirement for unanimous consent recognises the strategic, financial, and governance implications associated with membership expansion.*

*No new member shall be admitted unless all current member Councils have formally resolved to support the application in accordance with this clause.*

### **FINANCIAL IMPLICATIONS**

Should the Shire of Quairading be formally admitted as a member of RoeROC, financial implications would include:

- Contribute an agreed entry sum of \$8,869; and
- Provide an annual contribution equal to existing member contributions, unless otherwise determined by RoeROC;

Should the Shire of Quairading be admitted as a new member of RoeROC, annual costs will be reduced by approximately \$2,000 per Member Shire.

### **STRATEGIC OBJECTIVES**

The addition of a new member may enhance RoeROC's regional influence and capability in delivering on shared priorities such as infrastructure, service delivery, and advocacy.

#### RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

#### ROERO Strategic Objectives 2024-2026

Facilitate the sharing of knowledge and understanding between Shires for regional benefit.

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

That the RoeROC Committee:

1. Notes the initial expression of interest from the Shire of Quairading regarding potential membership of RoeROC;
2. Receives the presentation from the Shire of Quairading outlining its strategic alignment with RoeROC;
3. Notes the preliminary assessment undertaken by the RoeROC Executive indicating potential alignment between the Shire of Quairading and RoeROC objectives;
4. Notes that any decision regarding the admission of a new member must be undertaken in accordance with Clause 9.6 of the RoeROC MOU, requiring unanimous support from all existing member Councils; and
5. Should the Shire of Quairading submit a formal application for membership, the RoeROC Executive Officer convenes a Special RoeROC Committee Meeting via Microsoft Teams to progress consideration of the application in a timely manner that is beneficial to all parties.

*Recommendation varied to change point 5, replacing “Should” with “Invite”.*

**RESOLUTION**

**Moved: Cr Smoker**

**Seconded Cr Jacobs**

**That the RoeROC Committee:**

- 1. Notes the initial expression of interest from the Shire of Quairading regarding potential membership of RoeROC;**
- 2. Receives the presentation from the Shire of Quairading outlining its strategic alignment with RoeROC;**
- 3. Notes the preliminary assessment undertaken by the RoeROC Executive indicating potential alignment between the Shire of Quairading and RoeROC objectives;**
- 4. Notes that any decision regarding the admission of a new member must be undertaken in accordance with Clause 9.6 of the RoeROC MOU, requiring unanimous support from all existing member Councils; and**
- 5. Invite the Shire of Quairading to submit a formal application for membership, the RoeROC Executive Officer convenes a Special RoeROC Committee Meeting via Microsoft Teams to progress consideration of the application in a timely manner that is beneficial to all parties.**

**Carried 4 / 0**

## 10.2 RoeROC Budget 2026/2027

|                         |   |
|-------------------------|---|
| REPORTING OFFICER:      | Darren Mollenoyux                                     |
| DISCLOSURE OF INTEREST: | Darren Mollenoyux, RoeROC Executive Officer 150Square |
| DATE:                   | 29 May 2026   |
| ATTACHMENT NUMBER:      | Nil   |
| CONSULTATION:           | Rebecca McCall, RoeROC Lead CEO<br>RoeROC CEOs        |

### SUMMARY

The RoeROC Committee are asked to consider and endorse the draft RoeROC Budget for the 2026/2027 financial year. The draft budget provides an overview of anticipated income, expenditure, and member Shire contributions required to support RoeROC operations.

### BACKGROUND

The RoeROC CEOs have reviewed the draft budget in line with previous meeting recommendations, agreed and proposed projects. The budget reflects operational costs, project contributions, and administrative expenses for the 2026/2027 financial year.

### COMMENT

The draft budget is structured to ensure clarity and equitable contributions across member Shires. Key areas for CEO consideration include:

- Proposed contributions from each Shire
- Anticipated operational and project expenditure
- Any adjustments or carry forward from the previous financial year

The preparation of the budget allows member Shires to review proposed allocations and contributions prior to their individual budget adoptions.

### FINANCIAL IMPLICATIONS

The draft RoeROC Budget for 2026/2027 is presented below:

| Budget Item   | Budget           | Notes  |
|---|------------------|--|
| <b>Executive Officer Services</b>                                     |                  |  |
| Service Charge  | \$ 47,000        |  |
| Travel  | \$ 1,200         |  |
| Office Expenses   | \$ 800           |  |
| <b>Governance</b>   |                  |  |
| <b>Special Projects</b>   |                  |  |
| Key Worker Housing - Advocacy   | \$ 4,000         |  |
| Key Worker Housing - Business Case Review & Grant Writing Preparation | \$ 12,000        |  |
| Key Worker Housing - Individual Shire Project Contribution            |                  | <i>Individual Shires to Advertise Major Land Transaction s3.58</i> |
| Emergency Preparedness - Grant Writing                                |                  | <i>As part of EO role</i>  |
| Emergency Preparedness - Shire Project Contribution                   |                  | <i>Individual Shires to budget agreed % co contribution</i>        |
| ERP - Tender Specification Preparation                                | \$ 2,000         | For Narembeen, Corrigin, Kulin                                     |
| <b>TOTAL</b>  | <b>\$ 67,000</b> |  |

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION AND RESOLUTIONS

Moved: Cr Smoker

Seconded Cr Jacobs

The RoeROC Committee endorses the proposed RoeROC budget for the 2026/2027 financial year.

Carried 4 / 0

### 10.3 RoeROC Strategic Priorities 2026 - 2028

|                         |  |
|-------------------------|--|
| REPORTING OFFICER:      | Darren Mollenoyux                              |
| DISCLOSURE OF INTEREST: | Nil  |
| DATE:                   | 29 May 2026                                    |
| ATTACHMENT NUMBER:      | 10.3 – RoeROC Strategic Priorities 2026 – 2028 |
| CONSULTATION:           | Rebecca McCall, RoeROC Lead CEO<br>RoeROC CEOs |

#### SUMMARY

This item presents the updated RoeROC Strategic Priorities 2026 - 2028 for consideration and endorsement by the RoeROC Committee, following strategic discussions and direction provided by RoeROC CEOs at the RoeROC Executive Meeting held on 9 April 2026.

#### BACKGROUND

At the RoeROC Executive Meeting held in February 2026, CEOs commenced discussions regarding future projects, priorities and strategic direction for RoeROC. During those discussions, CEOs acknowledged that RoeROC is currently progressing several significant regional initiatives and collaborative projects requiring substantial organisational capacity and resources.

Key projects identified included:

- RoeROC Key Worker Housing Project;
- Joint Local Planning Strategy;
- Shared services and collaboration initiatives;
- Emergency resilience and Disaster Ready Fund opportunities; and
- Regional working group and governance initiatives.

CEOs recognised the importance of ensuring RoeROC remains strategically focused and does not overextend its capacity through the addition of competing projects.

#### COMMENT

At the RoeROC Executive Meeting held on 9 April 2026, CEOs considered the current RoeROC Strategic Priorities 2025 - 2027 and the RoeROC Shared Services and Collaboration Plan, together with the status of existing regional initiatives and emerging opportunities.

Following discussion, CEOs agreed that RoeROC should maintain focus on the delivery and implementation of projects and initiatives already commenced, endorsed or identified through RoeROC meeting resolutions during the 2025/2026 period, rather than progressing additional major projects at this time.

CEOs noted that current priority areas continue to include:

- RoeROC Key Worker Housing advocacy and funding initiatives;
- Shared services and collaboration projects;
- Joint Local Planning Strategy implementation;
- Disaster Ready Fund and emergency resilience opportunities;
- Regional governance and collaboration initiatives; and
- RoeROC branding, logo and website project.

CEOs further recognised the importance of ensuring current projects are effectively delivered and appropriately resourced prior to considering any substantial additional regional initiatives. The updated strategic priorities also align with the proposed 2026/2027 RoeROC Executive Officer KPIs.

As resolved at the 9 April 2026 RoeROC Executive Meeting, the RoeROC Strategic Priorities document has now been updated to reflect the agreed strategic direction and priority focus areas for the 2026–2028 period and is presented for Committee consideration and endorsement.

Below are the proposed amended priorities, with a full version of the updated RoeROC Strategic Priorities 2026 – 2028 provided as an attachment to this report.

| ACTIVITY               | ACTION  | TIMEFRAME         |
|------------------------|---|-------------------|
| Advocate               | Advocate for improvement in health, education and social service delivery.  | Ongoing           |
| Advocate               | Advocate for the infrastructure required to attract and retain business and projects in the region.   | Ongoing           |
| Advocate               | Advocate for the development of a shared policy framework among Shires for the betterment of the region.  | Ongoing           |
| Advocate               | Progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan.   | 2026/27 – 2027/28 |
| Facilitate and Partner | Facilitate regional collaboration and partnerships to progress the RoeROC Key Worker Housing Project through proactive identification and pursuit of grant funding opportunities with key partners, stakeholder engagement. | 2026/27 – 2027/28 |
| Deliver                | Develop and implement of a professional RoeROC organisational identity and website to strengthen regional advocacy, stakeholder engagement and information sharing.   | 2026              |
| Deliver                | Maintain a viable and functional Bending regional waste site, RoeHealth service and value-added waste initiatives to all member Shires.   | Ongoing           |
| Deliver                | Progress regional emergency resilience and disaster mitigation funding opportunities that support improved evacuation capability and infrastructure resilience across participating RoeROC Shires.                          | 2026/27           |
| Facilitate             | Maintain functioning shared services working groups.  | Ongoing           |
| Facilitate             | Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.  | Ongoing           |
| Facilitate and Partner | Identify and develop strategic projects for collaborative future funding opportunities and partnerships with State and Federal Government, or other key stakeholders.   | Ongoing           |
| Resource               | Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.   | Ongoing           |

### STRATEGIC OBJECTIVES

The RoeROC Strategic Priorities 2026–2028 provide the overarching strategic framework to guide regional collaboration, advocacy, shared services and project delivery across RoeROC member Shires.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION AND RESOLUTION

Moved: Cr Jacobs

Seconded: Cr Russell

**That the RoeROC Committee endorse the updated RoeROC Strategic Priorities 2026–2028, as presented in Attachment 10.3.**

**Carried 4 / 0**

*Note: amend wording in the Strategic Priorities document under “Why we Exist” to include “Projects”.*

## 10.4 RoeROC Executive Officer KPIs 2026/2027

|                                |   |
|--------------------------------|---|
| <b>REPORTING OFFICER:</b>      | Rebecca McCall, RoeROC Lead CEO                 |
| <b>DISCLOSURE OF INTEREST:</b> | RoeROC Executive Officer, Darren Mollenoyux     |
| <b>DATE:</b>                   | 27 <sup>th</sup> May 2026                       |
| <b>ATTACHMENT NUMBER:</b>      | 10.4 – RoeROC Executive Officer KPIs 2026/2027  |
| <b>CONSULTATION:</b>           | Rebecca McCall – RoeROC Lead CEO<br>RoeROC CEOs |

*Darren Mollenoyux declared an interest in this item and left the room at 2.20pm*

### SUMMARY

This item presents the setting of the RoeROC Executive Officer's Key Performance Indicators (KPIs) and seeks RoeROC Committee endorsement of the proposed 2026/2027 KPIs.

### BACKGROUND

The RoeROC Executive Officer KPIs are reviewed annually by the RoeROC Executive to ensure alignment with RoeROC's strategic priorities, regional projects and operational objectives, with final endorsement provided by the RoeROC Committee. The current KPIs were endorsed in June 2025 and have been reviewed and updated to reflect the evolving priorities and activities of RoeROC for the 2026/2027 financial year.

### COMMENT

The proposed 2026/2027 KPIs have been revised to align with the RoeROC Strategic Priorities 2026 – 2028 and incorporate several new and emerging initiatives currently being progressed by RoeROC.

Key areas reflected within the updated KPI framework include:

- Coordination of the assessment and potential inclusion of new member Shires;
- Progression of the RoeROC Key Worker Housing Project, including ongoing advocacy, and grant funding opportunities;
- Coordination of Disaster Ready Fund (DRF) Round 4 funding across participating member Shires;
- Development and implementation of the RoeROC website, branding and logo;
- Continued implementation of regional collaboration and information-sharing initiatives through the new RoeROC communications platform; and
- Ongoing facilitation of RoeROC governance, strategic projects, advocacy and inter-council collaboration activities.

At the RoeROC Executive Meeting held on 9 April 2026, CEOs also held informal discussions regarding the current RoeROC Executive Officer Contract, which is due to expire in June 2027. To ensure consistency and appropriate lead time prior to the expiry of the contract, it was agreed that Alan Leeson would undertake the review process for the Executive Officer Contract during the late 2026.

### POLICY IMPLICATIONS

RoeROC MOU, Executive Officer Agreement

### CONSULTATION

RoeROC Executive Meeting held on 9<sup>th</sup> April 2026, as part of the Strategic Priorities setting for 2026-2028.

### COMMUNITY AND STRATEGIC OBJECTIVES

The Strategic Priorities 2026-2028 were referenced in developing the new RoeROC Executive Officer KPIs.

### VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION AND RESOLUTION

Moved: Cr Smoker

Seconded: Jacobs

**That the RoeROC Committee endorse the RoeROC Executive Officer Key Performance Indicators 2026/2027, as presented in Attachment 10.4.**

**Carried 4/0**

*Darren Mollenoyux returned to the meeting at 2.25pm*

## 11. Matters for Discussion

### 11.1 RoeROC Key Worker Housing Action Group - Update

|                                |   |
|--------------------------------|---|
| <b>REPORTING OFFICER:</b>      | Darren Mollenoyux                                   |
| <b>DATE:</b>                   | 29 <sup>th</sup> May 2026                           |
| <b>DISCLOSURE OF INTEREST:</b> |   |
| <b>ATTACHMENT NUMBER:</b>      | 11.1 - RoeROC Key Worker Housing - Briefing Paper   |
| <b>CONSULTATION</b>            | WEROC Executive Officer<br>NEWROC Executive Officer |

#### SUMMARY

Since the previous RoeROC Committee Meeting in March 2026, the RoeROC Key Worker Housing Action Group has continued progressing advocacy, stakeholder engagement and funding investigations relating to key worker housing opportunities across the RoeROC region.

#### COMMENT

The RoeROC Key Worker Housing Action Group held its first meeting on 16 March 2026. The purpose of the Action Group is to support the coordinated implementation of the RoeROC Key Worker Housing Project through regional collaboration, advocacy and engagement with State and Federal Government agencies and stakeholders. The minutes of the meeting are provided in the attachments to this agenda.

#### At the inaugural meeting, the Action Group:

- Confirmed priority advocacy and implementation actions under the endorsed Action Plan;
- Confirmed roles and responsibilities for progressing agreed actions;
- Considered stakeholder engagement opportunities with government agencies, Ministers and regional organisations; and
- Discussed approaches to progressing advocacy, funding opportunities and regional collaboration.

#### A number of priority advocacy actions and implementation timeframes were established, including:

- Development of a RoeROC Key Worker Housing Advocacy Kit to support consistent regional advocacy messaging;
- Identification of key stakeholders, political contacts, decision-makers and advocacy champions;
- Preparation of stakeholder-specific briefing material and advocacy strategies;
- Engagement with Ministers, Director Generals and regional development organisations; and
- Investigation of opportunities to engage specialist advocacy or funding support consultants.

#### Since the March 2026 meeting, the following actions have been undertaken:

- The RoeROC Key Worker Housing Advocacy Kit is nearing completion, including the finalisation of the Ministerial Briefing Paper and supporting graphic design material. A copy of the briefing document is attached for information.
- A meeting was held with Whitney Consulting regarding potential eligibility under the Federal Government's Housing Australia Future Fund (HAFF). Following preliminary assessment and discussions with other regional local governments, it was identified that the current funding criteria are not suitably aligned to the RoeROC project model or broader Wheatbelt local government housing initiatives.
- Meetings have been undertaken with key regional stakeholders, including:
  - the CEO of Regional Development Australia Wheatbelt;
  - the Acting CEO of the Wheatbelt Development Commission; and
  - the CEO of the Shire of Victoria Plains, who is coordinating a collaborative Wheatbelt local government housing initiative.
- Discussions with regional stakeholders have assisted in providing greater clarity regarding potential project pathways, suitable funding opportunities and broader collaborative advocacy opportunities relating to regional housing delivery.

- Preliminary advocacy discussions have been undertaken with a range of contacts and associated regional networks to support ongoing engagement with State and Federal Government.
- Meetings are scheduled during June 2026 with:
  - Hon John Carey BA MLA, Minister for Planning and Lands; Housing and Works; Health Infrastructure;
  - Hon Stephen Dawson MLC, Minister for Regional Development; and
  - several Ministers and Opposition representatives during the Australian Local Government Association (ALGA) National General Assembly in Canberra.
- Discussions with other Wheatbelt local governments have similarly identified that several current housing grant programs contain eligibility criteria that limit access for Wheatbelt local government-led housing projects. As a result, collaborative advocacy across Wheatbelt local governments is emerging as a preferred approach in seeking amendments to funding eligibility and improved access to future housing funding opportunities.

The RoeROC Key Worker Housing Action Group will continue progressing advocacy activities, stakeholder engagement and funding investigations aligned with the endorsed RoeROC Key Worker Housing Action Plan.

### **FINANCIAL IMPLICATIONS**

No additional financial commitment is sought at this stage. Any future funding allocations, co-contributions or project delivery costs will be subject to further Executive and individual Council consideration, dependent on the outcome of the RHSF application.

### **STRATEGIC OBJECTIVES**

#### RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

#### Strategic Priorities 2025 – 2027

Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities. In collaboration with the RoeROC Key Worker Housing Lobby Group, implement targeted advocacy and lobbying activities aligned with the approved Action Plan.

#### RoeROC Executive Officer KPI 3b

In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.

### **RECOMMENDATION**

This item is provided for information only and no decision is required.

## 12. Matters for Information / Update

### 12.1 Disaster Ready Fund Application

WALGA has advised that Round 4 of the Federal Government's Disaster Ready Fund (DRF) is opening shortly, with approximately \$200 million available nationally for disaster resilience and mitigation projects. Funding is anticipated to prioritise construction-ready infrastructure projects, including emergency evacuation shelters, backup power systems and emergency warning infrastructure.

At the RoeROC CEO Meeting held on 9 April 2026, CEOs agreed to progress **the** joint RoeROC DRF application and confirmed a 25% co-contribution across participating member Shires, including Corrigin, Kulin, Narembeen and Wickepin. CEOs also resolved that, once the funding round opens, the RoeROC Executive Officer is to coordinate preparation of the application and provide a draft to CEOs for feedback prior to submission.

DFES is scheduled to conduct an online DRF Round 4 briefing on 3 June 2026. The RoeROC Executive Officer will attend and provide a further update to CEOs regarding eligibility requirements and application next steps.

### 12.2 Branding and Website – Marketing and Advocacy Platform

At the RoeROC Executive Meeting held on 9 April 2026, the Executive considered a proposal to establish a RoeROC website and develop a professionally designed RoeROC brand and logo to support improved communication, advocacy and stakeholder engagement.

The proposal recognised the need for a stronger and more consistent regional identity, while also providing a centralised platform for the sharing of RoeROC information, advocacy initiatives and key regional projects, including the RoeROC Key Worker Housing Project.

The RoeROC Executive has resolved to proceed with the development of the RoeROC website and branding/logo in the current financial year. Constructive Visual and Sally J Design were endorsed to undertake the works, with costs to be shared equally between member Shires.

Since the Executive Meeting, purchase orders have been issued to Constructive Visual and Sally J Design, with the project commencing in early May 2026. CEOs have reviewed the initial RoeROC logo concepts and provided feedback to refine the designs and develop further options. Work on the website and branding project is expected to be nearing completion by July 2026.

### 12.3 Joint ROC Works and Services Development Day

The inaugural Joint ROC Works and Services Development Day was a great success, with 86 attendees representing 13 Shires.

The event also included twelve presenters and representatives from key businesses, industry organisations and support services relevant to local government works and services operations.

The Development Day provided a valuable opportunity for regional collaboration, networking, professional development and information sharing across participating local governments and industry stakeholders.

**A copy of the Post Event Report is provided at Attachment 12.3.**

### 12.4 Audit, Risk and Improvement Committee Member Training

Following the RoeROC Committee Meeting held on 5 March 2026, the RoeROC Executive Officer liaised with WALGA regarding the opportunity to host the Essential Skills for Independent Audit Risk and Improvement Committee Members training within the RoeROC region.

RoeROC has subsequently been successful in securing delivery of the training course in the region, with the session scheduled to be held in Corrigin on Thursday, 23 July 2026.

Registration details: [Essential Skills for Independent Audit Risk and Improvement Committee Members](#)

### 13. General Business / Late Items

This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.

**Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.**

- **RoeROC Advocacy**

*Members discussed looking at promoting and highlighting the achievements, successes and outcomes delivered through RoeROC. It was suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders to strengthen awareness of RoeROC's role and advocacy efforts across the region. This will also form part of the new RoeROC website.*

- **RoeROC Data and Document Management**

*Cr Smoker raised the importance of establishing a centralised and secure location for RoeROC data and documents. A shared access point would improve document security, ensure continuity of records, and provide members and staff with easy access to current and historical RoeROC information.*

*It was noted that this action is included within the CEO's Eos KPIs and will be progressed as part of the website development project.*

### 14. Next Meeting

#### **CEO meeting Schedule 2026**

|  |                    |
|--|--------------------|
| Thursday 6 <sup>th</sup> August 2026 at 1.00pm   | Shire of Narembeen |
| Thursday 5 <sup>th</sup> November 2026 at 1.00pm | Shire of Narembeen |

#### **RoeROC Meeting Schedule 2026**

|   |                    |
|---|--------------------|
| Thursday 3 <sup>rd</sup> September 2026 at 1.00pm | Shire of Narembeen |
| Thursday 3 <sup>rd</sup> December 2026 at 1.00pm  | Shire of Narembeen |

The next RoeROC Committee meeting will be held on Thursday 3<sup>rd</sup> September 2026.

### 15. Meeting Closure

*The Chair, Cr Holly Cusack thanked everyone for their attendance and contribution to the meeting and declared the meeting closed 2.44pm.*

**ATTACHMENT 13.2A**  
**Risk Dashboard – Quarterly Report May 2026**

**Shire of Narembeen  
Risk Dashboard Report - May 2026**

| <b>Misconduct</b>   |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments   | Due Date | Responsibility |          |
| Review Code of Conduct(s)   | Apr-26   | EMCS           |          |
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS           |          |
| Conduct Annual Review of Delegation Framework   | May-26   | CEO            |          |
| Conduct FMR Review & Regulation 17  | Mar-27   | CEO / EMCS     |          |
| Documenting Human Resource Management Framework   | Jun-26   | CEO / EMCS     |          |

| <b>Inadequate Environmental Management</b>                              |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments                                   | Due Date | Responsibility |          |
| Identify Strategy to Remove Illegal Dumped Material (near workers camp) | Dec-26   | EHO            |          |
| #REF!   | #REF!    | #REF!          |          |
| Implement Townsite Drainage and Water Harvesting Plan                   | Ongoing  | CEO / EMIS     |          |
|   |          |                |          |

| <b>External Theft &amp; Fraud (inc. Cyber Crime)</b>  |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments   | Due Date | Responsibility |          |
| Improve network security protocols and overall design   | Jun-26   | EMCS           |          |
| Increase user restrictions and implement authorisation measures (i.e. 2FA)  | Apr-26   | EMCS           |          |
| Assess Microsoft Essential 8 level of compliance and draft plan for procedural adoption to be included in budget/work flow considerations (progressing) | May-26   | EMCS           |          |

| <b>Failure to Fulfil Statutory, Regulatory or Compliance Requirements</b> |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments                                     | Due Date | Responsibility |          |
| Conduct Financial Management Review                                       | Mar-27   | EMCS           |          |
| Conduct CEO Regulation 17 Review  | Mar-27   | EMCS           |          |
| Document Governance Framework   | Jun-26   | CEO            |          |
| Documenting Human Resource Management                                     | Jun-26   | CEO            |          |

| <b>Business &amp; Community Disruption</b>  |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments   | Due Date | Responsibility |          |
| Business Continuity Plan - Conduct Annual Review  | Jun-26   | EMCS           |          |
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS           |          |
| Finalise Vulnerable Residents Framework   | Aug-26   | CEO            |          |
| Emergency Management & Training - Conduct Review (LGIS researching training options)  | Apr-26   | CEO            |          |
|   |          |                |          |

| <b>Errors, Omissions &amp; Delays</b> |             | Risk              | Control  |
|---------------------------------------|-------------|-------------------|----------|
|                                       |             | Moderate          | Adequate |
| Current Issues / Actions / Treatments | Due Date    | Responsibility    |          |
| Conduct Staff Inductions              | As Required | Senior Management |          |
| Develop Annual Training Plan 2026/27  | Jul-26      | Senior Management |          |
| Document Procedures and Checklists    | Aug-26      | Senior Management |          |
| Conduct Annual Performance Reviews    | Apr-27      | Senior Management |          |
| #REF!                                 | #REF!       | #REF!             |          |

| <b>Failure of IT &amp;/or Communication Systems and Infrastructure</b>  |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments   | Due Date | Responsibility |          |
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS           |          |
| Review ICT Replacement Program (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition)           | Apr-26   | EMCS           |          |
|   |          |                |          |

| <b>Inadequate Safety and Security Practices</b>   |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments             | Due Date | Responsibility |          |
| Conduct Security Access for Shire Buildings Audit | Jun-26   | EMIS           |          |
| Conduct WHS Framework Review                      | Dec-26   | CEO            |          |
| Documenting Human Resource Management Framework   | Jun-26   | CEO / EMCS     |          |
| Emergency in Facilities Procedures and            | Jun-26   | CEO            |          |

**Shire of Narembeen  
Risk Dashboard Report - May 2026**

| <u>Providing Inaccurate Advice / Information</u> |          | Risk              | Control  |
|--|----------|-------------------|----------|
|  |          | Moderate          | Adequate |
| Current Issues / Actions / Treatments            | Due Date | Responsibility    |          |
| Implement 2025-2026 Staff Training Plan          | Jun-25   | Senior Management |          |
| Review Complaints Handling Process               | Apr-26   | CEO               |          |
| Review Complaints Register                       | Apr-26   | CEO               |          |
|  |          |                   |          |
|  |          |                   |          |

| <u>Ineffective Employment Practices</u>         |          |                   | Risk     | Control  |
|---|----------|-------------------|----------|----------|
|   |          |                   | Moderate | Adequate |
| Current Issues / Actions / Treatments           | Due Date | Responsibility    |          |          |
| Update Training Register                        | Ongoing  | CEO               |          |          |
| Develop 2026/2027 Staff Training Plan           | Jul-26   | 45870             |          |          |
| Documenting Human Resource Management Framework | Jun-26   | CEO / EMCS        |          |          |
| 2027 Performance Reviews Conducted              | Apr-27   | Senior Management |          |          |
| Staff Inductions and Refreshers Conducted       | Jun-26   | Senior Management |          |          |
| Workforce Plan - Conduct Desktop Review         | Jun-26   | CEO               |          |          |

| <u>Inadequate Document Management Processes</u> |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments           | Due Date | Responsibility |          |
| Document Governance Framework                   | Jun-26   | CEO            |          |
|   |          |                |          |
|   |          |                |          |

| <u>Inadequate Project / Change Management</u>                            |          |                   | Risk     | Control  |
|--|----------|-------------------|----------|----------|
|  |          |                   | Moderate | Adequate |
| Current Issues / Actions / Treatments                                    | Due Date | Responsibility    |          |          |
| Document Project Management Methodolgy and Framework                     | Aug-26   | Senior Management |          |          |
| Communication and Engagement Framework - Conduct Review                  | Aug-26   | CEO               |          |          |
| Document procedure manuals for positions together with relevant controls | Aug-26   | EMCS              |          |          |

| <u>Inadequate Engagement Practices</u>                    |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments                     | Due Date | Responsibility |          |
| Conduct Community Satisfaction Survey                     | Apr-28   | CEO            |          |
| Review Complaints Handling Process (commenced)            | Apr-26   | CEO            |          |
| Review Complaints Register (commenced)                    | Apr-26   | CEO            |          |
| Review Draft Communication and Engagement Plan (Internal) | Jun-26   | CEO            |          |

| <u>Inadequate Supplier / Contract Management</u> |          |                | Risk     | Control  |
|--|----------|----------------|----------|----------|
|  |          |                | Moderate | Adequate |
| Current Issues / Actions / Treatments            | Due Date | Responsibility |          |          |
| Develop Standardised Contracts                   | Jun-25   | CEO/EMCS       |          |          |
|  | #REF!    | #REF!          |          |          |
|  |          |                |          |          |
|  |          |                |          |          |

| <u>Inadequate Asset Sustainability Practices</u>            |          | Risk           | Control  |
|---|----------|----------------|----------|
|   |          | Moderate       | Adequate |
| Current Issues / Actions / Treatments                       | Due Date | Responsibility |          |
| Asset Management Plan - Annual Desktop Review               | Oct-26   | EMIS           |          |
| Implement 2025/26 Building Maintenance Program              | Jun-26   | EMIS           |          |
| Develop Building Maintenance Program (10 Year)              | Jun-26   | EMIS           |          |
| Implement 2025/26 Construction and Road Maintenance Program | Jun-26   | EMIS           |          |
| Review Fleet and Plant Replacement Program (10 Year)        | Apr-27   | EMIS           |          |
| Develop Reserve Management Plan                             | Dec-26   | EMIS           |          |

| <u>Ineffective Management of Facilities / Venues / Events</u> |          |                | Risk     | Control  |
|---|----------|----------------|----------|----------|
|   |          |                | Moderate | Adequate |
| Current Issues / Actions / Treatments                         | Due Date | Responsibility |          |          |
| Finalise Event Management Framework                           | Jun-26   | CEO            |          |          |
| Document Facilities Booking Framework                         | Apr-26   | EMCS           |          |          |
| Asset Management Plan - Conduct Desktop Review                | Oct-26   | EMIS           |          |          |
| Implement 2025/26 Building Maintenance Program                | Jun-26   | EMIS           |          |          |
| Develop Reserve Management Plan                               | Dec-26   | EMIS           |          |          |
| Conduct Key Audit (staff access)                              | Dec-26   | EMIS           |          |          |

# Business & Community Disruption

May-26

## Risk Context

Failure to adequately prepare and respond to events that cause disruption to the local community and / or normal Shire business activities. The event may result in damage to buildings, property, plant & equipment (all assets). This could be a natural disaster, weather event, or an act carried out by an external party (inc. vandalism). This includes;

- Lack of (or inadequate) emergency response / business continuity plans.
- Lack of training to specific individuals or availability of appropriate emergency response.
- Failure in command and control functions as a result of incorrect initial assessment or untimely awareness of incident.
- Inadequacies in environmental awareness and monitoring of fuel loads, curing rates etc

This does not include disruptions due to IT Systems or infrastructure related failures - refer "Failure of IT & communication systems and infrastructure".

