



Unconfirmed Minutes for the 675th Ordinary Council Meeting

20 July 2021

COUNCIL CALENDAR

Date	Time	Meeting
20 July 2021	4.00pm	Ordinary Council Meeting
17 August 2021	4.00pm	Ordinary Council Meeting
September 2021	4.00pm	Ordinary Council Meeting

JULY 2021 MEETING PROGRAM

2.00pm	CEO Discussion with Councillors
3.00pm	Council Forum
4.00pm	Ordinary Council Meeting

MEETING GUESTS

Nil

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MINUTES

Shire of Narembeen Ordinary Council Meeting Tuesday 20 July 2021, commencing at 4.00pm

1.0 Opening & Welcome

Presiding Person, Cr Rhonda Cole welcomed everyone to the meeting and declared the meeting open at 4.00pm.

4.01pm – The meeting was adjourned to complete the Councillor Forum Agenda.

4.10pm – The meeting re-commenced.

2.0 Attendance & Apologies

Attendance

Councillors

Cr Rhonda Cole	Shire President, Presiding Person
Cr Kellie Mortimore	Deputy Shire President
Cr Peter Lines	Member
Cr Amy Hardham	Member
Cr Warren Milner	Member
Cr Scott Stirrat	Member
Cr Alan Wright	Member

Officers

David Blurton	Chief Executive Officer
Tamara Clarkson	Executive Manager Corporate Services
Sheree Thomas	Economic Development Officer (minute taker)
Salma Khan	Corporate Governance Officer (minute taker)

Apologies

Cr Regina DeLuis	Member
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Approved leave of absence

3.0 Declarations of Interest

Nil

4.0 Announcements

4.1 Application for leave of absence

5.0 Public Question Time & Deputations (15 min)

Nil

6.0 Minutes of Previous Meetings

6.1 Confirmation of Minutes of Ordinary Meeting of Council

6.1.1 Confirmation of Minutes

Confirmation of Minutes from the Shire of Narembeen Ordinary Meeting held on Tuesday 15 June 2021

RECOMMENDATION:

That the minutes of the meeting of the Shire of Narembeen Ordinary Meeting held on Tuesday 15 June 2021 be confirmed as a true and accurate record of the proceedings.

COUNCIL RESOLUTION

MIN 7241/21 **MOTION** - Moved Cr. K Mortimore Seconded Cr. S Stirrat

That the minutes of the meeting of the Shire of Narembeen Ordinary Meeting held on Tuesday 15 June 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED 7/0

6.1.2 Business Arising

Business Arising from the Minutes of the Shire of Narembeen Ordinary Meeting held Tuesday 15 June 2021.

Nil

7.0 Status Report

RECOMMENDATION:

That the Status Report for July 2021 be received.

COUNCIL RESOLUTION

MIN 7242/21 **MOTION** - Moved Cr. W Milner Seconded Cr. A Hardham

That the Status Report for July 2021 be received.

CARRIED 7/0

8.0 Reports

8.1 Chief Executive Officer

AGENDA ITEM: 8.1.1 - Adoption of the 2021/2022 Annual Budget

Subject:	Adoption of the 2021/2022 Annual Budget
Applicant:	Nil
File Ref:	ADM465
Disclosure of Interest (Staff):	Nil
Disclosure of Interest (Member):	Nil
Author:	David Blurton, Chief Executive Officer
Date:	12 July 2021
Attachments:	Shire of Narembeen Annual Budget

PURPOSE

Council to adopt the Annual Budget for the Shire of Narembeen for the 2021/2022 Financial Year.

BACKGROUND

A draft budget document was prepared by staff. Councillors and staff worked through the document in two separate workshop sessions. This has informed the final budget document which is attached for adoption.

Council previously adopted a schedule of Fees and Charges and a Plant Replacement Schedule which are both included in the final budget document.

CONSULTATION

Executive Manager Corporate Services
Works Manager
Economic Development Officer
Finance Officer
CRC Coordinator

STATUTORY IMPLICATIONS

Local Government Act 1995, Section 6.2

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the consequences of the COVID-19 pandemic and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and

- (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
- (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
- and
- (c) the fees and charges proposed to be imposed by the local government; and
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
- (a) the form of the annual budget; and
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

Given the level of capital expenditure proposed to be undertaken by the Shire and its direct focus on improving access to the town, commodity routes and tourist/community amenities, it can be deemed that this budget has taken regard to the consequences of COVID-19 and whilst they have been minimal across the district it provides for larger than normal expenditure to help stimulate the WA economy.

