



ATTACHMENTS

Ordinary Council Meeting
18 November 2025



Contents – Attachments

Attachment 8.1A – Minutes – Ordinary Council Meeting 21 October 2025	3
Attachment 9.1A – Minutes – RoeROC Committee Special Meeting 10 November 2025....	50
Attachment 9.2A – Minutes – Community Benefit Fund 12 November 2025.....	60
Attachment 14.2A – Financial Statements – 31 October 2025	68
Attachment 14.3A – Schedule of Accounts – 31 October 2025	86
Attachment 14.3B – Credit Card payment list – October 2025	92
Attachment 16.1A – Draft Policy – GPS Fleet Tracking.....	94

ATTACHMENT 8.1A
Minutes – Ordinary Council Meeting
21 October 2025



MINUTES

Ordinary Council Meeting
21 October 2025

NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the October Ordinary Council Meeting has been convened for:

Date: Tuesday 21 October 2025

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

16 October 2025

DISCLAIMER

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Contents

1. Official Opening and Welcome	5
2. Record of Attendance / Apologies / Leave of Absence	5
3. Public Question Time	5
4. Disclosure of Interest	5
5. Application for Leave of Absence	5
6. Deputations/ Petitions/ Presentations/ Submissions	5
7. Delegates' Reports	5
7.1 Cr Stirrat.....	5
7.2 Cr Cusack	6
7.3 Cr Bray.....	6
7.4 Cr Hardham.....	6
7.5 Cr Smoker	6
7.6 Cr Bald	6
7.7 Cr Currie.....	6
8. Confirmation of Previous Meetings	7
8.1 Ordinary Council Meeting 16 September 2025	7
8.2 Special Council Meeting 20 October 2025.....	7
9. Minutes of Committee Meetings to be Received	8
9.1 Eastern Wheatbelt Biosecurity Groups Management Meeting 4 April 2025	8
9.2 Great Eastern Country Zone Meeting 18 August 2025	8
9.3 Local Emergency Management Committee Meeting 11 September 2025.....	8
9.4 CEACA Management Meeting 22 September 2025.....	8
10. Recommendations from Committee Meetings for Council Consideration	9
11. Announcements by Presiding Member without Discussion.....	9
12. Officers Reports - Office of the Chief Executive Officer	10
12.1 Corporate Business Plan – Quarterly Monitoring Report – September 2025	10
12.2 2026 Ordinary Council Meeting Dates	13
12.3 Request for Removal of Chlorinator Instructure at Mt Roe Dam	16
12.4 Proposed Shire of Narembreen Bush Fire Brigades Local Law	19
12.5 Sonic Charge EV Charging Station.....	25
13. Officers Reports - Development and Regulatory Services	28
13.1 Proposed Subdivision – Lot 21572 (No 1150) Cumminin Road, Wadderin (WAPC Reference: 202019).....	28
14. Officers Reports - Corporate Services	33
14.1 Financial Statements for the Month Ended 30 September 2025	33
14.2 Schedule of Accounts for the Month Ended 30 September 2025.....	35
15. Officers Reports - Community Services.....	38

16. Officers Reports - Infrastructure Services	38
16.1 Regional Road Group – Allocation of Surplus Funds	38
17. Elected Member Motions of which Previous Notice has been Given.....	41
18. Elected Member Motions Without Notice	41
19. New Business of an Urgent Nature Approved by the Presiding Person or Decision.....	41
20. Matters for which the Meeting may be Closed.....	41
20.1 Close the meeting to the Public.	41
20.4 Commercial Lease Agreement	45
20.5 Open the meeting to the Public.....	45
21. Closure of Meeting.....	46

1. Official Opening and Welcome

The Presiding Person welcomed everyone and declared the meeting open at 5.00pm.

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr HA Cusack	Shire President
Cr HJ Bald	Deputy President
Cr CD Bray	
Cr LR Smoker	
Cr SW Stirrat	

Staff:

Ms R McCall	Chief Executive Officer
Mr B Forbes	Executive Manager Corporate Services
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer

Member of Public:

Nil

Apologies:

Cr AM Hardham
Cr MJ Currie

3. Public Question Time

Nil

4. Disclosure of Interest

Cr Bald declared an Impartiality interest in Confidential Item 20.2.

Cr Bald declared a Proximity interest in Confidential Item 20.3.

5. Application for Leave of Absence

Nil

6. Deputations/ Petitions/ Presentations/ Submissions

Nil

7. Delegates' Reports

7.1 Cr Stirrat

Date	Meeting/Event	Venue
22/09/2025 - 24/09/2025	WALGA Conference	Perth Convention Centre
19/09/2025	RRG Sub-Group Meeting	Bruce Rock
16/10/2025	CEO KPI Review Meeting	Shire Administration
17/10/2025	St Lukes Memorial Service	Anglican Church
20/10/2025	Eastern Wheatbelt Biosecurity Group AGM	Merredin

7.2 Cr Cusack

Date	Meeting/Event	Venue
22/09/2025	CEACA	Perth Convention Centre
22/09/2025 - 24/09/2025	WALGA Conference	Perth Convention Centre
26/09/2025	Club Service Agreement Working Group	Rec Centre
Multiple	CEO KPI Review	Rec Centre and Zoom
6/10/2025 & 20/10/2025	Aged Care Committee	Zoom
13/10/2025	CEACA Audit Meeting	Perth
17/10/2025	SEGRA Conference	Perth
18/10/2025	Club AGM	Rec Centre

7.3 Cr Bray

Date	Meeting/Event	Venue
06/10/2025	Community Wellbeing Committee Meeting	CRC

7.4 Cr Hardham

Date	Meeting/Event	Venue
22/09/2025 - 24/09/2025	WALGA Conference	Perth Convention Centre

7.5 Cr Smoker

Date	Meeting/Event	Venue
Nil		

7.6 Cr Bald

Date	Meeting/Event	Venue
22/09/2025 - 24/09/2025	WALGA Conference	Perth Convention Centre
25/09/25	Aged Care Seminar	Narembreen Community Resource Centre
06/10/25	Aged Care Working Group Meeting	Teams
13/10/25	Town Team Meeting	Vanessa Kings Residence
16/10/25	CEO KPI Review	Council Chambers
20/10/25	Aged Care Working Group Meeting	Teams
20/10/25	Narembreen St Johns AGM	Emergency Services Building
21/10/25	CEO performance review	Council Chambers

7.7 Cr Currie

Date	Meeting/Event	Venue
22/09/2025 - 24/09/2025	WALGA Conference	Perth Convention Centre

8. Confirmation of Previous Meetings

8.1 Ordinary Council Meeting 16 September 2025

Attachment 8.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution– 8.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 16 September 2025, as presented, be confirmed as a true and correct record of proceedings.

MIN 8068/25 **MOTION** - Moved Cr. Stirrat Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

8.2 Special Council Meeting 20 October 2025

Attachment 8.2A (late attachment)

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 8.2

That the minutes of the Shire of Narembeen Special Meeting of Council held on Monday 20 October 2025, as presented, be confirmed as a true and correct record of proceedings.

MIN 8069/25 **MOTION** - Moved Cr. Bray Seconded Cr. Stirrat

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

Cr Bray noted there may have been an error in the minutes regarding the Representative and Proxy for the Narembeen Wellbeing Committee. The recording of the Special Council Meeting was subsequently reviewed, confirming that the minutes were recorded correctly.

9. Minutes of Committee Meetings to be Received

Items 9.1 to 9.4 were moved en bloc

9.1 Eastern Wheatbelt Biosecurity Groups Management Meeting 4 April 2025 Attachment 9.1A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.1

That the minutes of the EWBG Meeting held on Friday 4 April 2025, as presented, be received.

9.2 Great Eastern Country Zone Meeting 18 August 2025 Attachment 9.2A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.2

That the minutes of the GECZ Meeting held on Monday 18 August 2025, as presented, be received.

9.3 Local Emergency Management Committee Meeting 11 September 2025 Attachment 9.3A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.3

That the minutes of the LEMC Meeting held on Thursday 11 September 2025, as presented, be received.

9.4 CEACA Management Meeting 22 September 2025 Attachment 9.4A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.4

That the minutes of the CEACA Management Meeting held on Monday 22 September 2025, as presented, be received.

MIN 8070/25

MOTION - Moved Cr. Bald

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

10. Recommendations from Committee Meetings for Council Consideration

Nil

11. Announcements by Presiding Member without Discussion

Nil

12. Officers Reports - Office of the Chief Executive Officer

12.1 Corporate Business Plan – Quarterly Monitoring Report – September 2025

Date:	2 October 2025
Location:	Not Applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CP/Planning/Corporate Business Plan/Progress Reports
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.1A IPR Quarterly Progress Report – September 2025

Purpose of Report

- ☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to review and endorse the Corporate Business Plan (CBP) quarterly progress report for September 2025.

Background

The council, community, and administration each has a unique role and responsibilities for the development of effective and sustainable integrated plans for the local area and reporting on the progress of those plans. A successful integrated planning and reporting process will deliver a:

- Strategic Community Plan (SCP) that clearly links the community's aspirations with the council's vision and long-term strategy;
- Corporate Business Plan that integrates resourcing plans and specific council plans with the strategic community plan; and
- Clearly stated vision for the future viability of the local area.

The Integrated Planning and Reporting Framework:

- recognises that planning for a local government is holistic in nature and driven by the community;
- builds organisational and resource capability to meet community need;
- optimises success by understanding the integration and interdependencies between the components; and
- emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.

A strategic review is undertaken every two years, alternating between a minor review and a major review. The Shire of Narembeen's second major strategic review was carried out in 2022/2023 resulting in the adoption of the:

- Strategic Community Plan 2022-2032
- Corporate Business Plan 2022-2023 / 2025-2026

Comment

The CBP undergoes an annual review alongside the annual budget deliberations, with quarterly reports on operational progress. This process ensures that the Shire of Narembeen is actively working towards achieving and implementing its identified goals.

It is crucial for the Shire to assess and track the success of these initiatives to fulfill the aspirations and strategies outlined in the SCP. To this end, the organisation implements reporting mechanisms to ensure alignment of its operations and its commitments and priorities.

Progress reports are conducted quarterly using a traffic light system. These quarterly reports are formally presented to Council's Audit Risk and Improvement Committee - annual results will be communicated to the community through the end-of-year financial annual report as required by legislation.

The CBP – Quarterly Progress Review for September 2025 is presented to Council for its review.

Consultation

Nil

Statutory Implications

Local Government Act 1995 - Section 5.56

- (1) A local government is to plan for the future of the district.....

Local Government (Administration) Regulations 1996 – Section 19DA

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*
- (7) A corporate business plan is to be, and is to remain, consistent with any relevant strategic community plan.

*by absolute majority.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.1 Forward planning and implementation of plans to achieve strategic priorities

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications to Council in relation to this item. Identified outcomes from the CBP are factored into the Council's Long Term Financial Plan.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council receives the Corporate Business Plan Quarterly Monitoring Report – September 2025 as presented in Attachment 12.2A

MIN 8071/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

12.2 2026 Ordinary Council Meeting Dates

Date:	5 September 2025
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	Governance\Council Meetings
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to consider the Ordinary Council meeting dates for 2026.

Background

Council is required to consider and adopt the Ordinary Council meeting dates including venue, time and place and the advertising of this information by way of local public notice.

Council adopted the Scheduling Ordinary Meetings of Council Policy in July 2024 (MIN 7832/24), which states that Meetings are to be scheduled at 5.00pm on the third Tuesday of each month.

Comment

The suggested dates for the 2026 calendar year are:

- February 17
- March 17
- April 21
- May 19
- June 16
- July 21
- August 18
- September 15
- October 20
- November 17
- December 15

Consultation

Nil

Statutory Implications

Local Government Act 1995

Section 5.25. Regulations about council and committee meetings and committees

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
- g) the giving of public notice of the date and agenda for council or committee meetings

Local Government (Administration) Regulations 1996

Regulation 12. Public notice of council or committee meetings — s. 5.25(1)(g)

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
- (a) the ordinary council meetings; and
- (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months

Policy Implications

Council Policy – Scheduling Ordinary Meetings of Council.

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Framework, Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.2

That Council:

1. Resolves to hold its Ordinary Council Meetings for 2026 on the third Tuesday of every month, except for January, with meetings commencing at 5.00pm to be held in the Council Chambers, 1 Longhurst Street, Narembeen.
2. Directs the Chief Executive Officer to give local public notice of the date, time and place of the 2026 Ordinary Council Meetings.

MIN 8072/25

MOTION - Moved Cr. Bray

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

12.3 Request for Removal of Chlorinator Instructure at Mt Roe Dam

Date:	14 October 2025
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	WATER SUPPLY\Mt Roe Dam
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision

☐ Legislative Requirement

Summary

For Council to consider endorsing a request from the Mt Walker farming community for the Shire of Narembeen to advocate and liaise with Water Corporation regarding the removal of the chlorinator from Mt Roe Dam.

Background

Roe Dam has historically provided a reliable source of water for the surrounding farming districts, particularly in times of limited rainfall. Water Corporation previously installed a chlorinator and associated infrastructure at the site to support potable water management. However, the benefits of the chlorinator are no longer a priority or requirement for the actual use of the water by the community.

Due to the purpose of the chlorinator being the provision of potable water, Water Corporation will forever have the obligation, and therefore reserve the right, to disable access to the water source due to water quality concerns. Following recent events, the Mt Walker farming community has expressed concerns over this continued arrangement, owing to the primary use of the water being agricultural. Accordingly, the community has approached the Shire of Narembeen to act on their behalf in formally requesting the removal of the infrastructure.

Comment

Secure water access for local farmers, particularly given the increasing reliance on standpipes during dry seasons is vital for these members of the Narembeen community. Removal of the now redundant infrastructure at Mt Roe Dam would reduce ongoing maintenance concerns and help to ensure continued accessibility of the water supply for agricultural operations.

Agreeing to back the Mt Walker farming communities' request for advocacy aligns with the Shire's commitment to supporting its farming communities and ensuring essential services are maintained to meet their needs. It also reflects a proactive approach to protecting vital local infrastructure and ensuring that it is fit for purpose in partnership with key agencies such as Water Corporation.

Consultation

Cr Scott Stirrat
Discussion Forum – July 2025, August 2025
Mt Walker Farming Community (Stakeholders)
Rebecca Bowler, Water Corporation

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 3. Environment
Objective: Care and protection of the environment
Strategy: 3.2 Conservation of our natural environment

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Business and Community Disruption
Risk Category	Service Interruption
Consequence Description	Proloinged interruption of services - additional resources; performance affected <1 month
Consequence Rating	Moderate (3)
Likelihood Rating	Likely (4)
Risk Matrix Rating	High (12)
Key Controls in Place	Nil
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.3

That Council:

1. Supports the request of the Mt Walker farming community for the removal of the chlorinator and associated infrastructure at Mt Roe Dam.
2. Writes to the Water Corporation formally requesting the removal of the chlorinator and associated infrastructure.

