



ATTACHMENTS

Ordinary Council Meeting
21 July 2026

Contents – Attachments

Attachment 8.1A – Minutes – Ordinary Council Meeting 16 June 2026	3
Attachment 8.2A – Minutes – Special Council Meeting 28 April 2026.....	40
Attachment 8.3A – Minutes – Special Council Meeting 15 July 2026	46
Attachment 9.1A – Minutes – GECZ Meeting 11 June 2026.....	57
Attachment 9.2A – Minutes – LEMC Meeting 18 June 2026	92
Attachment 13.3A – Council Plan 2036 (Draft).....	105
Attachment 13.4A – IPR Quarterly Report – June 2026	124
Attachment 14.3A – Financial Statements for Month Ended 30 June 2026	132
Attachment 14.4A – Schedule of Accounts for Month Ended 30 June 2026	152
Attachment 14.4B – Credit Card Payments 17 June 2026 (BPay).....	159
Attachment 14.4C – Credit Card Payments June 2026	142
Attachment 16.1A – Parks and Gardens – Level of Service Plan (Final)	164
Attachment 16.2A – RFT2026-02 Provision of Waste Transfer Station Operation and Management.....	176

ATTACHMENT 8.1A
Minutes – Ordinary Council Meeting
16 June 2026



MINUTES

Ordinary Council Meeting
16 June 2026

NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the June Ordinary Council Meeting has been convened for:

Date: Tuesday 16 June 2026

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 5.00pm

Rebecca McCall
Chief Executive Officer

11 June 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

Contents

1. Official Opening and Welcome	5
2. Record of Attendance / Apologies / Leave of Absence.....	5
3. Public Question Time	5
4. Disclosure of Interest	5
5. Application for Leave of Absence	5
6. Deputations/ Petitions/ Presentations/ Submissions	5
7. Delegates' Reports	5
7.1 Cr Cusack	5
7.2 Cr Bald	6
7.3 Cr Bray.....	6
7.4 Cr Currie	6
7.5 Cr Hardham.....	6
7.6 Cr Smoker.....	6
7.7 Cr Stirrat.....	6
8. Confirmation of Previous Meetings	7
8.1 Ordinary Council Meeting 16 June 2026.....	7
9. Minutes of Committee Meetings to be Received	7
9.1 Plant and Works Committee Meeting 19 May 2026	7
9.2 RoeROC Committee Meeting 4 June 2026.....	7
10. Recommendations from Committee Meetings for Council Consideration	8
11. Announcements by Presiding Member without Discussion.....	8
12. Matters for which the Meeting may be Closed.....	9
12.1 Close the meeting to the public.....	9
12.2 Expression of Interest for Lot 63 (45) Cheetham Way, Naremben	10
12.3 Re-Open the meeting to the Public.	11
13. Officers Reports - Office of the Chief Executive Officer	12
13.1 National Small Town Reinvention Conference 2026	12
13.2 Risk Dashboard – Quarterly Report – May 2026.....	15
14. Officers Reports - Corporate Services	18
14.1 Fees and charges for the year ended 30 June 2027	18
14.2 Proposed Disposal of Lot 63 (45) Cheetham Way, Naremben	21
14.3 Privacy and Responsible Information Sharing Policy	25
14.4 Financial Statements for the Month Ended 31 May 2026	28
14.5 Schedule of Accounts for the Month Ended 31 May 2026.....	30
15. Officers Reports - Development and Regulatory Services	33
16. Officers Reports - Infrastructure Services	33

16.1	Wheatbelt South Regional Road Group – Five Year Program.....	33
17.	Officers Reports - Community Services.....	36
18.	Elected Member Motions of which Previous Notice has been Given.....	36
19.	Elected Member Motions Without Notice	36
20.	New Business of an Urgent Nature Approved by the Presiding Person or Decision.....	36
21.	Closure of Meeting.....	36

1. Official Opening and Welcome

The Presiding person welcomed everyone and opened the meeting at 5.01pm

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr HA Cusack	President
Cr HJ Bald	Deputy President
Cr CD Bray	(via Teams)
Cr MJ Currie	
Cr AM Hardham	
Cr LR Smoker	

Staff:

Ms R McCall	Chief Executive Officer
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer
Ms A Hunter	Senior Finance Officer

Member of Public:

Nil

Apologies:

Cr SW Stirrat

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Application for Leave of Absence

Nil

6. Deputations/ Petitions/ Presentations/ Submissions

Nil

7. Delegates' Reports

7.1 Cr Cusack

Date	Meeting/Event
28/05/26	Preventative Health Roundtable – Sabine Winton
28/05/25	Club Meeting with Executive
04/06/26	ROEROC Meeting
10/06/26	Aged Care
11/06/26	AICD Course – Your Role, Your Impact

11/06/26	GEZ Meeting
12/06/26	WALGA Awards Night
13/06/26	ALGWA – Communication Under Pressure

7.2 Cr Bald

Date	Meeting/Event
4 June 2026	Bendering Landfill Site Meeting
4 June 2026	Roe ROC
10 June 2026	Vulnerable Residents Information Session
11 June 2026	Great Eastern Country Zone
15 June 2026	Historical Society Streets Alive Design Workshop
15 June 2026	School Streets Alive Workshop
15 June 2026	Community Streets Alive Workshop

7.3 Cr Bray

Nil to report

7.4 Cr Currie

Date	Meeting/Event
12/06/26	WALGA Awards Night

7.5 Cr Hardham

Date	Meeting/Event
12/06/26	WALGA Awards Night
15/06/2026	Streets Alive Workshop

7.6 Cr Smoker

Nil to report

7.7 Cr Stirrat

Nil to report

8. Confirmation of Previous Meetings

8.1 Ordinary Council Meeting 19 May 2026 Attachment 8.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 8.1

That the minutes of the Shire of Narembreen Ordinary Council Meeting held on Tuesday 19 May 2026, as presented, be confirmed as a true and correct record of proceedings.

MIN 8189/26 **MOTION** - Moved Cr. Smoker Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

9. Minutes of Committee Meetings to be Received

Items 9.1 – 9.2 were moved en bloc

9.1 Plant and Works Committee Meeting 19 May 2026 Attachment 9.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation – 9.1

That the minutes of the Plant and Works Committee Meeting held on Tuesday 19 May 2026, as presented, be received.

9.2 RoeROC Committee Meeting 4 June 2026 Attachment 9.2A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 9.2

That the minutes of the RoeROC Ordinary Meeting held on Thursday 4 June 2026, as presented, be received.

MIN 8190/26 **MOTION** - Moved Cr. Bald Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

10. Recommendations from Committee Meetings for Council Consideration

Nil

11. Announcements by Presiding Member without Discussion

The Presiding Person passed on her congratulations to Cr Hardham stating:

“I would like to formally congratulate Amy Hardham on her Award of Merit that she received for her dedication to the Narembeen Council and the community. It is very well deserved”.

12. Matters for which the Meeting may be Closed

12.1 Close the Meeting to the Public

Statutory Implications

Local Government Act 1995 - Section 5.23

- 4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis —

(g) prescribed information

Local Government (Administration) Regulations

4A. Information that may be treated on confidential basis at meeting (Act s. 5.23(4)(g))

For the purposes of section 5.23(4)(g), the following information is prescribed —

- (a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price;

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.1

That Council close the meeting to public, under Section 5.23(4)(g) of the *Local Government Act 1995*, so that it can receive the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price.

MIN 8191/26

MOTION - Moved Cr. Bray

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The meeting was closed at 5.04pm

The public recording was ceased, and the confidential recording was commenced.

12.2 Expression of Interest for Lot 63 (45) Cheetham Way, Narembeen

Date:	8 June 2026
Location:	Lot 63 (45) Cheetham Way, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Kathryn Conopo, Executive Governance Officer
File Reference	LAND USE AND PLANNING\SUBDIVISION\Cheetham Way - Land Sales
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	12.2A Expression of Interest – Lot 63 (45) Cheetham Way

Purpose of Report

☒ Executive Decision

☐ Legislative Requirement

Summary

For Council to receive the price contained in the Expression of Interest for the proposed sale of Shire-owned land being Lot 63 (45) Cheetham Way, Narembeen.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers' Recommendation / Council Resolution – Item 12.2

That Council receive the pricing information from the Expression of Interest for the proposed sale of Lot 63 (45) Cheetham Way, Narembeen.

MIN 8192/26

MOTION - Moved Cr. Currie

Seconded Cr. Smoker

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

12.3 Re-Open the Meeting to the Public.

Statutory Implications

Local Government Act 1995 - Section 5.23

- (8) If a decision is made to close a meeting to members of the public under subsection (2), (3) or (4), the following must be recorded in the minutes of the meeting —
- (a) the decision;
 - (b) the subsection under which the decision is made and, if that subsection is subsection (2) or (4), the paragraph of that subsection under which the decision is made;
 - (c) if the provision recorded under paragraph (b) is subsection (2)(c) or (4)(g) — the applicable regulation (including any applicable subregulation or paragraph);
 - (d) if the provision recorded under paragraph (b) is subsection (2)(d) or (4)(h) — a statement that a direction was given under section 5.23AA(1) or (2) (as the case requires);
 - (e) an explanation of how the matter or information to which the decision relates falls within the scope of the provision recorded under paragraph (b);
 - (f) a summary of the steps taken to ensure that the closure to members of the public is for no longer than required or authorised under the provision recorded under paragraph (b);
 - (g) any prescribed information.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 12.3

That Council re-open the meeting to public.

MIN 8193/26

MOTION - Moved Cr. Bald

Seconded Cr. Bray

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The meeting was reopened to the public at 5.06pm.

The confidential recording was ceased, and the public recording was recommenced.

13. Officers Reports - Office of the Chief Executive Officer

13.1 National Small Town Reinvention Conference 2026

Date:	6 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	GOVERNANCE/CONFERENCES
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

The purpose of this report is to seek Council approval for Cr Bald and the Chief Executive Officer to attend the 2026 National Small Town Reinvention Conference to be held in Longreach, Queensland, from 6–11 September 2026.

The conference theme is “*Small Town Prosperity Through Building on Local Assets, Stories, Creativity and Community Connection*” and provides opportunities for local government elected members and officers to gain practical knowledge, network with rural and regional leaders, and explore innovative approaches to community development, economic diversification and place activation.

Background

The National Small Town Reinvention Conference is a biennial event organised by the Bank of I.D.E.A.S. and brings together community leaders, local government representatives, economic development practitioners and community builders from across Australia. The 2026 conference will be hosted in Longreach, Queensland, with a strong emphasis on practical learning through workshops, presentations and field excursions to regional communities demonstrating successful community-led initiatives and economic development projects.

The conference includes keynote presentations, case studies, networking opportunities and three learning excursions to communities including Winton, Aramac, Isisford, Blackall, Ilfracombe, Tambo and Barcaldine. These sessions focus on rural innovation, tourism development, community resilience, placemaking, heritage activation and local economic growth.

Comment

Attendance at the conference aligns with Council's ongoing commitment to strengthening community wellbeing, economic development and place-based initiatives.

Participation by Cr Bald and the Chief Executive Officer will provide opportunities to:

- Learn from successful small-town revitalisation projects and community development initiatives;
- Network with local government representatives, community leaders and practitioners from across Australia;
- Identify innovative approaches that may be applicable within the Shire;
- Explore opportunities to enhance community engagement, tourism development and economic diversification;
- Gain insights into place activation, heritage interpretation, storytelling and community-led development.

The conference format places a strong emphasis on practical learning and direct engagement with communities that have successfully implemented reinvention and revitalisation projects.

Consultation

Discussion Forum – May 2026

The Chief Executive Officer has reviewed the conference program and supports attendance as a professional development opportunity for both elected members and executive leadership.

Statutory Implications

Nil

Policy Implications

Policy 1.2 Councillor and Chief Executive Officer Attendance at Events
Policy 1.4 Reports on Seminars and Meetings

Attendance is consistent with Council's professional development and governance objectives for elected members and senior staff.

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)

Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Policy Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The estimated cost of attendance for Cr Bald and the Chief Executive Officer is:

Conference Registration (2 attendees)	\$2,370
Accommodation Costs	\$2,670
Flights Costs	\$2,900
Travel Costs (estimated)	\$200
TOTAL COST	\$8,140

The conference registration fee is currently advertised at \$1,185 per attendee (GST inclusive) and includes most meals, conference materials, social functions and learning excursions.

Funding is available within the adopted Council budget for elected member and staff professional development.

Voting Requirements

- ☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.1

That Council:

1. Approves the attendance of Cr Bald and the Chief Executive Officer at the National Small Town Reinvention Conference 2026, to be held in Longreach, Queensland, from 6 to 11 September 2026; and
2. Authorises expenditure associated with conference registration, travel, accommodation and related attendance costs from the approved professional development budget.

MIN 8194/26

MOTION - Moved Cr. Currie

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

13.2 Risk Dashboard – Quarterly Report – May 2026

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	RISK MANAGEMENT/PLANNING/Risk Management Framework
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	13.2A Risk Dashboard Quarterly Report – May 2026

Purpose of Report

- ☒ Executive Decision ☐ Legislative Requirement

Summary

This item presents the Risk Dashboard – quarterly monitoring report for May 2026 to Council for consideration and receipt.

Background

The Risk Management Framework for the Shire of Narembreen sets out the approach to the identification, assessment, management, reporting and monitoring of risks. The objective is to ensure that all areas of the Shire adopt the outlined procedures to ensure:

- strong corporate governance;
- compliance with relevant legislation, regulations and internal policies;
- integrated Planning and Reporting requirements are met; and
- uncertainty and its effects on objectives are understood.

The Shire has adopted a ‘Three Lines of Defence’ model for the management of risk. This model ensures roles, responsibilities, and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, the council, management, and community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate, and operational plans.

The Shire qualified its risk appetite through the development of the Shire’s Risk Assessment and Acceptance Criteria.

There is a requirement to assess and manage the risk profiles on an ongoing basis to monitor risks and treatments.

Comment

The quarterly review of risk profiles assessed emerging risks, control effectiveness and key indicator performance. Assigned actions are reflective of current risks and control environment.

The following key controls have been included to identified risk themes:

- Inadequate Project / Change Management
 - Change Management Framework

There is no risk themes are listed on the Risk Register as the overall control rating was 'inadequate'.

Consultation

Nil

Statutory Implications

The *Local Government Act 1995* and Regulation 17 of the *Local Government (Audit) Regulations* is applicable.

Policy Implications

Risk Management Framework

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Risk Management Framework
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no financial implications to Council in relation to this item as the Risk Dashboard identifies and evaluates risk.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 13.2

That Council receives the Risk Dashboard Quarterly Report – May 2026 as presented in Attachment 13.2A.

MIN 8195/26

MOTION - Moved Cr. Bald

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14. Officers Reports - Corporate Services

14.1 Fees and Charges for the Year ended 30 June 2027

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	FINANCIAL MANAGEMENT\BUDGETS\Annual\2027
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.1A Fees and charges for the year ended 30 June 2027

Purpose of Report

- ☒ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and endorse the fees and charges for the year ended 30 June 2027.

Background

Each financial year, as part of the preparation and adoption of the annual budget document, Council must review and endorse the list of fees and charges for the year. These fees can be changed at a later date but must be reviewed annually around the start of the financial year.

The attached list of fees and charges is iterative based on the fees for prior years, with some amendments and tweaks following solicitation of internal feedback and discussions with Council.

Comment

The proposed fees and charges have been developed after extensive internal consultation and discussions with Council. Predominantly, the changes made are proposed to:

1. Align with prescribed amounts from the relevant Acts and Regulations
2. Increase availability of goods or services that are under-utilised
3. Align with customer expectations and feedback
4. Maintain profitability

Several new fees and charges have been added to redress oversights and to include additional equipment acquired that can be hired out.

The fees and charges for the swimming pool have been removed pending further discussion with Council. These fees will be incorporated into the budget as part of the August budget adoption process and advertised as required.

Consultation

Councillors (May Discussion Forum)
Executive Manager Infrastructure Services
Staff

Statutory Implications

Local Government Act 1995

Section 6.16 – Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.
...
- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
- a) imposed* during a financial year, and
 - b) amended* from time to time during a financial year.

**Absolute majority required*

Section 6.19 – Local Government to give notice of any fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of –

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long-Term Financial Plan

The long-term financial plan is based on historical revenues from fees and charges, uplifted for inflation where appropriate. Decreasing or removing fees would impact the long-term projections, but likely not materially.

Risk Implications

Risk Profiling Theme	Providing Inaccurate Advice / Information
Risk Category	Financial Impact

Consequence Description	\$1,001 - \$10,000
Consequence Rating	Minor (2)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (2)
Key Controls in Place	Internal engagement and critique of fees and charges combined with continually revised projections.
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The adopted fees and charges directly affect Council's revenue and forward projections.

Voting Requirements

- ☐ Simple Majority ☒ Absolute Majority

Officers Recommendation / Council Resolution – 14.1

That Council, by absolute majority:

- adopt the Schedule of Fees and Charges for the year ended 30 June 2027, as attached
- approve the adopted Schedule of Fees and Charges for the year ended 30 June 2027 taking effect from 1 July 2026.

MIN 8196/26 **MOTION** - Moved Cr. Hardham Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

The Water Corporation has expanded the sewerage mains, and Lot 63 (45) Cheetham Way can now connect to the sewer system, as shown on the map below:



Comment

The 2022 Land and Buildings Valuation Report prepared by Griffin Valuation Advisory assessed the value of Lot 63 (45) Cheetham Way as follows:

Address	Type	R Code	Size	Value
Lot 63 (45) Cheetham Way	Land	12.5	840m ²	\$16,800

In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, where a valuation was carried out more than six months before the proposed disposition, Council must resolve that it believes the valuation remains a true indication of the property's value at the time of the proposed disposition.

Consultation

Nil

Statutory Implications

Local Government Act 1995, section 5.37

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And,

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.1 Forward planning and implementation of plans to achieve strategic priorities

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Minor (2)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (6)
Key Controls in Place	Land and Building Valuation Report 2022, Legislation
Action / Treatment	Council to establish reserve prices for Cheetham Way lots
Risk Rating After Treatment	Adequate

Financial Implications

Proceeds from the proposed sale of Lot 63 (45) Cheetham Way are not included in the 2025/2026 Budget.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers' Recommendation / Council Resolution – Item 14.2

That Council resolves to:

1. In accordance with section 3.58(4)(c)(ii) of the *Local Government Act 1995*, declare that Council believes the valuation of Lot 63 (45) Cheetham Way, Narembeen at \$16,800.00 to be a true indication of its value at the time of the proposed disposition.
2. In accordance with section 3.58(3) of the *Local Government Act 1995*, give local public notice of its intention to dispose of Lot 63 (45) Cheetham Way, Narembeen to the purchaser and invite submissions in accordance with the Act.
3. Subject to consideration of any submissions received and there being no materially adverse matters arising from the public notice process (resolution 2), accept the offer to dispose of Lot 63 (45) Cheetham Way, Narembeen to the purchaser in accordance with the *Local Government Act 1995*.
4. Subject to resolution 3, and in accordance with section 9.49(2) of the *Local Government Act 1995*, authorise the Chief Executive Officer and Shire President to execute all necessary documentation (including affixing the Shire's common seal) to complete the transfer of the land to the purchaser.
5. Include a condition of sale requiring construction to commence within two (2) years of the settlement date.

MIN 8197/26

MOTION - Moved Cr. Smoker

Seconded Cr. Hardham

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.3 Privacy and Responsible Information Sharing Policy

Date:	9 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CORPORATE MANAGEMENT/POLICIES
Previous Meeting Reference	Not applicable
Disclosure of Interest:	Nil
Attachments:	14.3A Privacy and Responsible Information Sharing Policy

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

The purpose of this report is to seek Council's adoption of the Privacy and Responsible Information Sharing Policy. The Policy establishes the Shire of Narembeen's commitment to protecting privacy, managing personal information responsibly and facilitating lawful and responsible information sharing in accordance with the Privacy and Responsible Information Sharing Act 2024 (WA). The Policy is proposed to take effect from 1 July 2026.

Background

The Privacy and Responsible Information Sharing Act 2024 (WA) introduces a privacy framework for Western Australian public sector agencies, including local governments. The Act establishes obligations relating to the collection, use, disclosure, storage and management of personal information and provides a framework for responsible information sharing.

To support compliance with these requirements, the Shire has developed a Privacy and Responsible Information Sharing Policy that establishes guiding principles for privacy governance, information management and responsible information sharing across the organisation.

Comment

The proposed Policy establishes the Shire's commitment to:

- Compliance with privacy and information management legislation.
- Protection of personal information throughout its lifecycle.
- Transparency in the collection, use and disclosure of personal information.
- Supporting individuals' rights to access and correct personal information.
- Responsible information sharing where authorised by law.
- Incorporating privacy by design principles into business activities.
- Maintaining appropriate information security safeguards.
- Effective governance, accountability and continuous improvement.

The Policy applies to elected members, employees, contractors, consultants, volunteers and any person handling information on behalf of the Shire.

To support implementation of the Policy and compliance with the Act, an operational Privacy Management Framework will be established by the Chief Executive Officer. The Framework will outline governance arrangements, responsibilities, processes and controls and will be maintained as an administrative document.

The Policy is proposed to commence on 1 July 2026.

Consultation

The Policy has been developed following consideration of the requirements of the Privacy and Responsible Information Sharing Act 2024 (WA) and associated guidance materials.

Statutory Implications

The Policy supports compliance with:

- Freedom of Information Act 1992 (WA);
- Local Government Act 1995 (WA);
- Privacy and Responsible Information Sharing Act 2024 (WA);
- State Records Act 2000 (WA); and
- Other relevant legislation relating to information management and privacy.

Policy Implications

- Code of Conduct
- Policy 3.6 Records Management

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Policy Framework

Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

There are no significant financial implications associated with the adoption of the Policy.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.3

That Council:

1. Adopts the Privacy and Responsible Information Sharing Policy as attached.
2. Notes that the Policy will become effective from 1 July 2026.
3. Notes that the Chief Executive Officer will establish and maintain a Privacy Management Framework to support implementation of the Policy and compliance with the Privacy and Responsible Information Sharing Act 2024 (WA).

MIN 8198/26

MOTION - Moved Cr. Bray

Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.4 Financial Statements for the Month Ended 31 May 2026

Date:	8 June 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Ashleigh Hunter, Senior Finance Officer
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.4A Shire of Narembeen - Financial Statements for Month Ended 31 May 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to review and the financial statements for the month ended 31 May 2026.

Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Comment

Council's closing funding surplus for the month ended 31 May 2026 is \$1,689,722 with cash on hand of \$7,585,658 including \$5,343,774 of restricted reserves.

Consultation

Nil

Statutory Implications

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.4

That Council receive the monthly financial statements for the month 31 May 2026.

MIN 8199/26

MOTION - Moved Cr. Currie

Seconded Cr. Smoker

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

14.5 Schedule of Accounts for the Month Ended 31 May 2026

Date:	4 May 2026
Location:	Not applicable
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Liz Markham, Administration Officer (Accounts)
File Reference	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	14.5A Schedule of Accounts Paid – May 2026 14.5B Credit Card Payment list – May 2026

Purpose of Report

☐ Executive Decision ☒ Legislative Requirement

Summary

For Council to receive the list of payments made by the Shire of Narembeen for the month ended 31 May 2026.

Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of Regulation 13 of *Local Government (Financial Management) Regulations 1996*.

Comment

Per the attached schedule, total payments from Municipal funds for the month ended 31 May 2026 were \$922,101.47.

Total expenditure incurred on corporate cards for the same period was \$8,045.79, however due to the monthly billing timings, this expense was debited from Council's municipal funds in June 2026.

Consultation

Nil

Statutory Implications

Local Government (Financial Management) Regulations 1996

Regulation 13

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and

- d. Sufficient information to identify the transaction.
3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
 Objective: Well governed and efficiently managed Local Government
 Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 14.5

That Council receive and endorse the schedule of accounts paid for the month ended 31 May 2026, as attached.

MIN 8200/26

MOTION - Moved Cr. Hardham

Seconded Cr. Currie

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

15. Officers Reports - Development and Regulatory Services

Nil

16. Officers Reports - Infrastructure Services

16.1 Wheatbelt South Regional Road Group – Five Year Program

Date:	16 June 2026
Location:	Not applicable
Responsible Officer:	Ken Markham, Executive Manager Infrastructure Services
Author:	Ken Markham, Executive Manager Infrastructure Services
File Reference	
Previous Meeting Reference	
Disclosure of Interest:	Nil
Attachments:	16.1A Regional Road Group Five Year Program

Purpose of Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Endorsement of the five (5) year Wheatbelt South Regional Road Group (RRG) program of works, for roads within the Shire of Narembeen that qualify for RRG funding is required when submitting road project funding submissions each year.

Background

Each year when submitting submissions for RRG funding, a Five-Year program is required to be included. The five-year plan is reviewed and updated annually so changes or priorities can be made.

The current approved projects for the 2026/27 financial year are:

- Cramphorne Road- reconstruction and seal to 8 metres SLK's 28.52 - 32.29
- Bruce Rock Narembeen Road- Pavement repairs and reseal SLK's 0.00 - 6.2

The proposed Five-Year program includes the following projects:

- 2027/28 - Narembeen South Road, SLK 5.17 - 10.77 - Second coat seal
- 2027/28 - Cramphorne Road, SLK 21.3 - 25.04 - Reconstruction and seal to 8 metres
- 2028/29 - Cramphorne Road, SLK 28.51 - 32.29 - Second coat seal
- 2028/29 - Cramphorne Road, SLK 17.3 - 21.3 - Reconstruction and seal to 8 metres
- 2029/30 - Cramphorne Road, SLK 17.3 - 25.04 - Second coat seal
- 2029/30 - Cramphorne Road, SLK 0.00 - 1.7 - Reconstruction and primer seal to 8 metres
- 2030/31 - Cramphorne Road, SLK 0.00 - 1.7 - Second coat seal
- 2030/31 - Mt Walker Hyden Road, SLK 4.07 - 13.95 - Reseal
- 2031/32 - Mt Walker Hyden Road, SLK 13.95 - 23.67 - Reseal

The following roads are also on the Roads of Regional Significance 2040 list for the Shire of Narembreen:

- Bruce Rock- Narembreen Road
- Longhurst Street
- Corrigan Narembreen Road
- Mt Walker Hyden Road
- Currall Street
- Latham Road
- Merredin Narembreen Road
- Kondinin Narembreen Road
- Coverley Road
- Fricker Road
- Soldiers Road
- Wadderin Graball Road
- Wogarl Muntadgin Road
- Mt Walker Road
- Sloss Road
- Anderson Rock Road
- Williamson Road
- Woollocutty Road

To provide submissions for any roads requires traffic count data that is less than three (3) years old. To ensure that the Shire has the relevant data available, identification of projects three to five years out enables management time to gather traffic data for locations throughout the Shire.

If Council wishes to add or amend projects, this can be done for the years from and including 2028/29. Submissions for the 2027/28 year are to be submitted by early August, which the Executive Manager of Infrastructure Services has commenced.

Comment

The five (5) year program is reviewed every year when making submissions so changes can be made every year as long as it is endorsed by Council.

Consultation

Main Roads
Chief Executive Officer- Rebecca McCall

Statutory Implications

Nil

Policy Implications

Nil

Strategic Implications

Strategic Community Plan

Strategic Priority: 2. Economy: Retain and grow existing businesses, employment and attract new industry.

Objective: Safe and efficient transport network enables economic growth.
Strategy: Achievement of the 10-year road plan

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Governance Calendar, Financial Management Framework and Legislation
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

As part of the RRG guidelines, Council is required to contribute one third of the RRG Annual Program of works costs.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officers Recommendation / Council Resolution – Item 16.1

That Council endorse the proposed Wheatbelt South Regional Road Group five (5) year program for submission with the 2027/28 applications.

MIN 8201/26

MOTION - Moved Cr. Currie

Seconded Cr. Bald

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

17. Officers Reports - Community Services

Nil

18. Elected Member Motions of which Previous Notice has been Given

Nil

19. Elected Member Motions Without Notice

Nil

20. New Business of an Urgent Nature Approved by the Presiding Person or Decision

Nil

21. Closure of Meeting

The next meeting will be held on Tuesday 21 July 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 5.26pm

ATTACHMENT 8.2A
Minutes – Special Council Meeting
28 April 2026



MINUTES

Special Meeting of Council
28 April 2026

NOTICE OF MEETING

Dear Elected Members,

In accordance with the provisions of Section 5.5 of the Local Government Act Regulation 12(3) of the Local Government (Administration) Regulations 1996, you are hereby notified that a Special Meeting of Council has been convened for:

Date: Tuesday 28 April 2026

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 9.00am

Purpose: To receive and endorse recommendation for the dispersal of funds to successful applicants of the Community Benefit Fund.

Rebecca McCall
Chief Executive Officer

23 April 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

Contents

1. Official Opening and Welcome	4
2. Record of Attendance / Apologies	4
3. Public Question Time	4
4. Disclosure of Interest	4
5. Minutes of Committee Meetings to be Received	4
5.1 Community Benefit Fund Advisory Committee Meeting 7 April 2026	4
5.2 Recommendation from Community Benefit Fund Advisory Committee Meeting	5
6. Closure of Meeting.....	5

1. Official Opening and Welcome

Presiding Person welcomed everyone and opened the meeting to the public at 9.00am.

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

2. Record of Attendance / Apologies

Councillors:

Cr HA Cusack	President
Cr HJ Bald	Deputy President
Cr CD Bray	
Cr AM Hardham	

Staff:

Ms R McCall	Chief Executive Officer
Ms K Conopo	Executive Governance Officer

Member of Public:

Apologies:

Cr Currie
Cr Stirrat
Cr Smoker

3. Public Question Time

Nil

4. Disclosure of Interest

Cr Hardham advised a proximity interest in the Swim Club Application, that was previously disclosed at the Committee Meeting of which Cr Hardham was Chair.

5. Minutes of Committee Meetings to be Received

5.1 Community Benefit Fund Advisory Committee Meeting 7 April 2026 Attachment 5.1A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer's Recommendation / Council Resolution– 5.1

That the minutes of the Shire of Narembeen, Ramelius Resources and Go Narembeen Community Benefit Fund Advisory Committee Meeting held on Wednesday 8 April 2026, as presented, be received.

MIN 8170/26

MOTION - Moved Cr. Bray Seconded Cr. Hardham

CARRIED 4 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Hardham Against: Nil

5.2 Recommendation from Community Benefit Fund Advisory Committee Meeting 7 April 2026, Item 6.1
Attachment 5.1A

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

Officer's Recommendation / Council Resolution – 5.2

That Council approve the following recommendation from the Community Benefit Fund Advisory Group:

That the Ramelius Resources and Shire of Narembeen Community Benefit Fund Advisory Committee recommend that Council approve the following grant applications:

Club/Group	Project/Event	Amount
Mt Walker Sports Club	Sporting Challenge	\$1,000
Narembeen Seniors Citizens Social Centre	Every Minute Matters	\$1,949.55
Narembeen P&C	Art Mural	\$5,250
Narembeen Playgroup	Fencing Project	\$2,727
Narembeen Football Club	Equipment Update	\$4,500
Narembeen CRC	Morning Coffee Club	\$650
Narembeen Swimming Club	Pace Clock	\$1,045.45
TOTAL		\$17,122

The acquittal date is to be completed prior to the next round or when project/event is completed.