FINANCIAL IMPLICATIONS

The implementation of the Shire of Narembeen 2021/2022 Annual Budget will set the financial implications for the rest of this financial year.

POLICY IMPLICATIONS

Shire of Narembeen – Policy 3.1.1 Budget Adoption

Council is to receive a draft budget for consideration at the July meeting of each year with a view to adoption by 31 July in that year.

RISK MANAGEMENT IMPLICATIONS

- Minor Compliance risk considered low.
Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring
- Financial Impact risk considered moderate.
Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2017-2027

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisation model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

VOTING REQUIREMENTS

Absolute Majority

COMMENT

The Annual Budget 2020/2021 is broken up into five parts:

1. Budget Introduction and Statutory Components required for the budget to meet the requirements of the *Local Government Act 1995*.
2. Notes to and forming part of the Statutory Budget.
3. Operating Activities – a breakdown of the areas of spending for the Shire and the account codes to be used to guide Shire employees.
4. Non-Operating Activities – a breakdown of the Shire’s non-operating grants, asset acquisitions, with relevant job numbers, and asset disposals. These will be reported on in the Shire’s monthly financial reports.
5. Schedule of Fees and Charges – to be adopted as part of the annual budget as part of the *Local Government Act 1995* requirements.

As per the Rate Setting Statements associated with the Annual Budget, the Shire has allocated \$1,812,034 to be raised from general rates to fund 100% of the Shire’s budget deficit.

Note 1(a) Rates and Service Charges (page 10) has set how the required rates income will be achieved. Staff have prepared the budget based on a 3% overall increase in rating income and have determined that the most equitable model to achieve a fair rating increase across each category is as follows.

Category	Recommended rate	Recommended Minimum	Rate Income Generated	% Increase over 20/21
GRV	0.12015	478	236,357	3.3%
UV	0.01427	478	1,640,866	3.2%

Thanks to the early receipt of the Financial Assistance Grants and lower than expected expenditure, the Shire's opening surplus is budgeted to be \$1.58m. The better than anticipated opening position and the increase in non-operating grants to \$5.2m has allowed the Shire to budget for asset acquisitions of \$7.0m, with a few projects beyond those planned for in the Corporate Business Plan. Non-operating activities are summarised as per pages 45-47.

Many of the projects included in the 21/22 budget represent unspent Local Community and Infrastructure (LRCI) funds from rounds 1 and 2 and a further \$1.093m in grant funding will be received as part of round 3 of the LRCI program.

Work will continue with Apex Park and Caravan Park Upgrades with the use of drought communities funding and Council funds. This will provide an exciting showcase for the town to tourists and will align well with the Civic Precinct, improved town site intersections and the Currall Street shared pathway.

Council will be in receipt of two new revenue streams in 21/22 which relate to the Ramelius mining operation. \$33,000 is expected to be received representing lease payments for the Mining camp site and \$346,260 is expected to be received representing contributions towards future road use as per the signed agreement with Ramelius. These funds will be transferred to reserve to provide for future works.

The Council will rationalise its housing stocks in 21/22 and look to sell three houses, which will fund the construction of two new houses on Cheetham Way. A \$50,000 transfer from the Councils Housing reserve will assist in delivering the project within budget.

Overall, the Shire's investing and financing activities result in a net deficit of \$1.5m which is mostly funded through the opening surplus to result in a balanced budget.

Since the acceptance of the Draft Schedule of Fees and Charges at the May 2021 Council Meeting, the Shire has only made minor formatting changes, mainly affecting Dog and Cat Control where it has been noted that the fees stated are only the common fees and that all fees are applied in line with legislation.

The closing balance for 2020/2021 financial year is estimated based on some assumptions and is likely to change with the finalisation of the end of year accounts in September / October. The budget will then be adjusted during the budget review in February 2022 to account for the correct opening surplus.

As per Council policy, Budget reviews will be conducted on a quarterly basis throughout the year which is an effective way of managing the Shire's budget and responding to unforeseen circumstances. The Budget Review for the period ended 31 January 2022 will form the major budget review in line with regulations.

Overall, the 2021/2022 Annual Budget represents a strong use of the Shire's resources and shows the Shire is taking full advantage of available grant funding to stimulate the local economy and create a more liveable district for the community.

