



MINUTES

Ordinary Council Meeting
16 June 2026





NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the June Ordinary Council Meeting has been convened for:

Date: Tuesday 16 June 2026

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

11 June 2026

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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UNCONFIRMED

1. Official Opening and Welcome

The Presiding person welcomed everyone and opened the meeting at 5.01pm

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr HA Cusack	President
Cr HJ Bald	Deputy President
Cr CD Bray	(via Teams)
Cr MJ Currie	
Cr AM Hardham	
Cr LR Smoker	

Staff:

Ms R McCall	Chief Executive Officer
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer
Ms A Hunter	Senior Finance Officer

Member of Public:

Nil

Apologies:

Cr SW Stirrat

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Application for Leave of Absence

Nil

6. Deputations/ Petitions/ Presentations/ Submissions

Nil

7. Delegates' Reports

7.1 Cr Cusack

Date	Meeting/Event
28/05/26	Preventative Health Roundtable – Sabine Winton
28/05/25	Club Meeting with Executive
04/06/26	ROEROC Meeting
10/06/26	Aged Care
11/06/26	AICD Course – Your Role, Your Impact

11/06/26	GEZ Meeting
12/06/26	WALGA Awards Night
13/06/26	ALGWA – Communication Under Pressure

7.2 Cr Bald

Date	Meeting/Event
4 June 2026	Bendering Landfill Site Meeting
4 June 2026	Roe ROC
10 June 2026	Vulnerable Residents Information Session
11 June 2026	Great Eastern Country Zone
15 June 2026	Historical Society Streets Alive Design Workshop
15 June 2026	School Streets Alive Workshop
15 June 2026	Community Streets Alive Workshop

7.3 Cr Bray

Nil to report

7.4 Cr Currie

Date	Meeting/Event
12/06/26	WALGA Awards Night

7.5 Cr Hardham

Date	Meeting/Event
12/06/26	WALGA Awards Night
15/06/2026	Streets Alive Workshop

7.6 Cr Smoker

Nil to report

7.7 Cr Stirrat

Nil to report

8. Confirmation of Previous Meetings

8.1 Ordinary Council Meeting 19 May 2026

Attachment 8.1A

Voting Requirements

- Simple Majority Absolute Majority

Officer's Recommendation / Council Resolution – 8.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 19 May 2026, as presented, be confirmed as a true and correct record of proceedings.

MIN 8189/26 **MOTION** - Moved Cr. Smoker Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

9. Minutes of Committee Meetings to be Received

Items 9.1 – 9.2 were moved en bloc

9.1 Plant and Works Committee Meeting 19 May 2026

Attachment 9.1A

Voting Requirements

- Simple Majority Absolute Majority

Officer's Recommendation – 9.1

That the minutes of the Plant and Works Committee Meeting held on Tuesday 19 May 2026, as presented, be received.

9.2 RoeROC Committee Meeting 4 June 2026

Attachment 9.2A

Voting Requirements

- Simple Majority Absolute Majority

Officer's Recommendation / Council Resolution – 9.2

That the minutes of the RoeROC Ordinary Meeting held on Thursday 4 June 2026, as presented, be received.

MIN 8190/26 **MOTION** - Moved Cr. Bald Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

10. Recommendations from Committee Meetings for Council Consideration

Nil

11. Announcements by Presiding Member without Discussion

The Presiding Person passed on her congratulations to Cr Hardham stating:

“I would like to formally congratulate Amy Hardham on her Award of Merit that she received for her dedication to the Narembeen Council and the community. It is very well deserved”.

UNCONFIRMED

12. Matters for which the Meeting may be Closed

12.1 Close the Meeting to the Public

Statutory Implications

Local Government Act 1995 - Section 5.23

- 4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

(g) prescribed information

Local Government (Administration) Regulations

4A. Information that may be treated on confidential basis at meeting (Act s. 5.23(4)(g))

For the purposes of section 5.23(4)(g), the following information is prescribed —

- (a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price;

Voting Requirements

Simple Majority

Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council close the meeting to public, under Section 5.23(4)(g) of the *Local Government Act 1995*, so that it can receive the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price.

