



**ORDINARY COUNCIL MEETING
26 September 2023**

AGENDA ATTACHMENTS

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ATTACHMENT – AGENDA ITEM 6.1
Minutes – Ordinary Council Meeting 15
August 2023



COUNCIL CALENDAR

Date	Time	Meeting
26 September 2023	5.00pm	Ordinary Council Meeting
24 October 2023	5.00pm	Ordinary Council Meeting

AUGUST MEETING PROGRAM

2.30pm	Council Forum
5.00pm	Ordinary Council Meeting

MEETING GUESTS

Nil

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MINUTES

Shire of Narembeen Ordinary Council Meeting Tuesday 15 August 2023, commencing at 5.00pm

1.0 Opening & Welcome

Presiding Person, Cr Kellie Mortimore welcomed everyone to the meeting and declared the meeting open at 5.00pm

2.0 Attendance & Apologies

Attendance

Councillors

Cr Kellie Mortimore	Shire President, Presiding Person
Cr Scott Stirrat	Deputy Shire President
Cr Chris Bray	Member
Cr Amy Hardham	Member
Cr Trevor Cole	Member
Cr Michael Currie	Member
Cr Holly Cusack	Member

Officers

Ben Forbes	Acting Chief Executive Officer
Kathryn Conopo	Administration Officer (Minute Taker)

Apologies

Nil

Approved leave of absence

Cr Warren Milner	Member
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3.0 Declarations of Interest

Nil

4.0 Announcements

4.1 Application for leave of absence

5.0 Public Question Time & Deputations (15 min)

Nil

6.0 Minutes of Previous Meetings

6.1 Confirmation of Minutes of Ordinary Meeting of Council

6.1.1 Confirmation of Minutes

Confirmation of Minutes from the Shire of Narembeen Ordinary Meeting held on Tuesday 18 July 2023

RECOMMENDATION:

That the minutes of the meeting of the Shire of Narembeen Ordinary Meeting held on Tuesday 18 July 2023 be confirmed as a true and accurate record of the proceedings.

COUNCIL RESOLUTION

MIN 7637/23 **MOTION** - Moved Cr. Hardham Seconded Cr. Cole

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

6.1.2 Business Arising

Business Arising from the Minutes of the Shire of Narembeen Ordinary Meeting held Tuesday 18 July 2023.

7.0 Status Report

RECOMMENDATION:

That the Status Report for August be received.

COUNCIL RESOLUTION

MIN 7638/23 **MOTION** - Moved Cr. Bray Seconded Cr. Currie

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

8.0 Reports

8.1 Chief Executive Officer

AGENDA ITEM: 8.1.1- Wheatbelt South Regional Road Group – Five Year Program

Subject:	Wheatbelt South Regional Road Group – Five Year Program
Applicant:	Not applicable
File Ref:	ADM545
Disclosure of Interest:	Nil
Author:	Paul Sheedy – Acting Chief Executive Officer
Date:	2 August 2023
Attachments:	Regional Road Group 5 Year Program

PURPOSE

Council is requested to consider the endorsement of the five (5) year Wheatbelt South Regional Road Group (WBS RRG) program of works, for roads within the Shire of Narembeen that qualify for the RRG two thirds funding from 2024/25 to 2028/29

BACKGROUND

Local Governments are required to lodge their proposed RRG road program twelve months in advance (i.e. the 2024/25 program to be submitted by August 2023) to obtain funding approval. As part of the application, the local government’s expected five (5) year future program is also required.

The attached program has been prepared based on the assessment of RRG roads that qualify for funding as assessed by the Works Manager, and in general continues the recent program on existing roads to extend the seal to eight (8) meters.

CONSULTATION

Executive Manager Corporate Services and Works Manager

STATUTORY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As part of the RRG guidelines the Shire is required to contribute one third of the RRG annual program of works costs.

The Shire has been allocated \$720,000 each year which will require an annual budget allocation of own source funding of \$240,000.

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

The widening of these roads to an eight (8) metre seal lessens the risk to general road users when passing large trucks on these roads.

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2022-2032

2. ECONOMY: Retain and grow existing businesses, employment and attract new industry
2.2. Safe and efficient transport network enables economic growth
'Achievement of the 10yr Road Plan'.

Corporate Business Plan 2022/23-2025/26

2.2 b. 'Maintain and upgrade infrastructure assets in line with plans.'

VOTING REQUIREMENTS

Simple majority

COMMENT

As can be seen from the attachment, Cramphorne and Naremben South Roads have been included in the five-year program. The Works Manager was initially wanting to include South Kumminin East Road in the 2029 financial year, however the road is not currently on Main Roads' 'Roads 2040 Wheatbelt South Regional Strategy', so it can't be included at this time. Cramphorne Road with no SLKs has been included at this time to allow for the submission of the 2024/25 program.

Should Council wish to have South Kumminin East Road included in future programs the Works Manager would be required to submit a request for consideration, providing it meets the Regional Road Group criteria. Alternatively, discussion with the Works Manager to identify and agree on other roads that are already on the Roads 2040 Wheatbelt South Regional Strategy can be undertaken prior to submitting the 2025/26 program in 2024.

Whilst the five (5) year program is being submitted now, it's an annual requirement, so changes can be made in future years, as long as the changes are endorsed by Council.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council endorse the WBS Regional Road Group 5 Year Program for the 2025 to 2029 financial years for future RRG funding, as detailed in the attachment.

MIN 7639/23

MOTION - Moved Cr. Cole

Seconded Cr. Hardham

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

AGENDA ITEM: 8.1.2 – Proposed Outbuilding on Lot 27179 (No 391) Hedges Homestead Road South Kumminin

Subject:	Proposed Outbuilding (agricultural shed) – Lot 27179 (No 391) Hedges Homestead Road, South Kumminin
Applicant:	Alan Yandle
File Ref:	P4133
Disclosure of Interest (Staff):	Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i>
Author:	Liz Bushby, Town Planning Innovations
Date:	2 August 2023
Attachments:	Nil

