Shire of Narembeen

Together we grow

ATTACHMENTS

Ordinary Council Meeting

20 October 2026

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ATTACHMENT 8.1A
Minutes – Ordinary Council Meeting
22 September 2026

Shire of Narembeen
Together we grow

MINUTES

Ordinary Council Meeting

22 September 2026

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NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the September Ordinary Council Meeting has been convened for:

Date: **Tuesday 22 September 2026**

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

17 September 2026

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DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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1. Official Opening and Welcome

The Presiding Person welcomed everyone one declared the meeting open at 5.03pm.

The Presiding Member advises all attendees that this meeting is being audio recorded by the Shire of Narembeen. Attendance at this meeting may involve the collection of personal information, including an individual's voice, and any statements made. Recordings are made for the purpose of maintaining accurate records, enabling transparency in decision-making, and fulfilling the legislative requirement of the Local Government Act 1995, and regulations 14F-14I of the Local Government (Administration) Regulations 1996. Recordings are published and made available to the public in accordance with applicable legislation. Personal information is managed in accordance with applicable privacy legislation and the Shire of Narembeen's Privacy and Responsible Information Sharing Policy.

2. Record of Attendance / Apologies

Councillors:

Cr HA Cusack	President
Cr HJ Bald	Deputy President
Cr CD Bray	
Cr MJ Currie	
Cr AM Hardham	
Cr LR Smoker	
Cr SW Stirrat	

Staff:

Ms R McCall	Chief Executive Officer
Mr R Sunner	Executive Manager Corporate Services
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer

Member of Public:

Nil

Apologies:

Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Application for Leave of Absence

Nil

6. Deputations/ Petitions/ Presentations/ Submissions

Nil

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7. Delegates' Reports

7.1 Cr Cusack

Date	Meeting/Event
19 August 2026	Club Meeting
26 August 2026	Stickybeak Tour – Town
26 August 2026	Public Enquiry Prep Meeting
28 August 2026	Public Enquiry - Northam
01 September 2026	NB School Athletics Presentation
01 September 2026	Citizenship Ceremony
14 September 2026	Stickybeak Tour - Farm
16 September 2026	Mayors and Presidents Forum - Perth
16 September 2026	Heads of Agency Lunch
17 September 2026	WALGA Convention – Day 1
18 September 2026	WALGA Convention – Day 2
18 September 2026	WALGA Week - Liberal Party Networking with Federal & State Members
21 September 2026	Opening of Emu Hill Information Bay and The Iris Bristow History Museum

7.2 Cr Bald

Date	Meeting/Event
26 August 2026	Sticky Beak Town Bus Tour
27 August 2026	Citizenship Ceremony
6-11 September	Small Town Reinvention Conference - Longreach
14 September 2026	Stickybeak Farm Tour
21 September 2026	Emu Hill Information Bay Opening
21 September 2026	Naming of History Centre

7.3 Cr Bray

Date	Meeting/Event
31 August 2026	Historical Workshop
17-18 September	WALGA Conference

7.4 Cr Currie

Date	Meeting/Event
Nil	

7.5 Cr Hardham

Date	Meeting/Event
31 August 2026	Heritage Workshop
21 September 2026	Naming of History Centre

7.6 Cr Smoker

Date	Meeting/Event
10 September 2026	Regional Road Subgroup Meeting

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7.7 Cr Stirrat

Date	Meeting/Event
Nil	

8. Confirmation of Previous Meetings

8.1 Ordinary Council Meeting 18 August 2026
Attachment 8.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 8.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 18 August 2026, as presented, be confirmed as a true and correct record of proceedings.

MIN 8238/26 **MOTION** - Moved Cr. Stirrat Seconded Cr. Smoker

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

9. Minutes of Committee Meetings to be Received

9.1 Local Emergency Management Committee Meeting 10 September 2026
Attachment 9.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.1

That the minutes of the LEMC Meeting held on Thursday 10 September 2026, as presented, be received, noting that the meeting did not proceed due to the absence of a quorum.

MIN 8239/26 **MOTION** - Moved Cr. Smoker Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

10. Recommendations from Committee Meetings for Council Consideration

Nil

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11. Announcements by Presiding Member without Discussion

Nil

12. Matters for which the Meeting May be Closed

12.1 Close the Meeting to the Public

Statutory Implications

Local Government Act 1995 - Section 5.23

4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

(c) information contained in a tender received by the local government for a contract to the extent that the information —

(i) is a tendered price; or
(ii) a tendered methodology for calculating a price;

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council

1) accepts the late confidential report Pricing Information - RFT2026-03 Construction of Narembeen Dirt Jump Set for consideration due to the urgency of the matter, and
2) close the meeting to public, under Section 5.23(4)(c)(i) of the *Local Government Act 1995*, so that it can receive pricing information contained in a tender submission.

MIN 8240/26 **MOTION** - Moved Cr. Stirrat Seconded Cr. Bray

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham Cr Smoker, Cr Stirrat. Against: Nil

The meeting was closed to the public at 5.07 pm.
The public recoding was ceased, and the confidential recording was commenced.

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12.2 Pricing Information - RFT2026-03 Construction of Narembeen Dirt Jump Set

Date:	21 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Garrick Yandle, Project Officer
File Reference	CORPORATE MANAGEMENT\TENDERING\2026\RFT2026-03
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.2A Pricing Information – RFT2026-03

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to receive the pricing information contained in the submissions to RFT2026-03 Construction of Narembeen Dirt Jump Set.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.2

That Council receive the pricing information from the response for tender RFT2026-03 Construction of Narembeen Dirt Jump Set.

MIN 8241/26 **MOTION** - Moved Cr. Bray Seconded Cr. Hardham

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

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12.3 Re-Open the meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

(8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —

(a) the decision;
(b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
(c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
(d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
(e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
(f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
(g) any prescribed information.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.3

That Council re-open the meeting to public.

MIN 8242/26 **MOTION** - Moved Cr. Bald Seconded Cr. Stirrat

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

The meeting was reopened to the public at 5.12 pm.
The confidential recording ceased and the public recording was recommenced.

UNCONFIRMED

13. Officers Reports - Office of the Chief Executive Officer

13.1 Periodic Review of Local Laws

Date:	23 August 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	LAWS & ENFORCEMENT \ LOCAL LAWS
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.1A Animals, Environment and Nuisance Local Law 2016 13.1B Health Local Law 2016

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to consider commencing a statutory review of the Shire's Animals, Environment and Nuisance Local Law 2016 and Health Local Law 2016 in accordance with section 3.16 of the *Local Government Act 1995*.

Background

Section 3.16 of the *Local Government Act 1995* requires local governments to periodically review their local laws to determine whether each local law should:

- remain unchanged;
- be amended; or
- be repealed.

Amendments to the *Local Government Act 1995* have extended the general periodic review period for local laws from eight years to 15 years.

Transitional provisions associated with these amendments require relevant existing local laws to be reviewed by 7 December 2026, unless a review of the local law was undertaken within the preceding eight-year period.

The Shire's following local laws have been identified as requiring review:

1. Animals, Environment and Nuisance Local Law 2016; and
2. Health Local Law 2016.

The Shire had previously been awaiting further information regarding the development of proposed model local laws by the State Government, with the expectation that these may inform or assist with the review of the Shire's existing local laws.

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The Department has subsequently advised that local governments are encouraged to continue to meet their statutory obligations and progress reviews of relevant local laws rather than defer reviews pending the development of model local laws.

Accordingly, it is recommended that the Shire now commence the statutory review process under section 3.16.

Comment

A review under section 3.16 does not, of itself, amend or repeal a local law. Its purpose is to determine whether an existing local law remains current and appropriate or whether it should be amended or repealed.

The first stage of the review requires the Shire to give local public notice advising of its intention to review the local laws, making copies available for inspection or obtaining, and inviting submissions for a period of not less than six weeks.

Following the close of the submission period, the Shire is required to consider any submissions received and cause a report of the review to be prepared and submitted to Council.

Council must then determine, by absolute majority, whether each local law should:

- remain unchanged;
- be amended; or
- be repealed.

Technical Review and External Assistance

Determining whether a local law should remain unchanged, be amended or be repealed requires consideration beyond the submissions received through the public consultation process.

The review should also consider matters including:

- whether the local law remains necessary and relevant;
- whether its provisions remain within the Shire's legislative powers;
- changes to relevant State legislation since the local law was made;
- duplication or inconsistency with other legislation;
- contemporary local government practice;
- operational experience in administering and enforcing the local law;
- whether provisions are obsolete, ineffective or no longer required;
- whether provisions should instead be dealt with through policy, another local law or State legislation;
- relevant findings and guidance from the Parliamentary Joint Standing Committee on Delegated Legislation and the Department; and
- any relevant model local laws or sector guidance available at the time of the review.

The Shire does not currently have the specialist legislative and local law expertise within its existing staff resources to undertake the detailed technical and legislative assessment required to confidently make recommendations to Council on these matters.

It is therefore proposed that the Shire engage a suitably qualified consultant with demonstrated experience in Western Australian local government local laws to assist Administration with the review.

The consultant would be requested to review the existing local laws, relevant legislation and any submissions received and provide recommendations as to whether each local law should remain unchanged, be amended or be repealed.

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The consultant's assessment, together with submissions received and Administration's operational experience with the local laws, would then form the basis of a subsequent report to Council.

The ultimate determination under section 3.16 remains a decision of Council and requires an absolute majority.

Subsequent Amendment or Repeal

Should the section 3.16 review determine that a local law should be amended or repealed, that determination does not itself amend or repeal the local law.

A separate statutory process would subsequently be required under section 3.12 of the *Local Government Act 1995*.

Depending upon the extent of changes identified, this may involve preparation of an amendment local law, repeal local law or a replacement local law, together with the associated statutory consultation, Ministerial and gazettal processes.

Given the specialist nature of this work, it is anticipated that external assistance would also be required for any subsequent drafting and statutory process.

The broader review, drafting and implementation program may therefore extend over approximately 18 months to two years. This timeframe is separate from the immediate requirement to complete the section 3.16 review process within the applicable transitional timeframe.

Consultation

Executive Manager Corporate Services
Executive Governance Officer

Statutory Implications

Local Government Act 1995

Section 3.16 requires a local government to periodically review its local laws.

As part of the review, the Shire is required to give local public notice stating:

1. that the Shire proposes to review the local law;
2. where a copy of the local law may be inspected or obtained; and
3. that submissions may be made to the Shire by a specified date, being not less than six weeks after the notice is given.

Following the submission period, the local government must consider submissions received and cause a report of the review to be prepared and submitted to Council.

Council must subsequently determine, by absolute majority, whether the local law should be repealed, amended or remain unchanged.

Where amendment or repeal is subsequently required, the applicable process under section 3.12 of the *Local Government Act 1995* must be followed.

Policy Implications

Nil

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Strategic Implications

Council Plan 2036

Priority:	4. Courageous Leadership and Shared Responsibility
Key Focus Area:	Governance and Accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	Legislation
Action / Treatment	Governance Calendar; Risk Framework
Risk Rating After Treatment	Adequate

Financial Implications

Costs associated with the section 3.16 review will include statutory advertising and the engagement of a suitably qualified consultant to provide specialist assistance.

The cost of the consultant will depend on the scope of services required and will be determined through the Shire's procurement process. Further costs may arise should Council determine that either local law requires amendment, repeal or replacement.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.1

That Council:

1. Notes the statutory requirements of section 3.16 of the *Local Government Act 1995* in relation to the periodic review of local laws;
2. Notes that the Shire had previously awaited further information regarding the State Government's proposed model local laws, however, following advice from the Department, will now proceed with its statutory local law review obligations;

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3. Commences a review under section 3.16 of the *Local Government Act 1995* of the:
   a. Animals, Environment and Nuisance Local Law 2016; and
   b. Health Local Law 2016;
4. Authorises the Chief Executive Officer to give the required local public notice inviting submissions on the local laws in accordance with section 3.16 of the *Local Government Act 1995*;
5. Supports the engagement of a suitably qualified consultant, subject to the Shire's budget and purchasing requirements, to provide specialist legislative and local government advice to assist with the review and provide recommendations as to whether each local law should remain unchanged, be amended or be repealed;
6. Requests that, following the conclusion of the statutory public submission period and receipt of the specialist review, a further report be presented to Council to consider the submissions received and determine, by absolute majority, whether each local law should remain unchanged, be amended or be repealed; and
7. Authorises the Chief Executive Officer to advise the Department of the commencement of the Shire's statutory local law review process and the Shire's proposed approach to completing the review.

MIN 8243/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

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13.2 Community Wellbeing Plan 2026-2029

Date:	2 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CORPORATE PLANNING \ PLANNING \ CWP
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.2A Community Wellbeing Plan 2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to note the Narembeen Community Wellbeing Plan 2026–2029, developed collaboratively with Holyoake's Wheatbelt Prevention Team and key community stakeholders.

Background

The Narembeen Community Wellbeing Plan 2026–2029 has been developed through a collaborative, whole-of-community planning process facilitated by Holyoake's Wheatbelt Prevention Team, working alongside the Shire of Narembeen and key community stakeholders. Development included three planning workshops and consideration of local consultation, survey and health data.

The Plan builds on previous community wellbeing planning and establishes priorities and actions for the next three years. It focuses on three priority areas: Alcohol and Other Drugs; Mental Health, Wellbeing and Safety; and Supporting Community Across the Lifespan, including access to services. Holyoake is a lead partner, alongside the Shire, Narembeen CRC, Narembeen District High School, health and emergency services, community organisations and other stakeholders. Implementation will be overseen collaboratively through the Community Wellbeing Plan Committee, which will monitor progress and review the Plan annually.

Comment

The Plan establishes a coordinated approach to community wellbeing and sets short-term outcomes, actions, lead organisations, collaborative partners and performance measures. Its three priority areas respond to alcohol and other drug harm, mental health and safety, social connection, youth and older adult participation, and access to services and referral pathways.

Holyoake's Wheatbelt Prevention Team has had a central role in facilitating development of the Plan and is identified as a lead partner for implementation, particularly in alcohol and other drug harm minimisation, mental health literacy, referral pathways, education and training. Holyoake will work alongside key stakeholders including the Shire of Narembeen, Narembeen CRC, Narembeen District High School, Narembeen Hospital, Narembeen Police, Road Safety and Drug Education and Narembeen Emergency Services.

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Governance remains community-based. The Community Wellbeing Plan Committee collectively holds ownership of the Plan and will oversee implementation, monitoring and review. The Committee is to meet at least quarterly, monitor actions and key performance indicators, identify opportunities for collaboration and recommend amendments where required. This approach recognises Holyoake as a lead delivery and facilitation partner without displacing the collective ownership and decision-making role of the Committee.

Consultation

- Holyoake Wheatbelt Prevention Team
- Narembeen Community Resource Centre
- Narembeen Community Wellbeing Plan Committee and participating community/service stakeholders
- Consultation informing the Plan included stakeholder planning workshops and review of local survey, youth and health data.

Statutory Implications

Nil.

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	3. Connected Community Life
Key Focus Area:	Increased wellbeing and belonging
Strategic Action:	Coordinate community activation initiatives

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Inadequate Engagement Practices
Risk Category	Health
Consequence Description	Substantiated, low impact, low news items
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	Community Wellbeing Plan
Action / Treatment	Outcome Reporting
Risk Rating After Treatment	Adequate

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Financial Implications

No additional financial commitment is sought through this report. Shire actions identified in the Plan will be progressed within adopted operational budgets, subject to future budget decisions and available external funding where applicable.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 13.2

That Council:

1. notes the Narembeen Community Wellbeing Plan 2026-2029, as presented at Attachment 13.2A; and
2. notes Holyoake's Wheatbelt Prevention Team as a lead partner in the facilitation and implementation of the Plan, working alongside the Shire of Narembeen, the Narembeen Community Resource Centre, the Narembeen Community Wellbeing Plan Committee and other key community and service stakeholders.

MIN **MOTION** - Moved Cr. Bald Seconded Cr. Stirrat

Cr Bray proposed an amendment

Council Resolution – Item 13.2

That Council:

1. notes the Narembeen Community Wellbeing Plan 2026-2029, as presented at Attachment 13.2A;
2. notes Holyoake's Wheatbelt Prevention Team as a lead partner in the facilitation and implementation of the Plan, working alongside the Shire of Narembeen, the Narembeen Community Resource Centre, the Narembeen Community Wellbeing Plan Committee and other key community and service stakeholders; and
3. on first review consider e-safety and AI actions to be included in the plan.

MIN 8244/26 **MOTION** - Moved Cr. Bray Seconded Cr. Smoker

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

13.3 Reviewed Housing Strategy 2024-2034

Date:	4 September 2026
Location:	NA
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CORPORATE PLANNING \ PLANNING \ Housing Strategy
Previous Meeting Reference	MIN 8128/26
Disclosure of Interest:	Nil
Attachments:	13.3A Housing Strategy – Review – September 2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to consider and endorse the reviewed Shire of Narembeen Housing Strategy 2024-2034.

Background

The Shire of Narembeen Housing Strategy 2024–2034 was adopted by Council in June 2024 and is reviewed six-monthly in accordance with its monitoring and evaluation framework. The purpose of the review is to record completed or advanced actions, identify strategies that are no longer to be pursued, and capture new or emerging priorities.

The September 2026 review follows the January 2026 review and has been informed by project progress, Council decisions and the Housing Working Group.

Key changes since January 2026 include updated housing priorities; progression of aged and staff housing actions; a new strategy to review the future governance and sustainability of Narembeen Homes for the Aged; continued advocacy following the unsuccessful key worker housing funding application; and a stronger focus on planning and residential land development.

Comment

The September review reflects the transition of several actions from investigation and planning to delivery, while also removing or replacing strategies that are no longer considered a priority.

Residential land development is now the highest housing priority. Avoca North has been identified as the preferred location for the next residential subdivision, with demonstrated community interest and preparation of a funding application underway. Planning work is also progressing to consider opportunities for greater residential density within appropriate areas of the townsite.
The Strategy will continue to be reviewed six-monthly through the Housing Working Group so that progress, completed actions, changed decisions and new priorities are formally captured and reported to Council.

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Consultation

Shire President
Deputy President

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	1. A place people can live, stay and belong
Key Focus Area:	Housing activation
Strategic Action:	Review and Continue implementing Housing Strategy

Asset Management Plan
Future maintenance and lifecycle costs associated with Shire-owned housing assets will continue to be considered through asset planning processes.

Long Term Financial Plan
Housing projects identified in the Strategy are reflected in the current Long-Term Financial Plan model.

Risk Implications

Risk Profiling Theme	Business and Community Disruption
Risk Category	Service Interruption
Consequence Description	Indeterminate prolonged interruption of services - non-performance >1 month
Consequence Rating	Major (4)
Likelihood Rating	Likely (4)
Risk Matrix Rating	High (12)
Key Controls in Place	Asset Management Plan; Long Term Financial Plan
Action / Treatment	Adoption and execution of reviewed Housing Strategy
Risk Rating After Treatment	Adequate

Financial Implications

Endorsement of the reviewed Housing Strategy reaffirms Council's in-principle commitment to capital expenditure over the life of the Strategy. All future projects remain subject to Council approval through the annual budgeting and Long-Term Financial Planning processes.

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	Voting Requirements

☒ Simple Majority ☐ Absolute Majority

	Officers Recommendation / Council Resolution – Item 13.3

That Council endorses the reviewed Shire of Narembeen Housing Strategy 2024-2034, as attached.

MIN 8245/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Bray

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

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13.4 Development WA – Regional Development Assistance Program – Proposed Residential Land Assembly

Date:	3 September 2026
Location:	Lot 16224 Deposited Plan 225562
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	GRANTS AND SUBSIDIES \ APPLICATIONS \ EY2026
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

This report seeks Council endorsement to lodge a submission to DevelopmentWA under the Regional Development Assistance Program (RDAP) for the proposed residential development of Shire-owned land north of Cheetham Way, and seeks Council's in-principle support for the local government commitments required under the RDAP application.

Background

Council has adopted a proactive approach to addressing housing shortages through direct investment and strategic partnerships. Initiatives undertaken in recent years include the construction of additional staff and doctor housing, partnership with CEACA to deliver community housing, participation in the RoeROC Key Worker Housing Project, and implementation of the Shire's Housing Strategy 2024–2034.

As Council's investment in housing has progressed, the availability of serviced residential land has emerged as a key constraint to facilitating further private housing construction and investment within Narembeen.

Recent residential land sales within the Cheetham Way subdivision have exhausted the Shire's supply of serviced residential lots available for sale to the private market. The remaining Shire-owned serviced residential lot has been earmarked for future Shire staff housing.

In response to the diminishing supply of residential land, Council has developed the Shire of Narembeen Residential Land Assembly Strategy to identify and prioritise opportunities for the future supply of residential land. The Strategy identifies the Shire-owned land north of Cheetham Way as a residential land assembly opportunity.

The site represents a logical continuation of the existing Cheetham Way residential subdivision and provides an opportunity to increase the supply of serviced residential lots available for private purchase and home construction.

UNCONFIRMED

Preliminary discussions have been undertaken with DevelopmentWA regarding potential assistance through the RDAP to investigate the feasibility, servicing requirements and delivery of the proposed residential land assembly.

Comment

The proposed submission seeks to progress a supply of serviced residential lots primarily for private purchasers seeking to construct their own homes in Narembeen.

Demand is current and demonstrable. A recent Shire expression of interest process identified 13 prospective purchasers seeking residential land to construct their own residence, with intended building timeframes ranging from the next 12 months to four years. Interest includes existing local residents, local farming families seeking to relocate into the townsite, and people from outside the district interested in establishing a residence in Narembeen.

Other vacant land within the townsite is either privately owned, owned by the Department of Communities, or committed to existing strategic housing initiatives. There are currently no active private residential developers delivering new residential land within Narembeen. The RoeROC Key Worker Housing Project is a separate initiative, with land already identified for that project; Avoca North is not intended to duplicate or provide land for the RoeROC project.

The Shire-owned land north of Cheetham Way provides an opportunity to address the private land supply constraint through staged residential development. Final lot yield, layout and staging will be confirmed through feasibility, structure planning review, servicing investigations and subdivision design undertaken with DevelopmentWA.

DevelopmentWA's RDAP provides an opportunity for the Shire to seek assistance with planning, servicing, subdivision design, feasibility and appropriate delivery arrangements.

The RDAP Submission Guide identifies standard commitments sought from participating local governments. These include providing any freehold land contributed to the project to DevelopmentWA at no cost prior to construction; assisting with funding applications for service extensions where requested; maintaining firebreaks on future lots until sale; assisting with sales signage and promotion; waiving applicable local government bonds, fees and charges associated with DevelopmentWA's development and holding of lots until sale; and supporting reconsideration or review of any subdivision condition requiring a 10% public open space contribution where provision of that contribution as land within the project is not considered appropriate.

Council is prepared to contribute the portion of Shire-owned Lot 16224 on Deposited Plan 225562 required for the proposed development. This represents a significant local government contribution and is consistent with the RDAP preference for projects that include a local authority contribution.

The reference to a 10% public open space (POS) contribution relates to a potential subdivision condition. If such a condition is imposed and Council does not consider provision of POS as land within the project appropriate, the RDAP requires the Shire to support reconsideration or review of that condition as an alternative to DevelopmentWA making a cash-in-lieu contribution. Any POS requirement would ultimately be determined through the subdivision and planning process.
Preliminary servicing advice is being sought from relevant agencies to identify service availability, capacity constraints, likely upgrades and approval requirements. Detailed servicing design and costs are not known at this stage and would form part of feasibility and due diligence should the application progress.

Lodgement of the submission would not, of itself, commit Council to subdivision construction or an unspecified financial contribution. The application would confirm Council's land contribution and in principle acceptance of the standard local government commitments required by RDAP. The final project area and transfer arrangements, any material additional financial contribution, and any

UNCONFIRMED

decision to proceed following DevelopmentWA's assessment would be presented to Council for further consideration.

Consultation

DevelopmentWA
Wheatbelt Development Commission

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	1. A place people can live, stay and belong
Key Focus Area:	Housing activation
Strategic Action:	Review and Continue implementing Housing Strategy

Asset Management Plan
There are no direct asset management implications arising from the submission of the applications. Should the project proceed beyond the investigation stage, Council will be required to consider the future maintenance responsibilities associated with any new roads, drainage and public infrastructure created as part of the subdivision

Long Term Financial Plan
There are no immediate impacts on the Long-Term Financial Plan arising from submission of the application. Should DevelopmentWA determine the project is feasible and Council subsequently elect to proceed with subdivision works, any future financial commitments would be considered through the annual budget process and future revisions to the Long-Term Financial Plan.

Risk Implications

Risk Profiling Theme	Business and Community Disruption
Risk Category	Reputational
Consequence Description	Unsubstantiated, low impact, low profile or 'no news' item
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	IRP Suite of Plans; Long-Term Financial Plan
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

UNCONFIRMED

Financial Implications

There is no direct construction expenditure arising from lodgement of the application. Council's proposed contribution is the portion of Shire-owned land required for the project together with the standard local government commitments identified in the RDAP application. Any material additional financial contribution or expenditure associated with delivery of the development would be subject to further consideration and approval by Council.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.4

That Council:

1. Endorse the lodgement of a submission to DevelopmentWA under the Regional Development Assistance Program for the proposed residential development of Shire-owned land north of Cheetham Way.
2. Endorse, in principle, the provision at no cost to DevelopmentWA of the portion of Shire-owned Lot 16224 Deposited Plan 225562 required for the project, as Council's contribution toward facilitating the development of serviced residential lots for sale to the private market, with the final project area and land transfer arrangements to be presented to Council for approval should the project proceed.
3. Confirm Council's in-principle support for the standard Local Authority requirements of the Regional Development Assistance Program, including:
   a. assisting with applications for funding for service extensions where requested by DevelopmentWA;
   b. maintaining required firebreaks on future lots until sale;
   c. assisting with the inspection and maintenance of sales signage and promotion of lots;
   d. waiving applicable Shire bonds, fees and charges relating to DevelopmentWA's development and holding of the proposed lots until sale; and
   e. supporting reconsideration or review of any subdivision condition requiring a 10% public open space contribution where provision of public open space as land within the development is not considered appropriate.
4. Authorise the Chief Executive Officer to prepare, finalise and lodge the submission and provide any supporting information or documentation required by DevelopmentWA.
5. Note that the final project area and land transfer arrangements, any material additional financial contribution by the Shire, and any decision to proceed with development following DevelopmentWA's assessment will be subject to further consideration and approval by Council.

