



**ORDINARY COUNCIL MEETING
19 October 2021**

**AGENDA
ATTACHMENTS**



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**ATTACHMENT – AGENDA ITEM 6.2.1
Narembeen Volunteer Bush Fire Brigade
Annual General Meeting**

NAREMBEEN VOLUNTEER BUSH FIRE BRIGADE ANNUAL GENERAL MEETING

MINUTES

Minutes of the Narembreen Volunteer Bush Fire Brigade Annual General Meeting held on **Thursday 30 September 2021** at the Narembreen Volunteer Emergency Service Facility, Latham Road, Narembreen.

1. Opening & Welcome

The meeting was declared open at 4.07pm.

2. Attendance

Murray Dixon (Chairperson)

Andrew Hardham

Alan Yandle

David Blurton (Shire of Narembreen CEO)

Colin Ogilvie

Bevan Thomas

Kingsley Bristow

Joel DeLuis

Mitchell Miolini

Robert Miolini

Neville Hooper

Gary Johns

Don Cheetham

Gary Sprigg

Justin Baldwin

Peter Bailey

3. Apologies

Bill Cowan

Eddie Dixon

Syd Parsons

Scott Stirrat

4. Confirmation of Minutes

Moved: Neville Hooper

Seconded: Andrew Hardham

That the minutes of the previous Annual General Meeting held on 21 October 2020 be received as a true and correct record of proceedings.

Carried

5. Business Arising from Previous minutes

New fire shed at Mt Walker

The CEO advised that it has been discussed with DFES and agreed that a business case would be developed to seek funding for the 22/23 financial year. DFES have indicated their support for a new facility, however timing prevented an application being prepared for 21/22.

Electronic Permit System

Murray Dixon advised that this has been investigated by Shire staff and it is not recommended to proceed with this system, mainly due to poor mobile data coverage across the Shire at this time. There was a discussion on lobbying for better mobile coverage across the Shire through Council.

6. Election of Office Bearer's

6.1 Chairperson

The CEO called for nominations for the position of Chairperson.

Murray Dixon was nominated by Andrew Hardham and accepted. There were no further nominations and Murray Dixon was declared Chairperson.

6.2 Captain

Murray Dixon called for nominations for the position of Captain.

Brendan Parsons was nominated by Mitchell Miolini and with no further nominations, was declared Captain.

6.3 Lieutenant

Murray Dixon called for nominations for the position of Lieutenant.

Syd Parsons was nominated by Joel DeLuis and with no further nominations, was declared Lieutenant.

7. Election of Fire Control Officers

7.1 Chief Fire Control Officer

Murray Dixon was nominated by Andrew Hardham and with no further nominations, was declared Chief Fire Control Officer.

7.2 Deputy Fire Control Officer

Bill Cowan was nominated by Andrew Hardham and with no further nominations, was declared Deputy Chief Fire Control Officer.

Motion – That the following appointments be made en bloc;

Fire Control Officer (East Sector) – Joel DeLuis

Fire Control Officer (West Sector) – Trevor Cole

Fire Control Officer (North Sector) – Mitchell Miolini

Fire Control Officer (Central) – Alan Yandle

Fire Control Officer (Central) – Andrew Hardham

Fire Control Officer (Shire of Narembeen Representative) – David Blurton

Moved: Gary Johns

Seconded: Andrew Hardham

Carried

8. Finance

8.1 Financial Statements

Moved: Andrew Hardham

Seconded: Mitchell Miolini

That the Financial Statements of the Narembeen Volunteer Bushfire Brigade being the Trading Account bank statement dated 30 June 2021 with a balance of \$11,965.99 be received.

Carried

9. General Business

9.1 Shire of Narembeen Bushfire Notice (attached)

It is recommended that the Narembeen Volunteer Bush Fire Brigade endorse and recommend to the Shire of Narembeen to approve the Shire of Narembeen Bush Fire Notice for the 2021/2022 season with the required updates and any required amendments.

The only change identified was an update to include mobile contact numbers for Fire Permit Issuing Officers.

9.2 Department of Fire and Emergency Services – 2021/2022 Water Tank Allocations Grant

The Shire of Narembeen were successful with a grant application to the Department of Fire and Emergency Services for a 50,000L water tank for a total amount of \$6,590. Installation of the water tank requires completion and acquittal (payment) by 30 June 2022. Tank location to be determined.

Motion – That Ramelius representatives be approached to discuss the best location of the tank in the vicinity of Mt Arrowsmith and the use of excess mine water.

Moved: Bevan Thomas

Seconded: Andrew Hardham

Carried

Motion – That further grant opportunities be investigated for additional tanks in water deficient locations in the Shire.

Moved: Murray Dixon

Seconded: Bevan Thomas

Carried

9.3 Why is the Standpipe on Mount Walker Road locked?

The CEO advised that Water Corporation has recently been in contact with the Shire advising that all standpipes which have been nominated as “Fire Only” are required to be locked. The Shire was notified that Standpipes at South Kummin and Cramphorne Road were recently audited by Water Corporation and not locked, however in discussion with Council these standpipes have been reclassified as “Community Use” which does not require them to be locked.