MIN 8171/26 **MOTION** - Moved Cr. Bray Seconded Cr. Hardham

CARRIED 4 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Hardham Against: Nil

6. Closure of Meeting

The next ordinary council meeting will be held on Tuesday 19 May 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 9.03am

ATTACHMENT 8.3A
Minutes – Special Council Meeting
15 July 2026



MINUTES

Special Meeting of Council
15 July 2026

NOTICE OF MEETING

Dear Elected Members,

In accordance with the provisions of Section 5.5(2) of the *Local Government Act* and Regulation 12(4) of the *Local Government (Administration) Regulations 1996*, you are hereby notified that a Special Meeting of Council has been convened for:

Date: Wednesday 15 July 2026

At: Shire of Narembeen Council Chambers
1 Longhurst Street, Narembeen

Commencing: 8.00am

Purpose: A Special Meeting is required as approval of the development application forms part of the funding conditions associated with a CEACA Limited grant. To meet the requirements, it is necessary for Council to consider the application before the next scheduled Ordinary Council Meeting. As a member of CEACA Limited and a financial contributor to the organisation, it is important that the Shire continues to support the timely delivery of projects funded through the program and meets the associated funding requirements.

Rebecca McCall
Chief Executive Officer

13 July 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

Contents

1. Official Opening and Welcome	4
2. Record of Attendance / Apologies.....	4
3. Public Question Time	4
4. Disclosure of Interest	4
5. Officers Reports.....	4
5.1 Development Application For 4x Grouped Dwellings – Lot 104 (27) Currall Street, Narembeen.....	4
6. Closure of Meeting.....	10

1. Official Opening and Welcome

The Presiding person welcomed everyone and opened the meeting at 8.06am

Attendees were notified that the meeting was being recorded in accordance with the Local Government (Administration) Regulation r14J.

2. Record of Attendance / Apologies

Councillors:

Cr HA Cusack	President (via Teams)
Cr HJ Bald	Deputy President (via Teams)
Cr CD Bray	
Cr MJ Currie	
Cr AM Hardham	
Cr LR Smoker	(via Teams)

Staff:

Ms R McCall	Chief Executive Officer
Ms K Conopo	Executive Governance Officer

Member of Public:

Nil

Apologies:

Cr SW Stirrat

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Officers Reports

5.1 Development Application For 4x Grouped Dwellings – Lot 104 (27) Currall Street, Narembeen.

Date:	13 July 2026
Location:	Lot 104 Currall Street, Narembeen
Responsible Officer:	Rebecca McCall, Chief Executive Officer
Author:	Rebecca McCall, Chief Executive Officer
File Reference	CP\A&D\Lot 104 (27) Currall Street
Previous Meeting Reference	Nil
Disclosure of Interest:	Nil
Attachments:	5.1A R-Codes – Residential Assessment

Purpose of Report

☐ Executive Decision

☒ Legislative Requirement

Summary

Council is to consider an application for planning approval for four (4x) grouped dwellings on Lot 104 Currall Street, Narembeen.

Background

The ownership of Lot 104 (27) Currall Street, Narembeen was recently transferred to Central East Accommodation and Care Alliance (CEACA) Limited as part of its Housing Expansion Project.

CEACA is a not-for-profit, registered community housing provider operating across the Central Eastern Wheatbelt. Established to address the shortage of appropriate and affordable housing in regional communities, CEACA develops, owns and manages community housing that enables people to continue living within their local communities. The organisation provides priority access to seniors and people living with disability, while also offering affordable housing opportunities for people and families on low and very low incomes. The homes are designed to be accessible, low-maintenance and to support independent living, helping residents to remain connected to their community while meeting changing housing needs.

The Housing Expansion Project continues CEACA's commitment to increasing the supply of quality community housing throughout the Wheatbelt by delivering additional purpose-built dwellings in member local governments. The proposed development of four grouped dwellings at Lot 104 (27) Currall Street will provide additional affordable, independent living accommodation within Narembeen, supporting local housing availability and contributing to the long-term sustainability of the community.

A Development Application has been submitted by CEACA Limited and assessed by the Shire's Planning Consultant, the City of Kalamunda. The assessment concludes that, subject to the recommended conditions, the proposal is consistent with the applicable planning framework and is suitable for approval.

Comment

The subject site is zoned 'Residential' under the Shire's Town Planning Scheme 2. The 'Residential' land use is a 'P' (permitted use) within the 'Residential' zone and the site has a density coding of R30.

Reason why DA is required:

An application for planning approval is required in accordance with clause 61(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as 'grouped dwellings' are not exempt from requiring development approval AND/OR the development proposal does not satisfy the deemed-to-comply requirements of the R-Codes set out in Column 2 (b). These relate to the following:

Clause 2.2 Orientation of Major Openings

- (C2.2.1) The aggregate glazed area for the rear bedroom external window is 8% in lieu of 10%.
- (C2.2.4) The major opening to the primary living area is covered with permanent roof cover.

Clause 3.3 Street Setbacks

- (C3.3.5) Carport set back 1.9m from Primary Street in lieu of 4m.



Community consultation is not required as the proposal is mostly Deemed to Comply and there are no significant variations from the R-Codes

Consultation

City of Kalamunda – Planning Consultant

Statutory Implications

This application has been assessed in accordance with the provisions of the *Planning and Development Act 2025*, the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Shire of Narembeeen Local Planning Scheme No. 2 and the applicable provisions of the *Residential Design Codes (R-Codes)*.

As the proposal is for grouped dwellings and includes minor variations to certain deemed-to-comply requirements of the R-Codes, development approval by Council is required. Council must consider the application on its planning merits, taking into account the objectives of the Residential Design Codes, the planning assessment undertaken by the City's planning consultant, and any relevant planning considerations.

Approval of the application will satisfy Council's statutory responsibilities under the planning legislation. Refusal of the application would require Council to identify and substantiate defensible planning grounds that demonstrate the proposal is inconsistent with the applicable planning framework.

Local Government Act

5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held —

(a) if called for by either —

- i. the mayor or president; or
- ii. at least 1 /3 of the councillors,
in a notice to the CEO setting out the date and purpose of the proposed meeting; or

(b) if so decided by the council

5.5. Convening council meetings

- (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

Policy Implications

Shire of Narembreen Town Planning Scheme No. 2.

Strategic Implications

Strategic Community Plan

Strategic Priority: 4. Civic Leadership
Objective: Well governed and efficiently managed Local Government
Strategy: 4.2 Compliant and resourced Local Government

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
Risk Category	Compliance
Consequence Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls in Place	Legislation, Town Planning Scheme, R-Codes
Action / Treatment	Nil
Risk Rating After Treatment	Adequate

Financial Implications

The prescribed Development Application fees have been paid by the applicant in accordance with the *Planning and Development (Fees) Regulations 2011*.

There are no direct financial implications for the Shire arising from Council's determination of this application. All costs associated with the development, including construction, servicing, statutory approvals, and ongoing maintenance of the development, will be met by the applicant, CEACA Limited.

Voting Requirements

- ☐ Simple Majority ☒ Absolute Majority

Officers Recommendation – Item 5.1

That Council resolves to approve the development application for Lot 104 Currall Street Narembeen, subject to the following conditions:

- The development must be carried out in accordance with the stamped approved plan(s)/drawing(s) and document(s) (including any recommendations made) listed below, stamped and returned to the applicant with this decision notice, including any amendments to those plans as shown in red.

Plan No.	Title	Revision	Date	Prepared by
1	Development Plans	2		Applicant

- Stormwater must be disposed of on-site to the satisfaction of the Shire of Narembeen for the duration of the development.
- The grouped dwellings must be constructed with the finished floor level matching the approved plans. Any additional cut and fill to the site does not form part of this development approval and if required, amended plans must be submitted to the Shire of Narembeen for approval.
- All external fixtures (e.g. service equipment, mechanical ventilation, water tanks, compressors etc.) must be installed, located and screened, prior to occupation of the development and maintained for the duration of the development to the satisfaction of the Shire of Narembeen, to avoid adverse effects, including noise and visual amenity of nearby properties.
- Prior to lodgement of a building permit, a Construction Management Plan must be submitted by the landowner to the satisfaction of the Shire of Narembeen. The Construction Management Plan must be prepared by a suitably qualified person and detail how the construction of the development will be maintained including:
 - Public safety and security.
 - Hours of construction.
 - Traffic management plans during construction, including any proposed road closures.
 - Toilet facilities for construction workers.
 - Protection of public infrastructure and street trees marked for retention within the road reserve.
 - How materials and equipment will be delivered and removed from the site.
 - How materials and equipment will be stored on the site so as not to impact vegetation.
 - Parking arrangements for staff, contractors and visitors.
 - Construction waste disposal strategy and location of waste disposal bins / skip bins.

- x. How dust, sedimentation, noise, erosion, and environmental hazards will be managed during the stages of construction.
- xi. Complaint management procedure.
- xii. Other matters likely to impact on surrounding property owners.

The approved Construction Management Plan must be implemented prior to the commencement of works and thereafter maintained for the duration of works to the satisfaction of the Shire of Narembeen.

- 6. Prior to the occupation of the development, major openings within 4.5 metres of the property boundary, which have a finished floor level of more than 0.5 metres above natural ground level, must be provided with permanent screening to block the cone of vision onto any adjoining property. The permanent screening devices (i.e. obscure glazing, timber screens, external blinds, window hoods or shutters) must be at least 1.8 metres in height, at least 75 per cent obscure, permanently fixed, made of durable material and maintained for the duration of the development of the development.
- 7. For the duration of works, fill brought to the site must be clean, and solid earth/sand or clean inert material that is free of contaminants, organic material, putrescible or refuse matter, or any other deleterious matter.
- 8. Clearances are to be maintained from the wastewater disposal system(s) to new buildings and boundaries in accordance with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
- 9. The approved front fence and footing adjacent to the boundary must be constructed wholly within the subject allotment.
- 10. This development approval does not authorise the removal of any vegetation other than any marked for removal on the approved plan(s).

In addition to the conditions, the applicant is to have regard to the following:

- a) All development must comply with the provisions of Council's Local Planning Scheme No 3, Health Regulations, Building Code of Australia, and all other relevant Acts, Regulations and Local Laws.
- b) Prior to construction on site the applicant is required to obtain a building permit from the Shire's Building Services.
- c) The applicant/landowner is requested to contact the Shire of Narembeen Building Services regarding disposal of stormwater.
- d) Any trees requiring protection from development works should be in accordance with AS4970-2009 "Protection of Trees on Development Sites".
- e) The applicant is reminded of their obligations to comply with the "Land development sites and impacts on air quality: a guideline for the prevention of dust and smoke pollution from land development sites in Western Australia", prepared by the Department of Environment.

MIN 8203/26

MOTION - Moved Cr. Hardham

Seconded Cr. Bray

CARRIED 6 / 0

For: Cr Cusack, Cr Bald, Cr Bray, Cr Currie, Cr Hardham, Cr Smoker. Against: Nil

6. Closure of Meeting

The next ordinary council meeting will be held on Tuesday 21 July 2026 commencing at 5.00pm

There being no further business, the chair declared the meeting closed at 8.11am

UNCONFIRMED

ATTACHMENT 9.1A
Minutes – GECZ Meeting 11 June 2026

Great Eastern Country Zone Minutes 11 June 2026

**Hosted via TEAMS
Commenced at 11:30am**

ZONE STRATEGIC PRIORITIES

The following items are the Zone's priority issues, as resolved at the April 2026 Zone meeting:

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- Energy, Transport and Road Network
- Regional Housing and GROH
- Telecommunications
- Agricultural Land Use
- St John Ambulance Service
- Education
- Waste Management
- Regional Subsidiaries

TABLE OF CONTENTS

1.	OPENING, ATTENDANCE AND APOLOGIES.....	4
1.1.	Opening	4
1.2.	Attendance	4
1.3.	Apologies	5
2.	ACKNOWLEDGEMENT OF COUNTRY	6
3.	DECLARATIONS OF INTEREST.....	6
4.	ANNOUNCEMENTS	6
5.	LOCAL GOVERNMENT 'VIRTUAL HOST'	6
6.	GUEST SPEAKERS	7
6.1.	Speakers for the June Zone Meeting.....	7
6.1.1.	Great Eastern COUNtry Zone Executive Committee	7
6.2.	Request to Present – Lumen Wheatbelt Study Hubs	7
7.	AGENCY REPORTS	8
7.1.	Department of Local Government, Industry Regulation and Safety	8
7.2.	Regional Development Australia Wheatbelt	8
8.	MINUTES.....	9
8.1.	Confirmation of Minutes from the Great Eastern Country Zone Meeting held on 23 April 2026	9
8.2.	Business Arising from the Minutes of the Great Eastern Country Zone Meeting held on 23 April 2026	9
8.2.1.	Heavy Vehicle (RAV Network) Road Access	9
8.3.	Minutes of the Great Eastern Country Zone Executive Committee Meeting held on 19 May 2026	9
8.4.	Business Arising from the Great Eastern Country Executive Committee Meeting held on 19 May 2026	10
9.	WALGA STATE COUNCIL EXECUTIVE REPORTS	10
9.1.	WALGA President’s Report	10
9.2.	State Councillor Report	10
9.3.	Status Report.....	10
10.	ZONE BUSINESS	13
10.1.	Update on Zone Correspondence	13
10.2.	2027 Zone Forum	14
10.3.	Zone Budget – 2026-27	16
11.	ZONE REPORTS	17
11.1.	Chair Report.....	17
11.2.	Wheatbelt District Emergency Management Committee (DEMC)	17
11.3.	WALGA Roadwise	17
12.	WALGA STATE COUNCIL AGENDA	18
12.1.	Climate Change Advocacy Position – State Council Agenda Item 8.1	18
12.2.	Train Station Precincts Advocacy Position – State Council Agenda Item 8.2	22
12.3.	Submission on the Cat Act Review – State Council Agenda Item 8.3	26
12.4.	OTHER STATE COUNCIL AGENDA ITEMS	34
12.4.1.	WALGA 2025 Local Government Emergency Management Survey Findings – State Council Agenda Item 10.1	34
13.	EMERGING ISSUES	34
14.	NEXT MEETING.....	34
15.	CLOSURE	34

1. OPENING, ATTENDANCE AND APOLOGIES

1.1. OPENING

The Chair opened the meeting at 11:32am.

Note: Due to the Zone's Delegation to Perth, this meeting was a hybrid meeting.

Normal meeting arrangements will be in place for future Zone meetings.

1.2. ATTENDANCE (IN PERSON AND BY ELECTRONIC MEANS)

MEMBERS	2 Voting Delegates from each Member Council
Shire of Bruce Rock	Cr Stephen Strange Mr Mark Furr, Chief Executive Officer, non-voting (e)
Shire of Cunderdin	President Cr Alison Harris Mr Stuart Hobley, Chief Executive Officer, non-voting (e)
Shire of Dowerin	President Cr Darrel Hudson (e) Cr Ashley Jones (e) Cr Robert Trepp, deputy delegate (e)
Shire of Kellerberrin	Cr Emily Ryan (e) Ms Morgan Ware, Manager of Governance, voting delegate (e)
Shire of Kondinin	Deputy President, Cr Beverley Gangell (e) Cr Toni Smeed (e) Mr Bruce Wright, Chief Executive Officer, non-voting (e)
Shire of Koorda	Deputy President, Cr Gary Greaves (e) Mr Zac Donovan, Chief Executive Officer, deputy voting delegate (e)
Shire of Merredin	President Cr Donna Crook (e) Cr Paul Boehme (e) Mr Craig Watts, Chief Executive Officer, deputy delegate (e)
Shire of Mount Marshall	President Cr Tony Sachse Deputy President, Cr Nicholas Gillett (e) Mr Ben McKay, Chief Executive Officer, non-voting (e)
Shire of Mukinbudin	Ms Tanika McLennan, A/Chief Executive Officer, non-voting (e)
Shire of Narembeen	President Cr Holly Cusack (e) Deputy President, Cr Hannah Bald (e)
Shire of Nungarin	President Cr Pippa de Lacy Cr Gary Coumbe (e)

	Mr David Nayda, Chief Executive Officer, non-voting <i>(e)</i>
Shire of Tammin	President Cr Charmaine Thomson <i>(e)</i> Deputy President, Cr Tanya Nicholls <i>(e)</i> Mr Andrew Malone, Chief Executive Officer, non-voting <i>(e)</i>
Shire of Trayning	President Cr Melanie Brown
Shire of Westonia	President Cr Mark Crees Ms Jasmine Geier, A/Chief Executive Officer, non-voting <i>(e)</i>
Shire of Wyalkatchem	Deputy President, Cr Mischa Stratford <i>(e)</i> Mr Tom Kettle, Chief Executive Officer, non-voting <i>(e)</i>
Shire of Yilgarn	President Cr Bryan Close <i>(e)</i> Cr Donna Newbury <i>(e)</i> Mr Ben Forbes, Chief Executive Officer, non-voting <i>(e)</i>

GUESTS

Regional Development Australia WA	Mr Josh Pomykala, Director Regional Development <i>(e)</i>
Wheatbelt Development Commission	Ms Renee Manning, A/Chief Executive Officer <i>(e)</i>

WALGA

Mr Sam McLeod, Manager Commercial Services
Ms Habiba Farrag, State Council Governance Officer
Ms Jade Mains, Senior Policy Advisor Environment *(e)*

(e) electronic attendance

1.3. APOLOGIES

MEMBERS

Shire of Bruce Rock	President Cr Ramesh Rajagopalan
Shire of Kellerberrin	Mr Raymond Griffiths, Chief Executive Officer, voting delegate
Shire of Koorda	President Cr Jannah Stratford
Shire of Mukinbudin	President Cr Gary Shadbolt
Shire of Trayning	Mr Peter Naylor, Chief Executive Officer, non-voting
Shire of Dowerin	Mrs Manisha Barthakur, Chief Executive Officer, non-voting
Shire of Narembeen	Ms Rebecca McCall, Chief Executive Officer, deputy voting delegate
Shire of Westonia	Deputy President, Cr Ross Della Bosca Mr Bill Price, Chief Executive Officer

GUESTS

CBH Group	Ms Kellie Todman, Manager Governance and Industry Relations
Main Roads WA	Mr Mohammad Siddiqui, Regional Manager Wheatbelt
Water Corporation	Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
Wheatbelt District Emergency Management Committee	Ms Shelby Robinson

MEMBERS OF PARLIAMENT

Hon Melissa Price MP, Member for Durack
Mr Rick Wilson MP, Member for O'Connor
Hon Steve Martin MLC
Mr Lachlan Hunter MLA, Member for Central Wheatbelt
Mr Peter Rundle MLA, Member for Roe

WALGA

Ms Tracey Peacock, Road Safety Advisor

2. ACKNOWLEDGEMENT OF COUNTRY

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

3. DECLARATIONS OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

4. ANNOUNCEMENTS

Nil.

5. LOCAL GOVERNMENT 'VIRTUAL HOST'

Due to the Delegation to Perth, this meeting was held online, and therefore no host presentations took place. The Shire of Bruce Rock is invited to make a presentation to the August Zone meeting.

Cr Toni Smeed joined the meeting at 11:35am.

6. GUEST SPEAKERS

Guest Speaker Protocols

- *The main speaker or keynote address to the Zone will be generally 30 minutes with 15 minutes for questions*
- *Other guest speakers will have a time limit of 20 minutes with 10 minutes for questions.*

6.1. SPEAKERS FOR THE JUNE ZONE MEETING

Due to the Great Eastern Country Zone Delegation to Perth taking place between Tuesday 9 and Thursday 11 June, there were no external speakers at the Zone meeting.

Renee Manning joined the meeting at 11:38am.

6.1.1. GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE

The Executive Committee provided a debrief on the Delegation to Perth to the Zone.

Noted

6.2. REQUEST TO PRESENT – LUMEN WHEATBELT STUDY HUBS

A request has been received from the Lumen Wheatbelt Study Hubs to present to the Zone at the 13 August meeting, at the Shire of Bruce Rock.

BACKGROUND

Lumen Wheatbelt Study Hubs is a federally funded, place-based program operating under the auspices of RDA Wheatbelt, focused on supporting university and TAFE students who reside in regional communities to successfully commence and complete their studies. Through our network of hubs in Northam, Narrogin, Merredin, Wongan Hills and York, along with our sister hub in Ellenbrook, we provide local access to study spaces, technology, and on-the-ground support that removes barriers to participation in tertiary education.

Alongside this, we work with partners to increase awareness of education and training pathways, support skill development, and connect community members to opportunities to upskill or reskill locally. We also engage directly with local schools, delivering sessions that help build aspiration in high school students and encourage them to explore further study options and pathways available to them.

Our outreach work across schools, community resource centres and the broader community is a key part of building aspiration and supporting locally driven workforce outcomes. Local government plays a key role in this space, particularly in raising awareness of education and training opportunities and helping connect community members to pathways that support local workforce needs. We see Lumen as contributing to locally driven workforce solutions and value the opportunity to engage directly with local government representatives.

RECOMMENDATION

Moved: Shire of Trayning
Seconded: Shire of Narembeen

That the Great Eastern Country Zone does support a deputation from Lumen Wheatbelt Study Hubs at the August 2026 Zone meeting.

CARRIED

7. AGENCY REPORTS

Agency Reports Protocols

The Zone appreciates and prefers written updates (circulated with the agenda) wherever possible. Agency representatives are invited to make brief (5 minute) remarks if the speaker wishes to provide context or a further update on a specific matter.

The Zone appreciates if time can be left for questions, typically for around 10 minutes. Briefings on a significant policy proposal or contentious topic are to be dealt with by the agency representative attending as a Guest or Keynote Speaker (item 6).

7.1. DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY

The Department of Local Government, Industry Regulation and Safety report was attached to the Agenda.

Noted

7.2. REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT

Josh Pomykala, Director Regional Development

The Regional Development Australia Wheatbelt was attached to the Agenda.

Noted

8. MINUTES

8.1. CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 23 APRIL 2026

The Minutes of the Great Eastern Country Zone meeting held on 23 April 2026 have previously been circulated to Member Councils.

RECOMMENDATION

Moved: Shire of Nungarin
Seconded: Shire of Cunderdin

That the Minutes of the meeting of the Great Eastern Country Zone held on 23 April 2026 be confirmed as a true and accurate record of the proceedings.

CARRIED

8.2. BUSINESS ARISING FROM THE MINUTES OF THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 23 APRIL 2026

8.2.1. HEAVY VEHICLE (RAV NETWORK) ROAD ACCESS

The Shire of Cunderdin raised concerns in relation to State Government decisions relating to access for Heavy Vehicle (RAV network) road access.

Several Zones have raised similar concerns to State Council. The issue was endorsed by State Council to be referred to the relevant policy team (Infrastructure Policy Team) for consideration.

This issue is also scheduled to be discussed with Main Roads as part of the Delegation.

Noted

8.3. MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 19 MAY 2026

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on 19 May 2026 were provided as an attachment to the Agenda.

RECOMMENDATION

Moved: Shire of Westonia
Seconded: Shire of Bruce Rock

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 19 May 2026 be received.

CARRIED

8.4. BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON 19 MAY 2026

Nil.

9. WALGA STATE COUNCIL EXECUTIVE REPORTS

Note: After the last Zone Meeting, the Executive Committee discussed moving the Executive Reports to earlier in the meeting. This allows for discussion on Zone meeting items to benefit from the State Councillor's debrief on the last State Council meeting, and other meetings of WALGA.

Some other minor changes have also been made, including no longer voting on whether to receive routine reports.

9.1. WALGA PRESIDENT'S REPORT

The WALGA President's Report was distributed with the Agenda.

Noted

9.2. STATE COUNCILLOR REPORT

Cr Stephen Strange

Noted

Stuart Hopley joined the meeting at 12:17pm.

9.3. STATUS REPORT

Noted

Agenda Item	Zone Resolution	WALGA Response	Update Last Provided	WALGA Contact
13 November 2025 Zone Agenda Item 16.2 Review of the Community Sporting and Recreation Facilities Fund (CSRFF)	That the Great Eastern Country Zone: 1. Express its concern at the ongoing review of the Community Sporting and Recreation Facilities Fund (CSRFF) without a timeline for completion or confirmation of the program's future structure or funding levels. 2. Request WALGA to advocate to the Minister for Sport and Recreation and the Department of Creative Industries, Tourism and Sport (CITS) for: a. Public release of the CSRFF review's scope, commencement date and expected completion timeline; b. Confirmation of the program's continuation and funding levels beyond the review period, with increases to reflect inflation, demand, and regional construction costs; c. Commitment that CSRFF will remain a merit-based, transparent, and equitable program accessible to regional and metropolitan communities alike; and d. Urgent communication of future funding round dates to enable regional local governments and community clubs to plan projects effectively. 3. Request WALGA to highlight to the Minister that the lack of certainty around CSRFF is jeopardising the fruition of regional projects vital to community wellbeing, participation, and sustainability.	CSRFF funding has been maintained at \$12 million per annum across the forward estimates in the 2026-27 State Budget. Funding is also maintained across other key sports and recreational infrastructure programs including the Club Night Lights Program and the Female Changerooms Fund. The Government's intentions with regard to future funding rounds and how much of this funding will be made available to Local Governments is unclear. WALGA wrote to the Minister for Sport and Recreation and the Department of Creative Industries, Tourism and Sport (CITS) on this issue in December 2025. The Minister responded on 17 February 2026, advising that investment in sporting infrastructure will focus on the delivery of the State Governments' PlayOn WA: 2030 by 2030 initiative and election commitments. The Minister further indicated this intent during parliamentary debate on 6 May 2026. WALGA is continuing to seek clarity regarding funding under these programs and will provide updates when available.	June 2026	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039

18 August 2025 Zone Agenda Item 9.4.1 Local Government Elections – Four Year Terms, Two Yearly Election Cycle	That the Great Eastern Country Zone request that WALGA continues to advocate to the State Government to retain the current system of four-year terms with a two-year spill for Local Government elections	Following sector consultation, State Council endorsed WALGA's existing Advocacy Position in favour of four-year terms with a two-year spill at the meeting held on 7 May. The <u>Advocacy Positions Manual</u> has been updated. COMPLETE	June 2026	Kirsty Martin, Executive Manager, Member Services 9213 2051 kmartin@walga.asn.au
13 February 2025 Zone Agenda Item 14.1 WA Telstra Automatic Transfer Unit Pilot Deployment Program	That the Great Eastern Country Zone requests WALGA organise a roundtable with WALGA, Telstra, Department of Fire and Emergency Services and Department of Primary Industries and Regional Development to discuss the drafting of Community Support Agents Agreement for the implementation of the WA Telstra Automatic Transfer Unit Pilot Deployment Program.	Negotiations with Telstra / InfraCo and the State Government through DPIRD are continuing with the objective of implementing clear backup generator deployment arrangements in place for the 2026/27 high threat season. Progress has been made in relation to required qualifications and training for people to connect the generators to an ATU. Significant challenges remain regarding the indemnities sought by Telstra from Local Governments and / or the State Government.	June 2026	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

10. ZONE BUSINESS

10.1. UPDATE ON ZONE CORRESPONDENCE

Since the 23 April 2026 Great Eastern Country Zone meeting, the Zone has received the following correspondence.

- **Letter received from the Great Southern Country Zone** (Attachment 5) regarding Cost Shifting to Local Government, requesting support from Zones to request that WALGA advocate on behalf of the sector to both State and Federal Governments on this issue.

Secretariat Comment

While cost-shifting is a very important issue for Local Government, addressing cost-shifting needs to consider the full range of issues and policies which cause costs to be incurred by Local Government. Grouping the issues may risk diluting the directness and effectiveness of advocacy, since the issue does not sit specifically with any single decision-maker.

Advocacy which addresses issues and policies directly (i.e. specific to particular government portfolios, laws, or decisions) has the greatest prospect of achieving the objective of reducing costs borne by Local Government. For this reason, WALGA ordinarily structures advocacy in this way.

Therefore, breaking the issue down into individual policy issues and resulting costs could be the best way to plan any future advocacy.

Some solutions to cost shifting may also be arrived at through measures such as: cost avoidance; improved efficiency of service delivery; or increasing/diversifying revenue - rather than only being based on minimising costs borne by one party.

RECOMMENDATION

Moved: Shire of Nungarin
Seconded: Shire of Trayning

That the Great Eastern Country Zone:

1. **Receive and acknowledge the Great Southern Country Zone's letter regarding cost shifting dated 20 May 2026.**
2. **Request the Executive Committee consider a response to the letter.**

CARRIED

10.2. 2027 ZONE FORUM

Planning has been progressing on the 2027 Zone forum, indicative scheduled for Thursday, 11 March 2027 at Cunderdin. Key to the success of any forum event is working closely with all speakers and the Master of Ceremonies to ensure the event program and script is cohesive, and provides for engagement and structure to keep delegates engaged for the duration of the event. This work includes:

- Designing the structure of the day and designing each session
- Undertaking supporting research to ensure session content is timely and relevant;
- Identifying effective and engaging speakers;
- Developing engaging panel and Q+A sessions – especially trying to ensure speakers with different perspectives and audience members can contribute;
- Briefing and liaising with speakers to ensure their content is relevant; and
- Finalising an event script and consolidated PowerPoint.

For the 2025 Forum, WALGA had available staffing capacity to support design and planning of the Forum, working closely with the MC to deliver the event to a professional events management standard. The Zone's two allocated staff members dedicated approximately two weeks of effort in the lead up to the event. An estimate of the total time spent is below:

Main Tasks	Detail	Organiser Hours	Manager Hours
Develop program	Meetings with subcommittee to discuss concepts and Committee suggestions for speakers Prepare and refine outline of forum	15	10
Recruit Speakers & MC	Draft and finalise all invitation letters, including content descriptions Liaise with speakers Confirm speakers	25	10
Develop Program	Drafting, reviewing and finalising program (including speaker abstracts) Liaising with policy subject matter experts to ensure speakers and content is relevant and timely	15	20
Arrange suppliers (AV, catering, decoration, etc)	Source suppliers Supplier liaison Raise POs, make payments	10	2
Preparation of event 'run sheets'	Liaise with MC to design session format (presentation, panels, Q+A) Scheduling event running time	10	2.5
MC script (Including presenter bios), speaker briefings, and merging presentations	Numerous calls, meetings, and emails with speakers. Collating material from presenters, merging presentations, preventing duplication and ensuring focus on topics for session Drafting script with MC	5	20
RSVPs	Issue invitations and reminders Monitor RSVPs Attendance register	5	0.5
Travel, set up and event	Travel, bump in, managing event, bump out.	15	15
Totals		100 (2.5 weeks)	80 (2 weeks)

WALGA's events, policy, and other staff provided other input for the 2025 event. For instance, WALGA's policy specialists engaged with external speakers to ensure the speakers were briefed on Local Government issues and prepared to provide relevant information for delegates. All this support and associated costs was contributed in-kind by WALGA.

While WALGA will still be able to provide in-kind support to the Zone, scheduling and expected capacity limitations in March 2027 will mean that there will not be the same degree of capacity available to directly manage the core event design, programming, scripting, and coordination work in the months prior to the forum. This work is critical to the quality of the forum.

Following initial discussions with the Executive Committee, WALGA sought initial estimates of the cost for a professional events consultant to design and deliver a program. Under this model, the consultant would be responsible for designing and scripting the event, with WALGA providing the logistics and administrative support needed to deliver the event. However, due to the workload required, the costs of professional event design and scripting are substantial. While other potential contractors may provide lower rates, the degree of effort involved will still incur significant costs. The quality of the event also depends on the skill of the provider, who ideally would then facilitate the event content as the MC.

While the Zone has been interested in recruiting a keynote speaker, cost pressures will also mean that an interstate or international speaker would consume a significant proportion of the total working budget. Costs for other expenses (food, AV, etc.) are estimated to increase around 5% - 10% from 2025 due to inflation. For these reasons, an indicative budget of \$40,000 has therefore been proposed in the Zone's 2026-27 budget.

A breakdown of costs and the basis of estimates is available on request (please email the secretariat), but these estimates have not been included in these public papers to ensure any quotations are not impacted by the budget estimate.