MIN 8073/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

12.4 Proposed Shire of Narembeen Bush Fire Brigades Local Law

Date:	15 October 2025
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Darren Mollenoyux, 150 Square
File Reference	LAWS AND ENFORCEMENT\LOCAL LAWS
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.4A Draft Shire of Narembeen Bush Fire Brigades Local Law (with markup comments) 12.4B Letter from DFES Commissioner 12.4C Letter from Department of Local Government Director General

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

Council is requested to adopt the Shire of Narembeen Bush Fire Brigades Local Law 2025. The draft local law, required under section 43 of the Bush Fires Act 1954, was advertised for public comment and reviewed by the Department of Local Government, Sport and Cultural Industries (DLGSC) and the Department of Fire and Emergency Services (DFES). Subject to minor amendments, it may now be made in accordance with section 3.12(5) of the Local Government Act 1995 and will take effect 14 days after publication in the Government Gazette.

Background

The Shire of Narembeen has established a volunteer bush fire brigade but currently does not have a corresponding local law in place.

Section 43 of the *Bush Fires Act 1954* (the Act) provides that a local government which establishes a bush fire brigade shall, by its local laws:

“provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.”

The Act also contains several other provisions enabling local governments to make local laws relating to bush fire brigades. These provisions were outlined in the report presented to Council at its meeting held on 19 August 2025.

At that meeting, Council resolved to adopt a draft *Shire of Narembeen Bush Fire Brigades Local Law*, which was based on a model developed by the WALGA.

In accordance with statutory requirements, copies of the draft local law were provided to the Director General of DLGSC and the Commissioner of DFES. The draft local law was also advertised for public comment.

Comment

Subject to several minor amendments shown as *marked* on the attached copy, the Shire of Narembeen Bush Fire Brigades Local Law 2025 may now be made under **section 3.12(5)** of the *Local Government Act 1995* (the Act).

In accordance with the Act, if the local law to be adopted is **significantly different** from the version originally proposed, the process must recommence. However, it is the opinion of the reporting officer that, while amendments have been made to the proposed local law, these changes are **not significantly different** from what was previously advertised and do not alter the overall intent or effect of the law.

Section 3.12 of the Act requires Council to consider all submissions received before resolving to make the local law as proposed, or as modified, provided those modifications are not significantly different from the version originally proposed.

Pursuant to section 3.12 of the Act, the Shire must follow the prescribed procedure for making a local law in the sequence set out in the legislation. It is therefore recommended that Council resolve to adopt and make the *Shire of Narembeen Bush Fire Brigades Local Law 2025*.

Once adopted, the local law will be published in the Government Gazette in accordance with section 3.12(5) of the Act.

In accordance with section 3.12 of the Local Government Act 1995 and the National Competition Policy (NCP) Review requirements, a copy of the local law, together with a duly completed Explanatory Memorandum signed by the Shire President and Chief Executive Officer, is to be forwarded to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation for review **within 10 working days of gazettal**.

Section 3.12(2) of the Local Government Act 1995 further provides that:

"At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner."

It is recommended that the Presiding Person read out the following:

Bush Fire Brigades Local Law

1. Pursuant to section 3.12 of the *Local Government Act 1995* and Section 62 of the *Bush Fires Act 1954*, the Shire of Narembeen resolves its intent to adopt the Shire of Narembeen Bush Fire Brigades Local Law 2025:
 - a) The **purpose** of this local law is to provide for the establishment, organisation and maintenance, administration, and funding of bush fire brigades in the Shire of Narembeen.
 - b) The **effect** of the local law is to ensure the bush fire brigades are established and managed in accordance with the Bush Fires Act 1954.
 - c) The **justification** of which is that it will provide rules to a bush fire brigade governing the operation of a bush fire brigade pursuant to the Bush Fires Act 1954 and the provisions of its subsidiary legislation.

Consultation

Ben Forbes, EMCS
Rebecca McCall, Chief Executive Officer
Darren Mollenoyux, 150Square
WALGA Governance Team

Legislative Requirements for Consultation

Section 62 of the Bush Fires Act 1954 provides that a local government may make local laws using the process set out in section 3.12 of the *Local Government Act 1995*. Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice for a period of 6 weeks after it first appears.

The purpose and effect of the proposed Shire of Narembeen Bush Fire Brigades Local Law is:

Purpose

The purpose of this local law is to provide for the establishment, organisation and maintenance, administration, and funding of bush fire brigades in the Shire of Narembeen.

Effect

The effect of the local law is to ensure the bush fire brigades are established and managed in accordance with the *Bush Fires Act 1954*.

The draft local law was therefore advertised in the West Australian, placed on public notice board, via the Shire website and copies sent to the Director General for the Department of Local Government and the DFES Commissioner.

The comment period closed on the 10th October 2025, with no comments or submissions received from the public.

The WA Department of Fire and Emergency Services (Commissioner Darren Klemm AFSM) provided a formal response on the 9th September 2025:

Comment	Response
<i>While unable to provide legal advice, I make the following further general comments for the Shire's consideration, and recommend that the Shire obtain its own independent legal advice as it determines necessary.</i>	Noted, standard response.
<i>Clause 1.3 makes reference to "district"; the Shire may wish to include this term within the 'Definitions' section (cl 1.2).</i>	The term "district" has been included in the definitions to provide consistency.
<i>Check the consistency of formatting and terminology throughout the document - for example, the term "Chief Bush Fire Control Officer" is used throughout, except in clause 4.6 ('Notification of Membership') where the term "Chief Fire Control Officer" is used.</i>	This has been amended to provide consistency and reviewed other references to "Chief Bush Fire Control Officer" for consistency.
<i>Section 43 of the Bush Fires Act 1954 (WA) provides: "A local government that establishes a bush fire brigade shall, by its local laws, provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary ..."</i>	Noted, the local law is a model developed by WALGA. The WA Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) which reviews local laws on behalf of Parliament has advised that it will not consider any BFB

<p><i>and prescribe their respective duties." (emphasis added). DFES notes that while the duties of the Captain are provided for in clause 3.2 of the Rules, these relate only to brigade meetings and there are no further duties of the Captain or other officers provided for otherwise.</i></p>	<p>local laws other than WALGA models as satisfactory.</p> <p>Comment - Upon review of six other recently gazetted local laws made under the Bush Fires Act 1954, it is noted that these local laws similarly do not specify the detailed duties of brigade officers and are consistent in their wording with sections 3.1 and 3.2 of the Shire's proposed local law.</p> <p>The duties of brigade officers may vary over time and are guided by the provisions of the Bush Fires Act 1954 and associated regulations. It is therefore considered more appropriate for such operational responsibilities to be defined and updated as required within the Shire's Bush Fire Management Framework or associated policy documents, rather than being prescribed in the local law itself.</p>
<p><i>Attach the form for the application for membership referred to in clause 2.4 of the Rules.</i></p>	<p>The option to include the membership form at the appendix or other LGs gazetted Local Laws are worded as already stated in 2.4 or an alternative</p> <p><i>"An application for membership is to be in writing and is to be accompanied with a completed Emergency Services Volunteer Membership Application Form and submitted to the Shire."</i></p>
<p><i>Clause 2.10 of the Rules provides for procedural fairness whereby members are afforded the opportunity to meet with the Committee to answer any charges prior to being dismissed from the brigade. The Shire may wish to consider extending this opportunity to members who are facing suspension under clause 2.8.</i></p>	<p>Upon review of six recently gazetted local laws from other local governments, it is noted that the wording of clause 2.10 is consistent across those local laws. Accordingly, the Shire has retained the same wording in its proposed local law to ensure consistency with current local government practice and the model local law format.</p>

The Director General, Lannie Chopping from the WA Department of Local Government, Industry Regulation and Safety made the following comments:

Comment	Response
<p>Response provided</p> <p><i>Thank you for your letter dated 26 August 2025 regarding the Shire of Narembeen's (Shire's) proposed Bush Fire Brigades Amendment Local Law 2025.</i></p> <p><i>Copies of the draft local law have been provided to the Department of Local Government, Industry Regulations and Safety (LGIRS) local government legislation team. If there are any concerns in relation to the local law, LGIRS will provide these comments to the Shire prior to the</i></p>	<p>No further comment or submission was received from the Department of Local Government, Industry Regulation and Safety legislative team.</p>

closure of the public submission period on 10 October 2025. If you have any further questions regarding this process, please contact Ms Jadranka Strbac, Legislation Officer via the contact details above.	
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Statutory Implications

Section 3.12 Procedure for making local laws of the *Local Government Act 1995*.
Section 62. Local government may make local laws of the *Bush Fires Act 1954*.

Policy Implications

- Shire of Narembeen Bush Fire Advisory Committee – Terms of Reference September 2024
- Shire of Narembeen Bushfire Framework 2025
- Shire of Narembeen Management of Bushfire Brigades Policy

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are costs associated with the drafting, advertising and Gazettal of the proposed local law which are accommodated within the 2025/26 Budget.

Voting Requirements

☐ Simple Majority

☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.4

That Council:

1. In accordance with section 3.12(4) of the Local Government Act 1995, adopts the *Shire of Narembreen Bush Fire Brigades Local Law*, subject to minor amendments shown 'marked' on the copy attached to the agenda of the meeting, deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the Local Government Act 1995 the local law be published in the Government Gazette and a copy sent to the Ministers for Local Government and Emergency Services.
3. In accordance with s3.12(6) of the Local Government Act 1995, after Gazettal local public notice be given:
 - a) Stating the title of the local law;
 - b) Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c) Advising that copies of the local law may be inspected or obtained from the Shire office.
4. Authorise the affixing of the Common Seal of the Shire to the original copy of the Shire Bush Fire Brigade Local Law 2025; and
5. In accordance with section 3.12 of the Local Government Act 1995, authorise the CEO to submit a copy of the gazetted local law, together with a duly completed Explanatory Memorandum signed by the Shire President and Chief Executive Officer, be forwarded to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation for review within 10 working days of gazettal.

MIN 8074/25

MOTION - Moved Cr. Bray

Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

12.5 Sonic Charge EV Charging Station

Date:	15 October 2025
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	ECONOMIC DEVELOPMENT\TOURISM\EV Charger
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.5A EV Project Brief

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Council previously considered the proposal from Sonic Charge to install an Electric Vehicle (EV) charging station in the Narembreen townsite. Sonic Charge has now confirmed Apex Park as their preferred site, with the advice that the area directly in front of the skate park is the optimal location.

This location provides high visibility, accessibility, and proximity to key amenities. The project will proceed through a structured pre-investment and delivery process, designed to be *net zero cost to the Shire*, with Sonic Charge managing installation, operation, and maintenance.

Background

At the September 2025 Discussion Forum, Council reviewed an initial proposal by Sonic Charge for the establishment of an EV charging station in Narembreen.

Following further investigation and site assessments, Apex Park was identified as the most suitable general location. Sonic Charge has since refined its recommendation to the skate park frontage within Apex Park due to its strategic positioning and complementary surrounding infrastructure.

The site sits along the main route to Merredin and is adjacent to:

- Narembreen Roadhouse and Hotel
- Main street businesses and visitor information point (CRC)
- Public toilets, playground, and visitor information board.

These attributes enhance the convenience for both local users and travellers, supporting increased visitation and economic activity.

Comment

The proposed site offers several advantages:

- **Visibility and Accessibility:** prominent position on the main traffic route encourages usage and exposure.

- **Community Integration:** close to recreational facilities and family amenities, enhancing visitor experience.
- **Economic Benefit:** likely to generate increased visitation time, supporting local businesses.
- **Strategic Alignment:** supports Council's sustainability objectives and the shift toward renewable transport infrastructure.

Sonic Charge will lead all technical, financial, and construction components of the project. The staged project plan includes:

1. **Opportunity Identification:** establish MOU and initial planning.
2. **Feasibility Study:** detailed design, modelling, and infrastructure assessment.
3. **Final Investment Decision (FID):** stakeholder and financial confirmation.
4. **Project Execution:** procurement, construction, and commissioning.

Estimated timelines:

- **Pre-FID:** 3–6 months
- **Construction and commissioning:** 2–4 months
- **Western Power upgrade (if required):** Up to 18 months

Consultation

Discussion Forum – September 2025
Executive Manager Corporate Services
Executive Manager Infrastructure Services
Project Officer

Statutory Implications

The project will be subject to the relevant planning, environmental, and electrical infrastructure approvals, including compliance with Western Power and building codes.

Policy Implications

Town Planning Scheme.

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy
Objective: Retain and grow existing business, employment and attract new industry
Strategy: 2.3 Coordinated planning and promotion of the visitor and tourist experience to increase its local economic contribution.

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Indequate Supplier / Contract Management
Risk Category	Service Interruption
Consequence Description	Unsubstantiated, low impact, low profile or 'no news' item
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	MOU
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The proposal is net zero cost to the Shire.

Sonic Charge will cover approximately \$8,000 in upfront design and application fees and assume responsibility for installation, operation, and maintenance. The project is designed to be net zero cost to the Shire, with any co-contributions only considered if infrastructure upgrades align with broader Shire development plans.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.5

That Council:

1. Endorse the skate park frontage within Apex Park as the preferred location for the Sonic Charge EV charging station; and
2. Support the progression of the project through the pre-Final Investment Decision (FID) phase, with ongoing updates provided to Council as milestones are reached.

MIN 8075/25

MOTION - Moved Cr. Bald

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

13. Officers Reports - Development and Regulatory Services

13.1 Proposed Subdivision – Lot 21572 (No 1150) Cumminin Road, Wadderin (WAPC Reference: 202019)

Date:	9 October 2025
Location:	Lot 21572 (No 1150) Cumminin Road, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Liz Bushby, Town Planning Innovations (TPI), Planning Consultant
File Reference	P4024
Previous Meeting Reference	Nil
Disclosure of Interest:	Declaration of Interest: Liz Bushby, Town Planning Innovations Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.50A of <i>Local Government Act 1995</i>
Attachments:	13.1A Subdivision Plan

Purpose of Report

☐ Executive Decision

☒ Legislative Requirement

For Council to consider an application to subdivide Lot 21572 into two lots to create one homestead lot and one balance lot. The application has been lodged to, and will be determined by, the Western Australian Planning Commission (WAPC).