MIN 8191/26

MOTION - Moved Cr. Bray

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The meeting was closed at 5.04pm

The public recording was ceased, and the confidential recording was commenced.

12.2 Expression of Interest for Lot 63 (45) Cheetham Way, Narembeen

Date:	8 June 2026
Location:	Lot 63 (45) Cheetham Way, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.2A Expression of Interest – Lot 63 (45) Cheetham Way

Purpose of Report

- Executive Decision Legislative Requirement

Summary

For Council to receive the price contained in the Expression of Interest for the proposed sale of Shire-owned land being Lot 63 (45) Cheetham Way, Narembeen.

Voting Requirements

- Simple Majority Absolute Majority

Officers' Recommendation / Council Resolution – Item 12.2

That Council receive the pricing information from the Expression of Interest for the proposed sale of Lot 63 (45) Cheetham Way, Narembeen.

MIN 8192/26 **MOTION** - Moved Cr. Currie Seconded Cr. Smoker

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

12.3 Re-Open the Meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

- (8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —
- (a) the decision;
 - (b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
 - (c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
 - (d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
 - (e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
 - (f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
 - (g) any prescribed information.

Voting Requirements

- Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 12.3

That Council re-open the meeting to public.

MIN 8193/26 **MOTION** - Moved Cr. Bald Seconded Cr. Bray

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The meeting was reopened to the public at 5.06pm.

The confidential recording was ceased, and the public recording was recommenced.

13. Officers Reports - Office of the Chief Executive Officer

13.1 National Small Town Reinvention Conference 2026

Date:	6 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	GOVERNANCE/CONFERENCES
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

Executive Decision Legislative Requirement

Summary

The purpose of this report is to seek Council approval for Cr Bald and the Chief Executive Officer to attend the 2026 National Small Town Reinvention Conference to be held in Longreach, Queensland, from 6–11 September 2026.

The conference theme is “*Small Town Prosperity Through Building on Local Assets, Stories, Creativity and Community Connection*” and provides opportunities for local government elected members and officers to gain practical knowledge, network with rural and regional leaders, and explore innovative approaches to community development, economic diversification and place activation.

Background

The National Small Town Reinvention Conference is a biennial event organised by the Bank of I.D.E.A.S. and brings together community leaders, local government representatives, economic development practitioners and community builders from across Australia. The 2026 conference will be hosted in Longreach, Queensland, with a strong emphasis on practical learning through workshops, presentations and field excursions to regional communities demonstrating successful community-led initiatives and economic development projects.

The conference includes keynote presentations, case studies, networking opportunities and three learning excursions to communities including Winton, Aramac, Isisford, Blackall, Ilfracombe, Tambo and Barcardine. These sessions focus on rural innovation, tourism development, community resilience, placemaking, heritage activation and local economic growth.

Comment

Attendance at the conference aligns with Council's ongoing commitment to strengthening community wellbeing, economic development and place-based initiatives.

Participation by Cr Bald and the Chief Executive Officer will provide opportunities to:

- Learn from successful small-town revitalisation projects and community development initiatives;
- Network with local government representatives, community leaders and practitioners from across Australia;
- Identify innovative approaches that may be applicable within the Shire;
- Explore opportunities to enhance community engagement, tourism development and economic diversification;
- Gain insights into place activation, heritage interpretation, storytelling and community-led development.

The conference format places a strong emphasis on practical learning and direct engagement with communities that have successfully implemented reinvention and revitalisation projects.

Consultation

Discussion Forum – May 2026

The Chief Executive Officer has reviewed the conference program and supports attendance as a professional development opportunity for both elected members and executive leadership.

Statutory Implications

Nil

Policy Implications

Policy 1.2 Councillor and Chief Executive Officer Attendance at Events
 Policy 1.4 Reports on Seminars and Meetings

Attendance is consistent with Council’s professional development and governance objectives for elected members and senior staff.

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)

Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Policy Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The estimated cost of attendance for Cr Bald and the Chief Executive Officer is:

Conference Registration (2 attendees)	\$2,370
Accommodation Costs	\$2,670
Flights Costs	\$2,900
Travel Costs (estimated)	\$200
TOTAL COST	\$8,140

The conference registration fee is currently advertised at \$1,185 per attendee (GST inclusive) and includes most meals, conference materials, social functions and learning excursions.