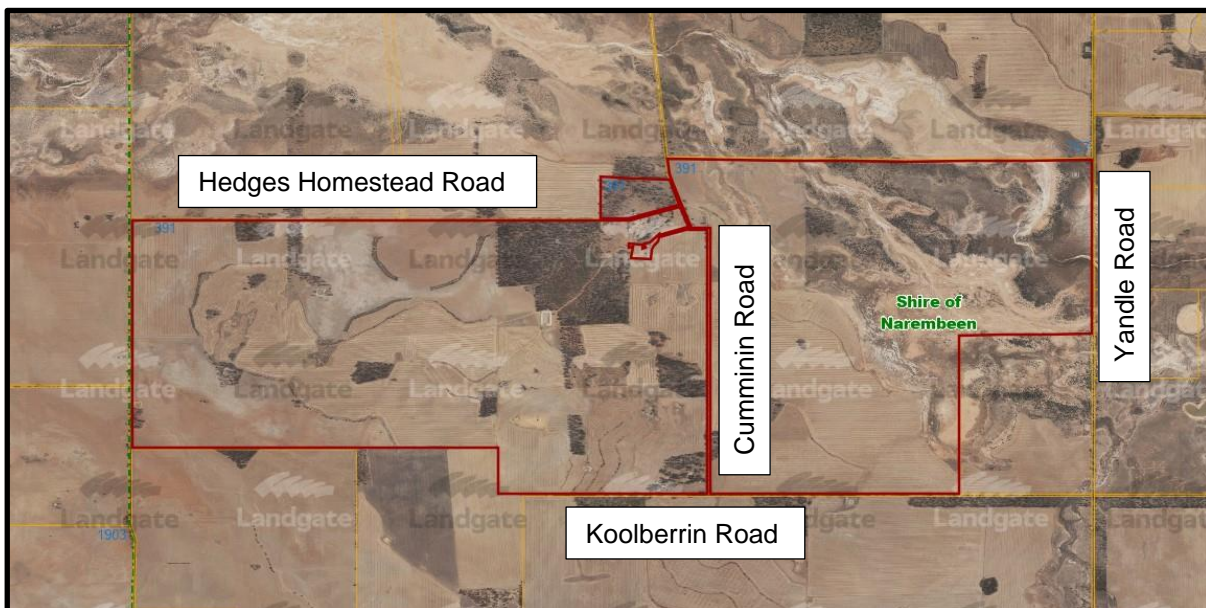
PURPOSE

Council is to consider a new application for an outbuilding on Lot 27179 (No 391) Hedges Homestead Road, South Kumminin.

BACKGROUND

Lot 27179 is owned by the State of Western Australia and is subject to a lease to Mr Alan Yandle. On behalf of the State, the Department for Planning, Lands and Heritage has lodged a letter of consent for the lessee to lodge a planning application to the Shire.

Lot 27179 has an approximate area of 1769 hectares – refer location plan below.



There are existing sheds located near to the north boundary adjacent to Hedges Homestead Road – refer to aerial over page.

The new outbuilding will be located near to the existing buildings, in the north portion of the lot.



CONSULTATION

The application has not been advertised for public comment. The Shire Council has discretion to advertise any application.

STATUTORY IMPLICATIONS

Shire of Naremben Town Planning Scheme No 2 –

The property is zoned 'Farming' under the Shire of Naremben Town Planning Scheme No 2 ('the Scheme').

Clause 4.17.2 stipulates a minimum front building setback of 20 metres, and a 15 metre side/rear setback.

Under Schedule A, outbuildings in the Farming zone are exempt from the need for planning approval unless they are in a heritage place, on a lot abutting an unconstructed road, on a lot less 10 hectares, entail a setback variation or where the aggregate area of outbuildings on a lot exceeds 300m².

Planning and Development (Local Planning Schemes) Regulations 2015 - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Naremben Town Planning Scheme No 2.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Aboriginal Cultural Heritage Act 2021 - was proclaimed on 1 July 2023. The Shire does not need to consider the Act as part of the planning process, however TPI recommends placing advice notes on new approvals (where relevant) to make owners aware of the legislation, and where they can find information on the requirements.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations (TPI) for planning advice.

POLICY IMPLICATIONS

Not applicable. The Shire of Narembeen has a Local Planning Policy No 1 on outbuildings, however it only applies to development on residential zoned lots.

RISK MANAGEMENT IMPLICATIONS

There are no known risk management implications associated with this report.

STRATEGIC PLAN REFERENCE

Not applicable.