Discussion Items - J DeLuis - key only access for Roe Dam standpipe and use of capped pipe at Anderson Rock Road – no action required.

Action Item – keep keys to locked standpipes in each fire truck at all times.

9.4 Map – Key Water Resources

A discussion took place on developing a map to identify locations of key water sources in the region and it was determined that this was not required due to extensive knowledge of water sources by brigade personnel.

9.5 Legislation Changes

What are the implications of the change of legislation, chain of responsibility and duty of care requirements?

Murray Dixon read some related information provided by DFES and advised that these requirements have effectively always been in place. Volunteers should not be concerned with the changes in legislation and ultimate responsibility for volunteer safety lies with the Shire CEO.

9.6 Fire Pits

Are people allowed a fire pit during restricted and prohibited burning periods?

Action Item – The CEO will investigate and provide this advice in the Fencepost and social media.

10. Chairperson's Report

Murray Dixon presented his report which included:

- Information from DOAC meeting recommending 3000 litre water tanks with 30mm hose attached on chaser bin units during harvest plus 600 litres per harvester.
- Bush Fire Brigade Advisory group is calling for nominations if anyone is interested.
- Forms are available to pre-register to attend significant fire events outside the region if anyone is interested.
- Thanks to volunteers for their efforts during the year, noting that last summer was a quiet season.

Motion – that the Chairpersons report for 2021 be received.

Moved: Murray Dixon

Seconded: Mitchell Miolini

Carried

11. PRESENTATION OF SERVICE MEDALS

Prior to closing the meeting, Murray Dixon presented service medals to the following volunteers who were present:

- Neville Hooper
- Alan Yandle
- Don Cheetham
- Gary Johns
- Kingsley Bristow
- Rob Miolini

12. Closure

The meeting was declared closed at 5.23pm

ATTACHMENT – AGENDA ITEM 3.0
Status Report

SHIRE OF NAREMBEEN - STATUS REPORT
For October 2021 Council Meeting

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
6826/19	18-Apr-19	ADM541	Strategic Policy Framework	That Council: 1. Adopt the Council Policy – Strategic Policy Framework as per the attachment. 2. Direct the CEO to undertake a review of all Council Policies over the next 12 months, to align them with the Strategic Policy Framework.	1. Strategic Policy Framework complete and available online. 2. Polices continue to be reviewed and updated.	Ongoing	EMCS
7083/20	19-Aug-20	ADM547	Narembeen RAV Rating & Conditions Review	That Council:- 1. Form a RAV Working Group to assist with undertaking a review of all Shire RAV rated roads and the conditions that are applied to these roads. 2. Approve that the RAV working Group will be made up of the following members Cr S Stirrat, Cr R Cole, Cr A Wright, CEO and the Works Manager. 3. Approve that SMEC be engaged to assist in engineering advice and a route assessment submission for all changes required to the RAV network. 4. Requests that the working group prepare a report for Council consideration to be presented no later than the October 2020 Ordinary Council Meeting. 5. Request that Policy 10.1.20 Approving Restricted Access Vehicles (RAV) On Shire Approved Low Volume Roads be reviewed by the working group with a view to the policy being revoked and or updated.	Advice received from Main Roads Department that modifications to RAV Network are complete. Corrigin-Narembeen Rd and Yawlerin Creek Road require full assessment to increase from 4 to 7 - Feb 2021. Email 20/5/21 - advising revised RAV conditions forwarded to Councillors. Sept 21 - Meeting requested to explain rationale for assessment of local roads.	Ongoing	CEO/WM
7176/21	17-Feb-21	ADM143	Disposal of Shire Owned Land and Property	That Council:- 1. Reject the offer to purchase 10 Ada Street, Narembeen. 2. Direct staff to develop a strategy identifying priority Shire owned houses to dispose and the process for disposal and report to Council.	Item 2 in Progress	Ongoing	EMCS
7178/21	17-Feb-21	ADM583	Wadderin Environmental Reports	That Council:- 1. Receive the Preliminary Site Investigation & Targeted Remediation & Validation document and Ongoing Site Management Plan (OSMP) prepared by Western Environmental for the Wadderin Wildlife Reserve. 2. Arrange a meeting with WaterCorp and Western Environmental to finalise the Ongoing Site Management Plan and to clarify any concerns with the reports.	Onsite meeting held 26/2/21. Additional asbestos identified requiring clean-up. Awaiting Asbestos management to be modified and signed off by Water Corp. (August 21) Sept 21 - Updated Asbestos Management Plan reviewed by staff. Document to be sent to DWER to allow re-classification of the site and facilitate hand over.	Ongoing	CEO