Funding is available within the adopted Council budget for elected member and staff professional development.

Voting Requirements

- Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 13.1

That Council:

1. Approves the attendance of Cr Bald and the Chief Executive Officer at the National Small Town Reinvention Conference 2026, to be held in Longreach, Queensland, from 6 to 11 September 2026; and
2. Authorises expenditure associated with conference registration, travel, accommodation and related attendance costs from the approved professional development budget.

MIN 8194/26

MOTION - Moved Cr. Currie

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

13.2 Risk Dashboard – Quarterly Report – May 2026

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	RISK MANAGEMENT/PLANNING/Risk Management Framework
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.2A Risk Dashboard Quarterly Report – May 2026

Purpose of Report

- Executive Decision Legislative Requirement

Summary

This item presents the Risk Dashboard – quarterly monitoring report for May 2026 to Council for consideration and receipt.

Background

The Risk Management Framework for the Shire of Narembeen sets out the approach to the identification, assessment, management, reporting and monitoring of risks. The objective is to ensure that all areas of the Shire adopt the outlined procedures to ensure:

- strong corporate governance;
- compliance with relevant legislation, regulations and internal policies;
- integrated Planning and Reporting requirements are met; and
- uncertainty and its effects on objectives are understood.

The Shire has adopted a ‘Three Lines of Defence’ model for the management of risk. This model ensures roles, responsibilities, and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, the council, management, and community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate, and operational plans.

The Shire qualified its risk appetite through the development of the Shire’s Risk Assessment and Acceptance Criteria.

There is a requirement to assess and manage the risk profiles on an ongoing basis to monitor risks and treatments.

Comment

The quarterly review of risk profiles assessed emerging risks, control effectiveness and key indicator performance. Assigned actions are reflective of current risks and control environment.

The following key controls have been included to identified risk themes:

- Inadequate Project / Change Management
 - Change Management Framework

There is no risk themes are listed on the Risk Register as the overall control rating was 'inadequate'.

Consultation

Nil

Statutory Implications

The *Local Government Act 1995* and Regulation 17 of the *Local Government (Audit) Regulations* is applicable.

Policy Implications

Risk Management Framework

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Risk Management Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications to Council in relation to this item as the Risk Dashboard identifies and evaluates risk.

Voting Requirements

Simple Majority

Absolute Majority

Officers Recommendation / Council Resolution – Item 13.2

That Council receives the Risk Dashboard Quarterly Report – May 2026 as presented in Attachment 13.2A.

MIN 8195/26

MOTION - Moved Cr. Bald

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14. Officers Reports - Corporate Services

14.1 Fees and Charges for the Year ended 30 June 2027

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	FINANCIAL MANAGEMENT\BUDGETS\Annual\2027
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.1A Fees and charges for the year ended 30 June 2027

Purpose of Report

- Executive Decision Legislative Requirement

Summary

For Council to review and endorse the fees and charges for the year ended 30 June 2027.

Background

Each financial year, as part of the preparation and adoption of the annual budget document, Council must review and endorse the list of fees and charges for the year. These fees can be changed at a later date but must be reviewed annually around the start of the financial year.

The attached list of fees and charges is iterative based on the fees for prior years, with some amendments and tweaks following solicitation of internal feedback and discussions with Council.

Comment

The proposed fees and charges have been developed after extensive internal consultation and discussions with Council. Predominantly, the changes made are proposed to:

1. Align with prescribed amounts from the relevant Acts and Regulations
2. Increase availability of goods or services that are under-utilised
3. Align with customer expectations and feedback
4. Maintain profitability

Several new fees and charges have been added to redress oversights and to include additional equipment acquired that can be hired out.

The fees and charges for the swimming pool have been removed pending further discussion with Council. These fees will be incorporated into the budget as part of the August budget adoption process and advertised as required.

Consultation

Councillors (May Discussion Forum)
Executive Manager Infrastructure Services
Staff

Statutory Implications

Local Government Act 1995

Section 6.16 – Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.
...
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
- a) imposed* during a financial year, and
 - b) amended* from time to time during a financial year.