## Potential Causes

Cyclone / Storm Surge / Fire / Earthquake      Extended Communication &/or Power Outage

Terrorism / Sabotage / Criminal Behaviour      Economic Factors

Epidemic / Pandemic      Loss of Key Staff

## Key Controls

| Key Controls                    | Type         | Date   | Rating   |
|---------------------------------|--------------|--------|----------|
| Business Continuity Plan        | Preventative | Jun-25 | Adequate |
| Emergency Management & Training | Preventative | Jun-25 | Adequate |
| LEM Exercises                   | Detective    | Mar-25 | Adequate |
| LEMA                            | Recovery     | Nov-24 | Adequate |
| Emergency Recovery Plans        | Recovery     | Sep-25 | Adequate |
| ICT Disaster Recovery Plan 2024 | Preventative | Aug-24 | Adequate |
| Asset Management Plan           | Preventative | Aug-24 | Adequate |
| Long Term Financial Plan        | Preventative | Jun-25 | Adequate |

**Overall Control Rating**      Adequate

## Risk Ratings

| Risk Ratings               | Rating          |
|----------------------------|-----------------|
| <b>Consequence:</b>        | Catastrophic    |
| <b>Likelihood:</b>         | Rare            |
| <b>Overall Risk Rating</b> | <b>Moderate</b> |

## Key Indicators

| Key Indicators                     | Tolerance   | Latest Result | Comment                              |
|------------------------------------|-------------|---------------|--------------------------------------|
| BCP Training Exercises Undertaken  | 1 per annum | 1             | Desktop exercise in April 2025       |
| Business Continuity Plan Reviewed  | Annually    | 1             | Jun-25                               |
| LEMC Training Exercises Undertaken | 1 per annum | 1             | Power outage drill February 2026     |
| LEMC Meetings Convened             | 4 per annum | 4             | 4 meetings convened for EY2025       |
| ICT Health Checks Performed        | Monthly     | 12            | Routine checks performed on schedule |
| Emergency Evacuation Drills        | Annually    | 1             | Drill in June 2025                   |

## Comments

## Actions / Current Issues / Treatments

| Actions / Current Issues / Treatments   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Business Continuity Plan - Conduct Annual Review  | Jun-26   | EMCS                |
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS                |
| Finalise Vulnerable Residents Framework   | Aug-26   | CEO                 |
| Emergency Management & Training - Conduct Review (LGIS researching training options)  | Apr-26   | CEO                 |

# Failure of IT &/or Communication Systems and Infrastructure

May-26

| Risk Context   |
|--|
| <p>Instability, degradation of performance, or other failure of IT Systems, Infrastructure, Communication or Utility causing the inability to continue business activities and provide services to the community. This may or may not result in IT Disaster Recovery Plans being invoked. Examples include failures or disruptions caused by:</p> <ul style="list-style-type: none"> <li>• Hardware &amp;/or Software</li> <li>• IT Network</li> <li>• Failures of IT Vendors</li> </ul> <p>This also includes where poor governance results in the breakdown of IT maintenance such as;</p> <ul style="list-style-type: none"> <li>• Configuration management</li> <li>• Performance Monitoring</li> <li>• IT Incident, Problem Management &amp; Disaster Recovery Processes</li> </ul> <p>This does not include new system implementations - refer "Inadequate Project / Change Management".</p> |

| Potential Causes                                       |   |
|--|---|
| Weather Impacts  | Communications & Power Failure                                    |
| Power outage at service provider                       | Infrastructure breakdown such as landlines, radio communications. |
| Out dated / inefficient hardware                       | Lack of training  |
| Incompatibility between operating system and Microsoft | Software vulnerability (eg. MS Access)                            |

| Key Controls                     | Type                    | Date   | Rating   |
|----------------------------------|-------------------------|--------|----------|
| Data Back-Up Systems             | Recovery                | Daily  | Adequate |
| UPS                              | Preventative / Recovery | Dec-25 | Adequate |
| ICT Management Service Agreement | Preventative            | Mar-23 | Adequate |
| ICT Disaster Recovery Plan 2024  | Preventative            | Aug-24 | Adequate |
| ICT Replacement Program          | Preventative            | Dec-23 | Adequate |
| VOIP System                      | Preventative            | Nov-25 | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Moderate |
| <b>Likelihood:</b>  | Possible |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                       | Tolerance | Latest Result | Comment                               |
|--------------------------------------|-----------|---------------|---------------------------------------|
| ICT Health Checks Performed          | Monthly   | 12            | Routine checks performed              |
| ICT Disaster Recovery Test Performed | Annually  | Not Rated     | Planned testing to take place in 2026 |
| Number of Cyber Breaches             | Nil       | 1             | Login details found on darkweb        |
|                                      |           |               |                                       |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments   | Due Date | Responsible Manager |
|---|----------|---------------------|
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS                |
| Review ICT Replacement Program (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition)           | Apr-26   | EMCS                |
|   |          |                     |

## External Theft & Fraud (inc. Cyber Crime)

May-26

| Risk Context   |
|--|
| Loss of funds, assets, data or unauthorised access, (whether attempts or successful) by external parties, through any means (including electronic), for the purposes of;   |
| <ul style="list-style-type: none"> <li>• Fraud – benefit or gain by deceit</li> <li>• Malicious Damage – hacking, deleting, breaking or reducing the integrity or performance of systems</li> <li>• Theft – stealing of data, assets or information (no deceit)</li> </ul> |
| Examples include:  |
| <ul style="list-style-type: none"> <li>• Scam Invoices</li> <li>• Cash or other valuables from 'Outstations</li> </ul>   |

| Potential Causes                                   |   |
|--|---|
| Inadequate security of equipment / supplies / cash | Inadequate provision for patrons belongings |
| Robbery  | Lack of Supervision                         |
| Scam Invoices                                      |   |

| Key Controls                        | Type         | Date   | Rating   |
|-------------------------------------|--------------|--------|----------|
| Security Access for Shire Buildings | Preventative | Nov-18 | Adequate |
| ICT Disaster Recovery Plan 2024     | Preventative | Aug-24 | Adequate |
| Financial Management Framework      | Preventative | Dec-25 | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings               | Rating          |
|----------------------------|-----------------|
| <i>Consequence:</i>        | Moderate        |
| <i>Likelihood:</i>         | Unlikely        |
| <b>Overall Risk Rating</b> | <b>Moderate</b> |

| Key Indicators                               | Tolerance             | Latest Result | Comment           |
|--|-----------------------|---------------|-------------------|
| Number of Thefts or Fraud                    | Nil                   | Nil           | No theft or fraud |
| Detected Non Compliant Procurement Processes | < 5                   | Nil           | None              |
| Cash Handling Processes                      | Documented            | Not Rated     | Documented        |
| Bank Reconciliations                         | No detected variances | Nil           | No cash variances |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Improve network security protocols and overall design   | Jun-26   | EMCS                |
| Increase user restrictions and implement authorisation measures (i.e. 2FA)  | Apr-26   | EMCS                |
| Assess Microsoft Essential 8 level of compliance and draft plan for procedural adoption to be included in budget/work flow considerations (progressing) | May-26   | EMCS                |

# Inadequate Safety and Security Practices

May-26

## Risk Context

Non-compliance with the Occupation Safety & Health Act, associated regulations and standards. It is also the inability to ensure the physical security requirements of staff, contractors and visitors. Other considerations are:

- Inadequate Policy, Frameworks, Systems and Structure to prevent the injury of visitors, staff, contractors and/or tenants.
- Inadequate Organisational Emergency Management requirements (evacuation diagrams, drills, wardens etc).
- Inadequate security protection measures in place for buildings, depots and other places of work (vehicle, community etc).
- Public Liability Claims, due to negligence or personal injury.
- Employee Liability Claims due to negligence or personal injury.
- Inadequate or unsafe modifications to plant & equipment

## Potential Causes

|  |  |
|--|--|
| Lack of appropriate PPE / Equipment            | Inadequate signage, barriers or other exclusion techniques             |
| Inadequate first aid supplies or trained staff | Storage and use of Dangerous Goods                                     |
| Rubbish / Litter Control                       | Ineffective / inadequate testing, sampling (similar) health based req' |
| Inadequate security arrangements               | Lack of mandate and commitment from Senior Management                  |

| Key Controls                        | Type         | Date        | Rating   |
|-------------------------------------|--------------|-------------|----------|
| Security Access for Shire Buildings | Preventative | Unknown     | Adequate |
| WHS Management Framework            | Preventative | Reviewing   | Adequate |
| Human Resource Management Framework | Preventative | Documenting | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Major    |
| <b>Likelihood:</b>  | Unlikely |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                            | Tolerance     | Latest Result | Comment                    |
|---|---------------|---------------|----------------------------|
| Lost Time Injuries Per Quarter            | Nil           | Nil           | None this reporting period |
| Near Misses Per Quarter                   | Nil           | 5             | Incidents reported         |
| Workers Compensation Claims               | Nil           | Nil           | 2 current claims           |
| Security Access for Shire Buildings Audit | Completed     | Not Rated     | To commence July 25        |
| WHS Policy Reviewed & Signed Annually     | Completed     | Dec-25        | Next due Dec 2026          |
| WHS Procedures Reviewed                   | Every 2 Years | Not Rated     | Progressing                |
| WHS SWMS Reviewed                         | Annually      | Not Rated     | Progressing                |
| 3 Steps to Safety Report 2024             | 70%           | 77%           | Next audit due 2027        |
| Workplace Evacuation Drills Conducted     | Annually      | Jun-25        | Nex due Jun 2026           |
| Conduct WHS Framework Review              | Completed     | Not Rated     | Progressing                |

## Comments

|  |
|--|
|  |
|--|

| Actions / Current Issues / Treatments                            | Due Date | Responsible Manager |
|--|----------|---------------------|
| Conduct Security Access for Shire Buildings Audit                | Jun-26   | EMIS                |
| Conduct WHS Framework Review                                     | Dec-26   | CEO                 |
| Documenting Human Resource Management Framework                  | Jun-26   | CEO / EMCS          |
| Emergency in Facilities Procedures and Evacuation Plans Reviewed | Jun-26   | CEO                 |

# Misconduct

May-26

## Risk Context

Intentional activities in excess of authority granted to an employee, which circumvent endorsed policies, procedures or delegated authority. This would include instances of:

- Relevant authorisations not obtained.
- Distributing confidential information.
- Accessing systems and / or applications without correct authority to do so.
- Misrepresenting data in reports.
- Theft by an employee
- Collusion between Internal & External parties

This does not include instances where it was not an intentional breach - refer Errors, Omissions or Delays, or Inaccurate Advice / Information.

## Potential Causes

|   |   |
|---|---|
| Lack of Induction and Training                          | Lack of Clarity of Role                     |
| Changing of Job Titles and Responsibilities             | Poor Internal Controls and Systems          |
| Delegated Authority Process Inadequately Implemented    | Password Sharing                            |
| Covering Up Poor Work Performance and/or Non-Compliance | Beaching of Code of Conduct                 |
| Disgruntled Employees                                   | Poor Enforcement of Policies and Procedures |

| Key Controls                        | Type         | Date        | Rating    |
|-------------------------------------|--------------|-------------|-----------|
| Delegation Framework                | Detective    | May-25      | Adequate  |
| ICT Disaster Recovery Plan 2024     | Preventative | Aug-24      | Adequate  |
| Employee Code of Conduct            | Preventative | Apr-24      | Adequate  |
| Elected Member Code of Conduct      | Preventative | Apr-24      | Adequate  |
| Financial Management Framework      | Preventative | Documenting | Adequate  |
| Human Resource Management Framework | Preventative | Documenting | Adequate  |
| External Audit                      | Detective    | Oct-25      | Effective |
| Regulatory Declarations             | Detective    | Ongoing     | Effective |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings               | Rating          |
|----------------------------|-----------------|
| <b>Consequence:</b>        | Major           |
| <b>Likelihood:</b>         | Unlikely        |
| <b>Overall Risk Rating</b> | <b>Moderate</b> |

| Key Indicators   | Tolerance | Latest Result | Comment                          |
|--|-----------|---------------|----------------------------------|
| External Audit Findings (Misconduct Related)           | Nil       | Nil           | None                             |
| Detected Non Compliant Procurement Processes           | < 5       | Nil           | No findings in 2025 annual audit |
| Breaches of Code of Conduct                            | Nil       | Nil           | None                             |
| Proven Internal & External Complaints (Major or Minor) | Nil       | Nil           | None                             |

## Comments

Codes of conduct to be reviewed every 3 years.

| Actions / Current Issues / Treatments   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Review Code of Conduct(s)   | Apr-26   | EMCS                |
| ICT Plan - Conduct Annual Desktop Review (to be done in consultation with new IT contractor, part of contracted deliverables) (deferred due to EMCS transition) | Apr-26   | EMCS                |
| Conduct Annual Review of Delegation Framework   | May-26   | CEO                 |
| Conduct FMR Review & Regulation 17  | Mar-27   | CEO / EMCS          |
| Documenting Human Resource Management Framework   | Jun-26   | CEO / EMCS          |

# Inadequate Project / Change Management

May-26

## Risk Context

Inadequate analysis, design, delivery and / or status reporting of change initiatives, resulting in additional expenses, time requirements or scope changes. This includes:

- Inadequate Change Management Framework to manage and monitor change activities.
- Inadequate understanding of the impact of project change on the business.
- Failures in the transition of projects into standard operations.
- Failure to implement new systems
- Failures of IT Project Vendors/Contractors

This includes Directorate or Service Unit driven change initiatives except new Plant & Equipment purchases. Refer "Inadequate Asset Sustainability Practices"

## Potential Causes

|  |  |
|--|--|
| Lack of communication and consultation               | Shire growth (too many projects)                                 |
| Lack of investment                                   | Inadequate monitoring and review                                 |
| Ineffective management of expectations (scope creep) | Project risks not managed effectively                            |
| Inadequate project planning (resources/budget)       | Lack of Project methodology knowledge and reporting requirements |

| Key Controls                                 | Type         | Date           | Rating          |
|--|--------------|----------------|-----------------|
| Project Management Methodology and Framework | Preventative | Not Documented | <b>Adequate</b> |
| Communication and Engagement Framework       | Preventative | Aug-24         | <b>Adequate</b> |
| Risk Management Framework                    | Detective    | Sep-24         | <b>Adequate</b> |
| Financial Management Framework               | Preventative | Documenting    | <b>Adequate</b> |
| Change Management Framework                  | Preventative | Apr-26         | <b>Adequate</b> |

**Overall Control Rating** **Adequate**

**Risk Ratings** **Rating**

**Consequence:** Moderate

**Likelihood:** Possible

**Overall Risk Rating** **Moderate**

| Key Indicators  | Tolerance       | Latest Result | Comment            |
|---|-----------------|---------------|--------------------|
| Undocumented project variations   | Nil             | Nil           | Nil for quarter    |
| Failure to achieve Project Milestones                                       | Nil             | Nil           | Nil for quarter    |
| Project management framework to be documented                               | To be completed | Nil           | Deferred to Aug 26 |
| Documenting procedure manuals for positions together with relevant controls | To be completed | Nil           | Near completed     |

## Comments

| Actions / Current Issues / Treatments                                    | Due Date | Responsible Manager |
|--|----------|---------------------|
| Document Project Management Methodology and Framework                    | Aug-26   | Senior Management   |
| Communication and Engagement Framework - Conduct Review                  | Aug-26   | CEO                 |
| Document procedure manuals for positions together with relevant controls | Aug-26   | EMCS                |

# Errors, Omissions & Delays

May-26

**Risk Context**

Errors, omissions or delays in operational activities as a result of unintentional errors or failure to follow due process. This includes instances of;

- Human errors, incorrect or incomplete processing
- Inaccurate recording, maintenance, testing and / or reconciliation of data.
- Errors or inadequacies in model methodology, design, calculation or implementation of models.

This may result in incomplete or inaccurate information. Consequences include;

- Inaccurate data being used for management decision making and reporting.
- Delays in service to customers
- Inaccurate data provided to customers

This excludes process failures caused by inadequate / incomplete procedural documentation - refer "Inadequate Document Management Processes".

| Potential Causes                  |                       |
|-----------------------------------|-----------------------|
| Human Error                       | Incorrect information |
| Inadequate procedures or training | Miscommunication      |
| Lack of Staff (or trained staff)  |                       |

| Key Controls                                     | Type         | Date          | Rating   |
|--|--------------|---------------|----------|
| Documented Procedures and Checklists             | Preventative | Documenting   | Adequate |
| Complaints Handling Register                     | Preventative | Reviewing     | Adequate |
| Complaints Process                               | Recovery     | Reviewing     | Adequate |
| Customer Service Charter                         | Preventative | Aug-24        | Adequate |
| Segregation of Duties (Financial Control)        | Preventative | Documented    | Adequate |
| Staff Inductions                                 | Preventative | Ongoing       | Adequate |
| Staff Training Plan                              | Preventative | Documenting   | Adequate |
| Performance Management                           | Preventative | Apr-25        | Adequate |
| Qualified Building, Health and Planning Officers | Preventative | Current MOU's | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Moderate |
| <b>Likelihood:</b>  | Possible |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                          | Tolerance | Date        | Result                 |
|---|-----------|-------------|------------------------|
| Staff Inducted                          | 100%      | As Required | New staff inducted     |
| 2025-26 Staff Training Plan Implemented | 100%      | Jun-26      | Implementing           |
| Annual Performance Reviews Conducted    | 100%      | Apr-27      | 2026 reviews completed |
| Customer Service Charter                | Adopted   | Aug-24      | Adopted Aug-24         |
|   |           |             |                        |

**Comments**

| Actions / Current Issues / Treatments | Due Date    | Responsible Manager |
|---------------------------------------|-------------|---------------------|
| Conduct Staff Inductions              | As Required | Senior Management   |
| Develop Annual Training Plan 2026/27  | Jul-26      | Senior Management   |
| Document Procedures and Checklists    | Aug-26      | Senior Management   |
| Conduct Annual Performance Reviews    | Apr-27      | Senior Management   |

# Inadequate Document Management Processes

May-26

| Risk Context   |
|--|
| Failure to adequately capture, store, archive, retrieve, provision and / or disposal of documentation. This includes: <ul style="list-style-type: none"> <li>• Contact lists.</li> <li>• Procedural documents.</li> <li>• 'Application' proposals/documents.</li> <li>• Contracts.</li> <li>• Forms, requests or other documents.</li> </ul> |

| Potential Causes  |  |
|---|--|
| Spreadsheet/Database/Document corruption or loss          | Outdated record keeping practices / incompatible systems |
| Inadequate access and / or security levels                | Lack of system/application knowledge                     |
| Inadequate Storage facilities (including climate control) | High workloads and time pressures                        |
| High Staff turnover                                       | Incomplete authorisation trails                          |

| Key Controls               | Type | Date        | Rating   |
|----------------------------|------|-------------|----------|
| Record Keeping Plan (2025) |      | Oct-25      | Adequate |
| Governance Framework       |      | Documenting | Adequate |
|                            |      |             |          |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <i>Consequence:</i> | Moderate |
| <i>Likelihood:</i>  | Possible |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                   | Tolerance | Date      | Result  |
|----------------------------------|-----------|-----------|---|
| Information Management Framework | Reviewed  | Completed | Review completed Oct 2025                       |
| Record Keeping Plan              | Lodged    | Completed | Amended and lodged to SRO for approval Oct 2025 |
|                                  |           |           |   |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments | Due Date | Responsible Manager |
|---------------------------------------|----------|---------------------|
| Document Governance Framework         | Jun-26   | CEO                 |

# Inadequate Supplier / Contract Management

May-26

## Risk Context

**This Risk Theme is defined as:**

Inadequate management of External Suppliers, Contractors, IT Vendors or Consultants engaged for core operations. This includes issues that arise from the ongoing supply of services or failures in contract management & monitoring processes. This also includes:

- Concentration issues
- Vendor sustainability

## Potential Causes

|                                 |  |
|---------------------------------|--|
| Funding                         | Inadequate contract management practices     |
| Complexity and quantity of work | Ineffective monitoring of deliverables       |
| Inadequate tendering process    | Lack of planning and clarity of requirements |
| Geographical remoteness         | Historical contracts remaining               |

| Key Controls   | Type         | Date        | Rating   |
|--|--------------|-------------|----------|
| Budget Review  | Preventative | Feb-25      | Adequate |
| Financial Management Framework                             | Preventative | Documenting | Adequate |
| Access to Independent Advice (Legal / WALGA) & Peer Review | Preventative | Ongoing     | Adequate |
| Contract Management System (Register)                      | Preventative | Ongoing     | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Moderate |
| <b>Likelihood:</b>  | Possible |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Draft Key Indicators  | Tolerance | Date    | Result            |
|---|-----------|---------|-------------------|
| Contract management framework and control procedures documented and implemented | 100%      | Jun-26  | Progressing       |
| Detected Non Compliant Tender Processes   | Nil       | May-26  | None              |
| Employment contracts reviewed within 6 months of expiry                         | 100%      | Ongoing | Nil               |
| Supplier contracts reviewed prior to expiry                                     | 100%      | Ongoing | No non-compliance |

## Comments

| Actions / Current Issues / Treatments | Due Date | Responsible Manager |
|---------------------------------------|----------|---------------------|
| Develop Standardised Contracts        | Jun-25   | CEO/EMCS            |

# Providing Inaccurate Advice / Information

May-26

**Risk Context**

Incomplete, inadequate or inaccuracies in advisory activities to customers or internal staff. This could be caused by using unqualified, or inexperienced staff, however it does not include instances relating to Misconduct.

Examples include;

- incorrect planning, development or building advice,
- incorrect health or environmental advice
- inconsistent messages or responses from Customer Service Staff
- any advice that is not consistent with legislative requirements or local laws.

| Potential Causes              |   |
|-------------------------------|---|
| Lack of qualified staff       | Lack of appropriate technical knowlegde relevant to the context |
| Long lead times for responses | Poor working relationships between internal staff/departments   |
| Increasing workloads          |   |

| Key Controls  | Type         | Date    | Rating          |
|---|--------------|---------|-----------------|
| Staff Training Plan                                       | Preventative | Ongoing | <b>Adequate</b> |
| Peer Review Process - Building / Health / Planning Advice | Preventative | Ongoing | <b>Adequate</b> |
| Complaints Handling Process                               | Preventative | Unknown | <b>Adequate</b> |
| Complaints Register                                       | Detective    | Unknown | <b>Adequate</b> |
| Customer Service Charter                                  | Preventative | Aug-25  | <b>Adequate</b> |
| Communication and Engagement Plan (External)              | Preventative | Aug-24  | <b>Adequate</b> |
| Communication and Engagement Plan (Internal)              | Preventative | Sep-25  | <b>Adequate</b> |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings               | Rating          |
|----------------------------|-----------------|
| <b>Consequence:</b>        | Minor           |
| <b>Likelihood:</b>         | Possible        |
| <b>Overall Risk Rating</b> | <b>Moderate</b> |

| Key Indicators  | Tolerance | Date   | Result             |
|---|-----------|--------|--------------------|
| 2024-2025 Staff Training Plan Implemented                     | 100%      | Jun-25 | Implementing       |
| Number of Complaints Registered (within service area)         | <5        |        | KI yet to be rated |
| Number of Complaints not Responded to (within a service area) | <5 days   |        | KI yet to be rated |

**Comments**

| Actions / Current Issues / Treatments   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Implement 2025-2026 Staff Training Plan | Jun-25   | Senior Management   |
| Review Complaints Handling Process      | Apr-26   | CEO                 |
| Review Complaints Register              | Apr-26   | CEO                 |
|   |          |                     |

# Ineffective Employment Practices

May-26

## Risk Context

Failure to effectively manage and lead human resources (full/part time, casuals, temporary and volunteers). This includes not having an effective Human Resources Framework in addition to not having appropriately qualified or experienced people in the right roles or not having sufficient staff numbers to achieve objectives. Other areas in this risk theme to consider are;

- Breaching employee regulations (excluding OH&S).
- Discrimination, Harassment & Bullying in the workplace.
- Poor employee wellbeing (causing stress)
- Key person dependencies without effective succession planning in place.
- Induction issues.
- Terminations (including any tribunal issues).
- Industrial activity.

Care should be taken when considering insufficient staff numbers as the underlying issue could be a process inefficiency.

