Shire of Narembeen

Together we grow

AGENDA

Ordinary Council Meeting

17 November 2026

NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the November Ordinary Council Meeting has been convened for:

Date: **Tuesday 17 November 2026**

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

12 November 2026

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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1. Official Opening and Welcome

2. Record of Attendance / Apologies

Councillors:

Cr HA Cusack	President
Cr HJ Bald	Deputy President
Cr CD Bray	
Cr MJ Currie	
Cr AM Hardham	
Cr LR Smoker	
Cr SW Stirrat	

Staff:

Ms R McCall	Chief Executive Officer
Mr R Sunner	Executive Manager Corporate Services
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer

Member of Public:

Apologies:

3. Public Question Time

4. Disclosure of Interest

5. Application for Leave of Absence

6. Deputations/ Petitions/ Presentations/ Submissions

7. Delegates' Attendance at Meetings and Events

7.1 Cr Cusack

Date	Meeting/Event

7.2 Cr Bald

Date	Meeting/Event

7.3 Cr Bray

Date	Meeting/Event

7.4 Cr Currie

Date	Meeting/Event

7.5 Cr Hardham

Date	Meeting/Event

7.6 Cr Smoker

Date	Meeting/Event

7.7 Cr Stirrat

Date	Meeting/Event

8. Confirmation of Previous Meetings

8.1 Ordinary Council Meeting 20 October 2026

Attachment 8.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation – 8.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 20 October 2026, as presented, be confirmed as a true and correct record of proceedings.

9. Minutes of Committee Meetings to be Received

9.1 Community Benefit Fund Advisory Committee Meeting 9 November 2026

Attachment 9.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation – 9.1

That the minutes of the Community Benefit Fund Advisory Committee Meeting held on Monday 9 November 2026, as presented, be received.

10. Recommendations from Committee Meetings for Council Consideration

10.1 Community Benefit Fund Advisory Committee Meeting 9 November 2026, Item 6.1 Attachment 9.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation – 10.1

That Council approve the following recommendation from the Community Benefit Fund Advisory Group:

That the Ramelius Resources and Shire of Narembeen Community Benefit Fund Advisory Committee recommend that Council approve the following grant applications:

Club/Group	Project/Event	Amount (Ex GST)
Narembeen Club Inc	Community Christmas Party Entertainment	$1,750
Narembeen CRC	Ladies Long Lunch	$3,500
Narembeen CRC	Community Christmas Party	$4,000
Town Teams	Deck the Streets Narembeen	$2,500
Narembeen Playgroup	Christmas Party	$727.64
Women in Farming	Narembeen Branch Farm Safety Workshop	$2,450
TOTAL		**$14,928**

The acquittal date is to be completed prior to next round or when project/event is completed.

11. Announcements by Presiding Member without Discussion

12. Matters for which the Meeting may be Closed

12.1 Close the Meeting to the Public

Statutory Implications

Local Government Act 1995 - Section 5.23

(2) Despite subsection (1), if any of the following matters is to be dealt with at a meeting, the council or committee must close the meeting to members of the public to the extent necessary to ensure that the matter is dealt with at the meeting on a confidential basis —

b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —

(i) the termination of employment;
(ii) a review of performance under section 5.38;

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council close the meeting to public, under Section 5.23(2)(b)(ii) of the *Local Government Act 1995*, so that it can maintain confidentiality whilst considering the performance review of the CEO under section 5.38.

12.2 CEO Performance Review 2026

Date:	28 October 2026
Location:	Not applicable
Responsible Officer:	Holly Cusack, Shire President
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	PERSONNEL \ R McCall
Previous Meeting Reference	Not applicable
Disclosure of Interest:	CEO declares Financial Interest as the report applies to the CEO Performance Review and TPR assessment
Attachments:	12.2A CEO Review Report 2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

The Shire of Narembeen has engaged 'Strategic Leadership Consulting' (SLC) to undertake a review of their Chief Executive Officer (CEO), Mrs Rebecca McCall. The Shire Narembeen contracted Mrs McCall on the 18 April 2023, with a commencement date of 18th September 2023, for a 5-year term expiring on the 17 September 2023 with a performance-based contract. The commencement date was bought forward to the 11 September 2026. The contract requires Council to consider, on an annual basis, her performance and any changes in her Total Reward (remuneration) Package (TRP) based on performance outcomes.