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
7188/21	16-Mar-21	P1091/P1019	Proposed Outbuildings - Lot 14 (No 36) and Lot 15 (No 38) Thomas St, Narembeen	That Council:- 1. Note that the application for outbuildings on Lots 14 and 15 Thomas Street, Narembeen has been advertised for public comment as they entail variations to the 'Deemed to Comply' requirements of State Planning Policy 3.1 - Residential Design Codes. Advertising closed on the 7 March 2021 and one supportive submission has been received. 2. Note that the outbuildings meet the alternative Design Principle 5.4.3 P3 of the Residential Design Codes as 'it does not detract from the streetscape or the visual amenity of residents of neighbouring properties' and approve the Outbuilding subject to conditions. 3. Instruct staff to investigate the development of a Local Planning Policy to guide future development of outbuildings.	Contract Planning Staff to develop draft policy for Council consideration. Delayed due to legislative changes expected in July.	Ongoing	CEO
7236/21	15-Jun-21	ADM478	Roe Dam Correspondence	That Council: 1. Receive the letter from the Minster for Water dated 13 May 2021 responding to issues raised by the Council at the Roe Dam site. 2. Form a working group comprising Cr. R DeLuis and Cr. S Stirrat, the CEO and Works Manager to further consider the issues identified at Roe Dam in consultation with Water Corporation and other stakeholders as identified by Council. 3. Receive a report to summarise the options developed as part of the working groups consultation with stakeholders.	2/7/21 - meeting held with Water Corporation. Further meetings to be arranged at a convenient time for all parties.	Ongoing	CEO
7244/21	21-Jul-21	ADM550	Preliminary Report - Proposed Rural Industry (Temporary Emergency Bulkhead) on Lot 278 Hyden Mount Walker Road, Mount Walker	That Council: 1. Note that CBH has advised of an intention to lodge a future development application seeking a temporary two year approval for an emergency storage bulkhead application (Rural Industry) on Lot 278 Hyden Mount Walker Road, Mount Walker. 2. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine any formal application lodged for the proposed temporary CBH development on Lot 278.	Correspondence received from WAPC. Commission will determine application within 90 days from the date of lodgement.	Ongoing	CEO
7253/21	17-Aug-21	ADM123	Review of Speed Zones	That Council request the Department of Main Roads to: 1. Replace the current 80km/hr speed zone on the Narembeen-Kondinin Road with a 60km/hr zone and introduce a new 80km/hr or 90km/hr zone further south on the Narembeen-Kondinin Road. 2. Relocate the current unrestricted speed zone north past the intersection of Fricker Road/ Narembeen-Merredin Road. 3. Change the current 80km/hr speed zone to 60km/hr and introduce a new 80 or 90km/ hr zone on Mt Walker Road.	Correspondence sent Sept 2021.	Ongoing	CEO
7257/21	17-Aug-21	ADM171	Community Strategic Plan and Corporate Business Plan Review	That Council appoint 150 Square as the lead consultant to undertake a review of its Community Strategic Plan and Corporate Business Plan documents.	Consultant notified, kick off meeting held 8 September 2021.	Ongoing	CEO

ATTACHMENT – AGENDA ITEM 4.0
Corporate Business Plan

GOAL AREA 1: FOCUS UPON LOCAL ECONOMIC DRIVERS TO RETAIN AND GROW EXISTING BUSINESSES, EMPLOYMENT AND TO ATTRACT NEW INDUSTRY

Complete
Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
1a	Partner with Go Narembeen to audit the districts telecommunication needs and potential solutions					Officer time. Consultancy work \$10K	CEO	CRISP Wireless - two towers are live. An additional four towers will be live before the end of the year. Consumers are starting to be connected to the towers. A mini POP has been installed in town and town customers are now being connected.
1b	Develop an Economic Development Strategy					Officer time	CEO/EDO	Planning to commence 2021/2022.
1c	Undertake Industrial Land Subdivision					Various consultants plus works project cost could be up to \$4m. Significant officer time needed to project manage.	CEO/EDO	Council has allocated some funds in 21/22 budget to progress this development. DevelopmentWA has identified Narembeen as a case study on development constraints within the regions - a Consultant will be appointed to work with the Shire - all costs will be met by WDC.
1d	Undertake improvements to the Shire Depot to provide facilities for female or disabled workers					Yet to be scoped - \$50-100K	CEO/EDO/WM	Scoping to commence 21/22. Omitted from budget - consider in review. Architect to be engaged /advice to be sought in relation to expanding facilities at Depot.
1e	Sell off old Shire houses to fund new development and reduce long term maintenance costs					At least 2 Shire houses are reaching the stage where significant investment would be needed and selling could bring in \$200K to be used towards new housing.	CEO/EMCS	Sale of 3 properties and construction of new properties included in 21/22 budget.
1f	Improve the usage of vacant lots on Cheetham Way (build new shire housing and undertake private sales by marketing and price reduction)					Yet to be scoped – potential for duplex or unit style houses to accommodate workers without children.	EMCS	Options being assessed. Valuation is complete - EMCS to investigate. October 2021 - one lot disposed and one lot in process of being disposed.
1g	Undertake a subdivision or body of work to link the proposed mining camp to the town site – Avoca Farm Lots					Yet to be scoped – presents a natural progression from the Cheetham Way development and provides scope for the town to further expand.	CEO/EDO	The plan was to link the town to the Tampia Accommodation Village via a footpath - at this stage this is low priority for Ramelius, they are assessing the need prior to progressing further.
1h	Finalise the improvements to the Emu Hill Cemetery					Gazebo signage costs estimated to be around \$5k-\$10k.	EDO	Officer working with a Consultant on an electronic option for gazebo signage.
1i	Develop a S.O.C.K Week Strategy					Officer time.	CRC	Initial overview complete. EMCS and CRC progressing.