The WAPC has referred the application to the Shire for comment. The application is urgent as the WAPC inadvertently referred the application to the Shire of Bruce Rock instead of the Shire of Narembeen.

Summary

The lot is zoned Farming under the Shire of Narembeen Local Planning Scheme No 2 (the Scheme). The Western Australian Planning Commission (WAPC) has a Rural Subdivision Policy which only allows subdivision of rural land under limited circumstances, such as for creation of a homestead lot with an existing house.

The application generally accords with the WAPC Rural Subdivision Policy, so conditional support is recommended.

Background

There is an existing house, sheds and dams on Lot 21572. The lot is used for agricultural purposes.

A location plan is included below. The lot is adjacent to the intersection of Cumminin Road and Bows Road in Wadderin. The lot is close to the local government boundary shared with the Shire of Bruce Rock, to the immediate west.



Above: Lot 21572 shown in red outline

Comment

Description of Subdivision

The application proposes to subdivide Lot 21572 into two lots of 12.58 hectares and 415.94 hectares – refer Attachment 13.1A.

The smaller lot is proposed as a homestead lot and would allow the existing house to be contained within its own lot title.

State Development Control Policy 3.4 – Subdivision of Rural Land

Development Control Policy 3.4 (DC3.4) sets out the principles that will be used by the Western Australian Planning Commission (WAPC) in determining applications for the subdivision of Rural land.

Subdivision can only be considered under exceptional circumstances including for the creation of homestead lots to allow for the continued occupation of existing homesteads.

The application complies with the homestead lot requirements as summarised below:

	WAPC Policy Requirement	Officer Comment
A	The land is in the WAPC homestead lot policy area	Complies. Narembeen Shire is identified in the policy area.
B	The homestead lot has an area between 1-4 hectares, or up to 20 hectares to respond to the landform and include features such as existing outbuildings, services or water sources;	Complies. The homestead lot area is proposed to be 12.58 hectares to accommodate a house, sheds and services.
C	There is adequate water supply for domestic, land management and fire management purposes	It is assumed there is a water supply to service the existing house.
D	The dwelling is connected to reticulated electricity	The site plan shows an electricity supply to the existing house.
E	The homestead lot has access to a constructed public road	Complies.
F	The homestead lot contains an existing residence that can achieve an appropriate buffer from adjoining rural land uses	Complies. The house has adequate setbacks to the proposed lot boundaries.
G	A homestead lot has not been excised from the farm in the past	Complies.
H	The balance lot is suitable for continuation of the rural landuse, and generally consistent with the prevailing lot sizes, where it can be shown that this is consistent with the current farming practices on the property.	Complies.
I	The dwelling on the homestead lot is of a habitable standard and may be required by the local government to be certified as habitable	It is assumed that the existing house is habitable. The applicant will need to demonstrate this to the WAPC.

The proposed subdivision complies with Development Control Policy 3.4 and conditional approval is recommended.

Consultation

The WAPC has requested the Shires comments as soon as possible, however is aware that a report has to be considered by Council at the October 2025 meeting.

The WAPC would have referred the application to other authorities such as Western Power and the Water Corporation.

Statutory Implications

Shire of Narembeen Local Planning Scheme No 2 – The lot is zoned Farming.

Clause 4.17.4 of the Scheme states that:

'Local government will support the creation of 'homestead lots' when each of the following requirements can be met:

- i) there has been a declining population over two intercensal periods in the Census Collector District in which the land is located;
- ii) the proposed homestead lot measures between 5.0ha and 20.0ha in area, excluding any access leg;
- iii) the homestead lot contains an existing farm residence
- iv) frontage and constructed vehicular access to a constructed and dedicated road available;
- v) the homestead lot being serviced with a suitable water supply for domestic, land management and fire fighting purposes, and being provided with an adequate means of effluent disposal to the satisfaction of the local government and Department of Health;
- vi) the homestead lot being connected to electricity and telecommunications;
- vii) the homestead lot not generating the need for additional government or community services; and
- viii) the homestead lot is within a 4.5 kilometre radius of Narembeen townsite, or can be demonstrated not to create demand for additional school bus services.

Notwithstanding the Scheme provisions, where there is a conflict with current WAPC DC 3.4, the WAPC is likely to give assessment against their state policy greater weight.

Policy Implications

There are no relevant Local Planning Policies relating to this item.

Strategic Implications

Strategic Community Plan

There are no known strategic community plan implications associated with this report.

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Town Planning Scheme, Development Control Policy
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The Shire incurs costs associated with obtaining planning advice.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.1

That Council recommend that the Western Australian Planning Commission approve the application (No 202019) subject to the following condition:

1. All effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation. No effluent disposal should cross the proposed new lot boundaries.

MIN 8076/25

MOTION - Moved Cr. Bray

Seconded Cr. Stirrat

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

14. Officers Reports - Corporate Services

14.1 Financial Statements for the Month Ended 30 September 2025

Date:	14 October 2025
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.4A Shire of Narembreen - Financial statements for month ended 30 September 2025

Purpose of Report

☐ Executive Decision

☒ Legislative Requirement

Summary

For Council to review and the financial statements for the months ended 30 September 2025.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus as at 30 September 2025 is \$3,725,195 with cash on hand of \$9,563,290 including \$5,941,389 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.1

That Council receive the monthly financial statements for the month ended 30 September 2025.

MIN 8077/25

MOTION - Moved Cr. Smoker

Seconded Cr. Stirrat

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

14.2 Schedule of Accounts for the Month Ended 30 September 2025

Date:	12 August 2025
Location:	Not applicable
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.2A Schedule of Accounts paid for the month ended 30 September 2025 14.2B Credit card payments, September 2025

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembreen for the month ended 30 September 2025.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of *Local Government (Financial Management) Regulation 1996*.

Comment

As per the attached schedule, total payments from Municipal funds for the month ended 30 September 2025 total \$889,503.48 including \$8,152.96 of expenditure on Council credit cards that were debited from Council's transaction account.

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Reg. 13 List of Accounts

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and

- d. Sufficient information to identify the transaction.
3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.2

That Council receive and endorse the schedule of accounts paid for the month ended 30 September 2025.

MIN 8078/25

MOTION - Moved Cr. Bray

Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

15. Officers Reports - Community Services

16. Officers Reports - Infrastructure Services

16.1 Regional Road Group – Allocation of Surplus Funds

Date:	21 October 2025
Location:	Not applicable
Responsible Officer:	Ken Markham, Executive Manager Infrastructure Services
Author:	Ken Markham, Executive Manager Infrastructure Services
File Reference	ROADS\PROGRAMS
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to endorse the allocation of surplus funds from a 2025 Regional Road Group (RRG) project to the 2026 RRG project for the continuation of Narembeen South Road.

Background

The 2025 RRG project for the reconstruction and sealing of 5 kilometres of Narembeen South Road was completed \$116,822 under budget. RRG project funding is split between Main Roads (two-thirds) and Shire municipal funding (one-third). The gross under-spend in 2025 of \$116,822 results in additional RRG funding of \$77,880 being available.

In accordance with RRG guidelines, the Shire of Narembeen may request that surplus funds be reallocated to other approved projects. At the subgroup meeting held in Bruce Rock on 19 September 2025, Shire staff nominated that the surplus funds be applied to the continuation of the Narembeen South Road reconstruction project being undertaken in 2026.

The proposed allocation of additional funds will enable the completion of the final 1.8 kilometres of reconstruction and seal widening works on Narembeen South Road.

At the Wheatbelt South Regional Road Group meeting held in Wickepin on 10 October 2025, delegates endorsed the allocation of surplus funds to the continuation of the Narembeen South Road project for the 2025/26 financial year.

Comment

The reallocation of surplus RRG funds will enable the Narembeen South Road reconstruction and widening works to be completed ahead of schedule, with only resealing required in subsequent years. Completing the project earlier than planned will improve road safety, network efficiency, and overall cost-effectiveness by reducing mobilisation and project management costs.

Consultation

Chief Executive Officer
Shire President
ROE Sub-Group RRG
Main Roads

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy
Objective: Retain and grow existing businesses, employment and attract new industry
Strategy: 2.2 Safe and efficient transport network enables economic growth

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Framework, Financial Management Framework, Road Strategy and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Council's endorsement of the allocation of surplus funds will result in expenditure being intentionally incurred on the 2026 roadworks for Narembeen South Road in excess of the adopted budget figures, though this will be offset by the two-thirds funding entitlement from Main Roads, as noted.

The revised gross cost for the project and the associated funding entitlements will be noted as part of the 2026 budget review and will likely be brought to Council as budget amendments at that time.

Voting Requirements



Simple Majority



Absolute Majority

Officers Recommendation / Council Resolution – Item 16.1

That Council endorse the allocation of \$77,880 in surplus Regional Road Group funding entitlements from the 2025 financial year to the continuation of the Narembeen South Road RRG project in 2026.

MIN 8079/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

17. Elected Member Motions of which Previous Notice has been Given

Nil

18. Elected Member Motions Without Notice

Nil

19. New Business of an Urgent Nature Approved by the Presiding Person or Decision

Nil

20. Matters for which the Meeting may be Closed

20.1 Close the meeting to the Public.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 20.1

That Council close the meeting to public, under Section 5.23 (2) (c) of the Local Government Act 1995, so that it can discuss a potential contract of sale.

MIN 8080/25

MOTION - Moved Cr. Bald

Seconded Cr. Bray

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

The Meeting was closed to the public at 5.24pm

The Public recording was ceased

The Confidential Recording was commenced

20.2 Proposed Disposal of Lot 62 (47) Cheetham Way, Narembeen

Date:	1 October 2025
Location:	Lot 62 (47) Cheetham Way, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	20.2A Expression of Interest – Lot 62 Cheetham Way

Purpose of Report

- ☒ Executive Decision ☒ Legislative Requirement

Summary

Council to consider an offer for sale of Shire owned land, Lot 62 Cheetham Way, Narembeen.

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – 20.2

That Council:

1. Per section 3.58 (4)(c)(ii) of the *Local Government Act 1995*, declare its affirmation that the fair market value of Lot 62 (47) Cheetham Way is \$16,800.00.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 62 (47) Cheetham Way, Narembeen to [REDACTED] for \$20,000.00 (including GST).
3. Pending receiving no materially negative feedback to the public notice noted in resolution #2, accept the offer to dispose of Lot 62 (47) Cheetham Way for \$20,000.00 (including GST) to [REDACTED] noting the acceptance of the requested payment terms in the offer.
4. Pending receiving no materially negative feedback to the public notice noted in resolution #2, per section 9.49(2) of the *Local Government Act 1995* authorise the Chief Executive Officer and Shire President to effect the necessary legal documentation, including affixing the Shire's common seal, to process the transfer of land to the purchaser.

Cr Stirrat proposed an Alternative Motion to item 3 of the Officer's Recommendation, to reject the requested payment terms in the offer received, and instead agreeing on the condition that payment is received in full.

Reason for Alternative Motion:

That it is unreasonable for the Shire to accept payment terms for the disposal of property.

Council Resolution – 20.2

That Council:

1. Per section 3.58 (4)(c)(ii) of the *Local Government Act 1995*, declare its affirmation that the fair market value of Lot 62 (47) Cheetham Way is \$16,800.00.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 62 (47) Cheetham Way, Narembeen to [REDACTED] for \$20,000.00 (including GST).
3. Pending receiving no materially negative feedback to the public notice noted in resolution #2, accept the offer to dispose of Lot 62 (47) Cheetham Way for \$20,000.00 (including GST) to [REDACTED] noting the rejection of the requested payment terms in the offer received, and instead agreeing on the condition that payment is received in full.
4. Pending receiving no materially negative feedback to the public notice noted in resolution #2, per section 9.49(2) of the *Local Government Act 1995* authorise the Chief Executive Officer and Shire President to effect the necessary legal documentation, including affixing the Shire's common seal, to process the transfer of land to the purchaser.

MIN 8081/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

Cr Bald left the meeting 5.35pm due to a declared Proximity Interest

20.3 Proposed Disposal of Lot 70 (26) Cheetham Way, Narembeen

Date:	8 October 2025
Location:	Lot 70 (26) Cheetham Way, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	20.2A Expression of Interest – Lot 70 Cheetham Way

Purpose of Report

- ☒ Executive Decision ☒ Legislative Requirement

Summary

Council to consider an offer for sale of Shire owned land, Lot 70 Cheetham Way, Narembeen.

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – 20.3

That Council:

1. Per section 3.58 (4)(c)(ii) of the *Local Government Act 1995*, declare its affirmation that the fair market value of Lot 70 (26) Cheetham Way is \$29,120.00.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 70 (26) Cheetham Way, Narembeen to [REDACTED] for \$24,000.00 (including GST).
3. Pending receiving no materially negative feedback to the public notice noted in resolution #2, accept the offer to dispose of Lot 70 (26) Cheetham Way for \$24,000.00 (including GST) to [REDACTED]
4. Pending receiving no materially negative feedback to the public notice noted in resolution #2, per section 9.49(2) of the *Local Government Act 1995* authorise the Chief Executive Officer and Shire President to effect the necessary legal documentation, including affixing the Shire's common seal, to process the transfer of land to the purchaser.

MIN 8082/25

MOTION - Moved Cr. Bray

Seconded Cr. Stirrat

CARRIED 4 / 0

For: Cr Cusack, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

Cr Bald re-entered the meeting at 5.37pm

20.4 Commercial Lease Agreement

Date:	10 October 2025
Location:	Unit 6, 19 Churchill Street, Narembeen
Responsible Officer:	Ben Forbes, Executive Manager Corporate Services
Author:	Ben Forbes, Executive Manager Corporate Services
File Reference	COUNCIL PROPERTIES/COMMERCIAL
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	20.4A Lease - Unit 6, 19 Churchill Street Narembeen (Draft)

Purpose of Report

- ☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to consider and approve of the attached commercial lease agreement for Unit 6, 19 Churchill Street, Narembeen.

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 20.4

That Council endorse the attached lease agreement and authorise the Chief Executive Officer to execute the lease agreement, subject to making minor amendments that do not materially alter the terms and conditions of the lease agreement, on the provision that no material submissions are received in response to the local public notice.

MIN 8083/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Bald

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

20.5 Open the meeting to the Public.

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution– Item 20.5

That Council re-open the meeting to public.

MIN 8084/25

MOTION - Moved Cr. Stirrat

Seconded Cr. Smoker

CARRIED 5 / 0

For: Cr Cusack, Cr Bald, Cr Stirrat, Cr Bray, Cr Smoker. Against: Nil

The meeting was reopened to the public at 5.38pm

The Confidential recording was ceased

The Public Recording was recommenced

The Presiding person read the Council Resolutions aloud.