Noted

10.3. ZONE BUDGET – 2026-27

No comments were received on the draft budget following the last Zone meeting. The following budget for 2026/27 is submitted for consideration. This budget includes an allocation for the Zone Conference, which is expected to be refined through further planning.

	BUDGET 2025-26	FORECAST 2025-26	BUDGET 2026-27	Comments for budget
Income	\$	\$	\$	
General Subscriptions (16@\$1,500)	24,000	24,000	24,000	16 members x \$1500 each
Interest income	6,000	8,013	9,000	4.5% interest on 200k TD
Total Income	30,000	32,013	33,000	
Expenses				
Zone Expenses - Audit fees	1,100	2,375	1,890	5% increase in fees of \$1800
Zone Expenses - Ordinary Meetings	5,250	3,864	12,000	Catering and other meeting expenses
Zone Initiatives - Advocacy	13,050	14,546	20,000	General allowance
Zone initiative - Face to face training in the Zone	24,000	10,000	\$Nil	Discontinued
Zone Initiatives - Conference			40,000	Held every 2nd year - this estimate assumes professional facilitator assists to develop programme, etc.
Zone initiative – Convention Rebate	\$Nil	\$Nil	\$Nil	Propose to discontinue the specific training rebate
eLearning Subscription Grant	32,000	6,000	\$Nil	
Zone Representative - Honoraria	2,102	2,102	2,300	5% increase assumed from prior year
WALGA Travel to Zone	1,000	250	-	Moved to general expense line above
Total Expenses	78,502	39,137	76,190	
Profit / Loss	(\$48,502)	(\$7,125)	(\$43,190)	
Cash Reserves				
Opening Balance	231,102	215,967	208,842	
Movement	(\$48,502)	(\$7,125)	(\$43,190)	It is considered very unlikely that all budget funds would be expended
Closing Balance	182,600	208,842	165,652	This projection is therefore considered unlikely.

RECOMMENDATION

Moved: Shire of Cunderdin
Seconded: Shire of Trayning

The Great Eastern Country Zone:

- 1. Endorse the draft Budgeted Statement of Income and Expenditure for the year ending 30 June 2027.**
- 2. Authorise WALGA's external auditors to conduct an annual audit of the Zone's accounts for 2025-26.**

CARRIED

11. ZONE REPORTS

11.1. CHAIR REPORT

President Cr Tony Sachse

RECOMMENDATION

Moved: Shire of Westonia
Seconded: Shire of Cunderdin

That the Zone Chair's report be received.

CARRIED

11.2. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

President Cr Tony Sachse

RECOMMENDATION

Moved: Shire of Nungarin
Seconded: Shire of Cunderdin

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

11.3. WALGA ROADWISE

Tracey Peacock, Road Safety Advisor

Elected Members and staff are encouraged to attend the Safe System for Local Government Workshop being held at The University Club of WA (UWA), Tuesday 4 – Thursday 6 August 2026. These workshops are designed to provide Local Governments across Western Australia with practical strategies to apply the Safe System approach and create safer roads for their communities.

Delegates can email Main Roads at SSLG@mainroads.wa.gov.au for more information on how to register.

Noted

12. WALGA STATE COUNCIL AGENDA

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

12.1. CLIMATE CHANGE ADVOCACY POSITION – STATE COUNCIL AGENDA ITEM 8.1

By Rebecca Brown, Policy Manager, Environment and Waste

EXECUTIVE SUMMARY

- A new climate change Advocacy Position is proposed to replace the position endorsed by State Council in 2018.
- WALGA released a Consultation Paper and draft Climate Change Advocacy Position in January 2026 for Council endorsed feedback by 1 May 2026.
- 39 Council endorsed submissions and two officer level comments were received:
 - 18 (44%) supported the draft Position.
 - 18 (44%) supported the draft Position with comments and/or proposed changes.
 - four (10%) did not support the draft Position and proposed an alternative.
 - one (2%) did not support the Advocacy Position.
- The draft Advocacy Position has been refined in response to the feedback received, noting that the majority of submissions either supported the draft position in its entirety or supported with comment and/or amendment:
 - "to meet the needs of their communities" has been added to Point 1 to better reflect Local Government context.
 - Point 2b has been revised to:
 - Include explicit reference to increasing risk and expanded legislative requirements and align with language in the *Local Government Act* (mitigation, rather than emissions reduction).
 - Be clear that Local Government must be provided with the funding, guidance and practical support required to meet increasing risk and legislative requirements.
- At its meeting on 25 May 2026, the Environment Policy Team considered this item and recommended that State Council replace the current Climate Change Policy Statement and Advocacy Position 4.1 with the new Advocacy Position.

ATTACHMENT

- [Climate Change Advocacy Position Consultation Report](#)

STRATEGIC PLAN IMPLICATIONS

This item aligns with WALGA's Strategic Pillars:

- **Influence:** Lead advocacy on issues important to Local Government and lead policy development for the Local Government sector.
- **Support:** Anticipate, understand and respond to Member needs.

POLICY IMPLICATIONS

It is proposed that the [Climate Change Policy Statement](#) and **current** Advocacy Position 4.1 Climate Change as follows:

Local Government acknowledges:

1. *The science is clear: Climate change is occurring and greenhouse gas emissions from human activities are the dominant cause.*
2. *Climate change threatens human societies and the Earth's ecosystems.*
3. *Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable.*
4. *A failure to adequately address this climate change emergency places an unacceptable burden on future generations.*

Local Government is committed to addressing climate change.

Local Government is calling for:

1. *Strong climate change action, leadership and coordination at all levels of government.*
2. *Effective and adequately funded Commonwealth and State Government climate change policies and programs.*

be **replaced** with (changes following consultation underlined):

1. *Local Government acknowledges the risks associated with, and is committed to addressing, climate change to meet the needs of their communities.*
2. *WALGA calls on the Australian and Western Australian Governments to:*
 - a. *provide the necessary climate leadership, coordination and action to ensure an orderly transition to achieve emission reduction targets and address the impacts of climate change.*
 - b. *ensure that Local Government has the funding, guidance and practical support required to meet increasing risk and expanded legislative requirements to plan for, mitigate and adapt to climate impacts.*

BACKGROUND

In 2018, State Council endorsed a [Climate Change Policy Statement](#) and Advocacy Position, following extensive sector consultation. Since this position was adopted there have been significant legislative, policy, technological and scientific changes, including:

- The national *Climate Change Act 2022* and the Western Australian Climate Change Bill 2023.
- Increased legislative responsibilities, including the *Local Government Amendment Act 2023*, which expanded Western Australian Local Governments' general function under Part 3 s3.1(1A) of the *Local Government Act 1995*:
 - a. To promote the economic, social and environmental sustainability of the district;
 - b. To plan for, and to plan for mitigating, risks associated with climate change; and
 - c. In making decisions, to consider potential long-term consequences and impacts on future generations

- The release of the Australian Government's [National Climate Risk Assessment](#) and [National Adaptation Plan](#) in 2025.
- Escalation of the transition to renewable energy, uptake of electric vehicles and energy efficiency standards under the National Construction Code.
- Climate science and projections ([international](#), [national](#) and [WA specific](#)) have also become clearer regarding the risks posed by climate change and the need for action to address the consequential impacts.

Work commenced on the review of the current position in 2024. An updated draft position was considered at the March 2025 State Council meeting, with the position referred back to the Environment Policy Team for further development. In January 2026, WALGA released a Consultation Paper and draft Advocacy Position, with Council endorsed feedback requested by 1 May 2026.

COMMENT

Responses were received from 41 Local Governments, 39 Council endorsed submissions and two officer level comments (Karratha and Melville):

- 18 (44%) supported the draft Advocacy Position:
 - Metropolitan: Joondalup, Stirling, Bayswater, Kalamunda, Bassendean, Canning, Cockburn, Melville, Rockingham, Cambridge, Subiaco and Serpentine Jarrahdale.
 - Regional: Harvey, Victoria Plains, Gnowangerup, Kalgoorlie Boulder, Ngaanyatjaraku and Karratha.
- 18 (44%) were supported with comment and/or proposed changes:
 - 7 sought minor wording refinements or small additions:
 - Metropolitan: Belmont, Gosnells and Kwinana.
 - Regional: Dumbleyung, West Arthur, York and Mingenew.
 - 11 proposed more substantial amendments:
 - Metropolitan: Mundaring, Armadale, Victoria Park, East Fremantle, Fremantle, Perth and Vincent.
 - Regional: Augusta Margaret River, Busselton, Kent and Cocos (Keeling) Islands.
- Four (10%) did not support the draft Advocacy Position and proposed an alternative position:
 - Regional: Waroona (alternative position). Quairading, Wagin and Cue provided the Central Country Zone position.
- One (2%) did not support the draft Advocacy Position and did not provide an alternative:
 - Regional: Collie.

Responses were received from Local Governments across all Metropolitan Zones and from all but two Country Zones.

Across both metropolitan and regional submissions, Local Governments emphasised that the roles and responsibilities of each level of government in climate change mitigation and adaptation remain unclear, while legislative obligations placed on Local Governments have expanded without a sustainable funding model to support implementation. Small, rural and remote Local Governments raised concerns about their communities' heightened exposure to heat, extreme weather and infrastructure failure, combined with limited local capacity and resources to respond effectively.

The draft Advocacy Position has been refined in response to the feedback received, noting that the majority of submissions either supported the draft position in its entirety or supported with comment and/or amendment:

- “to meet the needs of their communities” has been added to Point 1 to better reflect Local Government context.
- Point 2b has been revised to:
 - Include explicit reference to increasing risk and expanded legislative requirements and align with language in the Local Government Act (mitigation, rather than emissions reduction).
 - Be clear that Local Government must be provided with the funding, guidance and practical support required to meet increasing risk and legislative requirements.

The Position has been kept high level, noting that many of the specific matters raised in the feedback are included in other WALGA Advocacy Positions (or will be incorporated when these positions are reviewed) and/or will inform WALGA's more detailed climate advocacy.

A [Climate Change Advocacy Position Consultation Report](#) providing a summary of feedback received and rationale for the changes to the position is attached.

At its meeting on 25 May 2026, the Environment Policy Team considered this item and recommended that State Council replace the existing Climate Change Policy Statement and Advocacy Position 4.1 with the new Climate Change Advocacy Position.

RECOMMENDATION

That State Council replace the Climate Change Policy Statement and Advocacy Position 4.1 with a new Climate Change Advocacy Position as follows:

1. *Local Government acknowledges the risks associated with, and is committed to addressing, climate change to meet the needs of their communities.*
2. *WALGA calls on the Australian and Western Australian Governments to:*
 - a. *Provide the necessary climate leadership, coordination and action to ensure an orderly transition to achieve emission reduction targets and address the impacts of climate change.*
 - b. *Ensure that Local Government has the funding, guidance and practical support required to meet increasing risk and expanded legislative requirements to plan for, mitigate and adapt to climate impacts.*

RECOMMENDATION

Moved: Shire of Bruce Rock

Seconded: Shire of Narembeen

That the Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.

CARRIED

12.2. TRAIN STATION PRECINCTS ADVOCACY POSITION – STATE COUNCIL AGENDA ITEM 8.2

By Coralie Claudio, A/Manager Planning and Building

EXECUTIVE SUMMARY

- In November 2025, the State Government [announced](#) it would commence the preparation of Improvement Plans and Improvement Schemes for ten train station precincts across the Perth metropolitan region.
- A new Train Station Precinct Advocacy Position is proposed, which identifies the need for collaborative, place-based, and infrastructure-led precinct planning that enables housing delivery while respecting local planning frameworks and maintaining community confidence, supported by strong State Government coordination and funding.
- The position is intended to support timely and direct engagement with the State Government on sector priorities for current and future State-led train station precincts.
- The draft position has been informed by a review of Council resolutions and feedback from Local Governments, including those associated with the initial ten identified train station precincts.
- The Environment Policy Team endorsed the position at its meeting on 18 May 2026.

ATTACHMENT

- [Rationale New Advocacy Position: Train Station Precincts](#)

STRATEGIC PLAN IMPLICATIONS

This item aligns with WALGA's Strategic Pillars:

- **Influence** – Lead advocacy on issues that are important to Local Government, including coordinated precinct planning and housing delivery.
- **Support** – Anticipate, understand, and respond to Member needs, ensuring Local Governments are effectively engaged in State-led precinct planning processes.

POLICY IMPLICATIONS

It is proposed that the **new** Train Station Precincts Advocacy Position be **endorsed**.

This draft position is consistent with, and builds upon, Advocacy Position 6.1 Planning Principles and Reform:

- 1. The Local Government sector supports an efficient and effective planning system guided by legislation, policy, and processes that:*
 - a. facilitates the creation of sustainable and liveable communities and places;*
 - b. has a focus on strategic planning that delivers on long-term objectives and outcomes that balance social, environmental, cultural, and economic interests;*
 - c. is easy to understand, accessible and transparent;*
 - d. recognises the diversity of Western Australia and ensures that local environment, context, communities and character are appropriately reflected in planning frameworks and decision making;*
 - e. ensures decisions are made by the level of government closest to and most impacted by a planning proposal; and*
 - f. establishes consistent planning frameworks and streamlines planning processes where there is a demonstrated benefit in doing so.*
- 2. Reforms to the planning system should:*

- a. *be guided by the above principles;*
- b. *deliver community benefit;*
- c. *promote system efficiency, including through the use of technology;*
- d. *be evidence-based and informed by robust, transparent data;*
- e. *proceed at an appropriate pace to enable effective implementation;*
- f. *be informed by engagement with the community; and be amended only with WALGA involvement and consultation with Local Government.*

BACKGROUND

Planning around train stations, including the establishment of local planning frameworks and the determination of development applications, has historically been the responsibility of Local Governments.

In November 2025, the State Government announced it was commencing the establishment of Improvement Plans and Schemes around ten train station precincts across the Perth metropolitan region to streamline planning and development and facilitate housing development. Through this process, the State would become responsible for setting planning frameworks, including elements such as height and zoning, and determining development applications.

The ten station precincts, involving 14 directly affected Local Governments, are listed below:

- Ballajura (City of Swan);
- Bassendean (Town of Bassendean);
- Carlisle/Oats Street (Town of Victoria Park);
- Claisebrook (City of Perth and City of Vincent);
- Cottesloe (Town of Cottesloe and Shire of Peppermint Grove);
- Glendalough (City of Vincent and City of Stirling);
- Morley (City of Bayswater);
- Mosman Park (Town of Cottesloe, Town of Mosman Park and Shire of Peppermint Grove);
- Redcliffe (City of Belmont); and
- Swanbourne (Town of Claremont, City of Nedlands and Town of Cottesloe).

Improvement Plans and Schemes for the Ballajura and Redcliffe stations were already underway prior to this announcement. Importantly, the announcement noted these were only the first stations, indicating additional state-led station precincts may be identified in the future.

At its December 2025 meeting, State Council resolved that:

1. *State Council request WALGA to prepare an Advocacy Position in consultation with Members, regarding the transport and planning principles required to ensure quality outcomes in the newly announced "Station Precinct Improvement Plans and Schemes" in Metropolitan Perth and regional stations if included.*
2. *The Advocacy Position will include transport and place-making outcomes on both government controlled and private land that maximise liveability and use of the public transport network.*

RESOLUTION 069.5/2025

To inform the development of the Advocacy Position, WALGA sought feedback from Local Governments associated with the initial ten station precincts, including collecting and reviewing relevant Council reports and resolutions from ten Local Governments.

The draft position supports a coordinated approach to station precinct planning and makes the following key recommendations to support effective development and implementation of Improvement Plans and Schemes:

- Promote housing density, diversity and delivery while ensuring place-responsive and transit-oriented development outcomes.
- Recognise the State Government's critical role in coordination and investment, including redevelopment of underutilised State land.
- Call for recognition of existing and progressing local planning frameworks and meaningful engagement with Local Governments and communities.
- Support a strategic, evidence-based and transparent approach to identifying and delivering future State-led station precincts.

The draft advocacy position was circulated to the sector for feedback over a two-week period until 7 May. WALGA received 22 responses, all from metropolitan Local Governments, including nine of the 14 Local Governments directly affected by the initial ten identified train station precincts.

COMMENT

This Advocacy Position is intended to enable WALGA to make timely and direct representations to the State Government on the sector's priorities for State-led train station precincts.

The proposed new Advocacy Position will complement WALGA's planning Advocacy Position, 6.1 Planning Principles and Reform, which notes that planning frameworks and decision-making should reflect local environment, context, communities and character, and that decisions should be made by the level of government closest to and most impacted by a planning proposal.

The draft position has been informed by a review of relevant Council resolutions and Local Government officer input, including feedback from WALGA's Planning Advisory Group.

The draft advocacy position was refined following sector consultation to emphasise that a planning framework alone will not deliver on-the-ground outcomes. Instead, it highlights the substantial scale of State Government collaboration, coordination and funding required to enable and accelerate precinct delivery, including a stronger focus on the redevelopment of underutilised State Government land.

The position was also refined to avoid blanket support for all State Improvement Plans and Schemes, instead clarifying the circumstances in which State-led planning may be appropriate for future station precincts.

The Environment Policy Team recommended that State Council endorse the position at its meeting on 18 May 2026.

WALGA RECOMMENDATION

That State Council endorse the following new Advocacy Position:

Train Station Precincts

1. *Local Government supports a coordinated approach to the planning and development of train station precincts that is transport-orientated, place responsive and provides for increased housing density and diversity.*

2. *In developing Train Station Precinct Improvement Plans and Schemes the State Government should:*
 - a. *Respect, acknowledge and build on existing and progressing local planning frameworks.*
 - b. *Ensure effective collaboration, partnerships and coordination across Government agencies and with Local Government.*
 - c. *Prioritise redevelopment of State-owned land to deliver optimal housing and mixed-use outcomes.*
 - d. *Undertake meaningful and ongoing community engagement.*
 - e. *Directly fund and/or implement funding mechanisms to deliver public realm and infrastructure requirements.*
3. *Decisions on any future State-led train station precincts must be evidence-based, transparent and made in consultation with Local Government.*

RECOMMENDATION

Moved: Shire of Cunderdin

Seconded: Shire of Trayning

That the Zone supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above.

CARRIED

12.3. SUBMISSION ON THE CAT ACT REVIEW – STATE COUNCIL AGENDA ITEM 8.3

By Rebecca Brown, Policy Manager Environment and Waste and Felicity Morris, Manager Governance and Procurement

EXECUTIVE SUMMARY

- On 13 February 2026 the Department of Local Government, Industry Regulation and Safety (LGIRS) opened consultation on the second statutory review of the *Cat Act 2011* (the Cat Act).
- All elements of the Cat Act are under review, including registration, enforcement/compliance, sterilisation, microchipping, breeding and limits on the number of cats.
- WALGA used current Advocacy Positions, previous submissions, a webinar with the sector and opportunity to comment on a draft submission to gather feedback.
- The submission identifies that reform to the legislation is required, in relation to:
 - Consolidation of the Cat Act and *Dog Act 1976*;
 - Stronger provisions for consistent non-compliance;
 - Clear definitions for owned and unowned cats;
 - Development of a Model Cat Local Law;
 - A limit on the number of cats; and
 - Lowering the age of sterilisation.
- Consultation by LGIRS closes at 5:00pm on Monday, 31 August 2026.
- A joint meeting of the Governance and Environment Policy Teams on 25 May 2026 recommended that State Council endorse the submission.

ATTACHMENT

- [Submission on the Review of the *Cat Act 2011*](#)

STRATEGIC PLAN IMPLICATIONS

This item aligns with WALGA's Strategic Pillars:

- **Influence:** Lead advocacy on issues important to Local Government and lead policy development for the Local Government sector.
- **Support:** Anticipate, understand and respond to Member needs.

POLICY IMPLICATIONS

This submission has been developed based on current WALGA [Advocacy Positions](#):

- 2.12.1 Review of the *Cat Act 2011* and *Dog Act 1976*; and
- 2.12.2 Dog and Cat Management.

And previous submissions and positions on the legislation.

BACKGROUND

On 13 February 2026, the Department of Local Government, Industry Regulation and Safety (LGIRS) opened [consultation](#) on the review of the *Cat Act 2011* (the Cat Act), the second statutory review of the legislation. The previous review was undertaken in 2019. The Cat Act provides for the control and management of cats and aims to promote and encourage the responsible ownership of cats, and for related matters.

As articulated in the Second Reading Speech, the Cat Act was introduced with the aim to reduce the number of stray cats being euthanised each year, encourage responsible cat ownership and provide for better management of the unwanted impacts of cats on the community and environment.

The submission provides recommendations on provisions in the Cat Act and identifies some of the issues Local Governments experience with implementing the legislation. WALGA

used current Advocacy Positions, previous submissions, a webinar with the sector and opportunity to comment on a draft submission to gather feedback.

The webinar, held on 26 March 2026, had 61 registrations from Local Government. Feedback was received, and incorporated, on the draft submission.

The submission was considered, and is recommended to State Council for endorsement, by a joint meeting of the Governance and Environment Policy Teams on 25 May 2026.

COMMENT

In this submission WALGA has identified several areas where reform to the legislation is required, including:

- Consolidation of the Cat Act and *Dog Act 1976*;
- Stronger provisions for consistent non-compliance;
- Clear definitions for owned and unowned cats;
- Development of a Model Cat Local Law;
- A limit on the number of cats; and
- Lowering the age of sterilisation.

In drafting the submission, WALGA has also identified implementation challenges for the sector in particular low registration rates for cats, the lack of a centralised database for registration and limited resourcing.

Cat containment is out of scope of this submission, as the State Government is progressing the [Cat Amendment \(Local Laws\) Bill 2026](#) to enable Local Governments to make cat containment Local Laws. WALGA is engaging separately with the sector on this matter.

WALGA RECOMMENDATION

That State Council endorse the submission on the Review of *Cat Act 2011*.

RECOMMENDATION

Moved: Shire of Nungarin
Seconded: Shire of Wyalkatchem

That the Zone supports the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.

CARRIED

Submission on the Review of the *Cat Act 2011*

May 2026

About WALGA

The Western Australian Local Government Association (WALGA) is an independent, member-based, not-for-profit organisation representing and supporting the WA Local Government sector. Our membership includes all 139 Local Governments in the State.

WALGA uses its influence, support and expertise to deliver better outcomes for WA Local Governments and their communities. We advocate to all levels of Government on behalf of our Members, and provide expert advice, services and support to Local Governments.

WALGA's vision is for agile and inclusive Local Governments enhancing community wellbeing and enabling economic prosperity.

Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Nyoongar People, where WALGA is located and we acknowledge and pay respect to Elders past and present.

Introduction

WALGA appreciates the opportunity to provide comment on the review of the *Cat Act 2011* (Cat Act) being undertaken by the Department of Local Government, Industry Regulation and Safety (LGIRS). The Cat Act intends to:

1. Provide for the control and management of cats
2. Promote and encourage the responsible ownership of cats, and for related matters.

As articulated in the Second Reading Speech, the Cat Act was introduced with the aim to reduce the number of stray cats being euthanised each year, encourage responsible cat ownership and provide for better management of the unwanted impacts of cats on the community and environment.

The Cat Act requires all cats that have reached six months of age to be sterilised, microchipped and registered with the Local Government in which the cat is ordinarily kept. Cats must be wearing registration tags when in public places to enable identification. Cat control notices, seizing cats, cat management facilities and breeding of cats are also matters covered in the Act. The Cat Act gives Local Governments the power to administer and enforce the legislation and make Local Laws under the Act.

All elements of the Cat Act are under review, including registration, enforcement/compliance, sterilisation, microchipping, breeding and limits on the number of cats. LGIRS is further seeking insights on related cat management approaches that have been successful in other Australian States and Territories.

In this submission WALGA has identified several areas where reform to the legislation is required, including:

- Consolidation of the Cat Act and *Dog Act 1976*
- Stronger provisions for consistent non-compliance
- Clear definitions for owned and unowned cats
- Development of a Model Cat Local Law
- A limit on the number of cats
- Lowering the age of sterilisation.

This submission has been developed based on [WALGA Advocacy Positions](#) (2.12.1 Review of the *Cat Act 2011* and *Dog Act 1976* and 2.12.2 Dog and Cat Management), previous submissions and positions on the legislation (see [Attachment 1](#) for WALGA State Council's resolution on the Proposal for Domestic Cat Control Legislation) and with input from Local Governments via a webinar held on Thursday, 26 March 2026. The submission provides recommendations on provisions in the Cat Act and identifies some of the issues Local Governments experience with implementing the legislation.

Cat containment is out of scope of this submission, as the State Government is progressing the [Cat Amendment \(Local Laws\) Bill 2026](#) to enable Local Governments to make cat containment Local Laws.

Review - Legislation

Consolidation of the Cat Act and Dog Act 1976

Many requirements in the Cat Act replicate Dog Act provisions, including registration, microchipping and some enforcement provisions. WALGA is supportive of combining the Cat Act and *Dog Act 1976* to form a Companion Animals Act. A combined Act would reduce and simplify administrative burden, provide a consistent approach to the administration and enforcement of the legislation, and reflect the actions of most other Australian States and Territories. It would also have the advantage of allowing much-needed amendments to the *Dog Act 1976* to be progressed.

Stronger provisions for consistent non-compliance

Local Governments raised concerns about cat owners who demonstrate consistent non-compliance with provisions in the Cat Act. The sector considers that provisions should be included in the Cat Act that allow stronger action to be taken by Local Governments where cat owners repeatedly fail to comply with cat control notices and where infringements are not a sufficient deterrent. Local Governments also support the strengthening of the powers of seizure, cancelling registrations and penalties for failing to comply with cat control notices.

Clear definitions for owned and unowned cats

In contrast with other cat management policies at the Australian and State Government levels, the Cat Act does not provide clear definitions for the different categories of cats. The Department of Climate Change, Energy, the Environment and Water's Threat Abatement Plan for Predation by Feral Cats 2024 uses 'feral cat' terminology to describe cats that are not formally owned (sometimes referred to as 'stray cats') and 'pet cat' terminology to describe cats that are owned. Similarly, the Department of Primary Industries and Regional Development uses 'feral cat', 'stray cat' and 'domestic cat' terminology in its Feral Cat Policy, with only domestic cats being classified as owned and subject to the Cat Act.

The sector considers that definitions should be included in the Cat Act to distinguish between cats that are owned (registered and microchipped) and unowned (not registered and not microchipped). A clear definition of cats that are unowned, would enable Local Governments to begin the process of re-homing an impounded cat faster and provide clarity on the appropriate course of action if a person attempts to collect a cat without proof of ownership. WALGA identified this issue and proposed the resolution, cats either being owned or unowned, in its submission on the Proposal for Domestic Cat Control Legislation in August 2010.

Importantly, the implementation of these definitions would require a transition period and education campaign for owners to register and microchip their cats to limit any unintended consequences (e.g. ownership not being able to be confirmed).

Development of a Model Cat Local Law

The sector is supportive of State Government developing a Model Cat Local Law for Local Governments to adopt and/or tailor to meet local community needs. This Model Local Law would address the scope of matters for which a Local Law may be made under the Cat Act.

Currently, matters under section 79(3) of the Cat Act are included in a number of different Local Laws made by Local Governments, illustrated in this [map](#) created by WALGA. In summary:

39% of Local Governments have adopted or sought to progress a Cat Local Law

4% of Local Governments have included cats in an Animals Local Law

9% of Local Governments have included cats in an Animals, Environment and Nuisance Local Law

2% of Local Governments have included cats in a Consolidated Local Law

28% of Local Governments have included cats in a Health Local Law

18% of Local Governments have no mention of cats in any Local Law.

Adoption of a Model Cat Local Law would support a consistent approach to implementing the Cat Act across Local Governments and further support cat owner compliance when moving between Local Government districts.

Where cat containment is concerned, the Model Cat Local Law should incorporate transitional arrangements to ensure consistency, equity and animal welfare outcomes.

Including a limit on the number of cats

The Cat Act prescribes a Local Law may be made to limit the numbers of cats that can be kept at premises. This means that the number of cats allowed can vary between Local Governments. The sector supports a maximum number of cats that can be kept at premises being included in the Cat Act to ensure consistency across Local Governments. This provision would align with the *Dog Act 1976*, which sets a maximum number of dogs that can be kept in, or at, premises to six.

Lowering the age of sterilisation

The Cat Act requires the owner of a cat that has reached six months of age to ensure the cat is sterilised by a veterinarian, unless the cat is exempt. The sector strongly supports lowering the age of cat sterilisation on the basis that cats can reach sexual maturity much earlier than six months of age. In New South Wales, cats are required to be sterilised by four months of age, unless their owner is granted an exemption/permit.

Review - Implementation

Low registration rates

The Cat Act requires the owner of a cat that has reached six months of age to ensure the cat is microchipped and registered with the Local Government in the district in which the cat is ordinarily kept. Despite this being a requirement, feedback from Local Government indicates the registration of cats remains low across the State.

Limited compliance with this provision in the Cat Act, in combination with the absence of an 'owned cat' definition, causes issues when cats are impounded. Cats that are not registered and microchipped have very low collection rates across the State, with many Local Governments reporting less than 20% of impounded cats being reclaimed by owners. Holding an unregistered cat and attempting to find the owner requires significant Local Government resources and the owner may never be identified.

In its submission on the Proposal for Domestic Cat Control Legislation (2010), WALGA advocated for registration fees being set at full cost recovery (see Attachment 1). Additionally, in its [Dog and Cat Management Advocacy Position](#), WALGA advocates for Local Governments to achieve full cost recovery in ensuring compliance with the Cat Act through a combination of appropriate fees and

State funding that encourages cat owner compliance and serves the interests of all Western Australians regardless of where they live. Access to State funding that could be used as an incentive to increase cat registration rates may prevent some of the issues Local Governments currently face as a result of the low registration of cats.

Centralised database

The sector also experiences difficulties with finding the owners of impounded cats even when they are microchipped. Such circumstances include when registration details are not updated when a cat is transferred to a new owner (e.g. from a breeder or rescue organisation) or when an owner moves to a different Local Government district.

The sector strongly supports the establishment of a centralised cat and dog registration system. A centralised registration system would help ensure the identification and history of each cat is provided, including details of the Local Government district(s) in which it has been registered, and the compliance and enforcement history of owners and cats. The Local Government sector is keen to ensure that a centralised system is reliable, usable and has adequate funding and technical support. To ensure this, there needs to be strong Local Government consultation in development and a staged and well managed implementation process. A centralised cat and dog registration and management system, with these characteristics, would support improved control and reduce the enforcement and resource challenges Local Governments currently face.

It is noted that the State Government has not progressed the implementation of a centralised dog and cat registration system, PetsWA, which would replace registers managed by individual Local Governments with a single platform. The PetsWA initiative aimed to make it easier for owners to update their animal registration when moving to another Local Government district and to help identify potential cases of puppy farming across the State in line with the Stop Puppy Farming reforms.

The sector has already contributed substantial time and resources in supporting the State Government's development of the PetsWA initiative and is calling for State Government to implement a centralised registration system.

Resourcing

In its submission on the Proposal for Domestic Cat Control Legislation (2010), WALGA highlighted the need for rangers and authorised persons to be trained in the appropriate handling of cats. The sector has since highlighted there are limited options for practical training for cat handling at TAFE institutions, with the focus being largely on dangerous dogs. WALGA recommends that the State Government funds the development and provision of specific cat handling and housing training opportunities for Local Government officers.

The sector considers that cat registration fees and increased State funding to support the implementation and enforcement of the Cat Act, including financial support of community capacity to implement cat containment outcomes as included in draft legislative amendments to enable Local Governments to make Local Laws on cat containment, are essential.