## Potential Causes

|  |   |
|--|---|
| Leadership failures  | Ineffective performance management programs or procedures.                |
| Available staff / volunteers are generally highly transient. | Ineffective training programs or procedures.                              |
| Single Person Dependencies                                   | Limited staff availability - mining / private sectors (pay & conditions). |
| Poor internal communications / relationships                 | Inadequate Induction practices.   |

| Key Controls                                      | Type         | Date        | Rating   |
|---|--------------|-------------|----------|
| Human Resource Management Framework               | Preventative | Documenting | Adequate |
| Staff Training Plan and Register                  | Preventative | Reviewing   | Adequate |
| Workforce Plan (Succession Planning Component)    | Preventative | Aug-24      | Adequate |
| Staff Inductions (Code of Conduct Component)      | Preventative | May-24      | Adequate |
| Performance Review Process                        | Detective    | Jan-25      | Adequate |
| Communication and Engagement Framework (Internal) | Preventative | Sep-25      | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

|                     |               |
|---------------------|---------------|
| <b>Risk Ratings</b> | <b>Rating</b> |
| <b>Consequence:</b> | Moderate      |
| <b>Likelihood:</b>  | Possible      |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                            | Tolerance       | Date   | Result       |
|---|-----------------|--------|--------------|
| Training Register Current                 | 100%            | Jun-25 | Progressing  |
| 2024-2025 Staff Training Plan Implemented | 100%            | Jun-25 | Implementing |
| 2025 Performance Reviews Conducted        | 100%            | Apr-25 | Conducted    |
| Staff Inductions and Refreshers Conducted | 100%            |        | Progressing  |
| Procedure Manuals and Legacy Planning     | To be completed | Jun-25 | Progressing  |

## Comments

## Actions / Current Issues / Treatments

| Actions / Current Issues / Treatments           | Due Date | Responsible Manager |
|---|----------|---------------------|
| Update Training Register                        | Ongoing  | CEO                 |
| Develop 2026/2027 Staff Training Plan           | Jul-26   | Aug-25              |
| Documenting Human Resource Management Framework | Jun-26   | CEO / EMCS          |
| 2027 Performance Reviews Conducted              | Apr-27   | Senior Management   |
| Staff Inductions and Refreshers Conducted       | Jun-26   | Senior Management   |
| Workforce Plan - Conduct Desktop Review         | Jun-26   | CEO                 |

# Failure to Fulfil Statutory, Regulatory or Compliance Requirements

May-26

| Risk Context  |
|---|
| <p>Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This could result in fines, penalties, litigation or increase scrutiny from regulators or agencies. This includes, new or proposed regulatory and legislative changes, in addition to the failure to maintain updated legal documentation (internal &amp; public domain) to reflect changes.</p> <p>This <u>does not</u> include Occupational Safety &amp; Health Act (refer "Inadequate safety and security practices") or any Employment Practices based legislation (refer "Ineffective Employment practices")</p> <p>It does include the Local Government Act, Health Act, Building Act, Privacy Act and all other legislative based obligations for Local Government.</p> |

| Potential Causes                          |  |
|---|--|
| Lack of training, awareness and knowledge | Lack of Legal Expertise                          |
| Staff Turnover                            | Councillor Turnover                              |
| Inadequate record keeping                 | Breakdowns in Tender process                     |
| Ineffective processes                     | Ineffective monitoring of changes to legislation |

| Key Controls   | Type         | Date        | Rating    |
|--|--------------|-------------|-----------|
| Governance Framework                                 | Preventative | Documenting | Adequate  |
| Information Management Framework                     | Preventative | Oct-25      | Adequate  |
| Human Resource Management Framework                  | Preventative | Documenting | Adequate  |
| Access to Legislation and Regulations                | Preventative | Ongoing     | Effective |
| Access to Independent Advice (DLGSC / Legal / WALGA) | Preventative | Ongoing     | Effective |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Major    |
| <b>Likelihood:</b>  | Unlikely |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators   | Tolerance          | Date   | Result                |
|--|--------------------|--------|-----------------------|
| Compliance Annual Return (CAR)                         | As Per Legislation | Mar-25 | Submitted March 2025  |
| Financial Management Review (Every 3 Years)            | As Per Legislation | Apr-24 | Completed March 2024  |
| CEO Regulation 17 Review (Every 3 Years)               | As Per Legislation | Apr-24 | Completed March 2024  |
| Financial and Performance Audit Qualification (Annual) | Unqualified Audit  | Nov-25 | Unqualified           |
| Financial and Performance - Actioned Findings          | 4 Months           |        | No findings to action |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments           | Due Date | Responsible Manager |
|---|----------|---------------------|
| Conduct Financial Management Review             | Mar-27   | EMCS                |
| Conduct CEO Regulation 17 Review                | Mar-27   | EMCS                |
| Document Governance Framework                   | Jun-26   | CEO                 |
| Documenting Human Resource Management Framework | Jun-26   | CEO                 |

# Inadequate Asset Sustainability Practices

May-26

| Risk Context  |
|---|
| <p>Failure or reduction in service of infrastructure assets, plant, equipment or machinery. These include fleet, buildings, roads, playgrounds, boat ramps and all other assets and their associated lifecycle from procurement to maintenance and ultimate disposal. Areas included in the scope are;</p> <ul style="list-style-type: none"> <li>• Inadequate design (not fit for purpose)</li> <li>• Ineffective usage (down time)</li> <li>• Outputs not meeting expectations</li> <li>• Inadequate maintenance activities.</li> <li>• Inadequate financial management and planning.</li> </ul> <p>It does not include issues with the inappropriate use of the Plant, Equipment or Machinery. Refer Misconduct.</p> |

| Potential Causes                     |  |
|--------------------------------------|--|
| Skill level & behaviour of operators | Unavailability of parts  |
| Lack of trained staff                | Lack of formal or appropriate scheduling (maintenance / inspections) |
| Outdated equipment                   | Unexpected breakdowns  |

| Key Controls                                       | Type         | Date        | Rating          |
|--|--------------|-------------|-----------------|
| Asset Management System                            | Preventative |             | Adequate        |
| Asset Management Plan                              | Preventative | Aug-24      | Adequate        |
| Building Maintenance Program (Annual)              | Preventative | Documenting | Adequate        |
| Road Construction and Maintenance Program (Annual) | Preventative | Jun-24      | Adequate        |
| Fleet and Plant Replacement Program (10 Year)      | Preventative | Jun-24      | Adequate        |
| Road Asset Management System (RAMMS)               | Preventative | Jun-24      | Adequate        |
| Stock Control Systems (Fuel and Materials)         | Preventative |             | Adequate        |
| Road Strategy                                      | Preventative | May-05      | Adequate        |
| Transport Service Level & Road Hierarchy Plan      | Preventative | Feb-26      | Adequate        |
| <b>Overall Control Rating</b>                      |              |             | <b>Adequate</b> |

| Risk Ratings               | Rating          |
|----------------------------|-----------------|
| <b>Consequence:</b>        | Moderate        |
| <b>Likelihood:</b>         | Possible        |
| <b>Overall Risk Rating</b> | <b>Moderate</b> |

| Key Indicators   | Tolerance | Date    | Result                  |
|--|-----------|---------|-------------------------|
| Asset Management Plan Reviewed                           | Annually  | Oct-24  | Adopted                 |
| Annual Road Program Uploaded (ThinkProject)              | Annually  | Jul-25  | Outstanding             |
| Long Term Financial Plan Reviewed                        | Annually  | Apr-26  | Annual review conducted |
| Plant rendered unusable due to preventable circumstances | Nil       | Ongoing | None                    |
| <b>Comments</b>  |           |         |                         |
|  |           |         |                         |

| Actions / Current Issues / Treatments                       | Due Date | Responsible Manager |
|---|----------|---------------------|
| Asset Management Plan - Annual Desktop Review               | Oct-26   | EMIS                |
| Implement 2025/26 Building Maintenance Program              | Jun-26   | EMIS                |
| Develop Building Maintenance Program (10 Year)              | Jun-26   | EMIS                |
| Implement 2025/26 Construction and Road Maintenance Program | Jun-26   | EMIS                |
| Review Fleet and Plant Replacement Program (10 Year)        | Apr-27   | EMIS                |
| Develop Reserve Management Plan                             | Dec-26   | EMIS                |

# Inadequate Engagement Practices

May-26

## Risk Context

Failure to maintain effective working relationships with the Community (including Local Media), Stakeholders, Key Private Sector Companies, Government Agencies and / or Elected Members. This invariably includes activities where communication, feedback and / or consultation is required and where it is in the best interests to do so. For example;

- Following up on any access & inclusion issues.
- Infrastructure Projects.
- Regional or District Committee attendance.
- Local Planning initiatives.
- Strategic Planning initiatives

This does not include instances whereby Community expectations have not been met for standard service provisions such as Community Events, Library Services and / or Bus/Transport services.

## Potential Causes

|  |   |
|--|---|
| Budget / funding issues                | Short lead times                              |
| Media attention                        | Miscommunication / Poor communication         |
| Inadequate documentation or procedures | Relationship breakdowns with community groups |

| Key Controls                                      | Type         | Date      | Rating   |
|---|--------------|-----------|----------|
| Communication and Engagement Framework (External) | Preventative | Aug-24    | Adequate |
| Communication and Engagement Framework (Internal) | Preventative | Sep-25    | Adequate |
| Complaint Handling Process                        | Preventative | Reviewing | Adequate |
| Complaints Register                               | Detective    | Reviewing | Adequate |
| Customer Service Charter                          | Preventative | Aug-24    | Adequate |
| Community Satisfaction Survey                     | Detective    | Apr-26    | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Moderate |
| <b>Likelihood:</b>  | Unlikely |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators  | Tolerance | Date | Result             |
|---|-----------|------|--------------------|
| Number of Complaints Registered (within service area)         | <5        |      | KI yet to be rated |
| Number of Complaints not Responded to (within a service area) | <5 days   |      | KI yet to be rated |
|   |           |      |                    |
|   |           |      |                    |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments                     | Due Date | Responsible Manager |
|---|----------|---------------------|
| Conduct Community Satisfaction Survey                     | Apr-28   | CEO                 |
| Review Complaints Handling Process (commenced)            | Apr-26   | CEO                 |
| Review Complaints Register (commenced)                    | Apr-26   | CEO                 |
| Review Draft Communication and Engagement Plan (Internal) | Jun-26   | CEO                 |
|   |          |                     |

# Ineffective Management of Facilities / Venues / Events

May-26

## Risk Context

### This Risk Theme is defined as:

Failure to effectively manage the day to day operations of facilities, venues and / or events. This includes;

- Inadequate procedures in place to manage the quality or availability.
- Ineffective signage
- Booking issues
- Financial interactions with hirers / users
- Oversight / provision of peripheral services (eg. cleaning / maintenance)

## Potential Causes

|                             |  |
|-----------------------------|--|
| Double bookings             | Animal contamination.                  |
| Illegal alcohol consumption | Failed chemical / health requirements. |
| Managing bond payments      | Access to facilities / venues.         |

| Key Controls                                      | Type         | Date       | Rating   |
|---|--------------|------------|----------|
| Event Management Framework                        | Preventative | In Draft   | Adequate |
| Facilities Booking Framework                      | Preventative | Unknown    | Adequate |
| Asset Management Plan                             | Detective    | 1/08/2024  | Adequate |
| Building Maintenance Program (Annual)             | Preventative | Documented | Adequate |
| Statutory Public Building Compliance Requirements | Preventative | Ongoing    | Adequate |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <b>Consequence:</b> | Moderate |
| <b>Likelihood:</b>  | Possible |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Draft Key Indicators                  | Tolerance          | Date   | Result                                 |
|---------------------------------------|--------------------|--------|--|
| Equipment Tested and Tagged           | As Per Legislation |        | Not Rated                              |
| Public Building Inspections Conducted | As Per Legislation |        | Not Rated                              |
| Event Management Framework            | Documented         | Nov-25 | In Draft - internal consultation to be |
|                                       |                    |        |  |

## Comments

| Actions / Current Issues / Treatments                   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Finalise Event Management Framework                     | Jun-26   | CEO                 |
| Document Facilities Booking Framework                   | Apr-26   | EMCS                |
| Asset Management Plan - Conduct Desktop Review          | Oct-26   | EMIS                |
| Implement 2025/26 Building Maintenance Program          | Jun-26   | EMIS                |
| Develop Reserve Management Plan                         | Dec-26   | EMIS                |
| Conduct Key Audit (staff access)                        | Dec-26   | EMIS                |
| Develop Motocross Track Inspection Procedure (in draft) | May-26   | CEO                 |

# Inadequate Environmental Management

May-26

| Risk Context   |
|--|
| Inadequate prevention, identification, enforcement and management of environmental issues. The scope includes; <ul style="list-style-type: none"> <li>• Lack of adequate planning and management of salinity issues.</li> <li>• Failure to identify and effectively manage contaminated sites (including groundwater usage).</li> <li>• Waste facilities (landfill / transfer stations).</li> <li>• Weed control.</li> <li>• Ineffective management of water sources (reclaimed, potable)</li> <li>• Illegal dumping.</li> <li>• Illegal clearing / land use.</li> </ul> |

| Potential Causes                         |   |
|--|---|
| Inadequate management of landfill sites  | Inadequate reporting / oversight frameworks |
| Lack of understanding / knowledge        | Community apathy                            |
| Inadequate local laws / planning schemes |   |

| Key Controls   | Type         | Date   | Rating    |
|--|--------------|--------|-----------|
| Transfer Station Operational Management              | Detective    |        | Adequate  |
| Bendering Waste Facility Operational Plan (In Draft) | Preventative |        | Adequate  |
| Bendering Waste Facility Management Plan             | Preventative |        | Adequate  |
| Support Environmental Groups and Program             | Preventative |        | Adequate  |
| Re-Use Waste Water Management Plan                   | Preventative |        | Not Rated |
| Re-Use Waste Water Monitoring                        | Detective    |        | Adequate  |
| Swimming Pool Water Monitoring                       | Detective    |        | Adequate  |
| Asbestos Register                                    | Detective    | Jul-25 | Adequate  |

|                               |                 |
|-------------------------------|-----------------|
| <b>Overall Control Rating</b> | <b>Adequate</b> |
|-------------------------------|-----------------|

| Risk Ratings        | Rating   |
|---------------------|----------|
| <i>Consequence:</i> | Moderate |
| <i>Likelihood:</i>  | Unlikely |

|                            |                 |
|----------------------------|-----------------|
| <b>Overall Risk Rating</b> | <b>Moderate</b> |
|----------------------------|-----------------|

| Key Indicators                                   | Tolerance          | Date    | Result     |
|--|--------------------|---------|------------|
| Annual Waste and Recycling Data Report Submitted | As Per Legislation | Sep-25  | Submitted  |
| Re-Use Waste Water Monitored                     | As Per Legislation |         | Compliant  |
| Asbestos Register Maintained                     | Annually           | Ongoing | Maintained |
|  |                    |         |            |

| Comments |
|----------|
|          |

| Actions / Current Issues / Treatments                                   | Due Date | Responsible Manager |
|---|----------|---------------------|
| Identify Strategy to Remove Illegal Dumped Material (near workers camp) | Dec-26   | EHO                 |
| Implement Townsite Drainage and Water Harvesting Plan                   | Ongoing  | CEO / EMIS          |

**Risk Register - Updated May 2026**

| <b>Theme</b> | <b>Overall Control Rating</b> | <b>Consequence</b> | <b>Likelihood</b> | <b>Overall Risk Rating</b> |
|--------------|-------------------------------|--------------------|-------------------|----------------------------|
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |
|              |                               |                    |                   |                            |

| Measure of Consequence    |                                 |                      |  |  |   |  |   |
|---------------------------|---------------------------------|----------------------|--|--|---|--|---|
| Rating (Level)            | Health                          | Financial Impact     | Service Interruption   | Compliance   | Reputational  | Property   | Environment   |
| <b>Insignificant</b><br>1 | Negligible injuries             | Less than \$1,000    | No material service interruption   | No noticeable regulatory or statutory impact   | Unsubstantiated, low impact, low profile or 'no news' item  | Inconsequential or no damage.  | Contained, reversible impact managed by on site response                                |
| <b>Minor</b><br>2         | First aid injuries              | \$1,001 - \$10,000   | Short term temporary interruption – backlog cleared < 1 day                                      | Some temporary non compliances   | Substantiated, low impact, low news item  | Localised damage rectified by routine internal procedures  | Contained, reversible impact managed by internal response                               |
| <b>Moderate</b><br>3      | Medical type injuries<br><br><5 | \$10,001 - \$50,000  | Medium term temporary interruption – backlog cleared by additional resources<br><br>< 1 week     | Short term non-compliance but with significant regulatory requirements imposed             | Substantiated, public embarrassment, moderate impact, moderate news profile   | Localised damage requiring external resources to rectify   | Contained, reversible impact managed by external agencies                               |
| <b>Major</b><br>4         | Lost time injury<br><br>>5      | \$50,001 - \$500,000 | Prolonged interruption of services – additional resources; performance affected<br><br>< 1 month | Non-compliance results in termination of services or imposed penalties                     | Substantiated, public embarrassment, high impact, high news profile, third party actions                                    | Significant damage requiring internal & external resources to rectify  | Uncontained, reversible impact managed by a coordinated response from external agencies |
| <b>Catastrophic</b><br>5  | Fatality, permanent disability  | More than \$500,000  | Indeterminate prolonged interruption of services – non-performance<br><br>> 1 month              | Non-compliance results in litigation, criminal charges or significant damages or penalties | Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions | Extensive damage requiring prolonged period of restitution<br><br>Complete loss of plant, equipment & building | Uncontained, irreversible impact  |

### Measures of Likelihood

| Rating                | Description   | Frequency                  | Probability                   |
|-----------------------|---|----------------------------|-------------------------------|
| <b>Almost Certain</b> | The event is expected to occur in most circumstances  | More than once per year    | > 90% chance of occurring     |
| <b>Likely</b>         | The event will probably occur in most circumstances   | At least once per year     | 60% - 90% chance of occurring |
| <b>Possible</b>       | The event should occur at some time                   | At least once in 3 years   | 40% - 60% chance of occurring |
| <b>Unlikely</b>       | The event could occur at some time                    | At least once in 10 years  | 10% - 40% chance of occurring |
| <b>Rare</b>           | The event may only occur in exceptional circumstances | Less than once in 15 years | < 10% chance of occurring     |

| <b>Measures of Likelihood</b> |   |                            |                               |
|-------------------------------|---|----------------------------|-------------------------------|
| <b>Rating</b>                 | <b>Description</b>                                    | <b>Frequency</b>           | <b>Probability</b>            |
| <b>Almost Certain</b>         | The event is expected to occur in most circumstances  | More than once per year    | > 90% chance of occurring     |
| <b>Likely</b>                 | The event will probably occur in most circumstances   | At least once per year     | 60% - 90% chance of occurring |
| <b>Possible</b>               | The event should occur at some time                   | At least once in 3 years   | 40% - 60% chance of occurring |
| <b>Unlikely</b>               | The event could occur at some time                    | At least once in 10 years  | 10% - 40% chance of occurring |
| <b>Rare</b>                   | The event may only occur in exceptional circumstances | Less than once in 15 years | < 10% chance of occurring     |

| Risk Matrix               |               |          |          |          |              |
|---------------------------|---------------|----------|----------|----------|--------------|
| Consequence<br>Likelihood | Insignificant | Minor    | Moderate | Major    | Catastrophic |
| Almost Certain            | Moderate      | High     | High     | Extreme  | Extreme      |
| Likely                    | Low           | Moderate | High     | High     | Extreme      |
| Possible                  | Low           | Moderate | Moderate | High     | High         |
| Unlikely                  | Low           | Low      | Moderate | Moderate | High         |
| Rare                      | Low           | Low      | Low      | Low      | Moderate     |

| <b>Risk Acceptance Criteria</b> |                           |  |                            |
|---------------------------------|---------------------------|--|----------------------------|
| <b>Risk Rank</b>                | <b>Description</b>        | <b>Criteria</b>  | <b>Responsibility</b>      |
| <b>LOW</b>                      | Acceptable                | Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring   | Operational Manager        |
| <b>MODERATE</b>                 | Monitor                   | Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring   | Operational Manager        |
| <b>HIGH</b>                     | Urgent Attention Required | Risk acceptable with effective controls, managed by senior management / executive and subject to monthly monitoring  | Executive Management / CEO |
| <b>EXTREME</b>                  | Unacceptable              | Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring | CEO / Council              |

### Existing Controls Ratings

| Rating            | Foreseeable                                       | Description   |
|-------------------|---|---|
| <b>Effective</b>  | There is <u>little</u> scope for improvement.     | <ol style="list-style-type: none"> <li>1. Processes (Controls) operating as intended and aligned to Policies / Procedures.</li> <li>2. Subject to ongoing monitoring.</li> <li>3. Reviewed and tested regularly.</li> </ol>                     |
| <b>Adequate</b>   | There is <u>some</u> scope for improvement.       | <ol style="list-style-type: none"> <li>1. Processes (Controls) generally operating as intended, however inadequacies exist.</li> <li>2. Nil or limited monitoring.</li> <li>3. Reviewed and tested, but not regularly.</li> </ol>               |
| <b>Inadequate</b> | There is a <u>need</u> for improvement or action. | <ol style="list-style-type: none"> <li>1. Processes (Controls) not operating as intended.</li> <li>2. Processes (Controls) do not exist, or are not being complied with.</li> <li>3. Have not been reviewed or tested for some time.</li> </ol> |

**ATTACHMENT 14.1A**  
**Fees and Charges for Year Ended**  
**30 June 2027**

# Schedule of Fees and Charges for the year ended 30 June 2027



|  |   | FEE DESCF | Ex-GST | GST                            | TOTAL     |     |
|--|---|-----------|--------|--------------------------------|-----------|-----|
| <b>GOVERNANCE</b>  |   |           |        |                                |           |     |
| <b>Administration Services</b>   |   |           |        |                                |           |     |
| 4222000  | Document/building plan search fee   | \$        | 67.27  | \$ 6.73                        | \$ 74.00  |     |
| 4222000  | Administration fee for sale of Shire plates   | \$        | 20.00  | \$ 2.00                        | \$ 22.00  |     |
| 4222000  | Request for electoral roll (electronic)   | \$        | 67.27  | \$ 6.73                        | \$ 74.00  |     |
| 4222000  | Request for electoral roll (hardcopy)   | \$        | 72.73  | \$ 7.27                        | \$ 80.00  | NEW |
| 4222000  | Printing of Council minutes or public documents   | \$        | 72.73  | \$ 7.27                        | \$ 80.00  | NEW |
| 4222000  | Handling fee to return goods to customers   |           |        | Cost + 20%                     |           |     |
| 4222000  | Election Nomination Fee (Local Government (Elections) Regulations 26.1                              | \$        | 72.73  | \$ 7.27                        | \$ 80.00  |     |
| <b>Rates Administration</b>  |   |           |        |                                |           |     |
| 4221600  | Administration fee on rates instalments, per instalment   | \$        | 10.00  | \$ -                           | \$ 10.00  |     |
| 4221600  | Penalty Interest on late rates payments   |           |        | Per Rates Schedule             |           | NEW |
| 4221600  | Installation Interest   |           |        | Per Rates Schedule             |           | NEW |
| 3121600  | Rate enquiry fee  | \$        | 45.45  | \$ 4.55                        | \$ 50.00  |     |
| 3121600  | Request for rate book   | \$        | 68.18  | \$ 6.82                        | \$ 75.00  |     |
| 3122000  | Rate recovery charges (including all associated fees, legal fees, court fees and statutory charges) |           |        | At Cost                        |           | NEW |
| 3121600  | Property Enquiry - Statement of rates (financial) (written )  | \$        | 68.18  | \$ 6.82                        | \$ 75.00  |     |
| 3121600  | Property Enquiry - Confirmation of orders and requisitions (written)                                | \$        | 122.73 | \$ 12.27                       | \$ 135.00 |     |
| 3121600  | Property Enquiry - Combined statement and confirmation  | \$        | 181.82 | \$ 18.18                       | \$ 200.00 |     |
| 3121600  | Property Enquiry - Reprint of Rate Notice   | \$        | 7.27   | \$ 0.73                        | \$ 8.00   |     |
| <b>Freedom of Information Requests</b>                                 |   |           |        |                                |           |     |
| <b>Fees as per Freedom of Information Regulations 1993, Schedule 1</b> |   |           |        |                                |           |     |
| 4222000  | Application fee   | \$        | 30.00  | \$ -                           | \$ 30.00  |     |
| 4222000  | Actioning FOI request, administrative handling (per hour or part thereof)                           | \$        | 30.00  | \$ -                           | \$ 30.00  |     |
| 4222000  | Actioning FOI request, supervision (per hour or part thereof)                                       | \$        | 30.00  | \$ -                           | \$ 30.00  |     |
| 4222000  | Actioning FOI request, postage  |           |        | At Cost                        |           |     |
| 4222000  | Actioning FOI request, duplicating tape, film or electronic documents                               |           |        | At Cost                        |           |     |
| 4222000  | Advanced deposit - for estimated costs in excess of \$300   |           |        | 75% of estimate                |           |     |
| <b>LAW, ORDER AND PUBLIC SAFETY</b>                                    |   |           |        |                                |           |     |
| <b>Dog Control - (Governing Legislation - Dog Act WA 1976)</b>         |   |           |        |                                |           |     |
| <b>Fees as per Dog Regulations 2013, Section 17</b>                    |   |           |        |                                |           |     |
| <b>Dog Registrations are for the year ending 31 October</b>            |   |           |        |                                |           |     |
| 5223000  | 1 year registration of unsterilised dog, standard   | \$        | 50.00  | \$ -                           | \$ 50.00  |     |
| 5223000  | 1 year registration of unsterilised dog, pensioner  | \$        | 25.00  | \$ -                           | \$ 25.00  |     |
| 5223000  | 3 year registration of unsterilised dog, standard   | \$        | 120.00 | \$ -                           | \$ 120.00 |     |
| 5223000  | 3 year registration of unsterilised dog, pensioner  | \$        | 60.00  | \$ -                           | \$ 60.00  |     |
| 5223000  | Lifetime registration of unsterilised dog, standard   | \$        | 250.00 | \$ -                           | \$ 250.00 |     |
| 5223000  | Lifetime registration of unsterilised dog, pensioner  | \$        | 125.00 | \$ -                           | \$ 125.00 |     |
| 5223000  | 1 year registration of dog, standard  | \$        | 20.00  | \$ -                           | \$ 20.00  |     |
| 5223000  | 1 year registration of dog, pensioner   | \$        | 10.00  | \$ -                           | \$ 10.00  |     |
| 5223000  | 3 year registration of dog, standard  | \$        | 42.50  | \$ -                           | \$ 42.50  |     |
| 5223000  | 3 year registration of dog, pensioner   | \$        | 21.25  | \$ -                           | \$ 21.25  |     |
| 5223000  | Lifetime registration of dog, standard  | \$        | 100.00 | \$ -                           | \$ 100.00 |     |
| 5223000  | Lifetime registration of dog, pensioner   | \$        | 50.00  | \$ -                           | \$ 50.00  |     |
| 5223000  | Additional annual registration fee for dangerous dog  | \$        | 50.00  | \$ -                           | \$ 50.00  |     |
| 5223000  | Lifetime registration of guide dog  |           |        | No charge                      |           |     |
| 5223000  | Dogs used for droving or tending stock  |           |        | 25% of Applicable Standard Fee |           |     |
| 5223000  | Dog-related fines and penalties as per Dog Regulations 2013, Section 33                             |           |        | Refer to the Regulations       |           |     |
| <b>Shire Administrative Charges</b>                                    |   |           |        |                                |           |     |
| 5223000  | Application to keep more than the legally permitted number of dogs                                  | \$        | 272.73 | \$ 27.27                       | \$ 300.00 |     |
| 5223000  | Application for dog registration (cost per dog)   | \$        | 100.00 | \$ 10.00                       | \$ 110.00 |     |
| 5223000  | Dog surrender fee   | \$        | 100.00 | \$ 10.00                       | \$ 110.00 |     |
| 5223000  | Replacement dog tag   | \$        | 10.00  | \$ 1.00                        | \$ 11.00  |     |
| <b>Cat Control</b>   |   |           |        |                                |           |     |
| <b>Fees as per Cat Regulations 2012, Schedule 3</b>                    |   |           |        |                                |           |     |
| <b>Cat Registrations are for the year ending 31 October</b>            |   |           |        |                                |           |     |
| 5223000  | Part-year registration (registered from 1 June), standard   | \$        | 10.00  | \$ -                           | \$ 10.00  |     |
| 5223000  | Part-year registration (registered from 1 June), pensioner  | \$        | 5.00   | \$ -                           | \$ 5.00   |     |
| 5223000  | 1 year registration, standard   | \$        | 20.00  | \$ -                           | \$ 20.00  |     |
| 5223000  | 1 year registration, pensioner  | \$        | 10.00  | \$ -                           | \$ 10.00  |     |
| 5223000  | 3 year registration, standard   | \$        | 42.50  | \$ -                           | \$ 42.50  |     |
| 5223000  | 3 year registration, pensioner  | \$        | 21.25  | \$ -                           | \$ 21.25  |     |
| 5223000  | Lifetime registration, standard   | \$        | 100.00 | \$ -                           | \$ 100.00 |     |
| 5223000  | Lifetime registration, pensioner  | \$        | 50.00  | \$ -                           | \$ 50.00  |     |
| 5223000  | Application to grant or renew approval to breed cats, per cat                                       | \$        | 100.00 | \$ -                           | \$ 100.00 |     |
| 5221000  | Administration fee for application or renewal for approval to breed cats                            | \$        | 75.00  | \$ 7.50                        | \$ 82.50  |     |
| <b>Shire Administrative Charges</b>                                    |   |           |        |                                |           |     |
| 5223000  | Application to keep more than the legally permitted number of cats                                  | \$        | 272.73 | \$ 27.27                       | \$ 300.00 |     |

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 5223000 | Application for additional cat (cost per cat) | \$ | 100.00 | \$ | 10.00 | \$ | 110.00 |  |
| 5223000 | Cat surrender fee                             | \$ | 100.00 | \$ | 10.00 | \$ | 110.00 |  |

### Impounding and Transporting of Animals

#### Ordinary hours (8am - 4.30pm)

|         |  |    |       |    |      |    |       |  |
|---------|--|----|-------|----|------|----|-------|--|
| 5221000 | Seizing of pets or livestock for return or local impounding (per animal)                   | \$ | 55.00 | \$ | 5.00 | \$ | 60.00 |  |
| 5221000 | Transporting livestock or animals back to owner after being locally impounded (per animal) | \$ | 55.00 | \$ | 5.00 | \$ | 60.00 |  |