Mrs McCall is now due for her annual performance review, as per the requirements of the *Local Government Act 1995 (WA) (The Act)*, as amended, and the common law employment contract the Shire has with the CEO as per Clause(s) 4 Performance Criteria and Review (sub clause 4.1 – 4.3); 5 Remuneration Package (sub sections 5.1 - 5.6); Clause 6 Other Remuneration Benefits (sun section 6.1 – 6.6); Clause 7 Annual Review of Remuneration Package (Sub clauses 1 - 4).

In order to assist Council in the process an independent party, as is the preferred process under The Act and Regulations, was used to coordinate the analysis of the information collected and to ensure compliance with contract requirements. The following report is the outcome of the review processes as requested by Council. In order to assist Council in the process an independent party, as is now the preferred requirement, was used to coordinate the analysis of the information collected and to ensure compliance with contract requirements. The following report is the outcome of the review processes.

Officers Recommendation

That Council:

1. notes the Salaries and Allowances Tribunal Determination of 2 April 2026 (effective 1 July 2026).

2. notes an increase in the Superannuation Guarantee concessional cap from $30,000 to $32,500 effective 1 July 2026.

3. notes the outcomes of the Elected Member Performance Survey undertaken in August 2026 with the Chief Executive Officer being assessed at 'Exceeds Expectations' in this year's performance appraisal.

4. adopt the modified performance criteria metrics for the 2026-2027 performance period outlined in this confidential report at Section 8.6.

5. approves a variation to the CEOs contract Total Remuneration Package as per Option 3 set out within attached CEO Review Report 2026 (Section 7), effective 11 September 2026.

6. approves the provision and installation of an Anderson Plug on the CEO vehicle.

7. approve the CEOs professional development as out lined in Section five (5) of this report.

8. approves the provision of the Regional/Isolation Allowance of $16,000.

9. schedules a review of the Chief Executive Officers performance and total remuneration package (TRP) for considered by Council in September – October 2027.

10. comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.

11. comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.

12.3 Re-Open the meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

(8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —

(a) the decision;
(b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
(c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
(d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
(e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
(f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
(g) any prescribed information.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.3

That Council re-open the meeting to public.

13. Officers Reports - Office of the Chief Executive Officer

13.1 Review of Local Laws

Date:	2 November 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	LAWS AND ENFORCEMENT\LOCAL LAWS
Previous Meeting Reference	MIN 8243/26
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

The purpose of this report is to present the statutory review of Health Local Law 2016 and Animals, Environment and Nuisance Local Law 2016 and to recommend that both local laws remain unchanged.

Background

Section 3.16 of the *Local Government Act 1995* requires local governments to periodically review their local laws to determine whether they should remain unchanged, be amended or be repealed.

Recent legislative amendments have extended the periodic review cycle from eight to 15 years, with transitional provisions requiring relevant existing local laws to be reviewed by 7 December 2026.

At its Ordinary Council Meeting held on 22 September 2026 (Resolution MIN 8243/26), Council resolved to commence a statutory review of the Shire's *Health Local Law 2016* and *Animals, Environment and Nuisance Local Law 2016*, including undertaking the required public consultation process in accordance with section 3.16 of the *Local Government Act 1995*.

Following Council's resolution, local public notice was given inviting submissions on both local laws for a period of not less than six weeks.

The statutory advertising period has now concluded, with no submissions received.

A review of both local laws has also been undertaken to assess their ongoing relevance, effectiveness and consistency with current legislative and operational requirements.