VOTING REQUIREMENTS

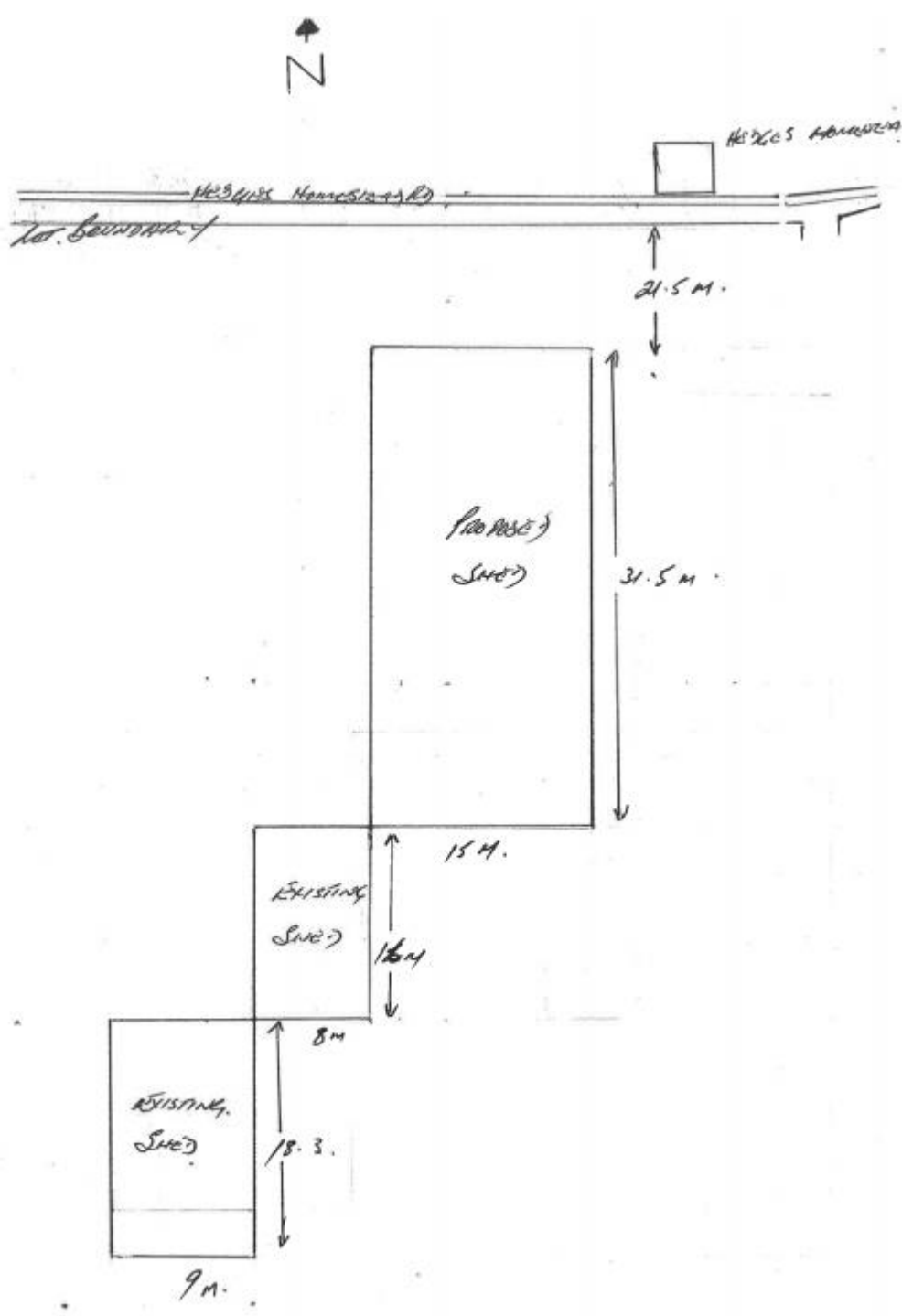
Simple Majority

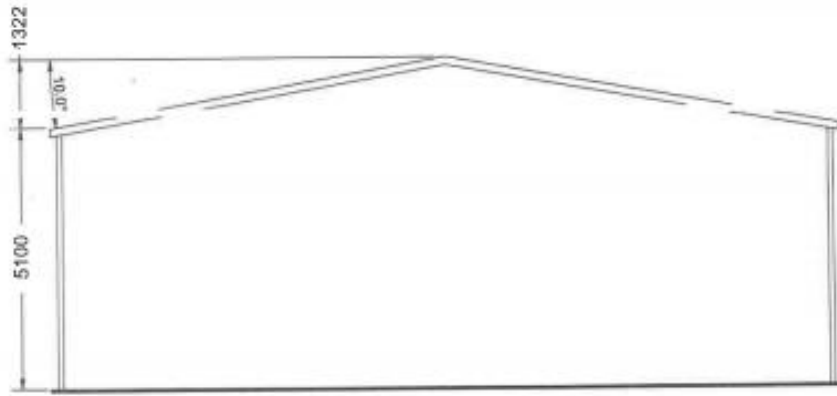
COMMENT

The application proposes a 472.5 m² outbuilding which will be approximately 21.5 metres south of the Hedges Homestead lot boundary. The building location complies with the minimum setbacks required under the Scheme.

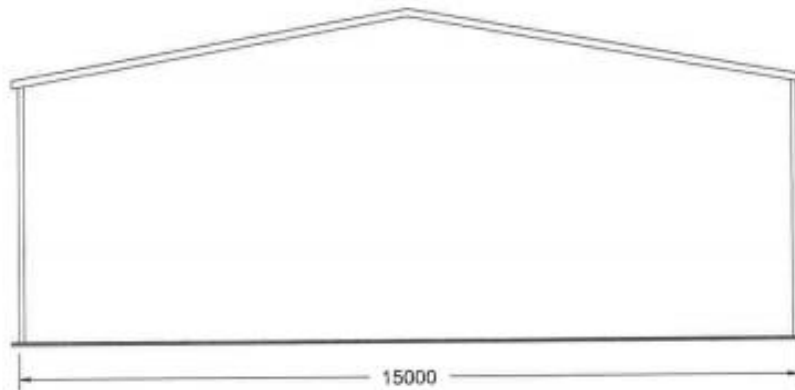
The outbuilding (agricultural storage shed) will have a 5.1 wall height and measure 6.42 metres to the peak of the roof.

A site plan and elevations are included over page.

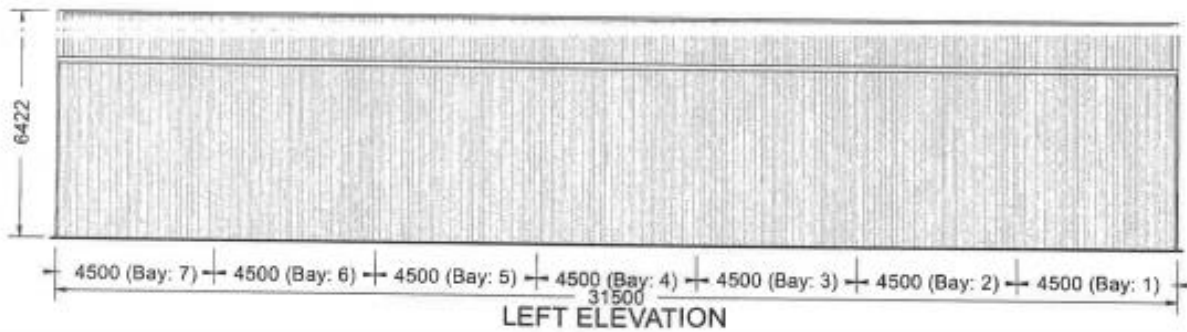




FRONT ELEVATION



REAR ELEVATION



LEFT ELEVATION

TPI generally supports the outbuilding as it complies with the Scheme setbacks, will be a reasonable distance from the nearest street, and the lessee has advised that there was previously a similar outbuilding in the same location back in the 1950's (that they are now replacing).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council:

- A. Approve the application for an outbuilding (agricultural shed) on Lot 279 (No 391) Hedges Homestead Road, South Kumminin subject to the following conditions and footnote advice:
1. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.
 2. All stormwater from the new re-roofed area shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer.
 3. The building is not to be used for habitable purposes at any time.
 4. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnote:

- (i) Separate to planning matters, owners are encouraged to become familiar with the new *Aboriginal Cultural Heritage Act 2021* (the Act) which was proclaimed on 1 July 2023 and is the State's legislative instrument for the protection of Aboriginal cultural heritage, replacing the Aboriginal Heritage Act 1972.

All landowners have an obligation to comply with new Act, irrespective of whether their land is identified on the Directory as an Aboriginal Cultural Heritage (ACH) site or not.

Land use activities fall into four different Tiers. The Tiers will determine if the activity is exempt, requires a Due Diligence Assessment (DDA), or may require a Permit or a more comprehensive Cultural Heritage Management Plan - [20230427-activity-tiers.pdf](https://www.wa.gov.au/government/publications/20230427-activity-tiers.pdf) (www.wa.gov.au)

The Department for Planning, Lands and Heritage have developed a fact sheet for farmers which you may find useful, as it includes different scenarios (including building a new shed) - [ach-fact-sheet-information-for-farmers-and-pastoralists_0.pdf](https://www.wa.gov.au/government/publications/ach-fact-sheet-information-for-farmers-and-pastoralists_0.pdf) (www.wa.gov.au)

MIN 7640/23

MOTION - Moved Cr. Stirrat

Seconded Cr. Currie

CARRIED 7 / 0

For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil

8.2 Executive Manager Corporate Services

AGENDA ITEM: 8.2.1 – Budget amendments

Subject:	Budget amendments
Applicant:	Executive Manager Corporate Services
File Ref:	ADM465
Disclosure of Interest:	Nil
Author:	Ben Forbes, Executive Manager Corporate Services
Date:	28 July 2023
Attachments:	Nil

PURPOSE

For Council to consider and approve two separate budget amendments for:

1. New aluminium football goal posts
2. The disposal of a 2015 Nissan Navara, registration 1HAQ076

BACKGROUND

As part of the budget review for the year ended 30 June 2023 at the March 2023 ordinary Council meeting, Council approved a budget amendment for additional costs of \$10,000.00 to order new aluminium goal posts for the Narembreen football oval.

The expense for the goal posts was not actually incurred before 30 June 2023, and was omitted from the budget for the year ended 30 June 2024.

Further, it has been identified that the Shire currently owns a 2015 Nissan Navara that is surplus to requirements for the works staff.

As several new vehicles for use by the works staff have already been budgeted for, the above vehicle will see little to no use.