#### After Ordinary Hours (after 4.30pm)

|         |  |    |        |    |       |    |        |  |
|---------|--|----|--------|----|-------|----|--------|--|
| 5221000 | Seizing of pets or livestock for return or local impounding (per animal)                   | \$ | 234.15 | \$ | 23.42 | \$ | 257.57 |  |
| 5221000 | Transporting livestock or animals back to owner after being locally impounded (per animal) | \$ | 234.15 | \$ | 23.42 | \$ | 257.57 |  |

#### Impounding and Transporting to Another District

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 5221000 | Seizing of cats or dogs requiring impounding outside Narembeen            | \$ | 200.00 | \$ | 20.00 | \$ | 220.00 |  |
| 5221000 | Seizing and returning cats or dogs requiring impounding outside Narembeen | \$ | 400.00 | \$ | 40.00 | \$ | 440.00 |  |
| 5221000 | Animals impounded outside of Narembeen, daily maintenance fee             | \$ | 27.27  | \$ | 2.73  | \$ | 30.00  |  |

#### Local Pound Fees

|         |  |    |       |    |      |    |       |  |
|---------|--|----|-------|----|------|----|-------|--|
| 5221000 | Local pound, day fee                             | \$ | 5.00  | \$ | 0.50 | \$ | 5.50  |  |
| 5221000 | Local daily maintenance fee of impounded animals | \$ | 10.00 | \$ | 1.00 | \$ | 11.00 |  |

#### Animal Trapping

|         |                               |    |        |    |      |    |        |  |
|---------|-------------------------------|----|--------|----|------|----|--------|--|
| 5221000 | Trap hire (per day, per trap) | \$ | 9.09   | \$ | 0.91 | \$ | 10.00  |  |
| 5221000 | Trap hire bond (per trap)     | \$ | 100.00 | \$ | -    | \$ | 100.00 |  |

### Fire Prevention - (Governing Legislation - Bush Fire Act 1954)

#### Fees as per Bush Fires (Infringements) Regulations 1978

|  |                          |  |
|--|--------------------------|--|
| <b>NEW CODE</b> Bush Fire Infringements, Fines and Penalties | Refer to the Regulations |  |
|--|--------------------------|--|

## HEALTH

#### Septic Applications

#### Fees as per Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974

|         |  |    |        |    |       |    |        |  |
|---------|--|----|--------|----|-------|----|--------|--|
| 7524010 | Application fee for the approval of an <i>apparatus</i> under Regulation 4 | \$ | 127.27 | \$ | 12.73 | \$ | 140.00 |  |
| 7524010 | Fee for the issuance of a permit to use an <i>apparatus</i>                | \$ | 127.27 | \$ | 12.73 | \$ | 140.00 |  |

#### Food Businesses - (Governing Legislation - Food Act 2008)

|  |  |   |                |        |    |       |    |        |  |
|--|--|---|----------------|--------|----|-------|----|--------|--|
| 7524010  | Registration - new business or transfer of ownership   | * | \$             | 163.64 | \$ | 16.36 | \$ | 180.00 |  |
| 7524010  | Annual Inspection - low risk   | * | \$             | 54.55  | \$ | 5.45  | \$ | 60.00  |  |
| 7524010  | Annual Inspection - medium and high risk   | * | \$             | 100.00 | \$ | 10.00 | \$ | 110.00 |  |
| <i>*(charitable and community groups exempt)</i> |  |   |                |        |    |       |    |        |  |
| 7524010  | Itinerent food vendor trading in public places - annual fee                                  |   | \$             | 272.73 | \$ | 27.27 | \$ | 300.00 |  |
| 7524010  | Itinerent (Mobile) food vendor - per day   |   | \$             | 68.18  | \$ | 6.82  | \$ | 75.00  |  |
| 7524010  | Itinerent (Mobile) food vendor (charity, local sporting, community groups) - per application |   | Free of Charge |        |    |       |    |        |  |

#### Offensive Trades

#### Fees as per Health (Offensive Trades Fees) Regulations 1976, Regulation 3

|         |                                  |                      |
|---------|----------------------------------|----------------------|
| 7524010 | Registration of Offensive Trades | Refer to Regulations |
|---------|----------------------------------|----------------------|

#### Lodging Houses - (Governing Legislation - Health Act (Misc. Prov) Act 1911)

|         |   |   |    |        |    |       |    |        |  |
|---------|---|---|----|--------|----|-------|----|--------|--|
| 7524010 | Registration - new - pursuant to Health Local Laws 2016     | * | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 |  |
| 7524010 | Registration - renewal - pursuant to Health Local Laws 2016 |   | \$ | 90.91  | \$ | 9.09  | \$ | 100.00 |  |

#### Private Pool Inspections

#### Fees as per Building Regulations 2012 (WA)

|         |  |    |        |    |       |    |        |  |
|---------|--|----|--------|----|-------|----|--------|--|
| 7524010 | Initial private swimming pool inspection fee (Regulation 53A(2))                     | \$ | 272.73 | \$ | 27.27 | \$ | 300.00 |  |
| 7524010 | Private swimming pool inspection fee (required every four years) (Regulation 53A(3)) | \$ | 70.91  | \$ | 7.09  | \$ | 78.00  |  |

#### Health-Related Labour Charges

|         |   |    |         |    |       |    |        |  |
|---------|---|----|---------|----|-------|----|--------|--|
| 7524010 | EHO hourly rate                                       | \$ | 127.27  | \$ | 12.73 | \$ | 140.00 |  |
| 7524010 | Other Health Fees - Sampling of food/ water/ asbestos |    | At Cost |    |       |    |        |  |

#### Temporary Moveable Accommodation

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 7524010 | Application for Temporary Moveable Accommodation Permit | \$ | 272.73 | \$ | 27.27 | \$ | 300.00 |  |
|---------|---|----|--------|----|-------|----|--------|--|

## COMMUNITY AMENITIES

#### Rubbish Collection

|         |  |    |                 |    |   |    |        |     |
|---------|--|----|-----------------|----|---|----|--------|-----|
| 1012100 | Domestic refuse and recycle charge, per annum (1 bin each)   | \$ | 395.58          | \$ | - | \$ | 395.58 |     |
| 1012100 | Domestic refuse and recycle charge, additional bin per annum | \$ | 395.58          | \$ | - | \$ | 395.58 |     |
| 1012100 | New or replacement bins (provided by Avon Waste)             |    | Charged at Cost |    |   |    |        | NEW |

#### Bending Waste Site (Shire of Corrigin fees and charges)

- Bulk commercial/industrial waste (per tonne)
- Bulk demolition waste (per tonne)
- Wrapped asbestos waste (per m<sup>3</sup>)
- Contaminated waste soil (per tonne)
- Add: asbestos mobilisation/treatment fee (cost + 30%)
- Refuse delivery - skip bins 3m<sup>3</sup>
- Refuse delivery - skip bins 4.5m<sup>3</sup>
- Refuse delivery - hook bins 10m<sup>3</sup>
- Refuse delivery - hook bins 12m<sup>3</sup>
- Refuse delivery - hook bins 15m<sup>3</sup>
- Administration/supervisor fees (per hour)

As per the Shire of Corrigin's adopted fees and charges.

The Shire of Narembeen cannot collect these fees; this is for information purposes only.

#### Cemetery Charges

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 1052100 | Copy, transfer or renewal of right of burial                  | \$ | 30.00  | \$ | 3.00  | \$ | 33.00  |  |
| 1052100 | Reserve or purchase land for grave, including right of burial | \$ | 400.00 | \$ | 40.00 | \$ | 440.00 |  |
| 1052100 | Grave internment fees, week day                               | \$ | 727.27 | \$ | 72.73 | \$ | 800.00 |  |

|         |  |    |          |    |        |    |            |  |
|---------|--|----|----------|----|--------|----|------------|--|
| 1052100 | Grave internment fees, weekends and public holidays                              | \$ | 1,000.00 | \$ | 100.00 | \$ | 1,100.00   |  |
| 1052100 | Grave internment fees, additional fee for short notice (less than 3 days)        | \$ | 181.82   | \$ | 18.18  | \$ | 200.00     |  |
| 1052100 | Reserve or purchase of Niche Wall allocation, including right of burial          | \$ | 50.00    | \$ | 5.00   | \$ | 55.00      |  |
| 1052100 | Niche Wall interment including plaque installation, week day                     | \$ | 100.00   | \$ | 10.00  | \$ | 110.00     |  |
| 1052100 | Niche Wall interment including plaque installation, weekends and public holidays | \$ | 200.00   | \$ | 20.00  | \$ | 220.00     |  |
| 1052100 | Burial plaques   |    |          |    |        |    | Cost + 10% |  |
| 1052100 | Re-opening of grave, week day  | \$ | 727.27   | \$ | 72.73  | \$ | 800.00     |  |
| 1052100 | Re-opening of grave, weekends  | \$ | 1,000.00 | \$ | 100.00 | \$ | 1,100.00   |  |
| 1052100 | Re-internment of ashes   | \$ | 40.91    | \$ | 4.09   | \$ | 45.00      |  |
| 1052100 | Exhumation fee   | \$ | 36.36    | \$ | 3.64   | \$ | 40.00      |  |
| 1052100 | Funeral booking Fee - late notice charge (less than 24 hours)                    | \$ | 44.55    | \$ | 4.45   | \$ | 49.00      |  |
| 1052100 | Permit to erect monuments, headstones or memorials                               | \$ | 27.27    | \$ | 2.73   | \$ | 30.00      |  |

### Community Resource Centre

#### Community Resource Centre - Staff Assistance

|         |   |    |       |    |      |    |       |     |
|---------|---|----|-------|----|------|----|-------|-----|
| 1052510 | Graphic design work (per hour)  | \$ | 68.18 | \$ | 6.82 | \$ | 90.00 |     |
| 1052510 | Administrative/Secretarial Tasks - Computer assistance, phone calls, typing, scanning, folding, cutting, collating etc. per hour or part thereof (rounded up to nearest 15 minutes) | \$ | 59.09 | \$ | 5.91 | \$ | 80.00 |     |
| 1052510 | Scanning photos or documents (per 15 minutes)   | \$ | 15.91 | \$ | 1.59 | \$ | 17.50 |     |
| 1052510 | Send email  | \$ | 2.27  | \$ | 0.23 | \$ | 3.00  | NEW |
| 1052510 | Scan & send email   | \$ | 2.73  | \$ | 0.27 | \$ | 5.00  | NEW |

#### Community Resource Centre - Meeting Room/Hot Office

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 1052510 | Meeting room, daily rate (8h)   | \$ | 127.27 | \$ | 12.73 | \$ | 140.00 |  |
| 1052510 | Meeting room, half-day (up to 4 hours)                                | \$ | 63.64  | \$ | 6.36  | \$ | 70.00  |  |
| 1052510 | Meeting room, per hour  | \$ | 18.18  | \$ | 1.82  | \$ | 20.00  |  |
| 1052510 | Hot office, daily rate  | \$ | 22.73  | \$ | 2.27  | \$ | 25.00  |  |
| 1052510 | Hot office, half-day (up to 4 hours)                                  | \$ | 13.64  | \$ | 1.36  | \$ | 15.00  |  |
| 1052510 | Hot office, per hour  | \$ | 4.55   | \$ | 0.45  | \$ | 5.00   |  |
| 1052510 | Set up/ pack up per hour of staff time (during normal business hours) | \$ | 63.64  | \$ | 6.36  | \$ | 70.00  |  |

#### Community Telephone Directory Advertisements

|         |  |    |        |    |       |    |        |  |
|---------|--|----|--------|----|-------|----|--------|--|
| 1052510 | Small advertisement (125mm x 60mm)                   | \$ | 59.09  | \$ | 5.91  | \$ | 65.00  |  |
| 1052510 | Medium advertisement (125mm x 85mm)                  | \$ | 77.27  | \$ | 7.73  | \$ | 85.00  |  |
| 1052510 | Large advertisement (125mm x 180mm)                  | \$ | 136.36 | \$ | 13.64 | \$ | 150.00 |  |
| 1052510 | Stand alone business listing (no colour or graphics) | \$ | 22.73  | \$ | 2.27  | \$ | 25.00  |  |

#### Events and Workshops

|         |                                |    |        |    |       |    |            |  |
|---------|--------------------------------|----|--------|----|-------|----|------------|--|
| 1052510 | Ladies Long Lunch              | \$ | 100.00 | \$ | 10.00 | \$ | 110.00     |  |
| 1052510 | School Holiday Activities      | \$ | 4.55   | \$ | 0.45  | \$ | 5.00       |  |
| 1052510 | Triathlon Entry Adult          | \$ | 9.09   | \$ | 0.91  | \$ | 10.00      |  |
| 1052510 | Triathlon Entry Child          | \$ | 4.55   | \$ | 0.45  | \$ | 5.00       |  |
| 1052510 | Community Markets Stall holder | \$ | 9.09   | \$ | 0.91  | \$ | 10.00      |  |
| 1052510 | Workshop/Training/Other event  |    |        |    |       |    | Cost + 20% |  |

#### Community Resource Centre - Photocopying/Printing

|         |                                    |       |    |      |    |      |    |      |  |
|---------|------------------------------------|-------|----|------|----|------|----|------|--|
| 1052510 | Black and White, single sided (A4) | *   ^ | \$ | 0.18 | \$ | 0.02 | \$ | 0.20 |  |
| 1052510 | Black and White, double sided (A4) | *   ^ | \$ | 0.27 | \$ | 0.03 | \$ | 0.30 |  |
| 1052510 | Black and White, single sided (A3) | *   ^ | \$ | 0.27 | \$ | 0.03 | \$ | 0.30 |  |
| 1052510 | Black and White, double sided (A3) | *   ^ | \$ | 0.41 | \$ | 0.04 | \$ | 0.45 |  |
| 1052510 | Colour, single sided (A4)          | *   ^ | \$ | 0.36 | \$ | 0.04 | \$ | 0.40 |  |
| 1052510 | Colour, double sided (A4)          | *   ^ | \$ | 0.55 | \$ | 0.05 | \$ | 0.60 |  |
| 1052510 | Colour, single sided (A3)          | *   ^ | \$ | 0.73 | \$ | 0.07 | \$ | 0.80 |  |
| 1052510 | Colour, double sided (A3)          | *   ^ | \$ | 1.09 | \$ | 0.11 | \$ | 1.20 |  |

\*10% discount on all charges for 50+ sheets and 20% discount on all charges for 100+ sheets

#### Community Resource Centre - (Stationery)

|         |                                   |   |    |      |    |      |            |      |  |
|---------|-----------------------------------|---|----|------|----|------|------------|------|--|
| 1052510 | Coloured paper, A4                | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | Coloured paper, A3                | ^ | \$ | 0.91 | \$ | 0.09 | \$         | 1.00 |  |
| 1052510 | Coloured card, A4                 | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | Coloured card, A3                 | ^ | \$ | 0.91 | \$ | 0.09 | \$         | 1.00 |  |
| 1052510 | Envelopes, plain DL               | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | Envelopes, C4 (A4)                | ^ | \$ | 0.91 | \$ | 0.09 | \$         | 1.00 |  |
| 1052510 | Labels (per sheet)                | ^ | \$ | 3.18 | \$ | 0.32 | \$         | 3.50 |  |
| 1052510 | Mondi card, A4                    | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | Mondi card, A3                    | ^ | \$ | 0.91 | \$ | 0.09 | \$         | 1.00 |  |
| 1052510 | Photo paper - Smooth Ilford Pearl | ^ | \$ | 3.18 | \$ | 0.32 | \$         | 3.50 |  |
| 1052510 | Special Peterkin paper            | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | Special Peterkin card             | ^ | \$ | 0.91 | \$ | 0.09 | \$         | 1.00 |  |
| 1052510 | Special Peterkin envelope         | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | White paper (A4)                  | ^ | \$ | 0.09 | \$ | 0.01 | \$         | 0.10 |  |
| 1052510 | White paper (A3)                  | ^ | \$ | 0.45 | \$ | 0.05 | \$         | 0.50 |  |
| 1052510 | White paper, ream (A4)            | ^ | \$ | 7.73 | \$ | 0.77 | \$         | 8.50 |  |
| 1052510 | Custom Sizes for all Paper Types  |   |    |      |    |      | cost + 30% |      |  |

#### Community Resource Centre - Laminating

|         |                                 |   |    |       |    |      |    |       |  |
|---------|---------------------------------|---|----|-------|----|------|----|-------|--|
| 1052510 | A4 pages                        | ^ | \$ | 2.73  | \$ | 0.27 | \$ | 3.00  |  |
| 1052510 | A3 pages                        | ^ | \$ | 5.00  | \$ | 0.50 | \$ | 5.50  |  |
| 1052510 | Non-standard sheets (per metre) | ^ | \$ | 14.09 | \$ | 1.41 | \$ | 15.50 |  |

#### Community Resource Centre - Binding

|         |                |   |    |       |    |      |    |       |  |
|---------|----------------|---|----|-------|----|------|----|-------|--|
| 1052510 | Up to 50 pages | ^ | \$ | 6.36  | \$ | 0.64 | \$ | 7.00  |  |
| 1052510 | 50+ pages      | ^ | \$ | 11.82 | \$ | 1.18 | \$ | 13.00 |  |

#### Equipment Hire, Per Day

|         |                                     |    |       |    |      |    |       |     |
|---------|-------------------------------------|----|-------|----|------|----|-------|-----|
| 1052510 | Bouncy Castle                       | \$ | 45.45 | \$ | 4.55 | \$ | 50.00 | NEW |
| 1052510 | Cable Protectors                    | \$ | 9.09  | \$ | 0.91 | \$ | 10.00 | NEW |
| 1052510 | Chair covers and tablecloths (each) | \$ | 5.00  | \$ | 0.50 | \$ | 5.50  |     |

|         |                               |    |       |    |      |    |        |     |
|---------|-------------------------------|----|-------|----|------|----|--------|-----|
| 1052510 | Cutlery Set (10)              | \$ | 9.09  | \$ | 0.91 | \$ | 10.00  | NEW |
| 1052510 | Data projector                | \$ | 30.45 | \$ | 3.05 | \$ | 33.50  |     |
| 1052510 | Display board                 | \$ | 22.27 | \$ | 2.23 | \$ | 24.50  |     |
| 1052510 | Drink Dispenser               | \$ | 9.09  | \$ | 0.91 | \$ | 10.00  | NEW |
| 1052510 | Giant Connect 4               | \$ | 27.27 | \$ | 2.73 | \$ | 30.00  | NEW |
| 1052510 | Giant Jenga                   | \$ | 27.27 | \$ | 2.73 | \$ | 30.00  | NEW |
| 1052510 | Giant Game Bundle (all 3)     | \$ | 68.18 | \$ | 6.82 | \$ | 75.00  | NEW |
| 1052510 | Giant Water Slide             | \$ | 90.91 | \$ | 9.09 | \$ | 100.00 | NEW |
| 1052510 | Hose Reel                     | \$ | 13.64 | \$ | 1.36 | \$ | 15.00  | NEW |
| 1052510 | JBL Speaker + microphone      | \$ | 72.73 | \$ | 7.27 | \$ | 80.00  | NEW |
| 1052510 | Laptop                        | \$ | 40.45 | \$ | 4.05 | \$ | 44.50  |     |
| 1052510 | Large Glass Pillars           | \$ | 6.36  | \$ | 0.64 | \$ | 7.00   | NEW |
| 1052510 | Large Photo Frame Backdrop    | \$ | 45.45 | \$ | 4.55 | \$ | 50.00  | NEW |
| 1052510 | Lectern                       | \$ | 55.91 | \$ | 5.59 | \$ | 61.50  |     |
| 1052510 | Medium Glass Pillars          | \$ | 4.55  | \$ | 0.45 | \$ | 5.00   | NEW |
| 1052510 | Neon Sign 'Ladies Long Lunch' | \$ | 27.27 | \$ | 2.73 | \$ | 30.00  | NEW |
| 1052510 | Neon Sign 'Narembeen'         | \$ | 27.27 | \$ | 2.73 | \$ | 30.00  | NEW |
| 1052510 | Noughts & Crosses             | \$ | 18.18 | \$ | 1.82 | \$ | 20.00  | NEW |
| 1052510 | PA system                     | \$ | 71.36 | \$ | 7.14 | \$ | 78.50  |     |
| 1052510 | Projector screen              | \$ | 30.45 | \$ | 3.05 | \$ | 33.50  |     |
| 1052510 | Serving Tier Stands           | \$ | 4.55  | \$ | 0.45 | \$ | 5.00   | NEW |
| 1052510 | Small Glass Pillars           | \$ | 2.73  | \$ | 0.27 | \$ | 3.00   | NEW |
| 1052510 | Water Cooler                  | \$ | 4.55  | \$ | 0.45 | \$ | 5.00   | NEW |

#### Community Resource Centre - Merchandise

|         |                               |    |      |    |            |    |    |     |
|---------|-------------------------------|----|------|----|------------|----|----|-----|
| 1052510 | All merchandise               |    |      |    | Cost + 30% |    |    |     |
| 1052510 | Custom order merchandise      |    |      |    | Cost + 30% |    |    |     |
| 1052510 | Australian Adventure Passport | \$ | 9.09 | \$ | 0.91       | \$ | 10 | New |

#### Community Resource Centre - Canvas (fully framed and protected)

|         |    |    |        |    |       |    |        |  |
|---------|----|----|--------|----|-------|----|--------|--|
| 1052510 | A1 | \$ | 154.55 | \$ | 15.45 | \$ | 170.00 |  |
| 1052510 | A2 | \$ | 104.55 | \$ | 10.45 | \$ | 115.00 |  |
| 1052510 | A3 | \$ | 68.18  | \$ | 6.82  | \$ | 75.00  |  |

#### Community Resource Centre - Canvas (print only - no frame)

|         |    |    |       |    |      |    |       |  |
|---------|----|----|-------|----|------|----|-------|--|
| 1052510 | A1 | \$ | 45.91 | \$ | 4.59 | \$ | 50.50 |  |
| 1052510 | A2 | \$ | 30.45 | \$ | 3.05 | \$ | 33.50 |  |
| 1052510 | A3 | \$ | 25.45 | \$ | 2.55 | \$ | 28.00 |  |

#### Community Resource Centre - Photo Lustre

|         |     |    |       |    |      |    |       |     |
|---------|-----|----|-------|----|------|----|-------|-----|
| 1052510 | A1  | \$ | 35.45 | \$ | 3.55 | \$ | 39.00 |     |
| 1052510 | A2  | \$ | 25.45 | \$ | 2.55 | \$ | 28.00 |     |
| 1052510 | A3  | \$ | 15.00 | \$ | 1.50 | \$ | 16.50 |     |
| 1052510 | A4  | \$ | 5.91  | \$ | 0.59 | \$ | 6.50  |     |
| 1052510 | 6x4 | \$ | 0.91  | \$ | 0.09 | \$ | 1.00  | NEW |

## RECREATION and CULTURE

### Swimming Pool

#### Casual Admission Charges

|         |   |  |  |  |  |  |  |  |
|---------|---|--|--|--|--|--|--|--|
| 1122200 | Children, under 5 (must have a paying adult in the water at least 16yr) |  |  |  |  |  |  |  |
| 1122200 | Spectator (includes adult supervising children 5-9 years)               |  |  |  |  |  |  |  |
| 1122200 | Children (5-15 years)   |  |  |  |  |  |  |  |
| 1122200 | Adults (16+)  |  |  |  |  |  |  |  |
| 1122200 | Senior / Concession (seniors and health care)                           |  |  |  |  |  |  |  |
| 1122200 | Organised events (excluding community events)                           |  |  |  |  |  |  |  |
| 1122200 | Narembeen District High School (swimming events and lessons)            |  |  |  |  |  |  |  |
| 1122200 | Narembeen Swimming Club   |  |  |  |  |  |  |  |
| 1122200 | VacSwim sessions (participating children)                               |  |  |  |  |  |  |  |

#### Pool Memberships

|         |                      |  |  |  |  |  |  |  |
|---------|----------------------|--|--|--|--|--|--|--|
| 1122200 | Season - Family      |  |  |  |  |  |  |  |
| 1122200 | Season - Adult       |  |  |  |  |  |  |  |
| 1122200 | Season - Child       |  |  |  |  |  |  |  |
| 1122201 | Season - Concession  |  |  |  |  |  |  |  |
| 1122200 | Monthly - Family     |  |  |  |  |  |  |  |
| 1122200 | Monthly - Adult      |  |  |  |  |  |  |  |
| 1122200 | Monthly - Child      |  |  |  |  |  |  |  |
| 1122200 | Monthly - Concession |  |  |  |  |  |  |  |

### Recreation Centres and Halls

#### Venue Hire

|         |            |    |        |     |    |        |  |
|---------|------------|----|--------|-----|----|--------|--|
| 3201920 | Venue Bond | \$ | 300.00 | n/a | \$ | 300.00 |  |
|---------|------------|----|--------|-----|----|--------|--|

#### Town Hall (Community Groups, Clubs and School)

|         |  |    |       |    |                |    |       |  |
|---------|--|----|-------|----|----------------|----|-------|--|
| 1112100 | School end-of-year functions, student performances and functions |    |       |    | Free of Charge |    |       |  |
| 1112100 | Part-day hire charge (up to 6 hours)                             | \$ | 25.00 | \$ | 2.50           | \$ | 27.50 |  |
| 1112100 | 24 hour hire charge  | \$ | 50.00 | \$ | 5.00           | \$ | 55.00 |  |
| 1112100 | Hourly hire charge   | \$ | 9.55  | \$ | 0.95           | \$ | 10.50 |  |

#### Town Hall (Commercial and Private)

|         |                                      |    |        |    |       |    |        |  |
|---------|--------------------------------------|----|--------|----|-------|----|--------|--|
| 1112100 | Part-day hire charge (up to 6 hours) | \$ | 50.00  | \$ | 5.00  | \$ | 55.00  |  |
| 1112100 | 24 hour hire charge                  | \$ | 100.00 | \$ | 10.00 | \$ | 110.00 |  |
| 1112100 | Hourly hire charge                   | \$ | 28.64  | \$ | 2.86  | \$ | 31.50  |  |

#### Equipment Hire (Community Groups, Clubs and School)

|         |   |    |       |                |      |    |       |     |
|---------|---|----|-------|----------------|------|----|-------|-----|
| 1132400 | Large round tables  |    |       | Free of Charge |      |    |       |     |
| 1132400 | Rectangle trestle table   |    |       | Free of Charge |      |    |       | NEW |
| 1132400 | Chairs  |    |       | Free of Charge |      |    |       |     |
| 1132400 | Setup/pack up fees (per hour of staff time, payable in advance to secure booking) | \$ | 63.64 | \$             | 6.36 | \$ | 70.00 |     |

#### Equipment Hire (per item, per day)

|         |   |   |    |       |    |      |    |       |     |
|---------|---|---|----|-------|----|------|----|-------|-----|
| 1132400 | Large round tables  | * | \$ | 14.09 | \$ | 1.41 | \$ | 15.50 |     |
| 1132400 | Rectangle trestle table   | * | \$ | 14.09 | \$ | 1.41 | \$ | 15.50 | NEW |
| 1132400 | Chairs  | * | \$ | 5.00  | \$ | 0.50 | \$ | 5.50  |     |
| 1132400 | Replacement of cost of broken chair or table                                      | * | \$ | 68.18 | \$ | 6.82 | \$ | 75.00 |     |
| 1132400 | Setup/pack up fees (per hour of staff time, payable in advance to secure booking) |   | \$ | 63.64 | \$ | 6.36 | \$ | 70.00 | NEW |

\*orders requiring Shire delivery and or collection will be charged an additional fee for the labour and plant (as applicable) as per the labour charges below

#### Community Gym

|         |                              |  |    |       |     |    |       |  |  |
|---------|------------------------------|--|----|-------|-----|----|-------|--|--|
| 1132150 | Annual Gym Membership        |  |    |       |     |    |       |  |  |
| 1132150 | 3 Monthly Gym Membership     |  |    |       |     |    |       |  |  |
| 1132150 | Monthly Gym Membership       |  |    |       |     |    |       |  |  |
| 1132150 | Casual Gym Usage per visit   |  |    |       |     |    |       |  |  |
| n/a     | Swipe Card Bond (refundable) |  | \$ | 50.00 | n/a | \$ | 50.00 |  |  |

#### Community Bus

|         |  |    |        |    |             |    |        |     |
|---------|--|----|--------|----|-------------|----|--------|-----|
| 3201920 | Bond (refundable)  | \$ | 200.00 | \$ | -           | \$ | 200.00 |     |
| 1052400 | Hire charge (per km) - conditions apply                                    | \$ | 0.80   | \$ | 0.08        | \$ | 0.88   |     |
| 1052400 | Fuel charge, when bus returned without full tank of fuel                   |    |        |    | Cost + 100% |    |        | NEW |
| 1052400 | Cleaning charges, when bus return in poor condition (per hour, rounded up) | \$ | 63.64  | \$ | 6.36        | \$ | 70.00  | NEW |