The findings of the review are now presented to Council for consideration and determination as to whether each local law should remain unchanged, be amended or repealed.

Comment

A review of Health Local Law 2016 and Animals, Environment and Nuisance Local Law 2016 has been undertaken to assess their ongoing relevance, effectiveness and appropriateness.

The review considered:

- the ongoing need for the local laws;
- the effectiveness of the local laws in achieving their intended objectives;
- consistency with current legislation and regulatory requirements;
- administrative and operational impacts; and
- community expectations and local circumstances.

Review Findings

The review concluded that both local laws remain relevant, effective and appropriate, providing a suitable regulatory framework to support the Shire's operations and responsibilities.

No significant operational issues or other matters were identified that would warrant amendment or repeal of either local law at this time, subject to ongoing monitoring of legislative requirements.

Future Legislative Changes

The State Government is continuing the staged implementation of the *Public Health Act 2016*, including the development of supporting regulations and the transition from the *Health (Miscellaneous Provisions) Act 1911*.

The Shire understands that a Model Health Local Law may be developed to assist local governments in aligning their local laws with the revised legislative framework.

Once the relevant legislation, regulations and any associated model local law or guidance are finalised, the Shire may need to undertake a further review of its *Health Local Law 2016* and recommend any necessary amendments to Council.

In the interim, it is considered appropriate to retain both existing local laws, subject to ongoing monitoring of legislative developments and regulatory requirements.

Consultation

Environmental Health Officer
Contract Ranger
Public Notice

Statutory Implications

3.16. Periodic review of local laws

(1) Within a period of 15 years after the day on which a local law commenced or a determination in respect of the local law was last made under subsection (4), as the case requires, a local government must carry out a review of the local law to determine whether it considers that the local law should be repealed, be amended or remain unchanged.
(2) The local government is to give local public notice stating that —
  a) the local government proposes to review the local law; and
  b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

[(2a) deleted]

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) After the report has been submitted to its council, the local government must determine* whether it considers that the local law should be repealed, be amended or remain unchanged.

* Absolute majority required

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area:	Governance and Accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	Some temporary non compliances
Consequence Rating	Moderate (3)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (3)
Key Controls in Place	Governance Calendar; Periodic Reviews; Legislation
Action / Treatment	Complete statutory review process; Undertake further review or amendments where required.
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications associated with retaining the local laws without amendment.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation – Item 13.1

That Council:

1. notes the review of Health Local Law 2016 and Animals, Environment and Nuisance Local Law 2016;
2. determines that the Health Local Law 2016 remains appropriate and should continue without amendment; and
3. determines that the Animals, Environment and Nuisance Local Law 2016 remains appropriate and should continue without amendment.

13.2 2027 Ordinary Council Meeting Dates

Date:	26 October 2025
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	Governance\Council Meetings
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to consider the Ordinary Council Meeting dates for 2027.

Background

Council is required to determine the dates, times and locations of its Ordinary Council Meetings and provide local public notice of the adopted meeting schedule.

At its July 2024 Ordinary Council Meeting (MIN 7832/24), Council adopted the *Scheduling Ordinary Meetings of Council Policy*, which provides for meetings to be held at 5.00pm on the third Tuesday of each month.

The Policy establishes a consistent meeting schedule, with any proposed variations to be considered and approved by Council.

Council is now requested to consider and adopt the proposed Ordinary Council Meeting schedule for the 2027 calendar year.

Comment

The proposed Ordinary Council Meeting dates for the 2027 calendar year are:

- February 16
- March 16
- April 20
- May 18
- June 22
- July 20
- August 17
- September 21
- October 19
- November 16

- December 21

It is proposed that the June 2027 meeting be held on Tuesday, 22 June 2027, being the fourth Tuesday of the month, to accommodate the Chief Executive Officer's planned long service leave.