In New South Wales, the State Government and Environmental Trust recently invested \$6 million to expand the Keeping Cats Safe at Home Project, aimed to encourage and empower cat carers to keep their cats indoors. Using research, education and targeted desexing, the first phase of the project (2021-2024) saw a 25-50% reduction in roaming cats in three Local Government districts and an increase in desexed, microchipped and registered cats across 11 participating Local Governments. Regional WA Local Governments have a lower capacity for resourcing enforcement and generally rely on hiring contract rangers that service multiple Local Government districts. These resourcing constraints would be exacerbated by the enforcement of cat containment, with funding needed to hire additional rangers to undertake the work.

State Government funding for cat management facilities is also critical. Many cat management facilities, including Cat Haven and RSPCA WA, are already at capacity. WALGA is supportive of State funding to upgrade and develop more fit-for-purpose shelter facilities as needed by the sector.

Conclusion

WALGA appreciates the opportunity to provide a submission on the review of the Cat Act on behalf of the Local Government sector. As highlighted in this submission, Local Governments face challenges in implementing the legislation when there are limited resources and low levels of compliance. The sector is supportive of the development of a Model Cat Local Law and for the Cat Act to be amended to lower the age of sterilisation and provide a maximum number of cats permitted.

WALGA looks forward to working with the State Government to provide proactive, positive solutions to the challenges faced by the sector, including cat containment.

Attachment 1: 8 August 2010 State Council resolution

That the Department of Local Government be advised that the introduction of cat control legislation is supported on condition that:

1. The cost to Local Governments to implement and administer the proposed legislation is minimised by:
 - a. the State Government training rangers and authorised officers and providing funding for the acquisition of specialised cat control equipment;
 - b. the State Government fully funding any public education and awareness campaign; and
 - c. registration fees being set at full cost recovery.
2. The Department of Local Government form a working partnership with WALGA during the drafting process of the legislation to ensure:
 - a. the legislation is as simple as possible to administer and enforce;
 - b. sufficient notice is given before the enactment of proposed legislation to allow Local Governments time to budget and prepare for cat control legislation and to update infrastructure, equipment and procedures; and
 - c. consideration is given to:
 - i. National Parks;
 - ii. A Class reserves;
 - iii. unallocated Crown Land; and
 - iv. local planning schemes.

12.4. OTHER STATE COUNCIL AGENDA ITEMS

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

12.4.1. WALGA 2025 LOCAL GOVERNMENT EMERGENCY MANAGEMENT SURVEY FINDINGS – STATE COUNCIL AGENDA ITEM 10.1

The 2025 WALGA Local Government Emergency Management Survey, undertaken in partnership with Edith Cowan University (ECU), highlights ongoing resource, workforce and funding pressures across the Local Government sector, including rising emergency management expectations, structural funding challenges, grant access difficulties, and increasing staffing and capacity constraints.

An additional confidential attachment is available for Zone Delegates, available at the link below.

- [Local Government Emergency Management Survey Report](#)

Noted

13. EMERGING ISSUES

Nil.

14. NEXT MEETING

The next Executive Committee meeting will be held on 21 July 2026 commencing at 8:00am, via MSTeams.

The next Great Eastern Country Zone meeting will be held on Thursday, 13 August 2026 commencing at 9:30am. This meeting will be hosted by the Shire of Bruce Rock.

15. CLOSURE

There being no further business, the Chair declared the meeting closed at 12:51pm.

ATTACHMENT 9.2A
Minutes – LEMC Meeting
18 June 2026



MINUTES

Local Emergency Management Committee
18 June 2026

Table of Contents

1. Official Opening and Welcome	3
2. Record of Attendance / Apologies / Leave of Absence.....	3
3. Minutes of Previous Meeting to be Received.....	3
3.1 Local Emergency Management Committee Meeting held on 12 March 2026.....	3
4. Reports	3
4.1 Local Emergency Management Committee (LEMC) Members for Review.....	4
4.2 Agency Reports	5
4.2.1 Department of Communities.....	5
4.2.2 Department of Fire and Emergency Services.....	5
4.2.3 Narembeen District High School.....	5
4.2.4 Narembeen St Johns.....	5
4.2.5 Narembeen VFES	5
4.2.6 Narembeen Hospital.....	5
4.2.7 Narembeen Police	5
4.2.8 Shire of Narembeen	5
5. Other Business	7
5.1 Status Report.....	7
5.2 Proposed Meeting Schedule for 2026/2027	7
6. Correspondence	7
6.1 Correspondence out.....	7
6.2 Correspondence in	7
7. Closure of Meeting.....	7

1. Official Opening and Welcome

The Presiding Person welcomed everyone and declared the meeting open at 3.34pm.

2. Record of Attendance / Apologies / Leave of Absence

Committee:

Mr C Woods	Officer in Charge, Narembeen Police
Mr B Woodward	Narembeen Police
Mr R Arnold	Narembeen District High School
Ms N Bell	DFES (via Teams)
Ms J Spadaccini	Department of Communities (via Teams)

Staff:

Ms R McCall	Chief Executive Officer
Ms K Conopo	Executive Governance Officer

Visitors:

Apologies:

Ms E Mitchell	Narembeen Hospital
Ms S Robinson	DFES
Mr M Phillips	Department of Communities
Mr M Lethlean	St Johns, Narembeen
Mr M Dixon	Chief Bushfire Control Officer
Ms A Walker	St Johns Community Paramedic
Mr J Corrigan	DFES
Mr M Currie	Shire of Narembeen, LEMC Chairperson

3. Minutes of Previous Meeting to be Received

3.1 Local Emergency Management Committee Meeting held on 12 March 2026. Attachment 3.1A

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Recommendation – Item 3.1

That the minutes of the LEMC Committee Meeting held on Thursday 12 March 2026, as presented, be received.

MIN 8202/26

Moved: R Arnold

Seconded: R McCall

CARRIED 5/0

4. Reports

4.1 Local Emergency Management Committee (LEMC) Members for Review

NOT FOR DISTRIBUTION TO THE PUBLIC WITHOUT APPROVAL OF CHIEF EXECUTIVE OFFICER

Organisation	Name / Position	Address	Phone	Email
Shire of Narembeen	Holly Cusack, Shire President	1 Longhurst Street Narembeen	0429 611 003	crcusack@narembeen.wa.gov.au
	Mike Currie, LEMC Chairperson		0428 230 276	crcurrie@narembeen.wa.gov.au
	Rebecca McCall, CEO		0428 647 312	rmccall@narembeen.wa.gov.au
WA Police	Sgt Craig Woods, Officer in Charge	9 Longhurst Street Narembeen	9045 6050	Narembeen.Police.Station@police.wa.gov.au
			0436 851 915	craig.woods@police.wa.gov.au
	Const. Brynn Woodward		9045 6050	bryn.woodward@police.wa.gov.au
Fire and Rescue	Murray Dixon, Chief Bushfire Control Officer		0427 645 026	fairview1861@gmail.com
Department Fire and Emergency Services	Justin Corrigan, Acting District Officer Avon	79 Newcastle Rd Northam WA 6401	0418 164 118	Justin.corrigan@dfes.wa.gov.au
	Natalie Bell, District Emergency Management Advisor		0488 907 187	natalie.bell@dfes.wa.gov.au
Narembeen District School	Russell Arnold, Deputy Principal	16 Ada Street Narembeen	0438 141 587	russell.arnold@education.wa.edu.au
St John Ambulance	Michael Lethlean, President	Latham Road, Narembeen	0248 647 961	michaellethlean@bigpond.com
Narembeen Hospital	Elaine Mitchell, Director of Nursing HSM – Narembeen Hospital	Ada Street, Narembeen	9064 6222	elaine.mitchell@health.wa.gov.au
Department of Communities	Michael Phillips, Regional Coordinator – Wheatbelt	Cnr Fitzgerald and Gairdner Streets, Northam WA 6401	0455 560 041	Michael.PHILLIPS@communities.wa.gov.au
	Jo Spadaccini - Regional Officer Regional Preparedness and Coordination - Great Southern, South West and Wheatbelt Emergency Relief and Support		0429 102 614	jo.spadaccini@communities.wa.gov.au

4.2 Agency Reports

Reports to be provided during the meeting.

4.2.1 Department of Communities

Continued assistance with the recovery following TC Narelle – Michael is in Northern Territory, Jo is back and forth to Exmouth, plus over recovery assistance around the State.

A full report is attached to the minutes, but the biggest update is that the Go Bag initiative now includes updated Go Bags - packs for accommodation including air mattress, pillow and sleeping bags, and hygiene packs. Throughout the season, feedback has been overwhelmingly positive. The hygiene packs are proving particularly popular, and the air bed, pillow, and sleeping bag bundle have been widely appreciated as a practical take home pack.

4.2.2 Department of Fire and Emergency Services

The Presiding Person welcomed Natalie Bell to Narembeen's LEMC. Natalie has taken over for Shelby during her maternity leave.

This is Natalies 4th day on the job, so he is still getting to know everyone and catching up.

New LEMA templates are due to be released later this month, which will include the new guidelines.

Narembeen is due for an annual desktop exercise. Looking to incorporate several other agencies (WAPOL, VFES, NDHS, St Johns).

4.2.3 Narembeen District High School

The tanks at the school are now half-full following the recent rains.

4.2.4 Narembeen St Johns

Nil

4.2.5 Narembeen VFES

Nil

4.2.6 Narembeen Hospital

Nil

4.2.7 Narembeen Police

Since the last meeting attendance in December, Constable Bryn Woodward has joined Narembeen Police station.

Bryn has completed some professional development training in Land Search and Rescue.

Bryn also participated in the mass casualty exercise in Bruck Rock.

Narembeen Police have attended one vehicle crash in Bruce Rock with one fatality.

4.2.8 Shire of Narembeen

RADS Funding Application

Successful grant application for one third of the cost of upgrading the Airstrip lighting.

Street Numbering Project

Rates Officer has put in a significant effort to review data from several different agencies (Shire, Landgate, Water Corporation, Western Power/ Synergy, Telstra), map and re-format so that it can be provided to St Johns to enable implementation of the street numbering project.

Disaster Ready Fund – Round 4

Four RoeROC member councils are collaborating on an application for Round 4 of the Disaster Ready Fund. In response to feedback from the previous unsuccessful application, participating shires have agreed to increase their contribution to 25%.

Narembreen's project remains unchanged and includes upgrading the switchboard at the CRC precinct and installing an automated generator to service the CRC, pharmacy and medical centre. The total project cost is estimated at \$130,000. Applications are due in early July.

Bushfire Advisory

Orders have been placed for equipment, tools and PPE to support brigade members in performing their roles safely and effectively.

Remaining AWARE funding is earmarked for bushfire member skill development activities, which are planned for August/September.

Mt Walker Fire Appliance

The Mt Walker fire appliance was identified with a transfer case fault during its annual service. Despite being just over three years old and having travelled only approximately 3,000 km, the transfer case input shaft has lost bearing pre-load, resulting in excessive movement and an associated oil leak.

An independent assessment found no evidence of operator misuse and suggests the fault is likely due to an assembly issue during manufacture. Given the vehicle's low mileage and service history, the failure is considered inconsistent with the expected standard of the Isuzu drivetrain.

The Shire is currently liaising with Major Motors, who are seeking further advice from Isuzu before repair works proceed.

Community Resilience

The CRC recently hosted a Vulnerable Residents information session to raise awareness of the roles and responsibilities of the Local Welfare Group and the Vulnerable Resident Management Framework, including resident consent requirements. The framework is approximately 95% complete, with communication processes still to be finalised and embedded.

Community Wellbeing Plan

Strategic Workshops 1 and 2 have been completed with strong attendance. A draft plan will be circulated to committee members in the coming weeks for review and feedback, with finalisation anticipated in August.

SOCK Week

SOCK Week activities are scheduled for the week commencing 29 June.

5. Other Business

5.1 Status Report

Attachment 5.1A

This item is provided for information. Further clarification of actions may be required in relation to the status of items.

The successful Farm to Frontline submission funded a course for women in farming to gain basic skills for using firefighting equipment. The event was held in Mt Walker and was well attended with 12 participants.

5.2 Proposed Meeting Schedule for 2026/2027

A LEMC is required to meet four times a year. To accommodate seeding, harvest and holiday periods, and to reduce conflict in member schedules, it is proposed that meetings be held on the second Thursday of every third month at 3.30pm at the Council Chambers. Having meetings at the Council Chambers allows members to participate via electronic means if necessary.

- 10 September 2026
- 10 December 2026
- 11 March 2027
- 10 June 2027

1 st Quarter	September	• Exercise Date for Financial Year • LEMC Action Plan (review and updated) • LEMA (desktop review)
2 nd Quarter	December	• LEMC Action Plan (review and updated) • State Preparedness Report Review
3 rd March	March	• LEMC Action Plan (review and updated) • Seasonal Review
4 th June	June	• Annual Meeting Schedule • Complete Annual Preparedness Survey & Annual Report • Exercise Schedule Developed • LEMC Action Plan Developed

The LEMA desktop review was moved to the September Meeting, so it falls prior to the bushfire season and seeding.

6. Correspondence

6.1 Correspondence out

Nil

6.2 Correspondence in

Nil

7. Closure of Meeting

The next meeting will be held on 10 September at 3.30pm at the Shire of Narembreen Council Chambers.

There being no further business, the chair declared the meeting closed at 3.55pm.



Emergency Relief and Support

LEMC REPORT FOR DISTRIBUTION

4th Quarter 2025 - 2026

Regional Emergency Relief and Support contact	
Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC) M: 0418 943 835 and Email: emergencyservices@communities.wa.gov.au	
Regional Officer	Jo Spadaccini – 0429 102 614 jo.spadaccini@communities.wa.gov.au
Regional Coordinator	Michael Phillips – 0455 560 041 Michael.phillips@communities.wa.gov.au
Regional Manager	Mark Schorer – 0429 108 226 mark.schorer@communities.wa.gov.au
Region specific update	
Emergency Relief and Support update	
The Department of Communities (Communities) Emergency Relief and Support (ERS) continued to support impacted people and communities over the high threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with local government. • A range of new initiatives have been introduced across the season, including updated Go Bags - packs for accommodation including air mattress, pillow and sleeping bags, and hygiene packs. Throughout the season, feedback has been overwhelmingly positive. The hygiene packs are proving particularly popular, and the air bed, pillow, and sleeping bag bundle has been widely appreciated as a practical take home pack. • A pilot project has been undertaken in response to the Boddington Newmont bushfire in December 2025. The purpose of the pilot was to test the feasibility and scalability of post evacuation centre engagement, with the aim of supporting social and emotional wellbeing during the early recovery period. The project also sought to capture structured feedback on evacuation centre operations to inform service improvements and strengthen continuity	

between response and early recovery. Findings are being reviewed to assess feasibility and scalability across future emergencies.

Identification of Evacuation Centres

Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities.

- When identifying potential evacuation centre locations, it is the responsibility of the local government, in collaboration with the Local Emergency Management Committee (LEMCs) and relevant emergency management agencies, including the Department of Communities, to determine that the facilities are appropriate for hazards that are high risk to the area.
- Section 2.3 of the Location Planning of the Western Australia Evacuation Community in Emergencies Guidelines states:
LEMCs should consult with relevant emergency management agencies (including local governments, HMAs, Controlling Agencies, support organisations, and the Department of Communities) to determine the evacuation centres suitable for relevant hazards and/or communities. LEMCs should also identify possible options for refuge sites depending on the nature of the emergency.
- Communities maintains a record of all evacuation centres in the State and provides this to Controlling Agencies and/or HMAs as required.

Communities encourage local governments and LEMCs to ensure that only approved and assessed evacuation centres, as documented in the Local Emergency Relief and Support Plan, are included in the LEMA.

To support this process, Communities will be tabling an agenda item at LEMCs to seek confirmation of the centres on the State register.

Emergency Relief and Support Training

As we move into the preparedness and capability development season, Communities will be rolling out updated training across local government, partner organisations, and our internal staff group. This 2.5-hour session (which can be adapted to suit local needs) is designed to support local government staff who may be allocated to open and facilitate the operation of an evacuation centre prior to Communities' arrival.

This practical based training builds knowledge of key processes, common challenges, and the adaptations required for different cohorts and scenarios. Multiple scenarios and exercises targeting local government preparedness are included.

ERS staff in your region will be in contact to arrange dates for this training.

Exercising

Local governments are encouraged to include ERS early in all hazard emergency exercise planning to strengthen coordination across response and recovery.

Response ERS activations - January to March 2026

Significant events during the reporting period included Tropical Cyclone Mitchell, Severe Tropical Cyclone Narelle, flooding in the Kimberley, and multiple bushfire incidents across metropolitan, regional, and remote locations.

Across the previous quarter January to March 2026 Communities were activated:

- 13 times for Bushfires: January (7 evacuation centres) February (4) and March (2).
- 3 times for Cyclones: January TC Luana (2 evacuation centres)
February TC Mitchell (5 evacuation centres)
March TC Narelle (5 evacuation centres)

Total of 19 evacuation centres

The State Support Plan – Emergency Relief and Support was activated on 26 March, as a result of Severe Tropical Cyclone Narelle with 5 evacuation centres opened and more than 180 people supported. Exmouth experienced widespread damage to homes and critical infrastructure, prolonged power and water disruptions, telecommunications outages and flooding, while Carnarvon experienced major flooding affecting homes and plantations.

Communities have been leading the State Social Recovery Domain, coordinating welfare and early recovery activities in partnership with relevant government and non-government organisations. Key community needs identified include housing damage, increased costs and limited availability of essentials, requests for financial and wellbeing support, limited face-to-face services, and heightened environmental health concerns.

The AUSRECPLAN — the Commonwealth plan that supports the repatriation of Australian citizens and approved foreign nationals following a critical incident overseas — was placed into ALERT phase in March as a result of the Middle East conflict.

Other updates

Disaster Ready Fund - Opportunity to upgrade applicable facilities

The National Emergency Management Agency has confirmed that the next round (Round Four) of the Disaster Ready Fund (DRF) is expected to be open by mid-2026. [Disaster Ready Fund | NEMA](#)

Local governments could consider opportunities to:

- Identify facilities that may require alternative or backup power generation to remain functional during emergencies.
- Assess facilities that could support incident coordination agencies, emergency services, and key stakeholders during a crisis.
- Develop or refine plans, scoping documents, or proposals for renovations and upgrades to community facilities so they can better support evacuation operations, including improvements to accessibility, capacity, safety features, and emergency functionality.

The Communities team is happy to talk through your ideas and can also prepare a letter of support to strengthen your application.

Monitoring Fuel supply and availability

Other updates

Communities continues to oversee statewide fuel supply availability in response to District Emergency Coordinator requests. A structured weekly reporting process is now in place to support consistent monitoring and information sharing.

ATTACHMENT 13.3A
Council Plan 2036 (Draft)

Shire of Narembreen Council Plan 2036

A Community of Sustainable Strength



DRAFT

Contents

Introduction..... 2

Message from the Shire President..... 3

Narembeen at a glance..... 4

Our Vision 6

The Narembeen Way..... 6

What Sustainable Strength Means..... 6

How This Plan Was Developed 7

Progress Since Last Council Plan 8

How This Plan Works 9

Delivery Roles 9

Influence Levels..... 10

Implementation Principles 10

Priority Framework..... 10

Core Services and Responsibilities 11

Council Commitment..... 11

Priority 1 -
A Place People Can Live, Stay & Belong..... 12

Priority 2 -
A Strong Local Economy & Future Livelihoods..... 13

Priority 3 -
Connected Community Life 14

Priority 4 -
Infrastructure That Supports Long-Term Liveability..... 15

Priority 5 -
Courageous Leadership & Shared Responsibility..... 16

Partnerships and Advocacy..... 17

Early Priorities and Visible Progress..... 17

Measures of Progress..... 17

Council Plan Review Cycle..... 18

Delivery, Review and Adaptation 18

Introduction

This Council Plan provides an integrated strategic direction for the Shire of Narembeen to 2036.

The plan combines the Strategic Community Plan and Corporate Business Planning direction into a single framework that:

- reflects community priorities and aspirations
- supports integrated planning and reporting requirements
- strengthens alignment between strategy, delivery and accountability
- supports practical and staged implementation
- and reinforces long-term sustainability and community confidence.

The plan has been shaped through community engagement and reflects the values, strengths and priorities consistently identified throughout the Narembeen 2036 process.

This is not a growth plan for growth's sake.

It is a practical and community-centred plan focused on maintaining Narembeen as a capable, connected and sustainable community into the future.



From the Shire President and Chief Executive Officer

On behalf of Council, we are pleased to present the Shire of Narembeen Council Plan 2036 – a shared vision for our community's future.

This plan reflects the voices, ideas and priorities of the people of Narembeen. Through workshops, conversations, surveys and community engagement, our community clearly expressed what matters most: maintaining a strong and connected community, supporting local families and businesses, caring for our infrastructure, and ensuring Narembeen remains a place where people can live, stay and belong.

At the heart of this plan is the idea of Sustainable Strength – a future where Narembeen remains capable, resilient and confident, while continuing to grow in ways that are practical, sustainable and community-led.

Importantly, this plan recognises that Council cannot achieve these outcomes alone. The future of Narembeen will continue to be shaped through shared responsibility, local leadership, volunteering, partnerships and community participation. These are qualities that have always defined our community and continue to be among our greatest strengths.

This Council Plan provides a practical framework to guide decision-making, investment and advocacy over the next decade. It balances long-term planning with the need for visible progress and practical action.

We would like to sincerely thank everyone who contributed to the development of this plan. Your ideas, commitment and care for our community have helped shape a strong direction for the future.

Together, we can continue building a Narembeen that is connected, sustainable and confident in shaping its own future.



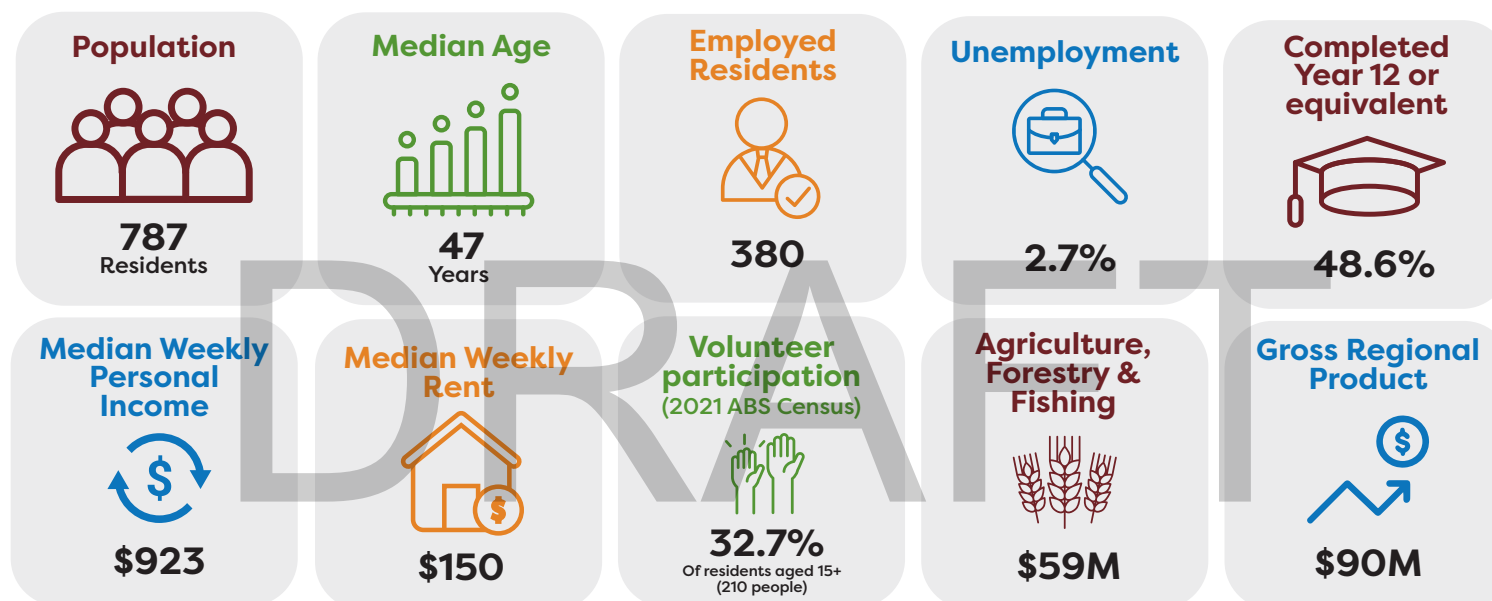
Cr Holly Cusack
Shire President

Rebecca McCall
Chief Executive Officer

Narembeen at a Glance

Narembeen is a resilient Wheatbelt community built on agriculture, practical skills and strong community participation. While geographically isolated, the Shire benefits from affordable country living, a highly skilled workforce and an exceptionally strong culture of volunteering, with 32.7% of residents aged 15 years and over (210 people) undertaking formal volunteer work in 2021—more than double the Australian average.

Agriculture remains the backbone of the local economy, supported by construction, manufacturing, transport and small business. As the community continues to adapt to an ageing population and changing workforce, key priorities include attracting and retaining residents, supporting housing and local employment, maintaining essential infrastructure and ensuring access to services that enable people to live, work and thrive in Narembeen.



Economic Strengths



Key Insights

Theme	Why it Matters	Theme	Why it Matters
Population Trend	Estimated resident population has stabilised following long-term decline, with modest growth since 2021 providing opportunities to rebuild workforce capacity and community confidence.	Strong Volunteer Culture	One in three residents volunteer - more than double the Australian average. This strong culture of volunteering supports community events, emergency services, local clubs and local leadership.
Geographic Isolation	Distance from larger regional centres increases reliance on local services, transport, digital connectivity and regional partnerships to maintain community wellbeing and economic resilience.	Housing and Workforce	Affordable housing remains a competitive advantage, although housing availability and diversity will increasingly influence workforce attraction, business growth and population retention.
Ageing Population	An older age profile reinforces the need for accessible infrastructure, healthcare, community transport, age-friendly housing and services that enable residents to remain living locally.	Economic Diversification	Tourism, visitor experiences, value-added agriculture, construction, remote work and small business present opportunities to complement the agricultural economy and improve long-term resilience.
Highly Skilled Community	Residents bring strong practical, technical and trade skills that support local businesses, agriculture, community leadership and resilience.	Infrastructure Sustainability	Maintaining roads, community facilities and essential assets will require strategic investment, sustainable funding and long-term asset management planning.

Planning Implications

- Attract and retain residents, skilled workers and families to sustain local services, schools, businesses, sporting clubs and community life
- Support a greater diversity and availability of housing to meet the needs of workers, families, older residents and new arrivals
- Recognise geographic isolation by strengthening local access to services, transport, telecommunications and regional partnerships
- Plan for workforce succession, skills development and labour shortages across agriculture, trades, health, education, local government and small business
- Protect agriculture as the economic backbone while encouraging complementary industries, innovation, tourism and value-added enterprises
- Invest in accessible infrastructure, community transport and health services to support an ageing population
- Build on Narembeen's strong culture of volunteering by supporting community organisations, leadership development, emergency services and succession planning for volunteers
- Recognise local knowledge, practical skills and community self-reliance as strategic assets that contribute to emergency preparedness, economic resilience and quality of life
- Align infrastructure renewal, community facilities and service delivery with long-term financial sustainability and asset management planning

Our Vision

Narembeen is a community of sustainable strength: capable, connected, self-determined and actively shaping its future.

The Narembeen Way

Community engagement consistently reinforced the values that underpin life in Narembeen.

We:

- act with courage and responsibility
- are for people and place
- back practical action
- contribute
- shape our own future
- show up
- work together
- value participation

These values guide how Council, community and local organisations work together.

What Sustainable Strength Means

Sustainable strength means maintaining a community that is:

- capable of supporting people across different life stages
- connected through participation, volunteering and shared leadership
- confident in shaping its own future
- financially and socially sustainable
- resilient in responding to change

The Council Plan recognises that long-term success is not measured only through population growth, but through:

- liveability
- participation
- local confidence
- economic sustainability
- the ability for people to continue building a life in Narembeen



How this Plan was developed through Community Engagement

This Council Plan was shaped through an extensive community engagement and sensemaking process undertaken across Narembeen in March 2026. The process was designed to ensure the plan reflects the lived experiences, priorities, values and aspirations of the people who know Narembeen best.

Community engagement activities included:

- community workshops and forums
- focused stakeholder sessions
- youth engagement activities
- governance and leadership discussions
- community surveys
- ongoing conversations with residents, businesses, community groups and local organisations

Across the engagement process:

- 84 individual participants attended workshops and forums
- 148 total workshop participations were recorded across multiple sessions
- 46 survey responses were received
- representing approximately 16.5% of the Shire population

The engagement process explored:

- the future people want for Narembeen
- the challenges and opportunities facing the community
- what should be prioritised over the next ten years
- and the values and strengths that continue to shape community life

The process identified strong alignment around several key priorities, including:

- housing and liveability
- maintaining essential infrastructure and services
- supporting local business and economic sustainability
- strengthening community participation and leadership
- ensuring Narembeen remains a capable, connected and self-determined community into the future

The concept of “Sustainable Strength” emerged directly from the community engagement process and became the central vision for this Council Plan. Community members consistently described a future where Narembeen remains strong, viable and resilient, with growth occurring in ways that support long-term sustainability rather than place strain on the community.

This plan reflects not only technical planning considerations, but also the values, identity and lived experience of the Narembeen community. It is grounded in the principle that Narembeen’s future will be shaped through shared responsibility, practical action and ongoing community participation.

DRAFT



Progress since last Council Plan

Community

- ✓ Added shade and seating at the cemetery
- ✓ Advocated for and supported quality aged care and health services
- ✓ Celebrated the Shire's centenary and the CRC's 30th anniversary
- ✓ Completed Apex Park beautification works and signage
- ✓ Completed Town Hall repairs, structural restoration works, and foyer repainting
- ✓ Constructed the Avoca walk trails and the Walker Lake dual pathway
- ✓ Continued delivery of the SOCK initiative
- ✓ Delivered a new nature play area at Apex Park
- ✓ Delivered a range of community events and initiatives
- ✓ Facilitated the Community Benefit Funding Program
- ✓ Finalised the design for the ski lake gated system
- ✓ Implemented heritage and trail interpretive signage
- ✓ Enhanced emergency preparedness
- ✓ Improved sport lighting infrastructure
- ✓ Installed exercise equipment at Walker Lake
- ✓ Installed solar heating for the swimming pool
- ✓ Provided community donations to support local initiatives
- ✓ Strengthened school engagement, youth leadership, and youth planning initiatives
- ✓ Supported the B2B Marathon
- ✓ Supported local volunteer organisations
- ✓ Undertook repairs and restoration works at St Paul's Church
- ✓ Upgraded the information bay at Apex Park

Economy

- ✓ Advocated for the expansion of telecommunications infrastructure
- ✓ Constructed two 3x2 houses and one 4x2 house
- ✓ Commenced a review of the Town Planning Scheme
- ✓ Completed townsite improvements, including wayfinding signage and landscaping
- ✓ Continued to promote the Shire and the local area
- ✓ Contributed to the Astrotourism and Pathways to Wave Rock initiative
- ✓ Delivered the road construction and maintenance program
- ✓ Delivered pathway works on Ada, Brown and Thams Streets
- ✓ Participated in the CEACA Alliance

Environment

- ✓ Continued support for the Wadderin Wildlife Sanctuary
- ✓ Implemented water harvesting initiatives
- ✓ Improved water supply infrastructure at Gibb Rock
- ✓ Maintained effective management of the Bendering Regional Waste Site
- ✓ Maintained effective management of the transfer station
- ✓ Participated in the RoeROC Environmental Health Scheme

Leadership

- ✓ Continued advocacy on key local priorities
- ✓ Developed the Community Engagement Framework
- ✓ Improved organisational controls and systems
- ✓ Maintained active participation in RoeROC and GECZ
- ✓ Strengthened forward planning and the implementation of informing strategies
- ✓ Strengthened organisational compliance and resourcing
- ✓ Sustained sound financial management



How this plan works

This Council Plan is supported by an integrated planning and governance framework that helps ensure priorities are delivered in a practical, sustainable and accountable manner.