21. Closure of Meeting

The next meeting will be held on Tuesday 18 November 2025 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 5.42pm

ATTACHMENT 9.1A
Minutes – RoeROC Committee Special
Meeting 10 November 2025

ROEROC

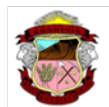
Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen

MINUTES

RoeROC Special Committee Meeting

Monday 10th November 2025

Via Microsoft Teams



1. Opening And Announcements

The Chairperson, Cr Holly Cusack declared the meeting open and welcomed attendees at 8.30am.

2. Attendance

Cr S Jacobs N Manton	President, Shire of Corrigin CEO, Shire of Corrigin
Cr H Cusack R McCall	Deputy President, Shire of Narembeen CEO, Shire of Narembeen
Cr B Smoker A Leeson	Deputy President, Shire of Kulin CEO, Shire of Kulin
Cr B Gangell B Wright	Deputy President, Shire of Kondinin CEO, Shire of Kondinin
D Mollenoyux	Executive Officer, RoeROC

3. Apologies

Cr K Mouritz	President, Shire of Kondinin
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4. Guests**5. Declarations of Interest**

6. Matters For Decision

6.1. Consideration of Membership Request – Shire of Wickepin

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	
DATE:	30 th October 2025
ATTACHMENT NUMBER:	6.1a – Shire of Wickepin Request for Membership – Discussion Paper 6.1b – Shire of Wickepin Presentation at June 2025 Meeting
CONSULTATION:	RoeROC CEOs Rebecca McCall, RoeROC Lead CEO David Burton, CEO – Shire of Wickepin Member Councils

SUMMARY

RoeROC Committee to finalise its position for the admission of the Shire of Wickepin as a member of RoeROC, following the Committee's resolution of 4 September 2025 supporting the request in principle, and the subsequent consideration and endorsement of the proposal by all RoeROC member Councils at their September/October 2025 Ordinary Meetings.

BACKGROUND

At its meeting of 4 September 2025, the RoeROC Committee resolved to support in principle the admission of the Shire of Wickepin as a RoeROC member, subject to each member Council formally considering the proposal at its September 2025 meeting.

RoeROC Resolution

Moved: Cr B Smoker

Seconded: Cr Jacobs

That the RoeROC Committee:

1. *Support in principle the admission of the Shire of Wickepin as a member of RoeROC, subject to:*
 - a) *To each Council presenting the Discussion Paper formally to consider the request at September 2025 Ordinary Council Meetings, ensuring appropriate and respectful due diligence is undertaken. Final positions should be determined against the agreed eligibility and consideration criteria for admitting new members.*
 - b) *Payment of a one-off entry contribution of \$8,869, to acknowledge the foundational work of existing members; and*
 - c) *Agreement to participate in ongoing cost-sharing arrangements for Executive Officer services and regional projects, in line with existing RoeROC practices.*
2. *Acknowledge that the Shire of Wickepin will not participate in the Bendering Waste Site project, and that Executive Officer resources for this time have been considered in setting the portion of Executive Officer costs.*
3. *Note the required amendments to the RoeROC Memorandum of Understanding to reflect the process for admitting new members and to ensure clarity and consistency in governance arrangements.*

Carried 3/0

This process was designed to ensure thorough due diligence and alignment across all current RoeROC members prior to final endorsement of RoeROC.

The attached discussion paper provided a detailed analysis of the key considerations related to the Shire of Wickepin's request for membership in RoeROC. It aims to support an informed and comprehensive evaluation by member Councils.

This request requires unanimous support from all member Councils to satisfy RoeROC's requirement that new members may only be admitted with the agreement of all existing members.

COMMENT

All RoeROC member Councils have now considered the request at their September/October 2025 Ordinary Meetings. Each Council has provided support for Wickepin's inclusion, with no objections raised.

Corrigin	Extract: <i>That Council supports the application by the Shire of Wickepin to become a member of the Roe Regional Organisation of Councils (RoeROC) in accordance with Section 9 of the RoeROC Memorandum of Understanding 2024–2029 and authorises the Shire President and Chief Executive Officer to execute any documentation required to give effect to this decision.</i>
Kondinin	Extract: <i>6. Receives and endorses the Shire of Wickepin – Request for Membership – Discussion Paper (attached). 7. Endorses and supports the request for membership of RoeROC by the Shire of Wickepin.</i>
Kulin	Extract: <i>that Council endorse the Shire of Wickepin's admission as a member of the Roe Regional Organisation of Councils as outlined in Discussion Paper - RoeROC New Membership Request Shire of Wickepin;</i>
Narembeen	Extract: <i>Endorse in principle the proposal for the Shire of Wickepin to join the Roe Regional Organisation of Councils (RoeROC), subject to final agreement on membership fees and cost sharing arrangements</i>

This Special Committee Meeting provides the opportunity for RoeROC to formally confirm Wickepin's membership and finalise the necessary governance and administrative arrangements.

The inclusion of the Shire of Wickepin in RoeROC will expand the collaboration to five member Shires, strengthen regional advocacy, and provide financial benefits through reduced cost-sharing of Executive Officer services.

The Shire of Wickepin is invited to join RoeROC as a full member, subject to the conditions of membership are as follows:

1. Payment of a **one-off entry contribution** of **\$8,869**, recognising the foundational work of existing RoeROC members.
2. Participation in the **cost-sharing model** for **Executive Officer services** and **regional projects**, consistent with current RoeROC practices.
3. Payment of a **pro rata contribution** towards **2025/2026 Executive Officer services**, calculated from the date of admission (**1 December 2025**), being **\$4,897.85**.
4. **Exclusion from the Bendering Waste Site and Bendering Landfill Site projects**, with Executive Officer resources allocated accordingly.
5. **Acceptance of the above conditions** and formal agreement to the **RoeROC Memorandum of Understanding (2025–2029)** and **Operational Guidelines 2025**.

These conditions ensure that the Shire of Wickepin's membership aligns with the existing framework and financial arrangements of RoeROC, while recognising both the contributions of existing members and the Shire's specific project participation preferences.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.65 (as it relates to the amendment of a regional establishment agreement)

POLICY IMPLICATIONS

RoeROC MOU 2025–2029, Section 9 – Admitting New Members

FINANCIAL IMPLICATIONS

The inclusion of the Shire of Wickepin in RoeROC has both immediate and ongoing financial implications. RoeROC does not currently apply a set annual membership fee, the only fixed annual cost is the engagement of the Executive Officer, which is currently shared equally among the four member Shires.

Based on the Executive Officer contract (indexed annually at 2.5% CPI), the following applies:

	2024/25	2025/26	2026/27	2027/28
Total Payments	\$44,384	\$45,457	\$46,596	\$47,758
Split / 4 Members	\$11,087	\$11,364	\$11,648	\$11,939
Split / 5 Members	\$ 8,869	\$ 9,091	\$ 9,318	\$ 9,551
Saving per Member		\$ 2,273	\$ 2,329	\$2,387

Wickepin's inclusion would reduce the per member cost of Executive Officer services across all Shires from the point of entry.

To ensure equity and acknowledge the work invested by existing members in establishing RoeROC's structure, governance, and strategic direction, a one-off entry contribution is suggested. It has been agreed by member Councils to apply a modest and symbolic entry fee, equivalent to one fifth of the 2024/25 Executive Officer cost (\$8,869) - as a baseline contribution.

Ongoing participation in RoeROC projects and services would be subject to the established cost-sharing model, with each Shire maintaining its own budget allocation for future initiatives. This approach supports financial autonomy and equitable investment in regionally beneficial outcomes.

The following calculations have been prepared to determine the 2025/2026 Executive Officer services contribution. As the Shire of Wickepin will not participate in the Bendering Waste Site project, Executive Officer time and resources should be adjusted accordingly.

RoeROC EO Services 25/26	\$ 45,457
Annual Hours	572
Hrly Rate	\$ 79.47
Approx Annual Bendering Hours	38
TOTAL Bendering EO Hours	\$ 3,019.87
Travel to Meetings in Kondinin 2 annually	536
km rate	\$ 0.85
Total Travel Costs for Bendering	\$ 455.60
Total annual EO costs for Bendering	\$ 3,475.47
Annual RoeROC EO Fees	\$ 45,457
Less Bendering	\$ 3,475
Total Annual EO less Bendering	\$ 41,982
Divided by 5 members	\$ 8,396.31
being annual fee to Wickepin	
Pro Rata for 7 months of 25/26	\$ 4,897.85
Joining on 1st December 2025	

COMMUNITY AND STRATEGIC OBJECTIVES

The addition of a new member may enhance RoeROC's regional influence and capability in delivering on shared priorities such as infrastructure, service delivery, and advocacy.

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

RoeROC Terms of Reference

- To form a strategic alliance for the retention of infrastructure, community services and population, increased funding for development and maintenance/improvement of local road network, economic development initiatives, promotion and marketing initiatives, retention of health services, salinity and environment and general local government industry issues

ROEROC Strategic Objectives 2025-2027

- Facilitate the sharing of knowledge and understanding between Shires for regional benefit.

VOTING REQUIREMENT

Unanimous

Voting Requirements for Admitting New Members

The admission of a new member to RoeROC shall require a unanimous resolution of all existing member Councils, passed at a duly convened RoeROC Committee Meeting.

This provision ensures collective agreement and alignment among all members prior to any change in the composition of the organisation. The requirement for unanimous consent recognises the strategic, financial, and governance implications associated with membership expansion.

No new member shall be admitted unless all current member Councils have formally resolved to support the application in accordance with this clause.

RECOMMENDATION

Moved: Cr Gangell

Seconded: Cr Smoker

That the RoeROC Committee:

1. **Acknowledge that all member Councils have considered and supported the admission of the Shire of Wickepin as a member of RoeROC at their respective Ordinary Meetings of Council.**
2. **Approve the admission of the Shire of Wickepin as a full member of RoeROC, subject to the following conditions:**
 - a) **Payment of a one-off entry contribution of \$8,869; and**
 - b) **Agreement to participate in cost-sharing arrangements for Executive Officer services and regional projects, consistent with current RoeROC practices; and**
 - c) **Payment of a pro rata contribution towards 2025/2026 Executive Officer services, calculated from the date of admission (1 December 2025), being \$4,897.85; and**
 - d) **Acceptance of the above conditions and formal acceptance of the RoeROC Memorandum of Understanding (2025–2029) and Operational Guidelines 2025.**
3. **Acknowledge that the Shire of Wickepin will not participate in the Bendering Waste Site Project, and that Executive Officer resources will be allocated accordingly.**
4. **Adopt the proposed amendments to Section 9 of the RoeROC Memorandum of Understanding (2025–2029) to formalise the process for admitting new members.**
5. **Advise the Shire of Wickepin of its successful admission as a RoeROC member, effective 1 December 2025.**

Carried Unanimously 4/0

6.2. RoeROC Governance Structure – MOU and Operational Guidelines

REPORTING OFFICER:	Darren Mollenoyux
DATE:	30 th October 2025
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	6.2a –RoeROC MOU 6.2b – RoeROC Operational Guidelines
CONSULTATION	RoeROC CEOs RoeROC Committee Member Councils

SUMMARY

RoeROC to confirm the final adoption of the RoeROC Memorandum of Understanding (2025–2029) and RoeROC Operational Guidelines, following the resolution of the RoeROC Committee on 4 September 2025 and subsequent presentation and endorsement by all RoeROC member Councils during September/October 2025.

BACKGROUND

At its meeting held on 4 September 2025, the RoeROC Committee resolved to adopt the revised RoeROC Memorandum of Understanding (2024–2029) and Operational Guidelines, subject to presentation to member Councils for ratification.

In line with that resolution, CEOs were provided with the documents to be formally considered by their individual RoeROC member Councils during September/October 2025.

Each Council has now confirmed support for the RoeROC MOU and Operational Guidelines documents, with no amendments or objections raised.

This Special Committee Meeting provides the opportunity for RoeROC to formally record the final adoption of the governance framework and acknowledge the completion of the governance review and reform process.

COMMENT

The revised Memorandum of Understanding and Operational Guidelines provide RoeROC with a clear, contemporary governance framework through to 2029. The process has been collaborative, with input from the RoeROC Committee, RoeROC Executive, CEOs, and individual member Councils.

The adoption by all member Councils confirms a unified commitment to the new arrangements, which include:

- Clear delineation of roles between the RoeROC Committee, Executive, and working groups;
- Updated voting provisions to ensure fairness and accountability;
- Operational Guidelines as a living document to provide flexibility in administrative processes; and
- Strengthened terms for membership, decision-making, and leadership positions.

With the inclusion of the Shire of Wickepin as a new member, the attached Memorandum of Understanding (MOU) and Operational Guidelines have been updated, with the highlighted changes reflecting this amendment.

This marks the conclusion of the governance reform process and establishes a strong foundation for RoeROC's ongoing operations.

STATUTORY ENVIRONMENT

Local Government Act 1995, Volunteer Regional Councils

POLICY IMPLICATIONS

Supersedes:

RoeROC Memorandum of Understanding (2019–2024)

RoeROC Terms of Reference (2024)

CONSULTATION

RoeROC Committee Meeting March 2025 and 4th September 2025

CEOs meetings on the 5th December 2024, 11th February, 1st May 2025 and 28th July 2025

Individual member Councils

Caroline Robinson, Director 150Square

Other VROC EOs

FINANCIAL IMPLICATIONS

Nil

COMMUNITY AND STRATEGIC OBJECTIVES

RoeROC MOU

- 2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

Moved: Cr Smoker

Seconded: Cr Jacobs

That the RoeROC Committee:

- 1. Note that the RoeROC Memorandum of Understanding (2025–2029) and RoeROC Operational Guidelines, as adopted at the RoeROC Committee meeting of 4 September 2025, have now been ratified by all RoeROC member Councils;**
- 2. Confirm the final adoption of the RoeROC Memorandum of Understanding (2025–2029) as presented in Attachment 6.2a, including the Shire of Wickepin as a new Member, and subsequent minor amendments;**
- 3. Confirm the final adoption of the RoeROC Operational Guidelines as presented in Attachment 6.2b (including the Shire of Wickepin as a new Member, and subsequent minor amendments), noting these replace the previous RoeROC Terms of Reference (2024); and**
- 4. Record the completion of the RoeROC governance reform process and endorse the framework as the basis for RoeROC's operations through to 2029.**

Carried by Absolute Majority 4/0

7. Urgent Business

8. Next Meeting

CEO Meeting Schedule 2025

Friday 14th November 2025 at 12.30pm

Shire of Narembeen

RoeROC Committee Meeting Schedule 2025

Thursday 4th December 2025 at 1.00pm

Shire of Narembeen

9. Closure

The Chair, Cr Holy Cusack thanked delegates for their attendance and declared the meeting closed at 8.35am.