4.23pm – Cr P Lines exited meeting.

4.24pm Cr P Lines returned to meeting.

OFFICER RECOMMENDATION

That Council adopts the following for the 2021/2022 Financial Year:

1. The Shire of Narembeen Annual Budget 2021/2022, as attached, including the below items and all other income and expenditure.
2. That the General Rate GRV - Rate in the Dollar of \$0.12015.
3. That the General Rate UV – Rate in the Dollar of \$0.01427.
4. That a general minimum rate of \$478 be applied per property for all GRV and UV rateable properties within the district.
5. Offering to ratepayers the following payment options for 2021/2022:

Option	Due By
Option A – One Payment	3 September 2021
Option B – Four Instalment Options	3 September 2021 5 November 2021 7 January 2022 8 March 2022

6. No instalment option is offered for rubbish charges – no instalment interest or penalty interest to apply.
7. An Instalment Plan Administration fee of \$10.00 per reminder rate notice (Option B)
 - a. Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this fee
8. Instalment interest to be levied at 5.5%
 - a. Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this interest charge
9. Late payment penalty interest to be levied at 7% for unpaid Rates and Emergency Services Levy for all outstanding rates from the applicable due date.
 - a. Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this interest charge
10. Rates discount for prompt payment – under Section 6.46 of the Act, a 2% discount to all rates paid on or before the due date, being 3 September 2021.
11. The Schedule of Fees and Charges as presented within the Annual Budget 2021-2022.
12. A Material Variance of 10% of year to date budget or \$25,000, whichever is greater, by reporting program as the Material Variance under Financial Management Reg. 34(5) for the purpose of statements of financial activity presented to Council each month.
13. The Accounting Policies contained within the 2021/2022 Annual Budget be adopted as Council's Accounting Policies and the Policy Manual be updated accordingly.

COUNCIL RESOLUTION

MIN 7243/21

MOTION - Moved Cr. A Wright Seconded Cr. W Milner

That Council adopts the following for the 2021/2022 Financial Year:

1. *The Shire of Narembeen Annual Budget 2021/2022, as attached, including the below items and all other income and expenditure.*
2. *That the General Rate GRV - Rate in the Dollar of \$0.12015.*
3. *That the General Rate UV – Rate in the Dollar of \$0.01427.*
4. *That a general minimum rate of \$478 be applied per property for all GRV and UV rateable properties within the district.*
5. *Offering to ratepayers the following payment options for 2021/2022:*

Option	Due By
Option A – One Payment	3 September 2021
Option B – Four Instalment Options	3 September 2021 5 November 2021 7 January 2022 8 March 2022

6. *No instalment option is offered for rubbish charges – no instalment interest or penalty interest to apply.*
7. *An Instalment Plan Administration fee of \$10.00 per reminder rate notice (Option B)*
 - a. *Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this fee*
8. *Instalment interest to be levied at 5.5%*
 - a. *Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this interest charge*
9. *Late payment penalty interest to be levied at 7% for unpaid Rates and Emergency Services Levy for all outstanding rates from the applicable due date.*
 - a. *Those deemed as suffering Financial Hardship due to COVID-19 under the Council Policy – Financial Hardship will be excluded from the payment of this interest charge*
10. *Rates discount for prompt payment – under Section 6.46 of the Act, a 2% discount to all rates paid on or before the due date, being 3 September 2021.*
11. *The Schedule of Fees and Charges as presented within the Annual Budget 2021-2022.*
12. *A Material Variance of 10% of year to date budget or \$25,000, whichever is greater, by reporting program as the Material Variance under Financial Management Reg. 34(5) for the purpose of statements of financial activity presented to Council each month.*
13. *The Accounting Policies contained within the 2021/2022 Annual Budget be adopted as Council's Accounting Policies and the Policy Manual be updated accordingly.*

CARRIED 7/0

AGENDA ITEM: 8.1.2 – Preliminary Report – Proposed Rural Industry (Temporary Emergency Bulkhead) on Lot 278 Hyden Mount Walker Road, Mount Walker

Subject:	Preliminary Report – Proposed Rural Industry (Temporary Emergency Bulkhead) on Lot 278 Hyden Mount Walker Road, Mount Walker.
Applicant:	Cooperative Bulk Handling Limited
File Ref:	ADM550
Disclosure of Interest (Staff):	Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i>
Disclosure of Interest (Member):	Nil
Author:	Liz Bushby, Town Planning Innovations
Date:	12 July 2021
Attachments:	Nil

PURPOSE

Cooperative Bulk Handling Limited (CBH) owns and has established a Rural Industry on Lot 3119 Hyden Mount Walker Road, Mount Walker.