### OTHER ECONOMIC SERVICES

#### Standpipe Charges

|         |  |    |       |    |      |    |       |     |
|---------|--|----|-------|----|------|----|-------|-----|
| 1362100 | Cramphorne Road standpipe, water usage charge per kilolitre (25mm)                   | \$ | 5.00  | \$ | -    | \$ | 5.00  |     |
| 1362100 | Gibb Rock Road standpipe, water usage charge per kilolitre (25mm)                    | \$ | 5.00  | \$ | -    | \$ | 5.00  |     |
| 1362100 | Narembreen townsite standpipe, water usage charge per kilolitre (25mm)               | \$ | 5.00  | \$ | -    | \$ | 5.00  |     |
| 1362100 | Narembreen townsite wash-down bay standpipe, water usage charge per kilolitre (25mm) | \$ | 5.00  | \$ | -    | \$ | 5.00  |     |
| 1362100 | South Kuminin standpipe, water usage charge per kilolitre (25mm)                     | \$ | 5.00  | \$ | -    | \$ | 5.00  |     |
| 1362100 | Wadderin standpipe, water usage charge per kilolitre (50mm)                          | \$ | 10.00 | \$ | -    | \$ | 10.00 |     |
| 1362100 | Mt Roe Dam, water usage charge per kilolitre (50mm)                                  | \$ | 10.00 | \$ | -    | \$ | 6.00  | NEW |
| 1362100 | Registration for standpipe, administrative handling fee                              | \$ | 50.00 | \$ | 5.00 | \$ | 55.00 |     |
| 1362100 | Issuance or replacement of standpipe swipe card (cost per card)                      | \$ | 20.00 | \$ | 2.00 | \$ | 22.00 |     |

#### Caravan Park

|         |  |    |        |    |                         |    |        |  |
|---------|--|----|--------|----|-------------------------|----|--------|--|
| 1322100 | Camping spot at caravan park or town oval - permission on a case-by-case basis (daily fee) | \$ | 4.55   | \$ | 0.45                    | \$ | 5.00   |  |
| 1322100 | Powered Site (Per Week)  | \$ | 136.36 | \$ | 13.64                   | \$ | 150.00 |  |
| 1322100 | Powered Site (Per Day)   | \$ | 27.27  | \$ | 2.73                    | \$ | 30.00  |  |
| 1322100 | Unpowered Site (Per Week)  | \$ | 45.45  | \$ | 4.55                    | \$ | 50.00  |  |
| 1322100 | Unpowered Site (Per Day)   | \$ | 9.09   | \$ | 0.91                    | \$ | 10.00  |  |
| 1322100 | Onsite Cabins - 1 Bedroom (per day)  | \$ | 81.82  | \$ | 8.18                    | \$ | 90.00  |  |
| 1322100 | Onsite Cabins - 2 Bedroom (per day)  | \$ | 172.73 | \$ | 17.27                   | \$ | 190.00 |  |
| 1322100 | Access to amenities only (per day)   | \$ | 9.09   | \$ | 0.91                    | \$ | 10.00  |  |
| 1322100 | Cancellation/No Show (Less than 24hours Notice)  |    |        |    | One Night Accommodation |    |        |  |
| 1322100 | Cleaning fee for cabins left in an unreasonable condition                                  | \$ | 63.64  | \$ | 6.36                    | \$ | 70.00  |  |
| 1322100 | Washing machine and dryer (per use)  | \$ | 4.55   | \$ | 0.45                    | \$ | 5.00   |  |

#### Saleyard

|         |                                |    |      |    |      |    |      |  |
|---------|--------------------------------|----|------|----|------|----|------|--|
| 1342100 | Saleyard rental fee (per head) | \$ | 0.91 | \$ | 0.09 | \$ | 1.00 |  |
|---------|--------------------------------|----|------|----|------|----|------|--|

#### Trailer-Mounted Community Equipment

|         |   |    |        |    |  |    |        |     |
|---------|---|----|--------|----|--|----|--------|-----|
| 1322110 | Trailer-mounted generator, daily hire charge (community groups)                                       |    |        |    | No charge  |    |        |     |
| 1322110 | Trailer-mounted generator, daily hire charge (individuals and commercial entities)                    | \$ | 100.00 | \$ | 10.00  | \$ | 110.00 |     |
| 1322110 | Fuel charge, when generator returned without full tank of fuel  |    |        |    | Cost + 100%  |    |        |     |
| 1322110 | Emergency delivery call-out, ordinary hours (8am - 5pm)   | \$ | 100.00 | \$ | 10.00  | \$ | 110.00 | NEW |
| 1322110 | Emergency delivery call-out, after hours  |    |        |    | \$200 + GST for up to the first 3 hours<br>\$80 + GST for each hour thereafter |    |        | NEW |
| 1322110 | Trailer-mounted digital display (scoreboard), daily hire charge (community groups)                    |    |        |    | No charge  |    |        |     |
| 1322110 | Trailer-mounted digital display (scoreboard), daily hire charge (individuals and commercial entities) | \$ | 100.00 | \$ | 10.00  | \$ | 110.00 |     |
| 3201920 | Bond (refundable)   | \$ | 300.00 | \$ | -  | \$ | 300.00 |     |

#### Council Properties

##### Commercial Buildings

|  |                                     |    |        |    |       |    |        |     |
|--|-------------------------------------|----|--------|----|-------|----|--------|-----|
|  | 5 Churhcill Street                  | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 1/8 Churchill Street                | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 2/8 Churchill Street                | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 3/8 Churchill Street                | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 13 Churhcill Street                 | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 1/19 Churchill Street (Pharmacy)    | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 5/19 Churchill Street (Medical)     | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 6/19 Churchill Street (Pop Up Shop) | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 1/10-12 Doreen Sreet Factory Unit   | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |
|  | 2/10-12 Doreen Sreet Factory Unit   | \$ | 181.82 | \$ | 18.18 | \$ | 200.00 | NEW |

#### Development Application Fees

The below fees and charges are as per *Planning and Development Regulations 2009, Schedule 2*

Determining a development application where the development has not commenced or been carried out and the estimated cost of the development is:

|         |  |    |        |    |  |    |        |  |
|---------|--|----|--------|----|--|----|--------|--|
| 1042600 | Development Applications less than \$50,000    | \$ | 147.00 | \$ | -                                      | \$ | 147.00 |  |
| 1042600 | Development Application - \$50,000 - \$500,000 |    |        |    | 0.32% of estimated cost of development |    |        |  |

|         |   |   |             |      |  |  |
|---------|---|---|-------------|------|--|--|
| 1042600 | Development Application - \$500,000 - \$2.5 million   |   |             |      | \$1,700 plus 0.257% for every \$1 in excess of \$500k                      |  |
| 1042600 | Development Application - \$2.5 million - \$5 million   |   |             |      | \$7,161 plus 0.206% for every \$1 in excess of \$2.5million                |  |
| 1042600 | Development Application - \$5 million - \$21.5 million  |   |             |      | \$12,633 plus 0.257% for every \$1 in excess of \$2.5million               |  |
| 1042600 | Development Application - more than \$21.5 million  |   |             |      | \$34,196   |  |
| 1042600 | Development application fee (other than for extractive industry) where the development has commenced or been carried out. | * |             |      | Fee, as calculated above, plus, by way of penalty, twice the amount again. |  |
| 1042600 | Development application fee for extractive industry where the development has not been commenced or carried out.          | * | \$ 739.00   | \$ - | \$ 739.00  |  |
| 1042600 | Development application fee for extractive industry where the development has commenced or been carried out.              | * | \$ 2,217.00 | \$ - | \$ 2,217.00  |  |
| 1042600 | Determining an application to amend or cancel development application   | * | \$ 295.00   | \$ - | \$ 295.00  |  |
| 1042600 | Subdivision clearance - not more than 5 lots (fee per lot)  | * | \$ 73.00    | \$ - | \$ 73.00   |  |

Subdivision clearance - more than 5 lots but not more than 195 (fee per lot)

|         |   |   |             |      |             |  |
|---------|---|---|-------------|------|-------------|--|
| 1042600 | First 5 lots  | * | \$ 73.00    | \$ - | \$ 73.00    |  |
| 1042600 | Every lot thereafter, up to 195   | * | \$ 35.00    | \$ - | \$ 35.00    |  |
| 1042600 | Subdivision clearance - more than 195 lots  | * | \$ 7,393.00 | \$ - | \$ 7,393.00 |  |
| 1042600 | Initial fee to determine home occupation permit (where occupation has not commenced)  | * | \$ 222.00   | \$ - | \$ 222.00   |  |
| 1042600 | Initial fee to determine home occupation permit (where occupation has commenced)  | * | \$ 666.00   | \$ - | \$ 666.00   |  |
| 1042600 | Renewal of an approval of a home occupation where the application is made before a current approval expires   | * | \$ 73.00    | \$ - | \$ 73.00    |  |
| 1042600 | Renewal of an approval of a home occupation where the application is made after the current approval expires  | * | \$ 219.00   | \$ - | \$ 219.00   |  |
| 1042600 | Application for a change of use or for an alteration or extension or change of a non-conforming use to which development application fees so not apply, where the change or alteration, extension or change has not commenced or been carried out | * | \$ 295.00   | \$ - | \$ 295.00   |  |
| 1042600 | Application for a change of use or for an alteration or extension or change of a non-conforming use to which development application fees so not apply, where the change or alteration, extension or change has commenced or been carried out     | * | \$ 885.00   | \$ - | \$ 885.00   |  |
| 1042600 | Zoning Certificate  | * | \$ 73.00    | \$ - | \$ 73.00    |  |
| 1042600 | Replying to a property settlement questionnaire   | * | \$ 73.00    | \$ - | \$ 73.00    |  |
| 1042600 | Written Planning Advice   | * | \$ 73.00    | \$ - | \$ 73.00    |  |

**Building Permits**

**Building Services Levy Fees - remitted to the Building Commission by the Shire of Narembeen**

**Fees as per Building Services (Complain Resolution and Administration) Regulations 2011, Section 12)**

|         |  |   |                                 |      |           |  |
|---------|--|---|---------------------------------|------|-----------|--|
| 1332200 | BSL for building or demolition permit - value of work less than \$45,000   | * | \$ 61.65                        | \$ - | \$ 61.65  |  |
| 1332200 | BSL for building or demolition permit - value of work more than \$45,000   | * | 0.137% of the value of the work |      |           |  |
| 1332200 | BSL for occupancy permit or approval certificate under sections 47, 49, 50 or 52 of the Building Act 2011                      |   | \$ 61.65                        | \$ - | \$ 61.65  |  |
| 1332200 | BSL for occupancy permit or approval certificate under sections 51 of the Building Act 2011 - value of work less than \$45,000 |   | \$ 123.30                       | \$ - | \$ 123.30 |  |
| 1332200 | BSL for occupancy permit or approval certificate under sections 51 of the Building Act 2011 - value of work more than \$45,000 |   | 0.274% of the value of the work |      |           |  |

**Building and Demolition Permits**

**Fees as per Building Regulations 2012, Schedule 2, Division 1**

|         |  |   |                                     |      |           |  |
|---------|--|---|-------------------------------------|------|-----------|--|
| 1332200 | Certified application for a building permit  | * | 0.19% of the estimated value of the |      |           |  |
| 1332200 | Certified application for a building permit  | * | 0.09% of the estimated value of the |      |           |  |
| 1332200 | Uncertified application for a building permit  | * | 0.32% of the estimated value of the |      |           |  |
| 1332200 | Application for demolition permit for a Class 1 or Class 10 building or incidental structure | * | \$ 110.00                           | \$ - | \$ 110.00 |  |
| 1332200 | Application for demolition permit for a Class 2 - Class 9 building (fee per storey)          | * | \$ 110.00                           | \$ - | \$ 110.00 |  |
| 1332200 | Application to extend duration of building or demolition permit                              | * | \$ 110.00                           | \$ - | \$ 110.00 |  |

**Occupancy Permits**

**Fees as per Building Regulations 2012, Schedule 2, Division 2**

|         |  |  |   |      |           |  |
|---------|--|--|---|------|-----------|--|
| 1332200 | Application for Temporary Moveable Accommodation   |  | \$ 300.00   |      | \$ 300.00 |  |
| 1332200 | Application for occupancy permit for completed building  |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application for temporary occupancy permit for incomplete building   |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application for modification of occupancy permit for additional use of building on temporary basis               |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application for replacement occupancy permit for permanent change of building use and classification             |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application for occupancy permit for a building in respect of which unauthorised work has been done              |  | 0.18% of estimated value including GST but not less than \$110.00 |      |           |  |
| 1332200 | Application for building approval certificate for a building in respect of which unauthorised work has been done |  | 0.38% of estimated value including GST but not less than \$110.00 |      |           |  |
| 1332200 | Application to replace an occupancy permit for an existing building  |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application for building approval certificate for an existing building where unauthorised work has not been done |  | \$ 110.00   | \$ - | \$ 110.00 |  |
| 1332200 | Application to extend the time during which an occupancy permit or building approval certificate has effect      |  | \$ 110.00   | \$ - | \$ 110.00 |  |

**Other Building Costs**

|         |  |  |             |      |             |  |
|---------|--|--|-------------|------|-------------|--|
| 1332200 | Application as defined in Regulation 31 (for each building standard in respect of which a declaration is sought), as per Building Regulations 2012, Schedule 2, Division 3 |  | \$ 2,160.15 | \$ - | \$ 2,160.15 |  |
| 1332200 | Inspection of private pools exceeding 300mm in depth as per Building Regulations 2012, Regulation 53   |  | \$ 58.45    | \$ - | \$ 58.45    |  |
| 1332200 | Application for battery powered smoke alarm as per Building Regulations 2012, Regulation 61  |  | \$ 179.40   | \$ - | \$ 179.40   |  |

**Shire of Narembeen Fees and Charges**

|         |  |  |   |      |         |  |
|---------|--|--|---|------|---------|--|
| 1332200 | Building Inspection Service Fee                |  | \$50.00 + \$2.00 per kilometre for travel |      |         |  |
| 1332200 | Bond for material on street (per m2 per month) |  | \$ 1.00                                   | \$ - | \$ 1.00 |  |
| 1332200 | Preliminary Building plans (% of licence)      |  | 25% + GST                                 |      |         |  |

**OTHER ECONOMIC SERVICES**

**Building and Construction Industry Training Fund Levy**

|         |   |                                   |  |
|---------|---|-----------------------------------|--|
| 1332200 | Levy on all Residential, Commercial and Civil Engineering Project where value of construction is more than \$20,000 | 0.2% value of work over \$20,000. |  |
|---------|---|-----------------------------------|--|

**Private Works**

**Plant and Equipment Hire, Per Day**

|         |                                     |    |       |    |      |    |        |  |
|---------|-------------------------------------|----|-------|----|------|----|--------|--|
| 1412400 | Small and minor plant and equipment | \$ | 90.91 | \$ | 9.09 | \$ | 100.00 |  |
|---------|-------------------------------------|----|-------|----|------|----|--------|--|

**Plant and Equipment Hire, Per Hour**

|         |   |    |        |    |       |    |        |  |
|---------|---|----|--------|----|-------|----|--------|--|
| 1412400 | Utes  | \$ | 100.00 | \$ | 10.00 | \$ | 110.00 |  |
| 1412400 | Small trucks (<5 tonne)   | \$ | 134.55 | \$ | 13.45 | \$ | 148.00 |  |
| 1412400 | Skidsteer with attachments  | \$ | 159.09 | \$ | 15.91 | \$ | 175.00 |  |
| 1412400 | Tractors with implements  | \$ | 153.18 | \$ | 15.32 | \$ | 168.50 |  |
| 1412400 | Backhoe   | \$ | 173.18 | \$ | 17.32 | \$ | 190.50 |  |
| 1412400 | Water Truck   | \$ | 190.91 | \$ | 19.09 | \$ | 210.00 |  |
| 1412400 | Large trucks (> 5 tonne)  | \$ | 183.64 | \$ | 18.36 | \$ | 202.00 |  |
| 1412400 | Semi and low loaders  | \$ | 209.09 | \$ | 20.91 | \$ | 230.00 |  |
| 1412400 | Elevated working platform, dry-hire (must provide proof of current licensing) | \$ | 145.45 | \$ | 14.55 | \$ | 160.00 |  |
| 1412400 | Elevated working platform, wet-hire   | \$ | 204.55 | \$ | 20.45 | \$ | 225.00 |  |
| 1412400 | Rollers   | \$ | 224.55 | \$ | 22.45 | \$ | 247.00 |  |
| 1412400 | Graders   | \$ | 245.00 | \$ | 24.50 | \$ | 269.50 |  |
| 1412400 | Loaders   | \$ | 280.45 | \$ | 28.05 | \$ | 308.50 |  |

All plant is wet hire (plant and operator provided) with the sole exemption of the elevated working platform which may be dry or wet hire, as noted above. If works are to be carried out outside of ordinary hours or on weekends, RDO or public holidays an increase of 25% per hour will apply.

Availability subject to the CEO's discretion

**Private Works, RoeROC**

**Plant and Equipment Hire**

|         |                |    |       |    |      |    |       |  |
|---------|----------------|----|-------|----|------|----|-------|--|
| 1412400 | Light vehicles | \$ | 39.09 | \$ | 3.91 | \$ | 43.00 |  |
| 1412400 | Heavy plant    | \$ | 75.00 | \$ | 7.50 | \$ | 82.50 |  |

**Material Costs**

|         |   |   |  |  |  |            |  |
|---------|---|---|--|--|--|------------|--|
| 1412400 | Sand                                    | * |  |  |  | Cost + 15% |  |
| 1412400 | Gravel                                  | * |  |  |  | Cost + 10% |  |
| 1412400 | Blue metal (sizes pending availability) | * |  |  |  | Cost + 10% |  |

\*Materials may not be made available where the requested quantity may impact on Shire operations.

**Executive Services (per hour)**

|         |   |    |    |        |    |       |    |        |  |
|---------|---|----|----|--------|----|-------|----|--------|--|
| 4222000 | Executive Manager Corporate Services      | ^^ | \$ | 200.00 | \$ | 20.00 | \$ | 220.00 |  |
| 4222000 | Executive Manager Infrastructure Services | ^^ | \$ | 200.00 | \$ | 20.00 | \$ | 220.00 |  |
| 4222000 | Chief Executive Officer                   | ^^ | \$ | 250.00 | \$ | 25.00 | \$ | 275.00 |  |

**Labour (Ordinary Hours)**

|         |                        |   |    |        |    |       |    |        |  |
|---------|------------------------|---|----|--------|----|-------|----|--------|--|
| 1412400 | Works Crew             | * | \$ | 68.18  | \$ | 6.82  | \$ | 75.00  |  |
| 1412400 | Cleaners               | * | \$ | 68.18  | \$ | 6.82  | \$ | 75.00  |  |
| 1412400 | Mechanic               | * | \$ | 100.00 | \$ | 10.00 | \$ | 110.00 |  |
| 4226000 | Administration and CRC | * | \$ | 92.73  | \$ | 9.27  | \$ | 102.00 |  |

**Labour (Time and a Half Hours)**

|         |                        |    |    |        |    |       |    |        |  |
|---------|------------------------|----|----|--------|----|-------|----|--------|--|
| 1412400 | Works Crew             | ** | \$ | 102.27 | \$ | 10.23 | \$ | 112.50 |  |
| 1412400 | Cleaners               | ** | \$ | 102.27 | \$ | 10.23 | \$ | 112.50 |  |
| 1412400 | Mechanic               | ** | \$ | 150.00 | \$ | 15.00 | \$ | 165.00 |  |
| 4226000 | Administration and CRC | ** | \$ | 139.09 | \$ | 13.91 | \$ | 153.00 |  |

**Labour (Double Time Hours)**

|         |                        |     |    |        |    |       |    |        |  |
|---------|------------------------|-----|----|--------|----|-------|----|--------|--|
| 1412400 | Works Crew             | *** | \$ | 136.36 | \$ | 13.64 | \$ | 150.00 |  |
| 1412400 | Cleaners               | *** | \$ | 136.36 | \$ | 13.64 | \$ | 150.00 |  |
| 1412400 | Mechanic               | *** | \$ | 200.00 | \$ | 20.00 | \$ | 220.00 |  |
| 4226000 | Administration and CRC | *** | \$ | 185.45 | \$ | 18.55 | \$ | 204.00 |  |

**Labour (Double Time and a Half Hours)**

|         |                        |      |    |        |    |       |    |        |  |
|---------|------------------------|------|----|--------|----|-------|----|--------|--|
| 1412400 | Works Crew             | **** | \$ | 170.45 | \$ | 17.05 | \$ | 187.50 |  |
| 1412400 | Cleaners               | **** | \$ | 170.45 | \$ | 17.05 | \$ | 187.50 |  |
| 1412400 | Mechanic               | **** | \$ | 250.00 | \$ | 25.00 | \$ | 275.00 |  |
| 4226000 | Administration and CRC | **** | \$ | 231.82 | \$ | 23.18 | \$ | 255.00 |  |

\*ordinary hours are between 8am and 4:30pm on weekdays, excluding public holidays

\*\*time and a half hours are the first two hours worked after 4:30pm on a weekday (excluding a public holiday) or a Saturday

\*\*\*double time hours are all hours worked from the second hour on a Saturday and all Sunday hours

\*\*\*\*double time and a half hours are all hours worked on a public holiday

^^the services of Executive Staff are provided at the sole discretion of the CEO.

**ATTACHMENT 14.3A**  
**Draft – 3.19 Council Policy – Privacy and**  
**Responsible Information Sharing**

## Council Policy

### 3. Corporate Services

#### 3.19 Privacy and Responsible Information Sharing



#### **POLICY OBJECTIVES**

The objectives of this Policy are to:

- Establish the Shire of Narembeen's commitment to protecting privacy and managing personal information responsibly.
- Facilitate responsible information sharing that improves service delivery, community outcomes and organisational effectiveness.
- Maintain community confidence in the Shire's information management practices.
- Promote lawful, transparent and accountable collection, use, disclosure, storage and disposal of personal information.
- Support compliance with the Privacy and Responsible Information Sharing Act 2024 and other relevant legislation.

#### **POLICY SCOPE**

This Policy applies to:

- Elected Members
- Employees
- Contractors and Consultants
- Contracted Service Providers
- Volunteers
- Any person handling information on behalf of the Shire

This Policy applies to all personal information collected, disclosed, managed, stored and used by the Shire in the course of conducting its functions and activities.

#### **POLICY DETAIL**

The Shire of Narembeen is committed to ensuring that personal information is managed lawfully, fairly, securely and transparently throughout its lifecycle.

The Shire will maintain practices, systems and governance arrangements that support compliance with privacy obligations and promote community confidence in the way information is handled.

#### **Policy Principles**

##### Legislative Compliance

The Shire will comply with all applicable legislative obligations relating to privacy, information management, records management, freedom of information and responsible information sharing.

## Privacy Management

The Shire recognises that individuals have a legitimate expectation that their personal information will be handled responsibly and protected from misuse, interference, loss, unauthorised access, modification or disclosure.

The Shire will manage personal information in accordance with the Information Privacy Principles established under the Privacy and Responsible Information Sharing Act 2024.

## Transparency

The Shire will promote transparency regarding the collection, use, disclosure, storage and management of personal information.

Individuals will be provided with information about how their personal information is handled and how they may exercise their privacy rights.

## Access and Correction

The Shire supports the right of individuals to access and request correction of their personal information in accordance with applicable legislation.

## Responsible Information Sharing

The Shire recognises that the responsible sharing of information can improve service delivery, community outcomes, public safety and administrative efficiency.

Information sharing will only occur where authorised by law and subject to appropriate privacy, security and confidentiality safeguards.

## Privacy by Design

Privacy considerations will be incorporated into the planning, procurement, development and implementation of services, programs, technologies, projects and business processes.

## Information Security

The Shire will maintain appropriate administrative, physical and technical safeguards to protect information assets and minimise privacy risks.

## Conflict of Interest

Elected Members, employees and other persons acting on behalf of the Shire must not access, use or disclose personal information for personal benefit or any purpose unrelated to their official duties.

Any actual, potential or perceived conflict of interest relating to the handling of personal information must be disclosed and managed in accordance with the Shire's Code of Conduct and applicable policies.

## Records Management

All records containing personal information must be created, maintained, stored, retained and disposed of in accordance with the State Records Act 2000, approved retention and disposal schedules, and the Shire's Records Management practices.

The Shire will ensure records containing personal information are managed securely throughout their lifecycle.

## **Governance and Continuous Improvement**

The Chief Executive Officer is responsible for implementing this Policy and establishing supporting procedures, frameworks and controls.

The Shire will undertake ongoing monitoring, education, review and improvement activities to strengthen privacy governance and compliance.

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## **DEFINITIONS**

Personal Information – information or an opinion about an identified individual or an individual who is reasonably identifiable, whether true or not and whether recorded in a material form or not.

Information Sharing - the disclosure, exchange or provision of information between entities as authorised under legislation.

Privacy Breach - unauthorised access, disclosure, loss, misuse or modification of personal information.

Information Privacy Principles (IPPs) - the principles established under the Privacy and Responsible Information Sharing Act 2024 governing the handling of personal information.