Supporting frameworks include:

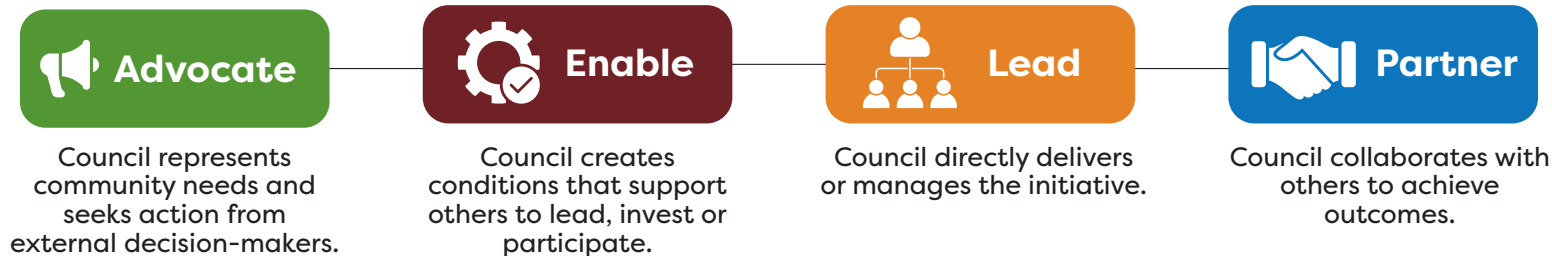
- Council Plan Implementation and Decision-Making Framework
- Organisational Sustainability and Corporate Stewardship Framework
- Asset Management and Planning
- Long-Term Financial Planning
- Workforce Planning
- Annual Budgeting
- The Shire of Narembeen annual review process

Together, these frameworks support:

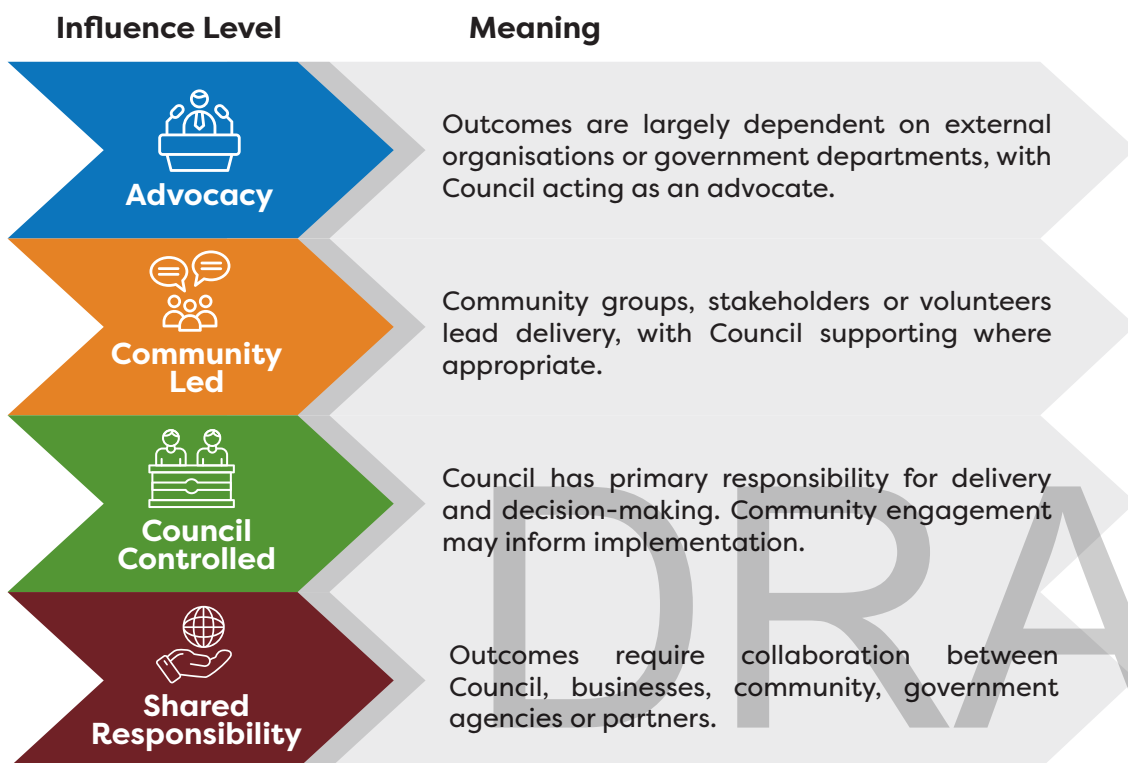
- Coordinated implementation
- Financial sustainability
- Infrastructure stewardship
- Risk management
- Service delivery
- Organisational capability
- Community engagement
- Continuous improvement

DRAFT

Delivery Roles



Influence Levels



Implementation Principles

Implementation of this plan will:

- support practical and visible action
- strengthen local participation and shared responsibility
- prioritise long-term sustainability
- support partnerships and advocacy
- recognise that Council does not control every outcome
- encourage collaboration across sectors
- remain adaptive as circumstances change

Council recognises that many priorities require coordinated effort between community, business, government agencies and regional partners.

Priority Framework

The following strategic priorities reflect the long-term direction and focus areas identified through community engagement. Each priority includes:

- strategic intent
- community outcomes
- strategic actions
- Council delivery roles
- influence levels
- indicative timeframes
- key delivery partners



Core Services and Responsibilities

In addition to delivering the strategic priorities, the Shire will continue to provide a range of core services and responsibilities that support the wellbeing, liveability and sustainability of the community.



ADVOCACY

Advocating on behalf of the community to secure investment, services and opportunities that support local priorities.



PLANNING & DEVELOPMENT

Delivering strategic land use planning, building and development services.



INFRASTRUCTURE & ASSETS

Maintaining, managing and preserving community infrastructure, facilities and public assets.



PARTNERSHIPS

Maintaining strong partnerships with government agencies, businesses, neighbouring local governments and community stakeholders.



COMMUNITY PROGRAMS

Planning, coordinating and delivering community programs, initiatives and events that strengthen community connection and participation.



HOUSING

Planning, developing, maintaining and managing community and residential housing to support local housing needs.



COMMUNITY SUPPORT

Supporting community groups, volunteers and local organisations that contribute to community wellbeing and resilience.



TOURISM & ECONOMIC DEVELOPMENT

Promoting Narembeen as a desirable place to live, work, invest and visit through tourism, lifestyle and economic development initiatives.



GOVERNANCE & FINANCIAL STEWARDSHIP

Providing effective governance, leadership, customer service and financial stewardship to ensure sustainable service delivery.



ESSENTIAL SERVICES

Supporting the delivery and sustainability of essential government, community and regional services.

Council Commitment

Council is committed to delivering these core services efficiently and sustainably while continuing to advocate for improved services, housing opportunities and community outcomes. These responsibilities form the foundation for achieving the aspirations outlined in the plan and supporting a thriving and connected Narembeen community.

Priority 1

A place people can live, stay and belong

Strategic Intent

Create the conditions for people to build a life in Narembeen across all life stages.

Why This Matters

Housing and liveability emerged as the strongest and most consistent themes throughout community engagement. Without suitable housing and essential services, businesses struggle to attract workers, families struggle to settle, and long-term sustainability becomes increasingly difficult.

Key Focus Areas

- ✓ Housing activation
- ✓ Land supply
- ✓ Healthcare and childcare advocacy
- ✓ Worker accommodation
- ✓ Settlement and welcome initiatives
- ✓ Age-friendly liveability

Community Outcomes

- ✓ Increased housing opportunities
- ✓ Greater ability to attract and retain families and workers
- ✓ Improved liveability across all life stages
- ✓ Stronger settlement and community connection
- ✓ Improved confidence in long-term sustainability

How the Community Can Contribute

- ✓ Advocate for local aged care, childcare and healthcare services
- ✓ Help create an inclusive and age-friendly community
- ✓ Share housing opportunities and local knowledge
- ✓ Support local settlement and connection initiatives
- ✓ Welcome new families and residents
- ✓ Work together to strengthen local liveability

Strategic Action	Council Role	Influence Level	Timeframe	Key Partners
Review & continue implementing Housing Strategy	Lead	Shared Responsibility	Ongoing	Federal & State Government, Developers, Private Owners
Develop a Land Activation Strategy	Lead	Council Controlled	Within 12 months	Regional Development agencies, State Government
Unlock residential land opportunities	Lead	Advocacy	3-4 years	Federal & State Government
Support worker accommodation partnerships	Partner	Advocacy	Ongoing	RoeROC, Federal & State Government
Advocate for healthcare sustainability	Advocate	Advocacy	Ongoing	Rural Health Funding Alliance, WA Health, WACHS, WALGA
Advocate for childcare sustainability	Partner	Advocacy	Ongoing	REED, Federal & State Government
Establish a community welcome and settlement program	Lead	Shared Responsibility	Within 12 months	Businesses & community groups
Support aged-friendly housing opportunities	Partner	Shared Responsibility	Ongoing	CEACA Narembeen, Homes for the Aged
Identify underutilised housing stock opportunities	Partner	Shared Responsibility	1-2 years	Private owners

Priority 2

A Strong Local Economy and Future Livelihoods

Strategic Intent

Support a resilient local economy that enables people to contribute, invest and thrive.

Why This Matters

A strong local economy supports local services, employment opportunities, business confidence and long-term community sustainability.

Key Focus Areas

- ✓ Business growth and resilience
- ✓ Economic diversification
- ✓ Entrepreneurship and innovation
- ✓ Investment attraction
- ✓ Remote work and digital opportunities
- ✓ Tourism and visitation
- ✓ Workforce attraction and retention

Community Outcomes

- ✓ Stronger local business activity
- ✓ Greater economic resilience
- ✓ Increased local investment
- ✓ More employment diversity
- ✓ Increased visitation and local activity

How the Community Can Contribute

- ✓ Encourage local entrepreneurship and innovation
- ✓ Participate in local events and town activation
- ✓ Promote Narembeen positively
- ✓ Share ideas that strengthen the local economy
- ✓ Support local business and services
- ✓ Welcome visitors and new investment opportunities

Strategic Action	Council Role	Influence Level	Timeframe	Key Partners
Develop a local business support program	Partner	Shared Responsibility	1-2 years	Businesses, Go Narembeen, WBN
Prepare a business attraction prospectus	Lead	Council Controlled	3-4 years	Go Narembeen, regional agencies, investors
Support tourism activation initiatives	Partner	Shared Responsibility	Ongoing	AGO, Roe Tourism, Tourism WA
Improve town centre activation and presentation	Lead	Shared Responsibility	1-2 years	Businesses & community groups
Support entrepreneurship and remote work opportunities	Partner	Shared Responsibility	Ongoing	Go Narembeen, regional agencies, WBN
Advocate for workforce attraction initiatives	Advocate	Advocacy	Ongoing	State Government, regional agencies
Promote Narembeen's identity and visitor appeal	Lead	Shared Responsibility	Ongoing	Businesses & community Groups



Priority 3

Connected Community Life

Strategic Intent

Strengthen the social infrastructure that keeps Narembeen connected, active and resilient.

Why This Matters

Community participation, volunteering, sporting clubs, events and shared spaces are central to community wellbeing and resilience.

Key Focus Areas

- ✓ Volunteer sustainability
- ✓ Youth engagement
- ✓ Community participation
- ✓ Leadership succession
- ✓ Events and activation
- ✓ Shared community spaces

Community Outcomes

- ✓ Strong participation in community life
- ✓ Sustainable volunteer leadership
- ✓ Inclusive and active community spaces
- ✓ Increased wellbeing and belonging
- ✓ Stronger intergenerational connection

How the Community Can Contribute

- ✓ Encourage young people to get involved
- ✓ Help create welcoming and inclusive spaces
- ✓ Share knowledge, leadership and skills
- ✓ Strengthen community connections across generations
- ✓ Support community clubs, groups and local events
- ✓ Volunteer and participate in community life

Strategic Action	Council Role	Influence Level	Timeframe	Key Partners
Support volunteer and club sustainability	Partner	Community Led	Ongoing	Community groups
Develop a community participation strategy	Lead	Council Controlled	1-2 years	Community organisations
Strengthen youth engagement opportunities	Partner	Shared Responsibility	Ongoing	School
Coordinate community activation initiatives	Partner	Shared Responsibility	Ongoing	Community groups
Support inclusive community events	Partner	Shared Responsibility	Ongoing	Community groups
Improve shared community spaces and facilities	Lead	Council Controlled	Ongoing	Community
Support leadership succession planning	Partner	Shared Responsibility	Ongoing	Businesses & community

Priority 4

Infrastructure that Supports Long-Term Liveability

Strategic Intent

Maintain and invest in infrastructure that supports everyday life, confidence and long-term sustainability.

Why This Matters

Community feedback consistently reinforced the importance of maintaining core infrastructure and ensuring the basics are done well.

Key Focus Areas

- ✓ Infrastructure renewal
- ✓ Roads and drainage
- ✓ Public facilities
- ✓ Telecommunications and water advocacy
- ✓ Recreational infrastructure
- ✓ Long-term resilience and preparedness
- ✓ Sustainable service delivery

Community Outcomes

- ✓ Reliable roads and infrastructure
- ✓ Well-maintained public facilities
- ✓ Improved amenity and presentation
- ✓ Greater confidence in long-term sustainability
- ✓ Infrastructure aligned with future needs

How the Community Can Contribute

- ✓ Advocate for better services and connectivity
- ✓ Help care for local facilities and public spaces
- ✓ Participate in local preparedness and resilience efforts
- ✓ Report local infrastructure issues early
- ✓ Support community improvement projects
- ✓ Work together to maintain community pride and presentation

Strategic Action	Council Role	Influence Level	Timeframe	Key Partners
Deliver long-term infrastructure renewal planning	Lead	Council Controlled	Ongoing	Contractors, industry
Maintain local road infrastructure	Lead	Council Controlled	Ongoing	Main Roads WA
Improve drainage and town presentation	Lead	Council Controlled	Ongoing	Community groups
Improve digital and telecommunications connectivity	Advocate	Advocacy	Ongoing	Telcos, State Government
Maintain and improve recreational infrastructure	Lead	Shared Responsibility	Ongoing	Sporting clubs
Support long-term environmental and community resilience	Partner	Shared Responsibility	Ongoing	Community, regional agencies

Priority 5

Courageous Leadership and Shared Responsibility

Strategic Intent

Strengthen Narembeen's ability to act early, work together and shape its future with confidence.

Why This Matters

The community consistently identified local leadership, participation and practical action as defining strengths of Narembeen.

Key Focus Areas

- ✓ Leadership and participation
- ✓ Governance and accountability
- ✓ Strategic advocacy
- ✓ Transparency and reporting
- ✓ Partnerships and collaboration
- ✓ Continuous improvement

Community Outcomes

- ✓ Stronger collaboration and partnerships
- ✓ Greater confidence in decision-making
- ✓ Improved advocacy capability
- ✓ Stronger local leadership
- ✓ Increased participation and shared responsibility

How the Community Can Contribute

- ✓ Contribute to a positive and constructive community culture
- ✓ Encourage emerging leaders
- ✓ Participate in local decision-making and conversations
- ✓ Share ideas and help shape the future of Narembeen
- ✓ Support collaborative and practical solutions
- ✓ Work together across community groups and sectors

Strategic Action	Council Role	Influence Level	Timeframe	Key Partners
Maintain high standards of governance, stewardship and organisational accountability	Lead	Council Controlled	Ongoing	ARIC, WALGA
Establish an annual community leadership forum	Lead	Council Controlled	Within 12 months	Community leaders
Develop a shared advocacy agenda	Partner	Shared Responsibility	Within 12 months	Regional stakeholders
Support community-led initiatives and innovation	Enable	Community Led	Ongoing	Community groups
Improve community reporting and transparency	Lead	Council Controlled	Within 12 months	Community
Strengthen partnerships across sectors	Partner	Shared Responsibility	Ongoing	Industry & government
Build strategic advocacy capability	Lead	Advocacy	Ongoing	WALGA & regional alliances
Encourage collaborative planning approaches	Partner	Shared Responsibility	Ongoing	Community groups

Partnerships & Advocacy

Many outcomes within this Council Plan require partnership and advocacy.

Council will continue to work collaboratively with:

Community Groups
Local Businesses
Regional Organisations
Federal and State Government Agencies
Neighbouring Local Governments
Industry Stakeholders
Regional Service Providers

Advocacy priorities include:

Housing
Healthcare
Childcare
Water Security
Telecommunications
Workforce Attraction
Regional Service Sustainability

Early Priorities and Visible Progress

Council recognises the importance of visible progress and practical action in maintaining community confidence.

Early priorities may include:

1

Housing
Activation
Initiatives

2

Road and
Drainage
Improvements

3

Town
Presentation
Projects

4

Business
Attraction
Initiatives

5

Volunteer
Support
Programs

6

Community
Welcome
Initiatives

7

Leadership &
Engagement
Activities

8

Infrastructure
Renewal
Planning

Measures of Progress

Progress will be measured through a combination of:

- ✓ Service and infrastructure outcomes
- ✓ Financial sustainability
- ✓ Participation and engagement
- ✓ Local business activity
- ✓ Housing availability
- ✓ Community confidence
- ✓ Visible progress against strategic priorities



Council Plan Review Cycle

Council’s integrated planning framework ensures that the Council Plan and supporting informing strategies – including the Long Term Financial Plan, Asset Management Plan and Workforce Plan – are regularly reviewed, monitored and updated in accordance with the statutory Integrated Planning and Reporting requirements.



Plan	Minor Review	Major Review
Council Plan	Reviewed Annually	4 Years
Asset Management Plan	Ongoing Annual Review	4 Years
Long Term Financial Plan	Reviewed Annually (part of budget process)	4 Years
Workforce Plan	Reviewed Annually	4 Years

Delivery, Review and Adaptation

This Council Plan will be supported through:

- Strategic Delivery and Implementation Framework
- Organisational Sustainability and Corporate Stewardship Framework
- Long-Term Financial Planning
- Asset Management Planning
- Workforce Planning
- Public Health and Community Wellbeing Planning
- Annual Budgeting
- Annual Operational Planning
- Informing Strategies and Masterplans

Council will review progress annually through the State of Narembeen reporting process to ensure the plan remains practical, responsive and aligned with community priorities.

ATTACHMENT 13.4A
IPR Quarterly Progress Report- June 2026

Corporate Business Plan Quarterly Progress Report – June 2026

ACTION LEGEND			PROGRESS LEGEND	
Develop	D		Limited progress or strategy unable to be delivered	○
Implement	I		Project yet to commence or some issues identified impact delivery	○
Continue/Maintain	C/M		Good progress on delivering strategy or strategy completed	○

1. COMMUNITY: Happy, safe, healthy and inclusive community

STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
1.1	Together with key stakeholders identify and deliver opportunities for young people across the Shire	a. Develop and Implement a Youth Plan	D	I	C/M	C/M	Youth Plan 2024-2028 adopted September 2024; April school holiday activities provided; Hosted Youth Weeks Bonfire and Battle; Multi-Purpose Bike Track grant application approved.	○
		b. Maintain a strong supportive relationship with the Narembeen District High School to encourage youth development	C/M	C/M	C/M	C/M	Participated in Streets Alive Co-Design Consultation – Youth Session; Celebrated Walk Safely to School Week; SOCK 2027 planning collaboration	○
1.2	Facilitate and advocate for quality health services, health facilities and programs in the Shire	a. Continued support for the retention of the ambulance service, hospital, general practitioner and police service	C/M	C/M	C/M	C/M	Liaison and support continue; SOCK 2027 planning collaboration.	○
		b. Co-ordinate regular schedule of seniors programs and events by the Shire	C/M	C/M	C/M	C/M	Hosted Morning Coffee Club and Senior Movies; Coordinated Aged Care Games; Held Vulnerable Residents Information session.	○
		c. Develop and Implement Aged Friendly Community Plan		D	I	C/M	Aged Friendly Community Plan was prepared in 2016.	○
		d. Implement the Public Health Plan and Community Wellbeing Plan		I	C/M	C/M	Monitoring of strategies identified in the Public Health Plan 2022-2026; Community Wellbeing Plan strategic workshop held; Supported Accidental Counselor Workshop.	○
1.3	Inclusive community activities, events, and initiatives	a. Develop and implement annual community development operational plan and ensure it is aligned with IPR Suite of Plans.	I	D	I	D	Implementation of the 2025/26 operational plan continues; Commenced review of Community Wellbeing Plan through facilitated workshops.	○

		b. Source funding and co-ordinate delivery on initiatives that support arts, culture, and learning	C/M	C/M	C/M	C/M	Held facilitated community co-design for Streets Alive project; Participated in preliminary meetings for proposed collaborative project through Night Rise; Launched 'Out of the Box' library boxes; Hosted ANZAC Day service and luncheon; Held BBQ, Beers and Banter evening; Hosted Canva course.	○
		c. Implement the conservation plan Old Church Museum and Town Hall (State Heritage listed)	I	I			Assessment of rising damp undertaken by contractor during site visit in February 2024; Contractor inspected heritage buildings and provided report outlining recommended works and indicative costings.	○
1.4	Recreational, social and heritage spaces are safe and celebrate our lifestyle and active and healthy pursuits	a. Progressive achievement of the Sport and Recreation Facilities Plan	D	D	I	I	CNLP Football Lighting Upgrade completed; Advancing Basketball and Netball Undercover Canopy and Court Resurfacing project brief and costings.	○
		b. Undertake review of green spaces / reserves to maximise usage and identify optimum service levels for ovals and reserves.			D	I	Parks and Gardens Service Level Plan in draft.	○
		c. Support and promote local heritage education and maintenance of heritage facilities	D	I	C/M	C/M	Contractor inspected heritage buildings and provided report outlining recommended works and indicative costings.	○
1.5	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	a. Investigate and quantify volunteer contributions across our Shire			D	I	Action deferred until 2026/27.	○
		b. Deliver initiatives to support volunteer organisations		D	I	C/M	Annual direct deliverables include the support of the Fence Post, Lions Club, Wadderin Wildlife Sanctuary; Narembeen Club; Direct deliverables this quarter supporting initiatives include Narembeen Bush Fire Brigade, Narembeen Club, St Johns Narembeen Sub-Centre, Narembeen Hospital Auxiliary.	○
		c. Offer the Community Grant Scheme with Go Narembeen and Ramelius Resources	C/M	C/M	C/M		CBF Round 10 finalised – 7 successful recipients.	○
1.6	Support emergency services planning, risk mitigation, response, and recovery	a. Active leadership and participation in Emergency Management	I	C/M	C/M	C/M	Executive Management attended Leadership in Emergency Management training; LEMC general meeting held in June; Vulnerable Residents awareness meeting held.	○

		b. Update the Animal Welfare Plan	D	I			Animal Welfare Plan adopted March 2024.	○
		c. Undertake review of Bush Fire Brigade management and operation	D	I			Bushfire Framework completed; Bush Fire Local Law gazetted; Fire Response Plan adopted; Secured funding shared Community Emergency Services Manager with the Shires of Bruce Rock and Merredin.	○
2. ECONOMY: Retain and grow existing businesses, employment and attract new industry								
STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
2.1	Support the diverse industry across the Shire.	a. Townsite intersection improvements completed	I				Project completed.	○
		b. Continue to improve townsite attractiveness in collaboration with business and community groups	D	I	C/M	C/M	Town clock and heritage precinct landscaping projects completed; Commenced Streets Alive project.	○
		c. Develop and Implement Economic Development Plan			D	I	Action deferred until 2026-2027 due to competing priorities. However, economic development strategies identified through Housing Strategy.	○
		d. Undertake industrial land subdivision	D	I			Project deferred due to other corporate priorities.	○
		e. Facilitate expansion of telecommunications networks across the Shire and advocate for reduced number of black spots	D	I	CM	CM	Procurement of Starlink mini to provide flexibility when staff are working remotely.	○
		f. New Action Facilitate the implementation of telecommunication backup systems to address extended power outages				D	Installation of a generator at the Recreation Centre and Administration Centre completed; Second Disaster Ready Fund application for CRC precinct submitted.	○
		g. Review town planning scheme				D	Scheme amendment progressing; Report of Review endorsed; Progressing development of ROEROC Local Planning Strategy.	○

		h. Work with Go Narembeen to deliver positive economic outcomes	C/M	C/M	C/M	C/M	Continue to collaborate with Go Narembeen.	○
		i. Promote commercial spaces to maximise utilisation		D	I	C/M	All commercial properties are leased.	○
		j. Implement a Marketing Plan that promotes Narembeen lifestyle and opportunities			D	I	Tourism marketing plan 2025/26 documented.	○
2.2	Safe and efficient transport network enables economic growth	a. RAV Network assessment is completed	I	C/M	C/M	C/M	Assessment progressing; Transport Service Level and Road Hierarchy Plan adopted.	○
		b. Maintain and upgrade infrastructure assets in line with plans	D	D	D	D	Asset Management Plan adopted October 2024; Implementation of annual Building Maintenance Program; Development of 10-Year Building Maintenance Program near completion.	○
		c. Review 10 Year Road Plan		D	I		10-Year Road Program reviewed February 2026; Five-Year Regional Road Group program adopted.	○
2.3	Coordinated planning and promotion of the visitor and tourist experience	a. Promote and develop tourism opportunities in partnership with Roe Tourism and Go Narembeen	D	I	C/M	C/M	Attended Roe Tourism meeting; Implementing Tourism Marketing Plan 2025-26.	○
		b. Finalise lease of Wadderin Wildlife Sanctuary	I				Executed June 2024.	○
		c. Support the development of the Wadderin Wildlife Sanctuary as a tourism product in collaboration with Wadderin Wildlife Sanctuary Inc	C/M	C/M	C/M	C/M	Continued promoting tour experience through #VisitNarembeen and Shire Website; Progressing plans for Wadderin Family Day 2027.	○
2.4	Retain and grow our local skills base	a. Develop and Implement Housing Strategy	D	I	C/M	C/M	Implementation of Housing Strategy – construction of two 3x2 dwellings completed; Revision of ROEROC Key Worker Business Case completed; Submitted RHSF application for ROEROC Key Worker Accommodation project; Attended ROEROC Key Worker Lobby Group meetings; Subdivision of Lot 61 Cheetham Way advancing; CEACA housing expansion project	○

						contract executed (four new 2x2 social housing dwellings to be built in Narembeen); Attended CEACA general meetings; Construction of new staff 3x2 dwelling progressing; Industrial and Residential Land Assembly Discussion Paper finalised; Meeting held with Development WA relating to residential land assembly; Advanced advocacy for key worker accommodation.		
		b. Offer apprenticeships and traineeships in our workforce	D	I	C/M	C/M	Active partner of the LG Professional Career Campaign; Preliminary discussion with Lumen.	○
		c. Advocate for a reliable and consistent childcare service that meets the needs of the community	D	I			Maintain Residential Tenancy Agreement with REED to assist with the attraction and retention of suitably qualified educators; Facility fencing renewal and landscaping improvements works completed; Childcare Needs survey and report completed; Supported REED's funding application for a purpose-built childcare facility.	○

3. ENVIRONMENT: Care and protection of the environment

STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
3.1	Maintain a high standard of environmental health and waste services	a. Participate in the ROE Environmental Health Scheme	C/M	C/M	C/M	C/M	Continued participation.	○
		b. Investigate waste minimisation and education strategies through ROEROC		D	I	C/M	Progressing partnership with the Narembeen Lions Club to relocate the community recycling depot, incorporating improved signage and educational messaging to encourage correct recycling practices and reduce the volume of recyclables being sent to the Narembeen Transfer Station and Bendering Waste Facility – concrete pad for new facility poured;	○
		c. Effective management of Bendering Regional Waste Site and Narembeen Transfer Station site	C/M	C/M	C/M	C/M	Bendering Waste Facility Operational Plan and Management Plan adopted; Bendering Waste Facility Working Group Terms of Reference adopted; Annual works program completed.	○

3.2	Conservation of our natural environment	a. Effective management of invasive species programs to the community	D	I	C/M	C/M	Attended Eastern Wheatbelt Biosecurity.	○
		b. Support the conservation and activation of the Wadderin Wildlife Sanctuary	C/M	C/M	C/M	C/M	Lease includes financial support of \$4,000 per annum to cover insurance premiums; Advertise tours on Shire #visitNarembeen Instagram page and website; Progressing plans for Wadderin Family Day 2027.	○
3.3	Secure sustainable water supplies	c. Develop and implement a water management plan outlining projects to achieve water sustainability			D	D	Selected preferred supplier to commence upgrade of the townsite irrigation system; Completed installation of a secondary irrigation pipeline to enhance irrigation efficiency; Executed Mt Roe Water Supply Agreement; Negotiating Land Access Indemnity Agreement for Mt Roe Dam; Continue investigations to further identify water sources across the Shire; Continue map water sources; Secured agreement to access Tampia bore.	○
4. CIVIC LEADERSHIP: Well governed and efficiently managed Local Government								
STRATEGY		ACTION	22/23	23/24	24/25	25/26	Comment	Progress
4.1	Forward planning and implementation of plans to achieve strategic priorities	a. Continue to implement and monitor the Integrated Planning and Reporting milestones.	C/M	C/M	C/M	C/M	CBP Quarterly Report – March 2025 adopted.	○
		b. Review of Asset Management Plan and Long-Term Financial Plan		D	I	C/M	Asset Management Plan adopted October 2024; Annual update of Long-Term Financial Plan completed.	○
		c. Active participation in ROEROC, GECZ and regional groupings		D	I	C/M	Attended scheduled GECZ, ROEROC, LGRHA and Regional Road Group meetings; Advanced advocacy positions for rural health and affordable key worker housing.	○
		d. Develop, implement and review the community engagement policy / framework	C/M	C/M	C/M	C/M	Community Engagement Plan adopted August 2024.	○

		e. Develop and implement Workforce Plan	C/M	C/M	C/M	C/M	Workforce Plan 2024-2032 adopted September 2024; Employee Recognition Program quarterly (April) awards presented; Change Management Framework developed.	○
4.2	Compliant and resourced Local Government	a. Continue to meet compliance with statutory and regulatory requirements	D	I	C/M	C/M	Compliance requirements met.	○
		b. Review financial and asset management policies and practices	C/M	C/M	C/M	C/M	Framework reviews continuous.	○
		c. Undertake community satisfaction surveying to assess a range of performance measures	C/M	C/M	C/M	C/M	Community satisfaction survey completed August 2024 and final report adopted; 2026 survey completed in March 2026.	○
		d. Ensure asset valuations are undertaken in line with relevant Accounting Standards	C/M	C/M	C/M	C/M	Roads & Other Infrastructure 2022/2023 - Land & Buildings 2021/2022.	○
		e. Review of Workplace Health and Safety processes and procedures to ensure compliance and minimise risk	C/M	C/M	C/M	C/M	Review of WHS framework advancing.	○

ATTACHMENT 14.3A
Financial Statements for Month Ended
30 June 2026



SHIRE OF NAREMBEEN

MONTHLY

FINANCIAL STATEMENTS

JUNE 2026

SHIRE OF NAREMBEEN
MONTHLY FINANCIAL REPORT

For the period ended 30 June 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6
Note 4 Cash and financial assets	7
Note 5 Reserve accounts	8
Note 6 Capital acquisitions	9
Note 7 Asset disposals	13
Note 8 Receivables	14
Note 9 Payables	15
Note 10 Borrowings	16
Note 11 Grants, subsidies and contributions	17