MIN 8246/26 **MOTION** - Moved Cr. Stirrat Seconded Cr. Smoker

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

13.5 Risk Dashboard – Quarterly Report – August 2026

Date:	4 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	RISK MANAGEMENT/PLANNING/Risk Management Framework
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.5A Risk Dashboard Quarterly Report – August 2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

This item presents the Risk Dashboard – quarterly monitoring report for August 2026 to Council for consideration and receival.

Background

The Risk Management Framework for the Shire of Narembeen sets out the approach to the identification, assessment, management, reporting and monitoring of risks. The objective is to ensure that all areas of the Shire adopt the outlined procedures to ensure:

- strong corporate governance;
- compliance with relevant legislation, regulations and internal policies;
- integrated Planning and Reporting requirements are met; and
- uncertainty and its effects on objectives are understood.

The Shire has adopted a 'Three Lines of Defence" model for the management of risk. This model ensures roles, responsibilities, and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, the council, management, and community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate, and operational plans.

The Shire qualified its risk appetite through the development of the Shire's Risk Assessment and Acceptance Criteria.

There is a requirement to assess and manage the risk profiles on an ongoing basis to monitor risks and treatments.

Comment

The quarterly review of risk profiles assessed emerging risks, control effectiveness and key indicator performance. Assigned actions are reflective of current risks and control environment.

There are no risk themes listed on the Risk Register as the overall control rating was 'inadequate'.

UNCONFIRMED

Consultation

Nil

Statutory Implications

The *Local Government Act 1995* and Regulation 17 of the *Local Government (Audit) Regulations* is applicable.

Policy Implications

Risk Management Framework

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area:	Partnerships and collaboration
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Risk Management Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications to Council in relation to this item as the Risk Dashboard identifies and evaluates risk.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

UNCONFIRMED

Officers Recommendation / Council Resolution – Item 13.5

That Council receives the Risk Dashboard Quarterly Report – August 2026 as presented in Attachment 13.5A.

MIN 8247/26 **MOTION** - Moved Cr. Bald Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

13.6 CEACA Limited – Rate Exemption

Date:	14 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CORPORATE MANAGEMENT \ CEACA \ Expansion Project
Previous Meeting Reference	MIN 8089/25; MIN 8110/25
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

To inform Council of the proposed rates treatment for land associated with the CEACA Limited (ACN 693 494 638) development at Lot 104 (27) Currall Street, Narembeen, and the administrative process proposed to assess and document the property's eligibility for exemption from rates under section 6.26 of the *Local Government Act 1995*.

Where the legislative requirements are satisfied, the land is non-rateable by operation of the Act rather than through a discretionary exemption granted by Council.

Background

The Shire of Narembeen is partnering with the Central East Accommodation and Care Alliance for the development of four residential units at Lot 104 (27) Currall Street, Narembeen.

At its Ordinary Council Meeting held on 18 November 2025, Council considered the CEACA Expansion Project and, under MIN 8089/25, endorsed the Shire's participation in the project, including the proposed transfer of Lot 104 and preparation of a formal agreement.

Following this decision, CEACA advised that its expansion project had been restructured, with new project assets to be held by a special purpose vehicle, CEACA Limited (ACN 693 494 638), a company limited by guarantee.

At its Ordinary Council Meeting held on 16 December 2025, Council subsequently resolved under MIN 8110/25 to recognise CEACA Limited as the appropriate legal entity for the project. Council authorised the Chief Executive Officer to prepare and execute the formal agreement and, subject to the relevant statutory requirements, facilitate the transfer of Lot 104 to CEACA Limited.

As the project progresses, Administration has considered the rating status that will apply to the land following its transfer to CEACA Limited.

UNCONFIRMED

Comment

Section 6.26 of the *Local Government Act 1995* provides that certain land is not rateable, including land used exclusively for charitable purposes.

Where CEACA Limited and the use of the land satisfy the requirements of section 6.26, the exemption arises by operation of the Act rather than being a discretionary exemption granted by Council.

A review of the Shire's current Delegations Register has identified that there is no specific delegated authority relating to the determination of rate exemption applications.

As the exemption is statutory where the legislative requirements are satisfied, it is not considered necessary for Council to separately approve or grant the exemption. However, to ensure appropriate governance and an audit trail, Administration proposes to formally document the assessment of CEACA Limited and the use of the land against section 6.26.

The assessment will include the relevant supporting documentation and will be formally reviewed and signed off by the Chief Executive Officer prior to the property's rating status being amended and any necessary notification being provided to Landgate.

Administration also proposes to develop a simple internal procedure for future rate exemption applications, including requirements for supporting documentation, legislative assessment, approval or sign-off, record keeping and notification.

Consultation

Executive Manager Corporate Services
Senior Finance Officer
CEACA Limited

Statutory Implications

Local Government Act 1995

Section 6.26 – Rateable Land

Section 6.26 provides that, except as otherwise provided, all land within a district is rateable land.
Section 6.26(2) identifies categories of land that are not rateable, including under section 6.26(2)(g), land used exclusively for charitable purposes**.**

Accordingly, where the land held by CEACA Limited satisfies the requirements of section 6.26(2)(g), its non-rateable status arises under the legislation and is not dependent upon Council exercising discretion to grant an exemption.

Policy Implications

Nil.
Administration proposes to develop an internal administrative procedure to ensure a consistent approach to the assessment, approval and documentation of future statutory rate exemptions.

UNCONFIRMED

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area:	Partnerships and collaboration
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Legislative assessment against section 6.26 of the *Local Government Act 1995*; supporting documentation confirming ownership, entity status and land use; CEO review and sign-off; record keeping; and notification to Landgate where required.
Action / Treatment	Complete and retain the rate exemption assessment for Lot 104 prior to amending the property's rating status. Develop an internal rate exemption assessment procedure to guide future applications, evidence requirements, approvals, records and notifications.
Risk Rating After Treatment	Adequate

Financial Implications

The land will not generate rate revenue for any period during which it qualifies as non-rateable under section 6.26 of the *Local Government Act 1995*.

Council's earlier consideration of the CEACA expansion project anticipated that the property would be exempt from annual rates.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

UNCONFIRMED

Officers Recommendation / Council Resolution – Item 13.6

That Council:

1. Notes the previous decisions of Council under MIN 8089/25 and MIN 8110/25 relating to the CEACA expansion project and the transfer of Lot 104 (27) Currall Street, Narembeen to CEACA Limited (ACN 693 494 638);
2. Notes that land satisfying the requirements of section 6.26(2)(g) of the *Local Government Act 1995* is non-rateable and that the exemption arises by operation of the Act rather than through a discretionary rate exemption granted by Council;
3. Notes that Administration will formally assess and document the eligibility of the land held by CEACA Limited (ACN 693 494 638) for exemption under section 6.26 of the *Local Government Act 1995*, with the assessment to be reviewed and signed off by the Chief Executive Officer prior to amendment of the property's rating status and any necessary notification to Landgate; and
4. Notes that Administration will develop an internal procedure for the assessment and administration of future statutory rate exemptions.

MIN 8248/26 **MOTION** - Moved Cr. Bray Seconded Cr. Hardham

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

13.7 Great Eastern Country Zone – MOU – Mutual Aid in Emergencies and Post-Incident Recovery

Date:	14 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	EMERGENCY SERVICES\SERVICE PROVISION\MOU\GECZ
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.7A Draft MOU for Mutual Aid 2026

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

To seek Council endorsement of the Great Eastern Country Zone Memorandum of Understanding – Mutual Aid in Emergencies and Post-Incident Recovery, following consultation with the Shire of Narembeen Local Emergency Management Committee (LEMC).

The MOU establishes a non-binding framework for voluntary mutual assistance between participating Great Eastern Country Zone local governments during emergencies and post-incident recovery.

Background

For some years, local governments have established a range of informal and formal arrangements for mutual assistance during emergencies.

WALGA has worked with relevant Zones to establish a simplified annual process through which participating local governments reaffirm a general commitment to voluntary mutual aid, with assistance coordinated operationally between Chief Executive Officers.

The MOU is non-binding and recognises that assistance is voluntary, subject to the capacity and operational requirements of the assisting Local Government. Decisions regarding the provision of assistance remain at the discretion of the Chief Executive Officer.

To ensure LEMC members were provided an opportunity to consider the document, the MOU was subsequently circulated by email on 16 September 2026, inviting feedback prior to its presentation to Council. No concerns were received.

Comment

The MOU provides a practical framework for voluntary mutual assistance between participating Local Governments during emergencies and post-incident recovery. It recognises that significant events may exceed the resources of an individual Local Government and provides a mechanism for assistance to be coordinated between Chief Executive Officers.

UNCONFIRMED

Importantly, the MOU does not create an automatic obligation to provide personnel, plant, equipment or other resources. Assistance remains at the discretion of the Chief Executive Officer, having regard to the Shire's own operational and resourcing requirements. Unless otherwise agreed, each local government is responsible for its own costs associated with providing assistance.

While the scheduled LEMC meeting did not proceed due to a lack of quorum, members were provided with the MOU and an opportunity to comment prior to the matter being presented to Council. No feedback was received.

Management recommends that Council endorse the general principles of the MOU, supporting regional cooperation and preparedness ahead of the 2026–27 high threat season.

Consultation

Shire of Narembeen Local Emergency Management Committee members
Great Eastern Country Zone
WALGA
Department of Fire and Emergency Services

Statutory Implications

The MOU makes reference to (but does not seek to modify any application of) the Local Government's obligations under relevant legislation, including the *Emergency Management Act 2005*.

Policy Implications

The MOU is non-binding and is not intended to directly modify policy.

Strategic Implications

Council Plan

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area:	Partnerships and collaboration
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Business and Community Disruption
Risk Category	Service Interruption
Consequence Description	No material service interruption
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (4)
Key Controls in Place	LEMA; LEMC; CESM; Risk Management Framework
Action / Treatment	Implement MOU and assess mutual aid requests against available Shire resources and operational requirements.

UNCONFIRMED

Risk Rating After Treatment	Adequate

Financial Implications

The MOU does not have any expected financial implication, as the provision of mutual aid is to be arranged by agreement between Chief Executive Officers – considering any resourcing constraints relevant in the context of the emergency or post-incident recovery situation.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.7

That Council:

1. Notes that the Great Eastern Country Zone *Memorandum of Understanding – Mutual Aid in Emergencies and Post-Incident Recovery* was scheduled to be considered by the Local Emergency Management Committee on 10 September 2026; however, the meeting did not proceed due to a lack of quorum;
2. Notes that the MOU was subsequently circulated to LEMC members on 16 September 2026 seeking feedback, with no concerns received; and
3. Endorses the general principles of voluntary mutual assistance outlined in the Great Eastern Country Zone *Memorandum of Understanding – Mutual Aid in Emergencies and Post-Incident Recovery*, with assistance to be organised and managed between the Chief Executive Officers of the relevant Local Governments.

MIN 8249/26 **MOTION** - Moved Cr. Currie Seconded Cr. Stirrat

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

14. Officers Reports - Corporate Services

14.1 Amendments to the 2026-2027 Fees and Charges Schedule

Date:	9 September 2026
Location:	Not applicable
Responsible Officer:	Rajinder Sunner, Executive Manager Corporate Services
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	FINANCIAL MANAGEMENT\BUDGETS\Amendments
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

To seek Council's endorsement of the amended fees and charges 2026-2027.

Background

During the August Ordinary Council Meeting, Council adopted the current Schedule of Fees and Charges for the Year Ended 30 June 2027.

Comment

During a review of the schedule of fees and charges, it was noted that there is a typographical error in the Ex-GST rate for the Mt Roe Standpipe charge. This item is presented to Council to fix the error.

Consultation

Chief Executive Officer
Executive Manager Infrastructure Services

Statutory Implications

Local Government Act 1995

6.19. Local Government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and
(b) the date from which it is proposed the fees or charges will be imposed.

UNCONFIRMED

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Priority:	1. Courageous Leadership and Shared Responsibility
Key Focus Area:	Governance and Accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Ineffective Management of Events / Facilities / Venues
Risk Category	Reputational
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	N/A
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

UNCONFIRMED

Officers Recommendation / Council Resolution – Item 14.1

That Council adopts the following amendments to the Fees and Charges Schedule for 2026-2027, with the amended fees to take effect from 9 October 2026 following the completion of the required public notice period.

Fees and Charges to be amended:

Standpipe Charges			
	Ex-GST	GST	TOTAL
Mt Roe Dam, water usage charge per kilolitre (50mm)	6.00	-	6.00

MIN 8250/26 **MOTION** - Moved Cr. Bray Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

14.2 Financial Statements for the Month Ended 31 July 2026

Date:	16 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Ashleigh Hunter, Senior Finance Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.2A Shire of Narembeen - Financial Statements for Month Ended 31 July 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and receive the financial statements for the month ended 31 July 2026.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus for the month ended 31 July 2026 is $3,439,722 with cash on hand of $9,615,039 including $5,405,592 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

UNCONFIRMED

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Partnerships and collaborations
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.3

That Council receive the monthly financial statements for the month 31 July 2026.

MIN 8251/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Stirrat

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

14.3 Financial Statements for the Month Ended 31 August 2026

Date:	16 September 2026
Location:	Not applicable
Responsible Officer:	Rajinder Sunner, Executive Manager Corporate Services
Author:	Ashleigh Hunter, Senior Finance Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.3A Shire of Narembeen - Financial Statements for Month Ended 31 August 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and receive the financial statements for the month ended 31 August 2026.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus for the month ended 31 August 2026 is $6,795,436 with cash on hand of $12,837,938 including $5,405,592 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

UNCONFIRMED

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Partnerships and collaborations
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.3

That Council receive the monthly financial statements for the month 31 August 2026.

MIN 8252/26 **MOTION** - Moved Cr. Bray Seconded Cr. Bald

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

UNCONFIRMED

14.4 Schedule of Accounts for the Month Ended 31 August 2026

Date:	16 September 2026
Location:	Not applicable
Responsible Officer:	Raj Sunner, Executive Manager Corporate Services
Author:	Raj Sunner, Executive Manager Corporate Services
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.4A Schedule of accounts paid – August 2026 14.4B Credit Card Payment list – August 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 31 August 2026.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of Regulation 13 of *Local Government (Financial Management) Regulations 1996.*

Comment

Per the attached schedule, total payments from Municipal funds for the month ended 31 August 2026 were $519,742.25

Total expenditure incurred on corporate cards for the same period was $4569.77

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
    a. The payee's name;
    b. The amount of the payment;
    c. The date of the payments; and
    d. Sufficient information to identify the transaction.

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3. A list prepared under sub regulation (1) or (2) is to be –
    a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
    b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Partnerships and collaborations
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

UNCONFIRMED

Officers Recommendation / Council Resolution – Item 14.4

That Council receive and endorse the schedule of accounts paid for the month ended 31 August 2026, as attached.

MIN 8253/26 **MOTION** - Moved Cr. Currie Seconded Cr. Bray

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

15. Officers Reports - Development and Regulatory Services

16. Officers Reports - Infrastructure Services

17. Officers Reports - Community Services

18. Elected Member Motions of which Previous Notice has been Given

19. Elected Member Motions Without Notice

UNCONFIRMED

20. New Business of an Urgent Nature Approved by the Presiding Person or Decision

The Presiding Person approved the inclusion of Item 20.1 due to the procurement timeframe.

20.1 Tender Review – RFT2026-03 – Construction of Narembeen Dirt Jump Set

Date:	21 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Garrick Yandle, Haddeo Infrastructure Agriculture
File Reference	CORPORATE MANAGEMENT\TERNDERING\2026\2026-03
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	20.1A Dirt Jump Set Selection Criteria Assessment

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to consider the award of tender for RFT 2026-03 Construction of Narembeen Dirt Jump Set.

Background

The project was advertised through WALGA eQuotes, with Council inviting tenders from prequalified suppliers under the WALGA Landscape, Infrastructure, Works and Maintenance Panel for the construction of the Narembeen Dirt Jump Set (pump track) at Apex Park, Currall Street, Narembeen, in accordance with the approved project drawings.

On Thursday, 13 August 2026, Council advertised Request for Tender (RFT) 2026-03 – Construction of Narembeen Dirt Jump Set via WALGA eQuotes, with an original closing date of Friday, 11 September 2026 at 4.00pm.

Following requests for additional information, including the topographical survey, the closing date was extended to Friday, 17 September 2026 at 4.00pm.

The scope of works includes, but not limited to:

1. Site Establishment
2. Site Preliminaries
3. Sub-Grade Preparation
4. Basecourse and Fill Preparation
5. Top Course Polymer

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Comment

A contract may be awarded to the Tenderer whose Tender is considered the most advantageous to the Principal and who best demonstrates the ability to provide quality products and/or services at a competitive price. Tendered prices are assessed together with the qualitative and compliance criteria to determine the most advantageous outcome for the Principal.

The Principal has adopted a best value for money approach to this Request for Tender. This means that, although price is a significant consideration, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked highest against the qualitative criteria necessarily be successful.

A scoring system was used as part of the assessment of the qualitative criteria. Tenders demonstrating a greater level of satisfaction against each criterion received a higher score. The aggregate score for each Tender was then considered as part of the overall assessment of value for money.

All Tenders were assessed against the compliance and selection criteria outlined in the Request for Tender documentation. A summary of the assessment against the selection criteria and price is provided below:

Criteria	**Weighting %**	**A**	**B**	**C**
Relevant Experience	20%	20	16	16
Demonstrated Understanding	20%	16	16	20
Timeframe	10%	10	7	10
Price	50%	46.5	35.5	41
Grand Total	100%	92.5	74.5	87

A detailed breakdown of the assessment against the selection criteria is provided separately.

The assessment demonstrates that all Tenderers have relevant experience and an understanding of the project requirements. Tenderer A achieved the highest overall assessment score of 92.5, followed by Tenderer C with 87 and Tenderer B with 74.5.

Tenderer A also offered a discounted contract price of $250,000 exclusive of GST, subject to the tender being awarded by 23 September 2026, with works commencing on 5 October 2026. The submitted tender price prior to application of this discount was $283,600 exclusive of GST.

All Tenderers also offered discounted pricing should the Shire provide the required sand and gravel materials delivered to site.

It should be noted that Tenderer C prepared the original concept design for the project and demonstrated a thorough understanding of the project scope, achieving the highest score against the Demonstrated Understanding criterion. Both Tenderer A and Tenderer C have indicated that they are able to complete the project prior to Christmas 2026.

Based on the assessment against the adopted selection criteria, together with consideration of price, project delivery timeframe and overall value for money, Tenderer A achieved the highest overall assessment score. Accordingly, it is recommended that Council award RFT 2026-03 – Construction of Narembeen Dirt Jump Set to Tenderer A for the discounted contract price of $250,000 exclusive of GST, subject to the tender being awarded by 23 September 2026.

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Consultation

Chief Executive Officer

Statutory Implications

Local Government Act 1995

3.57 Tenders for providing goods and services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

(2) Regulations may make provision about tenders.

Local Government (Functions and General) 1996

11. When tenders have to be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if:

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

(c) within the last 6 months –

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment, or …..

14. Publicly inviting tenders, requirements for

(1) When regulation 11(1), 12(2) or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.

(2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.

(2A) If a local government —

a. is required to invite a tender; or
b. not being required to invite a tender, decides to invite a tender,

the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

(3) The notice, whether under subregulation (1) or (2), is required to include —

a. a brief description of the goods or services required; and
b. particulars identifying a person from whom more detailed information as to tendering may be obtained

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c. information as to where and how tenders may be submitted; and
d. the date and time after which tenders cannot be submitted. …..

18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.
(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.
(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.
(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.
(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.
(5) The local government may decline to accept any tender …….

Policy Implications

Procurement Framework

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Partnerships and collaborations
Strategic Action:	Strengthen partnerships across sectors

Asset Management Plan
Nil

Long Term Financial Plan
Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

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Risk Profiling Theme	Inadequte Project/Change Management
Risk Category	Financial Impact
Consequence Description	$10,001 - $50,000
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	Approved budget; Project management
Action / Treatment	Execution of contract and ongoing project monitoring
Risk Rating After Treatment	Adequate

Financial Implications

In the 2026/2027 Council Budget, Council has an allocation of $420,000 (exclusive of GST) for construction of the Narembeen Dirt Jump Set. This figure nominally includes:

Funding Source (ex GST)	Budget
Grant	$250,000
Council	$170,000
Total Lump Sum Price	$420,000

The difference between the tendered price and the approved budget allocation will be utilised to deliver complementary components of the project, including, but not limited to, seating, shade structures, fencing, rubbish bins, landscaping and signage, and/or any approved variations to the construction works considered necessary to support and enhance the overall project outcomes**.** Procurement of complementary components will be undertaken separately from the tender for the construction of the dirt jump set. All expenditure, including any approved contract variations and complementary project components, will be contained within Council's adopted 2026/27 Budget allocation for the project**.**

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution – Item 20.1

That Council:

1. accepts the tender submitted by Tenderer A for RFT 2026-03 – Construction of Narembeen Dirt Jump Set, at the submitted tender price of $283,600 exclusive of GST ($311,960 inclusive of GST), noting that a discounted contract price of $250,000 exclusive of GST ($275,000 inclusive of GST) applies where the tender is awarded by 23 September 2026; and
2. authorises the Chief Executive Officer to finalise and execute the contract documentation and undertake all necessary actions to give effect to Council's decision, including the approval of any contract variations, provided that the total project expenditure remains within the allocation provided for in Council's adopted 2026/27 Budget.

MIN 8254/26 **MOTION** - Moved Cr. Smoker Seconded Cr. Stirrat

CARRIED 7 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

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21. Closure of Meeting

The next meeting will be held on Tuesday 20 October 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 5.48pm

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ATTACHMENT 8.2A
Minutes – Special Council Meeting
2 October 2026

Shire of Narembeen
Together we grow

MINUTES

Special Meeting of Council

2 October 2026

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NOTICE OF MEETING

Dear Elected Members,

In accordance with the provisions of Section 5.5(2) of the *Local Government Act* and Regulation 12(4) of the Local Government (Administration) Regulations 1996, you are hereby notified that a Special Meeting of Council has been convened for:

Date: **Friday 2 October 2026**

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 8.00am

Purpose: For Council to consider the appointment of a successful tenderer for the Supply and Delivery of Sealing Aggregates.

Rebecca McCall
Chief Executive Officer

30 September 2026

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DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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1. Official Opening and Welcome

The Presiding Person welcomed everyone one declared the meeting open at 8.05am.

The Presiding Member advises all attendees that this meeting is being audio recorded by the Shire of Narembeen. Attendance at this meeting may involve the collection of personal information, including an individual's voice, and any statements made. Recordings are made for the purpose of maintaining accurate records, enabling transparency in decision-making, and fulfilling the legislative requirement of the Local Government Act 1995, and regulations 14F-14I of the Local Government (Administration) Regulations 1996. Recordings are published and made available to the public in accordance with applicable legislation. Personal information is managed in accordance with applicable privacy legislation and the Shire of Narembeen's Privacy and Responsible Information Sharing Policy.

2. Record of Attendance / Apologies

Councillors:

Cr HA Cusack	President (via Teams)
Cr HJ Bald	Deputy President (via Teams)
Cr CD Bray	
Cr MJ Currie	(via Teams)
Cr AM Hardham	
Cr LR Smoker	(via Teams)

Staff:

Ms R McCall	Chief Executive Officer
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer

Member of Public:

Apologies:

Cr SW Stirrat

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Officers Reports

5.1 Close the meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

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(c) information contained in a tender received by the local government for a contract to the extent that the information —

(i) is a tendered price; or
(ii) a tendered methodology for calculating a price;

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 5.1

That Council close the meeting to public, under Section 5.23(4)(c)(i) of the *Local Government Act 1995*, so that it can receive pricing information contained in a tender submission.

MIN 8255/26 **MOTION** - Moved Cr. Bray Seconded Cr. Bald

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The meeting was closed to the public at 8.07am.
The public recoding was ceased, and the confidential recording was commenced.

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5.2 Pricing Information – RFT2027-02 Supply and Delivery of Sealing Aggregates

Date:	25 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Ken Markham, Executive Manager Infrastructure Services
File Reference	CORPORATE MANAGEMENT\TENDERING\2027\RFT2027-02
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

For Council to receive the pricing information contained in the submissions to RFT2027-02 – Supply and Delivery of Sealing Aggregates.

Officer's Recommendation / Council Resolution – Item 5.2

That Council receive the pricing information contained in the submission received in response to Tender RFT2027-02 – Supply and Delivery of Sealing Aggregates.

MIN 8256/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

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5.3 Re-open the meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

(8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —

(a) the decision;
(b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
(c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
(d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
(e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
(f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
(g) any prescribed information.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 5.3

That Council re-open the meeting to public.

MIN 8257/26 **MOTION** - Moved Cr. Bald Seconded Cr. Smoker

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker, Cr Stirrat. Against: Nil

The meeting was reopened to the public at 8.10am
The confidential recording ceased and the public recording was recommenced.

The Presiding Person advised that the timing of RFT 2027-02 did not align with the scheduled October Ordinary Council Meeting. To support the timely delivery of the road construction program and maintain the scheduled completion date of April 2027, orders for sealing aggregates must be placed before the end of October 2026 to allow sufficient lead time for supply and delivery.

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5.4 Review of Tender RFT2027-02 – Supply and Delivery of Sealing Aggregates

Date:	24 September 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Ken Markham, Executive Manager Infrastructure Services
File Reference	CORPORATE MANAGEMENT\TERNDERING\2027\2027-02
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☒ Legislative Requirement

Summary

For Council to consider the award of Tender RFT 2027-02 Supply and Delivery of Sealing Aggregates.

Background

Due to the quantity of sealing aggregates required for the 2026/27 financial year road program, tenders were invited for the supply and delivery of various sealing aggregates through public tender.

Tenders were advertised on 5 September 2026 in the *West Australian*, and locally via the Councils website and The Fencepost, with a closing date of 21 September 2026 at 2:00pm.

At the closing of submissions, one tender had been received from Mineral Crushing Services (WA) Pty Ltd.

A second tender was received at 3:22pm Tuesday 22 September from Swan Materials. However, due to the tender being received after the closing date, it was deemed non-conforming and cannot be considered.