GOAL AREA 1: FOCUS UPON LOCAL ECONOMIC DRIVERS TO RETAIN AND GROW EXISTING BUSINESSES, EMPLOYMENT AND TO ATTRACT NEW INDUSTRY

Complete
Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
1j	Promote and drive road safety initiatives across the district					Officer time and annual budget allocation for road safety activities - \$5K - would also seek grant funding.	CRC	Ongoing and as above - will form part of the SOCK Week Strategy.
1k	Finalise Wadderin Lease					Officer time and legal costs.	CEO/EHO	Report distributed to Councillors - Feb 2021. Item went to Feb 21 meeting, additional asbestos identified and required to be removed. Update July 2021 - advice from water corp that Site Management plan in process of being updated. This will allow reclassification of the site through DWER and facilitate handover
1l	Complete town site intersections improvement work					\$600-650K contracted road works - Blackspot Funding allocated	CEO/WM	Tender awarded to Dean Contracting in November 2020, however Dean has recently sought to withdraw from contract. Telstra works complete. Western Power works recently completed.
1m	Improve town site attractiveness and work with business/property owners to set a standard					LRCI Phase 1 Funding - \$166,000	CEO/EDO	Churchill Street Town Square Revitalisation - RFQ awarded - inception meeting held 5/10/21 with contractor. Overall, improving townscape attractiveness and working with businesses will form part of Economic Development Strategy.

GOAL AREA 2: INTERNAL AND EXTERNAL RELATIONSHIPS ACTIVELY GROW OUR SHIRE POPULATION AND POSITIVE FINANCIAL POSITION

Complete
 Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
2a	Solar Farm Lease finalised					NA	CEO	Hawks Renewable Energy withdrew interest due to the project not being viable.
2b	Investigate use of Solar Farm power across the town site					NA	CEO/EDO	On hold due to the withdrawal of the project (as above).
2c	Narembeen Caravan Park and Apex Park Area is improved (landscaping, toilet block and other amenities)					Drought Communities Programme Funding - \$791,000 total cost	CEO/EDO	Apex Park Open Space re-development in progress. Working with SMEC on improvement designs for roadways and pathways around Caravan Park/Apex Park. Waiting on a quote for landscaping improvements for Caravan Park.
2d	Actively promote commercial spaces to maximise utilisation – offices and old café facilities					Officer time and marketing budget – may need to offer reduced fees to increase utilisation.	EMCS/EDO	Will form part of the Economic Development Strategy. Currently the old Café is being utilised as a Pop Up Shop and all offices are leased.
2e	Work to identify and take advantage of at least two new revenue streams					Officer time.	EMCS	Ramelius Community Benefit Fund, contribution to Road Reserve Fund by Ramelius, tourism products (CRC).
2f	Implement an ICT Plan 2020-2025					Developing a plan will be achievable through the operational budget but the plan is likely to recommend expenditure on assets of \$40K per annum.	EMCS	Ongoing.
2g	Undertake a Full Review of the Strategic Community Plan					It is likely the Shire currently has the in-house skills to undertake this work but it depends on business as usual time constraints – consultants may be required estimated to cost \$20K	CEO/EMCS	Consultant engaged, review will be progressed in the coming weeks.
2h	Undertake a review of Council operations and identify cost reduction areas					Officer time.	EMCS	Completed annually as part of the budget process.
2i	Work with Go Narembeen to deliver positive outcomes – potentially using Economic Development Strategy and Sport and Recreation Plan					Officer time.	CEO	Further discussions to be undertaken with Go Narembeen.