The proposed one-week postponement is also considered beneficial to the organisation, allowing the Chief Executive Officer to participate in the final budget deliberations and provide oversight in finalising the Shire's 2027/2028 Annual Budget ahead of its presentation to Council for consideration at the July meeting.

All other meeting dates are consistent with Council's adopted policy.

Consultation

Council – September Discussion Forum

Statutory Implications

Local Government Act 1995

Section 5.25. Regulations about council and committee meetings and committees

(1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

g) the giving of public notice of the date and agenda for council or committee meetings

Local Government (Administration) Regulations 1996

Regulation 12. Public notice of council or committee meetings — s. 5.25(1)(g)

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —

a) the ordinary council meetings; and

b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months

Policy Implications

Council Policy – Scheduling Ordinary Meetings of Council.

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Governance and accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Framework, Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 13.2

That Council:

1. Adopts the following Ordinary Council Meeting schedule for the 2027 calendar year, with meetings to commence at 5.00pm in the Council Chambers, 1 Longhurst Street, Narembeen:

   Tuesday, 16 February 2027
   Tuesday, 16 March 2027
   Tuesday, 20 April 2027
   Tuesday, 18 May 2027
   Tuesday, 22 June 2027
   Tuesday, 20 July 2027
   Tuesday, 17 August 2027
   Tuesday, 21 September 2027
   Tuesday, 19 October 2027
   Tuesday, 16 November 2027
   Tuesday, 21 December 2027

2. approves a variation to the *Scheduling Ordinary Meetings of Council Policy* for June 2027, with the meeting to be held on the fourth Tuesday, 22 June 2027, rather than the third Tuesday.
3. directs the Chief Executive Officer to give local public notice of the adopted dates, times and location of the 2027 Ordinary Council Meetings in accordance with the *Local Government Act 1995*.

13.3 Draft Public Health Plan 2027-2031

Date:	9 November 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CM/PLANNING/Public Health Plan
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.3A Draft Public Health Plan 2027-2032

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

The purpose of this report is to present the Draft Shire of Narembeen Public Health Plan 2027–2031 to Council for endorsement for public consultation.

Background

The Public Health Act 2016 (WA) establishes a framework for local public health planning. The Draft Public Health Plan 2027–2031 provides the Shire's local response to the State Public Health Plan for Western Australia 2025–2030 and is an informing strategy supporting the Council Plan 2036.

The draft draws on the Health and Wellbeing Data Summary and community engagement undertaken during preparation of the Council Plan 2036 and Community Wellbeing Plan 2026–2029. The working draft was initially discussed with Council at its October 2026 Discussion Forum.

Comment

The Draft Public Health Plan provides a practical framework for protecting, promoting and improving community health and wellbeing, with a focus on activities that can be delivered through existing Shire functions, partnerships and advocacy rather than establishing new stand-alone programs.

The Plan is aligned to four objectives of the State Public Health Plan: Promote, Prevent, Protect and Enable. Aboriginal Health and Wellbeing, together with Equity and Inclusion, are considered across these objectives.

Seven actions address healthy and active communities; mental wellbeing and social connection; tobacco, vaping and cancer prevention; road and injury safety; safe and healthy environments; access, inclusion and healthy ageing; and partnerships and evidence.
Implementation is intended to occur through operational planning and annual budgets, with an annual progress report to Council. The Plan also draws on existing reporting for the Community Wellbeing Plan and Disability Access and Inclusion Plan to avoid duplication.

Subject to Council endorsement, the draft will be released for public consultation. Submissions and any recommended amendments will be presented to Council with the final Plan for consideration of adoption.

Consultation

The Draft Public Health Plan has been informed by the community engagement undertaken for the Council Plan 2036 (March 2026) and the Community Wellbeing Plan 2026–2029 (March–August 2026). Together, these processes recorded 68 survey responses and 178 workshop participations or attendances; these are not unique-person totals.