Comment

The conforming tender was assessed against the compliance and selection criteria outlined in the Request for Tender documentation. A summary of the assessment against the selection criteria and price is provided below.

Criteria	Weighting %	Mineral Crushing Services
Relevant Experience	10%	8
Workplace Safety Management Procedures	10%	7
Demonstrated Capacity and Flexibility	10%	10
Price	70%	65

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Grand Total	100%	90

Consultation

Chief Executive Officer

Statutory Implications

Local Government Act 1995

3.57 Tenders for providing goods and services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

(2) Regulations may make provision about tenders.

Local Government (Functions and General) 1996

11. When tenders have to be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if:

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

(c) within the last 6 months –

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment, or ….

14. Publicly inviting tenders, requirements for

(1) When regulation 11(1), 12(2) or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.

(2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.

(2A) If a local government —

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a. is required to invite a tender; or
b. not being required to invite a tender, decides to invite a tender,

the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

(3) The notice, whether under subregulation (1) or (2), is required to include —
a. a brief description of the goods or services required; and
b. particulars identifying a person from whom more detailed information as to tendering may be obtained
c. information as to where and how tenders may be submitted; and
d. the date and time after which tenders cannot be submitted. …..

18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.
(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.
(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.
(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.
(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender …….

Policy Implications

Procurement Framework

Strategic Implications

Council Plan 2036

Strategic Priority:	5. Courageous Leadership and Shared Responsibility
Key Focus Area	Governance and Accountability
Strategic Action:	Maintain high standards of governance, stewardship and organisational accountability.

Asset Management Plan
Nil

Long Term Financial Plan
Nil

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Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Risk Profiling Theme	Inadequate Project/Change Management
Risk Category	Financial Impact
Consequence Description	$50,001-$500,000
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls in Place	Approved budget; Project management
Action / Treatment	Execution of contract and ongoing project monitoring
Risk Rating After Treatment	Adequate

Financial Implications

The Road Program funding was adopted in the 2026/27 Budget.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution– Item 5.4

That Council:

(1) accepts the tender submitted by Mineral Crushing Services– Supply and Delivery of Sealing Aggregates, at the submitted tender price of $308,857.50 exclusive of GST ($338,948.25 inclusive of GST), noting that a discounted contract price of $301,087.50 exclusive of GST ($331,196.25 inclusive of GST) applies where invoices are paid within 14 days, and

(2) authorises the Chief Executive Officer to finalise and execute the contract documentation and undertake all necessary actions to give effect to Council's decision.

MIN 8258/26 **MOTION** - Moved Cr. Smoker Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

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6. Closure of Meeting

The next ordinary council meeting will be held on Tuesday 20 October 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 8.12am

UNCONFIRMED

ATTACHMENT 9.1A
Minutes – RoeROC Ordinary Meeting 24 September 2026

RoeROC
Roe Regional Organisation of Councils

Corrigin
Kondinin
Kulin
Narembeen
Wickepin

RoeROC Ordinary Meeting

Thursday 24th September 2026
1.00pm

Narembeen Council Chambers

MINUTES

CONDUCT OF MEETINGS

Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting
held at the Shire of Narembeen on
Thursday 24th September 2026

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ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting
held at the Shire of Narembeen on
Thursday 24th September 2026

AGENDA

1. Opening And Announcements

The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 1.02pm

2. Attendance

Cr Sharon Jacobs	President, Shire of Corrigin
Cr Heather Talbot	Councillor, Shire of Corrigin
Natalie Manton	CEO, Shire of Corrigin
Cr Holly Cusack	President, Shire of Narembeen (Chairperson)
Rebecca McCall	CEO, Shire of Narembeen
Cr Robbie Bowey	Councillor, Shire of Kulin
Alan Leeson	CEO, Shire of Kulin
Bruce Wright	CEO, Shire of Kondinin *(via Microsoft Teams)*
Cr Julie Russell	President, Shire of Wickepin
David Burton	CEO, Shire of Wickepin
Darren Mollenoyux	Executive Officer, RoeROC

3. Apologies

Cr Bruce Browning	Councillor, Shire of Kondinin
Cr Beverley Gangell	Deputy President, Shire of Kondinin
Cr Hannah Bald	Deputy President, Shire of Narembeen
Cr Brad Smoker	Deputy President, Shire of Kulin
Cr Tyron Miller	Deputy President, Shire of Wickepin

4. Guests

Nil

5. Declarations of Interest

Nil

6. Presentations

Nil

7. Minutes of Meetings

- Minutes of the RoeROC Ordinary Committee Meeting held on the 4th June 2026, included at **Attachment 7.1**.

- Minutes of the RoeROC Executive Meeting held on the 20th July 2026, included at **Attachment 7.2**.

- Minutes of the RoeROC SSWG Meeting held on the 10th July 2026, included at **Attachment 7.3**.

OFFICER RECOMMENDATION AND RESOLUTION
Moved: Cr Jacobs **Seconded: Cr Bowey**

The following minutes endorsed en bloc;

That the following minutes are received as a true and correct record of proceedings;
- **RoeROC Ordinary Committee Meeting held on the 4th June 2026.**

The following minutes are received;
- **RoeROC Executive Meeting held on the 20th July 2026.**
- **RoeROC SSWG Meeting held on the 10th July 2026.**

Carried 4/0

8. RoeROC Meeting Outcomes Status Report

The following provides a status report as of 16th September 2026

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
5 March 2026	**Disaster Ready Funding – Evacuation Centre Power** That RoeROC makes a grant submission under Round Four of the Disaster Ready Fund for the installation of backup generators and power switches, in line with previous scope and including the Shires of Corrigin, Kulin, Narembeen and Wickepin, with the CEOs determine an aligned percentage co-contribution. At the CEOs Meeting in April 2026, it was agreed that participating member Shires contribute 25% towards their component of the grant application.	RoeROC EO	In March 2026 the Executive Officer distributed a spreadsheet to CEOs to compile quotes / information to strengthen business case. **Round 4 of the Disaster Ready Fund opened on 29 May 2026, with DFES providing an online briefing on 3 June 2026.** **Due to time constraints, Empire Grants were engaged to prepare the supporting business case and strengthen the submission.** **The joint DRF Round 4 application was submitted on 30 June 2026.**	The application is now awaiting the outcome of the funding assessment.
17 November 2025	**Key Workforce Housing Project** That the RoeROC Executive: 1. Agrees to support progressing with the preparation and submission of a joint application to the State Government's Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project. 2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of $5,980 (plus GST), to be shared equally among the member Shires. 3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe.	RoeROC EO RoeROC CEOs	Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant. The joint application to the Regional Housing Support Fund was submitted in December 2025. The State Government subsequently extended the closing date to February 2026. **The joint Regional Housing Support Fund application was unsuccessful, with feedback subsequently obtained from the Department to inform future submissions. Further detail on the feedback received and the proposed next steps is provided in the main agenda.**	Individual Shires to provide all details by October 2025 Application submitted December 2025 Funding announced in August 2026

5 March 2026	**RoeROC Key Worker Housing – Action Plan Review** That the RoeROC Committee: 1. Endorses the revised RoeROC Key Worker Housing Project Action Plan provided at Attachment 11.3, with amendments to members of the Lobby Group 2. Representatives appointed to the Key Worker Housing Action Lobby Group, with Wickepin to provide name. 3. Sets a meeting date for the RoeROC Key Worker Housing Lobby Group to commence the actions outlined in the Action Plan on 16th March 2026.	RoeROC EO Rebecca McCall Alan Leeson	Cr Tyron Miller has been included as the representative from Shire of Wickepin. The first meeting was held on the 16 March 2026, with the minutes attached to this agenda. **An update on advocacy actions is provided in the main agenda.**	Ongoing
5 March 2026	**Joint ROC Event** That the RoeROC Committee: 1. Notes the outcomes of the Joint ROC Event; 2. Meet with WEROC, NEWROC & RoeROC annually on new priorities; and 3. RoeROC's immediate priorities arising from the event: a) Commence advocacy on RoeROC Key Worker Housing Project. b) Maintain contact with key stakeholders and Department Directors and build on those relationships.	RoeROC CEOs RoeROC EO	The NEWROC and WEROC Executive Officers have been informed of the decisions by RoeROC. At the April 2026 RoeROC Executive Meeting, CEOs discussed the outcomes from the Joint ROC Event, and agreed on the following additional points; *Workforce:* *1.RoeROC CEOs agreed that, while workforce shortages are impacting other sectors in the region, RoeROC should prioritise a focus on the local government workforce, where it has the greatest level of influence and capacity to make change.* *2.RoeROC supports a "grow your own" approach to workforce development to reduce reliance on recruitment from outside the region/sector.* *3.That opportunities for joint strategic workforce development with NEWROC and WEROC be further explored, including regional delivery of training and capacity-building initiatives.* *4.That consideration be given to collaborative workforce training and development, similar to the Joint ROC Works and Services Development Day.* *Housing:* *1. RoeROC continue to progress its Key Worker Housing Strategy and pursue relevant funding opportunities, while remaining open to joint regional advocacy.*	Ongoing

			2. That RoeROC strengthen its engagement and working relationship with Development WA. *3. RoeROC needs to ensure its advocacy highlights the need for shared investment in housing construction needs, including contributions from local business.* *4. We need to improve engagement with GROH to ensure they better understand current gaps and seek what are their strategic responses to government worker housing shortage.*	
4 June 2026	**Consideration of Potential New Member** That the RoeROC Committee: 1. Notes the initial expression of interest from the Shire of Quairading regarding potential membership of RoeROC; 2. Receives the presentation from the Shire of Quairading outlining its strategic alignment with RoeROC; 3. Notes the preliminary assessment undertaken by the RoeROC Executive indicating potential alignment between the Shire of Quairading and RoeROC objectives; 4. Notes that any decision regarding the admission of a new member must be undertaken in accordance with Clause 9.6 of the RoeROC MOU, requiring unanimous support from all existing member Councils; and 5. Invite the Shire of Quairading to submit a formal application for membership, the RoeROC Executive Officer convenes a Special RoeROC Committee Meeting via Microsoft Teams to progress consideration of the application in a timely manner that is beneficial to all parties.	RoeROC EO	**The RoeROC Executive Officer wrote to the Shire of Quairading on 4 June 2026 inviting the Shire to submit a formal application for membership in accordance with Clause 9 of the RoeROC MOU.** **Correspondence was received from the Quairading on 4 August 2026 advising that Council, at its Ordinary Meeting held on 30 July 2026, resolved to seek membership of WEROC.**	August 2026 **No further action is required.**
4 June 2026	**RoeROC Budget 2026/2027** The RoeROC Committee endorses the proposed RoeROC budget for the 2026/2027 financial year.	RoeROC CEOs	**RoeROC CEOs informed of the adopted budget for consideration in their individual Shire Budgets.**	**Completed**
4 June 2026	**RoeROC Strategic Priorities 2026 - 2028** That the RoeROC Committee endorse the updated RoeROC Strategic Priorities 2026–2028, as presented in Attachment 10.3.	RoeROC EO	**RoeROC Executive Officer has updated the Strategic Priorities.**	**Completed**

4 June 2026 **20 July 2026**	**RoeROC Advocacy** RoeROC Committee Meeting Members discussed looking at promoting and highlighting the achievements, successes and outcomes delivered through RoeROC. It was suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders to strengthen awareness of RoeROC's role and advocacy efforts across the region. This will also form part of the new RoeROC website. RoeROC Executive Meeting CEOs agreed to the following actions: • Maintain a record of advocacy activities undertaken, for future reference. • Invite the WALGA President and Deputy President to attend a future RoeROC Meeting. • Invite the RDA and WDC Chairs and CEOs to attend a future RoeROC Meeting. • Create a RoeROC prospectus. • Issue regular media releases with concise updates on RoeROC projects and current initiatives. • Promote RoeROC through individual Shire social media channels and other platforms. • Promote the efficiencies achieved through working collaboratively as a region.	RoeROC EO	**A record of housing advocacy activities is now being maintained, with preliminary work underway on the RoeROC prospectus and media / promotion.** **Given the change of date for the RoeROC September Meeting and its proximity to the WALGA Conference, it is proposed to invite the WALGA President and Deputy President, and the RDA and WDC Chairs and CEOs, to the RoeROC Committee Meeting on 3 December 2026, bringing these stakeholders together at the one meeting.** **Advocacy will ramp up once the rebrand and website are complete, providing the platform to promote RoeROC's achievements, projects and regional efficiencies to Ministers, agencies and stakeholders, and through member Shire channels.**	**Ongoing**
4 June 2026	**RoeROC Data and Document Management** RoeROC Committee Meeting Cr Smoker raised the importance of establishing a centralised and secure location for RoeROC data and documents. A shared access point would improve document security, ensure continuity of records, and provide members and staff with easy access to current and historical RoeROC information. It was noted that this action is included within the CEO's Eos KPIs and will be progressed as part of the website development project.	RoeROC EO	**To be progressed through RoeROC's website development and EO KPIs**	**December 2026**

20 July 2026	**Shared Services Working Group Terms of Reference** Executive Meeting That the RoeROC CEOs: 1. Receive and review the updated RoeROC Shared Services Working Group Terms of Reference, as reviewed by the RoeROC Shared Services Working Group. 2. Amend the RoeROC SSWG Terms of Reference to include that the SSWG meet once per year with the RoeROC Executive to collectively review the RoeROC Strategic Plan. 3. Recommend the updated RoeROC Shared Services Working Group Terms of Reference, incorporating the amendments endorsed by the RoeROC CEOs, to the RoeROC Committee for adoption.	RoeROC EO	**An agenda item seeking adoption of the updated RoeROC Shared Services Working Group Terms of Reference is included in this agenda.**	**September 2026**

9. RoeROC Executive Officer KPIs – Status Report

The following provides a status report as of 16 September 2026

ACTION	TIMELINE	STATUS
Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing	
KPI #1a	**Timeline**	
Coordinate the assessment process, in line with RoeROC's MOU, regarding the Shire of Quairading's consideration to join RoeROC, including consultation with member Shires and presentation of recommendations to the RoeROC Committee by the agreed timeframe. If endorsed - successfully implement all required actions to facilitate the inclusion of the Shire of Quairading, including governance, financial, administrative and communication requirements, by the agreed commencement date.	July 2026 August 2026	• Presented to the RoeROC Committee Meeting on 4 June 2026. • Shire of Quairading advised of RoeROC's position by correspondence dated 4 June 2026, inviting a formal application under Clause 9 of the MOU. • Shire of Quairading Council resolved at its Ordinary Meeting on 30 July 2026 to seek membership of WEROC. • Advice received from the Shire CEO on 4 August 2026, with a reply acknowledging the decision provided on 7 August 2026. • **Complete – no further action required.**
KPI #1b	**Timeline**	
Review the Bendering Landfill Site Working Group Terms of Reference.	March 2027	• Review presented at the RoeROC Executive Meeting on 20 July 2026. • CEOs resolved to realign the Bendering Landfill Site to participating member Councils only, coordinated by the Lead Shire, with RoeROC and the EO ceasing operational involvement. • Terms of Reference to be finalised and endorsed by the participating member Councils. • **To be removed as part of the separation of responsibilities – amendment presented to this meeting for adoption.**

ACTION	TIMELINE	STATUS
Coordinate the development and implementation of a professional RoeROC organisational identity and communications platform to strengthen regional advocacy, stakeholder engagement and information sharing.	2026	
KPI #2a	**Timeline**	
Coordinate the development of the RoeROC brand, logo and website project in consultation with appointed consultants and RoeROC CEOs, including facilitation of design feedback, project timelines and delivery of agreed branding and website outcomes.	July 2026	• Three branding concepts developed by Sally J Design, with CEO selecting Concept 1. • Logo and brand design undertaken June 2026; refinement completed 9 July 2026. • Full brand identity package delivered, including primary and secondary logos, supporting brand elements, colour palette, letterhead template and application mock-ups. • Final CEO feedback incorporated and brand style guide and associated files finalised and distributed. • **Complete.**
KPI #2b	Timeline	
Successfully implement the adopted RoeROC brand and website across RoeROC operations, including rollout of branding, website launch and integration into advocacy, governance and stakeholder engagement activities.	August 2026	• Rebrand rollout commenced across RoeROC governance and project documents – samples included in this agenda. • Rebrand Explanation Pack circulated. • Website development progressed using the new visual identity; site is now in draft and under review. • Content and documents still to be refined and added prior to launch. • **In progress**

ACTION	TIMELINE	STATUS
Coordinate and progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan.	2026 - 2027	
KPI #3a	**TIMELINE**	
Proactively identify, investigate and progress relevant grant funding opportunities for the RoeROC Key Worker Housing Project, including coordination of funding applications, stakeholder engagement and reporting of opportunities and outcomes to RoeROC CEOs and Committee.	Ongoing 2026/27	• Joint Regional Housing Support Fund application unsuccessful; feedback obtained to inform future submissions, with next steps detailed in the main agenda. • Engagement with Housing Australia progressed on

		Commonwealth grant pathways, including the HAFF. • New Local Infrastructure Program grant opportunity identified and being assessed for joint ROC application. • **Ongoing.**
KPI #3b	**Timeline**	
Coordinate and facilitate the RoeROC Key Worker Housing Action Group, including convening regular meetings, progressing agreed advocacy and implementation actions, and providing progress updates and recommendations to each RoeROC Executive and Committee Meeting.	Ongoing 2026/27	• Meeting held with the Hon John Carey MLA and the Hon Stephen Dawson MLA on 11 June 2026. • Lead Housing Project CEO attended the ALGA National General Assembly in Canberra and met with Housing Australia. • CEOs authorised the advocacy letter and position paper to Commonwealth Ministers, Senators and Housing Australia at the Executive Meeting on 6 August 2026. • Updates provided at each RoeROC Meetings. • **Ongoing.**
ACTION	**TIMELINE**	**STATUS**
Coordinate and progress regional emergency resilience and disaster mitigation funding opportunities that support improved evacuation capability and infrastructure resilience across participating RoeROC Shires.	2025/26	
KPI #4a	**Timeline**	
Coordinate the development and submission of a joint RoeROC Disaster Ready Fund (DRF) application in consultation with participating member Shires, including Corrigin, Kulin, Narembeen and Wickepin.	3 July 2026	• Application prepared in conjunction with Empire Grants and submitted on 30 June 2026, ahead of the KPI timeline. • Outcome pending advice from NEMA. • **Complete.**
KPI #4b	**Lodgment**	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Ongoing 2026/27	• **Monitoring**

ACTION	TIMELINE	STATUS
Maintain functioning shared services working groups.	2025/26	
KPI #5a	**Timeline**	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	• SSWG met on 10 July 2026, with the Group's broader focus reset beyond the ERP Project. • Terms of Reference reviewed and updated. • Revised ERP delivery approach and implementation timetable endorsed. • **Ongoing.**
KPI #5b	**Timeline**	
Deliver effective executive support to the Bendering Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bendering Landfill Site Working Group MOU.	Ongoing	• **To be removed** as part of the separation of responsibilities resolved at the Executive Meeting on 20 July 2026.
KPI #5c	**Timeline**	
Implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.	Ongoing delivery Review in March 2027	• Implementation continuing, supported by the Working Group's reset focus on shared services, resource sharing and collaborative initiatives. • Scheduled review remains on track for March 2027. • **Ongoing.**
ACTION	**TIMELINE**	**STATUS**
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing	
KPI #6a	**Implement**	
Populate a shared platform with expert contacts, resources and key RoeROC documents.	December 2026	• Dependent on the website, which is currently in draft and under review. • Governance documents, project information and resources are being prepared for upload.

REVIEWING AND REPORTING	TIMELINE	STATUS
Review of KPI's will be conducted by Executive May 2027	Endorsement June 2027	• Scheduled for May 2027.
The Executive Officer is required to provide action updates through either the status report or inclusion in meeting agendas.	Each Executive and Committee Meeting	• Ongoing – updates provided at each meeting.

10. Matters for Decision

10.1 Shared Services Working Group – Terms of Reference Review

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	
DATE:	18th September 2026
ATTACHMENT NUMBER:	10.1 - RoeROC Shared Services Working Group Terms of Reference (Updated)
CONSULTATION:	RoeROC SSWG RoeROC CEOs

SUMMARY

Following the review of the RoeROC Shared Services Working Group (SSWG) Terms of Reference, by the Working Group and endorsed by the RoeROC CEOs, the RoeROC Committee is asked to endorse the updated terms of reference.

BACKGROUND

The RoeROC Shared Services Working Group was established in 2024 to identify and progress opportunities for shared services, resource sharing, regional collaboration and organisational capacity building across the RoeROC member Councils.

The Terms of Reference provides the governance framework, outlining its purpose, objectives, membership, meeting arrangements and reporting responsibilities.

At its meeting held on 10 July 2026, the SSWG undertook a review of its Terms of Reference to ensure they remain fit for purpose and continue to support the strategic direction of RoeROC and the evolving role of the Working Group.

The Working Group confirmed that the Terms of Reference continue to provide an appropriate governance framework and endorsed one amendment, updating the membership reference from four participating member Shires to five to reflect the inclusion of the Shire of Wickepin as a RoeROC member.

The updated Terms of Reference were subsequently considered by the RoeROC CEOs at the RoeROC Executive Meeting held on 20 July 2026.

COMMENT

In reviewing the Terms of Reference, the Working Group acknowledged that a significant proportion of its activity over the past 12 months has been directed to the Enterprise Resource Planning (ERP) Project, and that time needs to be allocated within its existing meeting arrangements to progress its broader role in facilitating shared services, resource sharing and collaborative regional initiatives.

The RoeROC CEOs endorsed the amendment recommended by the Working Group and further resolved to include a requirement for the Working Group to meet once per year with the RoeROC Executive to collectively review the RoeROC Strategic Plan. This arrangement provides a direct link between the operational focus of the Working Group and the strategic direction set by RoeROC.

The Terms of Reference attached at Attachment 11.1 incorporate both amendments and are presented for adoption.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

RoeROC Strategic Priorities 2026–2028

Statement of Strategic Outcome 3 – We are a regional network of diverse communities, advocating and working together to grow a positive future.

- Facilitate – Maintain functioning shared services working groups.
- Facilitate – Continue to facilitate the sharing of knowledge and understanding between Shires for regional benefit.
- Facilitate and Partner – Identify and develop strategic projects for collaborative future funding opportunities and partnerships with State and Federal Government, or other key stakeholders.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDAITON AND RESOLUTION

Moved: Cr Bowey **Seconded: Cr Russell**

That the RoeROC Committee:

1. **Adopts the updated RoeROC Shared Services Working Group Terms of Reference, as reviewed by the RoeROC Shared Services Working Group and endorsed by the RoeROC CEOs, included at Attachment 11.1.**
2. **Notes that the Working Group will meet once per year with the RoeROC Executive to collectively review the RoeROC Strategic Plan.**

Carried 4/0

10.2 RoeROC Executive Officer KPIs 2026/2027

REPORTING OFFICER:	Darren Mollenoyux, RoeROC Lead CEO
DISCLOSURE OF INTEREST:	RoeROC Executive Officer, Darren Mollenoyux
DATE:	14 September 2026
ATTACHMENT NUMBER:	10.2 – RoeROC Executive Officer KPIs 2026/2027 Amended
CONSULTATION:	Rebecca McCall – RoeROC Lead CEO RoeROC CEOs

SUMMARY

This item presents the amended RoeROC Executive Officer Key Performance Indicators (KPIs) 2026/2027, revised to remove responsibilities relating to the Bendering Landfill Site, and seeks RoeROC Committee adoption of the amended KPIs.

BACKGROUND

The RoeROC Executive Officer KPIs 2026/2027 were endorsed by the RoeROC Committee at its meeting held on 4 June 2026, following review by the RoeROC Executive and alignment with the RoeROC Strategic Priorities 2026–2028.

At the RoeROC Executive Meeting held on 9 April 2026, the Bendering Landfill Site member CEOs resolved to provide collective feedback on the review of the Bendering Landfill Site Working Group Terms of Reference, including clarification of responsibilities and meeting reporting arrangements, for presentation to the RoeROC Committee for formal adoption.

That review was progressed at the RoeROC Executive Meeting held on 20 July 2026. In considering the Terms of Reference, CEOs discussed the matters the review sought to address, being the clarity of the roles of the Roe Environmental Health Officer and the RoeROC Executive Officer, reporting pathways and communication protocols, the independence of the Working Group to make operational decisions, and the alignment of the Working Group to RoeROC governance structures.

In doing so, CEOs identified that the most effective way to resolve many of these matters was to realign the governance of the Project itself, rather than address them through the Terms of Reference alone. CEOs noted that the Bendering Landfill Site is an operational project involving four of the five RoeROC member Councils, and that placing management, decision-making and reporting directly with the participating member Councils, coordinated by the Lead Shire, would streamline decision-making, reduce duplication in reporting and remove an additional layer of governance that no longer reflected how the Project operates.

The RoeROC Executive accordingly resolved:

1. *That the overarching management, decision-making and reporting arrangements for the Bendering Landfill Site Project be realigned to the Bendering Landfill Site Member Councils, with coordination provided by the Lead Shire (Shire of Corrigin).*
2. *That RoeROC, including the RoeROC Executive Officer, cease to have any decision-making authority or operational involvement in the Project.*
3. *That the Project continue under the existing RoeROC Memorandum of Understanding, noting not all RoeROC Member Shires are participants in the Project.*
4. *That participating CEOs provide any feedback on the Bendering Landfill Working Group Terms of Reference to the Lead CEO, for refinement and endorsement at the next Bendering Landfill Site Meeting.*

The Terms of Reference for the Bendering Landfill Site Working Group will therefore be finalised and endorsed by the participating member Councils and will no longer be presented to the RoeROC Committee for adoption.

COMMENT

The endorsed 2026/2027 KPIs include measures relating to the coordination, administration and reporting of the Bendering Landfill Site and the Bendering Landfill Site Working Group. As these responsibilities no longer sit with the RoeROC Executive Officer, the KPIs require amendment to accurately reflect the Executive Officer's role for the remainder of the 2026/2027 financial year.

The amended KPIs at Attachment 10.2 remove all measures relating to the Bendering Landfill Site. No other amendments have been made, and all remaining KPIs continue to align with the RoeROC Strategic Priorities 2026–2028. The performance measures affected by the realignment are identified in the attachment to assist the Committee in its consideration.