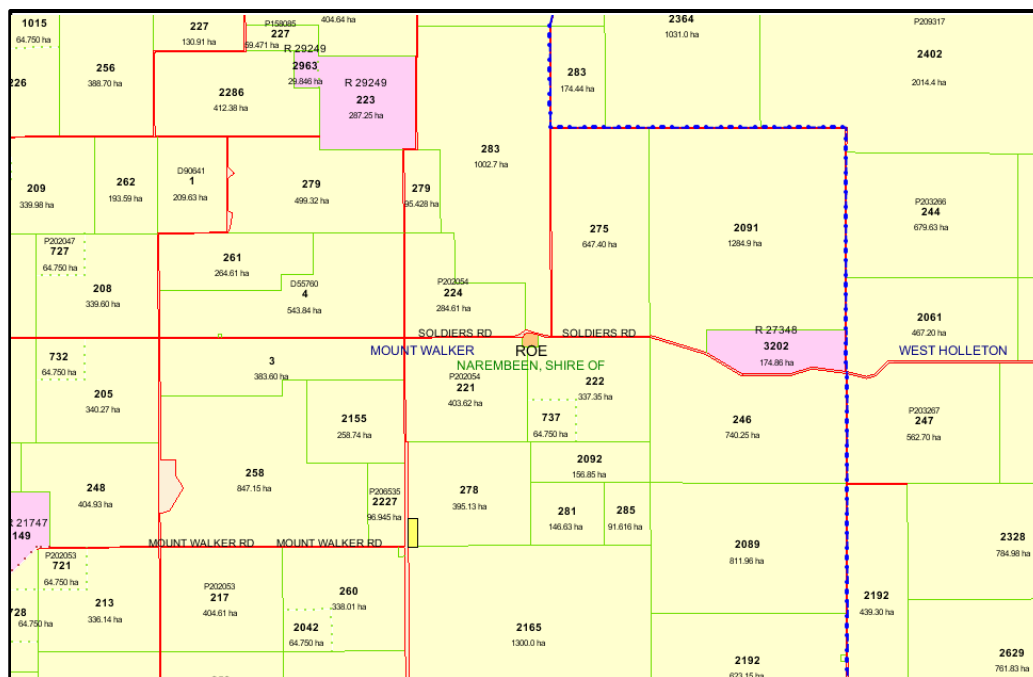
CBH intends to lodge a future development application seeking temporary approval for emergency storage to occur on adjacent Lot 278 Hyden Mount Walker Road, Mount Walker.

The purpose of this preliminary report is for Council to consider granting delegated authority to the Chief Executive Officer to determine a future development application for Lot 278.