CONSULTATION

Works Manager
Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- b) is authorised in advance by resolution*; or
- c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

FINANCIAL IMPLICATIONS

It is anticipated that the Nissan Navara will sell for at least \$10,000 and currently has a written down value of \$8,000.00. The goal posts will cost approximately \$10,000.00 once delivered and installed.

Accordingly, this resolution will result in a budget deficit of \$8,000.00 for the year ended 30 June 2024.

POLICY IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Not applicable

STRATEGIC PLAN REFERENCE

Not applicable

VOTING REQUIREMENTS

Absolute majority

COMMENT

Council should note that:

- the goal posts had already been ordered, which necessitates a budget amendment due to their omission in the statutory budget
- the CEO and EMCS have delegated authority to “dispose of surplus plant, furniture and equipment with a market value of less than \$10,000”. As management estimate the market value to be at least \$10,000.00, the disposal must come to Council for approval.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council:

- authorise management to dispose of the 2015 Nissan Navara, registration 1HAQ076
- approve the following budget amendments:

Plant/Job code	Description	New annual budget income/(expense)	Surplus increase/(decrease)
#2126	Narembeen football oval – new goal posts	(10,000)	(10,000)
#1442200	Profit on sale of assets	172,000	2,000

MIN 7641/23

MOTION - Moved Cr. Currie

Seconded Cr. Hardham

**CARRIED 7 / 0
BY ABSOLUTE MAJORITY**

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

AGENDA ITEM: 8.2.2 - Debtor Write Off – furniture hire charges

Subject:	Write off of fees and charges
Applicant:	Narembeen District High School
File Ref:	Not applicable
Disclosure of Interest:	Nil
Author:	Ben Forbes, Executive Manager Corporate Services
Date:	28 July 2023
Attachments:	Nil

PURPOSE

For Council to approve the write off of furniture hire charges at the request of the Narembeen District High School.

BACKGROUND

The Narembeen District High School is celebrating its centenary on the 15th of September 2023.

Representatives from the Narembeen District High School contacted Shire staff asking if the hire charges could be waived for 100 chairs to help facilitate the event, which would only be for several hours.

As part of the annual budget for the year ended 30 June 2024, Council adopted fees for the hire of chairs of \$5.50 (including GST) per chair, per day.

CONSULTATION

Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995

6.12. Power to defer, grant discounts, waive, or write off debts.

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

FINANCIAL IMPLICATIONS

Waiving the charge would forgo \$500.00 (net of GST) in fees and charges revenue.

Council has budgeted \$2,000.00 for the 2024 financial year for writing off sundry debts.

POLICY IMPLICATIONS

Council Policy 1.8 – Debt Management
Executive Policy – Debtor Management
Delegation F.2 – Writing off debts

RISK MANAGEMENT IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Strategic Community Plan – 2022 – 2032

Strategic Priority 1.1: Together with key stakeholders identify and deliver opportunities for young people across the Shire.

Strategic Priority 1.3: Inclusive community activities, events and initiatives.

Corporate Business Plan 2022 – 2024

Goal 2: Internal and external relationships actively grow our Shire population and positive financial position.

Goal 3: We contribute to a healthy community.

VOTING REQUIREMENTS

Simple Majority

COMMENT

Supporting the school to host the event fits within Council's goals outlined in the Strategic Community Plan. The school's centenary is an important event and milestone for the community as a whole and will likely bring visitors to the district.

Given that the financial impact is minimal and within budget, there aren't any reasons to deny the request.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council, pursuant to Section 6.12 (1) (c) of the Local Government Act 1995, write off the hire charges for 100 chairs for the Narembeen District High School.

MIN 7642/23

MOTION - Moved Cr. Hardham

Seconded Cr. Bray

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

AGENDA ITEM: 8.2.3 - Monthly financial statements for the month ended 31 July 2023

Subject:	Monthly financial statements for month ended 31 July 2023
Applicant:	Shire of Narembeen
File Ref:	Not applicable
Disclosure of Interest:	Nil
Author:	Ben Forbes – Executive Manager Corporate Services
Date:	4 July 2023
Attachments:	Monthly financial statements – 31 July 2023

PURPOSE

For Council to accept the financial statements for the month ended 31 July 2023.

BACKGROUND

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*. A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity Report summarises the Shire's financial activities.

CONSULTATION

Chief Executive Officer

STATUTORY IMPLICATIONS

Local Government Act 1995, Section 6.4

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

- Compliance risk - low.
Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring
- Financial Impact risk - moderate.
Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring.

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2022 - 2032

Strategic priority 4.2: “We have sound financial and asset management policies and practices in place”

VOTING REQUIREMENTS

Simple Majority

COMMENT

Council’s closing funding surplus as at 31 July 2023 is \$5,870,822, with cash on hand of \$9,307,606 including \$4,734,815 of restricted reserves.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council receive the monthly financial statements for the month ended 31 July 2023.

MIN 7643/23

MOTION - Moved Cr. Stirrat

Seconded Cr. Bray

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

AGENDA ITEM: 8.2.4 - Schedule of Accounts for month ended 31 July 2023

Subject:	Schedule of Accounts for month ended 31 July 2023
Applicant:	Not Applicable
File Ref:	ADM018
Disclosure of Interest:	Nil
Author:	Kathryn Conopo – Senior Administration Officer
Date:	4 August 2023
Attachments:	Schedule of accounts paid - 1 July to 31 July 2023 Credit card payments - 16 May – 15 June 2023

PURPOSE

For Council to review the payments made by the Shire of Narembeen for the month ended 31 July 2023.

BACKGROUND

The Shire's schedule of accounts is to be provided to council each month pursuant to the Local Government (Financial Management) Regulation 1996.

CONSULTATION

Nil

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996

Reg. 13 List of Accounts

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
 - a. The payee's name;
 - b. The amount of the payment;
 - c. The date of the payments; and
 - d. Sufficient information to identify the transaction.

3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2022-2032

CIVIC LEADERSHIP: Well governed and efficiently managed Local Government.

4.2 Compliant and resourced Local Government

- We have sound financial and asset management policies and practices in place.
- Transparent, accountable, and integrated reporting.

VOTING REQUIREMENTS

Simple majority

COMMENT

A schedule of accounts paid during the month of July 2023 is attached to this report and the total amount paid from the municipal fund for July 2023 is \$579,570.56.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council:

1. Receive the schedule of accounts paid for the month ended 31 July 2023
2. Receive the credit card payments list for the period 16 May 2023 – 15 June 2023.

MIN 7644/23 **MOTION** - Moved Cr. Hardham Seconded Cr. Bray

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

9.0 Urgent business as permitted by Council

‘5.4 New business of an urgent nature

(1) In cases of extreme urgency or other special circumstances, matters may, on a motion by the presiding member that is carried by the meeting, be raised without notice and decided by the meeting.’

Acting CEO Comment

Urgent consideration of this matter is required due to the immediate concern of the contract, and informing the other parties of the outcome of negotiations between the Shire and the Applicant.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That the following matter be considered by Council as urgent business

MIN 7645/23 **MOTION** - Moved Cr. Mortimore Seconded Cr. Bray

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council close the meeting to public, under Section 5.23 (2) (c) of the Local Government Act 1995, so that it can discuss contractual matters.