The realignment of the Bendering Landfill Site arrangements allows the Executive Officer greater capacity to better assist the RoeROC Lead CEO with the RoeROC Key Worker Housing Project advocacy and actions. The amendment therefore presents an opportunity for the Committee to consider whether any additional KPIs should be included for the remainder of 2026/2027. Matters that have emerged since the KPIs were endorsed in June 2026 include:

- Next steps arising from the unsuccessful Regional Housing Support Fund (RHSF) application, including revised advocacy and funding strategies for the RoeROC Key Worker Housing Project;
- Coordination of a RoeROC application under the new Local Infrastructure Program (LIP) grant opportunity; and

POLICY IMPLICATIONS
RoeROC MOU, Executive Officer Agreement

FINANCIAL IMPLICATIONS
There are no direct financial implications associated with the amendment of the KPIs.

Clause 5.1 of the RoeROC MOU requires each member Council to contribute in equal shares (1/5th) toward the engagement of the RoeROC Executive Officer. Clause 5.1a recognises that the Shire of Wickepin does not participate in the Bendering Landfill Site Project and therefore sets a standard allocation of 38 hours per financial year of Executive Officer time associated with that Project, which is excluded from the Shire of Wickepin's contribution and apportioned among the participating member Councils.

With the Executive Officer no longer holding any operational involvement in the Bendering Landfill Site Project, all Executive Officer time is now directed completely to RoeROC functions, projects and advocacy that benefit all five member Councils equally. Consideration will therefore need to be given to reviewing Clause 5.1a of the MOU and aligning the Shire of Wickepin's contribution to an equal 1/5th share, with corresponding adjustment to the invoicing arrangements administered by the Lead Council.

Any variation in contributions requires the agreement of all member Councils. It is proposed that this matter be considered by the RoeROC Executive, with a recommendation brought back to the RoeROC Committee.

COMMUNITY AND STRATEGIC OBJECTIVES
The Strategic Priorities 2026-2028 were referenced in developing the new RoeROC Executive Officer KPIs.

VOTING REQUIREMENT
Simple Majority

RECOMMENDATION AND RESOLUTION
Moved: Cr Jacobs **Seconded: Cr Bowey**

That the RoeROC Committee:

1. **Adopt the amended RoeROC Executive Officer Key Performance Indicators 2026/2027, as presented in Attachment 11.2, removing responsibilities relating to the Bendering Landfill Site in accordance with the resolution of the RoeROC Executive Meeting held on 20 July 2026.**
2. **Determine any additional Key Performance Indicators to be included for the 2026/2027 financial year, to be incorporated by the RoeROC Lead CEO.**
3. **Refer the review of Clause 5.1a of the RoeROC Memorandum of Understanding, relating to the Shire of Wickepin's Executive Officer Services Contribution, to the RoeROC Executive for consideration and recommendation back to the RoeROC Committee.**

Carried 4/0

11. Matters for Discussion

11.1 RoeROC Key Worker Housing - Update

REPORTING OFFICER:	Darren Mollenoyux
DATE:	18th September 2026
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	11.1a - RoeROC Key Worker Housing - Briefing Paper 11.1b - HSP – Local Infrastructure Fund Fact Sheet
CONSULTATION	Rebecca McCall, Lead Housing Project CEO Alan Leeson, RoeROC Member CEO WEROC Executive Officer NEWROC Executive Officer

SUMMARY

This item provides an update on the RoeROC Key Worker Housing projects since the June 2026 Committee Meeting, including State and Commonwealth advocacy undertaken and the actions identified by CEOs at the July 2026 Executive Meeting.

BACKGROUND

At the Committee Meeting held on 4 June 2026, delegates were advised of progress on the RoeROC Key Worker Housing Advocacy Kit and Ministerial Briefing Paper, meetings held with key regional stakeholders including RDA Wheatbelt, the WDC and the Shire of Victoria Plains, and advice from Whitney Consulting that the current parameters of the Housing Australia Future Fund (HAFF) are not well suited to the RoeROC project model or comparable Wheatbelt local government housing initiatives.

CEOs received a further update at the RoeROC Executive Meeting on 20 July 2026, covering two significant advocacy developments:

- On 11 June 2026, Rebecca McCall and the Darren Mollenoyux attended a meeting with the Hon John Carey MLA and the Hon Stephen Dawson MLA at Parliament House. The meeting briefed both Ministers on the RoeROC Key Worker Housing Project and canvassed opportunities for State support, targeted Commonwealth and State co-investment, and the availability of GROH housing stock in the Eastern Wheatbelt.

- Rebecca McCall and Natalie Manton attended the ALGA National General Assembly in Canberra, with a focus on access to suitable Commonwealth grant programs, including the HAFF. They advocated with Federal parliamentarians and advisers on the need for practical housing solutions for regional local governments. Rebecca separately met with Housing Australia to discuss the RoeROC project directly.

Arising from that meeting, CEOs agreed the following actions:

- Present the RoeROC HAFF Advocacy Position at a higher level, including WALGA Zones.
- Provide Minister Carey and Minister Dawson with an update on the outcomes of the Canberra ALGA visit.
- Advocate for improved awareness between agencies and GROH regarding the need, allocation and availability of Government Employee Housing.

COMMENT

Below is an update of the current matters progressing with the Key Worker Housing Project.

Matter	Update
Regional Housing Support Fund (RHSF) – Application	**Outcome** The Department of Planning, Lands and Heritage advised on 5 August 2026 that the RoeROC application (RHSF-2025-113) was not successful. **Assessment Feedback** Feedback was sought from the Department, with a meeting held with Jason Gordon, Planning Director Infrastructure Planning and Policy. Key points included: • The response rate far exceeded expectations and applications were highly competitive; • The initial funding pool of $25 million was extended to $75 million; • 25 projects were successful across local government, private sector and not-for-profit applicants; and • The maximum grant allocation was $5 million. The RoeROC application performed well, progressed to the evaluation panel and was in the final mix for assessment. Value for money was the deciding factor, with the application scoring low against this criterion based on the total request of $13 million and a 20% cash contribution. Successful local government projects in the Wheatbelt and comparable regions recorded cash contributions ranging from 30% to 68%, with land considered an additional contribution. **RHSF – Next Steps** Future or similar funding rounds are unknown at this stage. RoeROC members will review individual project budgets to determine capacity to increase the cash contribution, with a minimum of 30% proposed and land treated as an additional in-kind contribution. The Shire of Wickepin's project information will be incorporated into the broader business case. Continue to seek further funding opportunities for the RoeROC Key Worker Housing Project.
State Ministerial Engagement	**Follow Up Correspondence** Following the meeting of 11 June 2026, correspondence was provided to the Hon John Carey MLA and the Hon Stephen Dawson MLC on 28 July 2026, updating both Ministers on the progress of the RoeROC Key Worker Housing Project and the advocacy initiatives undertaken since the meeting. The correspondence confirmed that RoeROC had acted on Minister Carey's recommendation to pursue sector-wide advocacy on the Major Land Transaction provisions of the Local Government Act 1995, through the submission of a formal advocacy motion to the WALGA Central Country Zone and Great Eastern Country Zone. It also advised of the HAFF policy briefing provided to the Office of the Minister for Housing and Homelessness, the Commonwealth Treasury and Housing Australia, and confirmed the project remains shovel-ready, delivering 32 affordable key worker dwellings across five Wheatbelt communities. **Responses Received** Responses were received from Minister Dawson on 13 August 2026 and from Minister Carey's Office on 27 August 2026. Minister Dawson acknowledged the progress made since the June meeting and noted RoeROC's advocacy through WALGA on the Major Land Transaction provisions. The Minister welcomed RoeROC's continued commitment to addressing workforce housing challenges across the eastern Wheatbelt and noted the recommendations contained in the HAFF

Matter	Update
	briefing note, including recognition of local government as an eligible delivery partner, a dedicated regional funding stream and greater flexibility in program settings. Minister Carey's Office recognised the effort and collaboration invested in advancing the project, confirmed that addressing regional housing challenges remains a priority for the State Government, and encouraged RoeROC to continue its leadership and advocacy in this area.
HAFF Advocacy	**Commonwealth Engagement** On 24 July 2026, correspondence and two briefing papers were provided to the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories, outlining opportunities to improve the Housing Australia Future Fund (HAFF) to better support rural and regional Australia. The briefing material sets out how current HAFF policy settings disadvantage rural communities and recommends recognition of Local Government as an eligible delivery partner for affordable workforce housing where market failure exists. A copy of the briefing note is attached. **Follow Up Meeting** The Minister's Office advised that parliamentary obligations prevented the Minister meeting directly, and offered a meeting with Senior Adviser, Ms Bec Duncan. A Teams meeting has been scheduled for Monday 21 September 2026, to be attended by Rebecca McCall, Alan Leeson and the Executive Officer, to discuss the HAFF funding model and its suitability for rural and regional local government.
Housing Support Program – Local Infrastructure Fund (Joint ROC Proposal)	**Overview** The Australian Government has announced the Housing Support Program – Local Infrastructure Fund, a $2 billion program funding enabling "last mile" infrastructure that unlocks new housing development. Funding will be delivered over two rounds of $1 billion, with Round 1 expected later this year and Round 2 in mid-2027. Regional projects are a key focus, with $53.6 million of Western Australia's $214.2 million allocation quarantined for regional areas. **A copy of the fact sheet is attached.** A proposal has been prepared for a joint NEWROC, RoeROC and WEROC application, combining eligible infrastructure projects from participating member Councils to demonstrate broader regional housing outcomes. Program guidelines have not yet been released. A project spreadsheet has been distributed to member Councils to identify eligible projects, assess readiness, estimate the scale of a regional submission and the housing lots that could be unlocked, and determine whether there is sufficient merit to proceed. Completion does not commit a Council to participating. A competitive submission is likely to require a regional business case, a Cost Benefit Analysis, engagement of a consultant, and nomination of a Lead Council to coordinate the application. **Local Infrastructure Fund – WDC and RDA Engagement** A Teams meeting was held with Renee Manning WDC, Josh Pomykala RDA Wheatbelt, Rebecca McCall, Rebekah Burgess (WEROC Executive Officer) and the RoeROC Executive Officer, to seek assistance in establishing the pathway to State Government support. Discussion covered the priority project readiness levels, the timing for release of the LIF guidelines, likely co-contribution expectations, business case and CBA requirements, and the State agencies and decision-makers to engage with now. Mr Pomykala advised he had recently raised the project with the Minister's Office during a visit to Canberra.

Matter	Update
	Proposed Next Steps The joint ROCs will need to work through the following matters: • **Project readiness** – agreeing the standard of planning required, including qualified quantity surveying and concept plans, finalising priority projects, and setting the timing for Councils to opt out if projects are not ready. • **Funding and contributions** – determining cash and in-kind contributions once RDA confirms the parameters and agreeing the approach to maximise leverage. • **Governance** – determining the Lead Local Government, with the Shire of Narembeen willing to take the role and obtaining Council resolutions committing to the joint application and project contribution requirements in principle. • **Business Case and CBA** – determining scope and procurement, including managing the merging of data from multiple consultancies. • **Stakeholder engagement** – preparing a communication plan for State agencies and other stakeholders and determining the level of engagement required with Western Power and Water Corporation. The proposed joint application will also be raised briefly during the meeting with Ms Bec Duncan on 21 September 2026, following discussion of the HAFF position.
Advocacy Register	The RoeROC Executive Officer is maintaining an advocacy register to record activities associated with Key Worker Housing Project.

The Action Group will continue progressing advocacy activities, stakeholder engagement and funding investigations aligned with the endorsed RoeROC Key Worker Housing Action Plan. Rebecca McCall and the Executive Officer will provide a verbal update to the Committee.

STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

RoeROC Strategic Priorities 2026 – 2028

Advocate – Progress regional advocacy, stakeholder engagement and funding opportunities to support the implementation of the RoeROC Key Worker Housing Project and endorsed Action Plan (2026–2028).

ACTION

This item is provided for information only and no decision is required.

11.2 RoeROC Advocacy

REPORTING OFFICER:	Darren Mollenoyux
DATE:	17th September 2026
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	Nil
CONSULTATION	RoeROC Executive

SUMMARY

This item provides an overview of the advocacy discussion held at the previous RoeROC Executive Meeting and the actions identified by CEOs to more actively promote RoeROC.

BACKGROUND

At the RoeROC Committee Meeting held on 4 June 2026, Members discussed the value of promoting and highlighting the achievements, successes and outcomes delivered through RoeROC. It was suggested that key accomplishments and regional initiatives be communicated to relevant Ministers, government agencies and stakeholders, to strengthen awareness of RoeROC's role and advocacy efforts across the region.

It was noted that this work would also form part of the new RoeROC website, which has been developed alongside the new RoeROC brand and logo. The matter was referred to CEOs for further consideration and was discussed at the RoeROC Executive Meeting held on 20 July 2026.

COMMENT

Discussion at the Executive Meeting focused on the achievements and initiatives suitable for external promotion, the Ministers, agencies and stakeholders to be targeted, use of the new RoeROC brand and website as an advocacy platform, and the placement and reach of the RoeROC quarterly newsletter.

CEOs identified the following actions to progress RoeROC advocacy:

- Maintain a record of advocacy activities undertaken, for future reference.
- Invite the WALGA President and Deputy President to attend a future RoeROC Meeting.
- Invite the RDA and WDC Chairs and CEOs to attend a future RoeROC Meeting.
- Create a RoeROC prospectus.
- Issue regular media releases with concise updates on RoeROC projects and current initiatives.
- Promote RoeROC through individual Shire social media channels and other platforms.
- Promote the efficiencies achieved through working collaboratively as a region.

The new RoeROC brand and website provide a timely platform to support a more consistent and coordinated approach to advocacy. The Executive Officer will progress the actions above and provide updates to the Committee on their implementation.

STRATEGIC OBJECTIVES

RoeROC Strategic Priorities 2026 – 2028

- Deliver – Develop and implement a professional RoeROC organisational identity and website to strengthen regional advocacy, stakeholder engagement and information sharing.
- Advocate – Advocate for the infrastructure required to attract and retain business and projects in the region.
- Facilitate and Partner – Identify and develop strategic projects for collaborative future funding opportunities and partnerships with State and Federal Government, or other key stakeholders.

ACTION

1. **The RoeROC CEOs to discuss an improved shared image library to support the promotion of the RoeROC region, including its use across the RoeROC website, newsletter and advocacy.**
2. **The RoeROC CEOs to consider whether there is merit in developing a RoeROC advocacy document to support future advocacy activities.**

12. Matters for Information / Update

12.1 Disaster Ready Fund Application

The joint Disaster Ready Fund (DRF) Round 4 application was finalised and submitted on 30 June 2026 on behalf of the Shires of Corrigin, Kulin, Narembeen and Wickepin.

As previously endorsed, the application seeks funding for the installation of backup generators at designated emergency evacuation centres across the four participating towns, together with the associated electrical infrastructure upgrades and increased connection capacity required to support generator operation during emergency events and power outages.

Due to time constraints Empire Grants were engaged in the preparation of the supporting business case and grant application to strengthen the submission. The application is now awaiting the outcome of the funding assessment.

12.2 Branding and Website – Marketing and Advocacy Platform

The RoeROC Rebrand and Website Project has progressed well and the rebrand is now complete.

Following the development of three initial branding concepts by Sally J Design, feedback was sought from all RoeROC CEOs. Initial feedback identified varying preferences, with further consultation resulted in unanimous support for Concept 1 as the preferred branding direction, with only minor refinements requested.

Sally J Design progressed the endorsed concept into a comprehensive brand identity package, including primary and secondary logos, supporting brand elements, a colour palette, letterhead template and branding mock-ups demonstrating the application of the new visual identity. A final round of CEO feedback was provided, with minor amendments relating to the logo font bolding and alignment, which have since been completed.

The final logo, brand style guide and associated branding files have now been finalised and distributed. **The Rebrand Explanation Pack is included at Attachment 12.2a**, which outlines the rationale behind the new visual identity and its application.

Some of RoeROC's documents that have been updated to reflect the new branding are included at **Attachment 12.2b**.

Website development has progressed using the new branding and visual identity. The website is now in draft form and is currently under review by the RoeROC Executive Officer, with CEO feedback to follow prior to launch. As the site remains in draft, some content and documents are still to be refined or added, including finalised governance documents, advocacy and project information.

The draft site can be viewed at: https://wordpress-656270-6616895.cloudwaysapps.com/

12.3 Shire of Quairading Consideration of Membership

At the RoeROC Committee Meeting held on 4 June 2026, the Committee received a presentation from the Shire of Quairading and resolved to invite the Shire to submit a formal application for membership in accordance with Clause 9 of the RoeROC MOU 2024–2029. The Executive Officer wrote to the Shire's CEO, Nic Warren, outlining the resolution and providing additional information requested by the Shire. The Shire of Quairading advised it was also considering membership of WEROC, with a decision to be made at its Ordinary Council Meeting on 30 July 2026.

The Executive Officer received correspondence on the 4th August 2026, with the Shire of Quairading CEO advising that Council had resolved to seek membership of WEROC, noting that while both organisations offered strong strategic benefit, the Shire's alignment sat more strongly with WEROC. This matter is now closed.

A copy of the correspondence from the Shire of Quairading is provided at Attachment 12.3.

12.4 ERP Update

The RoeROC Shared Services Working Group considered the progress of the Enterprise Resource Planning (ERP) Project at its meeting held on 10 July 2026, with the outcomes subsequently reported to the RoeROC Executive Meeting on 20 July 2026.

The Working Group noted the progress made since the project commenced, including refinement of the WALGA ERP procurement resources, completion of Council specific scoping work, development of procurement documentation and consideration of the legislative requirements associated with collaborative procurement.

The Working Group endorsed a revised project delivery approach that supports a coordinated regional procurement process while allowing each participating Local Government the flexibility to select the ERP solution that best meets its individual Council requirements.

The 2026/2027 financial year will be dedicated to data cleansing and preparation across participating Local Governments, with a schedule of proposed data cleansing activities and timeframes to be prepared and circulated to participating Councils. The RoeROC Executive Officer will coordinate presentations from ERP software providers to the Shared Services Working Group in February 2027. Subject to the outcomes of those presentations, procurement documentation will be prepared for release in March 2027.

The RoeROC CEOs requested that the Shared Services Working Group consider proceeding directly to a Request for Tender, rather than undertaking a Request for Quotation beforehand, to remove duplication between the two processes. The Executive Officer will also seek feedback from the Working Group on whether additional technical or project support is required to deliver the project.

12.5 Proposed RoeROC Regional Tour

Following a suggestion from Alan Leeson, the RoeROC Executive Officer circulated an email to RoeROC CEOs seeking initial interest in a proposed two-day regional field trip.

The proposed regional tour would provide an opportunity for RoeROC representatives to visit the Shires of Dandaragan and Victoria Plains to gain a greater understanding of their experiences, learnings and opportunities associated with renewable energy developments and key worker housing initiatives. The itinerary could be expanded to include other Local Governments or projects of interest, while providing an opportunity for networking and strengthening relationships between RoeROC member Councils.

The matter was considered at the RoeROC Executive Meeting held on 20 July 2026, where CEOs discussed the level of interest from their respective Councils and potential destinations, projects and topics that may be of benefit to include in the itinerary.

Update from Alan Leeson

- *Proposed for **March 2027** over two days and one night.*
- *The Shires of Dandaragan and Victoria Plains have confirmed support, with a response from the Shire of Moora pending.*
- *Key areas of interest include:*
  - *renewable energy developments;*
  - *residential land and housing;*
  - *childcare infrastructure and service sustainability;*
  - *tourism and destination marketing;*
  - *economic development;*
  - *successful major infrastructure and community projects; and*
  - *population growth and workforce attraction.*

Delegates are invited to indicate their interest in participating and to provide any further suggestions for destinations, projects or topics to be included in the draft itinerary.

ACTION
The RoeROC Executive Officer and Alan Leeson to coordinate the planning and arrangements for the RoeROC Regional Tour, to be held on Tuesday 23 and Wednesday 24 March 2027.

13. General Business / Late Items

This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.

Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.

- **WALGA Conference**
  General discussion held regarding observations and outcomes from the WALGA Conference.

- **Local Government Fund**
  Discussion was held regarding advocacy through the WALGA Zone for the reinstatement of the Regional Local Government Fund.

  ACTION
  RoeROC Member Councils to advocate through the WALGA Zone for the reinstatement of the Regional Local Government Fund.

- **Future Collaboration**
  Discussion was held regarding future collaboration and the governance model of RoeROC.

  ACTION
  The RoeROC CEOs to further discuss opportunities for future collaboration, including the structure and model of RoeROC, at the next RoeROC Executive Meeting.

- **Works and Services Development Day**
  Discussion was held regarding the next Works and Services Development Day, following the success of the inaugural Joint ROC event.

  ACTION
  The RoeROC CEOs to discuss the potential for a future Works and Services Development Day.

- **Invitation to the Minister for Local Government**
  Discussion was held regarding raising awareness of RoeROC's initiatives and achievements with the Minister for Local Government.

  ACTION
  The RoeROC EO to write to the Minister for Local Government inviting the Minister, or a Senior Policy Advisor, to attend the RoeROC Meeting on 3 December 2026.

14. Next Meeting

CEO meeting Schedule 2026
Monday 26th October 2026

RoeROC Meeting Schedule 2026
Thursday 3rd December 2026 at 1.00pm Shire of Narembeen

15. Meeting Closure

The Chair, Cr Holly Cusack thanked everyone for their attendance and contribution to the meeting and declared the meeting closed 2.31pm.

ATTACHMENT 9.2A
Minutes – Bush Fire Brigade Pre-Season Meeting 9 October 2026

MINUTES

Narembeen Bushfire Advisory Committee
Volunteer Bush Fire Brigade
Pre-Season Meeting

9 October 2026

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Shire of Narembeen
Together we grow

NOTICE OF MEETING

Dear Committee Members,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the Narembeen Bushfire Advisory Committee / Volunteer Bush Fire Brigade Pre Season Meeting has been convened for:

Date: **9 October 2026**

At: Narembeen Recreation Centre Meeting Room
Currall Street, Narembeen

Commencing: 4.00pm

Rebecca McCall
Chief Executive Officer

2 October 2026

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DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

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6. CLOSURE 10

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1. Official Opening and Welcome

The Presiding person welcomed everyone and declared the meeting open at 4.00pm.

2. Record of Attendance / Apologies / Leave of Absence

Attendance:

Mr M Dixon
Ms R McCall
Mr L Smoker
Mr A Wilson
Mr B Parsons
Mr S Parsons
Mr E O'Neill
Mr B Lynch
Mr C Taylor
Mr C Ogilvie
Mr T Cole
Mr E Tendari
Mr M Miolini
Mr M Morrone
Mr P Cowan
Mr D Cole (4.28pm)

Apologies:

Mr A Hardham

3. Confirmation of Previous Minutes

3.1 Narembeen Bushfire Advisory Committee / Volunteer Bush Fire Brigade Annual General Meeting 20 February 2026

Attachment 3.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – Item 3.1

That the minutes of the Narembeen Bushfire Advisory Committee / Volunteer Bush Fire Brigade Annual General Meeting held on Friday 20 February 2026, as presented, be confirmed as a true and correct record of proceedings.

Moved: M Miolini **Seconded**: T Cole

CARRIED

3.2 Narembeen Bushfire Advisory Committee / Volunteer Bush Fire Brigade Flying Minute 25 March 2026

Attachment 3.2A - Minutes

Attachment 3.2B - Responses

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	Voting Requirements

☒ Simple Majority ☐ Absolute Majority

	Officers Recommendation – Item 3.2

That the minutes of the Narembeen Bushfire Advisory Committee / Volunteer Bush Fire Brigade Flying Minute provided on 25 March 2026, as presented, be confirmed as a true and correct record of proceedings.

Moved: M Morrone **Seconded:** C Ogilive

CARRIED

4. Business Arising from Previous Minutes

4.1 Bush Fire Local Law

The Shire of Narembeen Bush Fire Brigades Local Law 2026 was gazetted on 17 March 2026 (Government Gazette No. 17, page 406) and came into operation on 31 March 2026.

With the Local Law now in effect, the focus is on education, consistency and risk reduction, with brigades and the Shire working together to support landholders and strengthen community fire preparedness.

Noted

5. General Business

5.1 Community Emergency Services Manager (CESM)

A period of transition will follow the introduction of the CESM role, during which the Shire will work closely with Bush Fire Brigade and VFES volunteers to understand their needs and determine how the position can best support them. This will be a collaborative process, guided by open conversations with volunteers to establish practical arrangements that work for everyone.

Attachment 5.1A provides an overview of the CESM position and outlines how the role will support our local emergency services.

Noted

5.1A Appointment of Community Emergency Services Manager as Fire Control Officer

The Community Emergency Services Manager (CESM) will work closely with the Shire's Bush Fire Brigade, Fire Control Officers, DFES and other emergency service volunteers to support preparedness, coordination, training and emergency response. The existing agenda identifies the CESM as having a coordinating role in brigade training and support.

It is considered appropriate that the CESM be appointed as a Fire Control Officer (FCO) to support the effective delivery of these functions. The appointment would complement

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the existing volunteer FCO structure and does not alter the roles of the Chief, Deputy Chief or sector Fire Control Officers.

The CEO holds delegated authority under Delegation 3.1.8 to appoint Bush Fire Control Officers pursuant to section 38 of the *Bush Fires Act 1954*.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation – 5.1A

That the Bush Fire Advisory Committee:

1. supports the appointment of the Shire of Narembeen Community Emergency Services Manager as a Fire Control Officer for the Shire of Narembeen for the 2026/27 bush fire season; and
2. requests the Chief Executive Officer to formalise the appointment pursuant to Delegation 3.1.8 and section 38 of the *Bush Fires Act 1954*.

Moved: R McCall **Seconded:** B Lynch

CARRIED

5.2 Bush Fire Framework

The Bushfire Framework was established to provide clear policies and procedures to support the safe and effective operation of the Volunteer Bush Fire Brigade. Following the gazettal of the Bush Fire Brigades Local Law, the Framework will now be reviewed to ensure it aligns with and complements the Local Law, with clear integration between the two documents.

Noted

5.3 Fire Break Inspections

Fire Break Inspections are due to be undertaken following the end of the restricted burning period on 31 October 2026.