ATTACHMENT 9.2A
Minutes – Community Benefit Fund 12
November 2025



MINUTES

Community Benefit Fund Advisory
Committee Meeting
12 November 2025



NOTICE OF MEETING

Dear Committee Members,

You are hereby notified that the Ramelius Resources, Shire of Narembeen and Go Narembeen Community Benefit Fund Advisory Committee and Bin 2 Bin Community Benefit Fund Committee Meeting has been convened for:

Date: **Wednesday 12 November 2025**

At: Narembeen Community Resource Centre
Churchill Street, Narembeen

Commencing: 4.00pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

Contents

Official Opening and Welcome	4
Record of Attendance / Apologies / Leave of Absence.....	4
Disclosure of Interest	4
Confirmation of Previous Meetings	4
4.1 Community Benefit Fund Advisory Committee Meeting 4 April 2025.....	4
Financial Statement	4
Assessment of Applications	5
6.1 RRSNCBF	5
6.2 Bin 2 Bin Benefit Fund	6
Other Business	6
7.1 Narembeen VFES Update	6
7.2 Narembeen Lions Club Update.....	6
7.3 Narembeen Hospital Auxiliary.....	6
7.4 Suggested Round 10 Dates (to be confirmed)	6
Closure of Meeting.....	7

1. Official Opening and Welcome

The Chairperson welcomed everyone and declared the meeting open at 4.00pm.

2. Record of Attendance / Apologies / Leave of Absence

Committee:

Cr Amy Hardham	Chairperson
Mr Damion Geier	Ramelius Resources
Mrs Sheree Thomas	Go Narembreen
Ms Lynda Cornish	Bun 2 Bin

Staff:

Ms Georgia Atkins	Shire of Narembreen (minute taker)
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Apologies:

Nil

3 Disclosure of Interest

Amy Hardham Narembreen Golf Club – proximity interest
Narembreen Town Teams – proximity interest
Basketball Club – financial interest

Sheree Thomas Narembreen Town Teams - proximity interest

4 Confirmation of Previous Meetings

4.1 Community Benefit Fund Advisory Committee Meeting 4 April 2025 Attachment 4.1A

Recommendation – Item 4.1

That the minutes of the Ramelius Resources and Shire of Narembreen Community Benefit Fund Advisory Committee held on 4 April 2025 be confirmed as a true and accurate record of the proceedings

MIN 8085/25

Moved: Sheree Thomas

Seconded: Georgia Atkins

5. Financial Statement

Financials attached - \$50,236 available for Round 9.

MIN 8086/25

Moved: Sheree Thomas

Seconded: Damion Geier

6. Assessment of Applications

Advisory Committee to assess grant applications from the following groups/clubs:

6.1 RRSNCBF

Club/Group	Project/Event	Amount
Mt Walker Sports Club	The Emu's Nest Playground	\$5,000.00
Mt Walker Sports Club	Mt Walker Tennis Club Hospital Day	\$2,440.00
Narembreen Town Teams	Narembreen Community Christmas Lights Competition	\$909.99
Narembreen Golf Club	Landscaping	\$2,500
TOTAL		\$10,849.99

COMMENTS

Mt Walker Sports Club - Playground

Asking for \$5,000 to re-do the playground at the Sports Club. Good opportunity to fund infrastructure. A very strong and well written application. Application accepted.

Mt Walker Sports Club – Hospital Day

Asking for professional music for the tennis Hospital Day. The committee has questions if it is going to bring more people together. The committee accepted the application.

Narembreen Town Teams

It includes everybody and get's everyone in the Christmas spirit. Application accepted.

Narembreen Golf Club:

The golf club needs some visual appearance, it is a well-used location all year around. Application accepted.

Recommendation / Committee Resolution – Item 6.1

That the Ramelius Resources and Shire of Narembreen Community Benefit Fund Advisory Committee recommend that Council approve the following grant applications:

Club/Group	Project/Event	Amount
Mt Walker Sports Club	The Emu's Nest Playground	\$5,000.00
Mt Walker Sports Club	Mt Walker Tennis Club Hospital Day	\$2,440.00
Narembreen Town Teams	Narembreen Community Christmas Lights Competition	\$909.99
Narembreen Golf Club	Landscaping	\$2,500
TOTAL		\$10,849.99

The acquittal date is to be completed prior to next round or when project/event is completed

MIN 8087/25

Moved Sheree Thomas

Seconded Amy Hardham

6.2 Bin 2 Bin Benefit Fund

Club/Group	Project/Event	Amount
Narembreen Tennis Club	Centenary	\$3,000
Narembreen Junior Basketball Association Inc.	Shed Storage shelving & first aid kit	\$1,063.13
TOTAL		\$4,349.00

Narembreen Tennis Club Centenary

The budgets don't add up. Asking for funding for a band and photographer. Application has been partially funded for \$2,500.

Narembreen Basketball Association

Application wasn't completed correctly. Complies with guidelines. Application accepted.

Notation / Committee Resolution – Item 6.2

That the Community Benefit Fund Advisory Committee approved the following grant applications:

Club/Group	Project/Event	Amount
Narembreen Tennis Club	Centenary	\$2500.00
Narembreen Junior Basketball Association Inc.	Shed Storage shelving & first aid kit	\$1,063.13
TOTAL		\$3,563.13

The acquittal date is to be completed prior to next round or when project/event is completed

MIN 8088/25

Moved Lynda Cornish

Seconded Sheree Thomas

7. Other Business

7.1 Narembreen VFES Update

All funds have been used to purchase the trailer. The trailer is yet to be branded. Renee updated us that the acquittal would be done in the next few weeks.

7.2 Narembreen Lions Club Update

Nil

7.3 Narembreen Hospital Auxiliary

Project is in progress; funds are still with the Shire until required.

7.4 Suggested Round 10 Dates (to be confirmed)

Applications Open – 1 March 2026

Applications Close – 31 March 2026

Assessment Panel Meet – 2nd Wednesday after applications close

Agenda Item Prepared for Council – Week prior to April 2026 meeting

Recommendation Presented to Council – April 2026 Meeting

Applicants Notified – End of April 2025

Acquittal Due – Completion of Project or before next round

8. Closure of Meeting

The next meeting will be held on Wednesday 8 April 2026.

There being no further business, the chair declared the meeting closed at 4.46pm

ATTACHMENT 14.2A
Financial statements for month ended
31 October 2025



SHIRE OF NAREMBEEN

MONTHLY

FINANCIAL STATEMENTS

OCTOBER 2025

SHIRE OF NAREMBEEN

MONTHLY FINANCIAL REPORT

For the period ended 31 October 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6
Note 4 Cash and financial assets	7
Note 5 Reserve accounts	8
Note 6 Capital acquisitions	9
Note 7 Asset disposals	12
Note 8 Receivables	13
Note 9 Payables	14
Note 10 Borrowings	15
Note 11 Grants, subsidies and contributions	16

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,251,720	2,245,388	2,239,928	(5,460)	(0%)	
Rates excluding general rates	32,951	32,951	32,385	(566)	(2%)	
Grants, subsidies and contributions	1,715,530	686,284	714,053	27,769	4%	
Fees and charges	549,698	309,455	322,397	12,942	4%	
Interest revenue	376,931	103,660	98,290	(5,370)	(5%)	
Other revenue	119,000	61,160	122,593	61,433	100%	▲
Profit on asset disposals	16,000	5,332	175	(5,157)	(97%)	
	5,061,830	3,444,230	3,529,821	85,591	2.49%	
Expenditure from operating activities						
Employee costs	(2,304,124)	(895,541)	(835,825)	59,716	6.67%	
Materials and contracts	(1,814,326)	(782,579)	(623,909)	158,670	20.28%	▲
Utility charges	(257,850)	(85,864)	(82,041)	3,823	4.45%	
Depreciation	(3,235,234)	(1,078,288)	(1,049,065)	29,223	2.71%	
Finance costs	(28,135)	(14,410)	(14,410)	0	0.00%	
Insurance	(274,399)	(273,120)	(277,987)	(4,867)	(1.78%)	
Other expenditure	(225,457)	(49,975)	(61,609)	(11,634)	(23.28%)	
Loss on asset disposals	(45,000)	(2,000)	0	2,000	100.00%	
	(8,184,525)	(3,181,777)	(2,944,846)	236,931	7.45%	
Non cash amounts excluded from operating activities	2(c) 3,267,736	1,074,956	1,048,890	(26,066)	(2.42%)	
Amount attributable to operating activities	145,041	1,337,409	1,633,865	296,456	22.17%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,666,614	843,306	472,168	(371,138)	(44.01%)	▼
Proceeds from disposal of assets	160,000	0	176	176	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	12,560	0	3,969	3,969	0.00%	
	2,839,174	843,306	476,313	(366,993)	(43.52%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(1,988,320)	(651,513)	(384,024)	267,489	41.06%	▲
Acquisition of infrastructure	(4,441,515)	(1,357,576)	(426,845)	930,731	68.56%	▲
Payments for intangible assets	(235,000)	(78,328)	(25,880)	52,448	66.96%	▲
	(6,664,835)	(2,087,417)	(836,748)	1,250,669	59.91%	
Amount attributable to investing activities	(3,825,661)	(1,244,111)	(360,434)	883,677	71.03%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,436,554	0	0	0	0.00%	
	1,436,554	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(83,070)	(38,716)	(38,716)	0	0.00%	
Transfer to reserves	(510,823)	0	(60,852)	(60,852)	0.00%	
	(593,893)	(38,716)	(99,568)	(60,852)	(157.18%)	
Amount attributable to financing activities	842,661	(38,716)	(99,568)	(60,852)	(157.18%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,837,959	2,837,959	2,278,153	(559,806)	(19.73%)	▼
Amount attributable to operating activities	145,041	1,337,409	1,633,865	296,456	22.17%	▲
Amount attributable to investing activities	(3,825,661)	(1,244,111)	(360,434)	883,677	71.03%	▲
Amount attributable to financing activities	842,661	(38,716)	(99,568)	(60,852)	(157.18%)	▼
Surplus or deficit after imposition of general rates	(0)	2,892,541	3,452,015	559,474	19.34%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	9,030,289	9,091,340
Trade and other receivables	239,525	567,018
Other financial assets	12,560	8,591
Inventories	25,943	57,354
Contract assets	353,574	353,574
TOTAL CURRENT ASSETS	9,661,891	10,077,877
NON-CURRENT ASSETS		
Other financial assets	125,391	125,391
Inventories	108,172	108,172
Investment in associate	41,553	41,553
Property, plant and equipment	23,802,419	23,840,177
Infrastructure	147,692,048	147,441,971
TOTAL NON-CURRENT ASSETS	171,769,583	171,557,264
TOTAL ASSETS	181,431,474	181,635,141
CURRENT LIABILITIES		
Trade and other payables	875,130	58,623
Contract liabilities	134,456	134,456
Borrowings	83,071	44,354
Employee related provisions	370,363	370,363
Other provisions	107,436	107,436
DOT licencing funds on hand	3,255	5,001
TOTAL CURRENT LIABILITIES	1,573,711	720,233
NON-CURRENT LIABILITIES		
Borrowings	497,839	497,839
Employee related provisions	59,880	59,880
TOTAL NON-CURRENT LIABILITIES	557,719	557,719
TOTAL LIABILITIES	2,131,430	1,277,952
NET ASSETS	179,300,044	180,357,189
EQUITY		
Retained surplus	56,479,960	57,476,254
Reserve accounts	5,880,538	5,941,389
Revaluation surplus	116,939,546	116,939,546
TOTAL EQUITY	179,300,044	180,357,189

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 NET CURRENT ASSETS INFORMATION

		Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 October 2025
(a) Net current assets used in the Statement of Financial Activity	Note	\$	\$	\$
Current assets				
Cash and cash equivalents		5,284,197	9,030,289	9,091,340
Trade and other receivables		541,806	239,525	567,018
Other financial assets		0	12,560	8,591
Inventories		73,416	25,943	57,354
Contract assets		0	353,574	353,574
		5,899,419	9,661,891	10,077,877
Less: current liabilities				
Trade and other payables		(480,045)	(875,130)	(58,623)
Other liabilities		(11,060)	0	0
Borrowings		0	(83,071)	(44,354)
Employee related provisions		(351,067)	(370,363)	(370,363)
Other provisions		(102,441)	(107,436)	(107,436)
Contract liabilities		0	(134,456)	(134,456)
DOT funds on hand		0	(3,255)	(5,001)
		(944,613)	(1,573,711)	(720,233)
Net current assets		4,954,806	8,088,180	9,357,644
Less: Total adjustments to net current assets	2(b)	(4,954,806)	(5,810,027)	(5,905,627)
Closing funding surplus / (deficit)		(0)	2,278,153	3,452,017
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(4,954,806)	(5,880,538)	(5,941,390)
Less: Financial assets at amortised cost - self supporting loans		0	(12,560)	(8,591)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings		0	83,071	44,354
Total adjustments to net current assets	2(a)	(4,954,806)	(5,810,027)	(5,905,627)

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 31 October 2025	YTD Actual 31 October 2025
	\$	\$	\$
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(16,000)	(5,332)	(175)
Add: Loss on asset disposals	45,000	2,000	0
Add: Depreciation	3,235,234	1,078,288	1,049,065
Movement in current contract liabilities associated with restricted cash	3,502	0	0
Total non-cash amounts excluded from operating activities	3,267,736	1,074,956	1,048,890

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$25,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Other revenue	61,433	100.45%	▲
No budget for workers compensation insurance reimbursements of ~\$51k or other insurance reimbursements received to date. Likely that this category continues to show favourable variances until the budget review in February 2026		Timing	
Expenditure from operating activities			
Materials and contracts	158,670	20.28%	▲
Prodominantly due to delays in calls for contributions to CEACA for their housing project and RoeROC for their housing project, which total a YTD underspend of ~\$259k. this under-expenditure is offset by other expenses being overbudget, which is primarily due to road maintenance-related costs being higher than budgeted, due to previously noted comments about the spread/timing of roadworks throughout the financial year.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(371,138)	(44.01%)	▼
See detailed note on grant income		Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	267,489	41.06%	▲
See detailed note - capital expenditure generally delayed pending budget adoption		Timing	
Acquisition of infrastructure	930,731	68.56%	▲
See detailed note - capital expenditure generally delayed pending budget adoption		Timing	
Payments for intangible assets	52,448	66.96%	▲
Acquisition of ERP delayed		Timing	

SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

4 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Petty cash and floats	Cash and cash equivalents	741	0	741	n/a	n/a	
Municipal funds	Cash and cash equivalents	3,149,210	0	3,149,210	CBA	0.01%	
Short-term deposits	Cash and cash equivalents	0	5,941,389	5,941,389	CBA	4.04%	15/12/2025
Total		3,149,951	5,941,389	9,091,340			
Comprising							
Cash and cash equivalents		3,149,951	5,941,389	9,091,340			
		3,149,951	5,941,389	9,091,340			

KEY INFORMATION

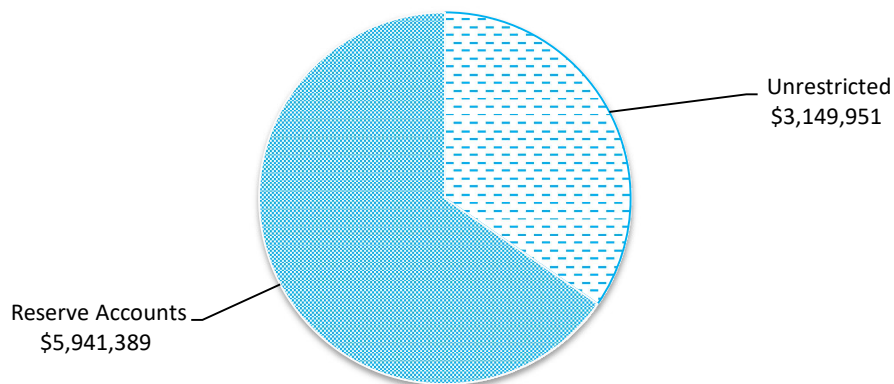
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 9 - Other assets.



SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

5 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Leave reserve	324,062	14,582	0	338,644	324,062	3,353	0	327,415
Plant reserve	338,359	221,426	0	559,785	338,359	3,501	0	341,860
Infrastructure reserve	1,438,578	64,736	(720,000)	783,314	1,438,578	14,887	0	1,453,465
HVRIC reserve	2,278,453	102,530	(110,500)	2,270,483	2,278,453	23,578	0	2,302,031
Land Development reserve	359,117	16,160	(375,277)	0	359,117	3,716	0	362,833
Avoca Farm reserve	88,265	3,972	(92,237)	(0)	88,265	913	0	89,178
Recreation reserve	685,593	30,852	(40,374)	676,071	685,593	7,095	0	692,688
Housing reserve	15,661	705	(16,366)	(0)	15,661	162	0	15,823
Heritage reserve	22,810	1,026	0	23,836	22,810	236	0	23,046
Medical reserve	103,540	4,659	0	108,199	103,540	1,071	0	104,611
Server reserve	15,000	15,675	0	30,675	15,000	155	0	15,155
ERP reserve	40,000	1,800	(41,800)	0	40,000	414	0	40,414
Bendering landfill reserve	161,100	22,249	(40,000)	143,349	161,100	1,667	0	162,767
Bendering rehabilitation reserve	5,000	5,225	0	10,225	5,000	52	0	5,052
RoeROC reserve	5,000	5,225	0	10,225	5,000	52	0	5,052
	5,880,538	510,823	(1,436,554)	4,954,806	5,880,538	60,852	0	5,941,390

6 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Property, plant and equipment	1,988,320	651,513	384,024	(267,489)
Infrastructure	4,441,515	1,357,576	426,845	(930,731)
Intangible assets	235,000	78,328	25,880	(52,448)
Total capital acquisitions	6,664,835	2,087,417	836,748	(1,250,669)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,666,614	843,306	472,168	(371,138)
Other (disposals & C/Fwd)	160,000	0	176	176
Reserve accounts				
Infrastructure reserve	720,000	0	0	0
HVRIC reserve	110,500	0	0	0
Land Development reserve	375,277	0	0	0
Avoca Farm reserve	92,237	0	0	0
Recreation reserve	40,374	0	0	0
Housing reserve	16,366	0	0	0
ERP reserve	41,800	0	0	0
Bendering landfill reserve	40,000	0	0	0
Contribution - operations	2,401,667	1,244,111	364,404	(879,707)
Capital funding total	6,664,835	2,087,417	836,748	(1,250,669)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 31/10/2025

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Land and Buildings										
Depot, Pound Improvements	2182	10,000	10,000	0	10,000	100%	9,999	0	9,999	100%
Staff housing, Thomas St builds	2178	283,500	283,500	209,878	73,622	26%	283,500	209,878	73,622	26%
Recreation Centre, female changerooms (design)	2183	30,000	30,000	12,800	17,200	57%	20,000	12,800	7,200	36%
Staff housing, Cr Cheetham Way & Brown St subdivision	2179	500,000	500,000	0	500,000	100%	0	0	0	
1 Longhurst Street, renovations	2180	100,000	100,000	1,027	98,973	99%	0	1,027	(1,027)	
Swimming Pool, ablution upgrades, add first aid room & storage	2229	10,000	10,000	0	10,000	100%	3,333	0	3,333	100%
Depot, new buildings, renovations and improvements to amenity	2300	10,000	10,000	0	10,000	100%	0	0	0	
8 Cheetham Way, Outdoor blinds	2301	14,000	14,000	0	14,000	100%	4,666	0	4,666	100%
20 Cheetham Way, Outdoor blinds	2302	14,000	14,000	0	14,000	100%	4,666	0	4,666	100%
5 Churchill Street, garden and street frontage improvements	2303	28,000	28,000	120	27,880	100%	9,333	120	9,213	99%
Avoca farmstead, demolition	2304	50,000	50,000	0	50,000	100%	16,664	0	16,664	100%
15 Northmore, reticulation works	2305	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
15 Northmore, landscaping	2306	10,000	10,000	0	10,000	100%	3,332	0	3,332	100%
15 Northmore, floorcoverings	2307	5,350	5,350	0	5,350	100%	1,783	0	1,783	100%
15 Northmore, split system AC	2308	8,500	8,500	0	8,500	100%	2,833	0	2,833	100%
16 Hilton, reticulation works	2309	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
18 Hilton, reticulation works	2310	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
21 Northmore, reticulation works	2311	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
15 Northmore, landscaping	2312	10,000	10,000	0	10,000	100%	3,332	0	3,332	100%
21 Northmore, split system AC	2313	8,500	8,500	0	8,500	100%	2,833	0	2,833	100%
8 Churchill Street, repaint portico	2314	5,000	5,000	0	5,000	100%	1,666	0	1,666	100%
8 Churchill Street, Rear entry fencing	2315	5,000	5,000	0	5,000	100%	1,666	0	1,666	100%
Gym, split system AC	2316	12,000	12,000	0	12,000	100%	4,000	0	4,000	100%
Transfer station, Concrete slab for shed	2317	26,000	26,000	13,118	12,883	50%	26,000	13,118	12,883	50%
Transfer station, Transportable office	2318	18,000	18,000	0	18,000	100%	6,000	0	6,000	100%
10 Hilton, floorcoverings, repaint internally and exterior repairs	2324	40,000	40,000	0	40,000	100%	0	0	0	
5 and 7 Currall Street Narembeen, land acquisition costs	2373	0	0	3,890	(3,890)		0	3,890	(3,890)	
Total Land and Buildings		1,217,850	1,217,850	240,832	977,018		412,262	240,832	171,430	
Furniture and Equipment										
Admin - VOIP Phones	2184	10,000	10,000	10,026	(26)	0%	3,332	10,026	(6,694)	-201%
Admin - Council Chambers Furniture	2185	23,670	23,670	0	23,670	100%	0	0	0	
Recreation Centre, furniture and fittings	2361	35,000	35,000	9,967	25,033	72%	11,666	9,967	1,699	15%
Admin, CRC amd mechanic - new computers	2356	11,000	11,000	0	11,000	100%	3,664	0	3,664	100%
CRC, Power distribution boards	2357	5,000	5,000	0	5,000	100%	4,998	0	4,998	100%
Caravan park, replacement washing machines	2358	22,000	22,000	21	21,980	100%	21,999	21	21,979	100%
Chambers, additional honour boards	2359	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
Admin, Chair and table trolleys	2360	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
Total Furniture and Equipment		116,670	116,670	20,013	96,657		48,987	20,013	28,974	
Plant and Equipment										
Steel Drum Roller	2363	200,000	200,000	0	200,000	100%	0	0	0	
Side Tipper (NB5708)	2364	155,000	155,000	0	155,000	100%	0	0	0	
Light tipper (NEW)	2195	78,000	78,000	83,673	(5,673)	-7%	78,000	83,673	(5,673)	-7%
Replacement Light Vehicle (NB7900)	2365	42,000	42,000	0	42,000	100%	14,000	0	14,000	100%
Replacement Light Vehicle (NB806)	2366	50,000	50,000	0	50,000	100%	16,667	0	16,667	100%
Replacement Light Vehicle (NB7298)	2367	50,000	50,000	0	50,000	100%	16,667	0	16,667	100%
Skidsteer attachment, cold planer	2368	28,000	28,000	0	28,000	100%	27,999	0	27,999	100%
Skidsteer attachment, spray unit with boom	2369	18,000	18,000	22,260	(4,260)	-24%	18,000	22,260	(4,260)	-24%
Skidsteer, loading ramps	2370	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
Works, Trailer-Mounted Portable Topilet	2371	7,000	7,000	0	7,000	100%	6,999	0	6,999	100%
Works, Fleet Tracking Hardware	2188	10,000	10,000	6,775	3,225	32%	3,332	6,775	(3,443)	-103%
Works, Traffic counters	2362	10,800	10,800	10,470	330	3%	3,600	10,470	(6,870)	-191%
Total Plant and equipment		653,800	653,800	123,179	530,621		190,264	123,179	67,085	
Total Property, Plant and Equipment		1,988,320	1,988,320	384,024	1,604,296		651,513	384,024	267,489	

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 31/10/2025

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Infrastructure - Roads, Footpaths and Drainage										
R2R - Anderson Rock Road, Gravel resheeting (SLK 10.56 - 16.20)	2325	150,000	150,000	0	150,000	100%	0	0	0	
R2R - Yeomans Road, Gravel resheeting (SLK 15.13 - 21.00)	2326	150,000	150,000	133,953	16,047	11%	0	133,953	(133,953)	
R2R - Coverley Road, Gravel resheeting (SLK 3.2 - 8.96)	2327	200,000	200,000	12,264	187,736	94%	199,998	12,264	187,734	94%
R2R - Swartz Road, Replace culvert, reconstruct floodway (SLK 4.50)	2328	120,000	120,000	0	120,000	100%	0	0	0	
R2R - Bailey Road, Replace culvert, reconstruct floodway (SLK 7.57)	2329	120,000	120,000	0	120,000	100%	0	0	0	
RRG - Cramphorne Road, Second coat seal (SLK 37.29 - 42.29)	2340	168,000	168,000	0	168,000	100%	56,000	0	56,000	100%
RRG - Narembeen South Road, Reconstruction and primer seal to 7.2m (SLK 5.17 - 8.97)	2341	720,000	720,000	530	719,470	100%	480,000	530	479,470	100%
WSFN - Kondinin-Narembeen Road, second coat seal (SLK 19.50 - 23.00)	2342	141,290	141,290	0	141,290	100%	47,096	0	47,096	100%
WSFN - Kondinin-Narembeen Road, reconstruction, widen, seal and asphalt (SLK 26 - 26.8)	2343	359,725	359,725	0	359,725	100%	0	0	0	
Soldiers Road, Gravel resheeting and second coat seal - 400m x 8m (SLK 39.5 - 39.9)	2344	37,000	37,000	0	37,000	100%	12,333	0	12,333	100%
Cramphorne Road, vegetation works (SLK 17.2 - 32.29)	2345	80,000	80,000	0	80,000	100%	26,666	0	26,666	100%
Mt Arrowsmith Road, pavement repairs, culvert installation and reseal (SLK 3.25 - 15.53)	2346	110,500	110,500	0	110,500	100%	110,499	0	110,499	100%
Townsite, replacement of kerbing	2372	50,000	50,000	0	50,000	100%	50,000	0	50,000	100%
Total Roads, Footpaths and Drainage		2,406,515	2,406,515	146,747	2,259,768		982,592	146,747	835,845	
Other Infrastructure										
Stormwater Harvesting (Irrigation Pipeline) for townsite	2348	140,000	140,000	0	140,000	100%	0	0	0	
Lions Recycling Area, improvements	2323	10,000	10,000	0	10,000	100%	0	0	0	
Caravan Park, perimeter fencing and drainage	2347	25,000	25,000	0	25,000	100%	8,332	0	8,332	100%
Lions Entrance Garden improvements (West Town entrance)	2322	5,000	5,000	0	5,000	100%	1,664	0	1,664	100%
Airfield, CCTV installation	2349	15,000	15,000	0	15,000	100%	0	0	0	
Caravan Park, drain, sewerage and electrical line rerouting and improvements	2215	25,000	25,000	0	25,000	100%	8,332	0	8,332	100%
CRC Precinct - Generator Installation	2218	100,000	100,000	0	100,000	100%	0	0	0	
New District Entrance Signs (x4)	2350	12,000	12,000	0	12,000	100%	4,000	0	4,000	100%
Investment in associate (RoeROC)	9415000	60,000	60,000	0	60,000	100%	0	0	0	
Transfer station, chainmesh fencing	2319	50,000	50,000	13,790	36,210	72%	0	13,790	(13,790)	
Town dams, perimeter fencing	2320	50,000	50,000	0	50,000	100%	16,664	0	16,664	100%
Motorcross, perimeter fencing, restoration works and signage	2321	100,000	100,000	28,590	71,410	71%	33,332	28,590	4,742	14%
BMX track, survey and design	2162	525,000	525,000	9,064	515,936	98%	0	9,064	(9,064)	
Narembeen oval, switchboard	2223	44,000	44,000	0	44,000	100%	14,664	0	14,664	100%
Ski Lake planning and development	2163	10,000	10,000	11,037	(1,037)	-10%	3,332	11,037	(7,705)	-231%
Narembeen hockey field lights (Club Night Lights)	2222	304,000	304,000	194,383	109,617	36%	101,332	194,383	(93,051)	-92%
Tourist trails development	2353	10,000	10,000	0	10,000	100%	0	0	0	
Town oval, irrigation improvements	2354	100,000	100,000	0	100,000	100%	33,332	0	33,332	100%
Narembeen football field lights (Club Night Lights)	2355	450,000	450,000	23,234	426,766	95%	150,000	23,234	126,766	85%
Total Other Infrastructure		2,035,000	2,035,000	280,098	1,754,902		374,984	280,098	94,886	
Total Infrastructure		4,441,515	4,441,515	426,845	4,014,670		1,357,576	426,845	930,731	
Intangible Assets										
New ERP - Implementation costs	2352	200,000	200,000	1,000	199,000	100%	66,664	1,000	65,664	98%
Website redevelopment	2351	35,000	35,000	24,880	10,120	29%	11,664	24,880	(13,216)	-113%
Total Infrastructure		235,000	235,000	25,880	209,120		78,328	25,880	52,448	
Total 2026 capital expenditure to date		6,664,835	6,664,835	836,748	5,828,087		2,087,417	836,748	1,250,669	

SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

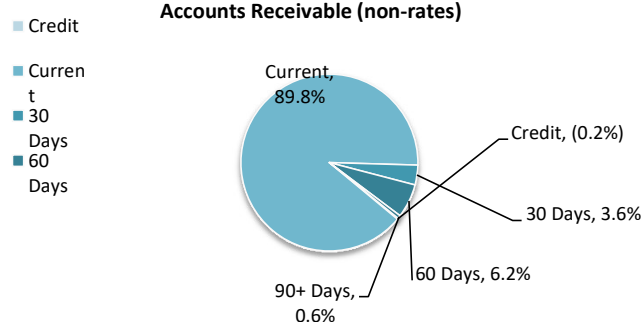
OPERATING ACTIVITIES

7 DISPOSAL OF ASSETS

Asset description	Budget				YTD Actual			
	Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
	Value				Value			
	\$	\$	\$	\$	\$	\$	\$	\$
Buildings								
41 Cheetham Way	0	0	0	0	0	176	176	0
Plant and equipment								
Toyota Kluger, 111NB	40,000	38,000	0	(2,000)	0	0	0	0
CAT Steel Drum Roller	83,000	40,000	0	(43,000)	0	0	0	0
Bruce Rock Side Tipper, NB5766	25,000	30,000	5,000	0	0	0	0	0
Toyota Hilux, NB7900	13,000	16,000	3,000	0	0	0	0	0
Nissan Navara, NB806	12,000	18,000	6,000	0	0	0	0	0
Nissan Navara, NB7298	16,000	18,000	2,000	0	0	0	0	0
	189,000	160,000	16,000	(45,000)	0	176	176	0

8 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
	\$	\$
Opening arrears previous year	154,026	79,986
Levied this year	2,133,835	2,272,313
Less - collections to date	(2,207,875)	(2,138,017)
Gross rates collectable	79,986	214,282
Allowance for impairment of rates receivable	0	0
Net rates collectable	79,986	214,282
% Collected	96.5%	90.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(608)	296,335	11,914	20,418	2,072	330,131
Percentage	(0.2%)	89.8%	3.6%	6.2%	0.6%	
Balance per trial balance						
Trade receivables						330,131
Other receivables [describe]						21,754
Contract Assets						353,574
Receipting suspense						851
Total receivables general outstanding						706,310

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						(4,573)
Accrued salaries and wages						(11,860)
ATO liabilities						21,768
Prepaid rates						21,757
Bonds and deposits held						26,207
Trust funds						323
Transport licensing funds held						5,001
Total payables general outstanding						58,623
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

9 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Loan No.	\$	\$	\$	\$	\$	\$	\$	\$	\$
Swimming Pool	125	60,278	0	0	(14,335)	(29,149)	45,943	31,129	2,013	(3,548)
Recreation Centre	128	462,301	0	0	(20,412)	(41,361)	441,889	420,940	12,159	(23,780)
		522,579	0	0	(34,747)	(70,510)	487,832	452,069	14,172	(27,328)
Self supporting loans										
Aged Homes	127	9,400	0	0	0	(4,602)	9,400	4,798	0	(349)
Narembeen Bowling Club	131	48,930	0	0	(3,969)	(7,958)	44,961	40,972	0	(457)
		58,330	0	0	(3,969)	(12,560)	54,361	45,770	0	(806)
Total		580,909	0	0	(38,716)	(83,070)	542,193	497,839	14,172	(28,134)
Current borrowings		83,070					44,353			
Non-current borrowings		497,839					497,840			
		580,909					542,193			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$
Grants and subsidies - Operating			
General Purpose funding			
Financial Assistance Grant - General portion	176,250	705,000	208,957
Financial Assistance Grant - Roads portion	122,500	490,000	145,207
Law, Order and Public Safety			
Bush Fire Brigade Operating Grant	3,957	15,830	4,353
Bush Fire Brigade Operating Grant	0	0	8,077
Housing			
Other housing, reimbursements received	30,000	30,000	0
Community Amenities			
CRC, SOCK Week grant funding	0	24,455	79
CRC, Annual operating grants	40,000	120,000	63,938
CRC, Project grant funding	0	0	909
CRC, trainee grant funding	0	0	(24,920)
CRC, Event grant funding	8,332	25,000	8,000
Transport			
Main Roads Direct Grant	305,245	305,245	299,453
Total operating grants and subsidies	686,284	1,715,530	714,053
Grants and subsidies - Non-operating			
Transport			
Community Water Supply grant funding	0	100,000	0
Power Resilience Project grant funding	0	90,000	0
Regional Road Group (RRG) Grant Funding	296,000	592,000	236,800
Roads to Recovery (R2R) Grant Funding	0	740,000	0
Wheatbelt Secondary Freight Network (WSFN) Grant Funding	233,806	467,614	134,296
Recreation			
Club Night Lights grant funding	200,000	200,000	0
BMX/pump track grant funding	0	250,000	0
Contributions - Non-operating			
Reimbursements from sporting groups	113,500	227,000	101,072
Total non-operating grants, contributions and subsidies	529,806	2,439,614	472,168
GRAND TOTAL	1,216,090	4,155,144	1,186,221

ATTACHMENT 14.3A
Schedule of Accounts for month ended
31 October 2025



Shire of Narembeen
Schedule of accounts paid
For the month ended 31 October 2025

Chq/EFT	Date	Name	Description	Amount
EFT19079	02/10/2025	AMAC Mechanical	Plant, parts and repairs	677.68
EFT19080	02/10/2025	Australian Services Union	Employee membership fees remitted	53.00
EFT19081	02/10/2025	Brian Cummins / TA B & K Fencing	33 & 35 Thomas Street, fences and gates installation final payment	2,000.00
EFT19082	02/10/2025	GSG WA Pty Ltd (Narembeen Roadhouse)	Depot, Fuel purchases	711.49
EFT19083	02/10/2025	Great Eastern Freightlines	Freight	314.79
EFT19084	02/10/2025	Livingston Medical Pty Ltd	Employee medical costs	150.00
EFT19085	02/10/2025	Local Government Professionals Australia WA	Induction to Local Government Workshop	1,170.00
EFT19086	02/10/2025	The Pascoe Family Trust T/A Wheatbelt Painting	Panel walls in Council Chambers & First Aid Room	5,025.00
EFT19087	02/10/2025	WA Contract Ranger Services	Ranger services	693.00
EFT19088	02/10/2025	Westrac Equipment Pty Ltd	Skidsteer attachment	309.38
EFT19089	02/10/2025	Ratepayer	Overpayment refund	12,733.06
EFT19090	02/10/2025	Associated Laundry Services	CRC, tablecloth dry cleaning	298.43
EFT19091	02/10/2025	Brian Cummins / TA B & K Fencing	Supply and installation of chainmesh fencing to waste transfer station	25,360.91
EFT19092	02/10/2025	Kim McKenzie-Thornton T/A 'Narembeen Cafe Love That Food'	Catering, Playground inspection training course	260.00
EFT19093	02/10/2025	Market Creations Agency Pty Ltd T/A Integrated ICT	Shire website redevelopment, instalment payment	11,028.05
EFT19094	02/10/2025	Team Global Express Pty Ltd	Freight, library books	43.78
EFT19095	02/10/2025	Waddarin Wildlife Sanctuary Inc	RRSNCBF Round 8 payment	5,000.00
EFT19096	02/10/2025	150 Square Pty Ltd	Preparation of Streets Alive funding application and documentation	2,926.00
EFT19097	02/10/2025	AFGRI Equipment Australia Pty Ltd	Plant, parts and repairs	206.83
EFT19098	02/10/2025	Holleton Civil & Mining Pty Ltd	Pushup approx. 7,500 cubic metres of gravel	8,250.00
EFT19099	02/10/2025	Kim McKenzie-Thornton T/A 'Narembeen Cafe Love That Food'	Catering for RoeROC Committee Meeting	110.00
EFT19100	02/10/2025	Market Creations Agency Pty Ltd T/A Integrated ICT	Shire website redevelopment, second instalment	7,846.74
EFT19101	02/10/2025	Merredin Freightlines	Depot, freight	549.69
EFT19102	02/10/2025	Omnicom Media Group Australia Pty Ltd	Advertising, Statewide Notice for Bush Fire Brigades Local Law	624.76
EFT19103	02/10/2025	P M Services Narembeen	Waste transfer station facility management fees	2,842.00
EFT19104	02/10/2025	PEAP Contractors Pty Ltd	Football Lights Components	25,557.34
EFT19105	02/10/2025	Sheridans Badges and Engraving (Trustee for MAJ Trust)	Council, name plates	209.88
EFT19106	02/10/2025	Shire Of Corrigin	Roe Regional Environmental Health services, August 2025 fees	2,284.70
EFT19107	02/10/2025	Shire Of Kellerberrin	LGIS golf tournament attendance	820.00



Shire of Narembreen
Schedule of accounts paid
For the month ended 31 October 2025

Chq/EFT	Date	Name	Description	Amount
EFT19108	02/10/2025	Shire Of Merredin	2026 contribution to Central Wheatbelt Visitor Centre	221.50
EFT19109	02/10/2025	Trevor James Thompson	Safety Board Artwork and design and setup	605.00
EFT19110	02/10/2025	Willway Plumbing and Gas	Plumbing repairs for various Council properties	1,236.33
EFT19111	09/10/2025	Fitz Gerald Strategies	Consulting, employee relations and enterprise bargaining	559.65
EFT19112	09/10/2025	The Trustee for the W & J Youl Family Trust T/A Youlie & Son Contracting	Motorcross track repairs, reconstruction	23,141.25
EFT19113	16/10/2025	150 Square Pty Ltd	RoeROC, Executive Officer	3,525.00
EFT19114	16/10/2025	AFGRI Equipment Australia Pty Ltd	Plant, repairs	617.00
EFT19115	16/10/2025	Ampac Debt Recovery (WA) Pty Ltd	Rates, debt recovery	784.00
EFT19116	16/10/2025	Ratepayer	Rates Refund	205.54
EFT19117	16/10/2025	Australia Post	Admin, postage	139.44
EFT19118	16/10/2025	Australian Taxation Office	Net BAS liability for August 2025	6,574.00
EFT19119	16/10/2025	Avon Waste	Waste collecting services for September 2025	17,544.57
EFT19120	16/10/2025	Boc Gases	Depot, consumables	8.67
EFT19121	16/10/2025	Customer	Bond refund	300.00
EFT19122	16/10/2025	Building and Energy Department of Mines, industry regulation and safety	Building Services Levy	56.65
EFT19123	16/10/2025	Chris Bray Electrics Pty Ltd	Caravan Park, electrical repairs	189.20
EFT19124	16/10/2025	Dormakaba Australia Pty Ltd	Admin and CRC, automatic door serving	775.67
EFT19125	16/10/2025	Customer	Refund	250.00
EFT19126	16/10/2025	Customer	Refund	85.00
EFT19127	16/10/2025	Fleet Dynamics Pty Ltd	GPS tracking hardware for fleet	7,452.50
EFT19128	16/10/2025	Refund	Refund	8.20
EFT19129	16/10/2025	Haddeo Infrastructure Agriculture Pty Ltd	Project Management fees	3,300.00
EFT19130	16/10/2025	Hersey's Safety Pty Ltd	Depot, general stock and workshop consumables	817.87
EFT19131	16/10/2025	Hyden Community Resource Centre	SOCK Week Grant 2025	1,350.00
EFT19132	16/10/2025	Kidsafe Western Australia Inc	Playground Visual Inspection training course	2,600.00
EFT19133	16/10/2025	Liberty Oil Rural Pty Ltd	Depot, supply and delivery of 20,000 litres of diesel fuel	33,980.00
EFT19134	16/10/2025	Livingston Medical Pty Ltd	Service fees under general practice agreement	26,205.66
EFT19135	16/10/2025	MCG Architects Pty Ltd	Design and quantity survey for extension of Narembreen recreation centre	3,850.00
EFT19136	16/10/2025	Market Creations Agency Pty Ltd T/A Integrated ICT	Shire website redevelopment, final instalment	9,058.94
EFT19137	16/10/2025	Narembreen Football Club & Sportsman Club Inc	Motorcross track, fencing	2,575.00



Shire of Narembeen
Schedule of accounts paid
For the month ended 31 October 2025

Chq/EFT	Date	Name	Description	Amount
EFT19138	16/10/2025	Paul Turley T/A What 4 Services	CRC, Banana's Big Day out library event	396.00
EFT19139	16/10/2025	The Trustee for The Byrne McKenzie Trust T/A McKenzie Family Funerals + Merredin Monumental Works	Bronze cast plaque	610.50
EFT19140	16/10/2025	WA Contract Ranger Services	Ranger services	693.00
EFT19141	16/10/2025	Customer	Credit balance refunded	104.80
EFT19142	16/10/2025	AMAC Mechanical	Plant parts and repairs	2,130.44
EFT19143	16/10/2025	Livingston Medical Pty Ltd	Employee medical costs	330.00
EFT19144	16/10/2025	P M Services Naremben	Waste Transfer Station, management fees	2,842.00
EFT19145	16/10/2025	QC Ultimate Clean	Recreation centre, professional carpet, tile and vinyl cleaning	4,609.94
EFT19146	16/10/2025	Qbit Trading Company Pty Ltd	IT services	6,794.80
EFT19147	16/10/2025	Sanokil	Various Council properties, sanitary bin services	462.14
EFT19148	16/10/2025	Shire Of Corrigin	Roe Regional Shared Environmental Health Services, September 2025 fees	6,904.70
EFT19149	16/10/2025	Shire Of Merredin	Share of Damstra annual license to 31 August 2026	409.20
EFT19150	16/10/2025	Refund	Refund	65.00
EFT19151	16/10/2025	Town Planning Innovations	Planning and Development Consulting Service	123.75
EFT19152	16/10/2025	Trustee for J & S Baldwin Trust	NB206, new tyres	975.00
EFT19153	16/10/2025	Chris Bray Electrics Pty Ltd	Supply and install new Switchboard at Hockey Oval	3,650.00
EFT19154	16/10/2025	Department Of Fire And Emergency Services (DFES)	2026 ESL, first quarter payment	20,231.60
EFT19155	16/10/2025	LGIS Contract WALGA Municipal Liability Scheme	LGIS, second insurance instalment for 2026	146,880.96
EFT19156	16/10/2025	Naremben Hardware And Ag Supplies Pty Ltd	September 2025 monthly purchases, minor parts and incidentals	2,988.05
EFT19157	16/10/2025	Naremben IGA	Cleaning Supplies	845.18
EFT19158	16/10/2025	Qbit Trading Company Pty Ltd	Payout of service contract and back-up solution contract	23,712.87
EFT19159	16/10/2025	Repco a division of GPC Asia Pacific Pty Ltd	Plant parts and repairs	1,061.16
EFT19160	16/10/2025	TOCOJEPA Pty Ltd T/A Tquip	Plant parts and repairs	1,030.54
EFT19161	16/10/2025	Team Global Express Pty Ltd	Freight	131.26
EFT19162	16/10/2025	Westrac Equipment Pty Ltd	Skidsteer attachment, spray unit with boom	32,275.04
EFT19163	16/10/2025	Willway Plumbing and Gas	3/31 Currall St, plumbing repairs	1,262.80
EFT19164	16/10/2025	Wurth Australia Pty Ltd	Workshop consumables	513.51
EFT19165	16/10/2025	Qbit Trading Company Pty Ltd	Emergency recovery service fees	981.75
EFT19166	30/10/2025	AFGR1 Equipment Australia Pty Ltd	Plant parts and repairs	164.86