Following initial discussion with Council at the October 2026 Discussion Forum, Management invited the following stakeholders to review the working draft and provide feedback:

- Environmental Health Officer
- Community Emergency Services Manager
- Livingston Medical
- Narembeen District High School
- Narembeen Police
- Narembeen District Hospital
- Narembeen REED
- Narembeen St John's Sub-Centre
- Narembeen Child Health Nurse

Feedback was received from the Shire's Environmental Health Officer (EHO), Community Emergency Services Manager (CESM) and Livingston Medical. This stakeholder review has informed the draft presented for Council consideration. The proposed next stage is broader public consultation.

Statutory Implications

The Public Health Act 2016 (WA), including section 45, provides the legislative context for local public health planning. The draft has been developed with reference to the State Public Health Plan for Western Australia 2025–2030 and relevant Department of Health planning guidance. Statutory requirements and commencement arrangements should be confirmed prior to final adoption.

Policy Implications

The Draft Public Health Plan is intended to operate as an informing strategy within the Shire's integrated planning framework, alongside the Council Plan 2036, Community Wellbeing Plan 2026–2029 and Disability Access and Inclusion Plan 2024–2029.

Strategic Implications

Strategic Community Plan

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area:	Governance and accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan

The Public Health Plan supports the ongoing provision and maintenance of safe, accessible and fit-for-purpose community infrastructure, including roads, footpaths, parks, recreation facilities and public

spaces. Relevant public health priorities will be considered through the Shire's existing asset management planning, maintenance programs and future infrastructure investment decisions.

Long Term Financial Plan

There are no immediate additional financial commitments arising from endorsement of the draft for public consultation. Most actions are intended to be delivered through existing services, operational planning, annual budgets and partnerships. Any new initiatives or expenditure will be subject to separate consideration and available funding.

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	Substantiated, low impact, low news items
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	Council Plan 2036; Governance Calendar; Stakeholder Consultation; Legislation
Action / Treatment	Monitor implementation through annual reporting and review.
Risk Rating After Treatment	Adequate

Financial Implications

There are no immediate additional financial commitments arising from endorsement of the draft for public consultation. Most actions are intended to be delivered through existing services, operational planning, annual budgets and partnerships. Any new initiatives or expenditure will be subject to separate consideration and available funding.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 13.3

That Council:

1. receives the Draft Shire of Narembeen Public Health Plan 2027–2031.
2. endorses the Draft Shire of Narembeen Public Health Plan 2027–2031 for the purpose of public consultation.
3. authorises the Chief Executive Officer to undertake community consultation on the Draft Public Health Plan 2027–2031.
4. receives a further report following completion of the consultation period, including any submissions received and the final Public Health Plan for consideration of adoption.

14. Officers Reports - Corporate Services

14.1 New Fees and Charges 2026-2027 – Gym Induction Fee

Date:	6 November 2026
Location:	Not applicable
Responsible Officer:	Rajinder Sunner, Executive Manager Corporate Services
Author:	Rajinder Sunner, Executive Manager Corporate Services
File Reference	Nil
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.1A Schedule of Fees and Charges V1.1

Purpose of Report

☒ Executive Decision ☒ Legislative Requirement

Summary

Council is requested to consider the introduction of a Gym Induction Fee to the Schedule of Fees and Charges.

Background

During the August Ordinary Council Meeting, Council adopted the current Schedule of Fees and Charges for the Year Ended 30 June 2027.

Comment

Following consultation with the LGIS Risk Assessor, Shire officers have reviewed and amended the Gym Terms and Conditions to strengthen risk management and ensure the safe use of gym facilities and equipment.

As a result of this review, it has been determined that mandatory inductions will be required for all new gym members to ensure they are familiar with the safe and appropriate use of gym equipment. Management has identified a local resident who is able to provide these inductions, offering a practical and cost-effective solution.