MIN 7646/23 **MOTION** – Moved Cr. Currie Seconded Cr. Cole

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

The meeting was closed to public.

CONFIDENTIAL LATE AGENDA ITEM: 9.1.1 - General Practice Agreement

Subject:	General Practice Agreement
Applicant:	Livingston Medical Pty Ltd
File Ref:	ADM053
Disclosure of Interest:	Nil
Author:	Ben Forbes – Acting Chief Executive Officer
Date:	2 August 2023
Attachments:	General Practice Agreement (Confidential)

PURPOSE

Council is requested to consider and endorse the attached General Practice Agreement and authorise the negotiated commencement date, the termination of the agreement with the existing doctor and the signing of the new agreement.

OFFICER RECOMMENDATION

That Council:

1. Endorse the General Practice Agreement, as attached, subject to the addition of Schedule 2 'Shire Personal Property' and Schedule 4 'Residential Tenancy Agreement', to be completed by the Acting CEO.
2. Authorise the Shire President and Acting CEO to sign the General Practice Agreement and affix the Shire of Narembeen Common Seal.
3. Authorise the Acting CEO to write to Dr Lines advising that the Shire's agreement with Dr Lines for the provision of medical services will be terminated effective 28/10/2023 in accordance with clause 9.6 of the agreement between the Shire and Dr Lines.
4. Authorise the Acting CEO to immediately implement the above resolution of Council in accordance with section 16.3(3) of the Shire of Narembeen Standing Orders Local Law 2020.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MIN 7647/23 **MOTION** - Moved Cr. Cole Seconded Cr. Stirrat

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That Council close reopen the meeting to the public

MIN 7648/23 **MOTION** – Moved Cr. Cole Seconded Cr. Hardham

CARRIED 7 / 0

*For: Cr Mortimore, Cr Stirrat, Cr Cusack, Cr Cole, Cr Bray, Cr Hardham, Cr Currie
Against: Nil*

The meeting was reopened to the public.

10.0 Councillor's Reports

Cr K Mortimore

Attended

- Ramelius Resources – Mt Arrowsmith Road
- ZONE Exec Meeting
- New Doctor's tour of the town and dinner
- CWP Meeting

Cr S Stirrat

Attended

- RAV Meetings with Acting CEO and EMCS
- New Doctor's dinner

Cr H Cusack

Attended

- New Doctor's dinner

Cr T Cole

Attended

- New Doctor's dinner
- LAG Meeting

Cr C Bray

Attended

- New Doctor's dinner
- CWP Meeting
- Rural Water Council (Zoom)

Cr A Hardham

Attended

- New Doctor's dinner

Cr M Currie

Attended

- New Doctor's dinner
- LAG Meeting
- Inspection of different plant options with Works Manager and Shire mechanic

Cr W Milner

11.0 Date, time & place of next meeting

Tuesday 26 September, 5.00pm at the Shire of Narembeen Council Chambers.

12.0 Closure

The chair thanked Council and staff for their attendance and support for the new Doctor's visit to the town.

There being no further business the Chair declared the meeting closed at 5:36pm.

ATTACHMENT – AGENDA ITEM 7.0
Status Report – September 2023

SHIRE OF NAREMBEEN - STATUS REPORT

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
7083/20	ongoing since 2020	ADM547	RAV Working Group	<p>Previous status report item is complete. Details here -</p> <p>7083/20 19-Aug-20 ADM547 Narembeen RAV Rating and Conditions Review</p> <p>That Council:</p> <ol style="list-style-type: none"> Form a RAV Working Group to assist with undertaking a review of all Shire RAV rated roads and the conditions that are applied to these roads. Approve that the RAV working Group will be made up of the following members Cr S Stirrat, Cr R Cole, Cr A Wright, CEO and the Works Manager. Approve that SMEC be engaged to assist in engineering advice and a route assessment submission for all changes required to the RAV network. Requests that the working group prepare a report for Council consideration to be presented no later than the October 2020 Ordinary Council Meeting. Request that Policy 10.1.20 Approving Restricted Access Vehicles (RAV) On Shire Approved Low Volume Roads be reviewed by the working group with a view to the policy being revoked and or updated. <p>Discussed with Council December 2021. Assistance will be sought from consulting engineers to progress</p> <p>20.09.2022 - Cr Stirrat advised no changes or upgrades identified. Is there any capacity for a temporary RAV permit? CEO advised yes - will seek more information from main roads</p>	<p>July 22 - Main roads engaged to review 4 roads RAV status. Howson Project Management preparing assesment of additional roads for upgraded RAV status</p> <p>Cr. Stirrat provided update. 4 roads assessed 3 roads assesed as R7 Unconditional - Statchevich -Chapman Road, Georgeff Road and Merredin-Narembeen Road. Cramphorne Road has increased from 60 to 80</p>	This item to remain on the status report moving forward	CEO
7315/22	31-Jan-22	ADM668	Local Road & Communities Infrastructure Program	<p>That Council nominate the following projects for funding as part of Phase 3 LRCI program;</p> <ol style="list-style-type: none"> Walker Lake Exercise Equipment \$50,000 Narembeen Public Hall Upgrade – stage 2 \$102730 Old Church Museum – stage 2 \$115,229 Footpath Infrastructure \$175725 Churchill Street Improvements - stage 2 \$350,000 Electronic Sign Board \$50,000 Seal Laneway Savage Street \$250,000 	<p>Projects Approved</p> <ol style="list-style-type: none"> COMPLETED COMPLETED COMPLETED COMPLETED Tenders to be evaluated. To be presented at October OCM. Waiting for electrical connection Deferred and included in adopted 2024 budget 	Ongoing	CEO
7324/22	15-Feb-22	ADM	Wadderin Reserve	<p>That Council:</p> <ol style="list-style-type: none"> Request transfer of the management order on Crown Reserve 20022 Cusack Drive, Wadderin from the Water Corporation to the Shire of Narembeen for the purposes of “water and conservation” with the power to lease. Staff commence lease negotiations with the Wadderin Wildlife Group for the use of Reserve 20022 Cusack Drive. 	<p>Engaged lawyer to develop lease. Met with President to progress. Confirm to DLPH agreement to accept management order for Reserve, CEO and EMCS to meet with WWG President to discuss lease.</p>	Ongoing	EMCS
7420/22	19-Apr-22	P5294	Write off debt - Deceased Estate A5294 Saunders	<p>That Council:</p> <ol style="list-style-type: none"> Approve the debt of \$1851.91 plus any interest accrued since 11 April 2022 to be written off against assessment A5294, and Direct the CEO to commence the process to return the land to the Crown. 	<ol style="list-style-type: none"> Debt written off. EMCS to progress once budget adoption and annual audit completed 	Ongoing	EMCS
7542/22	13-Dec-22	ADM053	Multipurpose Sports Facility Feasibility and Concept Design	<p>That Council:</p> <ol style="list-style-type: none"> Resolve not to proceed with the seeking of funding and construction of the Multipurpose Sports Facility project due to the estimated costs being substantially higher than the budget, no guarantee of successful grant funding and the withdrawal of support by the sporting clubs. Instruct the CEO to undertake discussions with local Tennis and Hockey clubs regarding future improvements to their facilities 	<ol style="list-style-type: none"> EMCS meting with clubs to assess lighting needs. Verbal report provided in August, detailed report pending 	Ongoing	CEO