**Absolute majority required*

Section 6.19 – Local Government to give notice of any fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of –

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long-Term Financial Plan

The long-term financial plan is based on historical revenues from fees and charges, uplifted for inflation where appropriate. Decreasing or removing fees would impact the long-term projections, but likely not materially.

Risk Implications

Risk Profiling Theme	Providing Inaccurate Advice / Information
Risk Category	Financial Impact

Consequence Description	\$1,001 - \$10,000
Consequence Rating	Minor (2)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (2)
Key Controls in Place	Internal engagement and critique of fees and charges combined with continually revised projections.
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The adopted fees and charges directly affect Council's revenue and forward projections.

Voting Requirements

- Simple Majority
 Absolute Majority

Officers Recommendation / Council Resolution – 14.1

That Council, by absolute majority:

- adopt the Schedule of Fees and Charges for the year ended 30 June 2027, as attached
- approve the adopted Schedule of Fees and Charges for the year ended 30 June 2027 taking effect from 1 July 2026.

MIN 8196/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.2 Proposed Disposal of Lot 63 (45) Cheetham Way, Naremben

Date:	9 June 2026
Location:	Lot 63 (45) Cheetham Way, Naremben
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

- Executive Decision
 Legislative Requirement

Summary

Council is requested to consider the proposed sale of Shire-owned land being Lot 63 (45) Cheetham Way, Naremben.

Background

An offer has been received to purchase Lot 63 (45) Cheetham Way, Naremben. The Expression of Interest and associated pricing information is to be received separately by Council



The Water Corporation has expanded the sewerage mains, and Lot 63 (45) Cheetham Way can now connect to the sewer system, as shown on the map below:



Comment

The 2022 Land and Buildings Valuation Report prepared by Griffin Valuation Advisory assessed the value of Lot 63 (45) Cheetham Way as follows:

Address	Type	R Code	Size	Value
Lot 63 (45) Cheetham Way	Land	12.5	840m ²	\$16,800

In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, where a valuation was carried out more than six months before the proposed disposition, Council must resolve that it believes the valuation remains a true indication of the property's value at the time of the proposed disposition.

Consultation

Nil

Statutory Implications

Local Government Act 1995, section 5.37

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And,

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.1 Forward planning and implementation of plans to achieve strategic priorities

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Minor (2)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (6)
Key Controls in Place	Land and Building Valuation Report 2022, Legislation
Action / Treatment	Council to establish reserve prices for Cheetham Way lots
Risk Rating After Treatment	Adequate

Financial Implications

Proceeds from the proposed sale of Lot 63 (45) Cheetham Way are not included in the 2025/2026 Budget.

Voting Requirements

- Simple Majority Absolute Majority

Officers' Recommendation / Council Resolution – Item 14.2

That Council resolves to:

1. In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, declare that Council believes the valuation of Lot 63 (45) Cheetham Way, Narembeen at \$16,800.00 to be a true indication of its value at the time of the proposed disposition.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 63 (45) Cheetham Way, Narembeen to the purchaser and invite submissions in accordance with the Act.
3. Subject to consideration of any submissions received and there being no materially adverse matters arising from the public notice process (resolution 2), accept the offer to dispose of Lot 63 (45) Cheetham Way, Narembeen to the purchaser in accordance with the *Local Government Act 1995*.
4. Subject to resolution 3, and in accordance with section 9.49(2) of the *Local Government Act 1995*, authorise the Chief Executive Officer and Shire President to execute all necessary documentation (including affixing the Shire's common seal) to complete the transfer of the land to the purchaser.
5. Include a condition of sale requiring construction to commence within two (2) years of the settlement date.

MIN 8197/26

MOTION - Moved Cr. Smoker

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.3 Privacy and Responsible Information Sharing Policy

Date:	9 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CORPORATE MANAGEMENT/POLICIES
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	14.3A Privacy and Responsible Information Sharing Policy

Purpose of Report

- Executive Decision Legislative Requirement

Summary

The purpose of this report is to seek Council's adoption of the Privacy and Responsible Information Sharing Policy. The Policy establishes the Shire of Narembeen's commitment to protecting privacy, managing personal information responsibly and facilitating lawful and responsible information sharing in accordance with the Privacy and Responsible Information Sharing Act 2024 (WA). The Policy is proposed to take effect from 1 July 2026.