To recover the cost of providing this service, a new gym induction fee of $30 is proposed, effective from 1 December 2026, for inclusion in the Shire's Fees and Charges Schedule. The fee will fully offset the cost of providing the induction service, ensuring the arrangement is cost-neutral to the Shire, with no financial impact on the adopted 2026/27 Annual Budget.

Consultation

Chief Executive Officer
CRC Coordinator
LGIS

Statutory Implications

Local Government Act 1995

6.19. Local Government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —
(a) its intention to do so; and
(b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Priority:	4. Courageous Leadership and Shared Responsibility
Key Focus Area:	Governance and Accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan
Nil
Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Inadequate Asset Sustainability Practices
Risk Category	Financial Impact
Consequence Description	$10,001 - $50,000
Consequence Rating	Moderate (3)
Likelihood Rating	Likely (4)
Risk Matrix Rating	High (12)
Key Controls in Place	Asset Management Plan; Annual budget; Procurement Framework; Council approval of unbudgeted expenditure.
Action / Treatment	Capture the works in relevant asset and maintenance records; Program maintenance and renewal costs in future budgets and Long-Term Financial Plan reviews.
Risk Rating After Treatment	Adequate

Financial Implications

There will be no financial impact on the adopted 2025/26 Annual Budget, as the proposed $30 gym induction fee will fully recover the cost of providing the service, resulting in a cost-neutral arrangement for the Shire.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation – Item 14.1

That Council

1. adopts the following amendments to the Fees and Charges Schedule for 2026-2027, with the amended fees to take effect from 1 December 2026 following the completion of the required public notice period.

Fees and Charges to be added:

Gym			
	Ex-GST	GST	TOTAL
Gym Induction	27.27	2.73	30.00

2. Direct the Chief Executive Officer, pursuant to section 6.19 of the Local Government Act 1995, to publish on the Shire website the amended 2026-2027 Schedule of Fees and Charges V1.1

14.2 Financial Statements for the Month Ended 31 October 2026

Date:	10 November 2026
Location:	Not applicable
Responsible Officer:	Rajinder Sunner, Executive Manager Corporate Services
Author:	Ashleigh Hunter, Senior Finance Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of Month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.2A Shire of Narembeen - Financial Statements for Month Ended 31 October 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and the financial statements for the month ended 31 October 2026.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus for the month ended 31 October 2026 is $6,492,135 with cash on hand of $11,809,216 including $5,472,303 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Governance and accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisation accountability

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Ongoing monitoring of monthly financial performance
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 14.2

That Council receive the monthly financial statements for the month ended 31 October 2026.

14.3 Schedule of Accounts for the Month Ended 31 October 2026

Date:	10 November 2026
Location:	Not applicable
Responsible Officer:	Raj Sunner, Executive Manager Corporate Services
Author:	Liz Markham, Administration Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.3A Schedule of accounts paid – October 2026 14.3B Credit Card Payment list – October 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 31 October 2026.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of Regulation 13 of *Local Government (Financial Management) Regulations 1996.*

Comment

Per the attached schedule, total payments from Municipal funds for the month ended 31 October 2026 were $951,452.31

Total expenditure incurred on corporate cards for the same period was $6,915.47

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
    a. The payee's name;
    b. The amount of the payment;
    c. The date of the payments; and
    d. Sufficient information to identify the transaction.

3. A list prepared under sub regulation (1) or (2) is to be –
    a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
    b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Governance and accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisation accountability.

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Maintain appropriate financial controls, delegated authority checks and regular monitoring of expenditure to ensure compliance
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 14.3

That Council receive and endorse the schedule of accounts paid for the month ended 31 October 2026, as attached.

15. Officers Reports - Development and Regulatory Services

16. Officers Reports - Infrastructure Services

17. Officers Reports - Community Services

18. Elected Member Motions of which Previous Notice has been Given

19. Elected Member Motions Without Notice

20. New Business of an Urgent Nature Approved by the Presiding Person or Decision

21. Closure of Meeting

The next meeting will be held on Tuesday 15 December 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at ___pm