GOAL AREA 2: INTERNAL AND EXTERNAL RELATIONSHIPS ACTIVELY GROW OUR SHIRE POPULATION AND POSITIVE FINANCIAL POSITION

Complete
 Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
2j	Work with the Aged Homes Committee to understand their future goals and where the Shire can support their needs					Officer time.	CEO/EDO	Ongoing as part of the Community Wellbeing Plan and Community Strategic Plan. To be assessed as part of the Community Strategic Plan review.
2k	The Narembeen CRC Business Plan is developed and aligns with the Shire's Strategic Community Plan					Officer time – funds may be required in future years to fund the outcomes of the plan.	CRC	CRC Strategic Plan to be developed, rather than a Business Plan.
2l	Ensure the Community Wellbeing Plan is delivered in a coordinated manner with achievements reported to Council Annually					Annual budget allocation against this area - \$5K plus officer time to actively source grant funding.	CRC	Ongoing. Will need to be developed in consideration of public health plan
2m	Undertake a review of the Shire Workforce Plan					Officer time. \$10K-\$20K consultancy to establish corporate culture.	CEO/EMCS	To be reviewed following Community Strategic Plan / Business Plan review
2n	We place value on our role as part of ROEROC and Great Eastern Country Zone and will investigate opportunities to work collaboratively to achieve goals					Projects yet to be identified.	CEO	RoeROC CEO's to collaborate on regional strategies. Narembeen CEO to investigate aged care services across the regions.
2o	Work collaboratively with the mine to maximise the benefit to the Shire and District					Officer time.	CEO	Ongoing. Ramelius and Shire community Benefit fund recently established.
2p	Council will lobby and support the retention and development of essential law enforcement, health and education services					Projects yet to be identified.	CEO	Ongoing.
2q	Road standards are above average for the region and ensure safe travel across the district for businesses and commuters					In collaboration with the Regional Road Group, Roads to Recovery and Financial assistance grants – the Shire aims to perform \$1m-\$1.5m worth of road works each year.	WM	SMEC (Engineers) engaged to assist with on going road improvements and maintenance.

GOAL AREA 3: WE CONTRIBUTE TO A HEALTHY COMMUNITY

Complete
 Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
3a	In collaboration with key stakeholders develop a Sport and Recreation Plan					Officer time.	EMCS/CEO	Sport and Recreation Facilities Plan 2021 - 2031 adopted by Council May 2021.
3b	Implement a Sport and Recreation Plan including forward planning capital projects such as playing surface and amenities enhancements.					Allocations provided in 21/22 Budget	EMCS	Allocations provided in 21/22 Budget to commence detailed planning of facilities/projects.
3c	Undertake a contract review with the Dentist to ensure the service is maintained with adequate parameters					Officer time	CEO	In progress.
3d	Upgrade and improve the Dentist building					Yet to be scoped - \$50K-\$100K	EMCS	Council elected to defer works during 21-22 budget process.
3e	Narembeen Town Hall is restored/upgraded					LRCI Round 1 - \$180,000	EDO	Structural Engineers Report received. Heritage Architect working with Structural Engineer to progress the level of detail and input required for the tender documentation.
3f	Review conservation plan for "The Old Church" formerly St Pauls Anglican Church (State Heritage Listed)					LRCI Round 2 - \$136,000	EDO	Structural Engineers Report received. Heritage Architect reviewing the report and will incorporate this into the tender documentation.
3g	Replace Gym Equipment					\$10K-\$20K small grants may be available but equipment is dated and damaged.	EMCS/CRC	Complete
3h	Expand and improve the Narembeen Gym Facilities					Yet to be scoped	CEO/EMCS/EDO/CRC	Incorporated within the Sport and Recreation Plan.

GOAL AREA 3: WE CONTRIBUTE TO A HEALTHY COMMUNITY

Complete
 Planning/Development

	Deliverable	20/21	21/22	22/23	23/24	Resources	Responsible Officer	Progress Notes
3i	Implement a recycling education program					Program to be scoped but likely to require an annual budget allocation of approximately \$5K	EMCS	No progress at this stage. To be undertaken collectively with RoeROC Shires.
3j	Investigate participation in the Better Bins Program					Yet to be scoped.	EMCS	No progress at this stage. To be undertaken collectively with RoeROC Shires.
3k	Implement environmental initiative such as energy reduction, alternate energy across Shire infrastructure, water use reduction					Annual budget allocation of \$25K to undertake projects.	CEO	Solar panels - 3 Shire houses installed 2021. Solar panel placement to be investigated for 21/22.
3l	Disability Access and Inclusion and Aged Friendly Community initiatives are identified and implemented as part of projects					All Shire projects need to incorporate these aspects moving forward and this could lead to project costs being increased – grant funding will be sought where possible.	CEO/EMCS/EDO	Ongoing.