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Annual Budget Estimates	Amended Budget Estimates	Amended YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	2,251,720	2,250,220	2,250,220	2,250,641	421	0%	
Rates excluding general rates	32,951	32,951	32,951	32,385	(566)	(2%)	
Grants, subsidies and contributions	1,715,530	1,683,688	1,683,688	4,499,992	2,816,304	167%	▲
Fees and charges	549,698	571,738	571,738	629,415	57,677	10%	▲
Interest revenue	376,931	376,931	376,931	342,069	(34,862)	(9%)	
Other revenue	119,000	212,986	212,986	253,510	40,524	19%	▲
Profit on asset disposals	16,000	60,658	60,658	56,117	(4,541)	(7%)	
Fair value adjustments to financial assets at fair value through profit or loss	0	3,500	3,500	75,558	72,058	2059%	▲
	5,061,830	5,192,672	5,192,672	8,139,687	2,947,015	56.75%	
Expenditure from operating activities							
Employee costs	(2,304,124)	(2,276,098)	(2,276,098)	(2,353,604)	(77,506)	(3.41%)	
Materials and contracts	(1,814,326)	(1,754,061)	(1,754,061)	(1,898,795)	(144,734)	(8.25%)	
Utility charges	(257,850)	(279,350)	(279,350)	(277,297)	2,053	0.73%	
Depreciation	(3,235,234)	(3,235,234)	(3,235,234)	(2,873,708)	361,526	11.17%	▲
Finance costs	(28,135)	(28,135)	(28,135)	(29,125)	(990)	(3.52%)	
Insurance	(274,399)	(275,599)	(275,599)	(279,353)	(3,754)	(1.36%)	
Other expenditure	(225,457)	(223,457)	(223,457)	(241,607)	(18,150)	(8.12%)	
Loss on asset disposals	(45,000)	(45,500)	(45,500)	(12,461)	33,039	72.61%	▲
	(8,184,525)	(8,117,434)	(8,117,434)	(7,965,950)	151,484	1.87%	
Non cash amounts excluded from operating activities	2(c) 3,267,736	3,220,078	3,223,576	2,754,494	(469,082)	(14.55%)	▼
Amount attributable to operating activities	145,041	295,316	298,814	2,928,231	2,629,417	879.95%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	2,666,614	2,562,802	2,562,802	2,192,948	(369,854)	(14.43%)	▼
Proceeds from disposal of assets	160,000	229,164	36,000	136,495	100,495	279.15%	▲
Proceeds from financial assets at amortised cost - self supporting loans	12,560	12,560	0	10,235	10,235	0.00%	
	2,839,174	2,804,526	2,598,802	2,339,678	(259,124)	(9.97%)	
Outflows from investing activities							
Acquisition of property, plant and equipment	(1,988,320)	(2,142,876)	(2,142,876)	(1,301,205)	841,671	39.28%	▲
Acquisition of infrastructure	(4,441,515)	(3,913,801)	(3,913,801)	(3,120,446)	793,355	20.27%	▲
Payments for intangible assets	(235,000)	(24,880)	(24,880)	(25,880)	(1,000)	(4.02%)	
	(6,664,835)	(6,081,557)	(6,081,557)	(4,447,531)	1,634,026	26.87%	
Amount attributable to investing activities	(3,825,661)	(3,277,031)	(3,482,755)	(2,107,854)	1,374,901	39.48%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	1,436,554	1,436,554	0	720,000	720,000	0.00%	
	1,436,554	1,436,554	0	720,000	720,000	0.00%	
Outflows from financing activities							
Repayment of borrowings	(83,070)	(83,070)	(82,080)	(82,080)	0	0.00%	
Transfer to reserves	(510,823)	(510,823)	0	(245,055)	(245,055)	0.00%	
	(593,893)	(593,893)	(82,080)	(327,135)	(245,055)	(298.56%)	
Amount attributable to financing activities	842,661	842,661	(82,080)	392,865	474,945	578.64%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a) 2,837,959	2,278,155	2,837,959	2,278,153	(559,806)	(19.73%)	▼
Amount attributable to operating activities	109,241	295,316	298,814	2,928,231	2,629,417	879.95%	▲
Amount attributable to investing activities	(3,825,661)	(3,277,031)	(3,482,755)	(2,107,854)	1,374,901	39.48%	▲
Amount attributable to financing activities	842,661	842,661	(82,080)	392,865	474,945	578.64%	▲
Surplus or deficit after imposition of general rates	(0)	139,100	(428,062)	3,491,395	3,919,457	915.63%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NAREMBEEN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026

	Actual 30 June 2025	Actual as at 30 June 2026
	\$	
CURRENT ASSETS		
Cash and cash equivalents	9,030,289	9,403,142
Trade and other receivables	239,525	173,658
Other financial assets	12,560	2,325
Inventories	25,943	58,553
Contract assets	353,574	0
TOTAL CURRENT ASSETS	9,661,891	9,637,678
NON-CURRENT ASSETS		
Other financial assets	125,391	200,949
Inventories	108,172	62,252
Investment in associate	41,553	41,553
Property, plant and equipment	23,802,419	24,873,173
Infrastructure	147,692,048	148,148,562
TOTAL NON-CURRENT ASSETS	171,769,583	173,326,489
TOTAL ASSETS	181,431,474	182,964,167
CURRENT LIABILITIES		
Trade and other payables	875,130	257,858
Contract liabilities	134,456	0
Borrowings	83,071	990
Employee related provisions	370,363	370,363
Other provisions	107,436	107,436
DOT licensing funds on hand	3,255	2,706
TOTAL CURRENT LIABILITIES	1,573,711	739,353
NON-CURRENT LIABILITIES		
Borrowings	497,839	497,839
Employee related provisions	59,880	59,880
TOTAL NON-CURRENT LIABILITIES	557,719	557,719
TOTAL LIABILITIES	2,131,430	1,297,072
NET ASSETS	179,300,044	181,667,092
EQUITY		
Retained surplus	56,479,960	59,321,592
Reserve accounts	5,880,538	5,405,591
Revaluation surplus	116,939,546	116,939,546
TOTAL EQUITY	179,300,044	181,666,729

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF NAREMBEEN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening 1 July 2025	Year to date Actual as at 30 June 2025	Actual as at 30 June 2026
(a) Net current assets used in the Statement of Financial Activity	Note		
Current assets			
Cash and cash equivalents		\$ 5,284,197	\$ 9,030,289
Trade and other receivables		541,806	239,525
Other financial assets		0	12,560
Inventories		73,416	25,943
Contract assets		0	353,574
		5,899,419	9,661,891
Less: current liabilities			
Trade and other payables		(480,045)	(875,130)
Other liabilities		(11,060)	0
Borrowings		0	(83,071)
Employee related provisions		(351,067)	(370,363)
Other provisions		(102,441)	(107,436)
Contract liabilities		0	(134,456)
DOT funds on hand		0	(3,255)
		(944,613)	(1,573,711)
Net current assets		4,954,806	8,088,180
Less: Total adjustments to net current assets	2(b)	(4,954,806)	(5,810,027)
Closing funding surplus / (deficit)		0	2,278,153
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts		(4,954,806)	(5,880,538)
Less: Financial assets at amortised cost - self supporting loans		0	(12,560)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings		0	83,071
Total adjustments to net current assets	2(a)	(4,954,806)	(5,810,027)

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 30 June 2026	YTD Actual 30 June 2026
	\$	\$	\$
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(16,000)	(60,658)	(56,117)
Less: Fair value adjustments to financial assets at amortised cost	0	3,500	(75,558)
Add: Loss on asset disposals	45,500	45,500	12,461
Add: Depreciation	3,235,234	3,235,234	2,873,708
Movement in current contract liabilities associated with restricted cash	3,502	0	0
Total non-cash amounts excluded from operating activities	3,267,736	3,223,576	2,754,494

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF NAREMBEEN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 JUNE 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2025-26 year is \$25,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	2,816,304	167.27%	▲
Primarily due to timing differences in Federal Financial Assistance grant funding received - no budget amendments for these amounts due to the uncertainty of the final trailing payment amounts		Timing	
Fair value adjustments to financial assets at fair value through profit or loss	72,058	2058.80%	▲
Non-cash amount. Budget based on prior years, but revaluation was excessively higher than expected.			
Expenditure from operating activities			
Loss on asset disposals	33,039	72.61%	▲
See detailed disposals note			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(369,854)	(14.43%)	▼
See detailed note on grant income.		Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	841,671	39.28%	▲
See detailed note		Timing	
Acquisition of infrastructure	793,355	20.27%	▲
See detailed note		Timing	

**SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

4 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Petty cash and floats	Cash and cash equivalents	741	0	741	n/a	n/a	
Municipal funds	Cash and cash equivalents	3,996,809	0	3,996,809	CBA	0.01%	
Short-term deposits	Cash and cash equivalents	0	5,405,592	5,405,592	CBA	4.64%	15/09/2026
Total		3,997,550	5,405,592	9,403,141			
Comprising							
Cash and cash equivalents		3,997,550	5,405,592	9,403,141			
		3,997,550	5,405,592	9,403,141			

KEY INFORMATION

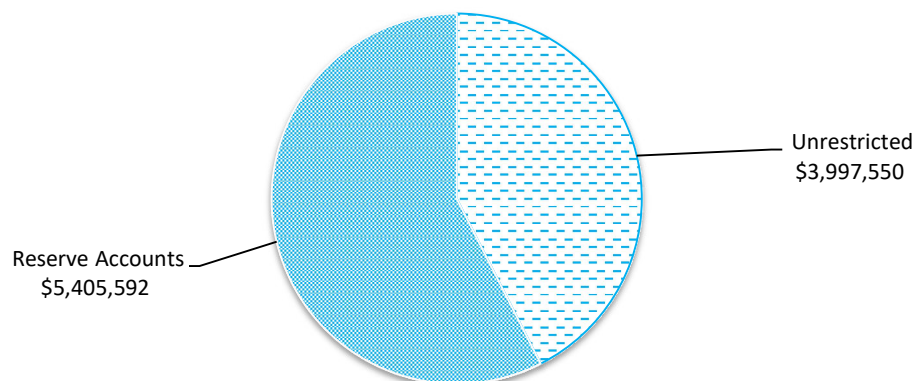
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 9 - Other assets.



SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

5 RESERVE ACCOUNTS

Reserve account name	Annual Budget				Budget Review				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation												
Leave reserve	309,132	14,582	0	324,062	309,132	14,582	0	324,062	324,062	13,963	0	338,025
Plant reserve	567,015	221,426	0	338,359	567,015	221,426	0	338,359	338,359	14,579	0	352,938
Infrastructure reserve	2,465,448	64,736	(720,000)	1,438,578	2,465,448	64,736	(720,000)	1,438,578	1,438,578	53,657	(720,000)	772,235
HVRIC reserve	0	102,530	(110,500)	2,278,453	0	102,530	(110,500)	2,278,453	2,278,453	98,175	0	2,376,628
Land Development reserve	342,573	16,160	(375,277)	359,117	342,573	16,160	(375,277)	359,117	359,117	15,474	0	374,591
Avoca Farm reserve	84,199	3,972	(92,237)	88,265	84,199	3,972	(92,237)	88,265	88,265	3,803	0	92,068
Recreation reserve	758,939	30,852	(40,374)	685,593	758,939	30,852	(40,374)	685,593	685,593	29,541	0	715,134
Housing reserve	587,297	705	(16,366)	15,661	587,297	705	(16,366)	15,661	15,661	675	0	16,336
Heritage reserve	21,760	1,026	0	22,810	21,760	1,026	0	22,810	22,810	983	0	23,793
Medical reserve	98,770	4,659	0	103,540	98,770	4,659	0	103,540	103,540	4,461	0	108,001
Server reserve	0	15,675	0	15,000	0	15,675	0	15,000	15,000	646	0	15,646
ERP reserve	0	1,800	(41,800)	40,000	0	1,800	(41,800)	40,000	40,000	1,724	0	41,724
Bendering landfill reserve	125,059	22,249	(40,000)	161,100	125,059	22,249	(40,000)	161,100	161,100	6,942	0	168,042
Bendering rehabilitation reserve	0	5,225	0	5,000	0	5,225	0	5,000	5,000	215	0	5,215
RoeROC reserve	0	5,225	0	5,000	0	5,225	0	5,000	5,000	215	0	5,215
	5,360,192	510,823	(1,436,554)	5,880,537	5,360,192	510,823	(1,436,554)	5,880,537	5,880,538	245,055	(720,000)	5,405,593

6 CAPITAL ACQUISITIONS

Capital acquisitions	Annual Budget	Reviewed Budget	YTD Reviewed Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$	\$
Property, plant and equipment	1,988,320	2,142,876	2,142,876	1,301,205	(841,671)
Infrastructure	4,441,515	3,913,801	3,913,801	3,120,446	(793,355)
Intangible assets	235,000	24,880	24,880	25,880	1,000
Total capital acquisitions	6,664,835	6,081,557	6,081,557	4,447,531	(1,634,026)
Capital Acquisitions Funded By:					
Capital grants and contributions	2,562,802	2,562,802	2,562,802	2,192,948	(369,854)
Other (disposals & C/Fwd)	160,000	229,164	36,000	136,495	100,495
Contribution - operations	3,942,033	3,289,591	3,482,755	2,118,088	(1,364,667)
Capital funding total	6,664,835	6,081,557	6,081,557	4,447,531	(1,634,026)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 30/06/2026

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Land and Buildings										
Depot, Pound Improvements	2182	10,000	10,000	9,020	980	10%	10,000	9,020	980	10%
Staff housing, Thomas St builds	2178	283,500	300,000	980,863	(680,863)	-227%	300,000	980,863	(680,863)	-227%
Less: 2025 WIP brought forward				(679,245)				(679,245)		
2026 capital expenditure		283,500	300,000	301,618	(1,618)		300,000	301,618	(1,618)	
Recreation Centre, female changerooms (design)	2183	30,000	12,800	23,900	(11,100)	-87%	12,800	23,900	(11,100)	-87%
Less: 2025 WIP brought forward		0	0	(11,100)				(11,100)		
2026 capital expenditure		30,000	12,800	12,800	-		12,800	12,800	-	
Staff housing development, Cr Cheetham Way & Brown St	2179	500,000	500,000	94,924	405,076	81%	500,000	94,924	405,076	81%
Less: 2025 WIP brought forward		0		(26,389)			0	(26,389)		
2026 capital expenditure		500,000	500,000	68,535	431,465		500,000	68,535	431,465	
Cr Cheetham Way & Brown St, subdivision costs	2379	0	50,000	0	50,000	100%	50,000	0	50,000	100%
1 Longhurst Street, renovations	2180	100,000	100,000	13,323	86,677	87%	100,000	13,323	86,677	87%
Swimming Pool, ablution upgrades, add first aid room & storage	2229	10,000	10,000	500	9,500	95%	10,000	500	9,500	95%
Depot, new buildings, renovations and improvements to amenity	2300	10,000	10,000	0	10,000	100%	10,000	0	10,000	100%
8 Cheetham Way, Outdoor blinds	2301	14,000	14,000	14,436	(436)	-3%	14,000	14,436	(436)	-3%
20 Cheetham Way, Outdoor blinds	2302	14,000	19,665	19,665	0	0%	19,665	19,665	0	0%
5 Churchill Street, garden and street frontage improvements	2303	28,000	28,000	22,380	5,620	20%	28,000	22,380	5,620	20%
Avoca farmstead, demolition	2304	50,000	50,000	0	50,000	100%	50,000	0	50,000	100%
15 Northmore, reticulation works	2305	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
15 Northmore, landscaping	2306	10,000	10,000	0	10,000	100%	10,000	0	10,000	100%
15 Northmore, floorcoverings	2307	5,350	5,350	5,885	(535)	-10%	5,350	5,885	(535)	-10%
15 Northmore, split system AC	2308	8,500	8,500	9,150	(650)	-8%	8,500	9,150	(650)	-8%
16 Hilton, reticulation works	2309	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
18 Hilton, reticulation works	2310	5,000	5,000	3,100	1,900	38%	5,000	3,100	1,900	38%
21 Northmore, reticulation works	2311	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
21 Northmore, landscaping	2312	10,000	10,000	0	10,000	100%	10,000	0	10,000	100%
21 Northmore, split system AC	2313	8,500	8,500	9,150	(650)	-8%	8,500	9,150	(650)	-8%
8 Churchill Street, repaint portico	2314	5,000	5,000	4,082	918	18%	5,000	4,082	918	18%
8 Churchill Street, Rear entry fencing	2315	5,000	5,000	6,875	(1,875)	-38%	5,000	6,875	(1,875)	-38%
Gym, split system AC	2316	12,000	12,000	0	12,000	100%	12,000	0	12,000	100%
Transfer station, Concrete slab for shed	2317	26,000	13,118	14,310	(1,192)	-9%	13,118	14,310	(1,192)	-9%
Transfer station, Transportable office	2318	18,000	18,000	0	18,000	100%	18,000	0	18,000	100%
10 Hilton, floorcoverings, repaint internally and exterior repairs	2324	40,000	40,000	7,271	32,729	82%	40,000	7,271	32,729	82%
5 and 7 Currall Street Narembreen, land acquisition costs	2373	0	3,890	2,854	1,036	27%	3,890	2,854	1,036	
Pool Building, epoxy non-slip flooring	2375	0	26,853	26,853	0		26,853	26,853	0	
Depot, concrete flooring for sheds	2374	0	20,000	18,052	1,948		20,000	18,052	1,948	
Total Land and Buildings		1,217,850	1,310,676	569,858	24,084		1,310,676	569,858	740,818	
Furniture and Equipment										
Admin - VOIP Phones	2184	10,000	10,000	10,026	(26)	0%	10,000	10,026	(26)	0%
Admin - Council Chambers Furniture	2185	23,670	45,000	43,841	1,159	3%	45,000	43,841	1,159	3%
Recreation Centre, furniture and fittings	2361	35,000	35,000	24,326	10,674	30%	35,000	24,326	10,674	30%
Admin, CRC and mechanic - new computers	2356	11,000	13,690	13,690	0	0%	13,690	13,690	0	0%
CRC, Power distribution boards	2357	5,000	5,000	2,044	2,956	59%	5,000	2,044	2,956	59%
Caravan park, replacement washing machines	2358	22,000	22,000	19,963	2,037	9%	22,000	19,963	2,037	9%
Chambers, additional honour boards	2359	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
Admin, Chair and table trolleys	2360	5,000	5,000	4,230	771	15%	5,000	4,230	771	15%
Caravan Park, new beds and furniture	2376	0	25,000	0	25,000	100%	25,000	0	25,000	100%
Total Furniture and Equipment		116,670	165,690	118,119	47,571		165,690	118,119	47,571	

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 30/06/2026

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Plant and Equipment										
Steel Drum Roller	2363	200,000	200,000	216,323	(16,323)	-8%	200,000	216,323	(16,323)	-8%
Side Tipper (NB5708)	2364	155,000	155,000	107,950	47,050	30%	155,000	107,950	47,050	30%
Light tipper (NEW)	2195	78,000	83,673	83,673	(0)	0%	83,673	83,673	(0)	0%
Replacement Light Vehicle (NB7900)	2365	42,000	44,777	44,777	0	0%	44,777	44,777	0	0%
Replacement Light Vehicle (NB806)	2366	50,000	50,000	47,372	2,628	5%	50,000	47,372	2,628	5%
Replacement Light Vehicle (NB7298)	2367	50,000	50,000	47,322	2,678	5%	50,000	47,322	2,678	5%
Skidsteer attachment, cold planer	2368	28,000	28,000	22,260	5,740	20%	28,000	22,260	5,740	20%
Skidsteer attachment, spray unit with boom	2369	18,000	22,260	17,134	5,126	23%	22,260	17,134	5,126	23%
Skidsteer, loading ramps	2370	5,000	5,000	2,190	2,810	56%	5,000	2,190	2,810	56%
Works, Trailer-Mounted Portable Toilet	2371	7,000	7,000	6,982	18	0%	7,000	6,982	18	0%
Works, Fleet Tracking Hardware	2188	10,000	10,000	6,775	3,225	32%	10,000	6,775	3,225	32%
Works, Traffic counters	2362	10,800	10,800	10,470	330	3%	10,800	10,470	330	3%
Total Plant and equipment		653,800	666,510	613,229	53,281		666,510	613,229	53,281	
Total Property, Plant and Equipment		1,988,320	2,142,876	1,301,205	124,937		2,142,876	1,301,205	841,671	

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 30/06/2026

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Infrastructure - Roads, Footpaths and Drainage										
R2R - Anderson Rock Road, Gravel resheeting (SLK 10.56 - 16.20)	2325	150,000	150,000	96,530	53,470	36%	150,000	96,530	53,470	36%
R2R - Yeomans Road, Gravel resheeting (SLK 15.13 - 21.00)	2326	150,000	210,000	227,525	(17,525)	-8%	210,000	227,525	(17,525)	-8%
R2R - Coverley Road, Gravel resheeting (SLK 3.2 - 8.96)	2327	200,000	200,000	167,100	32,900	16%	200,000	167,100	32,900	16%
R2R - Swartz Road, Replace culvert, reconstruct floodway (SLK 4.50)	2328	120,000	120,000	55,195	64,805	54%	120,000	55,195	64,805	54%
R2R - Bailey Road, Replace culvert, reconstruct floodway (SLK 7.57)	2329	120,000	120,000	27,725	92,275	77%	120,000	27,725	92,275	77%
RRG - Cramphorne Road, Second coat seal (SLK 37.29 - 42.29)	2340	168,000	168,000	168,000	(0)	0%	168,000	168,000	(0)	0%
RRG - Narembreen South Road, Reconstruction and primer seal to 7.2m (SLK 5.17 - 8.97)	2341	720,000	836,821	862,846	(26,025)	-3%	836,821	862,846	(26,025)	-3%
WSFN - Kondinin-Narembreen Road, second coat seal (SLK 19.50 - 23.00)	2342	141,290	141,290	134,654	6,636	5%	141,290	134,654	6,636	5%
WSFN - Kondinin-Narembreen Road, reconstruction, widen, seal and asphalt (SLK 26 - 26.8)	2343	359,725	359,725	378,978	(19,253)	-5%	359,725	378,978	(19,253)	-5%
Soldiers Road, Gravel resheeting and second coat seal - 400m x 8m (SLK 39.5 - 39.9)	2344	37,000	37,000	35,553	1,447	4%	37,000	35,553	1,447	4%
Cramphorne Road, vegetation works (SLK 17.2 - 32.29)	2345	80,000	80,000	77,755	2,245	3%	80,000	77,755	2,245	3%
Mt Arrowsmith Road, pavement repairs, culvert installation and reseal (SLK 3.25 - 15.53)	2346	110,500	110,500	6,930	103,570	94%	110,500	6,930	103,570	94%
Townsite, replacement of kerbing	2372	50,000	50,000	0	50,000	100%	50,000	0	50,000	100%
Streets Alive, Currall Street slow zone	2377	0	106,500	8,209	98,291	92%	106,500	8,209	98,291	92%
WSFN - Narembreen-Kondinin Road SLK 1.4-26.6 clearing of vegetation for works incl traffic mar	2082	0	0	1,924	(1,924)		0	1,924	(1,924)	
Less: 2025 WIP brought forward		0	0	(1,924)			0	(1,924)	0	
2026 capital expenditure		-	-	0	(0)		-	0	(0)	
Total Roads, Footpaths and Drainage		2,406,515	2,689,836	2,247,000	442,836		2,689,836	2,247,000	442,836	
Other Infrastructure										
Stormwater Harvesting (Irrigation Pipeline) for townsite	2348	140,000	140,000	127,364	12,636	9%	140,000	127,364	12,636	9%
Lions Recycling Area, improvements	2323	10,000	10,000	4,963	5,038	50%	10,000	4,963	5,038	50%
Caravan Park, perimeter fencing and drainage	2347	25,000	25,000	0	25,000	100%	25,000	0	25,000	100%
Lions Entrance Garden improvements (West Town entrance)	2322	5,000	5,000	0	5,000	100%	5,000	0	5,000	100%
Airfield, CCTV installation	2349	15,000	15,000	0	15,000	100%	15,000	0	15,000	100%
Caravan Park, drain, sewerage and electrical line rerouting and improvements	2215	25,000	25,000	0	25,000	100%	25,000	0	25,000	100%
CRC Precinct - Generator Installation	2218	100,000	0	0	0		0	0	0	
New District Entrance Signs (x4)	2350	12,000	15,000	0	15,000	100%	15,000	0	15,000	100%
Investment in associate (RoeROC)	9415000	60,000	60,000	0	60,000	100%	60,000	0	60,000	100%
Transfer station, chainmesh fencing	2319	50,000	50,000	37,700	12,300	25%	50,000	37,700	12,300	25%
Town dams, perimeter fencing	2320	50,000	50,000	37,850	12,150	24%	50,000	37,850	12,150	24%
Motorcross, perimeter fencing, restoration works and signage	2321	100,000	42,000	41,724	276	1%	42,000	41,724	276	1%
Apex Park, replacement shade sails	2378	0	10,200	11,940	(1,740)	-17%	10,200	11,940	(1,740)	-17%
BMX track, survey and design	2162	525,000	9,064	9,214	(150)	-2%	9,064	9,214	(150)	-2%
Less: 2025 WIP brought forward		0	0	(150)			0	(150)		
2026 capital expenditure		525,000	9,064	9,064	0		9,064	9,064	0	
Narembreen oval, switchboard	2223	44,000	3,318	37,338	(34,020)	-1025%	3,318	37,338	(34,020)	-1025%
Less: 2025 WIP brought forward		0	0	(34,020)			0	(34,020)		
2026 capital expenditure		44,000	3,318	3,318	(0)		3,318	3,318	(0)	
Ski Lake planning and development	2163	10,000	10,000	96,441	(86,441)	-864%	10,000	96,441	(86,441)	-864%
Less: 2025 WIP brought forward		0	0	(85,404)			0	(85,404)		
2026 capital expenditure		10,000	10,000	11,037	(1,037)		10,000	11,037	(1,037)	
Narembreen hockey field lights (Club Night Lights)	2222	304,000	194,383	326,286	(131,903)	-68%	194,383	326,286	(131,903)	-68%
Less: 2025 WIP brought forward		0	0	(131,903)			0	(131,903)		
2026 capital expenditure		304,000	194,383	194,383	(0)		194,383	194,383	(0)	
Tourist trails development	2353	10,000	10,000	229	9,771	98%	10,000	229	9,771	98%

SHIRE OF NAREMBEEN
NOTE 6 CONTINUED - CAPITAL EXPENDITURE
FOR THE YEAR-TO-DATE PERIOD ENDED 30/06/2026

Capital Expenditure Project	Account Number	Full-year variance				% Var Under/(over)	Year-to-date variance			% Var Under/(over)
		Original budget	Budget review - Annual amount	YTD Actual	Annual variance Surplus/(deficit)		Budget review - YTD figures	YTD actuals	YTD variance Surplus/(deficit)	
Town oval, irrigation improvements	2354	100,000	100,000	13,529	86,471	86%	100,000	13,529	86,471	86%
Less: 2025 WIP brought forward		0	0	(11,650)			0	(11,650)		
2026 capital expenditure		100,000	100,000	1,879	98,121		100,000	1,879	98,121	
Narembreen football field lights (Club Night Lights)	2355	450,000	450,000	391,997	58,003	13%	450,000	391,997	58,003	13%
Total Other Infrastructure		2,035,000	1,223,965	873,446	350,519		1,223,965	873,446	350,519	
Total Infrastructure		4,441,515	3,913,801	3,120,446	793,355		3,913,801	3,120,446	793,355	
Intangible Assets										
New ERP - Implementation costs	2352	200,000	0	1,000	(1,000)		0	1,000	(1,000)	
Website redevelopment	2351	35,000	24,880	24,880	0	0%	24,880	24,880	0	0%
Total Infrastructure		235,000	24,880	25,880	(1,000)		24,880	25,880	(1,000)	
2026 gross amounts		6,664,835	6,081,557	4,447,531	917,292					
2025 work in progress		0		981,785						
Total 2026 capital expenditure to date		6,664,835	6,081,557	4,447,531	917,292		6,081,557	4,447,531	1,634,026	

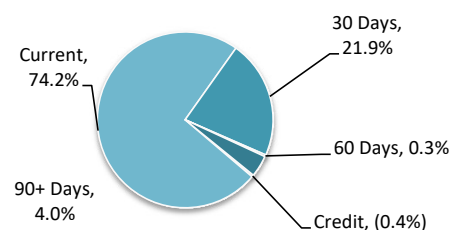
7 DISPOSAL OF ASSETS

Asset description	Annual budget				Amended budget				YTD Actual			
	Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
	Value				Value				Value			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Buildings												
41 Cheetham Way	0	0	0	0	0	0	0	0	0	176	176	0
26 Cheetham Way			0	0			0	0	29,120	21,818		(7,302)
47 Cheetham Way									16,800	18,182	1,382	0
Plant and equipment												
Toyota Kluger, 111NB	40,000	38,000	0	(2,000)	40,000	38,000	0	(2,000)	0	0	0	0
CAT Steel Drum Roller	83,000	40,000	0	(43,000)	83,000	40,000	0	(43,000)	0	0	0	0
Bruce Rock Side Tipper, NB5766	25,000	30,000	5,000	0	25,000	30,000	5,000	0	0	0	0	0
Toyota Hilux, NB7900	13,000	16,000	3,000	0	13,000	16,000	3,000	0	0	0	0	0
Nissan Navara, NB806	12,000	18,000	6,000	0	12,000	18,000	6,000	0	10,614	10,000	0	(614)
Nissan Navara, NB7298	16,000	18,000	2,000	0	16,000	18,000	2,000	0	15,000	10,455	0	(4,545)
Howard Porter Side Tipper, NB3937	0	0	0	0	0	23,870	23,870	0	0	23,870	23,870	0
Tri-axle dolly	0	0	0	0	11,006	24,700	13,694	0	11,006	24,700	13,693	0
Diesel bowser and fuel cell	0	0	0	0	0	5,094	5,094	0	0	5,094	5,094	0
Ford Ranger, NB7399	0	0	0	0	4,000	3,500	0	(500)	4,000	4,000	0	0
Nissan Navara, 1HAQ077	0	0	0	0	10,000	12,000	2,000	0	0	9,091	3,157	0
Commercial washing machines	0	0	0	0	0	0	0	0	0	545	545	0
2015 Nissan Navara										8,000	8,000	
2017 Nissan Navara												
Furniture and Equipment												
Disused laptops, surplus to requirements	0	0	0	0	0	0	0	0	0	200	200	0
Tables from chambers surplus to needs										363.64	363.64	
	189,000	160,000	16,000	(45,000)	214,006	229,164	60,658	(45,500)	86,540	136,495	56,481	(12,461)

8 RECEIVABLES

Rates receivable	30 Jun 2025	30 Jun 2026
	\$	\$
Opening arrears previous year	154,026	79,986
Levied this year	2,133,835	2,283,026
Less - collections to date	(2,207,875)	(2,321,844)
Gross rates collectable	79,986	41,168
Allowance for impairment of rates receivable	0	0
Net rates collectable	79,986	41,168
% Collected	96.5%	98.3%

Accounts Receivable (non-rates)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(530)	97,356	28,752	344	5,271	131,192
Percentage	(0.4%)	74.2%	21.9%	0.3%	4.0%	
Balance per trial balance						
Trade receivables						131,192
Pensioner rates and ESL rebates receivable						447
Receiving suspense						851
Total receivables general outstanding						132,490