The Shire has distributed community communications, including the *Get Ready for Fire Season* notice (Attachment 5.3A), reminding residents and landholders of their obligations under the Shire's Firebreak Order and encouraging early property preparation ahead of the upcoming fire season.

The messaging focuses on reducing fire risks through vegetation management, clearing flammable materials and maintaining compliant firebreaks, while reinforcing the importance of shared responsibility in keeping the Narembeen community safe.

The Ranger will be conducting townsite inspections for compliance early November.

Action: Fire Control Officers (FCOs) to provide the CESM with a list of rural properties that do not comply with the required firebreak standards. The CESM will coordinate with the Ranger to undertake inspections where necessary and engage with landowners to reinforce their obligations and the importance of meeting firebreak requirements.

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5.4 Training Refreshers and Shire WHS Induction

Fire Control Officer Refresher Course

Attachment 5.4A - DFES released a General Circular announcing the release of the Fire Control Officer Refresher online course. **Noted**

The Committee discussed the need to review brigade member training records to confirm current qualifications, identify training gaps and determine refresher training requirements in accordance with the Bushfire Framework. Training will be coordinated by the CESM in consultation with the Bushfire Advisory Committee and Narembeen VFES, with consideration given to scheduling outside key farming periods wherever possible.

Shire of Narembeen – WHS Induction

All brigade members are required to complete the Shire of Narembeen's 20-minute online Damstra induction, with a concerted effort to achieve full compliance and ensure appropriate LGIS insurance coverage during brigade activities.

Moved: M Dixon **Seconded:** M Miolini

CARRIED

Action: CESM to provide details of the DFES minimum training requirements, including relevant online modules for brigade members and farmer response volunteers; review Damstra records to identify members who have completed the Shire's online induction and those with outstanding requirements; distribute links to the required DFES training and Shire induction via the WhatsApp Fire Notice group; and coordinate a facilitated group training session at the Emergency Services Centre for members who prefer assistance completing the requirements in person.

5.5 Equipment and PPE

The Brigade is awaiting delivery of recently ordered PPE, including facemasks, boots, jackets and kit bags, along with additional equipment for the Mt Walker appliance.

The Shire will implement a PPE issuing and acknowledgement process to maintain accurate records of equipment allocated to individual brigade members and farmer response volunteers.

Actions:

1. CESM to undertake an inventory of PPE currently held by each brigade member and farmer response volunteer.
2. CESM to distribute available PPE stock, with recipients required to sign an acknowledgement confirming items received.
3. CEO to follow up on the status of the equipment order for the Mt Walker appliance, including the chainsaw, goggles and recovery straps.

5.6 CEO Report

MOU Mutual Aid in Emergencies

The Shire has endorsed the general principles of the Great Eastern Country Zone Memorandum of Understanding (MOU) for Mutual Aid in Emergencies and Post-Incident Recovery. The MOU provides a framework for participating local governments to assist each other when an emergency exceeds the resources available within an individual Shire.

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Mutual aid is voluntary and may include personnel, plant, equipment or other resources. Assistance is not automatic and will only be provided where the Shire has the capacity to do so, taking into account local operational and resourcing requirements. Requests for assistance will be coordinated between the Chief Executive Officers of the relevant local governments.

The arrangement strengthens regional cooperation and preparedness, particularly during the high-threat season, while ensuring the Shire retains sufficient resources to respond to local needs.

Noted

Dual Bush Fire Control Officers

The Committee discussed the potential benefits of appointing Dual Bush Fire Control Officers with neighbouring local governments to support cross-boundary incidents and operational coordination.

Following discussion, the Committee agreed that the appointment of Dual Bush Fire Control Officers for the Shire of Narembeen is not considered necessary at this time.

AWARE Grant

The Committee noted that the AWARE Grant project has been completed, with all milestones achieved except the brigade member training component, which could not be delivered due to the early commencement of the bushfire season and competing farming commitments.

The grant will now be acquitted, with approximately $800 in unspent funds anticipated to be returned to the funding body.

5.7 Dual Bush Fire Control; Officers – Neighbouring Local Governments

The Committee discussed reciprocal Dual Bush Fire Control Officer arrangements with neighbouring local governments and agreed to support appointments where there is an operational benefit, particularly with the Shire of Kondinin.

Recommendation – Item 5.7

That the Bush Fire Advisory Committee:

1. supports the appointment of the officers nominated by the Shire of Kondinin as Bush Fire Control Officers for the Shire of Narembeen, with appointments to be made by the CEO under Delegation 3.1.8; and
2. recommends that Neil Whyte, Murray James and Paul Green be nominated to the Shire of Kondinin, and other neighbouring local governments as considered appropriate, for reciprocal appointment as Dual Bush Fire Control Officers.

Moved: M Miolini **Seconded:** B Parsons

CARRIED

5.8 Local Government Grants Scheme 2025/26

Attachment 5.7A notes the annual grants acquittal for the 2025/26 period.

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Noted

5.9 Local Government Grants Scheme 2026/27

The approved allocation of $14,000 is expected to leave approximately $3,200 available for PPE, equipment and general purchases after insurance and appliance maintenance costs have been accounted for. Should a funding shortfall be projected, an application for additional funding will be submitted to DFES for consideration and approval.

5.10 DFES Monthly Report and Membership List (as at 02.09.26)

Attachment 5.9A

Action: CESM to liaise with Fire Control Officers (FCOs) to review and update brigade volunteer lists, identify any omissions and ensure all necessary updates are recorded in the DFES portal.

5.11 Firefighting Foam

The Committee discussed the use and availability of firefighting foam, including its effectiveness in improving water efficiency during firefighting operations.

Action: CESM to undertake an inventory of existing firefighting foam supplies and coordinate procurement of additional stock if required.

5.12 Firefighting Units – Minimum Standards and Safety

The Committee discussed the minimum equipment requirements and general operational safety standards for firefighting appliances during harvesting and related farming operations.

The Shire's prescribed Firebreak Order requires an approved firefighting appliance to be present in any paddock while crop harvesting, straw raking, mulching or baling operations are being undertaken during the restricted and prohibited burning periods. The appliance must be ready for immediate use and carry a minimum of 500 litres of water.

The CESM recommends a capacity of 600 litres of water per harvester. Any compliant firefighting vehicle may be used; however, the preferred arrangement is a self-contained appliance rather than a trailer-mounted unit. It is recommended that all firefighting appliances be fitted with 2-inch or 3-inch camlock fittings and carry the appropriate adapters.

5.13 Western Power Emergency Services Grants

The Committee discussed the Western Power grant funding available to support emergency services. While the guidelines had been reviewed, no immediate equipment needs were identified for the Mt Walker appliance or Brigade within the $2,500 funding limit.

Outcome: No application to be pursued at this time.

5.14 Fire Mapper Application

The Committee discussed the Fire Mapper application, which enables incident mapping, tracking of fire boundaries and identification of water points using a mobile phone.

UNCONFIRMED

It was noted that the application is not available through the Shire's current arrangements and that DFES mapping resources can be accessed for larger incidents when required.

Outcome: The Committee agreed that procurement of Fire Mapper was not necessary at this time.

5.15 Mt Walker Appliance – Firefighting Pump – Fuel System Repairs

Action: The Committee discussed issues with the firefighting pump fuel system, including the need for a replacement housing and lift pump. The potential installation of an electric fuel pump was also considered.

Action: L Hickey and M Miolini to investigate and coordinate the necessary repairs, including consideration of installing an electric fuel pump, in consultation with the CESM.

5.16 Starlink Mini Units – Brigade Appliances

The Committee discussed the purchase of four Starlink Mini units, one for each brigade appliance, to improve communications during bushfire incidents.

Action: CESM to investigate mounting requirements, subscription costs and connectivity options for the Starlink Mini units, coordinate procurement and explore opportunities to claim ongoing subscription costs through the Local Government Grants Scheme (LGGS).

Recommendation – 5.16

That the Committee approves the purchase of four Starlink Mini units, one for each brigade appliance, utilising available funds from the Narembeen Bush Fire Brigade bank account.

Moved: S Parsons **Seconded:** P Cowan

CARRIED

6. Closure

The AGM will be held in **February / March 2027**, details of the next meeting will be advised.

There being no further business, the chair declared the meeting closed at 4.50pm.

UNCONFIRMED

ATTACHMENT 13.1A
Tender Assessment RFT2027-03

Selection Criteria	100%	Respondent A	78	Respondent B	94
A. Previous Experience Tenderers must address the following information in an attachment and label it "**Previous Experience**":	**Weighting** **20%**		**20**		**20**
• Provide details of similar work;		4 projects listed with detailed summary and relevance to NB Site	5	9 projects listed, mixture of regional airports and local airfields across past 6 years	5
• Provide scope of the Tenderer's involvement including details of outcomes;		Head Contractor	5	Head Contractor	5
• Provide details of issues that arose during the project and how these were managed;		Comprehnsive list, including maintaining operation of existing system during changeover	5	Comprehnsive list, including maintaining operation of existing system during changeover	5
• References from past and present clients.		Referees listed for all projects	5	Referees listed for all projects	5
B. Demonstrated Understanding Tenderers must address the following information in an attachment and label it "**Demonstrated Understanding**":	**Weighting** **20%**		**17**		**18**
• Demonstrate your understanding of the Specification and Scope of Work by outlining the process you intend to use to deliver on the Requirements of the Specification. Provide information such as:					
○ A summary of the scope of work		Scope appears to be detailed meet the relative requirements, but proposes solar lights as an alternative.	4	Scope appears to be detailed meet the relative requirements	5
○ The methodology or process for the delivery of the works, considering, Works staging, identifying and managing site specific issues, plant and materials availability, delay mitigation and potential site variations.		Solar as alternative, but proposes to leave old cables buried. Detailed metholdology presented for each stage.	8	Detailed methodology for each stage presented, particularly with regard to maintaining operational continuity	9
• Points of Clarification					
○ A demonstrated understanding of any particular issues relating to the scope of the work.		Detailed clarifications regarding solar versus electric cables	5	Key clarifications identified for each stage, particularly with regard to design constraints and how these can be adjusted to suit the site.	4
C. Timeframe Tenderers must address the following information in an attachment and label it "**Timeframe**":	**Weighting** **10%**		**9**		**9**
• A project schedule/timeline relative to Shire Outline		Start December 2026 - complete March 2027	2.5	Start November 2026 - complete February 2027	2.5
• GANTT Chart		Detailed GANTT Chart	2.5	Detailed GANTT Chart	2.5
• Provide details of your organisational capacity to resource the works i.e. current workload and forecast workload.		Dedicated team available to deliver work, amongst other commitments	2	Only 1 other commitment listed as 2 weeks	2

• Any contingency measures or backup of resources including personnel (where applicable).		List of contingency measures listed	2	Additional subcontract support is available if required but is not required, assuming the work is awarded pre-Christmas 2026.	2
D. Price Provide detailed price information:	**Weighting 50%**		**32**		**47**
- Relative to Shire Budget		Most expensive price, exceeds Shire budget by $163K	20	Cheapest prices, meets Shire budget, with extra cost for Provisional Item	30
- Breakdown		Clear breakdown per item, clarifications included	8	Clear breakdown per item, clarifications included	10
- Inclusions / Exclusions		Detailed list of inclusions and exclusion, removal of old buried cables excluded	4	Mentions rock provision if encountered	2
- Local Content as per Purchasing Policy		$ -	0	$ 46,674.57	5

ATTACHMENT 13.2A
Tender Assessment RFQ2027-13

EVALUATION FOR 6 x 4 rigid tipper

Average Lump Sum Price = $391,272
Comparison (using average) - avg price = 2.5 score

				COMPLIANCE CRITERIA						Delivery		Service & Backup		Warranties		Pricing (excl GST)			
				NON-WEIGHTED						10%		20%		20%		50%			
				Compliance with the Specification contained in the Request	Compliance with the Conditions of Tendering this Request	Compliance with and completion of the Price Schedule				Availability and delivery of Truck		Backup with parts availability and service including support		Machine warranties offered		The tendered price(s) will be considered along with related factors affecting the total cost to the Principal.			
	Respondent	General Notes Machine Offered		Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	TOTAL W/SCORE	RANKING
1	Respondent A	Kenworth T420SAR		Y	N	Y				0	0.0	1	4.0	2	8.0	1.94	19.4	31.39	5
2	Respondent B	MY-24 FUSO SHOGUN FV84 530Hp		Y	Y	Y				1	2.0	3	12.0	5	20.0	2.68	26.8	60.84	2
3	Respondent C	IVECO S-WAY		Y	Y	Y				4	8.0	3	12.0	4	16.0	2.62	26.2	62.19	1
4	Respondent D	HINO 700S SS 2848 13.0L Turbo Diesel AMT		Y	Y	Y				0	0.0	3	12.0	0	0.0	2.90	29.0	41.04	4
5	Respondent E	MACK Euro 6 Anthem		Y	N	Y				0.00	0.00	3.00	12.00	3.00	12.00	2.35	23.54	47.54	3
6											0.0		0.0		0.0	0.0	0.0	0.00	

Determine weight of

Select criteria for each

*Dollar Comparison (using average) - average price = 2.5 score

Note: **SCALE 0 - 5**

	Definition of the Score (examples)
5	Excellent - demonstrated excellence, substantially exceeds minimum requirements,
4	Good - exceeds requirements in some respects
3	Fair - meets minimum requirements with no material concerns or deficiencies
2	Marginal - some areas of concern in relation to ability to meet minimum
1	Poor – fails to meet minimum requirements in several respects, contained
0	Fail – fails to meet minimum requirements in all respects or did not respond.

ATTACHMENT 13.2B
Tender Comparison RFQ2027-13

TENDER 2025-04
Motor Grader

		RFQ 2027-13 Supply and delivery of one 6 x 4 rigid tipping truck 70-90 ton GCM				
SUPPLIER	**Make/ Model**	**Warranty**	**Delivery**	**Base Price ex GST**	**COMMENTS**	
Respondent A	Kenworth T420SAR	24 mths/ unlimited km's	None provided	$479,136	Extended warranty to engine- 5yr/1,000,000km $5700 Extended warranty to transmission 5 yrs- $3,000	
Respondent B	MY-24 Fuso Shogun FV84 530HP	5yr/ 500,000km	10 months	$362,469	Licensing additional	
Respondent C	Iveco S-Way	3yr/ 750,000km	8-10 weeks	$372,593	Licensing additional Extended warranty to 5 yrs- approximately $5,000	
Respondent D	Hino 700S 2848 13.0L	None provided	None provided	$328,055	Additional $12,100 for ORH body GCM only 63 ton	
Respondent E	Mack Euro 6 Anthem	13-48 mths/800,000km	None provided	$414,105		

ATTACHMENT 13.5A
WALGA Discussion Paper – Planning for Data Centres

Planning for Data Centres Consultation Paper

October 2026

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1. Introduction and Purpose

Data centres are becoming an increasingly important component of the modern economy. They support a range of digital services and infrastructure, including government services, telecommunications networks, cloud computing, business operations, digital storage, financial transactions and emerging technologies such as artificial intelligence and advanced computing.

Australia is experiencing significant growth in demand for data centre infrastructure, driven by increasing digitalisation across government, industry and the community. There is increased interest from both domestic and international investors seeking to establish, expand and operate data centre facilities in Western Australia.

While data centres provide important economic and strategic benefits, their growth is creating new planning, infrastructure and land use challenges. Existing planning frameworks were generally not developed with modern large-scale or 'hyperscale' data centre developments in mind. As a result, Local Governments are increasingly being required to assess developments that exhibit characteristics of industrial infrastructure, utilities, telecommunications facilities and commercial development simultaneously.

This consultation paper is intended to:

- support Local Government sector discussion regarding data centre development in Western Australia
- identify emerging planning, infrastructure and community considerations
- explore whether existing planning frameworks remain fit-for-purpose
- inform WALGA's future advocacy and engagement with State and Commonwealth Governments.

Key Questions for Local Government:

1. Are existing planning systems in WA appropriate for the assessment of data centres?
2. Is a dedicated land use planning definition required?
3. What amenity impacts are Local Governments experiencing?
4. What infrastructure servicing issues are emerging?
5. Should State planning guidance be developed and if so, what form should it take?
6. How should cumulative impacts be considered?
7. Are specific strategic locations desirable for future facilities?

Draft Advocacy Position

WALGA has developed a draft Data Centres Advocacy Position for Local Government feedback:

1. *WALGA supports the Australian Government's objective of providing greater certainty for industry while ensuring that data centre development occurs in a manner that is consistent with community expectations, infrastructure capacity and broader planning objectives.*
2. *Commonwealth standards should complement the state planning system and support coordinated planning and infrastructure outcomes, rather than creating parallel approval pathways.*
3. *The State Government should develop a comprehensive, coordinated plan to guide data centre development in Western Australia, including:*
    a. *the provision of strategic guidance for data centre development, including on:*
        i. *suitable locations and precincts based on infrastructure capacity, land use compatibility, network resilience and cumulative impacts*

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ii. *integration of land use planning with electricity, telecommunications and water infrastructure planning, including early engagement with infrastructure providers and Local Governments*
iii. *the consideration of cumulative impacts on strategic industrial land, employment areas and broader planning objectives.*

b. *the inclusion of a land use definition in the Planning and Development (Local Planning Scheme) Regulations 2015*
c. *the development of a Data Centre Planning Code and supporting guidance that establishes consistent development requirements and assessment criteria, including:*
    i. *land use compatibility*
    ii. *community amenity*
    iii. *noise*
    iv. *visual impacts*
    v. *urban design outcomes*
    vi. *backup generation infrastructure*
    vii. *the integration of data centres with surrounding development and communities.*

Feedback on the Consultation Paper and draft advocacy position are sought from Local Governments. Comments are due by Friday, 30 October 2026. Feedback can be provided to planning@walga.asn.au.

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2. Background

2.1. What are Data Centres?

A data centre is a facility used to house digital computing infrastructure, including servers, networking equipment, data storage systems and associated support infrastructure.

Data centres range significantly in scale and function, including:

- enterprise data centres operated by individual organisations
- colocation of facilities that host equipment for multiple customers
- hyperscale data centres operated by major technology providers
- edge data centres located closer to end users to reduce latency and improve network performance.

Modern facilities often include extensive supporting infrastructure such as:

- cooling systems
- backup power generation
- substations
- telecommunications infrastructure
- battery storage systems
- security infrastructure
- office space and staff amenities.



Figure 1: Indicative Data Centre Site Layout - this image was created with the assistance of AI

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2.2. Data Centre Growth

Australia's data centre sector has experienced significant growth over the past decade and is expected to continue expanding rapidly as the economy becomes increasingly dependent on digital services, cloud computing, data storage, cyber security systems and artificial intelligence technologies. Data centres have become essential infrastructure supporting government services, telecommunications networks, financial systems, health services, education, mining operations and a broad range of commercial activities across the economy.

The increasing importance of digital infrastructure is reflected in recent demand forecasts prepared by the Australian Energy Market Operator (AEMO). According to AEMO, approximately 165 data centres were operating across the National Electricity Market (NEM) in financial year 2026. Together, these facilities consumed approximately 5 terawatt hours (TWh) of electricity, representing around 3 per cent of total NEM operational electricity consumption. Average monthly electricity demand from data centres increased from approximately 200 megawatts (MW) in 2018 to more than 700 MW by mid-2026, demonstrating the rapid growth of the sector over a relatively short period.

The growth of the sector is being driven by several interconnected trends. These include the continuing migration of government and business services to cloud-based platforms, increasing digitalisation across the economy, growing cyber security requirements, the expansion of data-intensive industries, and the emergence of artificial intelligence applications that require significantly greater computing capacity than traditional digital services. AEMO identifies cloud computing and artificial intelligence as key drivers of forecast future growth in data centre electricity demand.

Importantly, national forecasts indicate that this growth is expected to accelerate. Under AEMO's central "Step Change" scenario, which represents its most likely outlook, electricity consumption from data centres is forecast to triple from approximately 5 TWh in 2026 to around 15 TWh by 2030. By 2036, electricity consumption is projected to reach approximately 34 TWh, representing almost seven times current levels and accounting for around 13 per cent of total forecast operational electricity consumption across the NEM. This would make data centres a larger source of demand growth than many traditional industrial sectors, although they are not expected to be as significant a driver of future electricity demand as business electrification and electric vehicles.

The scale of forecast growth is also reflected in the development pipeline. AEMO has identified approximately 225 data centre projects at various stages of development across Australia with a combined connection capacity of around 67 gigawatts (GW). While not all projects are expected to proceed, and some are arguably speculative, the volume of planned infrastructure highlights the significant level of market interest and investment currently being directed towards the sector. AEMO notes that data centre developments often take between five and ten years to reach their mature operating load, meaning that planning decisions made today may have implications for infrastructure networks and surrounding communities well into the future.

The projected expansion of the data centre sector presents significant economic opportunities for Western Australia. However, it also raises important planning and infrastructure questions. As facilities become larger and more infrastructure-intensive, decision makers will increasingly need to consider the implications of data centres on strategic land use planning, industrial land supply, infrastructure servicing, transport networks, community amenity and the coordination of major infrastructure investment. The pace and scale of forecast growth suggest these issues are likely to become increasingly important over the next decade.

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3. Planning Framework

3.1. National Context

Data centres have become an increasingly important area of Commonwealth policy, reflecting their growing role in supporting Australia's digital economy, artificial intelligence capability, critical infrastructure resilience and economic productivity. While land use planning and development assessment remain primarily matters for State and Local Governments, the Commonwealth is playing an expanding role in shaping the broader policy, energy and regulatory frameworks within which data centres are developed and operated.

This increasing policy focus was reflected in the Commonwealth Government's 2026 publication *Expectations of Data Centres and AI Infrastructure Developers*, which established a series of national expectations relating to energy, water, community benefits, national security and sustainability outcomes. The expectations recognise that continued expansion of digital infrastructure is essential to Australia's future economic and technological development, while also emphasising the importance of ensuring that growth occurs in a manner consistent with national interests and community expectations.

At National Cabinet on 26 August 2026, First Ministers formally acknowledged that large-scale data centres can have substantial energy, water and land-use implications which require coordinated management. National Cabinet agreed that the Commonwealth would work with State and Territory Governments to develop nationally consistent mandatory standards for large-scale data centres. These standards are intended to address energy, water and land-use requirements while also supporting skills development and workforce opportunities associated with the sector.

The Commonwealth has indicated that legislation establishing the new framework is intended to be introduced to Parliament in 2027. National Cabinet also explicitly noted that the framework is intended to complement, rather than duplicate, existing State and Territory planning and development approval processes.

Alongside Commonwealth reforms, several State Governments have begun developing dedicated policy and regulatory frameworks to address the planning, infrastructure and environmental implications of data centre growth. In September 2026, the Victorian Government released its *Sustainable Data Centre Action Plan*, establishing requirements relating to renewable energy supply, water use, land use compatibility and community benefit contributions. Key measures include requirements for data centres to secure additional renewable energy generation, utilise recycled or non-potable water for cooling where possible, maintain separation distances from sensitive land uses and contribute to local community outcomes through a new Local Investment Guarantee. Similarly, New South Wales has introduced a specific planning definition for data centres, which requires larger facilities to be assessed as State Significant Development and has recently released a dedicated Data Centre Planning Framework and Guidelines. In June 2026, the South Australian Government released its Data Centre Strategy, which outlines a coordinated approach to supporting sector growth and identifies the development of future legislative and regulatory measures. Collectively, these initiatives demonstrate a growing recognition across Australian jurisdictions that data centres are a distinct form of infrastructure development that may warrant planning, environmental and infrastructure frameworks beyond those traditionally applied to industrial and commercial development.

While responsibility for development assessment will continue to sit predominantly within State and local planning frameworks, national reforms are likely to influence future expectations

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regarding the location, design, servicing, operation and community impacts of proposals. As the sector continues to grow, Local Governments will play an important role in ensuring that nationally significant digital infrastructure is integrated into local communities in a manner that appropriately balances economic opportunities, infrastructure capacity, strategic land use objectives and local amenity considerations.

3.2. Western Australia

Planning for data centres in Western Australia is currently undertaken through the *Planning and Development Act 2005*, local planning schemes, State planning policies, development assessment processes and the *Environmental Protection Act 1986* where applicable. Unlike many established land uses, there is currently no dedicated state level policy guidance, strategic planning framework or consistent land use definition specifically relating to data centres. Consequently, proposals are generally assessed using planning frameworks originally developed for industrial, commercial, utility and telecommunications land uses.

The lack of a state planning framework has led some Local Governments to seek to address these concerns and challenges through their local planning frameworks, by developing local planning policies.

As investment in the sector continues to grow, data centre developments are becoming increasingly prominent within strategic industrial areas and infrastructure corridors. The absence of a dedicated planning framework does not prevent data centres from being assessed and approved; however, it raises questions regarding whether existing planning systems are appropriately equipped to manage the scale, complexity and strategic significance of future data centre development proposals.

The State Government's approach to large scale renewable energy infrastructure provides a useful example of how a dedicated planning code can respond to emerging land uses that are not adequately addressed through existing frameworks. The Western Australian Government is progressing a Renewable Energy Planning Code (Code) to provide a clear and consistent framework for assessing renewable energy infrastructure that supports the generation, storage and transmission of renewable energy across Western Australia. The Code, which is expected to be finalised by the end of 2026, is intended to provide clearer guidance to industry, local government and communities by:

- introducing a consistent development assessment framework for renewable energy infrastructure across Western Australia;
- establishing clear development standards and application requirements;
- improving certainty in managing potential land use and environmental impacts, such as noise and landscape considerations.

A comparable planning framework for data centres could improve transparency, reduce assessment complexity, support more predictable planning outcomes and help address growing community concerns across Western Australia.

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3.3. Emerging Experience from Western Australian Development Applications

While the number of data centre proposals assessed in Western Australia remains relatively limited, recent development applications demonstrate that a range of recurring planning issues are already emerging.

Analysis of recent applications considered by Local Governments, Development Assessment Panels and the Western Australian Planning Commission indicates that data centres present planning issues that differ from traditional industrial and commercial development. Common assessment issues include:

- land use classification
- strategic industrial land use
- noise and amenity impacts
- parking requirements
- infrastructure servicing
- sustainability outcomes
- compatibility with surrounding land uses.

A summary of recent proposals can be found in Table 1 below, and a detailed summary of recent applications can be found in Appendix A of this paper.