**ATTACHMENT – AGENDA ITEM 9.2.1
Schedule of Accounts September 2021**

SHIRE OF NAREMBEEN PLAY AUGUST 2021
Creditors Payments - September 2021

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Invoice Payment No	Name Invoice Description	INV Amount	Amount paid
EFT14875	Associated Laundry Services Wash & Iron tablecoths		91.64
EFT14876	Copier Support Admin Office printing charges August 2021		546.65
EFT14877	Department Of Fire And Emergency Services (FESA) ESL 1st Quarter 2021/2022 Contribution		15,681.60
EFT14878	Gleneagle Estate - Contracting And Maintenance 8 Cheetham Way - building maintenance		202.00
EFT14879	Kondinin Community Resource Centre Linkwest Grant writing training - CRC Staff		60.00
EFT14880	LGIS - Contract - Walga Municipal Liability Scheme LGIS Property Instalment 1 - Policy # 00062		133,333.27
EFT14881	Lions Club Of Narembreen Senior Citizens Dinner Contribution - 2020		750.00
EFT14882	Ness Gas Supplies Caravan Park - Supply 2x Gas bottles - July 2021		435.00
EFT14883	Pennant House Admin - Shire of Narembreen flags		456.50
EFT14884	Prestige Lock Service 50x additional Salto KS (Gym access) cards - remaining 7pkt supplied		598.15
EFT14885	Rhonda Cole Councillor Meeting and travel fees		390.00
EFT14886	Ron Bateman And Co Depot - parts for plant maintenance		788.63
EFT14887	WA Contract Ranger Services Contract Ranger Services - August 2021		584.37
EFT14888	Western Australian Treasury Corporation Loan No. 129 Interest payment -		7,850.84
EFT14889	Willway Plumbing and Gas Depot - Investigate plumbing issue		220.00
EFT14890	A-Team Printing CRC - Custom order		475.20
EFT14891	AFGRI Equipment Australia Pty Ltd Depot - parts for plant maintenance		484.82
EFT14892	All Stamps CRC - Custom Order		26.20
EFT14893	Associated Laundry Services Wash + iron tablecloths		105.91
EFT14894	Astrotourism WA Pty Ltd Astrotourism WA Town Project Establishment - Planning / Development of Apex Park Stargaz		8,794.50
EFT14895	Aust Post Postage fees - Admin and CRC		195.44
EFT14896	Australian Taxation Office FBT 2021 - 2022		13,812.16
EFT14897	Avon Valley Nissan and Mitsubishi Depot - parts for plant maintenance		898.86
EFT14898	Boc Gases Depot - container service charges August 2021		51.17
EFT14899	Bovell Surveys Pty Ltd Survey Works - Narembreen Caravan Park		6,413.00
EFT14900	Cohesis Pty Ltd Cohesis CIO Services and QBIT Managed IT Services - 3 months		10,362.83

SHIRE OF NAREMBEEN PLAY AUGUST 2021
Creditors Payments - September 2021

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Invoice Payment No	Name Invoice Description	INV Amount	Amount paid
EFT14901	Eastern Hills Saws And Mowers Depot - parts for plant maintenance		2,907.20
EFT14902	Henry Schein Regional Pty Ltd Dental Surgery - Monthly digital support August 2021		35.00
EFT14903	Irving Holdings WA Fuel Purchases July and August 2021		1,040.82
EFT14904	It Vision Australia Pty Ltd Payroll Training - Corporate Services Officer		4,669.50
EFT14905	Landgate DLI Invoices		27.20
EFT14906	Merredin Freightlines Delivery Fees		420.13
EFT14907	Narembeen IGA Admin Consumables August 2021		210.53
EFT14908	Narembeen Elders Limited Skeleton Weed - Chemicals		757.33
EFT14909	Narembeen Engineering & Steel Depot - Gas for workshop		570.00
EFT14910	Narembeen Hardware And Ag Supplies Pty Ltd Pulverise		9,792.70
EFT14911	Narembeen Historical Society Community Grant Program - reimbursement for invoice 126322 (Navada)		3,450.90
EFT14912	Narembeen P & C Association Catering - Council Meeting - August 2021		240.00
EFT14913	P M Services Narembeen Waste Transfer Station Management Fees Aug 2021		2,592.00
EFT14914	PI & SL Jasper Family Trust Acrylic Pouring Workshop 4/9/21 Remote Society - Inspiration Studio Project		1,095.14
EFT14915	Repec a division of GPC Asia Pacific Pty Ltd Depot - parts for plant maintenance		309.14
EFT14916	Ron Bateman And Co 1 x YCVBS40 S/STEEL STRAINER		12.80
EFT14917	Sonic Boomsprays Skeleton Weed - Repairs to boom spray		511.22
EFT14918	Strange Images Photography Workshops 01/09 + 08/09/2021 'Inspiration Studio by Drug Aware'		1,150.00
EFT14919	Team Digital CRC - Materials for Custom order		399.60
EFT14920	Toll Ipec Pty Ltd Delivery Fees		23.66
EFT14921	Truck Centre (WA) Pty Ltd 12month subscription to CSOL		165.00
EFT14922	Trustee for J & S Baldwin Trust Depot - tyres for plant maintenance		264.00
EFT14923	Westrac Equipment Pty Ltd Depot - parts for plant maintenance		591.62
EFT14924	Wheatbelt Business Network Refund for cancelled Accommodation		704.00
EFT14925	Wheatbelt Office and Business Machines CRC - Printing and Copier charges		198.90
EFT14926	Willway Plumbing and Gas Plumbing repairs - 21 Northmore		201.30
	Avon Waste		