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
7552/23	21-Feb-23	ADM547	Traffic Route Proposal – Variation of Agreement	That Council endorse the proposed variations to the original Traffic Route Proposal Letter of Agreement dated 26 May 2020 as follows: 1. References to “Explaurum Operations Pty Ltd” are to be replaced with “Tampia Operations Pty Ltd” to reflect a name change. 2. Condition 2 is amended to read “That Mt Arrowsmith Road SLK 0.00 to SLK 9.50, having been sealed with a 2 coat seal in 2021 pursuant to an agreement between the Council and Tampia Operations Pty Ltd, be maintained by Tampia Operations Pty Ltd, not subject to the financial contribution of \$0.0107 per kilometre per tonne as set out in Condition 15. 3. Upon the cessation of haulage, Mt Arrowsmith Road SLK 0.00 to SLK 9.50 be returned to a gravel road subject to a gravel overlay treatment being undertaken to the satisfaction of the Shire of Narembeen Works Manager and the Councils Engineering consultant.” 4. Condition 11 is deleted. 5. All other terms of the Letter (dated 26 May 2020) remain unchanged.	Letter sent to Ramelius/Tampia requesting Variation of Agreement to be amended Awaiting Variation letter from Tampia for signing. Part 3 now replaced by April '23 Council decision (7576/23) An in-principal agreement has been made pending costings by Works	Progressing	CEO
7576/23	18-Apr-23	ADM 547	Mt Arrowsmith Road Haulage Contribution	That Council agrees to reimburse Tampia Operations \$132,353.47 (incl GST), in lieu previously agreed \$94,073 (October 2022), from its infrastructure reserve fund representing road haulage contributions collected for Mt Arrowsmith Road from July 2021 to September 2022 on the following conditions: 1.The reinstatement of SLK 0 to SLK 10.5 to a gravel surface shall be undertaken at the direction and supervision of the Shire of Narembeen CEO and completed to the satisfaction of the Shire of Narembeen CEO; and 2.Should the reinstatement to a gravel surface not be completed to the satisfaction of the Shire of Narembeen CEO, the Shire of Narembeen reserves the right to complete the reinstatement to a satisfactory standard and charge Tampia Operations for the work undertaken	An in-principal agreement has been made pending costings by Works Manager	Progressing	CEO
7594/23	16-May-23	Nil	Doctors Residence	That Council approves: 1.The construction of a new 4/2 doctor's residence on a Shire owned lot (Lot 69) in Cheetham Way. 2.The allocation of unbudgeted expenditure of \$500,000 in the 2022/23 budget, with funds being reallocated from the 'shire staff housing construction' budget allocation and a budget amendment to reflect this change. 3.The sale of 16 Hilton Way once the construction of the new doctor's residence is completed	1) RFQ complete, contract pending. Pre start meeting completed 2) Completed 3) Ongoing	Ongoing	CEO
7609/23	20/06/2023	ADM127	Health and Safety Compliance Representative	That appointment of a Work, Health and Safety Officer is not pursued at this time to allow the incoming Chief Executive Officer to consider the position as part of an overall future organisational structure.	Part of new CEO Organisational Review	Ongoing	CEO
7611/23	20-Jun-23	ADM674	Local Roads and Community Infrastructure (LRCI) Phase 3 – Churchill Street Improvements	That Council: 1.Endorse the following components of the Churchill Street Improvement project, noting that the components will be undertaken in the priority order listed, with completion of all components depending on final costings and available funding: a)Pavement/Footpath Repairs – Churchill Street b)New Pedestrian Pathways c)Wayfinding Signage d)Caravan Parking Bay e)Historical Interpretation/Signage f)Lighting Improvements g)Resealing (asphalt) and Line Marking 2.That should sufficient funding not be available from the LRCI Phase 3 allocation of \$350,000 to complete the asphalt and line marking then funding be utilised from the LRCI Phase 4 part B allocation of \$315,430	1) RFQ seeking EOI closing mid August '23 Tenders to be evaluated - to be presented to Council in October 2) CEO to report to Council once costs for 1(g) are known	Ongoing	1) EDO 2) CEO
7612/23	20-Jun-23	ADM668	Local Roads and Community Infrastructure (LRCI) Phase 4	That Council: 1.Endorse the allocation of the LRCIP Phase 4 Part A funding of \$546,842 to the following project: <input type="checkbox"/> Swimming Pool Heating\$100,000 <input type="checkbox"/> Hall accessibility Upgrades\$ 75,000 <input type="checkbox"/> Culvert on Corrigin/Narembeen Road\$120,000 <input type="checkbox"/> Townsite Drainage\$251,842 2.Defer making a decision on the allocation of the LRCI Phase 4 Part B funding of \$315,430 until the final total costs for the 'Churchill Street Improvements' is known.	1) Complete 2) CEO to report to Council once cost are known for 1(g) in decision 7611/23 are known	Ongoing	EDO/ WM CEO