Location	Value ($M)	Land use Classification	Lot size & building characteristics	Key Issues
Perth	195	Unlisted use	Lot - 6,368m^2 10-level office building and a nine-storey data centre tower	Building height, urban design
Belmont	600	Warehouse	Lot - 37,130m^2 Two data centre buildings 34,377m^2 Administration 1,691m^2.	Noise, parking, sustainability
Malaga	56	Warehouse	Lot - 10,858m^2 Expansion of existing (8,166m^2) data centre. A new five storey building, with a mezzanine and plant equipment on the roof	Parking, acoustics
Gosnells	415	Warehouse	Lot - 76,051m^2 60,446m^2 data centre with associated facilities	Parking, bushfire
Hazelmere	600	Warehouse	Lot - 44456 m^2 A new three storey building with associated admin facilities	Noise, community opposition

Table 1: Summary of Recently Considered Data Centre Proposals in Western Australia

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4. Emerging Planning Challenges

4.1. Strategic Location, Industrial Land and Precinct Planning

Data centres have distinct locational requirements compared to many other forms of development. Access to high-capacity electricity infrastructure, telecommunications networks and large development sites are often key determinants of site selection. As a result, data centres are increasingly locating within industrial and employment precincts that can accommodate their operational and infrastructure needs.

Recent proposals in Western Australia have predominantly been located within industrial and employment precincts such as Malaga, Hazelmere, Belmont and the Maddington-Kenwick Strategic Employment Area. Many of these proposals have been located on land zoned General Industry under the relevant Local Planning Scheme, reflecting the sector's reliance on large development sites and access to supporting infrastructure. However, this trend also highlights increasing competition for industrial land that has traditionally supported manufacturing, logistics, freight and other employment-generating activities.

Zone name	Objectives
General Industry	• To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses. • To accommodate industry that would not otherwise comply with the performance standards of light industry. • Seek to manage impacts such as noise, dust and odour within the zone.

Figure 2: Excerpt from the Planning and Development (Local Planning Schemes) Regulations 2015

This presents an important strategic planning challenge. Data centres can represent significant capital investment and play a critical role in supporting the digital economy, yet they typically generate lower levels of ongoing employment relative to many traditional industrial land uses. Consequently, questions arise regarding the most appropriate use of strategically located industrial land and how the economic value of digital infrastructure should be balanced against broader employment and industrial development objectives.

While the clustering of facilities within particular precincts or local government areas can create infrastructure efficiencies and support the development of digital infrastructure hubs, it may also result in cumulative impacts on industrial land supply, infrastructure capacity, transport networks and the long-term function of employment areas.

These considerations highlight the importance of strategic planning and precinct-level analysis in addition to project-by-project assessment. As demand for data centre development continues to grow, there may be merit in adopting a State-wide strategic planning approach that identifies suitable locations for future facilities, integrates infrastructure planning with land use planning and considers the cumulative impacts of development on industrial land, employment areas and surrounding communities.

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4.2. Land Use Classification and Regulatory Uncertainty

One of the most immediate planning challenges associated with data centre development is the absence of a clear and consistent land use planning definition within the Western Australian planning framework.

Modern data centres exhibit characteristics of several traditional land use categories simultaneously. They may operate as industrial facilities due to their scale and supporting plant and equipment, resemble utility infrastructure due to their servicing requirements, share characteristics with telecommunications facilities because of their digital connectivity functions, and function as commercial infrastructure through the provision of digital services. As a result, planning authorities are often required to apply definitions and assessment frameworks that were not specifically designed for contemporary data centre developments.

In the Western Australian planning system, when a proposed land use is not completely clear or explicitly defined, the decision maker will apply 'the genus test'. They ask whether the proposed activity broadly fits within the "type, class, or genus of activity" of an already existing, defined use category[1]. Where the proposal cannot be assigned a genus, the proposal is managed through a formal statutory procedure known as a "Use Not Listed" under the *Planning and Development (Local Planning Schemes) Regulations 2015*.

This raises questions about whether existing planning definitions remain fit for purpose and whether a dedicated land use classification should be considered. NSW has a specific land use classification for data centres, defining them as *'a building or place the principal purpose of which is to collect, distribute, process or store electronic data using information technology'*. Victoria has also committed to explicitly incorporate a definition into state planning provisions under the Sustainable Data Centre Action Plan, defining a data centre as land used to *'collect, distribute, process, or store digital data'*.

The issue is likely to become more pronounced as facilities continue to increase in scale and complexity. While smaller facilities may fit comfortably within existing industrial land use classifications, large-scale data centres increasingly operate as nationally significant infrastructure assets that extend beyond traditional industrial development models.

More broadly, a lack of planning certainty can affect investment decisions, strategic infrastructure planning and community understanding of proposed developments.

4.3. Community Amenity and Urban Design

Noise appears to be one of the most significant amenity considerations associated with contemporary data centre development. While data centres generally generate relatively low levels of traffic and human activity during operation, they often rely on cooling systems, mechanical plants, ventilation equipment and backup power generation infrastructure that may operate continuously or be tested regularly. These components can create a persistent, low-frequency hum that differ from the broader mid-to-high-frequency noise typically associated with traditional industrial and commercial developments.

In Western Australia, operational noise generated by data centres must generally comply with the requirements of the *Environmental Protection (Noise) Regulations 1997* (Noise Regulations). Consequently, noise considerations can become a significant factor in both site selection and

[1] Shire of Perth v. O'Keefe (1964) 110 CLR 529

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development assessment, particularly where facilities are proposed near residential or other noise-sensitive land uses. Given the scale of cooling infrastructure, mechanical plant and backup power generation associated with many modern data centres, proponents are often required to undertake detailed acoustic modelling and demonstrate compliance with the applicable noise standards. In some cases, this may influence building design, equipment selection, acoustic treatments and operational arrangements to achieve acceptable planning and environmental outcomes.

Recent development applications in Western Australia demonstrate that noise is already emerging as a key assessment issue. A proposed data centre in Belmont required detailed consideration of potential amenity impacts arising from noise due to its proximity to residential development. Similarly, an expansion of an existing data centre in Malaga was approved subject to conditions requiring further acoustic assessment and compliance with applicable noise requirements.

The significance of noise impacts is particularly evident in the assessment of a data centre in Hazelmere. The City of Swan determined that, despite the proposal being generally consistent with the applicable zoning and planning framework, it would result in significant adverse amenity impacts arising from noise emissions across a broad area of the locality. The application was subsequently withdrawn following significant community opposition. This demonstrates that operational noise has the potential to become a determining planning issue where facilities are located close to sensitive land uses.

These examples highlight the importance of careful site selection, appropriate separation distances, acoustic design and operational management measures in the assessment of data centre developments. While the Noise Regulations provide an established framework for assessing operational noise impacts, the increasing scale and complexity of modern data centre developments may create merit in developing complementary planning guidance relating to noise assessment methodologies, site design and the management of operational plants and equipment associated with data centres.

4.4. Parking Standards

Recent development applications in Western Australia have highlighted that the operational characteristics of data centres can differ significantly from those of traditional industrial and commercial developments. While data centres often occupy large sites and involve substantial capital investment, ongoing staffing levels are typically low, resulting in considerably lower parking demand than many conventional land uses.

Several recent applications have sought significant variations to standard parking requirements, including:

- Belmont: reduced parking provision approved due to lower operational demand than a typical warehouse or industrial development.
- Malaga: significant parking shortfall accepted subject to occupancy limits and a parking management plan.
- Maddington-Kenwick Strategic Employment Area: substantial parking variation approved reflecting low workforce numbers and limited on-site activity.

These examples suggest conventional parking standards may not align with the operational characteristics of modern data centres.

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5. Infrastructure and Servicing Implications

5.1. Electricity Infrastructure

Electricity infrastructure is a key consideration in data centre development and can significantly influence site selection and broader land use outcomes. Large-scale facilities often require direct connections to transmission infrastructure, new substations and, in some cases, network augmentation works. As a result, the infrastructure required to support a data centre may extend beyond the development site itself and involve multiple agencies, service providers and approval processes.

The increasing importance of electricity infrastructure is also likely to influence future development patterns. Access to high-capacity electricity networks may become a dominant locational factor for data centres, potentially influencing industrial land values, infrastructure investment decisions and the concentration of development within particular precincts and infrastructure corridors.

These considerations highlight the need for greater coordination between planning authorities, electricity network providers and proponents to ensure data centre development is supported by integrated land use and infrastructure planning. Such an approach would assist in identifying servicing requirements early, reducing development uncertainty and supporting more efficient infrastructure investment.

5.2. Water Servicing

Water is another important servicing consideration for many data centre developments, particularly those utilising cooling technologies that rely on water-based systems.

The scale of water demand associated with a facility can vary significantly depending on the size of the development, operating requirements, cooling design and climatic conditions. While not all data centres have substantial water requirements, the increasing scale of modern hyperscale and artificial intelligence facilities has heightened interest in understanding water demand and long-term servicing needs. Recent experience in Australia has highlighted the potential scale of future servicing requirements, with the Water Services Association of Australia reporting that water utilities are receiving requests from proposed data centre developments seeking water allocations of between 5 and 40 million litres per day[2]. These requests demonstrate the importance of understanding servicing requirements early in the planning process and ensuring that future development is aligned with infrastructure capacity and long-term water servicing strategies.

National Cabinet has agreed that future mandatory standards for large-scale data centres should address water-use outcomes, while the Commonwealth Government has proposed expectations relating to water efficiency, the use of non-potable and recycled water where appropriate, and greater transparency around water consumption.

While there are currently limited publicly identified examples of data centres utilising recycled water in Western Australia, State policy encourages the use of alternative water sources where

[2] Water Services Association of Australia. 2025. Data Centres and Water in Australia - link

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feasible, sustainable and economically viable[3]. As investment in the sector grows, there may be merit in exploring opportunities for recycled water, non-potable water supplies and innovative cooling technologies to reduce reliance on potable water networks and improve long-term servicing outcomes.

For Local Governments, water-related considerations are less likely to centre on resource scarcity and more likely to involve questions of infrastructure capacity, servicing arrangements and integration with existing networks. The increasing scale of future proposals reinforces the importance of early engagement between proponents, water service providers and planning authorities to ensure infrastructure planning and investment can respond to future demand. Greater coordination between planning authorities, water service providers and proponents may therefore be required to ensure infrastructure delivery aligns with broader regional and local planning objectives.

5.3. Transport and Construction Impacts

The development of major facilities may involve extensive earthworks, large construction workforces, heavy vehicle activity and the transport of specialised equipment. Depending on the scale of the proposal, these construction activities can have implications for local road networks, freight routes and surrounding communities.

Unlike many industrial developments, operational traffic volumes from data centres are often relatively low. Consequently, traditional transport assessment methodologies may not always fully reflect the broader infrastructure implications of these developments. The disparity between significant development scale and comparatively limited operational traffic can also influence how economic and land-use outcomes are evaluated.

As projects increase in size and complexity, Local Governments may need to place greater emphasis on managing construction impacts.

5.4. Integrated Infrastructure Planning

A common theme emerging across all servicing considerations is the growing need for integrated infrastructure planning.

Many of the challenges associated with data centre development arise not from the primary development itself, but from the substantial supporting infrastructure required to enable its operation. Electricity networks, substations, telecommunications infrastructure, water servicing, transport networks and associated utility works are often delivered through separate planning and approval processes involving multiple stakeholders.

As the sector grows, ensuring effective coordination between Local Governments, State agencies, infrastructure providers and proponents will become increasingly important. A more integrated approach to planning may assist in identifying servicing constraints earlier, improving investment certainty and ensuring infrastructure delivery aligns with broader strategic planning objectives.

[3] Government of Western Australia 2008. State Water Recycling Strategy - link

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6. Conclusion

Data centres are rapidly emerging as a significant component of Australia's economic, digital and critical infrastructure landscape. Western Australia's existing planning framework provides mechanisms to assess these developments, but it was not designed for facilities of the scale, complexity and infrastructure intensity now being proposed. Many of the issues identified in this paper extend beyond individual development applications and require a more strategic and coordinated response. Alongside Commonwealth standards that complement the State planning system, a comprehensive plan to guide data centre development in Western Australia—including strategic planning guidance, a consistent land use definition and a Data Centre Planning Code—would provide greater certainty for industry, support coordinated land use and infrastructure planning and enable Local Governments to manage local planning and community outcomes more effectively.

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Appendix 1: Recently Considered Data Centre Proposals

Year	Local Government	Address	Proposal	Zoning	Land Use	Planning Issues Raised
2018 - 19	City of Perth	25 (Lots 1-6) Newcastle Street and 105 (Lots 7-15) Lord Street, Perth	Proposed 10 level office building and 9 level data centre building containing 44 commercial tenant parking bays	City Centre	Office' and data hall (unlisted use)	The variations to the building heights and setbacks are considered acceptable in the context of the site. The variations to the building height and setbacks will not result in any adverse impact in terms of local amenity with the development satisfying the principles of the City's Building Height and Setback Policy 4.4 in terms of access to sunlight and views of the sky and can be supported in accordance with clause 36 of CPS2. It is considered that the design matters raised by the DAC have been adequately addressed through design modifications and further justification, with the outstanding matters able to be further refined through conditions of approval.
2022 - 23	City of Belmont	37 (Lot 3) Abernethy Road, Belmont	Proposed Warehouse (Data Centre)	Mixed Business	Warehouse - D use	To address the matter of sustainability, a condition is recommended to require the applicant to prepare and submit a sustainability report for the City's approval. Due to the proximity of the development to dwellings, it is necessary to consider the potential amenity impacts arising from the development. In this case it is considered that the most likely impact relates to noise. The proposed carparking for the development does not comply with parking requirements of LPS15. However, given the nature of the use and the likely parking demand, it is considered suitable to accept the reduced figure that is proposed.

2023 - 24	City of Swan	Lot 101 (No. 10) Malaga Drive, Lot 327 (No. 10) and Lot 328 (No. 12), Millrose Drive, Malaga	Data Centre (Warehouse) (Expansion of existing DC)	General Commercial Zone General Industrial Zone	Warehouse - P use	While exceeding the typical plot ratio for industrial development, it is considered appropriate as it does not constitute overdevelopment of the site. The data centre has a 332-bay shortfall, which was considered to be appropriately managed through conditions limiting on-site occupancy to 38 people (90 during emergencies) and requiring a parking management plan. The DA was lodged without an acoustic assessment, which was conditioned to ensure compliance with the noise regulations.
2025 - 26	City of Gosnells	Lots 1, 10, 1 (No.307, 323, 329) Kenwick Road & Lot 500 (No.582) Bickley Road, Maddington	Proposed Warehouses and Ancillary Structures	Currently 'Business Development'. Proposed 'Industrial Development' under draft LPS. 'General Industry' under Maddington Kenwick Strategic Employment Area Structure Plan	Warehouse - D use	Shortfall of 638 parking bays was considered appropriate as there was approximately 1 car bay per employee. Whilst being located in a bushfire prone area, DFES raised no objection to the proposal but recommends the vegetation within the Tonkin Highway reserve be reassessed for future substation development.
2025 - 26	City of Swan	Lots 14 & 15 Stirling Crescent. Hazelmere	Proposed Data Centre Development	Special Use Zone No.15 (Hazelmere Enterprise Area Structure Plan)	Warehouse	"Whilst the application is considered to be consistent with the zoning framework under the City of Swan Local Planning Scheme No.17 for the site and this part of the locality and State and local planning policies relevant to the physical development of the land, the proposed data centre would operate to cause a significant and adverse impact to the amenity of a broad part of the locality and parts of the surrounding locality by way of noise emissions. On this basis alone the application is not supported and refusal is recommended." This application was withdrawn.

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ATTACHMENT 13.5B
Shire of Narembeen - Planning for Data Centres – Draft Submission

Shire of Narembeen
Submission to WALGA – Planning for Data Centres in Western Australia
October 2026

The Shire of Narembeen welcomes the opportunity to provide feedback on WALGA's *Planning for Data Centres Consultation Paper and Draft Advocacy Position*.

The Shire acknowledges the growing importance of data centres in supporting Australia's digital economy and recognises the need for a coordinated and consistent planning approach to manage future development across Western Australia.

While significant data centre development is not currently anticipated within the Shire of Narembeen, the Shire considers it important that future planning frameworks recognise the potential implications for rural and regional communities.

The Shire is generally supportive of WALGA's Draft Advocacy Position and offers the following comments for consideration.

1. Recognition of Rural and Regional Local Governments

Although data centre development has predominantly been concentrated in metropolitan and major industrial areas, future investment may extend into regional locations, particularly where suitable land, electricity infrastructure and telecommunications connectivity are available.

The Shire considers that any State planning framework should recognise the differing circumstances, infrastructure capacity and planning considerations of rural Local Governments.

Regional communities should not be overlooked simply because they are not currently experiencing development pressures.

2. Infrastructure Capacity and Servicing

The Shire supports WALGA's position that data centre development should be coordinated with electricity, water and telecommunications infrastructure planning.

In rural areas, infrastructure networks may have limited capacity to accommodate significant additional demand without substantial upgrades.

It is important that future developments do not adversely affect existing agricultural, residential or business users or create additional financial obligations for Local Governments and their communities.

The Shire considers that proponents should be responsible for the infrastructure upgrades and associated costs directly attributable to their developments.

3. Protection of Agricultural Land and Existing Land Uses

Agriculture remains the primary economic activity within the Shire of Narembeen.

Any future data centre development in rural areas should appropriately consider the protection of productive agricultural land, compatibility with existing farming operations and potential impacts on surrounding land uses.

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The Shire supports the development of clear State planning guidance to assist Local Governments in assessing these matters and ensuring that development occurs in suitable locations.

4. Local Roads and Construction Impacts

Large-scale data centre developments may generate significant heavy vehicle movements during construction, even where ongoing operational traffic is relatively low.

For rural Local Governments, the potential impact on local road infrastructure is an important consideration.

The Shire considers that appropriate arrangements should be established to ensure developers are responsible for addressing road damage, necessary upgrades and other infrastructure impacts associated with construction activities.

5. Local Government Consultation and Decision-Making

The Shire strongly supports WALGA's position that Local Governments should be involved early in strategic planning and development assessment processes.

Local Governments have an important role in understanding local infrastructure constraints, land use compatibility and community expectations.

Any future State planning framework should provide meaningful opportunities for Local Government and community consultation, including where developments are assessed through State-level approval processes.

6. Consistent State Planning Framework

The Shire supports the development of a coordinated State planning framework, including a consistent land use definition and appropriate development assessment guidance.

Such a framework would provide greater certainty for developers, Local Governments and communities, while ensuring that infrastructure capacity, environmental considerations and local impacts are adequately addressed.

The framework should be sufficiently flexible to accommodate the different circumstances of metropolitan, regional and rural Western Australia.

Conclusion

The Shire of Narembeen is generally supportive of WALGA's Draft Advocacy Position and the development of a coordinated approach to planning for data centres in Western Australia.

While the immediate implications for Narembeen are considered limited, the Shire encourages WALGA to ensure that the interests of rural and regional Local Governments are represented in future advocacy and policy development.

In particular, the Shire emphasises the importance of infrastructure capacity, protection of agricultural land, developer responsibility for infrastructure impacts and meaningful Local Government involvement in planning and decision-making.

The Shire appreciates the opportunity to contribute to this consultation.

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ATTACHMENT 13.6A
Main Roads WA – AMMS Discussion Paper

Accredited Mass Management Scheme (AMMS)

Printed copies are uncontrolled unless marked otherwise.

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DEFINITIONS

Term	Definition
AMMS Period Permit	A permit issued under Part 4 of the *Road Traffic (Vehicles) Act 2012*, allowing a vehicle to operate at AMMS mass limits, and includes a Performance Based Standards (PBS) Scheme Period Permit.
Freight Generator	The company or person under whose directions the transport task is being conducted, or whose business is attracting the heavy vehicle traffic and directly benefitting from the efficient RAV access, for example: (a) The mining company directing the transport of mineral resources from the mine to the port. (b) The mining company directing the delivery of fuel to operate their machinery. (c) A quarry or bulk product manufacturer/handler attracting heavy vehicles and selling increased volumes of bulk product(s).
PBS	Performance Based Standards (PBS) Scheme, as outlined on the Performance Based Standards (PBS) webpage.
RAV Mapping Tool	https://mrwebapps.mainroads.wa.gov.au/hvsnetworkmap
Restricted Access Vehicle	A vehicle that exceeds a statutory mass and/or dimension requirement prescribed in the *Road Traffic (Vehicles) Regulations 2014*.
RMA	Stands for **Road Maintenance Agreement** and means an agreement between the party responsible for directing the transport task and the Road Manager requiring the party responsible for directing the transport task to either pay a road maintenance contribution or conduct "in kind" road maintenance works.
Road Manager	The authority responsible for maintaining the road, such as Main Roads WA, the relevant Local Government Authority, or Port Authority.

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1 OVERVIEW

The Accredited Mass Management Scheme (AMMS) is a concessional loading scheme aimed at providing increased mass limits to transport operators, in return for the transport operators accurately controlling their loading and consequently reducing the potential for accidental overloading.

2 AMMS MASS LIMITS

The following concessional mass limits are approved under AMMS:

	Tandem Axle Groups	Tri Axle Groups	Quad Axle Groups*
Level 1	17t	21.5t	24t
Level 2	17t	22.5t	27t
Level 3	17.5t	23.5t	28.5t

*Quad axle groups available on PBS vehicles only.

3 WA HEAVY VEHICLE ACCREDITATION

Transport Operators participating in AMMS must be accredited under the WA Heavy Vehicle Accreditation Scheme (WAHVAS), including the Mass Management Module. This requires the transport operator to satisfy Main Roads that they have adequate loading controls in place and maintain auditable loading records.

4 PERMIT REQUIREMENTS

Transport operators participating in AMMS must obtain an appropriate AMMS Period Permit for the largest combination and highest mass level at which they intend to operate.

5 ACCESS APPROVALS

AMMS access approvals are provided by Main Roads via AMMS Networks and PBS Networks, published on the RAV Mapping Tool and as Road Tables on the relevant webpages.

6 AMMS NETWORK SUSTAINABILITY

It is recognised that the concessional mass limits provided under AMMS cause extraordinary road wear compared to the same transport task being undertaken using vehicle combinations loaded to statutory mass limits.

Road managers are responsible for maintaining the roads within their jurisdiction to ensure the ongoing safe and orderly operation of the road. Where concessional mass limits are approved on the road, it is often necessary for the road manager to seek additional funding to sustain these mass limits while ensuring the ongoing safe and orderly operation of the road.

To ensure the Level 2 and 3 AMMS mass limits are sustainable on the approved roads, the transport operator must take reasonable steps to ensure the extraordinary wear their vehicles may

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cause to the roads does not result in the roads entering into a state of disrepair and becoming unsafe for other road users, due to a lack of maintenance funding. If this occurs, the roads may be removed from the AMMS Networks and/or PBS Networks and therefore AMMS access will not be available to any transport operator.

To satisfy this requirement, the transport operator must liaise with the relevant Road Manager to confirm there is an appropriate RMA in place, where the NS1 access condition is applied to the road in accordance with Section 7. The RMA ensures that the Road Manager is able to cover the maintenance costs resulting from any extraordinary wear caused by the transport operator's vehicle combinations.

7 NETWORK SUSTAINABILITY CONDITION

The following access condition may be applied to roads approved for AMMS Level 2 and 3 concessional mass limits at the request of the Road Manager:

Network Sustainability Condition (NS1):

"To ensure the ongoing safe and orderly operation of this road, a Road Maintenance Agreement (RMA) may be required, as per the Accredited Mass Management Scheme (AMMS) requirements."

8 RMA CONFIRMATION LETTER

8.1 Transport Operator Requirements

Where an approved road on an AMMS Network or PBS Network is subject to the NS1 condition, the transport operator must request an RMA Confirmation Letter from the relevant Road Manager by emailing an RMA Confirmation Letter Application, as prescribed in clause 11.2.

The transport operator must retain a copy of the email to verify an application has been made and must produce the email to Main Roads personnel upon request.

The transport operator may commence operations while waiting for the Road Manager to provide an RMA Confirmation Letter.

Once the RMA Confirmation Letter is received, the transport operator must retain a copy and produce it to Main Roads personnel upon request.

Where the Road Manager confirms an RMA is in place, the RMA Confirmation Letter is only valid until the expiry of the RMA, as specified in the letter.

8.2 Road Manager Requirements

The Road Manager must provide the relevant RMA Confirmation Letter, as prescribed in clause 11.3, within 14 days of receiving the application.

The Road Manager has the option of issuing an RMA Confirmation Letter advising an RMA is in place, is not required, or a new RMA is required.

If a new RMA is entered into, the Road Manager must provide an RMA Confirmation Letter, advising an RMA is in place, to each Transport Operator that previously received an RMA Confirmation Letter advising a new RMA was required for their particular transport task.

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9 ENTERING INTO AN RMA

9.1 Relevant Parties to an RMA

Subsection 132(2) of the *Road Traffic (Administration) Act 2008* allows for Road Managers to recover extraordinary expenses "from a person by, or in consequence of, whose directions the heavy traffic has been conducted".

In most circumstances, this will be the Freight Generator that is engaging and directing the transport operator.

It is typically not the transport operator "whose directions the heavy traffic has been conducted", except where the transport operator is transporting their own product.

9.2 Failure to Enter into an RMA

Where the relevant party fails to enter into a reasonable RMA with the Road Manager, Level 2 and 3 mass limits may be suspended or cancelled for the particular transport task.

For the purposes of this clause, a reasonable RMA is an agreement based on the template referred to in Section 11 and utilising the charging methodology described in Section 10, unless an alternative methodology is agreed by both parties.

10 CHARGING METHODOLOGY

Where the RMA relates to the responsible party paying a financial contribution towards road maintenance, the contribution rate must be calculated by the Road Manager in accordance with the following WALGA Guidelines:

- Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads
- User Guide: Estimating the Incremental Cost Impact on Sealed Local Roads from Additional Freight Tasks
- User Guide: Estimating the Incremental Cost Impact on Unsealed Local Roads from Additional Freight Tasks

Alternatively, the RMA may detail an agreement for the Freight Generator to perform in-kind maintenance works on behalf of the Road Manager.

11 REQUIRED USE OF TEMPLATES

11.1 RMA Template

An RMA must be in the following format to be recognised by Main Roads as an Agreement under AMMS.