Background

The Privacy and Responsible Information Sharing Act 2024 (WA) introduces a privacy framework for Western Australian public sector agencies, including local governments. The Act establishes obligations relating to the collection, use, disclosure, storage and management of personal information and provides a framework for responsible information sharing.

To support compliance with these requirements, the Shire has developed a Privacy and Responsible Information Sharing Policy that establishes guiding principles for privacy governance, information management and responsible information sharing across the organisation.

Comment

The proposed Policy establishes the Shire's commitment to:

- Compliance with privacy and information management legislation.
- Protection of personal information throughout its lifecycle.
- Transparency in the collection, use and disclosure of personal information.
- Supporting individuals' rights to access and correct personal information.
- Responsible information sharing where authorised by law.
- Incorporating privacy by design principles into business activities.
- Maintaining appropriate information security safeguards.
- Effective governance, accountability and continuous improvement.

The Policy applies to elected members, employees, contractors, consultants, volunteers and any person handling information on behalf of the Shire.

To support implementation of the Policy and compliance with the Act, an operational Privacy Management Framework will be established by the Chief Executive Officer. The Framework will outline governance arrangements, responsibilities, processes and controls and will be maintained as an administrative document.

The Policy is proposed to commence on 1 July 2026.

Consultation

The Policy has been developed following consideration of the requirements of the Privacy and Responsible Information Sharing Act 2024 (WA) and associated guidance materials.

Statutory Implications

The Policy supports compliance with:

- Freedom of Information Act 1992 (WA);
- Local Government Act 1995 (WA);
- Privacy and Responsible Information Sharing Act 2024 (WA);
- State Records Act 2000 (WA); and
- Other relevant legislation relating to information management and privacy.

Policy Implications

- Code of Conduct
- Policy 3.6 Records Management

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Policy Framework

Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no significant financial implications associated with the adoption of the Policy.

Voting Requirements

Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 14.3

That Council:

1. Adopts the Privacy and Responsible Information Sharing Policy as attached.
2. Notes that the Policy will become effective from 1 July 2026.
3. Notes that the Chief Executive Officer will establish and maintain a Privacy Management Framework to support implementation of the Policy and compliance with the Privacy and Responsible Information Sharing Act 2024 (WA).

MIN 8198/26

MOTION - Moved Cr. Bray

Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.4 Financial Statements for the Month Ended 31 May 2026

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Ashleigh Hunter, Senior Finance Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.4A Shire of Narembeen - Financial Statements for Month Ended 31 May 2026

Purpose of Report

- Executive Decision Legislative Requirement

Summary

For Council to review and the financial statements for the month ended 31 May 2026.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus for the month ended 31 May 2026 is \$1,689,722 with cash on hand of \$7,585,658 including \$5,343,774 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 14.4

That Council receive the monthly financial statements for the month 31 May 2026.

MIN 8199/26

MOTION - Moved Cr. Currie

Seconded Cr. Smoker

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.5 Schedule of Accounts for the Month Ended 31 May 2026

Date:	4 May 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Liz Markham, Administration Officer (Accounts)
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.5A Schedule of Accounts Paid – May 2026 14.5B Credit Card Payment list – May 2026

Purpose of Report

- Executive Decision Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 31 May 2026.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of Regulation 13 of *Local Government (Financial Management) Regulations 1996*.

Comment

Per the attached schedule, total payments from Municipal funds for the month ended 31 May 2026 were \$922,101.47.

Total expenditure incurred on corporate cards for the same period was \$8,045.79, however due to the monthly billing timings, this expense was debited from Council's municipal funds in June 2026.

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and

- d. Sufficient information to identify the transaction.
- 3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

- Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 14.5

That Council receive and endorse the schedule of accounts paid for the month ended 31 May 2026, as attached.