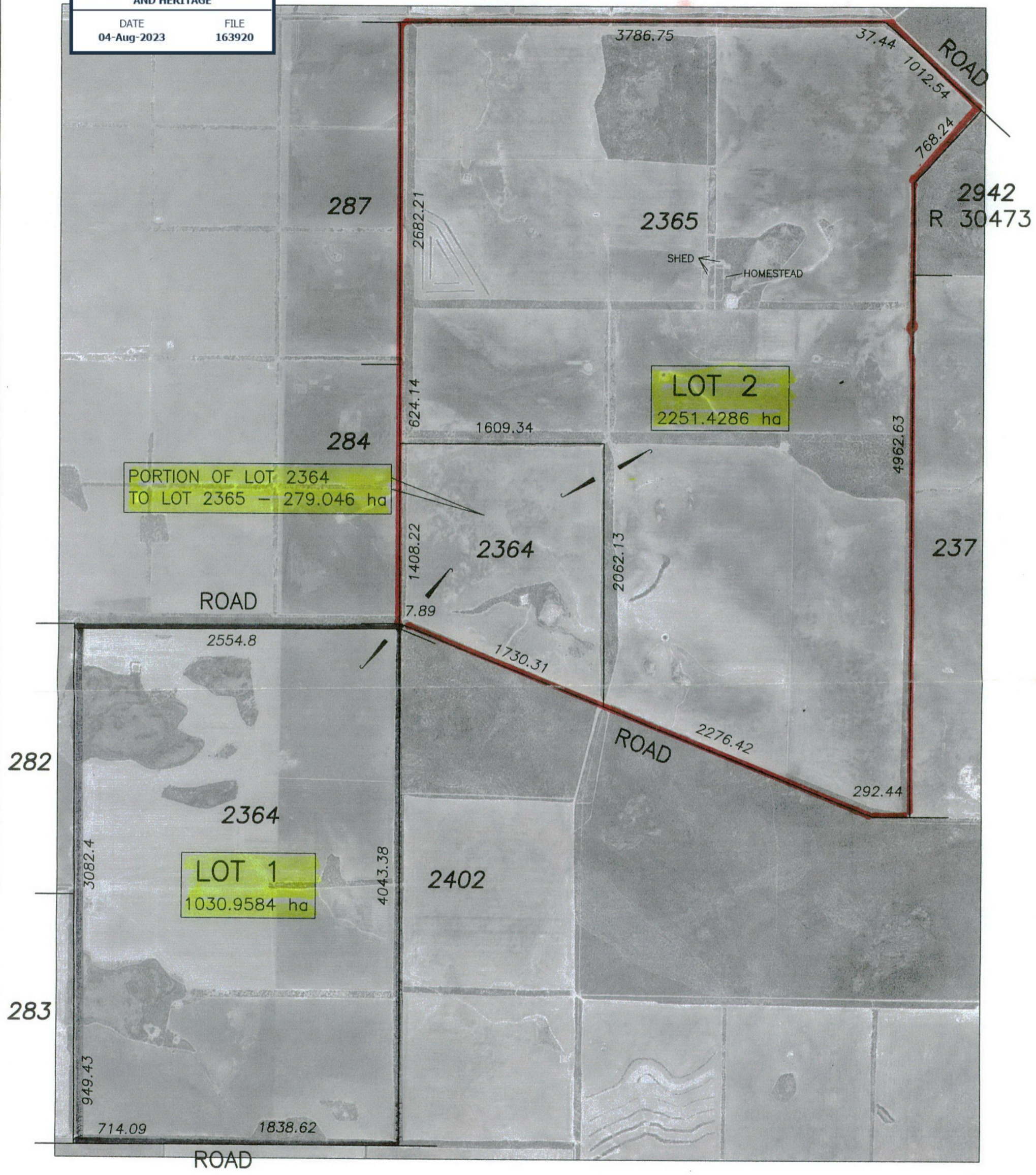
Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
7624/23	18-Jul-23	ADM609	WALGA Local Government Convention 2023	That Council: 1.Nominate Councillors Cusack and Stirrat to attend the WALGA Local Government Convention 2023 and meet conference registration, accommodation, meals and travel costs for delegates and partners as per Council policy. 2.Nominates Councillors Stirrat and Cusack as its voting delegate for the WALGA AGM on Monday 18 September 2023 3.Reschedules its September 2023 Councillor Discussion Forum and Ordinary Council meeting to Tuesday 26 September 2023 at the previously endorsed times (2.30pm and 5.00pm)	1) Complete 2) Complete 3) To be minuted August 2023, Website updated and Fencepost advert to be done.	COMPLETE	CEO
7626/23	18-Jul-23	ADM053	Narembeen Medical Services	That in relation to RFT 01/2023 'Provision of Medical Services to the Narembeen Community' Council accepts the tender proposal from Livingstone Medical Pty Ltd and authorise the Shire President and Acting Chief Executive Officer to negotiate a potential commencement date and the terms of the General Practice Agreement, with the final document being brought back to Council for approval.	Contract Signed	COMPLETE	CEO
7627/23	18-Jul-23	ADM688	RFQ Doctors House	That Council accept the quotation received from Modular WA for \$533,024 (Ex GST) to construct a 4x2 modular steel framed house on lot 69 (24) Cheetham Way, Narembeen with the CEO authorised to approved minor variations, which are to be reported to the next Councillor Discussion Forum.	Variations noted Pre start meeting completed	Ongoing	CEO/ EDO
7630/23	18-Jul-23	ADM125	Disposal of properties held in joint venture with Department of Communities	•Agree to dispose of all properties located at 31 Currall Street, 33 Currall Street and 24 Doreen Street to the Department of Communities in accordance with the terms of the respective Joint Venture Agreements •Authorise the Shire President and the Chief Executive Officer to affix the common seal and execute any future sale contracts with the Department of Communities, as per this resolution	Staff liaising with Dept. of Communities	Ongoing	CEO/ EMCS
7639/23	15-Aug-23	ADM545	Wheatbelt South Regional Road Group	That Council endorse the WBS Regional Road Group 5 Year Program for the 2025 to 2029 financial years for future RRG funding, as detailed in the attachment.	Yet to be submitted	Ongoing	CEO
7640/23	15-Aug-23	P4133	Proposed Outbuilding (agricultural shed) – Lot 27179 (No 391) Hedges Homestead Road, South Kumminin	That Council: A. Approve the application for an outbuilding (agricultural shed) on Lot 279 (No 391) Hedges Homestead Road, South Kumminin subject to the following conditions and footnote advice: 1.The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer. 2.All stormwater from the new re-roofed area shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer. 3.The building is not to be used for habitable purposes at any time. 4.If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.		COMPLETE	EMCS
7641/23	15-Aug-23	ADM465	Budget amendments	That Council: •authorise management to dispose of the 2015 Nissan Navara, registration 1HAQ076 •approve the following budget amendments: Plant/Job codeDescriptionNew annual budget income/(expense)Surplus increase/(decrease) #2126Narembeen football oval – new goal posts(10,000)(10,000) #1442200Profit on sale of assets172,0002,000	Pickles engaged to carry out auction in October. Waiting for appraisals to set reserves.		
7642/23	15-Aug-23	NA	Write off of fees and charges	That Council, pursuant to Section 6.12 (1) (c) of the Local Government Act 1995, write off the hire charges for 100 chairs for the Narembeen District High School.		COMPLETE	

Minute No.	Minute Date	File No	Subject	Minute Item	Comments	Status	Staff Member Allocation
7647/23	15-Aug-23	ADM053	General Practice Agreement	<p>That Council:</p> <p>1. Endorse the General Practice Agreement, as attached, subject to the addition of Schedule 2 'Shire Personal Property' and Schedule 4 'Residential Tenancy Agreement', to be completed by the Acting CEO.</p> <p>2. Authorise the Shire President and Acting CEO to sign the General Practice Agreement and affix the Shire of Narembeen Common Seal.</p> <p>3. Authorise the Acting CEO to write to Dr Lines advising that the Shire's agreement with Dr Lines for the provision of medical services will be terminated effective 28/10/2023 in accordance with clause 9.6 of the agreement between the Shire and Dr Lines.</p> <p>4. Authorise the Acting CEO to immediately implement the above resolution of Council in accordance with section 16.3(3) of the Shire of Narembeen Standing Orders Local Law 2020.</p>	<p>1)</p> <p>2) COMPLETE</p> <p>3)</p> <p>4)</p>		

ATTACHMENT – AGENDA ITEM 8.1.5
Proposed Subdivision – Lots 2364 and 2365
Wogarl East Road, Wels Holleton