- Template - Road Maintenance Contribution Agreement
- Template - Road Maintenance In Kind Agreement

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11.2 RMA Confirmation Letter Application Form

An application from the transport operator to the Road Manager for an RMA Confirmation Letter must be in the following format:

- Template - Road Maintenance Agreement Confirmation Letter Application

11.3 RMA Confirmation Letter Templates

A letter issued to the transport operator by the Road Manager advising an RMA is in place, is not required, or a new RMA is required, must be in the following format to be recognised by Main Roads as a confirmation letter under AMMS.

- Template - Road Maintenance Agreement Letter - RMA Currently In Place
- Template - Road Maintenance Agreement Letter – RMA Not Required
- Template - Road Maintenance Agreement Letter - New RMA Required

12 RELEVANT LEGISLATION

12.1 Road Traffic (Vehicles) Act 2012

The *Road Traffic (Vehicles) Act 2012* provides for the Commissioner of Main Roads to grant access to Restricted Access Vehicles.

The *Road Traffic (Vehicles) Act 2012* does not provide for the Commissioner of Main Roads to delegate the authority to approve or deny RAV access to Local Governments.

The *Road Traffic (Vehicles) Act 2012* does not provide for the Commissioner of Main Roads to charge additional fees to those prescribed for the grant of RAV access.

12.2 Road Traffic (Administration) Act 2008

Subsection 132(2) of the *Road Traffic (Administration) Act 2008* provides for a Road Manager to recover extraordinary expenses incurred because of damage caused by heavy traffic. Expenses may be recovered under this provision by proceedings in a court of competent jurisdiction, where the Road Manager must prove to the satisfaction of the court to have incurred the extraordinary expenses.

Subsection 132(4) provides for a person against whom expenses are or may be recoverable, to enter into an RMA with the Road Manager to avoid court proceedings under subsection 132(2).

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ATTACHMENT 13.6B
Draft Shire of Narembeen Submission – AMMS Network Sustainability Review

Main Roads Western Australia – Heavy Vehicle Services

Shire of Narembeen | 12 October 2026

DRAFT Submission – AMMA Network Sustainability Review

The Shire of Narembeen appreciates the opportunity to comment on the proposed network sustainability arrangements for Accredited Mass Management Scheme (AMMS) Level 2 and 3 operations. We acknowledge Main Roads' efforts to establish a legally workable approach to road maintenance agreements and support the principle that extraordinary road impacts should be appropriately managed.

Agriculture underpins Narembeen's economy. Our roads connect farms, grain receival facilities, regional markets and essential services. Heavy vehicle access is fundamental to this activity, but it must be balanced against the safety, serviceability and cost of maintaining local infrastructure. With no Main Roads-controlled roads in the Shire, the consequences of additional wear on the local network are particularly significant for Council and its ratepayers.

1. Road protection must be timely

Under the proposed NS1 process, operators can commence after lodging an application and may continue operating while an RMA is negotiated. We are concerned that a concentrated freight task could be substantially completed within the two-month negotiation period, leaving the Road Manager to address damage after the event. We request a defined pathway for early assessment of material risk, urgent engagement with Main Roads and appropriate protective responses where road safety or pavement integrity is at immediate risk. We recognise that NS1 does not itself authorise the Road Manager to withhold access; any such mechanism must be legally sound and clearly administered by Main Roads.

2. Recognise the nature of agricultural transport

Grain harvest, fertiliser deliveries, hay and fodder movements and livestock transport vary in timing, routes, operators and intensity. Often there is no single readily identifiable party directing the entire freight task. The framework should avoid treating ordinary agricultural activity in the same way as a dedicated, high-volume industrial haulage operation. We favour a graduated response: minimal additional requirements for routine movements, targeted notification or assessment for seasonal high-intensity activity, and formal agreements where extraordinary and measurable road impacts are likely.

3. Establish clear and equitable responsibilities

The term "Freight Generator" requires practical clarification. In agricultural supply chains, the grower, commodity purchaser, storage operator, freight contractor and receiving business may be different entities. Main Roads should publish worked examples and a responsibility matrix specifying who provides information, negotiates agreements, reports freight volumes, contributes to maintenance, monitors impacts and responds when obligations are not met. Road Managers should not be left to resolve disputed responsibilities without clear State-wide guidance.

4. Apply consistent risk criteria while retaining local knowledge

The need for an RMA should be assessed using transparent criteria, including frequency and duration of movements, additional mass and tonnage, route length, pavement strength and condition, drainage, seasonal conditions, existing freight activity and cumulative impacts. Standard forms and assessment guidance will help adjoining councils and industry apply consistent processes. However, local Road Managers must

be able to explain and address genuine differences in road geometry, condition and maintenance capacity.

5. Clarify the operation and consequences of NS1

We seek guidance on the practical operation of the 14-day confirmation-letter period, the evidence required to identify a freight task, and what occurs where information is incomplete or parties dispute the need for an agreement. The draft FAQ indicates that Main Roads may suspend or cancel AMMS Level 2 or 3 access for a particular freight task where a reasonable RMA is not agreed. Clear decision criteria, escalation processes and safeguards for unrelated transport operators are needed so that any response is targeted and fair.

6. Ensure genuine compliance monitoring

Maintenance agreements are not a substitute for compliance with approved axle group masses and vehicle conditions. Main Roads should outline how compliance will be monitored, particularly during seasonal peaks, how repeat breaches will be addressed and how relevant findings can be shared with Road Managers. The division between Main Roads' enforcement role and local governments' asset management responsibilities must be explicit.

7. Make implementation achievable for small councils

Even with standard templates, the processing of applications, assessment of routes, negotiation, record-keeping and renewal of agreements will require staff time and technical capability. We request practical implementation guidance, proportionate information requirements, examples of reasonable maintenance contributions and access to support for smaller regional Road Managers. A six-month operator transition should be accompanied by sufficient time and assistance for local governments to establish internal processes.

8. Test the framework and consider its broader application

We encourage Main Roads to test the model with regional local governments, WALGA, agricultural representatives and transport operators before implementation. Examples should include grain cartage across several local government boundaries, short-term intensive movements, recurring seasonal haulage and dedicated industrial tasks. We also seek an explanation of how the AMMS-specific approach relates to the broader RAV network, where similar asset and safety concerns can arise.

Conclusion

The Shire supports the aim of maintaining a safe and sustainable freight network and recognises the productivity benefits of AMMS. To be effective in regional communities, the final arrangements must protect local roads before significant damage occurs, distinguish routine agricultural transport from exceptional freight tasks, allocate obligations fairly and be practical to administer and enforce. We welcome further involvement in refining and testing the model before it is finalised.

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ATTACHMENT 14.2A
Monthly Financial Statements for Month Ended 30 September 2026

Shire of Narembeen
Together we grow

SHIRE OF NAREMBEEN

MONTHLY

FINANCIAL STATEMENTS

SEPTEMBER 2026

SHIRE OF NAREMBEEN

MONTHLY FINANCIAL REPORT

For the period ended September 30 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Note	Annual Budget Estimates (a)	Amended Budget Estimates (a)	Amended YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates		2,388,310	2,388,310	2,388,310	**2,392,381**	4,071	0%	
Rates excluding general rates		43,504	43,504	36,380	**33,590**	(2,790)	(8%)	
Grants, subsidies and contributions		789,815	789,815	451,333	**531,394**	80,061	18%	▲
Fees and charges		511,810	511,810	218,870	**251,534**	32,664	15%	▲
Interest revenue		323,949	323,949	81,923	**87,909**	5,986	7%	
Other revenue		186,200	186,200	96,021	**65,685**	(30,336)	(32%)	▼
Profit on asset disposals		77,209	77,209	19,302	**19,958**	656	3%	
		4,320,797	**4,320,797**	**3,292,139**	**3,382,451**	**90,312**	2.74%	
Expenditure from operating activities								
Employee costs		(2,305,795)	(2,305,795)	(704,657)	**(786,831)**	(82,174)	(11.66%)	▼
Materials and contracts		(2,070,946)	(2,070,946)	(625,723)	**(378,519)**	247,204	39.51%	▲
Utility charges		(274,000)	(274,000)	(68,442)	**(50,845)**	17,597	25.71%	
Depreciation		(3,235,234)	(3,235,234)	(808,716)	**(808,869)**	(153)	(0.02%)	
Finance costs		(76,572)	(76,572)	(32,454)	**7,743**	40,197	123.86%	▲
Insurance		(306,837)	(306,837)	(153,386)	**(170,249)**	(16,863)	(10.99%)	
Other expenditure		(312,123)	(312,123)	(68,279)	**(32,009)**	36,270	53.12%	▲
Loss on asset disposals		(214,808)	(214,808)	(53,700)	**(62,469)**	(8,769)	(16.33%)	
		(8,796,315)	**(8,796,315)**	**(2,515,357)**	**(2,282,048)**	**233,309**	9.28%	
Non cash amounts excluded from operating activities	2(c)	3,372,833	3,372,833	843,114	**851,380**	8,266	0.98%	
Amount attributable to operating activities		**(1,102,685)**	**(1,102,685)**	**1,619,896**	**1,951,783**	**331,887**	20.49%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		2,590,626	2,590,626	735,979	**1,053,070**	317,091	43.08%	▲
Proceeds from disposal of assets		283,902	283,902	146,902	**143,741**	(3,161)	(2.15%)	
Proceeds from financial assets at amortised cost - self supporting loans		18,004	18,004	0	**0**	0	0.00%	
		2,892,532	**2,892,532**	**882,881**	**1,196,811**	**313,930**	35.56%	
Outflows from investing activities								
Acquisition of property, plant and equipment		(2,333,020)	(2,333,020)	(495,239)	**(368,375)**	126,864	25.62%	▲
Acquisition of infrastructure		(5,013,569)	(5,013,569)	(702,247)	**(297,386)**	404,861	57.65%	▲
Payments for financial assets at amortised cost - self supporting loans		(66,000)	(66,000)	0	**0**	0	0.00%	
		(7,412,589)	**(7,412,589)**	**(1,197,486)**	**(665,761)**	**531,725**	44.40%	
Amount attributable to investing activities		**(4,520,057)**	**(4,520,057)**	**(314,605)**	**531,051**	**845,656**	268.80%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new borrowings		1,066,000	1,066,000	0	**0**	0	0.00%	
Transfer from reserves		1,538,064	1,538,064	0	**0**	0	0.00%	
		2,604,064	**2,604,064**	**0**	**0**	**0**	0.00%	
Outflows from financing activities								
Repayment of borrowings		(122,874)	(122,874)	(4,008)	**(4,008)**	0	0.00%	
Transfer to reserves		(464,903)	(464,903)	0	**66,711**	66,711	0.00%	
		(587,777)	**(587,777)**	**(4,008)**	**62,703**	**66,711**	1664.38%	
Amount attributable to financing activities		**2,016,287**	**2,016,287**	**(4,008)**	**62,703**	**66,711**	1664.38%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	2(a)	3,606,456	3,606,456	3,606,456	**3,513,410**	(93,046)	(2.58%)	
Amount attributable to operating activities		(1,102,685)	(1,102,685)	1,619,896	**1,951,783**	331,887	20.49%	▲
Amount attributable to investing activities		(4,520,057)	(4,520,057)	(314,605)	**531,051**	845,656	268.80%	▲
Amount attributable to financing activities		2,016,287	2,016,287	(4,008)	**62,703**	66,711	1664.38%	▲
Surplus or deficit after imposition of general rates		**0**	**0**	**4,907,739**	**6,058,947**	**1,151,208**	23.46%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Actual 30 June 2026	Actual as at 30 September 2026
	$	
CURRENT ASSETS		
Cash and cash equivalents	9,397,319	10,918,190
Trade and other receivables	399,821	1,439,304
Other financial assets	12,835	12,835
Inventories	58,664	134,208
Other assets	42,525	0
TOTAL CURRENT ASSETS	9,911,164	12,504,537
NON-CURRENT ASSETS		
Other financial assets	188,114	188,114
Inventories	62,252	0
Investment in associate	37,003	37,003
Property, plant and equipment	24,572,031	24,734,429
Infrastructure	148,172,595	147,743,089
TOTAL NON-CURRENT ASSETS	173,031,996	172,702,635
TOTAL ASSETS	182,943,160	185,207,172
CURRENT LIABILITIES		
Trade and other payables	239,471	354,019
Borrowings	87,529	83,521
Employee related provisions	440,200	440,200
Other provisions	107,436	107,436
DOT licensing funds on hand	0	0
TOTAL CURRENT LIABILITIES	1,066,856	1,177,396
NON-CURRENT LIABILITIES		
Borrowings	410,310	410,310
Employee related provisions	66,758	66,758
TOTAL NON-CURRENT LIABILITIES	477,068	477,068
TOTAL LIABILITIES	1,543,924	1,654,464
NET ASSETS	**181,399,235**	**183,552,708**
EQUITY		
Retained surplus	59,054,098	61,274,281
Reserve accounts	5,405,592	5,338,881
Revaluation surplus	116,939,546	116,939,546
TOTAL EQUITY	**181,399,235**	**183,552,708**

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2026	Budget Review Opening 1 July 2026	Year to date Actual as at 30 June 2026	Actual as at 30 September 2026
Current assets		$	$	$	$
Cash and cash equivalents		9,333,342	9,333,342	9,397,319	10,918,190
Trade and other receivables		416,152	416,152	399,821	1,439,304
Other financial assets		18,004	18,004	12,835	12,835
Inventories		58,553	58,553	58,664	134,208
Other assets		0	0	42,525	0
		9,826,051	9,826,051	9,911,164	12,504,537
Less: current liabilities					
Trade and other payables		(315,495)	(315,495)	(239,471)	(354,019)
Borrowings		(122,874)	(122,874)	(87,529)	(83,521)
Employee related provisions		(370,363)	(370,363)	(440,200)	(440,200)
Other provisions		(107,436)	(107,436)	(107,436)	(107,436)
Contract liabilities		0	0	(192,220)	(192,220)
DOT funds on hand		(2,706)	(2,706)	0	0
		(918,874)	(918,874)	(1,066,856)	(1,177,396)
Net current assets		8,907,177	8,907,177	8,844,308	11,327,141
Less: Total adjustments to net current assets	2(b)	(5,300,721)	(5,300,721)	(5,330,898)	(5,268,195)
Closing funding surplus / (deficit)		**3,606,456**	**3,606,456**	**3,513,410**	**6,058,946**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets					
Less: Reserve accounts		(5,405,591)	(5,405,591)	(5,405,592)	(5,338,881)
Less: Financial assets at amortised cost - self supporting loans		(18,004)	(18,004)	(12,835)	(12,835)
Add: Current liabilities not expected to be cleared at the end of the year - Current portion of borrowings		122,874	122,874	87,529	83,521
Total adjustments to net current assets	2(a)	**(5,300,721)**	**(5,300,721)**	**(5,330,898)**	**(5,268,195)**

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2027	Current Budget Estimates 30 June 2027	YTD Budget Estimates 30 September 2026	YTD Actual 30 September 2026
	$	$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	(77,209)	(77,209)	(19,302)	(19,958)
Add: Loss on asset disposals	214,808	214,808	53,700	62,469
Add: Depreciation	3,235,234	3,235,234	808,716	808,869
Total non-cash amounts excluded from operating activities	**3,372,833**	**3,372,833**	**843,114**	**851,380**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $25,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions Primarily due to timing differences in Federal Financial Assistance grant funding received - no budget amendments for these amounts due to the uncertainty of the final trailing payment amounts	**80,061**	**17.74%** Timing	▲
Other revenue Income for this category continues to be sooner than expected, even following from the recent budget review	**(30,336)**	**(31.59%)** Timing	▼
Expenditure from operating activities			
Materials and contracts Predominantly due to delays in calls for contributions to CEACA for their housing project and RoeROC for their housing project, which total a YTD underspend of ~$259k. This under-expenditure is offset by the balance of the category-wide over-expenditure totalling roughly $140k. Some of this over-expenditure can be attributed to stand-alone purchase, such as the pool flooring, but generally costs incurred are just slightly higher than budgeted.	**247,204**	**39.51%** Timing	▲
Finance costs Variance is reflected by the timing of loan interest and other financing charges, which are expected to be recognised later in the financial year.	**40,197**	**123.86%** Timing	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions See detailed note on grant income.	**317,091**	**43.08%** Timing	▲
Outflows from investing activities			
Acquisition of property, plant and equipment See detailed note	**126,864**	**25.62%** Timing	▲
Acquisition of infrastructure See detailed note	**404,861**	**57.65%** Timing	▲

4 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		$	$	$			
Petty cash and floats	Cash and cash equivalents	400	0	400	n/a	n/a	
Municipal funds	Cash and cash equivalents	5,445,488	0	5,445,488	CBA	0.01%	
Short-term deposits	Cash and cash equivalents	0	5,472,303	5,472,303	CBA	5.19%	29/10/2026
Total		**5,445,888**	**5,472,303**	**10,918,190**			
Comprising							
Cash and cash equivalents		5,445,888	5,472,303	10,918,190			
		5,445,888	**5,472,303**	**10,918,190**			

KEY INFORMATION

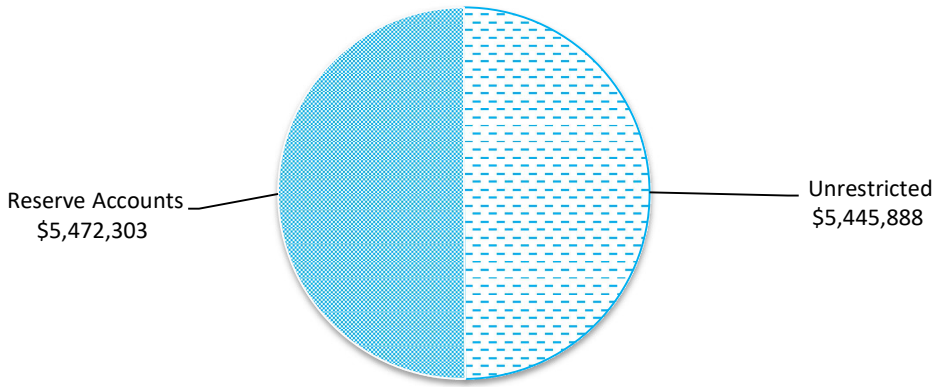
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 9 - Other assets.



5 RESERVE ACCOUNTS

	Annual Budget				Budget Review				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$	$	$	$	$
Reserve accounts restricted by legislation												
Leave reserve	338,025	13,183	0	351,208	338,025	13,183	0	351,208	338,025	(4,172)	0	333,853
Plant reserve	352,938	141,450	0	494,388	352,938	141,450	0	494,388	352,938	(4,356)	0	348,583
Infrastructure reserve	772,235	30,117	(94,000)	708,352	772,235	30,117	(94,000)	708,352	772,235	(9,530)	0	762,705
HVRIC reserve	2,376,628	92,688	(1,089,498)	1,379,818	2,376,628	92,688	(1,089,498)	1,379,818	2,376,628	(29,330)	0	2,347,298
Land Development reserve	374,591	14,609	0	389,200	374,591	14,609	0	389,200	374,591	(4,623)	0	369,968
Avoca Farm reserve	92,069	3,591	(94,566)	1,094	92,069	3,591	(94,566)	1,094	92,069	(1,136)	0	90,932
Recreation reserve	715,134	64,890	(260,000)	520,024	715,134	64,890	(260,000)	520,024	715,134	(8,826)	0	706,308
Housing reserve	16,336	70,038	0	86,374	16,336	70,038	0	86,374	16,336	(202)	0	16,134
Heritage reserve	23,793	928	0	24,721	23,793	928	0	24,721	23,793	(294)	0	23,499
Medical reserve	108,001	4,212	0	112,213	108,001	4,212	0	112,213	108,001	(1,333)	0	106,669
Server reserve	15,646	610	0	16,256	15,646	610	0	16,256	15,646	(193)	0	15,453
ERP reserve	41,724	1,627	0	43,351	41,724	1,627	0	43,351	41,724	(515)	0	41,209
Bendering landfill reserve	168,041	16,554	0	184,595	168,041	16,554	0	184,595	168,041	(2,074)	0	165,967
Bendering rehabilitation reserve	5,215	5,203	0	10,418	5,215	5,203	0	10,418	5,215	(64)	0	5,151
RoeROC reserve	5,215	5,203	0	10,418	5,215	5,203	0	10,418	5,215	(64)	0	5,151
	5,405,591	**464,903**	**(1,538,064)**	**4,332,430**	**5,405,591**	**464,903**	**(1,538,064)**	**4,332,430**	**5,405,592**	**(66,711)**	**0**	**5,338,881**

6 CAPITAL ACQUISITIONS

Capital acquisitions	Annual Budget	Reviewed Budget	YTD Reviewed Budget	YTD Actual	YTD Variance
	$	$	$	$	$
Property, plant and equipment	2,333,020	2,333,020	495,239	368,375	(126,864)
Infrastructure	5,013,569	5,013,569	702,247	297,386	(404,861)
Total capital acquisitions	**7,346,589**	**7,346,589**	**1,197,486**	**665,761**	**(531,725)**
Capital Acquisitions Funded By:					
Capital grants and contributions	2,590,626	735,979	735,979	1,053,070	317,091
Borrowings	1,066,000	1,066,000	0	0	0
Other (disposals & C/Fwd)	283,902	283,902	146,902	143,741	(3,161)
Infrastructure reserve	94,000	94,000	0	0	0
HVRIC reserve	1,089,498	1,089,498	0	0	0
Avoca Farm reserve	94,566	94,566	0	0	0
Recreation reserve	260,000	260,000	0	0	0
Contribution - operations	1,867,997	3,722,644	314,605	(531,051)	(845,656)
Capital funding total	**7,346,589**	**7,346,589**	**1,197,486**	**665,761**	**(531,725)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF NAREMBEEN

NOTE 6 CONTINUED - CAPITAL EXPENDITURE

FOR THE YEAR-TO-DATE PERIOD ENDED 30/09/2026

Capital Expenditure Project	Job Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Land and Buildings										
Staff housing development, Cr Cheetham Way & Brown St	2179	505,076	505,076	355,862	149,214	30%	0	355,862	(355,862)	
15 Northmore, reticulation works	2305	5,000	5,000	0	5,000	100%	2,500	0	2,500	100%
15 Northmore, landscaping	2306	15,000	15,000	0	15,000	100%	7,500	0	7,500	100%
16 Hilton, reticulation works	2309	5,000	5,000	0	5,000	100%	2,500	0	2,500	100%
21 Northmore, reticulation works	2311	5,000	5,000	0	5,000	100%	2,500	0	2,500	100%
21 Northmore, landscaping	2312	10,000	10,000	0	10,000	100%	5,000	0	5,000	100%
10 Hilton, floorcoverings, repaint internally and exterior repairs	2324	32,729	32,729	0	32,729	100%	16,364	0	16,364	100%
15 Northmore, interior blinds and carpets	3125	7,000	7,000	0	7,000	100%	3,500	0	3,500	100%
18 Hilton, instal split system air conditioners	3126	7,000	7,000	0	7,000	100%	3,500	0	3,500	100%
26 Hilton Way, storage,cabinetry, bathroom vanities, new side gate, aircon replacement	3127	35,000	35,000	0	35,000	100%	17,500	0	17,500	100%
39 Savage St, Electrical upgrades	3128	12,000	12,000	0	12,000	100%	0	0	0	
Road Board/History Museum, roof repairs and repainting	3131	40,000	40,000	0	40,000	100%	10,000	0	10,000	100%
St Pauls', seal gaps in external cladding	3132	9,000	9,000	0	9,000	100%	2,250	0	2,250	100%
Town Hall, external paint/varnish	3133	30,000	30,000	0	30,000	100%	7,500	0	7,500	100%
Town Hall, gutters and downpipes	3134	22,500	22,500	0	22,500	100%	5,625	0	5,625	100%
Town Hall, replace external entry staircases	3135	24,000	24,000	0	24,000	100%	6,000	0	6,000	100%
Town Hall, roof membrane	3136	45,000	45,000	0	45,000	100%	11,250	0	11,250	100%
Town Hall, roof tile repairs	3137	31,500	31,500	0	31,500	100%	7,875	0	7,875	100%
Gym, split system AC	2316	20,000	20,000	0	20,000	100%	10,000	0	10,000	100%
Depot, Pound Improvements	2182	0	0	115	(115)		0	115	(115)	
Depot, concrete flooring for sheds	2374	10,000	10,000	9,273	727	7%	0	9,273	(9,273)	
Lions Recycling Area, improvements	2323	5,038	5,038	1,935	3,103	62%	5,037	1,935	3,102	62%
New District Entrance Signs (x4)	2350	15,000	15,000	0	15,000	100%	0	0	0	
Aged Care units, Solar lighting	3129	21,000	21,000	0	21,000	100%	10,500	0	10,500	100%
Swimming Pool, ablution upgrades, add first aid room & storage	2229	60,000	60,000	1,190	58,810	98%	15,000	1,190	13,810	92%
1 Longhurst Street, renovations	2180	186,677	186,677	0	186,677	100%	93,338	0	93,338	100%
Depot, new buildings, renovations and improvements to amenity	2300	500,000	500,000	0	500,000	100%	250,000	0	250,000	100%
Total Land and Buildings		1,658,520	1,658,520	368,375	1,290,145		495,239	368,375	126,864	
Furniture and Equipment										
Chambers, additional honour boards	2359	5,000	5,000	0	5,000	100%	0	0	0	
Recreation Centre, furniture and fittings	3124	21,000	21,000	0	21,000	100%	0	0	0	
Total Furniture and Equipment		26,000	26,000	-	26,000		-	-	-	
Plant and Equipment										
6-wheeler 2-way tipper	3123	400,000	400,000	0	400,000	100%	0	0	0	
Replace - Ford Ranger - Single Cab Ute, NB206 (2019)	3138	55,000	55,000	0	55,000	100%	0	0	0	
Replace - Nissan RX - Dual Cab Ute, NB175 (2018)	3139	52,000	52,000	0	52,000	100%	0	0	0	
Replace - Nissan Navara - Dual Cab Ute, NB613 (2020)	3140	52,000	52,000	0	52,000	100%	0	0	0	
Trailer-mounted generator	3141	14,500	14,500	0	14,500	100%	0	0	0	
Replace - EMCS Vehicle, NB01 (2022)	2190	75,000	75,000	0	75,000	100%	0	0	0	
Total Plant and equipment		648,500	648,500	-	648,500		-	-	-	
Total Property, Plant and Equipment		2,333,020	2,333,020	368,375	1,964,645		495,239	368,375	126,864	
Infrastructure - Roads, Footpaths and Drainage										
Townsite kerb replacement	2157	50,000	50,000	0	50,000	100%	0	0	0	
Airfield, lighting upgrades	3210	381,500	381,500	0	381,500	100%	0	0	0	
R2R - Anderson Rock Road, Gravel resheeting (SLK 10.56 - 16.20)	2325	0	0	20,114	(20,114)		0	20,114	(20,114)	
Mt Arrowsmith Road, pavement repairs, culvert installation and reseal (SLK 3.25 - 15.53)	2346	969,498	969,498	0	969,498	100%	484,749	0	484,749	100%
Streets Alive, Currall Street slow zone	2377	98,291	98,291	18,250	80,041	81%	0	18,250	(18,250)	