MIN 8200/26

MOTION - Moved Cr. Hardham

Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

UNCONFIRMED

15. Officers Reports - Development and Regulatory Services

Nil

16. Officers Reports - Infrastructure Services

16.1 Wheatbelt South Regional Road Group – Five Year Program

Date:	16 June 2026
Location:	Not applicable
Responsible Officer:	Ken Markham, Executive Manager Infrastructure Services
Author:	Ken Markham, Executive Manager Infrastructure Services
File Reference	
Previous Meeting Reference	
Disclosure of Interest:	Nil
Attachments:	16.1A Regional Road Group Five Year Program

Purpose of Report

- Executive Decision Legislative Requirement

Summary

Endorsement of the five (5) year Wheatbelt South Regional Road Group (RRG) program of works, for roads within the Shire of Narembeen that qualify for RRG funding is required when submitting road project funding submissions each year.

Background

Each year when submitting submissions for RRG funding, a Five-Year program is required to be included. The five-year plan is reviewed and updated annually so changes or priorities can be made.

The current approved projects for the 2026/27 financial year are:

- Cramphorne Road- reconstruction and seal to 8 metres SLK's 28.52 - 32.29
- Bruce Rock Narembeen Road- Pavement repairs and reseal SLK's 0.00 - 6.2

The proposed Five-Year program includes the following projects:

- 2027/28 - Narembeen South Road, SLK 5.17 - 10.77 - Second coat seal
- 2027/28 - Cramphorne Road, SLK 21.3 - 25.04 - Reconstruction and seal to 8 metres
- 2028/29 - Cramphorne Road, SLK 28.51 - 32.29 - Second coat seal
- 2028/29 - Cramphorne Road, SLK 17.3 - 21.3 - Reconstruction and seal to 8 metres
- 2029/30 - Cramphorne Road, SLK 17.3 - 25.04 - Second coat seal
- 2029/30 - Cramphorne Road, SLK 0.00 - 1.7 - Reconstruction and primer seal to 8 metres
- 2030/31 - Cramphorne Road, SLK 0.00 - 1.7 - Second coat seal
- 2030/31 - Mt Walker Hyden Road, SLK 4.07 - 13.95 - Reseal
- 2031/32 - Mt Walker Hyden Road, SLK 13.95 - 23.67 - Reseal

The following roads are also on the Roads of Regional Significance 2040 list for the Shire of Narembeen:

- Bruce Rock- Narembeen Road
- Longhurst Street
- Corrigan Narembeen Road
- Mt Walker Hyden Road
- Currall Street
- Latham Road
- Merredin Narembeen Road
- Kondinin Narembeen Road
- Coverley Road
- Fricker Road
- Soldiers Road
- Wadderin Graball Road
- Wogarl Muntadgin Road
- Mt Walker Road
- Sloss Road
- Anderson Rock Road
- Williamson Road
- Woolocutty Road

To provide submissions for any roads requires traffic count data that is less than three (3) years old. To ensure that the Shire has the relevant data available, identification of projects three to five years out enables management time to gather traffic data for locations throughout the Shire.

If Council wishes to add or amend projects, this can be done for the years from and including 2028/29. Submissions for the 2027/28 year are to be submitted by early August, which the Executive Manager of Infrastructure Services has commenced.

Comment

The five (5) year program is reviewed every year when making submissions so changes can be made every year as long as it is endorsed by Council.

Consultation

Main Roads
Chief Executive Officer- Rebecca McCall

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy: Retain and grow existing businesses, employment and attract new industry.

Objective: Safe and efficient transport network enables economic growth.
 Strategy: Achievement of the 10-year road plan

Asset Management Plan
 Nil

Long Term Financial Plan
 Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

As part of the RRG guidelines, Council is required to contribute one third of the RRG Annual Program of works costs.

Voting Requirements

- Simple Majority Absolute Majority

Officers Recommendation / Council Resolution – Item 16.1

That Council endorse the proposed Wheatbelt South Regional Road Group five (5) year program for submission with the 2027/28 applications.

MIN 8201/26 MOTION - Moved Cr. Currie Seconded Cr. Bald

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

17. Officers Reports - Community Services

Nil

18. Elected Member Motions of which Previous Notice has been Given

Nil

19. Elected Member Motions Without Notice

Nil

20. New Business of an Urgent Nature Approved by the Presiding Person or Decision

Nil

21. Closure of Meeting

The next meeting will be held on Tuesday 21 July 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 5.26pm