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

9 PAYABLES

Payables - general	Debit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	66,502	112	0	0	66,614
Percentage	0.0%	99.8%	0.2%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						66,614
Accrued salaries and wages						83,032
ATO liabilities						18,150
Prepaid rates						66,221
Bonds and deposits held						27,407
Trust funds						(3,566)
Total payables general outstanding						257,858
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Swimming Pool	125	60,278	0	0	(28,207)	(29,149)	32,071	31,129	4,490	(3,548)
Recreation Centre	128	462,301	0	0	(41,361)	(41,361)	420,940	420,940	23,780	(23,780)
		522,579	0	0	(69,568)	(70,510)	453,011	452,069	28,270	(27,328)
Self supporting loans										
Aged Homes	127	9,400	0	0	(4,554)	(4,602)	4,846	4,798	398	(349)
Narembeen Bowling Club	131	48,930	0	0	(7,958)	(7,958)	40,972	40,972	457	(457)
		58,330	0	0	(12,512)	(12,560)	45,818	45,770	855	(806)
Total		580,909	0	0	(82,080)	(83,070)	498,829	497,839	29,125	(28,134)
Current borrowings		83,070					989			
Non-current borrowings		497,839					497,840			
		580,909					498,829			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF NAREMBEEN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	YTD Budget \$	Revised annual Budget \$	YTD Revenue Actual \$
Grants and subsidies - Operating			
General Purpose funding			
Financial Assistance Grant - General portion	705,000	705,000	2,304,374
Financial Assistance Grant - Roads portion	490,000	490,000	1,620,979
Law, Order and Public Safety			
Bush Fire Brigade Operating Grant	15,830	15,830	20,345
Housing			
Other housing, reimbursements received	39,750	39,750	0
Community Amenities			
CRC, SOCK Week grant funding	24,455	24,455	125,000
CRC, Annual operating grants	120,000	120,000	134,044
CRC, Project grant funding	0	0	909
CRC, trainee grant funding	(25,000)	(25,000)	(24,920)
CRC, Event grant funding	10,000	10,000	15,636
LIBRARY - Grant funding received	4,200	4,200	4,173
Transport			
Main Roads Direct Grant	299,453	299,453	299,453
Total operating grants and subsidies	1,683,688	1,683,688	4,499,992
Grants and subsidies - Non-operating			
Transport			
Community Water Supply grant funding	98,307	98,307	79,000
Regional Road Group (RRG) Grant Funding	669,881	669,881	669,881
Roads to Recovery (R2R) Grant Funding	800,000	800,000	362,264
Wheatbelt Secondary Freight Network (WSFN) Grant Funding	467,614	467,614	479,387
Recreation			
Club Night Lights grant funding	200,000	200,000	305,647
Streets Alive grant funding	100,000	100,000	100,000
SPORT - Narembeen oval cricket nets			25,841
Contributions - Non-operating			
Reimbursements from sporting groups	227,000	227,000	170,929
Total non-operating grants, contributions and subsidies	2,562,802	2,562,802	2,192,948
GRAND TOTAL	4,246,490	4,246,490	6,692,940

ATTACHMENT 14.4A
Schedule of Accounts for Month Ended
30 June 2026

Shire of Narembreen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
EFT19759	11/06/2026	A-Team Printing	SOCK Week 2026 Postcards	112.20
EFT19760	11/06/2026	AFGRI Equipment Australia Pty Ltd	Plant, service repairs and software up date - John Deere Front End Loader	6,063.03
EFT19761	11/06/2026	Australia Post	Admin and CRC postage for the month of May	184.17
EFT19762	11/06/2026	Beverley Community Resource Centre Inc.	SOCK Week Grant	1,250.00
EFT19763	11/06/2026	Boc Gases	Workshop consumables	8.95
EFT19764	11/06/2026	Brian Cummins / TA B & K Fencing	Town Dam, install fence	23,075.64
EFT19765	11/06/2026	Chris Bray Electrics Pty Ltd	Tampia Mine, electrical works	288.20
EFT19766	11/06/2026	Colestan Electrics	Netball Courts, electrical works	3,232.61
EFT19767	11/06/2026	David Glen Barlow T/A Aussie Davo	Men's night event - BBQ Blokes & Banter	4,500.00
EFT19768	11/06/2026	Fleet Dynamics Pty Ltd	GPS, fleet tracking monthly subscription	24.20
EFT19769	11/06/2026	Great Eastern Freightlines	Semi- trailer sidetipper hire	10,527.00
EFT19770	11/06/2026	Haddeo Infrastructure Agriculture Pty Ltd	Project Management, May	3,300.00
EFT19771	11/06/2026	Kebo Consolidated Pty Ltd T/A Digga West & Earthparts WA	Leveling bar	1,936.00
EFT19772	11/06/2026	Kennedy James Peter T/A Kennedy Civil WA	Repairs to burst main at fire booster	6,204.92
EFT19773	11/06/2026	Kim McMenzie-Thornton T/A 'Narembreen Cafe - Love That Food'	Catering - RoeROC Meeting	192.00
EFT19774	11/06/2026	Landgate	Copy of Survey Diagram, Deposited Plan, Strata	65.20
EFT19775	11/06/2026	Livingston Medical Pty Ltd	Monthly management fees - June	27,044.25
EFT19776	11/06/2026	Market Creations Agency Pty Ltd T/A Integrated ICT	IT Managed Services - May	4,761.02
EFT19777	11/06/2026	McMullen Nolan Group Pty Ltd	61 Cheetham Way, lodgement fees	1,778.70
EFT19778	11/06/2026	Mullewa Community Resource Centre Inc	SOCK Week Grant	1,250.00
EFT19779	11/06/2026	Narembreen Club Inc	Prizes Narembreen Fox Shoot	100.00
EFT19780	11/06/2026	Narembreen Football Club & Sportsman Club Inc	RRSNCBF - March 2026 Round 10	4,500.00
EFT19781	11/06/2026	Narembreen Golf Club	Narembreen Golf Club,RRSNCBF	2,500.00
EFT19782	11/06/2026	Narembreen Playgroup	RRSNCBF - March 2026 - Round 10	2,727.00
EFT19783	11/06/2026	P M Services Narembreen	Transfer Station, management fees June	2,842.00
EFT19784	11/06/2026	PC & JE Kennedy	Depot, installation of concrete floor to vehicle shed bay	19,857.20
EFT19785	11/06/2026	Prestige Lock Service	Access cards/fobs for community gym	764.90



Shire of Narembeen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
EFT19786	11/06/2026	Reality Landscapes	Landscaping for 33 and 35 Thomas Street	48,400.00
EFT19787	11/06/2026	Repco a division of GPC Asia Pacific Pty Ltd	Depot - Heavy duty coupling lock	92.65
EFT19788	11/06/2026	Sanokil	Various Council facilities, maintenance of sanitary bins	645.42
EFT19789	11/06/2026	Customer	Gym Card bond Refund	50.00
EFT19790	11/06/2026	Shire Of Corrigin	Roe Regional Environmental Health Services	3,624.50
EFT19791	11/06/2026	Shire Of Kalamunda	Building services for the month April	58.36
EFT19792	11/06/2026	Shire of Toodyay	SOCK Week Grant	1,650.00
EFT19793	11/06/2026	Taylorred Creative	RoeROC Ministerial Briefing document	262.50
EFT19794	11/06/2026	Team Global Express Pty Ltd	Freight	260.46
EFT19795	11/06/2026	The Trustee for Nichols Family Trust T/A Nichols Earthmoving	Anderson Rock Road, dozer hire to push gravel	6,930.00
EFT19796	11/06/2026	TransSafe.com Inc T/A TRANSAFE WA	iNSTRUCKTA! Day Event- SOCK Week	3,300.00
EFT19797	11/06/2026	Trustee for J & S Baldwin Trust	Tyre repair - Back hoe loader - puncture repair x2	300.00
EFT19798	11/06/2026	WA Contract Ranger Services	Ranger Services - May/June	759.00
EFT19799	11/06/2026	WALGA	WALGA, Registration - Awards Night x 5	1,792.00
EFT19800	11/06/2026	West Arthur Community Resource Centre Inc.	SOCK Week Grant	800.00
EFT19801	11/06/2026	Westrac Equipment Pty Ltd	New Cat CS16 - 03WAD steel vibrating roller	238,353.90
EFT19802	11/06/2026	Wheatbelt Office and Business Machines	CRC, photocopier monthly meter readings	195.16
EFT19803	11/06/2026	Wurth Australia Pty Ltd	Depot, workshop consumables	175.34
EFT19804	16/06/2026	PEAP Contractors Pty Ltd	Narembeen AFL lights, claim 5	99,181.84
EFT19805	24/06/2026	150 Square Pty Ltd	ROE ROC Executive Officer - May	3,649.96
EFT19806	24/06/2026	A-Team Printing	SOCK Week, cornflute signs	1,219.90
EFT19807	24/06/2026	Ampac Debt Recovery (WA) Pty Ltd	Rates Debt recovery - May	2,115.90
EFT19808	24/06/2026	Australian Services Union	Employee membership fees	53.00
EFT19809	24/06/2026	Avon Waste	General Waste Services - May	15,675.96
EFT19810	24/06/2026	BINOCentral	DeepSky Dobsonian Telescope	645.94
EFT19811	24/06/2026	Civic Legal	Legal advice, land access	12,032.60
EFT19812	24/06/2026	Cloud Payment Group Pty Ltd	Debt Collection Training	3,850.00
EFT19813	24/06/2026	Colestan Electrics	Medical Centre, electrical repairs	192.31

Shire of Narembreen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
EFT19814	24/06/2026	Combined Pest Control Wa	Annual termite inspection for Council properties and facilities	7,778.00
EFT19815	24/06/2026	Conveyancing WA Pty Ltd / TA Documentary Services	49 Cheetham Way, preparation and lodgement of application	917.40
EFT19816	24/06/2026	Corsign WA PTY LTD	Road Signage	2,253.90
EFT19817	24/06/2026	Cr Amy Hardham	Councillor fees January to June 2026	2,750.00
EFT19818	24/06/2026	Cr Christopher David Bray	Councillor fees January to June 2026	2,750.00
EFT19819	24/06/2026	Cr Hannah Bald	Councillor fees January to June 2026	3,762.50
EFT19820	24/06/2026	Cr Luke Smoker	Councillor fees January to June 2026	2,750.00
EFT19821	24/06/2026	Cr Michael Jeffrey Currie	Councillor fees January to June 2026	2,750.00
EFT19822	24/06/2026	Cr Scott William Stirrat	Councillor fees January to June 2026	3,161.96
EFT19823	24/06/2026	Crichton Vale PTY LTD	Anderson Rock Road, supply of 6000m3 gravel	13,200.00
EFT19824	24/06/2026	Doors Doors Doors Pty Ltd	Emergency Services Building, annual service of 12 roller doors	4,103.00
EFT19825	24/06/2026	Edigold Pty Ltd ATF AOC Unit Trust T/A Absolute Office Comforts	Council Chambers furniture	24,004.81
EFT19826	24/06/2026	Grants Empire	Review and amend/update Disaster Ready Fund application	2,178.00
EFT19827	24/06/2026	Great Eastern Freightlines	Freight	228.97
EFT19828	24/06/2026	HOLLY ANNE CUSACK	Councillor fees January to June 2026	7,500.00
EFT19829	24/06/2026	Hersey's Safety Pty Ltd	PPE for garden staff	625.18
EFT19830	24/06/2026	JLT Risk Solutions Pty Ltd	LGIS Regional Risk Coordinator, half yearly contribution	5,514.30
EFT19831	24/06/2026	Kennedy James Peter T/A Kennedy Civil WA	1/31 Curral St, plumbing repairs	509.23
EFT19832	24/06/2026	Kim McMenzie-Thornton T/A 'Narembreen Cafe - Love That Food'	SOCK Week, catering	240.00
EFT19833	24/06/2026	Landgate	RUV Valuation Roll 2025-2026	8,760.23
EFT19834	24/06/2026	Liberty Oil Rural Pty Ltd	Supply and deliver diesel fuel	28,992.98
EFT19835	24/06/2026	Livingston Medical Pty Ltd	Pre employment medical - plant operator	330.00
EFT19836	24/06/2026	Local Government Professionals Australia WA	Vacancy advertising, EMCS	180.00
EFT19837	24/06/2026	Merredin Freightlines	Freight	770.06
EFT19838	24/06/2026	Narembreen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family Trust)	Fencing supplies for dog pound	974.74
EFT19839	24/06/2026	Narembreen Hardware And Ag Supplies Pty Ltd	Town Oval, Rain Bird and globe	4,213.29



Shire of Narembreen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
EFT19840	24/06/2026	Narembreen IGA	Hand towel restock, various Council facilities	588.13
EFT19841	24/06/2026	Narembreen Senior Citizens Social Centre Inc.	RRSNCBF March 2026 Round 10	2,245.00
EFT19842	24/06/2026	Narembreen Swimming Club Inc	RRSNCBF - March 2026 Round 10	1,045.45
EFT19843	24/06/2026	Northcliffe Family Centre Inc	SOCK Week Grant 2026	1,250.00
EFT19844	24/06/2026	Officeworks	Admin, stationary order	59.88
EFT19845	24/06/2026	P M Services Narembreen	Transfer Station, management fees June	2,842.00
EFT19846	24/06/2026	QC Ultimate Clean	Carpet and Tile floor cleaning at 8 Cheetham Way	671.89
EFT19847	24/06/2026	RNG Industries Pty Ltd	Catering, May Council dinner	275.00
EFT19848	24/06/2026	Rashmi Ramdasi T/A WA Flag Store	New Shire Flags	298.10
EFT19849	24/06/2026	Regina De Luis	Independant Chair fees, ARIC December 2025	350.00
EFT19850	24/06/2026	Rhonda Cole	ARIC, sitting fees April 2026	350.00
EFT19851	24/06/2026	Road Pavement Products Pty Ltd	Coverley Road,supply and delivery of Claycrete II clay gravel stabiliser	13,200.00
EFT19852	24/06/2026	Sally J Design	SOCK Week Designs	462.00
EFT19853	24/06/2026	Seven Network (Operations) Limited	SOCK Week TV Advertising	3,850.00
EFT19854	24/06/2026	Customer	Gym Card Bond Refund	50.00
EFT19855	24/06/2026	St Johns Ambulance Western Australia Ltd Narembreen	Country First Aid Kit	68.50
EFT19856	24/06/2026	Statewide Vehicle Hoist Service WA	Annual hoist inspection for certification	1,650.00
EFT19857	24/06/2026	Stewart & Heaton Clothing Co.	PPE for Fire Brigade	2,687.08
EFT19858	24/06/2026	Sydney Tools Pty Ltd	Power gardening tools	788.00
EFT19859	24/06/2026	Team Digital	Canson Lustre premuim A3 photo paper	136.11
EFT19860	24/06/2026	The Trustee for Nichols Family Trust T/A Nichols Earthmoving	Dozer hire to push 6000m3 gravel	7,942.00
EFT19861	24/06/2026	Trustee for J & S Baldwin Trust	Tyres for water tanker	2,089.00
EFT19862	24/06/2026	WA Contract Ranger Services	Ranger Services June	1,012.00
EFT19863	24/06/2026	Westrac Equipment Pty Ltd	Cat repair parts	2,059.98
EFT19864	24/06/2026	Wurth Australia Pty Ltd	General comsumables for Workshop	449.80
EFT19865	30/06/2026	A-Team Printing	2026/2027 Waste Collection Calendars	1,153.90
EFT19866	30/06/2026	Customer	Gym Card Bond Refund	50.00



Shire of Narembeen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
EFT19867	30/06/2026	Brownleys Plumbing And Gas	33 Currall St, plumbing repairs	504.68
EFT19868	30/06/2026	CJB Carpentry	Depot, remove and supply new concrete apron	11,442.75
EFT19869	30/06/2026	Fleet Commercial Gymnasiums Pty Ltd	New gym equipment	522.50
EFT19870	30/06/2026	Great Eastern Freightlines	Prime mover semi trailer side tipper hire for roadworks	13,794.00
EFT19871	30/06/2026	Haddeo Infrastructure Agriculture Pty Ltd	Project management services for June 2026	3,300.00
EFT19872	30/06/2026	Kim McMenzie-Thornton T/A 'Narembeen Cafe - Love That Food'	Catering 15/06/2026	192.00
EFT19873	30/06/2026	Landgate	GRV interim valuation, Regional	132.52
EFT19874	30/06/2026	Market Creations Agency Pty Ltd T/A Integrated ICT	IP Tel Services, June	261.75
EFT19875	30/06/2026	Narembeen Engineering & Steel Supplies (The Trustee for Marcus Dorlandt Family Trust)	Replacement of defective tow straps	3,089.94
EFT19876	30/06/2026	Officeworks	Stationary supplies as needed	164.95
EFT19877	30/06/2026	Pingarning Pty Ltd	WHS quarterly visit, works depot	1,210.00
EFT19878	30/06/2026	Scavenger Supplies Pty Ltd	Fire equipment servicing	3,423.64
EFT19879	30/06/2026	Shire Of Kalamunda	Building services, May	207.67
EFT19880	30/06/2026	Team Global Express Pty Ltd	Freight	210.99
EFT19881	30/06/2026	The Pascoe Family Trust T/A Wheatbelt Painting	Admin offices, repainting of ceilings and walls,	1,840.00
EFT19882	30/06/2026	Trustee for J & S Baldwin Trust	Tyres for mack truck	4,880.00
EFT19883	30/06/2026	Verdex Equipment Pty Ltd	WHS equipment	6,691.30
EFT19884	30/06/2026	WA Contract Ranger Services	Ranger Services June	411.13
EFT19885	30/06/2026	WALGA	Essential Skills for Independent Audit Risk & Improvement Committee Members x2	1,364.00
EFT19886	30/06/2026	Westrac Equipment Pty Ltd	Grader repairs	1,129.77
DD13423.1	09/06/2026	Water Corporation	Water usage for Council properties and facilities	8,426.99
DD13428.1	05/06/2026	Beam Precision Superannuation	Superannuation payrun # 136	15,085.03
DD13429.1	10/06/2026	Water Corporation	Water usage for Council properties and facilities	555.30
DD13435.1	04/06/2026	Water Corporation	Water usage for Council properties and facilities	5,035.99
DD13436.1	05/06/2026	Water Corporation	Water usage for Council properties and facilities	2,825.47
DD13437.1	01/06/2026	Commonwealth Banking Corporation	Corporate credit card purchases from 29 April 2026 - 27 May 2026	8,045.79
DD13438.1	12/06/2026	Water Corporation	Water usage for Council properties and facilities	4,558.06
DD13438.2	12/06/2026	Western Power	Electricity usage for Council properties and facilities	5,228.95



Shire of Narembreen
Schedule of Accounts Paid
For the Month Ended 30 June 2026

Chq/EFT	Date	Name	Description	Amount
DD13445.1	19/06/2026	Beam Precision Superannuation	Superannuation payrun 137	15,311.09
DD13448.1	15/06/2026	Water Corporation	Water usage for Council properties and facilities	108.46
DD13448.2	15/06/2026	Western Power	Electricity usage for Council properties and facilities	10,331.94
DD13452.1	17/06/2026	Water Corporation	Water usage for Council facilities	115.98
DD13452.2	17/06/2026	Western Power	Electricity usage for Council properties	396.22
DD13453.1	24/06/2026	Western Power	Electricity usage for Street lights	303.55
DD13454.1	17/06/2026	Commonwealth Banking Corporation	One off payment to CEO credit card - 25 May 2026 - 16 June 2026	9,923.51
DD13457.1	16/06/2026	Telstra	Telephone charges for Council properties and facilities	1,045.50
DD13457.2	16/06/2026	Western Power	Electricity usage for Council properties and facilities	2,976.16
DD13457.3	16/06/2026	Water Corporation	Water usage for Council facilities	21.08
DD13458.1	25/06/2026	Western Power	Electricity usage for Street lights	1,284.11
DD13461.1	29/06/2026	Western Australian Treasury Corporation	Loan 127E	2,475.70
DD13466.1	30/06/2026	Western Power	Final electricity account	31.32
	30/06/2026	Commonwealth Banking Corporation	Corporate credit card purchases from 26 May 2026 - 25 June 2026	5,480.97
	04/06/2026	Altus Payroll	Net Wage for payrun #136	62,001.63
	18/06/2026	Altus Payroll	Net Wage for payrun #137	65,153.32
Total payments for the month ended 30 June 2026				\$ 1,035,673.97

ATTACHMENT 14.4B
Credit Card Payment List – 17 June 2026
(BPay)

Shire of Narembreen
Credit Card Purchases
25 May 2026 - 16 June 2026
BPay 17 June 2026

Chief Executive Officer			
Date	Supplier	Description of purchase	Amount
29/05/2026	Peterkin Paper	Special order	\$ 121.43
2/06/2026	Qantas	Flights for CEO, Longreach	\$ 1,451.29
2/06/2026	Qantas	Flights for Hr Bald, Longreach	\$ 1,451.29
2/06/2026	Zurich Australia	Insurance for baggage	\$ 78.00
2/06/2026	Bank of I.D.E.A.S	National Small Town Reinvention Conference, 2 tickets	\$ 2,370.00
3/06/2026	Kmart	SOCK week activities	\$ 753.00
3/06/2026	Kmart	Library boxes therapy kits	\$ 208.88
5/06/2026	Kmart	Credit - Library box	-\$ 3.00
5/06/2026	Kmart	Credit - Library box	-\$ 9.00
5/06/2026	Kmart	Credit - Library box	-\$ 117.00
5/06/2026	Kmart	Credit - Library box	-\$ 12.00
9/06/2026	Siteminder	Caravan Park Management Booking monthly fees	\$ 207.90
9/06/2026	Dunnings Fuel	CEO, fuel	\$ 176.99
10/06/2026	Linen and Towels	Replacement linen for Caravan Park	\$ 991.16
11/06/2026	Starlink	Internet for Council properties and facilities	\$ 842.50
16/06/2026	Kmart	School holiday activity supplies	\$ 87.00
16/06/2026	Southern Cross Austere	SOCK week radio advertising	\$ 1,184.07
17/06/2026	Shire of Narembreen	Cover any additional costs occurred	\$ 141.00
TOTAL CEO CREDIT CARD PAYMENTS			\$ 9,923.51

TOTAL CREDIT CARD PURCHASES FOR THE PERIOD \$ 9,923.51

ATTACHMENT 14.4C
Credit Card Payment List – June 2026

Shire of Narembeen
Credit Card Purchases
28 May 2026 - 25 June 2026
Direct Debited 30 June 2026

Chief Executive Officer			
Date	Supplier	Description of purchase	Amount
17/06/2026	Commonwealth Bank	Credit from payment 17/06/2026 to cover any extra costs	-\$ 141.00
22/06/2026	ACT Cabs	Cab Fair Pialligo to Reid	\$ 35.44
22/06/2026	Booking .com	Refund, Adina Serviced Apartments	-\$ 1,209.60
22/06/2026	Buffer Plan	CRC, yearly buffer subscription	\$ 85.80
22/06/2026	Buffer Plan	International fee	\$ 2.15
22/06/2026	Booking .com	Adina Serviced Apartments	\$ 1,890.00
22/06/2026	Booking .com	Refund, Adina Serviced Apartments	-\$ 1,890.00
22/06/2026	Booking .com	Adina Serviced Apartments	\$ 1,209.60
23/06/2026	Novotel Canberra	CEO, meals	\$ 100.39
24/06/2026	Aerial CG	Cab Fair City to Capital Hill	\$ 17.06
24/06/2026	CHAT GPT	Admin, monthly subscribtion	\$ 28.61
24/06/2026	CHAT GPT	International fee	\$ 0.72
25/06/2026	Willma & The Pearl Canberra	CEO, refreshments includes surcharge	\$ 49.33
25/06/2026	Willma & The Pearl Canberra	Cr H Cusack, refreshments includes surcharge	\$ 49.33
25/06/2026	ACT Cabs	Cab Fair Capital Hill to Reid	\$ 19.27
25/06/2026	ACT Cabs	Cab Fair City to Capital Hill	\$ 17.06
TOTAL CEO CREDIT CARD PAYMENTS			\$ 264.16

Shire of Narembreen
Credit Card Purchases
28 May 2026 - 25 June 2026
Direct Debited 30 June 2026

Executive Manager Corporate Services			
Date	Supplier	Description of purchase	Amount
2/06/2026	Cognito	CRC, Cognito Forms, 1 month	\$ 54.58
6/06/2026	Cognito	CRC, Cognito International fee	\$ 1.36
9/06/2026	Adobe	CRC,Creative Cloud Pro annual subscription	\$ 1,247.93
11/06/2026	Adobe	Admin, annual subscription	\$ 383.86
15/06/2026	Remarkable	Admin, annual subscription	\$ 64.90
TOTAL EMCS CREDIT CARD PAYMENTS			\$ 1,752.63

Executive Manager Infrastructure Services			
Date	Supplier	Description of purchase	Amount
3/06/2026	BP Wongan Hills	Fuel, EMIS	\$ 80.00
8/06/2026	DOT	NB519, registraion for 10months to bring in line with common expiry date	\$ 382.15
8/06/2026	IPWEA	Annual subscription	\$ 1,501.50
9/06/2026	DOT	Plate change for new Cat roller	\$ 32.00
16/06/2026	Safety Culture	Safety Culture, WHS software subscription	\$ 127.60
17/06/2026	Humanitix	Staying in Place Expo x 3 tickets	\$ 309.00
17/06/2026	Yeti	SOCK Week prizes	\$ 253.00
17/06/2026	Party rama	SOCK Week fluoro Friday supplies	\$ 131.83
18/06/2026	4 x 4 Lab	Starlink travel bundle kit	\$ 376.50
19/06/2026	Kaplan Distributors	Replacement hand towel key	\$ 32.09
23/06/2026	Big W	SOCK Week, kids activities	\$ 120.00
24/06/2026	Peterkin Paper	Cocco linen paper	\$ 118.51
TOTAL EMIS CREDIT CARD PAYMENTS			\$ 3,464.18

TOTAL CREDIT CARD PURCHASES FOR THE PERIOD \$ 5,480.97

ATTACHMENT 16.1A
Parks and Gardens – Level of Service Plan
(Final)

Parks and Gardens Level of Service Plan

June 2026

Contents

Purpose.....	3
Strategic Alignment	3
Scope	3
Service Objectives.....	4
Service Principles.....	4
Levels of Service	5
Performance Monitoring	7
Governance.....	7
Continuous Improvement	8
Review	8
Appendix A – Asset Hierarchy and Site Classification	9
Appendix B – Performance Measures	10
Appendix C – Governance and Review Framework	11

DOCUMENT MANAGEMENT

Owner	Executive Manager Infrastructure Services
Reviewer	
Consultation	CEO and Elected Members
Review Frequency	Every 2 Years
Creation Date	Draft - June 2026
Adopted Date	July 2026
Last Review Date	
Next Review Date	June 2028
File Reference	PARKS AND RESERVES / PLANNING

Purpose

The Parks and Gardens Level of Service Plan establish the service standards that Council has adopted for the maintenance and management of parks, gardens, streetscapes, sporting facilities and public open spaces across the Shire of Narembene.

The Plan provides a framework for:

- Delivering safe, functional and attractive public spaces;
- Managing assets sustainably and efficiently;
- Supporting recreation, tourism and community wellbeing;
- Aligning community expectations with available resources;
- Supporting long-term asset management and financial planning.

This Plan defines the outcomes Council intends to deliver. Operational maintenance programs, inspection schedules and work procedures are managed separately through the Parks and Gardens Operational Framework.

Strategic Alignment

This Plan supports:

- Strategic Community Plan
- Corporate Business Plan
- Asset Management Policy
- Asset Management Framework
- Long-Term Financial Plan
- Annual Budget

Scope

This Plan applies to:

Civic and Community Facilities

- Administration Centre
- Town Hall Precinct
- Recreation Centre
- Childcare Centre
- Senior Citizens Centre
- Men's Shed
- Swimming Pool

Parks and Open Space

- Apex Park
- Jones Park
- Town Garden Beds
- Street Verges
- Town Entrances
- Reserves
- Tracks and Trails

Sporting Facilities

- Town Oval Precinct
- Football Oval
- Cricket Facilities
- Hockey Facilities
- Basketball and Netball Courts
- Tennis Courts

Heritage and Tourism Facilities

- Caravan Park
- Cemetery
- Church Museum
- War Museum Precinct
- RSL Museum Precinct

Operational Assets

- Depot Grounds
- Residential Properties
- Operational Reserves

Service Objectives

The Shire aims to:

1. Maintain safe public spaces.
2. Deliver sustainable and cost-effective services.
3. Present attractive and welcoming public areas.
4. Maintain sporting facilities suitable for community use.
5. Protect and enhance landscape assets.
6. Manage weeds and pests effectively.
7. Use water resources responsibly.
8. Support recreation, tourism and community wellbeing.

Service Principles

The delivery of parks and gardens services will be guided by the following principles:

Safety

Public safety is the highest priority in the management of parks and gardens assets.

Sustainability

Services will be delivered in a manner that supports environmental and financial sustainability.

Risk-Based Decision Making

Resources will be prioritised according to risk, asset condition and community benefit.

Equity

Service standards will reflect the function and importance of assets across the Shire.

Continuous Improvement

Performance will be monitored and reviewed to identify opportunities for improvement.

Asset Hierarchy

To ensure resources are allocated appropriately, assets are classified according to use, visibility, strategic importance and risk.

Classification	Description
HPD	High Profile District
SR	Sport and Recreation Facility
MP	Medium Profile Open Space
SS	Streetscape and Road Reserve
LP	Low Profile Open Space
OS	Operational Support Site

Levels of Service

1.1 Presentation Standards

Council will maintain parks and gardens appropriate to their classification.

Garden Beds

- Presented in a tidy condition.
- Managed to minimise significant weed infestation.
- Mulched and maintained as resources permit.

Turf Areas

- Maintained to a safe and functional condition.
- Grass heights managed appropriate to use and season.
- Edges are maintained where practical.

Streetscapes

- Main streets and town entrances are maintained to a high presentation standard.

Sporting Facilities

- Maintained suitable for programmed community use.
- Sporting infrastructure maintained to a safe condition.

1.2 Safety Standards

The Shire will:

- manage hazardous trees;
- manage significant trip hazards;
- maintain vegetation clearances;
- inspect public facilities and infrastructure;
- respond to identified public safety risks.

1.3 Tree Management

The Shire will:

- monitor tree health and condition;
- prioritise public safety and risk reduction;
- undertake pruning and removal when required.

1.4 Weed Management

The Shire will:

- comply with legislative requirements for chemical use;
- control weeds to maintain safety and amenity;
- prioritise treatment in high-use public areas.

1.5 Irrigation Management

The Shire will:

- manage water use in accordance with seasonal conditions and restrictions;
- maintain irrigation systems in an operational condition;
- prioritise irrigation in high-value landscapes.

1.6 Service Response Standards

Council aims to respond to identified defects and service requests within the following targets.

Issue Type	Target Response
Public Safety Hazard	Immediate
Tree Affecting Access	Within 24 Hours
Hazardous Tree Assessment	Within 24 Hours
Irrigation Failure	Within 3 Working Days
Graffiti Removal	Within 5 Working Days
Routine Maintenance Request	Within 10 Working Days

Response times may vary during emergencies, severe weather events or resource constraints.

1.7 Risk Management

Maintenance activities will prioritise:

- public safety;
- playground safety;
- sporting facility safety;
- tree risk management;
- fire mitigation;
- traffic visibility;
- environmental compliance;
- safe work practices.

Risk-based work may take precedence over programmed maintenance.