SHIRE OF NAREMBEEN PLAY AUGUST 2021
Creditors Payments - September 2021

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Invoice Payment No	Name Invoice Description	INV Amount	Amount paid
EFT14927	Avon Waste Waste Collection Services - August 2021		18,564.32
EFT14928	Chris Bray Electrics Pty Ltd Community Mens Shed - urgent electrical repairs		1,888.01
EFT14929	Dunnings Investments Pty Ltd Supply and deliver 20000 litres low sulphur to shire depot Narembeen		26,328.05
EFT14930	EASTERN DISTRICTS PANEL BEATERS Repair windscreen crack NB1		110.00
EFT14931	Henry Schein Regional Pty Ltd Dentist Surgery - Monthly Digital Support - September 2021		35.00
EFT14932	Narembeen Engineering & Steel Half share - chain mesh fence at 15 Longhurst St		2,011.90
EFT14933	PC & JE Kennedy Mens shed - Remove and replace ceiling, installation of new gyprock		13,534.40
EFT14934	Reality Landscapes Nature Play Area at Apex Park		27,032.50
EFT14935	Rosemary Smoker Accommodation - overflow from Caravan Park		120.00
EFT14936	Sonic Boomsprays Repairs to Skeleton Weed boomspray		132.00
EFT14937	The Narembeen Cafe Catering (Morning Tea, Lunch, Afternoon Tea) - Mental Health First Aid 1+2 Sep		250.00
EFT14938	Toll Ipec Pty Ltd Delivery fees		41.51
EFT14939	Town Planning Innovations General Planning Services - August 2021		412.50
EFT14940	WA Contract Ranger Services Contract Ranger Services - September 2021		561.00
EFT14941	Willway Plumbing and Gas 2/24 Doreen Street - Replace instant hot water system		1,474.00
EFT14942	AusQ (WA) Pty Ltd T/A AusQ Training DEPOSIT - Traffic management and controller reaccreditation course		2,000.00
EFT14943	Australian Services Union Payroll deductions		99.60
EFT14944	Australian Taxation Office BAS - August 2021		40,975.00
EFT14945	Copier Support Admin Office printing charges - September 2021		509.89
EFT14946	Globe Australia Pty Ltd Supply 1 x dynafog blackhawk thermal fogger		3,850.00
EFT14947	Jordan Sprigg Sculpture Presentation 15/09/2021 'Inspiration Studio by Drug Aware'		500.00
EFT14948	Miracle Recreation Equipment Replacement parts for Apex Park Playground		412.50
EFT14949	P M Services Narembeen Waste Transfer Station Management Fees - September 2021		2,592.00
EFT14950	Rachel Caley Reimbursement for pool LG qualifications and training		248.00
EFT14951	RepcO a division of GPC Asia Pacific Pty Ltd Depot - parts for plant maintenance		372.39
EFT14952	T - Quip Depot - parts for plant maintenance		431.90
	The Narembeen Cafe		

SHIRE OF NAREMBEEN PLAY AUGUST 2021
Creditors Payments - September 2021

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Invoice Payment No	Name Invoice Description	INV Amount	Amount paid
EFT14953	The Narembeen Cafe Catering Morning Coffee Club August 2021		150.00
EFT14954	Toll Ipec Pty Ltd Delivery Fees		158.94
EFT14955	Trustee for J & S Baldwin Trust Depot - tyre fitting		550.00
EFT14956	WA Distributors Pty Ltd Caravan Park - cleaning materials		307.85
EFT14957	Work Clobber Staff Uniform - Work Boots		1,938.40
EFT14958	A-Team Printing CRC - Tourism brochures		860.20
EFT14959	Drag Family Trust CRC - Custom order - Custom Size Canvas Framing		422.00
EFT14960	Prompt Safety Solutions Generic Traffic Management Plan 2021/22		2,750.00
EFT14961	Reality Landscapes Supply and spread new white sand to Apex Park Playground		4,785.00
EFT14962	St John Ambulance Western Australia Ltd Country Grants - Narembeen Sub Centre - Single Door Steel Services Lockers		2,033.90
EFT14963	The Narembeen Cafe CRC - Catering Art Expo 16/9/2021		400.00
DD11156.1	Aware Super Superannuation contributions		56.73
DD11157.1	Australian Super Superannuation contributions		674.12
DD11157.2	Aware Super Payroll deductions		9,105.46
DD11157.3	Laird SMSF Pty Ltd Superannuation contributions		616.31
DD11157.4	ANZ Smart Choice Super Superannuation contributions		429.28
DD11157.5	BT Super for Life Superannuation contributions		518.80
DD11157.6	Hostplus Superannuation contributions		788.47
DD11157.7	Prime Superannuation Fund Superannuation contributions		185.80
DD11157.8	CBUS Super Superannuation contributions		111.90
DD11158.1	Australian Super Superannuation contributions		658.90
DD11158.2	Aware Super Payroll deductions		8,380.53
DD11158.3	Laird SMSF Pty Ltd Superannuation contributions		616.31
DD11158.4	ANZ Smart Choice Super Superannuation contributions		429.28
DD11158.5	Hostplus Payroll deductions		1,645.32
DD11158.6	Prime Superannuation Fund Superannuation contributions		185.80
	CBUS Super		