Shire of Narembreen
Schedule of accounts paid
For the month ended 31 October 2025

Chq/EFT	Date	Name	Description	Amount
EFT19167	30/10/2025	AMAC Mechanical	Grader parts and repairs + light vehicle windscreen replacement	5,321.96
EFT19168	30/10/2025	Australian Services Union	Employee membership fees remitted	53.00
EFT19169	30/10/2025	Baileys Fertilisers	Town oval, soil testing	550.00
EFT19170	30/10/2025	Bruce Rock Engineering	Plant repairs	584.72
EFT19171	30/10/2025	CJB Carpentry	Waste Transfer Station, supply and install of concrete flooring	13,117.50
EFT19172	30/10/2025	Combined Pest Control Wa	Aquatic Centre, annual pest spray	352.00
EFT19173	30/10/2025	Cr Amy Hardham	Nomination fee refund	686.80
EFT19174	30/10/2025	Cutting Edges Equipment Parts Pty Limited	Plant parts, grader blades	2,521.20
EFT19175	30/10/2025	Eastern Hills Saws And Mowers	Workshop consumables	844.55
EFT19176	30/10/2025	Eastern Wheatbelt Biosecurity Group Inc	EWBG Annual Membership	110.00
EFT19177	30/10/2025	Great Eastern Freightlines	Yeomans Road, wet hire of road train and side tipper	15,001.25
EFT19178	30/10/2025	Hersey's Safety Pty Ltd	Workshop consumables	1,810.27
EFT19179	30/10/2025	Instant Weighting Pty Ltd	Scales calibration and service	2,336.49
EFT19180	30/10/2025	Livingston Medical Pty Ltd	Employee medical costs	588.00
EFT19181	30/10/2025	Local Government Professionals Australia WA	Annual state conference attendance fees for 2025	2,163.00
EFT19182	30/10/2025	Local Health Authorities Analytical Committee	Swimming pool, water sampling	414.93
EFT19183	30/10/2025	Market Creations Agency Pty Ltd T/A Integrated ICT	Website redevelopment	2,615.58
EFT19184	30/10/2025	Michael Franzinelli T/A WA Traffic Planning	Traffic management plan for Christmas street party	495.00
EFT19185	30/10/2025	Narembreen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family Trust)	Motorcross bike track, fencing	1,888.36
EFT19186	30/10/2025	Narembreen Historical Society	CRc, History books for resale	55.00
EFT19187	30/10/2025	P M Services Narembreen	Waste Transfer Station, management fees	2,842.00
EFT19188	30/10/2025	Perth Signcraft & Graphics	Decals for Council Boards	192.50
EFT19189	30/10/2025	RSV Professionals	Christmas party entertainment (50% deposit)	1,735.25
EFT19190	30/10/2025	Customer	Bond refund	100.00
EFT19191	30/10/2025	Rural Water Council Of WA Inc	Annual Membership for 2025	300.00
EFT19192	30/10/2025	Team Global Express Pty Ltd	Freight	387.41
EFT19193	30/10/2025	Trustee for J & S Baldwin Trust	Plant repairs	1,712.00
EFT19194	30/10/2025	Vend Access T/A CT Access Pty Ltd	Washing machine staff access cards	22.55
EFT19195	30/10/2025	WA Contract Ranger Services	Ranger services	779.63
EFT19196	30/10/2025	WBS Modular Pty Ltd T/A Evoke Living Homes	Key Worker Accommodation Project concept development	8,000.00



Shire of Narembeen
Schedule of accounts paid
For the month ended 31 October 2025

Chq/EFT	Date	Name	Description	Amount
EFT19197	30/10/2025	Westrac Equipment Pty Ltd	Plant parts and repairs	1,095.77
EFT19198	30/10/2025	Willway Plumbing and Gas	Backflow prevention tests	1,454.20
EFT19199	30/10/2025	XAV Group Pty Ltd t/a Contract Aquatic	Swimming pool, November facility management fees	24,242.36
EFT19200	31/10/2025	Australian Taxation Office	Net BAS liability for September 2025	8,687.00
DD13055.1	01/10/2025	Western Australian Treasury Corporation	Recreation Centre, loan repayment	32,570.63
DD13055.2	01/10/2025	Bond Administrator	Bond remittance, 2/24 Doreen Street	460.00
DD13055.3	01/10/2025	Western Power	Electricity usage for Council facilities and properties	529.49
DD13063.1	08/10/2025	Western Power	Electricity usage for Council properties and facilities	6,826.28
DD13064.1	09/10/2025	Water Corporation	Water usage for Council facilities and properties	1,689.43
DD13064.2	09/10/2025	Western Power	Electricity usage for Council facilities and properties	5,689.02
DD13078.1	14/10/2025	Water Corporation	Water usage for Council facilities and properties	449.88
DD13082.1	10/10/2025	Beam Precision Superannuation	Superannuation payment	15,510.33
DD13083.1	10/10/2025	Western Power	Electricity usage for Council facilities and properties	4,186.63
DD13083.2	10/10/2025	Commander Australia Pty Ltd	Admin, old phone hardware payout	12.77
DD13084.1	20/10/2025	Telstra	Phone charges for Council facilities and properties	1,709.44
DD13085.1	13/10/2025	Western Power	Electricity usage for Council properties and facilities	442.16
DD13086.1	21/10/2025	Water Corporation	Water usage for Council facilities and properties	2,254.19
DD13089.1	16/10/2025	Water Corporation	Water usage for Council facilities and properties	8,524.85
DD13089.2	16/10/2025	Western Power	Electricity usage for Council properties and facilities	118.17
DD13090.1	22/10/2025	Water Corporation	Water usage for Council facilities and properties	1,501.28
DD13090.2	22/10/2025	Western Power	Electricity usage for Council properties and facilities	313.67
DD13091.1	24/10/2025	Western Power	Electricity usage for Council properties and facilities	1,327.60
DD13094.1	24/10/2025	Beam Precision Superannuation	Superannuation payment	15,739.91
DD13105.1	31/10/2025	Western Australian Treasury Corporation	Swimming pool, loan repayment	16,348.64
DD13107.1	23/10/2025	Water Corporation	Water usage for Council facilities and properties	272.61
DD13102.1	30/10/2025	Commonwealth Bank	October credit card purchases	9,268.02
	09/10/2025	Altus Payroll	Net wages for pay run #112	64,098.90
	23/10/2025	Altus Payroll	Net wages for pay run #113	63,102.87
Total payments for the month ended 31 October 2025				\$ 885,261.05

ATTACHMENT 14.3B
Credit Card payment list October 2025

**Shire of Narembeen
Credit Card Purchases
26 September 2025 - 27 October 2025
Direct Debited 30 October 2025**

Chief Executive Officer			
Date	Supplier	Description of purchase	Amount
26/09/2025	BP The Lakes	CEO, fuel	\$ 73.38
2/10/2025	Shire of Narembeen	Registration fees	\$ 20.50
6/10/2025	Narembeen Hotel	Council refreshments	\$ 74.96
6/10/2025	Narembeen Hotel	Council refreshments	\$ 74.96
24/10/2025	CHATGPT	Admin, monthly subscription fees	\$ 30.87
24/10/2025	CHATGPT	International fee	\$ 0.77
TOTAL CEO CREDIT CARD PAYMENTS			\$ 275.44

Executive Manager Corporate Services			
Date	Supplier	Description of purchase	Amount
26/09/2025	Remarkable	Admin, software subscription	\$ 4.99
29/09/2025	Humanitix	CRC (SOCK), award night tickets	\$ 992.15
1/10/2025	Pan Pacific	CRC (SOCK), award night accomodation	\$ 445.50
1/10/2025	BP The Lakes	EMCS, fuel	\$ 76.82
2/10/2025	Pan Pacific	CRC (SOCK), award night accomodation	\$ 445.50
2/10/2025	Pan Pacific	CRC (SOCK), award night accomodation	\$ 445.50
3/10/2025	Indeed	Admin, Employee recruitment advertising	\$ 147.18
7/10/2025	Adobe	Admin, software subscription	\$ 31.99
8/10/2025	Little Hotelier	Caravan Park, booking management software fees	\$ 207.90
8/10/2025	Temu	Christmas street party, games and prizes	\$ 98.21
9/10/2025	Landgate	Admin, land title search	\$ 32.60
9/10/2025	Adobe	CRC, software subscription	\$ 31.99
10/10/2025	DC Coffee	Admin, staff amenities	\$ 89.82
10/10/2025	Temu	Christmas street party, games and prizes	\$ 174.28
10/10/2025	CHATGPT	Admin, monthly subscription fees	\$ 30.51
10/10/2025	CHATGPT	International fee	\$ 0.76
13/10/2025	Starlink	Internet for Council properties and facilities	\$ 834.00
16/10/2025	Safety Culture	WHS, software subscription	\$ 127.60
17/10/2025	Quest Innaloo	Staff accommodation for Department of Transport training	\$ 2,237.65
21/10/2025	Morning Sun Motel	Admin, accomodation for auditors	\$ 1,240.00
22/10/2025	Narembeen Hotel	Council catering	\$ 320.11
27/10/2025	Remarkable	Admin, software subscription	\$ 4.99
TOTAL EMCS CREDIT CARD PAYMENTS			\$ 8,020.05

Executive Manager Infrastructure Services			
Date	Supplier	Description of purchase	Amount
9/10/2025	Shire of Narembeen	Vehicle registration fees	\$ 25.55
8/10/2025	Skoolsport Equipment	Narembeen basketball courts, replacement basketball board, ring and net	\$ 946.98
TOTAL EMIS CREDIT CARD PAYMENTS			\$ 972.53

TOTAL CREDIT CARD PURCHASES FOR THE MONTH \$ 9,268.02

ATTACHMENT 16.1A
Draft Policy – GSP Fleet Tracking

Council Policy

X. Infrastructure Services

x.x GPS FLEET TRACKING



POLICY OBJECTIVES

To set Council's parameters for the installation of GPS tracking in Shire plant and vehicle and access, retention, use and misuse of the collected information by responsible employees.

POLICY SCOPE

This policy applies to all Shire-owned or leased plant and vehicles , and to all employees or contractors operating such assets or having authority to access the associated records from any GPS tracking.

POLICY DETAIL

GPS tracking devices may be installed in any or all of the Shire of Narembeen's fleet for the purposes of:

- Assisting in incident response and emergency management;
- Enhancing safety for staff, contractors and the community;
- Improving operational efficiency and resource management;
- Protecting Council assets from misuse, loss or theft; and
- Determining asset utilisation and maintenance planning.

This policy outlines the use, management and responsibilities associated with GPS tracking devices installed in the Shire fleet

Installation and Removal

Any vehicles or plant may have GPS tracking hardware and/or software installed or removed at the sole discretion of the Chief Executive Officer.

Privacy, Notification and Data Handling

- Employees will be given advance notice in writing when a vehicle or item of equipment is to be fitted with GPS tracking.
- A label or notice will be displayed on each vehicle/equipment indicating GPS tracking is active.
- The Shire will collect, use, and store GPS data only for legitimate business use in accordance with applicable privacy and data protection laws.
- Data will be retained only for as long as necessary to fulfil operational or legal requirements and will then be securely destroyed in accordance with Council's record keeping plan

Access to Data

- Access to GPS data is restricted to authorised personnel as determined by the Chief Executive Officer

- GPS data may be shared with external authorities (for example police, emergency services, or insurers) only when required by law
- Employees will be granted access to GPS tracking data in relation to themselves for the purpose of refuting claims made in the course of an investigation into their performance or conduct or when otherwise required by an act of law.

Employee Responsibilities

All employees and contractors must:

- Use Shire vehicles, plant, and equipment only for authorised business purposes;
- Operate all equipment safely and in accordance with Shire policies and procedures;
- Are the above two not in the code of conduct already?
- Be aware that the operation of Shire assets may be monitored through GPS tracking and to check if their vehicle is labelled as such; and
- Immediately report any concerns or suspected faults with GPS tracking devices to their supervisor.

Breaches of Policy

Unauthorised access, misuse, or disclosure of GPS data, or misuse of Council vehicles identified through GPS tracking, may result in disciplinary action in accordance with the Shire's Code of Conduct and other relevant policies

DEFINITIONS

GPS: Global Positioning System - a system that utilises satellite transmissions to determine the geographical location in all weather conditions.

Tracking: The use of a GPS device to collect, interpret, and record data such as geographical location, movements, speed, and/or vehicle/ plant activity.

RELATED LEGISLATION

Local Government Act 1995 S.41
Surveillance Devices Act 1998 (WA)
Privacy Act 1988

RELATED POLICIES

Work Health and Safety Policy
Shire Code of Conduct
Information and Communications Technology (ICT) Policy
Records Management Policy

DELEGATED AUTHORITY

Nil

DOCUMENT MANAGEMENT

Policy Number	
Policy Version	1
Policy Owner(s)	Chief Executive Officer
Reviewer	Executive Governance Officer

Review Frequency	3 years	
Creation Date		OCM Ref
Last Review Date		OCM Ref
Next Review Date		
File Ref (original)		
File ref (copy)		

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