## **RELATED LEGISLATION**

- Freedom of Information Act 1992 (WA)
- Local Government Act 1995 (WA)
- Privacy and Responsible Information Sharing Act 2024 (WA)
- State Records Act 2000 (WA)

## **RELATED POLICIES**

- Complaint Management Policy
- Council Member Code of Conduct
- Employee Code of Conduct
- Information Technology Acceptable Use Policy
- Public Interest Disclosure Policy
- Records Management Policy

## **DELEGATED AUTHORITY**

Nil

## DOCUMENT MANAGEMENT

|                     |   |         |
|---------------------|---|---------|
| Policy Number       | 3.19  |         |
| Policy Version      | 1   |         |
| Policy Owner(s)     | Chief Executive Officer   |         |
| Reviewer            | Executive Governance Officer                                      |         |
| Review Frequency    | First review after 12 months, then every 3 years                  |         |
| Creation Date       | 9 June 2026   | OCM Ref |
| Last Review Date    |   | OCM Ref |
| Next Review Date    | June 2027   |         |
| File Ref (original) | CORPORATE MANAGEMENT\POLICY\Policy Register\3. Corporate Policies |         |

DRAFT

**ATTACHMENT 14.4A**  
**Financial Statements for Month Ended**  
**31 May 2026**



Shire of  
**Narembreen**  
Together we grow

SHIRE OF NAREMBREEN  
**MONTHLY**  
FINANCIAL STATEMENTS

**MAY 2026**

**SHIRE OF NAREMBEEN**  
**MONTHLY FINANCIAL REPORT**

**For the period ended 31 May 2026**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF NAREMBEEN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2026**

|   | Annual<br>Budget<br>Estimates | Amended<br>Budget<br>Estimates | Amended YTD<br>Budget<br>Estimates | YTD<br>Actual      | Variance*<br>\$  | Variance*<br>%  | Var. |
|---|-------------------------------|--------------------------------|------------------------------------|--------------------|------------------|-----------------|------|
| Note  | (a)                           | (a)                            | (b)                                | (c)                | (c) - (b)        | ((c) - (b))/(b) |      |
|   | \$                            | \$                             | \$                                 | \$                 | \$               | %               |      |
| <b>OPERATING ACTIVITIES</b>   |                               |                                |                                    |                    |                  |                 |      |
| <b>Revenue from operating activities</b>  |                               |                                |                                    |                    |                  |                 |      |
| General rates   | 2,251,720                     | 2,250,220                      | 2,249,546                          | <b>2,248,844</b>   | (702)            | (0%)            |      |
| Rates excluding general rates   | 32,951                        | 32,951                         | 32,951                             | <b>32,385</b>      | (566)            | (2%)            |      |
| Grants, subsidies and contributions   | 1,715,530                     | 1,683,688                      | 1,628,792                          | <b>1,912,055</b>   | 283,263          | 17%             | ▲    |
| Fees and charges  | 549,698                       | 571,738                        | 539,985                            | <b>568,049</b>     | 28,064           | 5%              |      |
| Interest revenue  | 376,931                       | 376,931                        | 301,433                            | <b>272,655</b>     | (28,778)         | (10%)           |      |
| Other revenue   | 119,000                       | 212,986                        | 204,581                            | <b>199,999</b>     | (4,582)          | (2%)            |      |
| Profit on asset disposals   | 16,000                        | 60,658                         | 55,605                             | <b>44,960</b>      | (10,645)         | (19%)           |      |
| Fair value adjustments to financial assets at fair value through profit or loss | 0                             | 3,500                          | 3,500                              | <b>75,558</b>      | 72,058           | 2059%           | ▲    |
|   | <b>5,061,830</b>              | <b>5,192,672</b>               | <b>5,016,393</b>                   | <b>5,354,505</b>   | <b>338,112</b>   | 6.74%           |      |
| <b>Expenditure from operating activities</b>                                    |                               |                                |                                    |                    |                  |                 |      |
| Employee costs  | (2,304,124)                   | (2,276,098)                    | (2,108,182)                        | <b>(2,114,665)</b> | (6,483)          | (0.31%)         |      |
| Materials and contracts   | (1,814,326)                   | (1,754,061)                    | (1,604,232)                        | <b>(1,789,907)</b> | (185,675)        | (11.57%)        | ▼    |
| Utility charges   | (257,850)                     | (279,350)                      | (255,849)                          | <b>(234,899)</b>   | 20,950           | 8.19%           |      |
| Depreciation  | (3,235,234)                   | (3,235,234)                    | (2,965,292)                        | <b>(2,873,708)</b> | 91,584           | 3.09%           |      |
| Finance costs   | (28,135)                      | (28,135)                       | (27,984)                           | <b>(28,926)</b>    | (942)            | (3.37%)         |      |
| Insurance   | (274,399)                     | (275,599)                      | (275,298)                          | <b>(279,353)</b>   | (4,055)          | (1.47%)         |      |
| Other expenditure   | (225,457)                     | (223,457)                      | (164,939)                          | <b>(187,915)</b>   | (22,976)         | (13.93%)        |      |
| Loss on asset disposals   | (45,000)                      | (45,500)                       | (45,500)                           | <b>(11,847)</b>    | 33,653           | 73.96%          | ▲    |
|   | <b>(8,184,525)</b>            | <b>(8,117,434)</b>             | <b>(7,447,276)</b>                 | <b>(7,521,220)</b> | <b>(73,944)</b>  | (0.99%)         |      |
| Non cash amounts excluded from operating activities                             | 2(c) 3,267,736                | 3,220,078                      | 2,958,687                          | <b>2,765,037</b>   | (193,650)        | (6.55%)         |      |
| <b>Amount attributable to operating activities</b>                              | <b>145,041</b>                | <b>295,316</b>                 | <b>527,804</b>                     | <b>598,322</b>     | <b>70,518</b>    | 13.36%          |      |
| <b>INVESTING ACTIVITIES</b>   |                               |                                |                                    |                    |                  |                 |      |
| <b>Inflows from investing activities</b>  |                               |                                |                                    |                    |                  |                 |      |
| Proceeds from capital grants, subsidies and contributions                       | 2,666,614                     | 2,562,802                      | 2,423,766                          | <b>1,996,253</b>   | (427,513)        | (17.64%)        | ▼    |
| Proceeds from disposal of assets  | 160,000                       | 229,164                        | 0                                  | <b>109,039</b>     | 109,039          | 0.00%           |      |
| Proceeds from financial assets at amortised cost - self supporting loans        | 12,560                        | 12,560                         | 0                                  | <b>7,958</b>       | 7,958            | 0.00%           |      |
|   | <b>2,839,174</b>              | <b>2,804,526</b>               | <b>2,423,766</b>                   | <b>2,113,251</b>   | <b>(310,515)</b> | (12.81%)        |      |
| <b>Outflows from investing activities</b>                                       |                               |                                |                                    |                    |                  |                 |      |
| Acquisition of property, plant and equipment                                    | (1,988,320)                   | (2,142,876)                    | (1,901,099)                        | <b>(984,565)</b>   | 916,534          | 48.21%          | ▲    |
| Acquisition of infrastructure   | (4,441,515)                   | (3,913,801)                    | (3,593,304)                        | <b>(2,746,518)</b> | 846,786          | 23.57%          | ▲    |
| Payments for intangible assets  | (235,000)                     | (24,880)                       | (22,803)                           | <b>(25,880)</b>    | (3,077)          | (13.49%)        |      |
|   | <b>(6,664,835)</b>            | <b>(6,081,557)</b>             | <b>(5,517,206)</b>                 | <b>(3,756,963)</b> | <b>1,760,243</b> | 31.90%          |      |
| <b>Amount attributable to investing activities</b>                              | <b>(3,825,661)</b>            | <b>(3,277,031)</b>             | <b>(3,093,440)</b>                 | <b>(1,643,713)</b> | <b>1,449,727</b> | 46.86%          |      |
| <b>FINANCING ACTIVITIES</b>   |                               |                                |                                    |                    |                  |                 |      |
| <b>Inflows from financing activities</b>  |                               |                                |                                    |                    |                  |                 |      |
| Transfer from reserves  | 1,436,554                     | 1,436,554                      | 0                                  | <b>720,000</b>     | 720,000          | 0.00%           |      |
|   | <b>1,436,554</b>              | <b>1,436,554</b>               | <b>0</b>                           | <b>720,000</b>     | <b>720,000</b>   | 0.00%           |      |
| <b>Outflows from financing activities</b>                                       |                               |                                |                                    |                    |                  |                 |      |
| Repayment of borrowings   | (83,070)                      | (83,070)                       | (79,803)                           | <b>(79,803)</b>    | 0                | 0.00%           |      |
| Transfer to reserves  | (510,823)                     | (510,823)                      | 0                                  | <b>(183,237)</b>   | (183,237)        | 0.00%           |      |
|   | <b>(593,893)</b>              | <b>(593,893)</b>               | <b>(79,803)</b>                    | <b>(263,040)</b>   | <b>(183,237)</b> | (229.61%)       |      |
| <b>Amount attributable to financing activities</b>                              | <b>842,661</b>                | <b>842,661</b>                 | <b>(79,803)</b>                    | <b>456,960</b>     | <b>536,763</b>   | 672.61%         |      |
| <b>MOVEMENT IN SURPLUS OR DEFICIT</b>   |                               |                                |                                    |                    |                  |                 |      |
| <b>Surplus or deficit at the start of the financial year</b>                    | 2(a) 2,837,959                | 2,278,155                      | 2,837,959                          | <b>2,278,153</b>   | (559,806)        | (19.73%)        | ▼    |
| Amount attributable to operating activities                                     | 109,241                       | 295,316                        | 527,804                            | <b>598,322</b>     | 70,518           | 13.36%          | ▲    |
| Amount attributable to investing activities                                     | (3,825,661)                   | (3,277,031)                    | (3,093,440)                        | <b>(1,643,713)</b> | 1,449,727        | 46.86%          | ▲    |
| Amount attributable to financing activities                                     | 842,661                       | 842,661                        | (79,803)                           | <b>456,960</b>     | 536,763          | 672.61%         | ▲    |
| <b>Surplus or deficit after imposition of general rates</b>                     | <b>(0)</b>                    | <b>139,100</b>                 | <b>192,520</b>                     | <b>1,689,722</b>   | <b>1,497,202</b> | 777.69%         | ▲    |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NAREMBEEN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 MAY 2026**

|                                      | Actual<br>30 June 2025 | Actual as at<br>31 May 2026 |
|--------------------------------------|------------------------|-----------------------------|
|                                      | \$                     |                             |
| <b>CURRENT ASSETS</b>                |                        |                             |
| Cash and cash equivalents            | 9,030,289              | 7,440,385                   |
| Trade and other receivables          | 239,525                | 104,999                     |
| Other financial assets               | 12,560                 | 4,602                       |
| Inventories                          | 25,943                 | 35,672                      |
| Contract assets                      | 353,574                | 0                           |
| <b>TOTAL CURRENT ASSETS</b>          | <b>9,661,891</b>       | <b>7,585,658</b>            |
| <b>NON-CURRENT ASSETS</b>            |                        |                             |
| Other financial assets               | 125,391                | 200,949                     |
| Inventories                          | 108,172                | 62,252                      |
| Investment in associate              | 41,553                 | 41,553                      |
| Property, plant and equipment        | 23,802,419             | 24,577,082                  |
| Infrastructure                       | 147,692,048            | 147,774,634                 |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>171,769,583</b>     | <b>172,656,470</b>          |
| <b>TOTAL ASSETS</b>                  | <b>181,431,474</b>     | <b>180,242,128</b>          |
| <b>CURRENT LIABILITIES</b>           |                        |                             |
| Trade and other payables             | 875,130                | 65,249                      |
| Contract liabilities                 | 134,456                | 0                           |
| Borrowings                           | 83,071                 | 3,267                       |
| Employee related provisions          | 370,363                | 370,363                     |
| Other provisions                     | 107,436                | 107,436                     |
| DOT licensing funds on hand          | 3,255                  | 4,511                       |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>1,573,711</b>       | <b>550,826</b>              |
| <b>NON-CURRENT LIABILITIES</b>       |                        |                             |
| Borrowings                           | 497,839                | 497,839                     |
| Employee related provisions          | 59,880                 | 59,880                      |
| <b>TOTAL NON-CURRENT LIABILITIES</b> | <b>557,719</b>         | <b>557,719</b>              |
| <b>TOTAL LIABILITIES</b>             | <b>2,131,430</b>       | <b>1,108,545</b>            |
| <b>NET ASSETS</b>                    | <b>179,300,044</b>     | <b>179,133,580</b>          |
| <b>EQUITY</b>                        |                        |                             |
| Retained surplus                     | 56,479,960             | 56,846,263                  |
| Reserve accounts                     | 5,880,538              | 5,343,774                   |
| Revaluation surplus                  | 116,939,546            | 116,939,546                 |
| <b>TOTAL EQUITY</b>                  | <b>179,300,044</b>     | <b>179,129,583</b>          |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NAREMBEEN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2026**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

*Section 6.4(2) of the Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

**SHIRE OF NAREMBEEN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2026**

**2 NET CURRENT ASSETS INFORMATION**

|   | <b>Adopted<br/>Budget<br/>Opening</b> | <b>Year to date<br/>Actual<br/>as at</b> | <b>Actual<br/>as at</b> |                    |
|---|---------------------------------------|--|-------------------------|--------------------|
| <b>(a) Net current assets used in the Statement of Financial Activity</b>   | <b>Note</b>                           | <b>1 July 2025</b>                       | <b>30 June 2025</b>     | <b>31 May 2026</b> |
|   |                                       | <b>\$</b>                                | <b>\$</b>               | <b>\$</b>          |
| <b>Current assets</b>   |                                       |  |                         |                    |
| Cash and cash equivalents   |                                       | 5,284,197                                | 9,030,289               | 7,440,385          |
| Trade and other receivables   |                                       | 541,806                                  | 239,525                 | 104,999            |
| Other financial assets  |                                       | 0  | 12,560                  | 4,602              |
| Inventories   |                                       | 73,416                                   | 25,943                  | 35,672             |
| Contract assets   |                                       | 0  | 353,574                 | 0                  |
|   |                                       | <u>5,899,419</u>                         | <u>9,661,891</u>        | <u>7,585,658</u>   |
| <b>Less: current liabilities</b>  |                                       |  |                         |                    |
| Trade and other payables  |                                       | (480,045)                                | (875,130)               | (65,249)           |
| Other liabilities   |                                       | (11,060)                                 | 0                       | 0                  |
| Borrowings  |                                       | 0  | (83,071)                | (3,267)            |
| Employee related provisions   |                                       | (351,067)                                | (370,363)               | (370,363)          |
| Other provisions  |                                       | (102,441)                                | (107,436)               | (107,436)          |
| Contract liabilities  |                                       | 0  | (134,456)               | 0                  |
| DOT funds on hand   |                                       | 0  | (3,255)                 | (4,511)            |
|   |                                       | <u>(944,613)</u>                         | <u>(1,573,711)</u>      | <u>(550,826)</u>   |
| Net current assets  |                                       | 4,954,806                                | 8,088,180               | 7,034,832          |
| Less: Total adjustments to net current assets                               | 2(b)                                  | (4,954,806)                              | (5,810,027)             | (5,345,110)        |
| <b>Closing funding surplus / (deficit)</b>                                  |                                       | <b>0</b>                                 | <b>2,278,153</b>        | <b>1,689,722</b>   |
| <b>(b) Current assets and liabilities excluded from budgeted deficiency</b> |                                       |  |                         |                    |
| <b>Adjustments to net current assets</b>                                    |                                       |  |                         |                    |
| Less: Reserve accounts  |                                       | (4,954,806)                              | (5,880,538)             | (5,343,775)        |
| Less: Financial assets at amortised cost - self supporting loans            |                                       | 0  | (12,560)                | (4,602)            |
| Add: Current liabilities not expected to be cleared at the end of the year  |                                       |  |                         |                    |
| - Current portion of borrowings   |                                       | 0  | 83,071                  | 3,267              |
| <b>Total adjustments to net current assets</b>                              | 2(a)                                  | <b>(4,954,806)</b>                       | <b>(5,810,027)</b>      | <b>(5,345,110)</b> |

|  | <b>Adopted<br/>Budget<br/>Estimates</b> | <b>YTD<br/>Budget<br/>Estimates</b> | <b>YTD<br/>Actual</b> |
|--|---|-------------------------------------|-----------------------|
| <b>(c) Non-cash amounts excluded from operating activities</b>           | <b>30 June 2026</b>                     | <b>31 May 2026</b>                  | <b>31 May 2026</b>    |
|  | <b>\$</b>                               | <b>\$</b>                           | <b>\$</b>             |
| <b>Adjustments to operating activities</b>                               |   |                                     |                       |
| Less: Profit on asset disposals  | (16,000)                                | (55,605)                            | (44,960)              |
| Less: Fair value adjustments to financial assets at amortised cost       | 0                                       | 3,500                               | (75,558)              |
| Add: Loss on asset disposals   | 45,500                                  | 45,500                              | 11,847                |
| Add: Depreciation  | 3,235,234                               | 2,965,292                           | 2,873,708             |
| Movement in current contract liabilities associated with restricted cash | 3,502                                   | 0                                   | 0                     |
| <b>Total non-cash amounts excluded from operating activities</b>         | <b>3,267,736</b>                        | <b>2,958,687</b>                    | <b>2,765,037</b>      |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF NAREMBEEN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$25,000 and 10.00% whichever is the greater.

| Description   | Var. \$   | Var. %   |   |
|---|-----------|----------|---|
|   | \$        | %        |   |
| <b>Revenue from operating activities</b>  |           |          |   |
| <b>Grants, subsidies and contributions</b>  | 283,263   | 17.39%   | ▲ |
| Primarily due to timing differences in Federal Financial Assistance grant funding received - no budget amendments for these amounts due to the uncertainty of the final trailing payment amounts  |           | Timing   |   |
| <b>Fair value adjustments to financial assets at fair value through profit or loss</b>  | 72,058    | 2058.80% | ▲ |
| Non-cash amount. Budget based on prior years, but revaluation was excessively higher than expected.   |           |          |   |
| <b>Expenditure from operating activities</b>  |           |          |   |
| <b>Materials and contracts</b>  | (185,675) | (11.57%) | ▼ |
| Predominantly due to delays in calls for contributions to CEACA for their housing project and RoeROC for their housing project, which total a YTD underspend of ~\$259k. This under-expenditure is offset by the balance of the category-wide over-expenditure totalling roughly \$140k. Some of this over-expenditure can be attributed to stand-alone purchase, such as the pool flooring, but generally costs incurred are just slightly higher than budgeted. |           | Timing   |   |
| <b>Loss on asset disposals</b>  | 33,653    | 73.96%   | ▲ |
| See detailed disposals note   |           |          |   |
| <b>Inflows from investing activities</b>  |           |          |   |
| <b>Proceeds from capital grants, subsidies and contributions</b>  | (427,513) | (17.64%) | ▼ |
| See detailed note on grant income.  |           | Timing   |   |
| <b>Outflows from investing activities</b>   |           |          |   |
| <b>Acquisition of property, plant and equipment</b>   | 916,534   | 48.21%   | ▲ |
| See detailed note   |           | Timing   |   |
| <b>Acquisition of infrastructure</b>  | 846,786   | 23.57%   | ▲ |
| See detailed note   |           | Timing   |   |

**SHIRE OF NAREMBEEN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MAY 2026**

**4 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

| Description               | Classification            | Unrestricted     | Reserve Accounts | Total            | Institution | Interest Rate | Maturity Date |
|---------------------------|---------------------------|------------------|------------------|------------------|-------------|---------------|---------------|
|                           |                           | \$               | \$               | \$               |             |               |               |
| Petty cash and floats     | Cash and cash equivalents | 741              | 0                | 741              | n/a         | n/a           |               |
| Municipal funds           | Cash and cash equivalents | 2,095,870        | 0                | 2,095,870        | CBA         | 0.01%         |               |
| Short-term deposits       | Cash and cash equivalents | 0                | 5,343,774        | 5,343,774        | CBA         | 4.04%         | 15/12/2025    |
| <b>Total</b>              |                           | <b>2,096,611</b> | <b>5,343,774</b> | <b>7,440,385</b> |             |               |               |
| <b>Comprising</b>         |                           |                  |                  |                  |             |               |               |
| Cash and cash equivalents |                           | 2,096,611        | 5,343,774        | 7,440,385        |             |               |               |
|                           |                           | <b>2,096,611</b> | <b>5,343,774</b> | <b>7,440,385</b> |             |               |               |

**KEY INFORMATION**

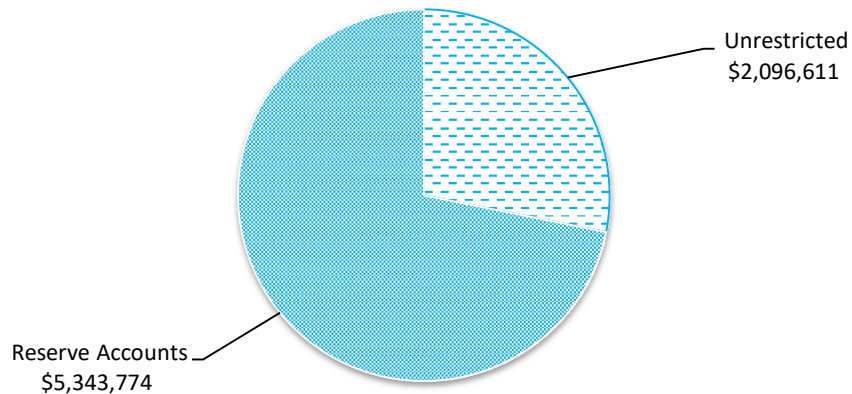
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 9 - Other assets.



SHIRE OF NAREMBEEN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 MAY 2026

5 RESERVE ACCOUNTS

| Reserve account name                              | Annual Budget    |                |                    |                  | Budget Review    |                |                    |                  | Actual           |                |                  |                  |  |
|---|------------------|----------------|--------------------|------------------|------------------|----------------|--------------------|------------------|------------------|----------------|------------------|------------------|--|
|   | Opening          | Transfers      | Transfers          | Closing          | Opening          | Transfers      | Transfers          | Closing          | Opening          | Transfers      | Transfers        | Closing          |  |
|   | Balance          | In (+)         | Out (-)            | Balance          | Balance          | In (+)         | Out (-)            | Balance          | Balance          | In (+)         | Out (-)          | Balance          |  |
|   | \$               | \$             | \$                 | \$               | \$               | \$             | \$                 | \$               | \$               | \$             | \$               | \$               |  |
| <b>Reserve accounts restricted by legislation</b> |                  |                |                    |                  |                  |                |                    |                  |                  |                |                  |                  |  |
| Leave reserve                                     | 309,132          | 14,582         | 0                  | 324,062          | 309,132          | 14,582         | 0                  | 324,062          | 324,062          | 10,098         | 0                | 334,160          |  |
| Plant reserve                                     | 567,015          | 221,426        | 0                  | 338,359          | 567,015          | 221,426        | 0                  | 338,359          | 338,359          | 10,543         | 0                | 348,902          |  |
| Infrastructure reserve                            | 2,465,448        | 64,736         | (720,000)          | 1,438,578        | 2,465,448        | 64,736         | (720,000)          | 1,438,578        | 1,438,578        | 44,826         | (720,000)        | 763,404          |  |
| HVRIC reserve                                     | 0                | 102,530        | (110,500)          | 2,278,453        | 0                | 102,530        | (110,500)          | 2,278,453        | 2,278,453        | 70,996         | 0                | 2,349,449        |  |
| Land Development reserve                          | 342,573          | 16,160         | (375,277)          | 359,117          | 342,573          | 16,160         | (375,277)          | 359,117          | 359,117          | 11,190         | 0                | 370,307          |  |
| Avoca Farm reserve                                | 84,199           | 3,972          | (92,237)           | 88,265           | 84,199           | 3,972          | (92,237)           | 88,265           | 88,265           | 2,750          | 0                | 91,015           |  |
| Recreation reserve                                | 758,939          | 30,852         | (40,374)           | 685,593          | 758,939          | 30,852         | (40,374)           | 685,593          | 685,593          | 21,363         | 0                | 706,956          |  |
| Housing reserve                                   | 587,297          | 705            | (16,366)           | 15,661           | 587,297          | 705            | (16,366)           | 15,661           | 15,661           | 488            | 0                | 16,149           |  |
| Heritage reserve                                  | 21,760           | 1,026          | 0                  | 22,810           | 21,760           | 1,026          | 0                  | 22,810           | 22,810           | 711            | 0                | 23,521           |  |
| Medical reserve                                   | 98,770           | 4,659          | 0                  | 103,540          | 98,770           | 4,659          | 0                  | 103,540          | 103,540          | 3,226          | 0                | 106,766          |  |
| Server reserve                                    | 0                | 15,675         | 0                  | 15,000           | 0                | 15,675         | 0                  | 15,000           | 15,000           | 467            | 0                | 15,467           |  |
| ERP reserve                                       | 0                | 1,800          | (41,800)           | 40,000           | 0                | 1,800          | (41,800)           | 40,000           | 40,000           | 1,246          | 0                | 41,246           |  |
| Bendering landfill reserve                        | 125,059          | 22,249         | (40,000)           | 161,100          | 125,059          | 22,249         | (40,000)           | 161,100          | 161,100          | 5,020          | 0                | 166,120          |  |
| Bendering rehabilitation reserve                  | 0                | 5,225          | 0                  | 5,000            | 0                | 5,225          | 0                  | 5,000            | 5,000            | 156            | 0                | 5,156            |  |
| RoeROC reserve                                    | 0                | 5,225          | 0                  | 5,000            | 0                | 5,225          | 0                  | 5,000            | 5,000            | 156            | 0                | 5,156            |  |
|   | <b>5,360,192</b> | <b>510,823</b> | <b>(1,436,554)</b> | <b>5,880,537</b> | <b>5,360,192</b> | <b>510,823</b> | <b>(1,436,554)</b> | <b>5,880,537</b> | <b>5,880,538</b> | <b>183,237</b> | <b>(720,000)</b> | <b>5,343,775</b> |  |

6 CAPITAL ACQUISITIONS

| Capital acquisitions                   | Annual Budget    | Reviewed Budget  | YTD Reviewed Budget | YTD Actual       | YTD Variance       |
|--|------------------|------------------|---------------------|------------------|--------------------|
|  | \$               | \$               | \$                  | \$               | \$                 |
| Property, plant and equipment          | 1,988,320        | 2,142,876        | 1,901,099           | 984,565          | (916,534)          |
| Infrastructure                         | 4,441,515        | 3,913,801        | 3,593,304           | 2,746,518        | (846,786)          |
| Intangible assets                      | 235,000          | 24,880           | 22,803              | 25,880           | 3,077              |
| <b>Total capital acquisitions</b>      | <b>6,664,835</b> | <b>6,081,557</b> | <b>5,517,206</b>    | <b>3,756,963</b> | <b>(1,760,243)</b> |
| <b>Capital Acquisitions Funded By:</b> |                  |                  |                     |                  |                    |
| Capital grants and contributions       | 2,562,802        | 2,423,766        | 2,423,766           | 1,996,253        | (427,513)          |
| Other (disposals & C/Fwd)              | 160,000          | 229,164          | 0                   | 109,039          | 109,039            |
| Contribution - operations              | 3,942,033        | 3,428,627        | 3,093,440           | 1,651,671        | (1,441,769)        |
| <b>Capital funding total</b>           | <b>6,664,835</b> | <b>6,081,557</b> | <b>5,517,206</b>    | <b>3,756,963</b> | <b>(1,760,243)</b> |