1.8 Environmental Sustainability

The Shire will:

- encourage water-efficient landscaping;
- enhance biodiversity where practical;
- increase drought-tolerant planting;
- improve irrigation efficiency;
- promote sustainable landscape practices;
- reduce unnecessary chemical use.

Performance Monitoring

Service delivery will be monitored through the following indicators.

KPI	Target
Scheduled maintenance completed on time	90%
Irrigation faults resolved within target	90%
Customer requests completed within target	95%
Sports facilities available for scheduled use	95%
Weed management maintained to acceptable standard	95%
Public safety hazards responded to within target	100%

Governance

Council adopts this Plan as the strategic framework for Parks and Gardens service delivery.

The Plan:

- assists Council in balancing service expectations with available resources;
- establishes the minimum service standards to be provided;
- supports asset management planning;
- supports annual budget development.

Service levels remain subject to:

- annual budget allocations;
- available staffing resources;
- contractor availability;
- climatic conditions;
- legislative requirements;
- emergency events.

Continuous Improvement

Service delivery will be reviewed through:

- customer feedback;
- operational performance reporting;
- asset inspections;
- budget reviews;
- risk assessments;
- annual planning processes.

Review

This Plan shall be:

- reviewed annually by administration;
- formally reviewed by Council every three years;
- updated as required to reflect changing service needs, assets and resources.

Appendix A – Asset Hierarchy and Site Classification

The Shire applies an asset hierarchy framework to ensure maintenance resources are allocated according to community use, visibility, risk, strategic importance and service expectations.

Hierarchy Code	Classification	Description
HPD	High Profile District	High visibility assets with significant community, visitor or civic importance
SR	Sport and Recreation Facility	Sporting grounds and recreation facilities requiring specialised maintenance
MP	Medium Profile Facility	Community parks, gardens and landscaped areas with moderate use
SS	Streetscape & Road Reserve	Streetscapes, town entrances and road reserve landscaping
LP	Low Profile Open Space	Passive reserves, undeveloped land and low-use open space
OS	Operational Support Site	Non-public operational facilities and supporting infrastructure

Site Classification

Site	Classification
Administration Centre	HPD
Caravan Park	HPD
Cemetery	HPD
Town Oval Precinct	SR
Recreation Centre Precinct	SR
Apex Park	MP
Jones Park	MP
Town Hall Precinct	MP
Senior Citizens Centre	MP
Church Museum	MP
War Museum Precinct	MP
Childcare Centre	MP
Swimming Pool	MP
Churchill Street/Main Street	SS
Town Entrances	SS
Street Verges	SS
Tracks and Trails	LP
Reserves	LP
Vacant Shire Land	LP
Depot	OS
Operational Water Supply Assets	OS
Shire Residential Properties	OS

Appendix B – Performance Measures

Parks and Gardens Performance Measures

The Shire monitors service delivery through a series of performance indicators.

Measure	Target
Scheduled maintenance completed on time	90%
Irrigation faults resolved within target	90%
Customer requests completed within target	95%
Sporting facilities available for scheduled use	95%
Weed management maintained to acceptable standard	95%
Public safety hazards responded to within target	100%
Annual inspections completed	100%

Performance results will be reviewed annually and used to identify opportunities for continuous improvement.

Appendix C – Governance and Review Framework

Purpose

This framework establishes how the Parks and Gardens Level of Service Plan will be monitored, reviewed and updated to ensure service levels remain achievable, sustainable and aligned with community expectations.

Roles and Responsibilities

Role	Responsibility
Council	Adopt and review the Level of Service Plan and determine service priorities through budget and strategic planning processes
CEO	Ensure organisational resources support implementation of the Plan
EMIS	Monitor service delivery performance and recommend improvements
P & G Staff	Deliver maintenance services in accordance with adopted service standards
Community	Provide feedback regarding service quality and emerging needs

Annual Review

The Plan will be reviewed annually to assess:

- achievement of service standards;
- performance against KPIs;
- changes to asset portfolios;
- budget impacts;
- community expectations;
- operational challenges and opportunities.

Minor administrative updates may be made as required.

Formal Review

A formal review of the Level of Service Plan will occur every three years or earlier if triggered by:

- significant asset acquisitions or disposals;
- major changes in community expectations;
- legislative or regulatory changes;
- material changes to available funding;
- significant operational or environmental events.

Reporting

Performance information may be reported to Council through:

- annual budget reviews;
- asset management reporting;
- operational performance reporting;
- strategic planning reviews.

ATTACHMENT 16.2A
RFT2026-02 Provision of Waste Transfer
Station Operation and Management



SHIRE OF NAREMBEEN

REQUEST FOR TENDER

Request for Tender (RFT)	Provision of Waste Transfer Station Operation and Management
Deadline	10.00am WST Friday 7 August 2026 RFT must be received no later than the deadline
Responses to Requests for Tender can be delivered to:	Shire of Narembeen 1 Longhurst Street Narembeen WA 6369 Or email tenders@narembeen.wa.gov.au
Enquiries:	All enquiries to: Ken Markham Telephone 08 9064 7308 Email: kmarkham@narembeen.wa.gov.au
RFT Number:	RFT2026-02
Date of Issue:	13 July 2026

CONTENTS

CONDITIONS OF TENDER.....	3
1.1 INTERPRETATION	3
1.2 DEFINITIONS	3
1.3 INVITATION PROCESS	4
1.4 NO RELIANCE ON INFORMATION	4
1.5 RESPONDENT COST	4
1.6 SUBJECT TO CONTRACT	5
1.7 COMPLIANCE.....	5
1.8 ANTI-COMPETITIVE CONDUCT AND CONFLICT OF INTEREST	5
1.9 RESPONDENT CONFIDENTIAL INFORMATION.....	6
1.10 RESPONDENT RECORDS	7
1.11 EVALUATION PROCESS AND ACCEPTANCE OF TENDER.....	7
CONDITIONS OF CONTRACT	8
2.1 THE CONTRACT.....	8
2.2 PAYMENT TERMS.....	8
2.3 TERM OF CONTRACT.....	8
SCOPE OF WORKS & GENERAL CONDITIONS OF CONTRACT	9
3.1 SCOPE OF WORKS & GENERAL CONDITIONS OF CONTRACT	9
RESPONDENT'S SUBMISSION	12
4.1 RESPONSE FORM	12
4.2 SAFETY AND HEALTH ASSESSMENT	14
4.3 INSURANCE COVERAGE	15
4.4 QUALITATIVE CRITERIA	17
4.5 QUANTITATIVE CRITERIA.....	18

CONDITIONS OF TENDER

1.1 INTERPRETATION

Italicised text used in this *Request for Tender* is defined for this *Document* only. Defined words not italicised in the *Request for Tender* are to be taken as defined text. Immediate notification is to be made to the *Superintendent* for definition and clarification.

1.2 DEFINITIONS

Attachments: The *Documents* you attach as part of your tender.

Basic Order: Purchase Order

Shire: The *Shire of Narembeen* (SoN).

Contract: A legal binding agreement between the *Respondent* and the *Principal* for this *RFT*.

Contract Date: The date by which the Formal Instrument of Agreement is signed by both parties.

Conditions of Contract: Means these terms and *Conditions of Contract*.

Deadline: The *Deadline* for lodgement of the *Tender* stipulated on the front of this *RFT*.

Offer: The final submission to supply the *Requirements* in response to the *RFT*.

Principal: In this case *Shire of Narembeen* (SoN)

Request for Tender (RFT): This *Document*, including appendices.

Requirement/s: The goods and/or services requested by the *Principal* in this *RFT*.

Respondent: A person or corporation who submits an *Offer* to the *Principal*.

Standard(s): All current Australian / NZ *Standards* and referenced *Documents* in those Codes or Acts;

Superintendent: Is the person appointed by the *Principal* to administer the *Contract* terms and conditions. This person will be the contact for the *Principal* for *Works* required by this *Document*.

Supplier: Means the person or persons, corporation or corporations whose *Tender* is accepted by the *Principal*, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations.

Work(s): The whole of the *Work* to be executed in accordance with the *Contract*, including variations provided for by the *Contract*.

1.3 INVITATION PROCESS

Respondent acceptance

By submitting a *Tender*, the *Respondent*:

- (a) accepts the *Request for Tender* Conditions.
- (b) *Offers* to enter into a *Contract* with the *Principal* to provide the Goods, Services and Deliverables.

and the *Principal* may accept the *Tender* during the *Offer* Validity Period.

Principal discretion

The *Principal* may make any changes to the Invitation Process in its absolute discretion, by notifying the *Respondents*. Without limitation, the *Principal* may:

- (a) add or change *Requirements*;
- (b) amend dates including extend the Closing date and time;
- (c) consider or reject a *Tender* received after the Closing date and time;
- (d) accept non-Conforming *Offers*, alternative or innovative *Offers*, *Tenders* in part, or multiple *Tenders*;
- (e) reject any or all *Tenders*;
- (f) amend the evaluation criteria stipulated in the *Request for Tender*;
- (g) exercise discretion in evaluating any subjective evaluation criteria;
- (h) negotiate with one or more *Respondents* and allow any *Respondent* to vary its *Tender*;
- (i) interview, negotiate or hold discussions with any *Respondent* or prospective *Respondent* on any matter contained (or proposed to be contained) in a *Tender* to the exclusion of others;
- (j) request some or all *Respondents* to conduct site visits, provide references and additional information, and/or make themselves available for panel interviews;
- (k) change the terms and conditions applicable to the Invitation Process, including terms of the proposed *Contract*; or
- (l) cancel the Invitation Process.

The *Respondent* will not make any claim in connection with a decision by the *Principal* to exercise or not to exercise any of its rights in relation to the Invitation Process.

1.4 NO RELIANCE ON INFORMATION

The *Respondent* is responsible for making its own investigation and assessment about all matters relevant to the *Request for Tender*, the *Requirements*, the accuracy of all information and *Documents* provided by or on behalf of the *Principal*, and all other matters relevant to the *Respondent's Tender*.

1.5 RESPONDENT COST

Participation in the Invitation Process is at the *Respondent's* cost. The *Principal* is not required to pay compensation to the *Respondent* in relation to the Invitation Process in any circumstances, for any reason.

1.6 SUBJECT TO CONTRACT

No *Contract* will be formed between the *Principal* and the *Respondent* unless and until the *Principal* accepts the *Respondent's Tender* in writing or both parties sign a *Contract Document*.

1.7 COMPLIANCE

The *Respondent* must:

- (a) direct all enquiries relating to the *Request for Tender* to the *Principal's* nominated contact person, and not discuss the *Request for Tender* with any other person except as required to prepare its *Tender*.
- (b) ensure that all information provided as part of its *Tender* is complete, accurate, current, and not misleading.
- (c) comply with all Laws.
- (d) keep confidential all confidential Information which it obtains as part of the Invitation Process, not use it except for the purpose of responding to the *Request for Tender*, and not disclose it except to its Personnel on a need to know basis for the purpose of responding to the *Request for Tender*, or with the *Principal's* consent, or to the extent required by Law, or to its professional advisors.
- (e) if it collects or has access to any Personal Information in connection with the Invitation Process, comply as if it was the *Principal* with the privacy principles in the Privacy Act or the Australian Privacy Principles in the Privacy Act, as applicable, in relation to that Personal Information and comply with all reasonable directions of the *Principal* relating to the Personal Information;
- (f) not make any public announcements or advertisement relating to the Invitation Process.
- (g) ensure that its Personnel also comply with these *requirements*.
- (h) ensure that all representations, warranties, declarations, statements, information and *Documents* ("information") made or provided by the *Respondent* in connection with the Invitation Process are complete, accurate, up-to-date and not misleading in any way. The *Respondent* must immediately tell the *Principal* if any information is or becomes incomplete, inaccurate, out-of-date or misleading in any way.

1.8 ANTI-COMPETITIVE CONDUCT AND CONFLICT OF INTEREST

Anti-competitive conduct

The *Respondent* warrants that neither it, nor its Personnel have engaged in any collusive, anti-competitive or similar conduct in connection with the Invitation Process or any actual or potential *Contract* with any entity for goods and *Services* similar to the Goods and *Services*.

Conflict of Interest

The *Respondent* warrants that it and its Personnel do not hold any office or possess any property, are not engaged in any business or activity and do not have any obligations whereby a Conflict of Interest is created, or may appear to be created, in conflict with its obligations under these *Request for Tender* Conditions or the proposed *Contract*, except as disclosed in the *Respondent's Tender*.

The *Respondent* warrants that it will not, and it will ensure that its Personnel do not, place themselves in a position that may give rise to a Conflict of Interest between the interest of the *Principal* and the *Respondent's* interests during the Invitation Process.

The *Respondent* warrants that it will immediately notify the *Principal* if any Conflict of Interest arises after lodgement of the *Respondent's Tender*.

Warranties are ongoing

The warranties in this section are provided as at the date of the *Respondent's* response to the *Request for Tender* and on an ongoing basis until the later of the *Principal* notifying the *Respondent* that its *Tender* has been rejected and expiry or termination of any *Contract* entered pursuant to the Invitation Process ("relevant period").

The *Respondent* warrants that it will immediately notify the *Principal* if it becomes aware that any warranty made in this section was inaccurate, incomplete, out-of-date or misleading in any way when made, or becomes inaccurate, incomplete, out-of-date or misleading in any way, during the relevant period.

Breach of warranty

In addition to any other remedies available to it under Law or *Contract*, the *Principal* may, in its absolute discretion (but is not required to), immediately disqualify a *Respondent* that it believes has breached any warranty in this clause.

1.9 RESPONDENT CONFIDENTIAL INFORMATION

The *Principal* will keep confidential all Confidential Information of the *Respondent* which it obtains as part of the Invitation Process.

The *Principal* may use *Respondent* Confidential Information for the purposes of the Invitation Process. The *Principal* may disclose *Respondent* Confidential Information:

- (a) to its Personnel for the purposes of the Invitation Process;
- (b) as required under the Freedom of Information Act;
- (c) as required by Law;
- (d) to a Minister, their advisors or Parliament;
- (e) to its professional advisors.

The *Principal* may publish information about the Invitation Process and any resulting *Contract* where required or recommended.

1.10 RESPONDENT RECORDS

(a) Custody

Custody arrangements between the Shire of Narembeen and the *Contractor(s)/agent(s)* for State records stored on and off site by the *Contractor* are specified in the *Contract/as* follows:

- In accordance with the provisions of the State Records Act 2000, some records as reasonably created or collected by the *Contractor* in the course of undertaking this *Contract* that are not commercial in confidence, will be deemed a government-owned asset i.e. ownership and propriety interest of said documentation shall remain vested in the *Principal's* name in perpetuity. Refer to the Records Keeping Policy for definition of a record.

(b) Contract Completion

All arrangements regarding record custody, ownership, disposal and transfer upon the completion of the *Contract(s)/* agreement(s) are specified in the *Contract(s)/agreement(s)* as follows:

- The *Contractor* shall; at the *Principal's* request or on completion, expiry or termination of this *Contract*; provide and/or return to the *Principal* the following records; including but not limited to *Contract* variation documents, as constructed drawings, operating manuals and/or instructions, warranties, maintenance records and a detailed sub-*Contractor* listing that were created, received, stored and maintained during the course of this *Contract*.

1.11 EVALUATION PROCESS AND ACCEPTANCE OF TENDER

This is a *Request for Tender (RFT)*. Your tender will be evaluated using information provided in your submission. The *Principal* is not bound to accept the lowest priced tender and may reject any or all tenders submitted.

The following evaluation methodology will be used in respect of this Request:

- Submissions are checked for completeness and compliance. Submissions that do not contain all information requested (e.g. Completed Offer Form and Attachments) may be excluded from evaluation.
- Submissions are assessed against the Selection Criteria and tendered prices are evaluated.
- The most suitable Submissions may be short listed and those *Respondents* may also be required to clarify their submission, make a presentation, and/or demonstrate the product/solution/services being offered. Referees may also be contacted prior to the selection of the successful bidder.

A *Contract* may then be awarded to the *Respondent* whose submission is considered the most advantageous to the *Principal*.

CONDITIONS OF CONTRACT

2.1 THE CONTRACT

Following the selection of a successful *Respondent*, a *Contract* will be agreed between the parties, which will consist of the successful *Respondent*'s Submission including the Conditions of Tender and the Terms and Conditions of the *Contract*. The *Contract* will be prepared by the Principal at the Principal's expense.

2.2 PAYMENT TERMS

A monthly invoice is to be submitted to the Shire of Narembeen following each completed month.

The Shire of Narembeen's standard payment terms are that payments will be made to suppliers within 14 days of receipt of an invoice after goods or services have been received.

Purchase orders for any additional works will be raised for jobs as required and purchase order numbers must be included on invoices for payment.

All invoices should be sent to accounts@narembeen.wa.gov.au or hand delivered to 1 Longhurst Street, Narembeen WA 6369.

2.3 TERM OF CONTRACT

The *Contract* term will expire 1 September 2029. Should the Principal be satisfied with performance of the *Contractor* as at 30 June 2029, an option to extend the *Contract* by 2 years will be executed in writing to the *Contractor*. Any such notice, either way will be provided to the *Contractor* by at least 60 days prior to 1 September 2029.

INTENTIONALLY LEFT BLANK

SCOPE OF WORKS & GENERAL CONDITIONS OF CONTRACT

3.1 SCOPE OF WORKS & GENERAL CONDITIONS OF CONTRACT

1. *Tenders* are invited from suitable persons or organisations for the provision of the management and operations of the Narembeen Waste Transfer Station. The period for the *Contract* is three (3) years commencing 1 September 2026 and concluding on 31 August 2029 with the possibility for a negotiated option for an extension of up to a further two years.
2. The successful Tenderer will be responsible for:-
 - a. Operating the Waste Transfer Station site in accordance with the *Environmental Protection Act 1986* and to undertake any reasonable direction given by the *Principal* for the effective operation of the Waste Transfer Station site;
 - b. The opening and secure closing of the Waste Transfer Station site located on the Narembeen South Road, (2km east of the townsite) at designated times provided by the *Principal*. Current opening times are 4 days per week - Tuesday, Friday, Saturday, Sunday, with adopted opening hours of 10.00am to 4.00pm on the stated days, equating to 24 hours of weekly site management with an additional 1 hour per fortnight to inspect and clean outside the fence line, unless varied by direction of the Shire of Narembeen.
3. Providing access to authorised Shire of Narembeen personnel and approved waste delivery vehicles including Avon Waste and Wren Oil, to all waste disposal areas as required.
4. Providing access to and recording of volumes of waste oil delivery to the oil disposal tank and hardstand. To take down the name and address of persons disposing of oil for invoicing purposes and providing this information to the Shire of Narembeen administration staff for invoicing.
5. Collection of all windblown refuse found outside the Waste Transfer Station site boundaries (off site), and returning back to the Waste Transfer Station on a regular basis or when requested to do so by the *Principal* due to a complaint being received or windblown litter being observed during inspection.
6. Remove and set down recyclables in the appropriate designated areas as determined by the *Principal* and the Tenderer.
7. Maintain safe and suitable public access to the designated areas for refuse, oil, green waste and recyclables drop off areas.
8. Alert the *Principal* of any activity which is or appears to be illegal or not conducive to the proper use of the Waste Transfer Station.
9. Drum Muster services are provided at the Narembeen Waste Transfer Station site under administration and management by the Narembeen District High School's P & C Association and by Drum Muster separately but from within the Waste Transfer Station confines. The *Contractor* is to allow access to the Drum Muster area by the nominated association.
10. Salvage rights shall be those of the *Contractor* providing the service in accordance with the *Contract Agreement*
11. The appointed *Contractor* is to provide labour for required services, vehicle and mobile phone and other equipment and/or tools for provision of the *Contract* at the Narembeen Waste Transfer Station. Mobile communication is required for contact purposes with the Shire of Narembeen.
12. You are required to comply with the requirements of the Occupational Health &

Safety Act whilst undertaking the required agreed Waste Site *Contractor* Services. This includes wearing correct footwear and a visible safety vest whilst onsite at all times. The Shire of Narembeen supplies two (2) safety vests annually.

13. The Narembeen Waste Transfer Station site shall remain neat and tidy at all times including stockpiles of timber, green waste, plastics, glass, cans, steel, rubble, paper, electrical equipment, etc.
14. The Shire of Narembeen has a dedicated recycling programme in the community. The Narembeen Lions Club and the Narembeen Men's Shed will continue to be supported by the Shire of Narembeen in their community recycling programs of glass and cans, this will continue to be supported as a right by the Shire of Narembeen.
15. General training and guidance will be provided to the *Contractor* as required to gain further knowledge of operating a Waste Transfer Station to benefit the Shire of Narembeen, the community and customers utilising the site. Day to day training will be the responsibility of the *Contractor*.
16. Induction of the site will be initially undertaken by the Shire of Narembeen's appointed Works Manager including approved temporary or agreed replacement and/or backup *Contractor* as nominated by you. The *Contractor* will be responsible for day-to-day site inductions.
17. The *Contractor* is to act under direction of the Shire of Narembeen's appointed representative/s at all times, that includes the appointed Environmental Health Officer, the Works Manager and/or ultimately report directly to the Chief Executive Officer.
18. The Shire will continue to provide Waste Transfer Station infrastructure and improvements as determined by the Shire of Narembeen in accordance with its budget allocation for endorsed projects.
19. Assist the *Principal* or the *Principal's* representative to undertake compliance inspections for *Contract* compliance and/or compliance with the *Environmental Protection Act 1986* and any other Statutory requirement imposed on the *Principal* with regard to Waste Transfer Station operations or directions by the governing State Government Department which is presently Department of Water and Environment Regulation although subject to change by the Minister for Environment from time to time.
20. The *Contractor* is required to adequately keep records, as required by the Shire of Narembeen including but not limited to: classes of waste being deposited at the site, recycle bin exchange with farmers, the type of user ie: town and/or farmer, *Contractor*, preferred days of opening, etc.
21. Burning at the Waste Transfer Station shall only be completed as identified and required by approval for the "left over" green waste that cannot be utilised for garden mulch and/or other household requirements. Approval to burn must be obtained from the Shire of Narembeen prior. No burning shall be undertaken during the Prohibited Burning Period or the Restricted Burning Period, unless approval has been obtained from the Shire of Narembeen stating reasons why. Generally, requirement to burn shall be undertaken during the winter months and outside of the restricted and prohibited burning periods.
22. Requests for assistance with Shire of Narembeen machinery shall be made direct to the Works Manager. The request shall be timely for the required works to be completed and shall not be made direct to any works staff member.
23. Provision of certified current insurance cover and related copies for the provision of Waste Transfer Station Operation and Management Services shall be provided

to the Shire of Narembeen on an annual basis.

24. The *Contractor* shall use only vehicles to suit the day-to-day operations of the Waste Transfer Station site provided by the *Principal* or as authorised for use by the *Principal* if not a Shire of Narembeen vehicle. All vehicles used by the *Contractor* shall: -
- a. Be maintained in a reliable mechanical condition;
 - b. Be licensed and compliant with applicable Acts, Regulations and Local Laws;
 - c. Be driven by competent, qualified and licensed operators either being the *Contractor* or the staff of the *Contractor*; and
 - d. Be regularly maintained and serviced.
25. The *Contract* will be in force for the period of three (3) years, with a two (2) year option to extend. However, in the event of the *Contractor* fails to carry out the terms of the *Contract* to the *Principal's* satisfaction, the *Principal* may forthwith determine the *Contract* be terminated by written notice to the *Contractor* after all practicable negotiations have been reasonably undertaken to remedy any failings identified other than clear and present wanton neglect and/or a breach of Public Health and/or Environmental requirements where immediate action is dutifully required by the *Principal*.
26. The *Contractor* is required to develop and maintain both a Risk Management Plan and a Safety Management Plan for the activities of the Waste Transfer Station Operation and Management *Contract*.
27. The *Contractor* shall indemnify and keep indemnified the *Principal* and the *Principal's* Personnel from and against all loss suffered by the *Principal* or its Personnel arising directly or indirectly from: -
- a. Any breach of the *Contract* by the *Contractor*;
 - b. Any wilful misconduct, or a negligent act or omission, by the *Contractor* or its Personnel;
 - c. Any loss of damage to the *Principal's* premises or property caused by the acts or omissions of the *Contractor* or its Personnel;
 - d. Any claim made by a third party against the *Principal* or its Personnel, to the extent that the claim arose out of any act or omission of the *Contractor* or its Personnel; and
 - e. Any act or omission of the *Contractor* or its Personnel that causes the *Contractor* to breach any legal requirement.

Except to the extent that the loss is caused by the wilful misconduct or negligent act or omission of the *Principal* or its Personnel.

28. Each party agrees that Part 1F of the *Civil Liability Act 2002 (WA)*, to the extent that the same may be lawfully excluded, is excluded from operation with respect to any dispute, claim or action brought by one party against the other party arising out of or in connection with the *Contract* and any of the *Contractor's* sub-*Contractors* or such sub-*Contractors'* Personnel.

INTENTIONALLY LEFT BLANK

RESPONDENT'S SUBMISSION

4.1 RESPONSE FORM

The Chief Executive Officer
Shire of Narembeen
1 Longhurst Street
NAREMBEEN WA 6369

I/We (Registered Entity Name) _____
(BLOCK LETTERS)

of _____
(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____

E-mail (if any): _____

In response to *Request for Tender RFT 2026-02 – Provision of Waste Transfer Station Operation and Management*

I/We agree that I am/We are bound by, and will comply with, this Request and its associated schedules, *Attachments*, all in accordance with the Conditions contained in this Request.

I/We declare that we have not colluded with any other *Respondents* in preparing its *Tender*.

I/We agree that the tendered price is valid for thirty (30) calendar days from the date of the *Tender* unless extended on mutual agreement between the *Principal* and the *Respondent* in writing.

I/We agree that there will be no cost payable by the *Principal* towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this *RFT*.

Dated this _____ day of _____, 2026

Signature of authorised signatory of *Respondent*: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Mobile No: _____

E-mail Address: _____

Authorised signatory postal address: _____

PRIVACY STATEMENT - The *Principal* is collecting the personal information on this *Tender* form for the purposes of *Tender* evaluation and any subsequent *Contract* that may arise. The information may be used in accordance with the provisions of the *Tender Documents*. Any personal information included on this *Tender* form may be disclosed to the *Tender* evaluation panel and their advisors but will not be disclosed to any other third party without the submitters consent unless authorised or required by law or stipulated in this *RFT*.

The Shire of Narembreen collects and manages personal information to conduct Council business, deliver services and manage correspondence. Personal information is handled in accordance with applicable legislation and the Shire's Privacy and Responsible Information Sharing Policy.

INTENTIONALLY LEFT BLANK

4.2 SAFETY AND HEALTH ASSESSMENT

In assessing *Tenders*, the *Principal* may give consideration to any information provided by a *Respondents* referees. The successful *Contractor's* staff will be required to complete the Shires online induction process located at: <https://greateasternwheatbelt.velpic.net/#register?key=2LTLQ1GK2HRJ>

Respondents must also address the following and provide information as required.

i) Work Health and Safety (WSH) Policy and Management

- a) Does the *Respondent* have a written health and safety policy? YES / NO
If YES, a copy of the policy may be requested for verification.
- b) Does the *Respondent* have a WSH Management System manual? YES / NO
If YES, a copy of the contents page(s) may be requested for verification.
- c) Are health and safety responsibilities formally identified for all levels of staff? YES / NO

ii) Safe Work Practices and Procedures

- a) Has the *Respondent* prepared safe operating procedures or specific safety instructions relevant to its operations? YES / NO
If YES, a list of procedures/instructions may be requested for verification.
- b) Does the *Respondent* have a *documented* incident investigation procedure? YES / NO
If YES, a copy of an incident report form may be requested for verification.

iii) Manual Handling

- a) Does the *Respondent* have procedures for identifying, assessing, and controlling risks associated with manual handling? YES / NO
If YES, provide details.....

iv) Health and Safety Training

- (a) Does the *Respondent* provide health and safety training and maintain a record of all training programs undertaken by employees? YES / NO

v) Health and Safety Workplace Inspections

- (a) Does the *Respondent* have procedures by which employees can report hazards at *workplaces*? YES/NO
- (b) Does the *Respondent* have a *documentation* system in place that records the results and follow-ups of *workplace* inspections undertaken? YES / NO

vi) Health and Safety Consultation

- (a) Does the *Respondent* have a *workplace* health and safety committee? YES / NO
- (b) Does the *Respondent* involve employees in decision making about WSH matters? YES / NO
- (c) Does the *Respondent* have employee elected health and safety representatives? YES / NO
- (d) Are employees involved in decision making over WSH matters?
If YES, please provide details YES / NO

vii) Health and Safety Performance Monitoring

- (a) Has the *Respondent* ever been convicted of an occupational health and safety offence within the last five (5) years? YES / NO
If YES, date(s) and details of the offence(s) must be provided.
.....
.....

viii) Equal Employment Opportunity

- (a) Does the *Respondent* have an Equal Employment Opportunity policy? YES / NO
If YES, a copy of the policy may be requested for verification.

4.3 INSURANCE COVERAGE

Respondents must supply evidence of their insurance coverage in the table below.

Insurance Type	Insured Amount	Policy Number	Expiry Date
Public and Product Liability			
Workers' Compensation			

The *Supplier* will be required to hold the following policies of insurance for the full duration of the *Contract*:

Insurance Type	Insured Amount
Public Liability	\$5,000,000 any one occurrence.
Workers' Compensation	The <i>Supplier</i> shall insure against liability for death of or injury to persons employed by the <i>Supplier</i> including liability by statute and at common law.
Comprehensive Motor Vehicle and Third Party	Comprehensive Motor Vehicle and Third Party Liability.

The *Supplier* will be required within 14 days of the *Contract date* to supply copies of its insurance policies and a letter from its insurance broker which states that the insurance policies respond to the *Contract*.

INTENTIONALLY LEFT BLANK

4.4 QUALITATIVE CRITERIA

Before responding to the following qualitative criteria, *Respondents* must note the following:

- (a) All information relevant to your answers to each criterion are to be contained within your Submission;
- (b) *Respondents* are to assume that the Evaluation Panel has no previous knowledge of their organisation, its activities or experience;
- (c) *Respondents* are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- (d) *Respondents* are to address each issue outlined within a qualitative criterion.

	"Relevant Experience"	Tick if attached	
(A) Relevant Experience & Reputation Describe your experience in completing similar projects. Tenderers must, as a minimum address the following information and label it " Relevant Experience " (a) Provide details of similar work; (b) Provide scope of the Tenderer's involvement including details of outcomes; (c) Provide details of issues that arose during the project and how these were managed; (d) Demonstrate sound judgement and discretion; (e) Demonstrate competency and proven track record of achieving outcomes; and (f) References from past and present clients.		☐ ☐ ☐ ☐ ☐ ☐	Weighting 25%
(B) Price		☐	Weighting 50%
(C) Local Economy Tenderers should demonstrate their ability to promote local economic development such as local employment		☐	Weighting 5%
(D) Tenderer's Resources and Availability Tenderers should demonstrate their ability to supply and sustain the necessary:- (a) Plant, equipment and materials; and (b) Any contingency measures or back up of resources including Personnel (where applicable)		☐ ☐	Weighting 20%

4.5 QUANTITATIVE CRITERIA

All pricing and payments shall be inclusive of GST. Please detail pricing according to the table below.

Respondents must complete the Schedule of Rates below. All Rates *Offered* are to be fixed for the term of the *Contract*. The *Respondent* shall complete the Schedule of Rates in full.

Item	Service Description	Unit	Rate Ex GST	GST Component	Rate Inc GST
1	Provision of Transfer Station Operation and Management Service				
2	Any Other Associated Costs				