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 30/09/2026

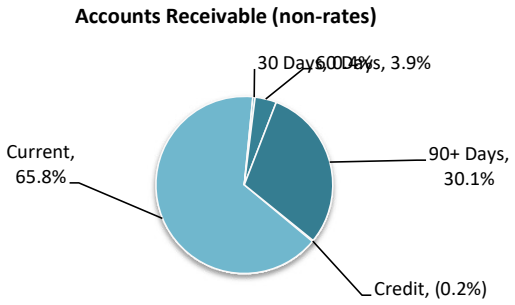
Capital Expenditure Project	Job Number	Full-year variance					Year-to-date variance			
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)	% Var Under/(over)	Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	% Var Under/(over)
RRG-Bruce Rock-Narembeen Road, repair failed sections and reseal (SLK 0.00 - 6.20)	2381	384,468	384,468	0	384,468	100%	0	0	0	
RRG-Bruce Rock-Narembeen Road,LRM (SLK 0.00 - 6.20)	2382	20,400	20,400	0	20,400	100%	0	0	0	
RRG-Cramphorne Road, Reconstruction and primer seal to 8m (SLK 28.57 - 32.29)	2383	600,000	600,000	0	600,000	100%	0	0	0	
R2R - Mt Walker Road, Gravel resheeting (SLK 0.30 - 8.90)	2384	145,000	145,000	0	145,000	100%	0	0	0	
R2R - Calzoni Road, gravel resheeting (SLK 26.82 - 31.07)	2385	140,000	140,000	139,167	833	1%	139,998	139,167	831	1%
R2R - South Kuminin East Road, gravel resheeting (SLK 32.96 - 35.92)	2386	110,000	110,000	0	110,000	100%	0	0	0	
R2R - South Kuminin East Road, reconsturt and seal widening (SLK 46.00 - 49.74)	2387	550,000	550,000	36,048	513,952	93%	0	36,048	(36,048)	
R2R - Swartz Road, Gravel resheet (SLK 0.00 -4.27)	2388	60,000	60,000	0	60,000	100%	0	0	0	
R2R - Dayman Road, Gravel and stablise (SLK 0.00 -1.5)	2389	60,000	60,000	0	60,000	100%	0	0	0	
WSFN - Kondinin-Narembeen Road, reconstruct Kuminin Road intersection	2390	398,912	398,912	0	398,912	100%	0	0	0	
Recreation Centre Carpark, reseal and line marking (SLK TBD)	2391	28,000	28,000	0	28,000	100%	0	0	0	
Emu Hill East Road, second coat seal (SLK T39.18 - 39.85)	2392	36,000	36,000	0	36,000	100%	0	0	0	
Soldiers Road, reseal (SLK 7.80 - 8.90)	2393	41,000	41,000	0	41,000	100%	0	0	0	
Dayman Road, gravel resheeting and stablisation (SLK 0.00 - 1.50)	2394	56,000	56,000	0	56,000	100%	0	0	0	
Mt Walker Road, vegetation works (SLK 8.66 - 41.4)	2395	120,000	120,000	0	120,000	100%	0	0	0	
Townsite footpath, installation and replacement (SLK TBD)	2396	50,000	50,000	0	50,000	100%	0	0	0	
Stormwater Harvesting (Irrigation Pipeline) for townsite	2348	0	0	297	(297)		0	297	(297)	
		0	0	0	0		0	0	0	
Total Roads, Footpaths and Drainage		4,299,069	4,299,069	213,876	4,085,193		624,747	213,876	410,871	
Other Infrastructure										
Lions Entrance Garden improvements (West Town entrance)	2322	5,000	5,000	0	5,000	100%	0	0	0	
Town oval, irrigation improvements	2354	150,000	150,000	60,041	89,959	60%	75,000	60,041	14,959	20%
Motorcross Track, shelter and seating	3122	13,500	13,500	0	13,500	100%	0	0	0	
Basketball / Netball Undercover Area and Court Resurfacing	2380	0	0	6,750	(6,750)		0	6,750	(6,750)	
Narembeen Oval Cricket Net Replacement	3121	61,000	61,000	580	60,420	99%	0	580	(580)	
Recreation centre, BBQ area improvements	3130	5,000	5,000	0	5,000	100%	2,500	0	2,500	100%
BMX track, survey and design	2162	420,000	420,000	9,722	410,278	98%	0	9,722	(9,722)	
Investment in associate (RoeROC)		0	0	0	0		0	0	0	
Caravan Park, drain, sewerage and electrical line rerouting and improvements	2215	25,000	25,000	0	25,000	100%	0	0	0	
Caravan Park, perimeter fencing and drainage	2347	25,000	25,000	0	25,000	100%	0	0	0	
Tourist trails development	2353	10,000	10,000	6,417	3,583	36%	0	6,417	(6,417)	
Total Other Infrastructure		714,500	714,500	83,510	630,998		77,500	83,510	(6,009)	
Total Infrastructure		5,013,569	5,013,569	297,386	4,716,191		702,247	297,386	404,862	
Total 2027 capital expenditure to date		7,346,589	7,346,589	665,761	6,680,836		1,197,486	665,761	531,726	

7 DISPOSAL OF ASSETS

Asset description	Annual budget				Amended budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
	$	$	$	$	$	$	$	$	$	$	$	$
Land Held for Resale												
Cheetham Way (Lot 63)	16,800	20,000	3,200	0	16,800	20,000	3,200	0	16,800	16,375	0	(425)
43 Cheetham Way (Lot 64)	16,800	16,586	0	(214)	16,800	16,586	0	(214)	16,800	16,585	0	(215)
28 Cheetham Way (Lot 71)	28,652	21,131	0	(7,521)	28,652	21,131	0	(7,521)	28,652	21,131	0	(7,521)
Plant and equipment												
Toyota Kluger - EMCS Vehicle, NB01 (2022)	0	35,000	35,000	0	0	35,000	35,000	0	0	0	0	0
Volkswagon Tigun R - EMCS Vehicle, NB01 (2022)	60,108	38,000	0	(22,108)	60,108	38,000	0	(22,108)	0	0	0	0
2007 Bruce Rock engineering Semi Trailer	25,000	44,725	19,725	0	25,000	44,725	19,725	0	25,000	44,958	19,958	0
Caterpillar CS74 Roller - Vibratory Compactor	99,000	44,460	0	(54,540)	99,000	44,460	0	(54,540)	99,000	44,692	0	(54,308)
Ford Ranger - Single Cab Ute, NB206 (2019)	11,170	14,000	2,830	0	11,170	14,000	2,830	0	0	0	0	0
Toyota Hilux - Single Cab Ute, NB7900 (2016)	9,820	16,000	6,180	0	9,820	16,000	6,180	0	0	0	0	0
Nissan RX - Dual Cab Ute, NB175 (2018)	8,727	16,000	7,273	0	8,727	16,000	7,273	0	0	0	0	0
Nissan Navara - Dual Cab Ute, NB613 (2020)	15,000	18,000	3,000	0	15,000	18,000	3,000	0	0	0	0	0
Cat CW34 - Multi Tyre Roller (2016)	86,969	0	0	(86,969)	86,969	0	0	(86,969)	0	0	0	0
Mitsubishi Fuso - Dual Cab Truck, NB56 (2019)	43,457	0	0	(43,457)	43,457	0	0	(43,457)	0	0	0	0
	421,503	**283,902**	**77,208**	**(214,809)**	**421,503**	**283,902**	**77,208**	**(214,809)**	**186,252**	**143,741**	**19,958**	**(62,469)**

8 RECEIVABLES

Rates receivable	30 Jun 2026	30 Sep 2026
	$	$
Opening arrears previous year	9,094	(25,053)
Levied this year	2,400,163	2,523,963
Less - collections to date	(2,434,311)	(1,398,836)
Gross rates collectable	**(25,053)**	**1,100,074**
Allowance for impairment of rates receivable	0	0
Net rates collectable	**(25,053)**	**1,100,074**
% Collected	101.0%	56.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(547)	215,370	1,200	12,774	98,615	327,412
Percentage	(0.2%)	65.8%	0.4%	3.9%	30.1%	
Balance per trial balance						
Trade receivables						327,412
Pensioner rates and ESL rebates receivable						17,207
Total receivables general outstanding						**319,063**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

9 PAYABLES

Payables - general	Debit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	91,187	2,487	1,955	391	96,020
Percentage	0.0%	95.0%	2.6%	2.0%	0.4%	
Balance per trial balance						
Sundry creditors						213,059
Accrued salaries and wages						90,207
Prepaid rates						20,167
Bonds and deposits held						31,317
Trust funds						(731)
Total payables general outstanding						**354,019**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

10 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Swimming Pool	125	32,071	0	0	0	(31,129)	32,071	942	581	(1,568)
Recreation Centre	128	420,940	0	0	0	(43,565)	420,940	377,375	7,025	(21,576)
Staff Housing and Depot Admin Building	132	0	0	1,000,000	0	(30,176)	0	969,824	0	(49,497)
		453,011	0	1,000,000	0	(104,870)	453,011	1,348,141	7,607	(72,641)
Self supporting loans										
Aged Homes	127	4,846	0	0	0	(4,799)	4,846	47	26	(152)
Narembeen Bowling Club	131	40,972	0	0	(4,008)	(8,036)	36,964	32,936	110	(380)
Football Club Lighting	133	0	0	66,000	0	(5,169)	0	60,831	0	(3,399)
		45,818	0	66,000	(4,008)	(18,004)	41,810	93,814	136	(3,931)
Total		**498,829**	**0**	**1,066,000**	**(4,008)**	**(122,874)**	**494,821**	**1,441,955**	**7,743**	**(76,572)**
Current borrowings		87,529					83,521			
Non-current borrowings		410,310					410,310			
		497,839					**493,831**			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2026-27

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Staff Housing and Depot Admin Building	0	1,000,000	WATC	Debenture	10	0	5.00	0	1,000,000	0
Football Club Lighting	0	66,000	WATC	Debenture	20	0	5.25	0	66,000	0
	0	**1,066,000**				**0**		**0**	**1,066,000**	**0**

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	YTD Budget	Revised annual Budget	YTD Revenue Actual
	$	$	$
Grants and subsidies - Operating			
General Purpose funding			
Financial Assistance Grant - General portion	43,695	174,782	77,405
Financial Assistance Grant - Roads portion	29,130	116,522	53,790
Law, Order and Public Safety			
Bush Fire Brigade Operating Grant	2,500	10,000	3,500
Bush Fire Brigade Operating Grant	0	0	
Housing			
Other housing, reimbursements received	12,000	12,000	614
Community Amenities			
CRC, Annual operating grants	30,000	120,000	65,574
CRC, Project grant funding	0	0	0
CRC, trainee grant funding	0	0	0
CRC, Event grant funding	4,998	20,000	4,000
LIBRARY - Grant funding received	2,499	10,000	0
Transport			
Main Roads Direct Grant	326,511	326,511	326,511
Total operating grants and subsidies	**451,333**	**789,815**	**531,394**
Grants and subsidies - Non-operating			
Law, Order & Public Safety			
Tampia Bore Generator Grant Funding	9,904	9,904	0
Recreation			
BMX/pump track grant funding	125,000	250,000	0
Netball/ Basketball Indoor Court - Federal/State Funding	8,935	17,871	0
Transport			
Power Resilience Project grant funding	0	0	0
Regional Road Group (RRG) Grant Funding	334,956	669,912	262,525
Roads to Recovery (R2R) Grant Funding	0	1,065,000	644,245
Wheatbelt Secondary Freight Network (WSFN) Grant Funding	186,152	372,305	148,927
Airfield Lighting Improvements (RADS Grnat Funding	31,782	127,134	0
Contributions - Non-operating			
Reimbursements from sporting groups	39,250	78,500	0
Total non-operating grants, contributions and subsidies	**735,979**	**2,590,626**	**1,053,070**
GRAND TOTAL	**1,187,312**	**3,380,441**	**1,584,464**

ATTACHMENT 14.3A
Schedule of Accounts for Month Ended 30 September 2026

Shire of Narembeen
Schedule of Accounts Paid
For the Month Ended 30 September 2026

Chq/EFT	Date	Name	Description	Amount
EFT20021	03/09/2026	150 Square Pty Ltd	ROE ROC Executive Officer, July	3,649.96
EFT20022	03/09/2026	AFGRI Equipment Australia Pty Ltd	Beacon light	231.30
EFT20023	03/09/2026	AMAC Mechanical	Mt Walker Fire Truck, replacement battery	652.41
EFT20024	03/09/2026	Australia Post	Admin, postage for the month August 2026	699.28
EFT20025	03/09/2026	Bailey KuhneMunroe	Gym membership refund	70.00
EFT20026	03/09/2026	Bob Waddell & Associates Pty Ltd	Cosultancy	11,308.00
EFT20027	03/09/2026	Boc Gases	Workshop consumables	8.95
EFT20028	03/09/2026	Chris Bray Electrics Pty Ltd	To replace light fitting and power points	539.00
EFT20029	03/09/2026	DJ & KL Homewood T/A Citrons Catering	Deposit for the catering Long Table Luncheon	500.00
EFT20030	03/09/2026	Department Of Fire And Emergency Services (DFES)	ESLB 1st Qtr Contribution	20,373.90
EFT20031	03/09/2026	FS & S & M Lopez	Calzoni Road , Pushing up of gravel and supply of gravel	56,353.00
EFT20032	03/09/2026	Fleet Dynamics Pty Ltd	GPS Fleet, monthly access fee	145.20
EFT20033	03/09/2026	Haddeo Infrastructure Agriculture Pty Ltd	Project Delivery Services August 2026	3,850.00
EFT20034	03/09/2026	Landgate	UV Interim - Rural Areas	33.90
EFT20035	03/09/2026	Livingston Medical Pty Ltd	Livingston Medical, general practice agreement, September 2026	27,044.25
EFT20036	03/09/2026	Local Government Professionals Australia WA	Data Drives Decisions Project FY26/27	1,100.00
EFT20037	03/09/2026	Market Creations Agency Pty Ltd T/A Integrated ICT	Apple 11inch iPad WiFi + Cellular 128GB and Magic Keyboard for iPad	4,060.07
EFT20038	03/09/2026	Marshall Beattie Pty Ltd	Aquatic Centre gate variation for additional material	770.00
EFT20039	03/09/2026	Modularis Pty Ltd T/A Modular WA	Unit 2, Lot 61 Cheetham Way Completion of Residence on Builders Premises	113,399.00
EFT20040	03/09/2026	Narembeen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family Trust)	Heavy duty crow bars and grab ratchets	988.73
EFT20041	03/09/2026	Narembeen IGA	September Consumables - Office, Caravan Park , Seniors, Council	957.25
EFT20042	03/09/2026	Officeworks	Stationery for Admin Office	648.19
EFT20043	03/09/2026	P M Services Narembeen	Transfer Station Management Fees	2,842.00
EFT20044	03/09/2026	RNG Industries Pty Ltd	Catering for Council meeting	300.00
EFT20045	03/09/2026	Repco a division of GPC Asia Pacific Pty Ltd	Squeegees for heavy vehcile windows	317.43
EFT20046	03/09/2026	Sanders Family Trust T/A Ics Carpentry	Repairs to roof of Community Shed and gallery	4,961.00
EFT20047	03/09/2026	Sanokil	Council facilities, service of sanitary bins	645.42

Shire of Narembeen
Schedule of Accounts Paid
For the Month Ended 30 September 2026

Chq/EFT	Date	Name	Description	Amount
EFT20048	03/09/2026	Sheree Lowe	Acrylic resin terrazzo style workshop	2,417.10
EFT20049	03/09/2026	State Library of Western Australia	Better Beginnings Packs 2026/27	54.59
EFT20050	03/09/2026	Team Global Express Pty Ltd	CRC, freigh, Library boxes	96.15
EFT20051	03/09/2026	The Defib Shop Pty Ltd	Community Precinct, AED	1,829.95
EFT20052	03/09/2026	The Trustee for The Nalder Family Trust T/A Employment Training Solutions	Delivery of forklift training and assessing	9,225.60
EFT20053	03/09/2026	Trustee for J & S Baldwin Trust	Galaxy Compactor tyre	1,563.00
EFT20054	03/09/2026	WA Contract Ranger Services	Ranger Service	759.00
EFT20055	03/09/2026	Wheatbelt Office and Business Machines	CRC, photocopier meter readings	1,007.57
EFT20056	03/09/2026	Wurth Australia Pty Ltd	Repair parts for fleet	1,185.44
EFT20057	17/09/2026	ATeam Printing	Ram Sale Cards Cheetara	1,160.50
EFT20058	17/09/2026	Australian Services Union	Payroll Deductions	82.50
EFT20059	17/09/2026	Avon Waste	Avon Waste General Services	18,659.37
EFT20060	17/09/2026	Blank Walls International Pty Ltd	Streets Alive Project	19,250.00
EFT20061	17/09/2026	Bob Waddell & Associates Pty Ltd	Assistance provided with August Monthly Financial Statements	1,056.00
EFT20062	17/09/2026	Central Wheatbelt Visitor Centre (Shire of Merredin)	Eastern Wheatbelt Visitors Guide Edition 9 Advertising	985.00
EFT20063	17/09/2026	Colestan Electrics	Electrical maintenance for Council properties	234.93
EFT20064	17/09/2026	Kennedy James Peter T/A Kennedy Civil WA	Plumbing repairs at Apex Park	1,293.62
EFT20065	17/09/2026	LG Best Practices Pty Ltd	Finance 101, EMCS and Senior Finance Officer	3,080.00
EFT20066	17/09/2026	Landgate	GRV Interim Valuation Regional, full Ex DFES and Shared Ex DFES	303.76
EFT20067	17/09/2026	Market Creations Agency Pty Ltd T/A Integrated ICT	Managed Services	2,487.71
EFT20068	17/09/2026	Melanie Williams	Gym card bond refund	50.00
EFT20069	17/09/2026	Narembeen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family Trust)	New earth lead for MIG welder	260.21
EFT20070	17/09/2026	Narembeen Hardware And Ag Supplies Pty Ltd	Fuchs Agrifarm 205L drum oil	3,630.91
EFT20071	17/09/2026	Officeworks	CRC, stationary order	155.95
EFT20072	17/09/2026	P M Services Narembeen	Waste Transfer Management Fees	2,842.00
EFT20073	17/09/2026	Shire Of Corrigin	Roe Regional Shared Environmental Health Services	3,674.00
EFT20074	17/09/2026	Sydney Tools Pty Ltd	Workshop consumables	476.40
EFT20075	17/09/2026	Team Global Express Pty Ltd	Freight	136.38
EFT20076	17/09/2026	WA Contract Ranger Services	Ranger Services	759.00

Shire of Narembeen
Schedule of Accounts Paid
For the Month Ended 30 September 2026

Chq/EFT	Date	Name	Description	Amount
EFT20077	17/09/2026	Westrac Equipment Pty Ltd	Service and repair parts for Grader	291.27
EFT20078	17/09/2026	Zone 50 Engineering Surveys Pty Ltd	Survey control & Feature Survey of BMX Track	8,142.64
EFT20080	23/09/2026	Australian Taxation Office	Bas for the month of July 2026	92,138.00
DD13574.1	10/09/2026	Western Power	Electricity usage for Council properies and facilities	5,061.87
DD13592.1	16/09/2026	Western Power	Electricity usage for Council properies and facilities	76.30
DD13592.2	16/09/2026	Telstra	Internet and mobile services for Council properties and facilities	1,198.63
DD13593.1	18/09/2026	Western Power	Electricity usage for Council properties and facilities	1,106.06
DD13599.1	23/09/2026	Western Power	Electricity usage for 17 street lights	331.61
DD13600.1	24/09/2026	Western Power	Electricity usage for Council facilities and properties	1,393.21
DD13577.1	11/09/2026	Beam Precision Superannuation	Superannuation for pay run #148	17,235.55
	29/09/2026	Commonwealth Bank	Corporate Credit Card 27 August 2026 - 24 Septemeber 2026	4,692.92
	02/09/2026	Altus Payroll	Net Wage for pay run #147	65,437.97
	10/09/2026	Altus Payroll	Net Wages for pay run #148	71,552.82
	24/09/2026	Altus Payroll	Net Wages for pay run #149	68,132.60
			Total payments for the month ended 30 September 2026	**$ 671,956.33**

ATTACHMENT 14.3B
Credit Card Payment List – September 2026

SHIRE OF NAREMBEEN

PAYMENTS OF ACCOUNTS BY COMMONWEALTH MASTER CARD

FOR THE STATEMENT PERIOD: 27 August 2026 - 24 September 2026

DATE	PAYEE	DESCRIPTION	SON EXPENSE CODE	EXPENSE DESCRIPTION	TOTAL
1. CARD NUMBER XXXXXXX - 6335					
27-Aug-26	Adobe	Adobe refund	110523580	CRC- Subscriptions and memberships	-$413.34
06-Sep-26	Longreach Motor Inn	Accommondation - Cr H Bald	141110000	COUNCIL - Travel and Accomodation	$1,330.96
06-Sep-26	Longreach Motor Inn	Accommondation - CEO	141110000	COUNCIL - Travel and Accomodation	$1,381.76
07-Sep-26	Adobe	Adobe refund	142113500	Admin-Software Subscriptions	-$98.08
08-Sep-26	Siteminder	Caravan Park management booking	113211250	CARAVAN - Subscriptions and Memberships	$207.90
19-Sep-26	Adina Perth	Accommodation - Cr C Bray	141110000	COUNCIL - Travel and Accomodation	$1,306.45
22-Sep-26	Narembeen Bar and Grill	Council Dinner	141150000	COUNCIL - Hosted Events and Receptions	$538.92
23-Sep-26	CHAT GPT	Admin monthly subscription	142124000	ADMIN - Subscriptions and Memberships	$28.21
23-Sep-26	CHAT GPT	Internation fee	142124000	ADMIN - Subscriptions and Memberships	$0.71
23-Sep-26	ASIC	Company search	142124000	ADMIN - Subscriptions and Memberships	$10.00
		CARD 1 PAYMENTS			**$4,293.49**

REBECCA McCALL		Holly Cusack	
Cardholder Name	**Cardholder Signed**	**Reviewed by Shire President**	**Reviewed By**

DATE	PAYEE	DESCRIPTION	SON EXPENSE CODE	EXPENSE DESCRIPTION	TOTAL
2. CARD NUMBER XXXXXXX - 9179					
31-Aug-26	Bunnings Group	Storage cube for containers for change	110523690	CRC - New events and initiatives	$175.00
01-Sep-26	Commonwealth Bank	Annual Fee	142118000	ADMIN - Bank Charges and Merchant Fees	$20.00
10-Sep-26	Starlink	Starlink - 8 Cheetham Way	191114160	EMP HOUSE - 8 Cheetham Way, Utilites	$150.00
10-Sep-26	Starlink	Starlink - Admin Office	114314000	ADMIN- 1 Longhurst Street (Admin), Utilities	$150.00
10-Sep-26	Starlink	Starlink - Caravan Park	113211030	CARAVAN - Caravan Park, Utilites	$150.00
10-Sep-26	Starlink	Starlink - 26 Hilton way	191114000	EMP HOUSE - 26 Hilton Way, Utilites	$150.00
10-Sep-26	Starlink	Starlink - CRC	110516470	COM BUILD - 2/19 Churchill Street (CRC), Utilities	$150.00
10-Sep-26	Starlink	Starlink - Emergency Services	151112230	FIRE- 24 Latham Road, Utilites	$150.00
10-Sep-26	Starlink	Starlink - Recreation Centre	111311030	HALLS - 32 Currall Street (Recreation Centre), Utilities	$150.00
10-Sep-26	Starlink	Travel Bundle	114314000	ADMIN - 1 Longhurst Street (Admin), Utilites	$15.00
07-Sep-26	Adobe	Adobe refund	142113500	Admin-Software Subscriptions	-$185.60
16-Sep-26	Adobe	Adobe refund	110523580	CRC- Subscriptions and memberships	-$905.09
		CARD 2 PAYMENTS			**$169.31**

RAJINDER SUNNER		REBECCA McCALL	
Cardholder Name	**Cardholder Signed**	**Reviewed by CEO**	**Reviewed By**

DATE	PAYEE	DESCRIPTION	SON EXPENSE CODE	EXPENSE DESCRIPTION	TOTAL
3. CARD NUMBER XXXXXXXXX-6301					
01-Sep-26	DOT	Light plant registrations	114416000	PLANT - Licensing	$52.10
15-Sep-26	Mitti	WHS, iAuditor monthly subscription	114313030	WORKS - Work Health and Safety, Subscriptions and Memberships	$178.02
		CARD 3 PAYMENTS			**$230.12**

KENNETH MARKHAM		REBECCA McCALL	
Cardholder Name	**Cardholder Signed**	**Reviewed by CEO**	**Authorised By**

TOTAL COMMONWEALTH CARD PAYMENTS XXXXXXXX - 4241	***$4,692.92***
Direct Debit Date	***29-Sep-26***

I, **Liz Markham**, Administration Officer have reviewed the CBA master card payments and confirm that from the descriptions on the documentation provided that:

1. all transactions are expenses incurred by the Shire of Narembeen;
2. all purchases have been made in accordance with the Shire of Narembeen policies and procedures;
3. all purchases are in accordance with the Local Government Act 1995 and associated regulations;
4. no misuse of the corporate card is evident.

Liz Markham:_____ DATE:_____/_____/_____