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

**SHIRE OF NAREMBEEN**  
**NOTE 6 CONTINUED - CAPITAL EXPENDITURE**  
**FOR THE YEAR-TO-DATE PERIOD ENDED 31/05/2026**

| Capital Expenditure Project  | Account Number | Full-year variance |                               |                |                                   | % Var<br>Under/(over) | Year-to-date variance       |                |                                | % Var<br>Under/(over) |
|--|----------------|--------------------|-------------------------------|----------------|-----------------------------------|-----------------------|-----------------------------|----------------|--------------------------------|-----------------------|
|  |                | Original budget    | Budget review - Annual amount | YTD Actual     | Annual variance Surplus/(deficit) |                       | Budget review - YTD figures | YTD actuals    | YTD variance Surplus/(deficit) |                       |
| <b>Land and Buildings</b>  |                |                    |                               |                |                                   |                       |                             |                |                                |                       |
| Depot, Pound Improvements  | 2182           | 10,000             | 10,000                        | 4,297          | 5,703                             | 57%                   | 9,999                       | 4,297          | 5,702                          | 57%                   |
| Staff housing, Thomas St builds                                    | 2178           | 283,500            | 300,000                       | 932,463        | (632,463)                         | -211%                 | 300,000                     | 932,463        | (632,463)                      | -211%                 |
| <i>Less: 2025 WIP brought forward</i>                              |                |                    |                               | (679,245)      |                                   |                       |                             | (679,245)      |                                |                       |
| <i>2026 capital expenditure</i>                                    |                | 283,500            | 300,000                       | 253,218        | 46,782                            |                       | 300,000                     | 253,218        | 46,782                         |                       |
| Recreation Centre, female changerooms (design)                     | 2183           | 30,000             | 12,800                        | 23,900         | (11,100)                          | -87%                  | 11,726                      | 23,900         | (12,174)                       | -104%                 |
| <i>Less: 2025 WIP brought forward</i>                              |                | 0                  | 0                             | (11,100)       |                                   |                       |                             | (11,100)       |                                |                       |
| <i>2026 capital expenditure</i>                                    |                | 30,000             | 12,800                        | 12,800         | -                                 |                       | 11,726                      | 12,800         | (1,074)                        |                       |
| Staff housing development, Cr Cheetham Way & Brown St              | 2179           | 500,000            | 500,000                       | 94,007         | 405,993                           | 81%                   | 333,332                     | 94,007         | 239,325                        | 72%                   |
| <i>Less: 2025 WIP brought forward</i>                              |                | 0                  |                               | (26,389)       |                                   |                       | 0                           | (26,389)       |                                |                       |
| <i>2026 capital expenditure</i>                                    |                | 500,000            | 500,000                       | 67,618         | 432,382                           |                       | 333,332                     | 67,618         | 265,714                        |                       |
| Cr Cheetham Way & Brown St, subdivision costs                      | 2379           | 0                  | 50,000                        | 0              | 50,000                            | 100%                  | 45,826                      | 0              | 45,826                         | 100%                  |
| 1 Longhurst Street, renovations                                    | 2180           | 100,000            | 100,000                       | 11,650         | 88,350                            | 88%                   | 66,666                      | 11,650         | 55,016                         | 83%                   |
| Swimming Pool, ablution upgrades, add first aid room & storage     | 2229           | 10,000             | 10,000                        | 0              | 10,000                            | 100%                  | 9,999                       | 0              | 9,999                          | 100%                  |
| Depot, new buildings, renovations and improvements to amenity      | 2300           | 10,000             | 10,000                        | 0              | 10,000                            | 100%                  | 9,999                       | 0              | 9,999                          | 100%                  |
| 8 Cheetham Way, Outdoor blinds                                     | 2301           | 14,000             | 14,000                        | 14,436         | (436)                             | -3%                   | 13,998                      | 14,436         | (438)                          | -3%                   |
| 20 Cheetham Way, Outdoor blinds                                    | 2302           | 14,000             | 19,665                        | 19,665         | 0                                 | 0%                    | 18,018                      | 19,665         | (1,647)                        | -9%                   |
| 5 Churchill Street, garden and street frontage improvements        | 2303           | 28,000             | 28,000                        | 22,380         | 5,620                             | 20%                   | 27,999                      | 22,380         | 5,619                          | 20%                   |
| Avoca farmstead, demolition  | 2304           | 50,000             | 50,000                        | 0              | 50,000                            | 100%                  | 45,826                      | 0              | 45,826                         | 100%                  |
| 15 Northmore, reticulation works                                   | 2305           | 5,000              | 5,000                         | 0              | 5,000                             | 100%                  | 4,576                       | 0              | 4,576                          | 100%                  |
| 15 Northmore, landscaping  | 2306           | 10,000             | 10,000                        | 0              | 10,000                            | 100%                  | 9,163                       | 0              | 9,163                          | 100%                  |
| 15 Northmore, floorcoverings                                       | 2307           | 5,350              | 5,350                         | 5,885          | (535)                             | -10%                  | 5,349                       | 5,885          | (536)                          | -10%                  |
| 15 Northmore, split system AC                                      | 2308           | 8,500              | 8,500                         | 9,150          | (650)                             | -8%                   | 8,499                       | 9,150          | (651)                          | -8%                   |
| 16 Hilton, reticulation works                                      | 2309           | 5,000              | 5,000                         | 0              | 5,000                             | 100%                  | 4,576                       | 0              | 4,576                          | 100%                  |
| 18 Hilton, reticulation works                                      | 2310           | 5,000              | 5,000                         | 3,100          | 1,900                             | 38%                   | 4,576                       | 3,100          | 1,476                          | 32%                   |
| 21 Northmore, reticulation works                                   | 2311           | 5,000              | 5,000                         | 0              | 5,000                             | 100%                  | 4,576                       | 0              | 4,576                          | 100%                  |
| 21 Northmore, landscaping  | 2312           | 10,000             | 10,000                        | 0              | 10,000                            | 100%                  | 9,163                       | 0              | 9,163                          | 100%                  |
| 21 Northmore, split system AC                                      | 2313           | 8,500              | 8,500                         | 9,150          | (650)                             | -8%                   | 8,499                       | 9,150          | (651)                          | -8%                   |
| 8 Churchill Street, repaint portico                                | 2314           | 5,000              | 5,000                         | 4,082          | 918                               | 18%                   | 4,998                       | 4,082          | 916                            | 18%                   |
| 8 Churchill Street, Rear entry fencing                             | 2315           | 5,000              | 5,000                         | 6,875          | (1,875)                           | -38%                  | 4,998                       | 6,875          | (1,877)                        | -38%                  |
| Gym, split system AC   | 2316           | 12,000             | 12,000                        | 0              | 12,000                            | 100%                  | 12,000                      | 0              | 12,000                         | 100%                  |
| Transfer station, Concrete slab for shed                           | 2317           | 26,000             | 13,118                        | 14,310         | (1,192)                           | -9%                   | 12,023                      | 14,310         | (2,287)                        | -19%                  |
| Transfer station, Transportable office                             | 2318           | 18,000             | 18,000                        | 0              | 18,000                            | 100%                  | 18,000                      | 0              | 18,000                         | 100%                  |
| 10 Hilton, floorcoverings, repaint internally and exterior repairs | 2324           | 40,000             | 40,000                        | 7,271          | 32,729                            | 82%                   | 39,999                      | 7,271          | 32,728                         | 82%                   |
| 5 and 7 Currall Street Naremben, land acquisition costs            | 2373           | 0                  | 3,890                         | 2,854          | 1,036                             | 27%                   | 3,564                       | 2,854          | 710                            |                       |
| Pool Building, epoxy non-slip flooring                             | 2375           | 0                  | 26,853                        | 26,853         | 0                                 |                       | 26,853                      | 26,853         | 0                              |                       |
| Depot, concrete flooring for sheds                                 | 2374           | 0                  | 20,000                        | 0              | 20,000                            |                       | 15,000                      | 0              | 15,000                         |                       |
| <b>Total Land and Buildings</b>                                    |                | <b>1,217,850</b>   | <b>1,310,676</b>              | <b>495,593</b> | <b>98,349</b>                     |                       | <b>1,089,800</b>            | <b>495,593</b> | <b>594,207</b>                 |                       |
| <b>Furniture and Equipment</b>                                     |                |                    |                               |                |                                   |                       |                             |                |                                |                       |
| Admin - VOIP Phones  | 2184           | 10,000             | 10,000                        | 10,026         | (26)                              | 0%                    | 9,163                       | 10,026         | (863)                          | -9%                   |
| Admin - Council Chambers Furniture                                 | 2185           | 23,670             | 45,000                        | 22,018         | 22,982                            | 51%                   | 41,250                      | 22,018         | 19,232                         | 47%                   |
| Recreation Centre, furniture and fittings                          | 2361           | 35,000             | 35,000                        | 24,326         | 10,674                            | 30%                   | 34,998                      | 24,326         | 10,672                         | 30%                   |
| Admin, CRC and mechanic - new computers                            | 2356           | 11,000             | 13,690                        | 13,690         | 0                                 | 0%                    | 12,540                      | 13,690         | (1,150)                        | -9%                   |
| CRC, Power distribution boards                                     | 2357           | 5,000              | 5,000                         | 2,044          | 2,956                             | 59%                   | 4,998                       | 2,044          | 2,954                          | 59%                   |
| Caravan park, replacement washing machines                         | 2358           | 22,000             | 22,000                        | 19,963         | 2,037                             | 9%                    | 21,999                      | 19,963         | 2,036                          | 9%                    |
| Chambers, additional honour boards                                 | 2359           | 5,000              | 5,000                         | 0              | 5,000                             | 100%                  | 4,576                       | 0              | 4,576                          | 100%                  |
| Admin, Chair and table trolleys                                    | 2360           | 5,000              | 5,000                         | 0              | 5,000                             | 100%                  | 4,576                       | 0              | 4,576                          | 100%                  |
| Caravan Park, new beds and furniture                               | 2376           | 0                  | 25,000                        | 0              | 25,000                            | 100%                  | 25,000                      | 0              | 25,000                         | 100%                  |
| <b>Total Furniture and Equipment</b>                               |                | <b>116,670</b>     | <b>165,690</b>                | <b>92,067</b>  | <b>73,623</b>                     |                       | <b>159,100</b>              | <b>92,067</b>  | <b>67,033</b>                  |                       |
| <b>Plant and Equipment</b>   |                |                    |                               |                |                                   |                       |                             |                |                                |                       |

**SHIRE OF NAREMBEEN**  
**NOTE 6 CONTINUED - CAPITAL EXPENDITURE**  
**FOR THE YEAR-TO-DATE PERIOD ENDED 31/05/2026**

| Capital Expenditure Project                | Account Number | Full-year variance |                               |                |                                   | % Var<br>Under/(over) | Year-to-date variance       |                |                                | % Var<br>Under/(over) |
|--|----------------|--------------------|-------------------------------|----------------|-----------------------------------|-----------------------|-----------------------------|----------------|--------------------------------|-----------------------|
|  |                | Original budget    | Budget review - Annual amount | YTD Actual     | Annual variance Surplus/(deficit) |                       | Budget review - YTD figures | YTD actuals    | YTD variance Surplus/(deficit) |                       |
| Steel Drum Roller                          | 2363           | 200,000            | 200,000                       | 0              | 200,000                           | 100%                  | 200,000                     | 0              | 200,000                        | 100%                  |
| Side Tipper (NB5708)                       | 2364           | 155,000            | 155,000                       | 107,950        | 47,050                            | 30%                   | 155,000                     | 107,950        | 47,050                         | 30%                   |
| Light tipper (NEW)                         | 2195           | 78,000             | 83,673                        | 83,673         | (0)                               | 0%                    | 76,692                      | 83,673         | (6,981)                        | -9%                   |
| Replacement Light Vehicle (NB7900)         | 2365           | 42,000             | 44,777                        | 44,777         | 0                                 | 0%                    | 41,041                      | 44,777         | (3,736)                        | -9%                   |
| Replacement Light Vehicle (NB806)          | 2366           | 50,000             | 50,000                        | 47,372         | 2,628                             | 5%                    | 50,000                      | 47,372         | 2,628                          | 5%                    |
| Replacement Light Vehicle (NB7298)         | 2367           | 50,000             | 50,000                        | 47,322         | 2,678                             | 5%                    | 50,000                      | 47,322         | 2,678                          | 5%                    |
| Skidsteer attachment, cold planer          | 2368           | 28,000             | 28,000                        | 22,260         | 5,740                             | 20%                   | 27,999                      | 22,260         | 5,739                          | 20%                   |
| Skidsteer attachment, spray unit with boom | 2369           | 18,000             | 22,260                        | 17,134         | 5,126                             | 23%                   | 20,405                      | 17,134         | 3,271                          | 16%                   |
| Skidsteer, loading ramps                   | 2370           | 5,000              | 5,000                         | 2,190          | 2,810                             | 56%                   | 5,000                       | 2,190          | 2,810                          | 56%                   |
| Works, Trailer-Mounted Portable Toilet     | 2371           | 7,000              | 7,000                         | 6,982          | 18                                | 0%                    | 6,999                       | 6,982          | 17                             | 0%                    |
| Works, Fleet Tracking Hardware             | 2188           | 10,000             | 10,000                        | 6,775          | 3,225                             | 32%                   | 9,163                       | 6,775          | 2,388                          | 26%                   |
| Works, Traffic counters                    | 2362           | 10,800             | 10,800                        | 10,470         | 330                               | 3%                    | 9,900                       | 10,470         | (570)                          | -6%                   |
| <b>Total Plant and equipment</b>           |                | <b>653,800</b>     | <b>666,510</b>                | <b>396,906</b> | <b>269,604</b>                    |                       | <b>652,199</b>              | <b>396,906</b> | <b>255,293</b>                 |                       |
| <b>Total Property, Plant and Equipment</b> |                | <b>1,988,320</b>   | <b>2,142,876</b>              | <b>984,565</b> | <b>441,577</b>                    |                       | <b>1,901,099</b>            | <b>984,565</b> | <b>916,534</b>                 |                       |

**SHIRE OF NAREMBEEN**  
**NOTE 6 CONTINUED - CAPITAL EXPENDITURE**  
**FOR THE YEAR-TO-DATE PERIOD ENDED 31/05/2026**

| Capital Expenditure Project  | Account Number | Full-year variance |                               |                  |                                   | % Var Under/(over) | Year-to-date variance       |                  |                                | % Var Under/(over) |
|--|----------------|--------------------|-------------------------------|------------------|-----------------------------------|--------------------|-----------------------------|------------------|--------------------------------|--------------------|
|  |                | Original budget    | Budget review - Annual amount | YTD Actual       | Annual variance Surplus/(deficit) |                    | Budget review - YTD figures | YTD actuals      | YTD variance Surplus/(deficit) |                    |
| <b>Infrastructure - Roads, Footpaths and Drainage</b>  |                |                    |                               |                  |                                   |                    |                             |                  |                                |                    |
| R2R - Anderson Rock Road, Gravel resheeting (SLK 10.56 - 16.20)                              | 2325           | 150,000            | 150,000                       | 697              | 149,303                           | 100%               | 100,000                     | 697              | 99,303                         | 99%                |
| R2R - Yeomans Road, Gravel resheeting (SLK 15.13 - 21.00)                                    | 2326           | 150,000            | 210,000                       | 226,489          | (16,489)                          | -8%                | 140,000                     | 226,489          | (86,489)                       | -62%               |
| R2R - Coverley Road, Gravel resheeting (SLK 3.2 - 8.96)                                      | 2327           | 200,000            | 200,000                       | 63,960           | 136,040                           | 68%                | 199,998                     | 63,960           | 136,038                        | 68%                |
| R2R - Swartz Road, Replace culvert, reconstruct floodway (SLK 4.50)                          | 2328           | 120,000            | 120,000                       | 51,219           | 68,781                            | 57%                | 120,000                     | 51,219           | 68,781                         | 57%                |
| R2R - Bailey Road, Replace culvert, reconstruct floodway (SLK 7.57)                          | 2329           | 120,000            | 120,000                       | 23,878           | 96,122                            | 80%                | 120,000                     | 23,878           | 96,122                         | 80%                |
| RRG - Cramphorne Road, Second coat seal (SLK 37.29 - 42.29)                                  | 2340           | 168,000            | 168,000                       | 168,000          | (0)                               | 0%                 | 168,000                     | 168,000          | (0)                            | 0%                 |
| RRG - Naremben South Road, Reconstruction and primer seal to 7.2m (SLK 5.17 - 8.97)          | 2341           | 720,000            | 836,821                       | 836,820          | 1                                 | 0%                 | 767,085                     | 836,820          | (69,735)                       | -9%                |
| WSFN - Kondinin-Naremben Road, second coat seal (SLK 19.50 - 23.00)                          | 2342           | 141,290            | 141,290                       | 134,654          | 6,636                             | 5%                 | 141,288                     | 134,654          | 6,634                          | 5%                 |
| WSFN - Kondinin-Naremben Road, reconstruction, widen, seal and asphalt (SLK 26 - 26.8)       | 2343           | 359,725            | 359,725                       | 360,920          | (1,195)                           | 0%                 | 359,724                     | 360,920          | (1,196)                        | 0%                 |
| Soldiers Road, Gravel resheeting and second coat seal - 400m x 8m (SLK 39.5 - 39.9)          | 2344           | 37,000             | 37,000                        | 26,859           | 10,141                            | 27%                | 36,999                      | 26,859           | 10,140                         | 27%                |
| Cramphorne Road, vegetation works (SLK 17.2 - 32.29)   | 2345           | 80,000             | 80,000                        | 77,755           | 2,245                             | 3%                 | 79,998                      | 77,755           | 2,243                          | 3%                 |
| Mt Arrowsmith Road, pavement repairs, culvert installation and reseal (SLK 3.25 - 15.53)     | 2346           | 110,500            | 110,500                       | 6,930            | 103,570                           | 94%                | 110,499                     | 6,930            | 103,569                        | 94%                |
| Townsite, replacement of kerbing   | 2372           | 50,000             | 50,000                        | 0                | 50,000                            | 100%               | 50,000                      | 0                | 50,000                         | 100%               |
| Streets Alive, Currell Street slow zone  | 2377           | 0                  | 106,500                       | 8,057            | 98,443                            | 92%                | 79,875                      | 8,057            | 71,818                         | 90%                |
| WSFN - Naremben-Kondinin Road SLK 1.4-26.6 clearing of vegetation for works incl traffic mar | 2082           | 0                  | 0                             | 1,924            | (1,924)                           |                    | 0                           | 1,924            | (1,924)                        |                    |
| Less: 2025 WIP brought forward   |                | 0                  | 0                             | (1,924)          |                                   |                    | 0                           | (1,924)          | 0                              |                    |
| 2026 capital expenditure   |                | -                  | -                             | 0                | (0)                               |                    | -                           | 0                | (0)                            |                    |
| <b>Total Roads, Footpaths and Drainage</b>   |                | <b>2,406,515</b>   | <b>2,689,836</b>              | <b>1,986,239</b> | <b>703,597</b>                    |                    | <b>2,473,466</b>            | <b>1,986,239</b> | <b>487,227</b>                 |                    |
| <b>Other Infrastructure</b>  |                |                    |                               |                  |                                   |                    |                             |                  |                                |                    |
| Stormwater Harvesting (Irrigation Pipeline) for townsite                                     | 2348           | 140,000            | 140,000                       | 127,364          | 12,636                            | 9%                 | 140,000                     | 127,364          | 12,636                         | 9%                 |
| Lions Recycling Area, improvements   | 2323           | 10,000             | 10,000                        | 4,963            | 5,038                             | 50%                | 9,999                       | 4,963            | 5,037                          | 50%                |
| Caravan Park, perimeter fencing and drainage   | 2347           | 25,000             | 25,000                        | 0                | 25,000                            | 100%               | 22,913                      | 0                | 22,913                         | 100%               |
| Lions Entrance Garden improvements (West Town entrance)                                      | 2322           | 5,000              | 5,000                         | 0                | 5,000                             | 100%               | 4,576                       | 0                | 4,576                          | 100%               |
| Airfield, CCTV installation  | 2349           | 15,000             | 15,000                        | 0                | 15,000                            | 100%               | 15,000                      | 0                | 15,000                         | 100%               |
| Caravan Park, drain, sewerage and electrical line rerouting and improvements                 | 2215           | 25,000             | 25,000                        | 0                | 25,000                            | 100%               | 22,913                      | 0                | 22,913                         | 100%               |
| CRC Precinct - Generator Installation  | 2218           | 100,000            | 0                             | 0                | 0                                 |                    | 0                           | 0                | 0                              |                    |
| New District Entrance Signs (x4)   | 2350           | 12,000             | 15,000                        | 0                | 15,000                            | 100%               | 13,750                      | 0                | 13,750                         | 100%               |
| Investment in associate (RoeROC)   | 9415000        | 60,000             | 60,000                        | 0                | 60,000                            | 100%               | 0                           | 0                | 0                              |                    |
| Transfer station, chainmesh fencing  | 2319           | 50,000             | 50,000                        | 37,700           | 12,300                            | 25%                | 50,000                      | 37,700           | 12,300                         | 25%                |
| Town dams, perimeter fencing   | 2320           | 50,000             | 50,000                        | 16,836           | 33,164                            | 66%                | 45,826                      | 16,836           | 28,990                         | 63%                |
| Motorcross, perimeter fencing, restoration works and signage                                 | 2321           | 100,000            | 42,000                        | 41,314           | 686                               | 2%                 | 38,500                      | 41,314           | (2,814)                        | -7%                |
| Apex Park, replacement shade sails   | 2378           | 0                  | 10,200                        | 11,940           | (1,740)                           | -17%               | 9,350                       | 11,940           | (2,590)                        | -28%               |
| BMX track, survey and design   | 2162           | 525,000            | 9,064                         | 9,214            | (150)                             | -2%                | 8,305                       | 9,214            | (909)                          | -11%               |
| Less: 2025 WIP brought forward   |                | 0                  | 0                             | (150)            |                                   |                    | 0                           | (150)            |                                |                    |
| 2026 capital expenditure   |                | <b>525,000</b>     | <b>9,064</b>                  | <b>9,064</b>     | <b>0</b>                          |                    | <b>8,305</b>                | <b>9,064</b>     | <b>(759)</b>                   |                    |
| Naremben oval, switchboard   | 2223           | 44,000             | 3,318                         | 37,338           | (34,020)                          | -1025%             | 3,036                       | 37,338           | (34,302)                       | -1130%             |
| Less: 2025 WIP brought forward   |                | 0                  | 0                             | (34,020)         |                                   |                    | 0                           | (34,020)         |                                |                    |
| 2026 capital expenditure   |                | <b>44,000</b>      | <b>3,318</b>                  | <b>3,318</b>     | <b>(0)</b>                        |                    | <b>3,036</b>                | <b>3,318</b>     | <b>(282)</b>                   |                    |
| Ski Lake planning and development  | 2163           | 10,000             | 10,000                        | 96,441           | (86,441)                          | -864%              | 9,163                       | 96,441           | (87,278)                       | -953%              |
| Less: 2025 WIP brought forward   |                | 0                  | 0                             | (85,404)         |                                   |                    | 0                           | (85,404)         |                                |                    |
| 2026 capital expenditure   |                | <b>10,000</b>      | <b>10,000</b>                 | <b>11,037</b>    | <b>(1,037)</b>                    |                    | <b>9,163</b>                | <b>11,037</b>    | <b>(1,874)</b>                 |                    |
| Naremben hockey field lights (Club Night Lights)   | 2222           | 304,000            | 194,383                       | 326,286          | (131,903)                         | -68%               | 178,178                     | 326,286          | (148,108)                      | -83%               |
| Less: 2025 WIP brought forward   |                | 0                  | 0                             | (131,903)        |                                   |                    | 0                           | (131,903)        |                                |                    |
| 2026 capital expenditure   |                | <b>304,000</b>     | <b>194,383</b>                | <b>194,383</b>   | <b>(0)</b>                        |                    | <b>178,178</b>              | <b>194,383</b>   | <b>(16,205)</b>                |                    |
| Tourist trails development   | 2353           | 10,000             | 10,000                        | 229              | 9,771                             | 98%                | 6,666                       | 229              | 6,437                          | 97%                |
| Town oval, irrigation improvements   | 2354           | 100,000            | 100,000                       | 13,450           | 86,550                            | 87%                | 91,663                      | 13,450           | 78,213                         | 85%                |

**SHIRE OF NAREMBEEN**  
**NOTE 6 CONTINUED - CAPITAL EXPENDITURE**  
**FOR THE YEAR-TO-DATE PERIOD ENDED 31/05/2026**

| Capital Expenditure Project                         | Account Number | Full-year variance |                               |            |                                   | % Var<br>Under/(over) | Year-to-date variance       |             |                                | % Var<br>Under/(over) |
|---|----------------|--------------------|-------------------------------|------------|-----------------------------------|-----------------------|-----------------------------|-------------|--------------------------------|-----------------------|
|   |                | Original budget    | Budget review - Annual amount | YTD Actual | Annual variance Surplus/(deficit) |                       | Budget review - YTD figures | YTD actuals | YTD variance Surplus/(deficit) |                       |
| <i>Less: 2025 WIP brought forward</i>               |                | 0                  | 0                             | (11,650)   |                                   | 0                     | (11,650)                    |             |                                |                       |
| <i>2026 capital expenditure</i>                     |                | 100,000            | 100,000                       | 1,800      | 98,200                            |                       | 91,663                      | 1,800       | 89,863                         |                       |
| Narembeen football field lights (Club Night Lights) | 2355           | 450,000            | 450,000                       | 300,332    | 149,668                           | 33%                   | 450,000                     | 300,332     | 149,668                        | 33%                   |
| <b>Total Other Infrastructure</b>                   |                | 2,035,000          | 1,223,965                     | 760,279    | 463,686                           |                       | 1,119,838                   | 760,279     | 359,559                        |                       |
| <b>Total Infrastructure</b>                         |                | 4,441,515          | 3,913,801                     | 2,746,518  | 1,167,283                         |                       | 3,593,304                   | 2,746,518   | 846,786                        |                       |
| <b>Intangible Assets</b>                            |                |                    |                               |            |                                   |                       |                             |             |                                |                       |
| New ERP - Implementation costs                      | 2352           | 200,000            | 0                             | 1,000      | (1,000)                           |                       | 0                           | 1,000       | (1,000)                        |                       |
| Website redevelopment                               | 2351           | 35,000             | 24,880                        | 24,880     | 0                                 | 0%                    | 22,803                      | 24,880      | (2,077)                        | -9%                   |
| <b>Total Infrastructure</b>                         |                | 235,000            | 24,880                        | 25,880     | (1,000)                           |                       | 22,803                      | 25,880      | (3,077)                        |                       |
| <b>2026 gross amounts</b>                           |                | 6,664,835          | 6,081,557                     | 3,756,963  | 1,607,860                         |                       |                             |             |                                |                       |
| <b>2025 work in progress</b>                        |                | 0                  |                               | 981,785    |                                   |                       |                             |             |                                |                       |
| <b>Total 2026 capital expenditure to date</b>       |                | 6,664,835          | 6,081,557                     | 3,756,963  | 1,607,860                         |                       | 5,517,206                   | 3,756,963   | 1,760,243                      |                       |

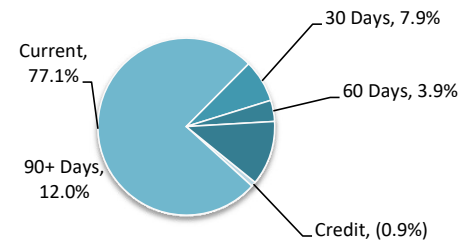
7 DISPOSAL OF ASSETS

| Asset description                        | Annual budget  |                |               |                 | Amended budget |                |               |                 | YTD Actual    |                |               |                 |
|--|----------------|----------------|---------------|-----------------|----------------|----------------|---------------|-----------------|---------------|----------------|---------------|-----------------|
|  | Net Book       |                |               |                 | Net Book       |                |               |                 | Net Book      |                |               |                 |
|  | Value          | Proceeds       | Profit        | (Loss)          | Value          | Proceeds       | Profit        | (Loss)          | Value         | Proceeds       | Profit        | (Loss)          |
|  | \$             | \$             | \$            | \$              | \$             | \$             | \$            | \$              | \$            | \$             | \$            | \$              |
| <b>Buildings</b>                         |                |                |               |                 |                |                |               |                 |               |                |               |                 |
| 41 Cheetham Way                          | 0              | 0              | 0             | 0               | 0              | 0              | 0             | 0               | 0             | 176            | 176           | 0               |
| 26 Cheetham Way                          |                |                | 0             | 0               |                |                | 0             | 0               | 29,120        | 21,818         |               | (7,302)         |
| 47 Cheetham Way                          |                |                |               |                 |                |                |               |                 | 16,800        | 18,182         | 1,382         | 0               |
| <b>Plant and equipment</b>               |                |                |               |                 |                |                |               |                 |               |                |               |                 |
| Toyota Kluger, 111NB                     | 40,000         | 38,000         | 0             | (2,000)         | 40,000         | 38,000         | 0             | (2,000)         | 0             | 0              | 0             | 0               |
| CAT Steel Drum Roller                    | 83,000         | 40,000         | 0             | (43,000)        | 83,000         | 40,000         | 0             | (43,000)        | 0             | 0              | 0             | 0               |
| Bruce Rock Side Tipper, NB5766           | 25,000         | 30,000         | 5,000         | 0               | 25,000         | 30,000         | 5,000         | 0               | 0             | 0              | 0             | 0               |
| Toyota Hilux, NB7900                     | 13,000         | 16,000         | 3,000         | 0               | 13,000         | 16,000         | 3,000         | 0               | 0             | 0              | 0             | 0               |
| Nissan Navara, NB806                     | 12,000         | 18,000         | 6,000         | 0               | 12,000         | 18,000         | 6,000         | 0               | 0             | 0              | 0             | 0               |
| Nissan Navara, NB7298                    | 16,000         | 18,000         | 2,000         | 0               | 16,000         | 18,000         | 2,000         | 0               | 0             | 0              | 0             | 0               |
| Howard Porter Side Tipper, NB3937        | 0              | 0              | 0             | 0               | 0              | 23,870         | 23,870        | 0               | 0             | 23,870         | 23,870        | 0               |
| Tri-axle dolly                           | 0              | 0              | 0             | 0               | 11,006         | 24,700         | 13,694        | 0               | 11,006        | 24,700         | 13,693        | 0               |
| Diesel bowser and fuel cell              | 0              | 0              | 0             | 0               | 0              | 5,094          | 5,094         | 0               | 0             | 5,094          | 5,094         | 0               |
| Ford Ranger, NB7399                      | 0              | 0              | 0             | 0               | 4,000          | 3,500          | 0             | (500)           | 0             | 0              | 0             | 0               |
| Nissan Navara, 1HAQ077                   | 0              | 0              | 0             | 0               | 10,000         | 12,000         | 2,000         | 0               | 0             | 0              | 0             | 0               |
| Commercial washing machines              | 0              | 0              | 0             | 0               | 0              | 0              | 0             | 0               | 0             | 545            | 545           | 0               |
| Nissan Navara 4x2,NB 7298                |                |                |               |                 |                |                |               |                 | 15,000        | 10,455         |               | (4,545)         |
| 2008 Ford Ranger                         |                |                |               |                 |                |                |               |                 | 4,000         | 4,000          |               |                 |
| <b>Furniture and Equipment</b>           |                |                |               |                 |                |                |               |                 |               |                |               |                 |
| Disused laptops, surplus to requirements | 0              | 0              | 0             | 0               | 0              | 0              | 0             | 0               | 0             | 200            | 200           | 0               |
|  | <b>189,000</b> | <b>160,000</b> | <b>16,000</b> | <b>(45,000)</b> | <b>214,006</b> | <b>229,164</b> | <b>60,658</b> | <b>(45,500)</b> | <b>75,926</b> | <b>109,039</b> | <b>44,960</b> | <b>(11,847)</b> |

8 RECEIVABLES

| Rates receivable                             | 30 Jun 2025   | 31 May 2026   |
|--|---------------|---------------|
|  | \$            | \$            |
| Opening arrears previous year                | 154,026       | 79,986        |
| Levied this year                             | 2,133,835     | 2,281,229     |
| Less - collections to date                   | (2,207,875)   | (2,315,947)   |
| Gross rates collectable                      | <b>79,986</b> | <b>45,268</b> |
| Allowance for impairment of rates receivable | 0             | 0             |
| <b>Net rates collectable</b>                 | <b>79,986</b> | <b>45,268</b> |
| % Collected                                  | 96.5%         | 98.1%         |

Accounts Receivable (non-rates)



| Receivables - general                        | Credit | Current | 30 Days | 60 Days | 90+ Days | Total         |
|--|--------|---------|---------|---------|----------|---------------|
|  | \$     | \$      | \$      | \$      | \$       | \$            |
| Receivables - general                        | (528)  | 44,585  | 4,576   | 2,264   | 6,934    | 57,831        |
| Percentage                                   | (0.9%) | 77.1%   | 7.9%    | 3.9%    | 12.0%    |               |
| <b>Balance per trial balance</b>             |        |         |         |         |          |               |
| Trade receivables                            |        |         |         |         |          | 57,831        |
| Pensioner rates and ESL rebates receivable   |        |         |         |         |          | 1,049         |
| Receiving suspense                           |        |         |         |         |          | 851           |
| <b>Total receivables general outstanding</b> |        |         |         |         |          | <b>59,731</b> |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