BACKGROUND

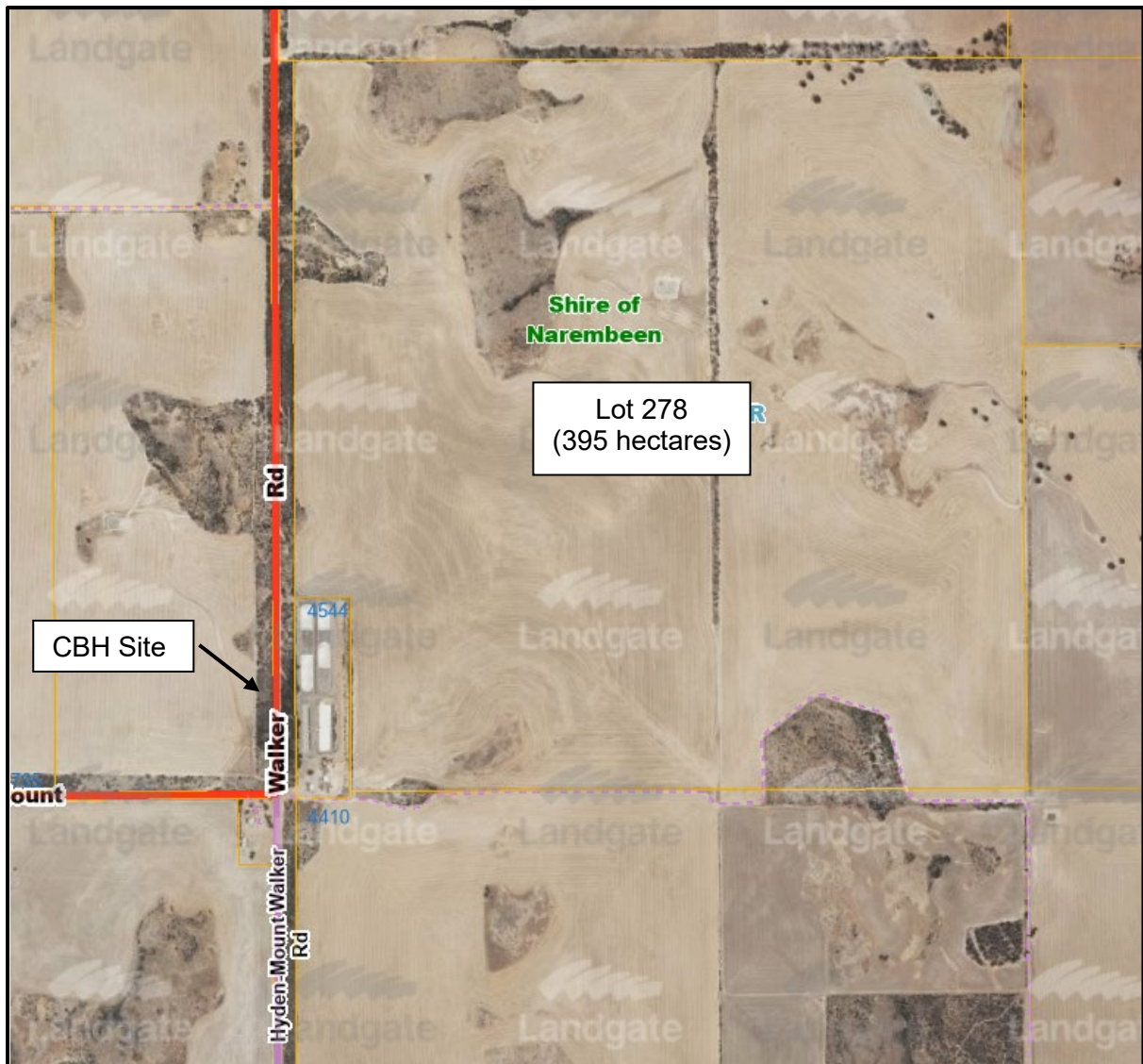
Lot 3119 has an approximate area of 8.3 hectares and contains existing bulkheads. In 2019, Council granted approval for a sample hut and weigh bridge to be developed on Lot 3119.

A location plan is included below for ease of reference.



Location Plan

An aerial showing the existing CBH Mount Walker facility and adjacent Lot 278 is included below for context.



Aerial Plan

COMMENT

- **Zoning**

Lot 278 is zoned 'Farming' under the Shire of Narembreen Local Planning Scheme No 2 ('the Scheme').

The objectives of the Farming zone includes:

- to ensure the continuation of broad-hectare farming as the principal land use in the District and encourage where appropriate the retention and expansion of agricultural activities; and
- to consider non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment.

- **Description of proposed development**

CBH proposes to install a temporary bulkhead to the immediate east of existing bulkheads located on Lot 3119. The temporary bulkhead would be located on adjacent Lot 278 – refer sketch plan below.



TPI has discussed the proposal with CBH and can advise as follows:

- a) The additional storage is needed urgently due to the unprecedentedly large harvest forecast for later this year.
- b) The first preference was to establish additional storage at the Narembeen site however negotiations with the landowner have been unsuccessful.
- c) CBH is now negotiating with the owner of Lot 278 with the view of leasing a portion of the lot.
- d) The bulkhead is proposed for a two year period and will be built to a lesser standard than normally used for permanent infrastructure.
- e) The bulkhead will measure approximately 230 metres by 35 metres with a capacity of 30,000 tonnes.
- f) The bulkhead will be constructed to be 'fit for purpose' to be used as a temporary storage solution.
- g) Drainage will be installed so as to limit the stormwater outflow from the site after the development of the proposed bulkhead to predevelopment flow rates for a 5-year average recurrence interval (ARI).
- h) It is proposed to work with the existing natural ground however stabilising gravel will be installed where required.