SHIRE OF NAREMBEEN PLAY AUGUST 2021
Creditors Payments - September 2021

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Invoice Payment No	Name Invoice Description	INV Amount	Amount paid
DD11158.7	CBUS Super Superannuation contributions		109.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
MUNI	Municipal 5347926	419,303.20
TOTAL		419,303.20



Credit Card Purchases 14 August - 13 September 2021

CEO

Date	Store		Amount
13/08/2021	BP Baldivis	CEO - Fuel	\$ 66.47
15/08/2021	Atlas Fuel	CEO - Fuel	\$ 65.91
22/08/2021	Bunnings	CEO - Security Bit for Cemertery Niche Wall	\$ 31.45
22/08/2021	Squirters Car Wash	CEO - Car cleaning (to be refunded per Employment Contract)	\$ 16.20
22/08/2021	Puma	CEO - Fuel	\$ 58.58
29/08/2021	Narembreen Roadhouse	CEO - Fuel	\$ 69.35
6/09/2021	BP Baldivis	CEO - Fuel	\$ 53.25
8/09/2021	BP Karnup	CEO - Fuel	\$ 79.70
TOTAL CEO CREDIT CARD PAYMENTS			\$ 440.91

EMCS

Date	Store		Amount
13/08/2021	Narembreen Hardware	EMCS - Materials for Gardens	\$ 39.95
17/08/2021	Narembreen Hardware	EMCS - Materials for Gardens	\$ 55.20
19/08/2021	Narembreen Hardware	EMCS - Materials for Gardens	\$ 176.00
19/08/2021	Narembreen Hardware	EMCS - Materials for Gardens	\$ 140.60
24/08/2021	Narembreen Hardware	EMCS - Staff leaving gift - R Moore	\$ 116.85
26/08/2021	Department of Transport	EMCS - Works staff - MDL Renewal per EBA	\$ 44.05
2/09/2021	KitKat	EMCS - R U OK Day - materials	\$ 104.00
3/09/2021	Narembreen IGA	EMCS - Catering - Stargazing Night	\$ 308.41

TOTAL EMCS CREDIT CARD PAYMENTS**\$ 985.06****WORKS**

Date	Store		Amount
13/08/2021	Joondalup Resort	Works - Conference	\$ 53.50
07/099/2021	J&S Baldwin (NB Tyre Service)	Works - Tyre repair	\$ 45.00
10/09/2021	J&S Baldwin (NB Tyre Service)	Works - Tyre repair	\$ 45.00
TOTAL WORKS CREDIT CARD PAYMENTS			\$ 143.50

Mechanic

Date	Store		Amount
18/08/2021	Powerpak	Mechanic - Consumables for workshop	\$ 217.42
18/08/2021	AFGRI Narembeen	Mechanic - parts for plant repair	\$ 48.68
19/08/2021	Narembeen Hardware	Mechanic - Locker lock replacements Mechanic - materials for gardens	\$ 16.70
19/08/2021	Narembeen Hardware	Mechanic - materials for DFES genset	\$ 8.85
20/08/2021	Narembeen Hardware	Mechanic - materials for DFES genset	\$ 19.92
20/08/2021	Narembeen Hardware	Mechanic - materials for DFES genset	\$ 9.60
20/08/2021	Coerco Pty Ltd	Mechanic - parts for plant repair	\$ 750.20
26/08/2021	The Lock Shop	Mechanic - parts for plant repair	\$ 98.90
27/08/2021	Officeworks	Mechanic - Stationery for workshop	\$ 204.29
TOTAL MECHANIC CREDIT CARD PAYMENTS			\$ 1,374.56

Skeleton Weed

Date	Store		Amount
16/08/2021	On ewe	Skeleton Weed - Seat covers - work ute	\$ 140.00
26/08/2021	Narembeen Roadhouse	Skeleton Weed - Fuel - boomspray	\$ 66.27
31/08/2021	Narembeen Hardware	Skeleton Weed - Cleaning materials for workshop	\$35.20
TOTAL SKELETON WEED CREDIT CARD PAYMENTS			\$ 241.47

CRC

Date	Store		Amount
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16/08/2021	Officeworks	CRC - stationery (\$88.42) CRC - Materials - Art workshop (\$81.00)	\$ 169.42
22/08/2021	Southern Star Enterprises	CRC - Car wash - NB01	\$ 18.35
30/08/2021	Narembeen IGA	CRC - materials - Art workshop	\$ 78.42
30/08/2021	Narembeen IGA	CRC - Office Consumables	\$ 18.85
8/09/2021	Narembeen IGA	CRC - Event - R U OK morning tea	\$ 24.75
TOTAL CRC CREDIT CARD PAYMENTS			\$ 309.79

3/08/2021	Bankwest	Interest & Other Charges
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14/07/2021	Bankwest	Additional Credit - overpayment previous bill
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TOTAL CREDIT CARD PAYMENTS **\$ 3,495.29**

ATTACHMENT – AGENDA ITEM 9.2.2
Financial Report ending 30 September 2021