9 PAYABLES

| Payables - general                        | Debit | Current | 30 Days | 60 Days | 90+ Days | Total         |
|---|-------|---------|---------|---------|----------|---------------|
|   | \$    | \$      | \$      | \$      | \$       | \$            |
| Payables - general                        | 0     | 0       | 0       | 0       | 0        | 0             |
| Percentage                                | 0.0%  | 0.0%    | 0.0%    | 0.0%    | 0.0%     |               |
| <b>Balance per trial balance</b>          |       |         |         |         |          |               |
| ATO liabilities                           |       |         |         |         |          | (2,466)       |
| Prepaid rates                             |       |         |         |         |          | 44,224        |
| Bonds and deposits held                   |       |         |         |         |          | 27,057        |
| Trust funds                               |       |         |         |         |          | (3,566)       |
| <b>Total payables general outstanding</b> |       |         |         |         |          | <b>65,249</b> |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

10 BORROWINGS

Repayments - borrowings

| Information on borrowings<br>Particulars | Loan No. | New Loans      |          |          | Principal Repayments |                 | Principal Outstanding |                | Interest Repayments |                 |
|--|----------|----------------|----------|----------|----------------------|-----------------|-----------------------|----------------|---------------------|-----------------|
|  |          | 1 July 2025    | Actual   | Budget   | Actual               | Budget          | Actual                | Budget         | Actual              | Budget          |
|  |          | \$             | \$       | \$       | \$                   | \$              | \$                    | \$             | \$                  | \$              |
| Swimming Pool                            | 125      | 60,278         | 0        | 0        | (28,207)             | (29,149)        | 32,071                | 31,129         | 4,490               | (3,548)         |
| Recreation Centre                        | 128      | 462,301        | 0        | 0        | (41,361)             | (41,361)        | 420,940               | 420,940        | 23,780              | (23,780)        |
|  |          | 522,579        | 0        | 0        | (69,568)             | (70,510)        | 453,011               | 452,069        | 28,270              | (27,328)        |
| <b>Self supporting loans</b>             |          |                |          |          |                      |                 |                       |                |                     |                 |
| Aged Homes                               | 127      | 9,400          | 0        | 0        | (2,277)              | (4,602)         | 7,123                 | 4,798          | 0                   | (349)           |
| Narembreen Bowling Club                  | 131      | 48,930         | 0        | 0        | (7,958)              | (7,958)         | 40,972                | 40,972         | 0                   | (457)           |
|  |          | 58,330         | 0        | 0        | (10,235)             | (12,560)        | 48,095                | 45,770         | 0                   | (806)           |
| <b>Total</b>                             |          | <b>580,909</b> | <b>0</b> | <b>0</b> | <b>(79,803)</b>      | <b>(83,070)</b> | <b>501,106</b>        | <b>497,839</b> | <b>28,270</b>       | <b>(28,134)</b> |
| Current borrowings                       |          | 83,070         |          |          |                      |                 | 3,266                 |                |                     |                 |
| Non-current borrowings                   |          | 497,839        |          |          |                      |                 | 497,840               |                |                     |                 |
|  |          | <b>580,909</b> |          |          |                      |                 | <b>501,106</b>        |                |                     |                 |

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF NAREMBEEN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 MAY 2026**

**12 GRANTS, SUBSIDIES AND CONTRIBUTIONS**

|  | YTD<br>Budget    | Revised annual<br>Budget | YTD Revenue<br>Actual |
|--|------------------|--------------------------|-----------------------|
|  | \$               | \$                       | \$                    |
| <b>Grants and subsidies - Operating</b>                        |                  |                          |                       |
| <b>General Purpose funding</b>                                 |                  |                          |                       |
| Financial Assistance Grant - General portion                   | 705,000          | 705,000                  | 835,828               |
| Financial Assistance Grant - Roads portion                     | 490,000          | 490,000                  | 580,829               |
| <b>Law, Order and Public Safety</b>                            |                  |                          |                       |
| Bush Fire Brigade Operating Grant                              | 11,871           | 15,830                   | 20,345                |
| <b>Housing</b>   |                  |                          |                       |
| Other housing, reimbursements received                         | 0                | 39,750                   | 0                     |
| <b>Community Amenities</b>                                     |                  |                          |                       |
| CRC, SOCK Week grant funding                                   | 24,455           | 24,455                   | 50,000                |
| CRC, Annual operating grants                                   | 110,000          | 120,000                  | 130,236               |
| CRC, Project grant funding                                     | 0                | 0                        | 909                   |
| CRC, trainee grant funding                                     | (25,000)         | (25,000)                 | (24,920)              |
| CRC, Event grant funding                                       | 9,163            | 10,000                   | 15,202                |
| LIBRARY - Grant funding received                               | 3,850            | 4,200                    | 4,173                 |
| <b>Transport</b>   |                  |                          |                       |
| Main Roads Direct Grant  | 299,453          | 299,453                  | 299,453               |
| <b>Total operating grants and subsidies</b>                    | <b>1,628,792</b> | <b>1,683,688</b>         | <b>1,912,055</b>      |
| <b>Grants and subsidies - Non-operating</b>                    |                  |                          |                       |
| <b>Transport</b>   |                  |                          |                       |
| Community Water Supply grant funding                           | 90,112           | 98,307                   | 79,000                |
| Regional Road Group (RRG) Grant Funding                        | 614,053          | 669,881                  | 558,304               |
| Roads to Recovery (R2R) Grant Funding                          | 733,326          | 800,000                  | 362,264               |
| Wheatbelt Secondary Freight Network (WSFN) Grant Funding       | 467,612          | 467,614                  | 394,269               |
| <b>Recreation</b>  |                  |                          |                       |
| Club Night Lights grant funding                                | 200,000          | 200,000                  | 305,647               |
| Streets Alive grant funding                                    | 91,663           | 100,000                  | 100,000               |
| SPORT - Narembeen oval cricket nets                            |                  |                          | 25,841                |
| <b>Contributions - Non-operating</b>                           |                  |                          |                       |
| Reimbursements from sporting groups                            | 227,000          | 227,000                  | 170,929               |
| <b>Total non-operating grants, contributions and subsidies</b> | <b>2,423,766</b> | <b>2,562,802</b>         | <b>1,996,253</b>      |
| <b>GRAND TOTAL</b>   | <b>4,052,558</b> | <b>4,246,490</b>         | <b>3,908,308</b>      |

**ATTACHMENT 14.5A**  
**Schedule of Accounts for Month Ended**  
**31 May 2026**



Shire of Narembreen  
Schedule of Accounts Paid  
For the Month Ended 31 May 2026

| Chq/EFT  | Date       | Name  | Description  | Amount    |
|----------|------------|---|--|-----------|
| EFT19658 | 14/05/2026 | 150 Square Pty Ltd  | ROE ROC Executive Officer, April   | 2,149.96  |
| EFT19659 | 14/05/2026 | A-Team Printing   | NDHS Business Plan 2026-2028   | 729.30    |
| EFT19660 | 14/05/2026 | AFGRI Equipment Australia Pty Ltd   | PE 99006 Grader - 1000hr service, PE456 Loader - 2000hr service                                    | 2,205.14  |
| EFT19661 | 14/05/2026 | Australia Post  | Admin, postage   | 24.64     |
| EFT19662 | 14/05/2026 | Australian Local Government Association   | National General Assembly attendance x 2   | 2,698.00  |
| EFT19663 | 14/05/2026 | Australian Taxation Office  | Net FBT liability for FBT year ended 31/03/2026  | 10,126.38 |
| EFT19664 | 14/05/2026 | Bitutek Pty Ltd   | Soldiers Rd and Kondinin Narembreen Rd, supply and spray bituminous products                       | 46,271.63 |
| EFT19665 | 14/05/2026 | Boc Gases   | Depot - Workshop consumables   | 8.67      |
| EFT19666 | 14/05/2026 | Bridgetown Family & Community Centre Inc  | SOCK Week Grant 2026   | 1,250.00  |
| EFT19667 | 14/05/2026 | CJB Carpentry   | 8 Churchill St, remove and replace fencing   | 10,532.50 |
| EFT19668 | 14/05/2026 | Carrington's (WA) Pty Ltd T/A Carrington's Traffic Services                     | Traffic management services, accommodation and meals   | 5,063.73  |
| EFT19669 | 14/05/2026 | Colestan Electrics  | 16 Hilton Way, electrical works  | 431.28    |
| EFT19670 | 14/05/2026 | Corsign WA PTY LTD  | Information signage  | 1,650.00  |
| EFT19671 | 14/05/2026 | Fleet Dynamics Pty Ltd  | GPS fleet tracking, monthly subscription   | 24.20     |
| EFT19672 | 14/05/2026 | Goodstream Pty Ltd  | Stormwater pit cleanouts   | 22,000.00 |
| EFT19673 | 14/05/2026 | Great Eastern Freightlines  | Kondinin - Narembreen Rd, deliver 10mm aggregate   | 3,149.56  |
| EFT19674 | 14/05/2026 | H C Construction Services Pty Ltd   | Investigation and report on building maintenance & repair requirements                             | 4,235.00  |
| EFT19675 | 14/05/2026 | Haddeo Infrastructure Agriculture Pty Ltd                                       | Project Management Services, April   | 3,300.00  |
| EFT19676 | 14/05/2026 | Hersey's Safety Pty Ltd   | Star picket puller   | 324.50    |
| EFT19677 | 14/05/2026 | Hudson Road Family Centre Inc   | SOCK Week Grant 2026   | 918.50    |
| EFT19678 | 14/05/2026 | Hyden Community Resource Centre   | SOCK Week Grant 2026   | 1,250.00  |
| EFT19679 | 14/05/2026 | I R MORTIMORE   | Coverley Road, supply of gravel  | 17,600.00 |
| EFT19680 | 14/05/2026 | Kalannie Community Resource Centre Inc  | SOCK Week Grant 2026   | 1,250.00  |
| EFT19681 | 14/05/2026 | Customer  | Gym Card Bond Refund   | 50.00     |
| EFT19682 | 14/05/2026 | Kim McMenzie-Thornton T/A 'Narembreen Cafe - Love That Food'                    | Catering - Community Wellbeing Workshop 5 May 2026   | 330.00    |
| EFT19683 | 14/05/2026 | LGIS - Contract - Waiga Municipal Liability Scheme                              | Employee Assistance Program  | 1,465.46  |
| EFT19684 | 14/05/2026 | Livingston Medical Pty Ltd  | Monthly management fees - April 2026   | 27,044.25 |
| EFT19685 | 14/05/2026 | Market Creations Agency Pty Ltd T/A Integrated ICT                              | Subscriptions, Managed IT Services, Telephone System, IT Security (April)                          | 7,729.92  |
| EFT19686 | 14/05/2026 | McMullen Nolan Group Pty Ltd  | Lot 61 Cheetham Way Subdivision - facilitation of subdivision                                      | 8,291.80  |
| EFT19687 | 14/05/2026 | Merredin Freightlines   | Freight, signage, grader blades  | 1,022.40  |
| EFT19688 | 14/05/2026 | Modularis Pty Ltd T/A Modular WA  | 49 Cheetham Way, progress claim 1 deposit  | 29,483.00 |
| EFT19689 | 14/05/2026 | Moore Australia (WA) Pty Ltd  | LG Annual Financial Reporting Workshop   | 2,310.00  |
| EFT19690 | 14/05/2026 | Mt Walker Sports Club INC   | RRSNCBF - Round 10 March 2026  | 1,000.00  |
| EFT19691 | 14/05/2026 | Narembreen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family | Replacement of worn out air compressor PE055 - Water Tank Trailer                                  | 6,914.96  |
| EFT19692 | 14/05/2026 | Narembreen Hardware And Ag Supplies Pty Ltd                                     | April - Various hardware supplies for the month  | 3,597.81  |
| EFT19693 | 14/05/2026 | Narembreen IGA  | April Consumables - Youth Week, School Holidays, ANZAC Day, Seniors, Office, Caravan Park, Council | 662.05    |
| EFT19694 | 14/05/2026 | Narembreen P & C Association  | RRSNCBF - March 2026 Round 10  | 5,250.00  |
| EFT19695 | 14/05/2026 | Nungarin Community Resource Centre Inc  | SOCK Week Grant 2026   | 1,250.00  |
| EFT19696 | 14/05/2026 | Officeworks   | CRC ,Stationery  | 267.47    |
| EFT19697 | 14/05/2026 | Omnicom Media Group Australia Pty Ltd   | Statewide advertising - EMCS Vacancy   | 1,569.29  |



Shire of Narembreen  
Schedule of Accounts Paid  
For the Month Ended 31 May 2026

| Chq/EFT  | Date       | Name   | Description  | Amount     |
|----------|------------|--|--|------------|
| EFT19698 | 14/05/2026 | P M Services Narembreen  | Transfer Station Facility Management Fees - April/ May   | 2,842.00   |
| EFT19699 | 14/05/2026 | PEAP Contractors Pty Ltd   | Oval Lights, annual SIM card fee   | 385.00     |
| EFT19700 | 14/05/2026 | Petchell Mechanical  | Heavy Plant, repairs to control system PE6789 Mack Prime Mover   | 1,879.96   |
| EFT19701 | 14/05/2026 | RNG Industries Pty Ltd   | Fox Shoot Prize  | 50.00      |
| EFT19702 | 14/05/2026 | Repco a division of GPC Asia Pacific Pty Ltd                               | Plant parts and service repair PE 6789 Mack Prime Mover, PE187 Slasher, PE99017 Triton, PE688 Grader, PE99007 Triton, PE99001 Kluger, PE055 Water Tank Trailer, PE456 Loader, PE613 Navara, PE99009 Isuzu, | 1,527.45   |
| EFT19703 | 14/05/2026 | Sally J Design   | Brand Guidelines for Save Our Country Kids Campaign  | 1,870.00   |
| EFT19704 | 14/05/2026 | Sanokil  | Various Council facilities, maintenance of sanitary bins - April   | 645.42     |
| EFT19705 | 14/05/2026 | Shire Of Corrigin  | Roe Regional Shared Environmental Health Services, April   | 4,143.70   |
| EFT19706 | 14/05/2026 | Shire Of Kalamunda   | Building Services, March 2026  | 57.00      |
| EFT19707 | 14/05/2026 | St Johns Ambulance Western Australia Ltd Narembreen                        | Supply First Aid Kits for Council Fleet  | 3,711.00   |
| EFT19708 | 14/05/2026 | Stirling Asphalt   | Narembreen-Kondinin Rd - Mt Walker Rd, profile to tie-in. Machine sweep. Spray CRS 170/60  | 68,893.00  |
| EFT19709 | 14/05/2026 | Sydney Tools Pty Ltd   | Depot - Workshop consumables   | 2,864.00   |
| EFT19710 | 14/05/2026 | Team Global Express Pty Ltd  | Freight  | 119.30     |
| EFT19711 | 14/05/2026 | The Trustee for N & J Swan Family Trust T/A Swan Stabilizers International | Kondinin-Narembreen Road, wetmixing and stabilising works.   | 112,512.95 |
| EFT19712 | 14/05/2026 | Trustee for J & S Baldwin Trust  | New tyres set - PE613 Navara, Battery - PE187 Slasher, Wheel Repairs PE67 - Grader   | 1,544.00   |
| EFT19713 | 14/05/2026 | WA Contract Ranger Services  | Ranger Services - April  | 822.25     |
| EFT19714 | 14/05/2026 | WALGA  | Cr, CME Training Course - Cr Hardham   | 528.00     |
| EFT19715 | 14/05/2026 | Westrac Equipment Pty Ltd  | Rear vision mirror PE70 Roller, Engine oil -PE99006 Grader, Switch repair PE689 Roller   | 1,390.88   |
| EFT19716 | 14/05/2026 | Wheatbelt Office and Business Machines                                     | CRC, photocopier meter reading   | 296.86     |
| EFT19717 | 14/05/2026 | Williams Community Resource Centre   | SOCK Week Grant 2026   | 1,650.00   |
| EFT19718 | 14/05/2026 | Willway Plumbing and Gas   | Rec Centre - leak and ice machine repairs  | 308.00     |
| EFT19719 | 14/05/2026 | Wyalkatchem Community Resource Centre Incorporated                         | SOCK Week Grant 2026   | 979.30     |
| EFT19720 | 14/05/2026 | XAV Group Pty Ltd t/a Contract Aquatic                                     | Morning Swims 25/26 - extended operational hours for season  | 5,049.00   |
| EFT19721 | 22/05/2026 | Avon Waste   | General Waste Services - April   | 15,636.49  |
| EFT19722 | 22/05/2026 | PEAP Contractors Pty Ltd   | Narembreen AFL Oval - lighting upgrade project claim 4   | 77,754.50  |
| EFT19723 | 28/05/2026 | 150 Square Pty Ltd   | Works & Services Development Day   | 1,690.00   |
| EFT19724 | 28/05/2026 | A-Team Printing  | NDHS Business Plan 2026-2028 - second print  | 379.50     |
| EFT19725 | 28/05/2026 | AFGRI Equipment Australia Pty Ltd  | Plant parts and service repair PE456 Loader  | 468.85     |
| EFT19726 | 28/05/2026 | AMAC Mechanical  | Annual service of Mt Walker Fire Truck   | 3,502.09   |
| EFT19727 | 28/05/2026 | Australian Services Union  | Employee membership fees   | 53.00      |
| EFT19728 | 28/05/2026 | Blank Walls International Pty Ltd  | Co-Design Workshop Facilitation for Streets Alive Project  | 3,300.00   |
| EFT19729 | 28/05/2026 | Customer   | Refund   | 683.73     |
| EFT19730 | 28/05/2026 | Bruce Rock Community Resource Centre                                       | SOCK Week Grant 2026   | 1,250.00   |
| EFT19731 | 28/05/2026 | Carrington's (WA) Pty Ltd T/A Carrington's Traffic Services                | Kondinin - Narembreen Rd, traffic management services  | 3,151.81   |
| EFT19732 | 28/05/2026 | Chris Bray Electrics Pty Ltd   | Admin - Wall mount Chambers TV   | 550.00     |
| EFT19733 | 28/05/2026 | Department Of Fire And Emergency Services (DFES)                           | 2025/26 ESL Quarter 4  | 6,469.20   |
| EFT19734 | 28/05/2026 | Dormakaba Australia Pty Ltd  | Admin office, front door - replace key barrel and chamber  | 1,306.24   |
| EFT19735 | 28/05/2026 | EASTERN DISTRICTS PANEL BEATERS  | ONB,excess due on insurance claim  | 500.00     |
| EFT19736 | 28/05/2026 | Eastern Hills Saws And Mowers  | Various service and repair items for grounds care equipment  | 2,028.85   |
| EFT19737 | 28/05/2026 | GSG WA Pty Ltd (Narembreen Roadhouse)                                      | Fuel purchases for April   | 1,597.22   |
| EFT19738 | 28/05/2026 | It Vision Australia Pty Ltd Trading as Ready Tech                          | IT Vision annual subscription 01/07/2026 - 30/06/2027  | 56,647.67  |



Shire of Narembreen  
Schedule of Accounts Paid  
For the Month Ended 31 May 2026

| Chq/EFT   | Date       | Name  | Description  | Amount               |
|---|------------|---|--|----------------------|
| EFT19739  | 28/05/2026 | Kellerbrrin Community Resource Centre   | SOCK Week Grant 2026   | 1,141.00             |
| EFT19740  | 28/05/2026 | Kennedy James Peter T/A Kennedy Civil WA  | 2/24 Doreen St, plumbing repairs   | 576.38               |
| EFT19741  | 28/05/2026 | Kim McMenzie-Thornton T/A 'Narembreen Cafe - Love That Food'                    | Roe Tourism Meeting - Catering 11/05/2026  | 700.00               |
| EFT19742  | 28/05/2026 | Kondinin Community Resource Centre  | SOCK Week Grant 2026   | 1,250.00             |
| EFT19743  | 28/05/2026 | Liberty Oil Rural Pty Ltd   | Depot, supply and deliver 20,000 litres of diesel fuel                             | 40,347.18            |
| EFT19744  | 28/05/2026 | Narembreen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family | 8 Cheetham Way, 2 x household gas bottles  | 410.00               |
| EFT19745  | 28/05/2026 | Natalie Horak T/A The Content Collab AU   | Canva Course - course delivery fees  | 1,145.00             |
| EFT19746  | 28/05/2026 | Officeworks   | QR Code Display Holders  | 395.35               |
| EFT19747  | 28/05/2026 | P M Services Narembreen   | Waste Transfer Station Facility Management Fees - May                              | 2,842.00             |
| EFT19748  | 28/05/2026 | Pingrup Community Resource Centre Inc   | SOCK Week Grant 2026   | 1,250.00             |
| EFT19749  | 28/05/2026 | Scavenger Supplies Pty Ltd  | Annual service to fire pump sets and hydrant flow test                             | 3,564.00             |
| EFT19750  | 28/05/2026 | Tampia Operations Pty Ltd   | Purchase of gravel from Ramelius   | 11,721.23            |
| EFT19751  | 28/05/2026 | Taylorred Creative  | 50% deposit for design and print banners - Streets Alive Project                   | 5,562.50             |
| EFT19752  | 28/05/2026 | Team Global Express Pty Ltd   | Freight  | 179.21               |
| EFT19753  | 28/05/2026 | The Alberti Management Trust T/A Merredin Panel And Paint                       | Excess on vehicle repairs PE 99000 Tigan, PE99001 Kluger                           | 1,500.00             |
| EFT19754  | 28/05/2026 | Truck Centre (WA) Pty Ltd   | Transmission recalibrations and software updates PE6789, PE079, PE704 - Mack Prime | 3,955.60             |
| EFT19755  | 28/05/2026 | Trustee for J & S Baldwin Trust   | Replacement tyres - PE 1408 Loader, PE151 Semi Trailer                             | 550.00               |
| EFT19756  | 28/05/2026 | WA Contract Ranger Services   | WA Ranger Services May 2026  | 759.00               |
| EFT19757  | 28/05/2026 | Willway Plumbing and Gas  | Pipe repairs Town Dam, Clogged pipes CRC, replace water fountain Netball courts    | 5,685.35             |
| EFT19758  | 28/05/2026 | Wurth Australia Pty Ltd   | Depot - Workshop consumables   | 290.28               |
| DD13385.1   | 08/05/2026 | Beam Precision Superannuation   | Superannuation for payrun #134   | 15,357.14            |
| DD13391.1   | 08/05/2026 | Western Power   | Electricity usage for Council properties and facilities                            | 3,032.30             |
| DD13392.1   | 18/05/2026 | Telstra   | Telephone charges for Council properties and facilities                            | 1,045.50             |
| DD13393.1   | 22/05/2026 | Western Power   | Electricity usage for Council properties and facilities                            | 210.32               |
| DD13398.1   | 26/05/2026 | Western Power   | Electricity usage for Council properties and facilities                            | 830.72               |
| DD13399.1   | 01/05/2026 | Commonwealth Banking Corporation  | Corporate credit card purchases from 27 March 2026 - 28 April 2026                 | 9,313.85             |
| DD13403.1   | 27/05/2026 | Western Power   | Electricity usage for Council properties and facilities                            | 1,327.60             |
| DD13407.1   | 21/05/2026 | Beam Precision Superannuation   | Superannuation for payrun #135   | 16,073.23            |
| DD13408.1   | 01/05/2026 | Department of Transport   | Fleet licensing for 12 months  | 13,066.35            |
| DD13409.1   | 29/05/2026 | Western Power   | Electricity usage for Council properties and facilities                            | 323.10               |
| DD13409.2   | 29/05/2026 | Water Corporation   | Water usage for Council properties and facilities                                  | 603.93               |
| DD13413.1   | 15/05/2026 | Bond Administrator  | Bond, 2/24 Doreen Street   | 1,550.00             |
|   | 07/05/2026 | Altus Payroll   | Net Wage for pay run #134  | 68,149.09            |
|   | 20/05/2026 | Altus Payroll   | Net Wage for pay run #135  | 80,924.64            |
| <b>Total payments for the month ended 31 May 2026</b> |            |   |  | <b>\$ 922,101.47</b> |

**ATTACHMENT 14.5B**  
**Credit Card Payments – May 2026**



**Shire of Narembeen**  
**Credit Card Purchases**  
**29 April 2026 - 27 May 2026**  
 Direct Debited 1 June 2026

| Chief Executive Officer               |                  |  |                    |
|---------------------------------------|------------------|--|--------------------|
| Date                                  | Supplier         | Description of purchase                            | Amount             |
| 6/05/2026                             | LG Professionals | National Local Government Leaders Networking Event | \$ 65.00           |
| 11/05/2026                            | Starlink         | Internet for Council properties and facilities     | \$ 842.50          |
| 11/05/2026                            | Siteminder       | Caravan park, booking management software fees     | \$ 207.90          |
| 20/05/2026                            | Narembeen Hotel  | Refreshments for Council                           | \$ 214.76          |
| 22/05/2026                            | Target           | CRC, library boxes                                 | \$ 778.00          |
| 25/05/2026                            | ChatGPT          | Admin, monthly subscription fees                   | \$ 28.11           |
| 25/05/2026                            | ChatGPT          | Admin, international charge fees                   | \$ 0.70            |
| 25/05/2026                            | Dynamicgift      | SOCK Week, air fresheners                          | \$ 558.20          |
| 25/05/2026                            | Target           | Refund - part library boxes                        | -\$ 66.00          |
| 27/05/2026                            | Dynamicgift      | SOCK Week, stubbie holders                         | \$ 1,110.78        |
| <b>TOTAL CEO CREDIT CARD PAYMENTS</b> |                  |  | <b>\$ 3,739.95</b> |



**Shire of Narembeen**  
**Credit Card Purchases**  
**29 April 2026 - 27 May 2026**  
 Direct Debited 1 June 2026

| Executive Manager Corporate Services   |                             |  |                    |
|--|-----------------------------|--|--------------------|
| Date                                   | Supplier                    | Description of purchase                                      | Amount             |
| 29/04/2026                             | Kogan                       | Battery replcement - CRC server tower                        | \$ 114.95          |
| 29/04/2026                             | United Kellerberrin         | Fuel EMCS  | \$ 49.33           |
| 30/04/2026                             | Parking Railway Parade      | Parking for staff training                                   | \$ 14.14           |
| 1/05/2026                              | SEEK                        | Staff Recruitment , CSO                                      | \$ 420.75          |
| 1/05/2026                              | BP The Lakes                | Fuel EMCS  | \$ 49.21           |
| 4/05/2026                              | Reddy Express               | Fuel EMCS  | \$ 102.75          |
| 4/05/2026                              | Cognito                     | CRC, monthly subscription to digital forms                   | \$ 54.46           |
| 4/05/2026                              | International Fee (Cognito) | CRC, monthly international fee for digital form subscription | \$ 1.36            |
| 5/05/2026                              | National Pen Dundalk        | SOCK Week pens   | \$ 507.64          |
| 8/05/2026                              | Adobe                       | Admin, monthly subscription                                  | \$ 31.99           |
| 12/05/2026                             | Bunnings                    | Staff milestone, 5 years                                     | \$ 500.00          |
| 12/05/2026                             | Australia Post Narembeen    | Staff milestone, 10 years                                    | \$ 1,011.90        |
| 15/05/2026                             | Merredin Cinema & Café      | Movie and Lunch Excursion Merredin (Seniors)                 | \$ 559.77          |
| 19/05/2026                             | BP The Lakes                | Fuel EMCS  | \$ 87.92           |
| <b>TOTAL EMCS CREDIT CARD PAYMENTS</b> |                             |  | <b>\$ 3,506.17</b> |

| Executive Manager Infrastructure Services |                        |   |                  |
|---|------------------------|---|------------------|
| Date                                      | Supplier               | Description of purchase   | Amount           |
| 29/04/2026                                | Hotel Booking On Line  | Accommodation for staff training                                  | \$ 237.60        |
| 30/04/2026                                | Parking Railway Parade | Parking for staff training  | \$ 14.14         |
| 1/05/2026                                 | DOT                    | Plant registration NB7000 and plate changes x2 for asset disposal | \$ 153.00        |
| 19/05/2026                                | SafetyCulture          | Admin and Works, software subscription                            | \$ 127.60        |
| 21/05/2026                                | Merredin Supa IGA      | Food for Council dinner   | \$ 7.33          |
| 25/05/2026                                | Nespresso              | Coffee pods   | \$ 260.00        |
| <b>TOTAL EMIS CREDIT CARD PAYMENTS</b>    |                        |   | <b>\$ 799.67</b> |

**TOTAL CREDIT CARD PURCHASES FOR THE PERIOD \$ 8,045.79**

**ATTACHMENT 16.1A  
RRG 5 Year Road Program**