- **Landuse Permissibility**

The proposed land use is construed as a 'Rural Industry' defined in the Scheme as '*means an industry handling, treating, processing, or packing primary products grown, reared, or produced in the locality, and a workshop servicing plant or equipment used for rural purposes in the locality*'.

A 'Rural Industry' is listed as an 'AA' use in the Farming zone in the Zoning Table of the Scheme, which '*means that the use is not permitted unless the local government has granted development approval.*'

Council (or the Shire Chief Executive Officer under delegated authority) has discretion to approve the development. It is noted that the future application simply proposes upgrading to the established CBH operations on the lot, and the development is proposed to be temporary.

- **State Planning Policy 3.7**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas' (SPP 3.7).

The Shire has a mandatory obligation to consider SPP3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

A portion of Lot 3119 is within the declared bushfire prone area (pink area), however the bulkhead is proposed outside of the bushfire prone area on adjacent Lot 278.

Accordingly, no bushfire management requirements apply.



Mapping showing declared bushfire prone area in pink – www.dfes.wa.gov.au

CONSULTATION

No formal consultation has been conducted. The Shire can advertise any future application if desired, however advertising is not compulsory under the Scheme.

CBH is still negotiating with the owner of Lot 278. Any formal development application will need to be signed by the owner of Lot 278 being Everyday Nominees Pty Ltd.

STATUTORY IMPLICATIONS

Shire of Narembeen Town Planning Scheme No 2 –

Explained in the body of this report. A side setback of 15 metres is required under the Scheme and can be complied with for the proposed bulkhead.

Planning and Development (Local Planning Schemes) Regulations 2015 - The Planning and Development (Local Planning Schemes) Regulations 2015 were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Narembeen Local Planning Scheme No 2.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Under Clause 74 the local government may grant development approval 'subject to later approval of details'. In the event that CBH cannot lodge all the detailed plans required (such as elevations) conditions can be imposed for aspects of the development to be approved separately in writing.

Clause 82(1) gives the local government the ability to delegate its powers to the Chief Executive Officer. Clause 82(2) requires any delegation to be by Absolute Majority.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations (TPI) for planning advice.

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Nil

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION

That Council:

1. Note that CBH has advised of an intention to lodge a future development application seeking a temporary two year approval for an emergency storage bulkhead application (Rural Industry) on Lot 278 Hyden Mount Walker Road, Mount Walker.
2. Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine any formal application lodged for the proposed temporary CBH development on Lot 278.

COUNCIL RESOLUTION

MIN 7244/21

MOTION - Moved Cr. S Stirrat

2nd Cr. A Hardham

That Council:

1. *Note that CBH has advised of an intention to lodge a future development application seeking a temporary two year approval for an emergency storage bulkhead application (Rural Industry) on Lot 278 Hyden Mount Walker Road, Mount Walker.*
2. *Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine any formal application lodged for the proposed temporary CBH development on Lot 278.*

**CARRIED 7/0
ABSOLUTE MAJORITY**

8.2 Executive Manager Corporate Services

AGENDA ITEM: 8.2.1 - Disposal of Shire Owned Land – Lot 66 Cheetham Way, Narembeen

Subject:	Disposal of Shire Owned Land – Lot 66 Cheetham Way, Narembeen
Applicant:	Shae Biddulph
File Ref:	ADM143
Disclosure of Interest:	Nil
Author:	Tamara Clarkson – Executive Manager Corporate Services
Date:	9 July 2021
Attachments:	Nil

PURPOSE

To provide Council an update on the outcome of the sale process for Lot 66 Cheetham Way, Narembeen.

BACKGROUND

Council considered an offer of \$30,000 for Lot 66 Cheetham Way, Narembeen at the April 2021 Ordinary Meeting of Council.

Council authorised the Chief Executive Officer to negotiate the sale of the lot for market price of \$33,664. The applicant, Ms Biddulph accepted the counteroffer.

Public advertising was conducted in the Fence Post on 19 May 2021, and no submissions were received.

CONSULTATION

Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995

3.58. Disposing of property

- (1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to — (a) the highest bidder at public auction; or (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition — (i) describing the property concerned; and (ii) giving details of the proposed disposition; and (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include — (a) the names of all other parties concerned; and (b) the consideration to be received by the local

government for the disposition; and (c) the market value of the disposition — (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to — (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or (d) any other disposition that is excluded by regulations from the application of this section

FINANCIAL IMPLICATIONS

The proceeds of the sale are included in the draft 2021/22 Annual Budget.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Corporate Business Plan 2020/21 – 2023/24

Goal Area 1. Focus upon local economic drivers to retain and grow existing business, employment and to attract new industry.

Improve the usage of vacant lots on Cheetham Way.

VOTING REQUIREMENTS

Simple majority

COMMENT

The Executive Manager Corporate Services has engaged Documentary Services Pty Ltd, a licensed settlement agent to progress the sale.

OFFICER RECOMMENDATION

Council receives the update and authorise the Chief Executive Officer to finalise the sale of Lot 66 Cheetham Way, Narembeen to S Biddulph.

COUNCIL RESOLUTION

MIN 7245/21

MOTION - Moved Cr. K Mortimore

Seconded Cr. A Hardham

Council receives the update and authorise the Chief Executive Officer to finalise the sale of Lot 66 Cheetham Way, Narembeen to S Biddulph.

CARRIED 7/0

AGENDA ITEM: 8.2.2 - Change of Council Meeting Date – Ordinary Meeting of Council September 2021

Subject:	Change of Council Meeting date – September 2021
Applicant:	Not applicable
File Ref:	ADM195
Disclosure of Interest:	Nil
Author:	Tamara Clarkson, Executive Manager Corporate Services
Date:	9 July 2021
Attachments:	Nil

PURPOSE

Council to consider changing the date of the Ordinary Meeting of Council in September 2021 due to the annual Local Government Week Conference.

BACKGROUND

The 2021 Local Government Convention is being held at Crown Perth on 20 and 21 September 2021.

The Ordinary Meeting of Council is scheduled for the 21 September 2021.

CONSULTATION

Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.19.

Quorum for meetings. The quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of member of the council or the committee.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Nil

VOTING REQUIREMENTS

Simple majority

COMMENT

As at July 2021, four Councillors are registered to attend this conference, including the Shire President and Deputy Shire President. As registrations have not yet closed, other Councillors may choose to attend and as such, quorum may not be met.

It is proposed that the Ordinary Meeting of Council be held 28 September 2021. This allows for officers to finalise monthly financial reports.

If Council approves, a notice will be placed on the Shire website and in the weekly Fence Post.

OFFICER RECOMMENDATION

Council endorse the change of date for the Ordinary Meeting of Council in September to be held on Tuesday 28 September 2021.

COUNCIL RESOLUTION

MIN 7246/21 **MOTION** - Moved Cr. A Hardham Seconded Cr. A Wright

Council endorse the change of date for the Ordinary Meeting of Council in September to be held on Thursday 16 September 2021.

CARRIED 7/0

REASON FOR CHANGE: The suggested date in the Officer Recommendation was not suitable for Councillors, an alternative date was decided - Thursday 16 September 2021.

AGENDA ITEM: 8.2.3 - Financial Report period ending 30 June 2021

Subject:	Financial Report June 2021
Applicant:	Shire of Narembeen
File Ref:	N/A
Disclosure of Interest:	Nil
Author:	Rachael Moore, Finance Officer
Date:	6 July 2021
Attachments:	June 2021 Financial Report

PURPOSE

The monthly statement of Financial Activity discloses the Shires financial activities for the period ending 30 June 2021.

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*. A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity Report summarises the Shire's financial activities.

CONSULTATION

Chief Executive Officer
Executive Manager Corporate Services

STATUTORY IMPLICATIONS

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

- Minor Compliance risk considered low.
Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring
- Financial Impact risk considered moderate.
Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2017-2027

Focus upon our local economic drivers to retain and grow existing businesses, employment and to attract new industry.

Corporate Business Plan 2020/21 – 2023/24

Goal Area 1. Focus upon local economic drivers to retain and grow existing businesses, employment and to attract new industry

VOTING REQUIREMENTS

Simple Majority

COMMENT

Council's closing position at 30 June 2021 amounts to \$2,492,409 with current assets of \$6,955,409,544 and \$2,813,325 in reserve funds.

The current debtors are high because it includes an outstanding invoice for Black Spot funding.

The figures contained as at 30 June 2021, will not be finalised until the annual report and an audit is completed.

OFFICER RECOMMENDATION

That Council receive the Shire of Narembreen's Financial Report for the month of June 2021.

COUNCIL RESOLUTION

MIN 7247/21 **MOTION** - Moved Cr. W Milner Seconded Cr. S Stiratt

That Council receive the Shire of Narembreen's Financial Report for the month of June 2021.

CARRIED 7/0

AGENDA ITEM: 8.2.4 - Schedule of Accounts for June 2021

Subject:	Schedule of Accounts for June 2021
Applicant:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Author:	Kathryn Conopo – Administration Officer
Date:	8 July 2021
Attachments:	Creditors Payment List – June 2021, Credit Card Payments List 14 May to 14 June 2021

PURPOSE

For Council to review the payments made by the Shire of Narembeen in June 2021.

BACKGROUND

The Shire's schedule of accounts is to be provided to council each month pursuant to the *Local Government (Financial Management) Regulation 1996*.

CONSULTATION

Nil

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Reg. 13 List of Accounts

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and
 - d. Sufficient information to identify the transaction.

3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2017-2027

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

2.1 Our organisation model is responsive to economic conditions, the delivery of core services and infrastructure so too the successful pursuit of economic opportunities that benefit our community.

VOTING REQUIREMENTS

Simple majority

COMMENT

A schedule of accounts paid during the month of June 2021 is attached to this report and the total amounts paid from the municipal and trust funds are as follows:

Municipal Account: \$ 592,923.13
Trust Account: \$ 2,296.37

OFFICER RECOMMENDATION

That Council:

1. Receive the Creditors Payment List for June 2021
2. Receive the Credit Card Payment List for 14 May to 14 June 2021

COUNCIL RESOLUTION

MIN 7248/21 **MOTION** - Moved Cr. A Hardham Seconded Cr. A Wright

That Council:

1. *Receive the Creditors Payment List for June 2021*
2. *Receive the Credit Card Payment List for 14 May to 14 June 2021*

CARRIED 7/0

8.3 Confidential Reports

Nil

9.0 Urgent business as permitted by Council

Nil

10.0 Councillor's Reports

Cr K Mortimore

Attended

- St John Ambulance meeting
- Budget workshop
- SOCK Week events
- Zone Meeting (by Zoom)

Cr P Lines

Attended

- Wadderin Sanctuary meeting
- Budget workshop
- Convened Emergency management meeting

Cr A Hardham

Attended

- SOCK Week events
- Budget workshop
- Naremben District High School review

General Business

- Cr Hardham received a call from the public with concerns over the frequency of the mine trucks on Fricker Road.

Cr S Stirrat

Attended

- Roe Dam meeting
- Budget workshop

General Business

- Met with Neil Rogerson over concerns relating to the drainage issue on the Mount Walker North Road.

Cr A Wright

Attended

- Nil

Cr W Milner

Attended

- SOCK Week Memorial at the Oval
- Budget workshop
- Men's Shed Meeting

General Business

- Noticed town oval lights were on late on Saturday night, could staff please investigate/monitor.
- Visited the mine site to watch a blast.
- Assisted with moving items from the old Railway Shed to the Historical Building

Cr R Cole

Attended

- The Narembeen DHS school review
- Zone Exec meeting (by Telephone)
- Zone Meeting (by Zoom)
- RRG sub meeting (by Zoom)
- Budget workshop
- SOCK Week interview and activities (great job by CRC staff)
- WSNF meeting in Northam

General Business

- Acknowledged the passing of past Councillor Mr Brian Frederici
- Acknowledged staff on completion of Annual Budget
- Will be attending a RoeROC meeting Thursday 22 July 2021
- Eminent Service Award – Cr Cole thanked Council and staff for her nomination, she is very humbled to receive this award, which will be presented at the WALGA Convention in September.

11.0 Date, time & place of next meeting

Tuesday 17 August 2021, 4.00pm at the Shire of Narembeen Council Chambers.

12.0 Closure

There being no further business the Chair declared the meeting closed at 5.19pm

13.0 Certification of Meeting Minutes

I, Cr Rhonda Cole, Shire President certify that the Minutes of the Ordinary Meeting of Council held on Tuesday 20 July 2021, as show on pages 1 to 26 are confirmed as a true and correct record of the meeting.

Cr Rhonda Cole
SHIRE PRESIDENT

Date