DEPARTMENT OF PLANNING, LANDS AND HERITAGE
 DATE: 04-Aug-2023 FILE: 163920

WOGARL ROAD EAST



PORTION OF LOT 2364 TO LOT 2365 - 279.046 ha

LOT 2
2251.4286 ha

LOT 1
1030.9584 ha

PROPOSED SUBDIVISION



CHECK CERTIFICATE OF TITLE FOR EASEMENTS, RESTRICTIVE COVENANTS, ETC.
 THIS SURVEY DOES NOT GUARANTEE THE CORRECT POSITION OF BOUNDARY PEGS OR FENCES.
 ALL FEATURES AND BUILDING POSITIONS ARE APPROXIMATE ONLY, AS THEY HAVE BEEN POSITIONED FROM MEASUREMENTS TAKEN FROM EXISTING PEGS, FENCES AND WALLS.
 INFORMATION SHOWN ON THIS PLAN IS CURRENT AT THE DATE SHOWN.
 ROSS McLOUGHLIN SURVEYS ACCEPTS NO RESPONSIBILITY FOR ANY CHANGES THAT HAVE OCCURRED AFTER THIS DATE TO SITE LEVELS, FEATURES OR BUILDINGS.
 CADASTRAL BOUNDARY DIMENSIONS SHOWN HAVE BEEN OBTAINED FROM SURVEY PLANS AND ARE SUBJECT TO FIELD SURVEY.
 A BOUNDARY RE-ESTABLISHMENT SURVEY IS RECOMMENDED PRIOR TO UNDERTAKING ANY SITE WORKS OR CONSTRUCTION.

THIS PROPOSED SUBDIVISION PLAN IS SUBJECT TO APPROVAL BY THE WESTERN AUSTRALIAN PLANNING COMMISSION & LOCAL GOVERNMENT & IS SUBJECT TO FIELD SURVEY TO CONFIRM PROPOSED DIMENSIONS.

ROSS McLOUGHLIN CONSULTING SURVEYOR JOONDALUP: UNIT 1, 9 MERCER LANE LANCELIN: 4 SALVAIRE CRESCENT MOBILE 0419 255 999 EMAIL rossmac@iinet.net.au		LOTS 2364 AND 2365 WOGARL ROAD EAST - WEST HOLLETON SITE PLAN	
SCALE: 1:30000 @ A3 SIZE	LOCAL AUTHORITY: SHIRE OF NAREMBEEN	SURVEYOR: RAM	
DATE: 22.5.2023	PLAN: LOTS 2364 AND 2365 ON DEPOSITED PLAN 208633	DRAWN: RAM	
DATUM: AHD	AREA: LOT 2364 - 1309.9854 ha, LOT 2365 - 1972.3821 ha	SDR FILE: WL1	

ATTACHMENT – AGENDA ITEM 8.2.1
Financial Report month ended 31 August
2023

SHIRE OF NAREMBEEN
MONTHLY
FINANCIAL STATEMENTS

AUGUST 2023



SHIRE OF NAREMBEEN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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- * Statement of Financial Activity by Nature or Type
- * Note 1 Net Current Assets
- * Note 2 Explanation of Material Variances
- Note 3 Cash and Investments
- Note 4 Receivables
- Note 5 Capital Acquisitions
- Note 6 Grants and Contributions
- Note 7 Budget Amendments

These accounts are prepared with data available at the time of preparation.

- * Statutory Report

**STATUTORY REPORT
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

BY NATURE OR TYPE

	Ref Note	Annual Budget	YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
			\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1	3,711,589	3,711,589	5,336,919	1,625,330	44%	▲
Revenue from operating activities							
Rates		2,046,893	2,056,487	2,028,202	(28,285)	(1%)	
Operating Grants, Subsidies and Contributions	6	731,743	329,315	364,954	35,639	11%	overbudget
Fees and Charges		604,679	264,161	274,959	10,798	4%	
Interest Earnings		198,049	33,006	20,901	(12,105)	(37%)	
Other Revenue		74,600	12,428	5,564	(6,864)	(55%)	
Profit on Disposal of Assets		170,000	28,332	0	(28,332)		
		3,825,964	2,723,729	2,694,581			
Expenditure from operating activities							
Employee Costs		(2,052,097)	(341,932)	(489,042)	(147,110)	(43%)	overbudget
Materials and Contracts		(1,604,354)	(331,114)	(378,593)	(47,479)	(14%)	overbudget
Utility Charges		(231,113)	(38,488)	(35,680)	2,808	7%	
Depreciation on Non-Current Assets		(3,100,700)	(516,766)	(536,231)	(19,465)	(4%)	
Interest Expenses		(36,582)	(6,092)	(371)	5,721	94%	
Insurance Expenses		(239,698)	(119,849)	(122,698)	(2,849)	(2%)	
Other Expenditure		(163,482)	(27,238)	0	27,238	100%	underbudget
Loss on Disposal of Assets		(39,500)	(6,582)	0	6,582	100%	
		(7,467,526)	(1,388,061)	(1,562,615)			
Operating activities excluded from budget							
Add back Depreciation		3,100,700	516,766	536,231	19,465	4%	
Adjust (Profit)/Loss on Asset Disposal		(130,500)	(21,750)	0	21,750	(100%)	
Movement in Local Government House Trust		(3,500)	0	0	0		
		2,966,700	495,016	536,231			
Non-cash amounts excluded from operating activities		(674,862)	1,830,684	1,668,197			
Amount attributable to operating activities							
Investing activities							
Non-operating grants, subsidies and contributions	6	3,189,736	485,560	406,298	(79,262)	(16%)	underbudget
Proceeds from Disposal of Assets		671,500	0	0	0		
Proceeds from self-supporting loans		15,835	0	0	0		
Capital acquisitions	5	(7,179,458)	(1,781,382)	(808,542)	972,840	55%	underbudget
Amount attributable to investing activities		(3,302,387)	(1,295,822)	(402,245)			
Financing Activities							
Transfer from Reserves		726,907	0	0	0		
Repayment of Debentures		(78,676)	(5,787)	(5,787)	0	0%	
Transfer to Reserves		(384,571)	0	0	0		
Amount attributable to financing activities		263,660	(5,787)	(5,787)			
Closing Funding Surplus (Deficit)	1	(2,000)	4,240,664	6,597,085			

KEY INFORMATION

Variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORT
 NOTES TO THE STATEMENT OF FINANCIAL
 FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES
 NOTE 1
 ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Ref Note	UNAUDITED 30 June 2023	This Time Last Year 31 Aug 2022	Year to Date Actual 31 Aug 2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	5,520,459	4,628,885	6,277,626
Cash Restricted	3	4,252,582	4,135,441	4,252,582
Receivables - Rates	4	57,869	582,982	550,619
Receivables - Other	4	116,338	1,035,773	82,377
Loans receivable		13,698	9,817	7,910
Net GST receivable/(payable)			(19,862)	240,572
Inventories		13,371	13,372	40,124
Contract Asset		0	0	0
		9,974,317	10,386,407	11,451,812
Less: Current Liabilities				
Payables		(68,854)	(9,136)	(153,686)
Provisions - employee		(340,620)	(340,620)	(340,620)
Long term borrowings		(76,539)	(69,146)	(70,752)
Net GST receivable/(payable)		132,674		
Contract Liability		(108,016)	(1,132,498)	(108,016)
		(461,355)	(1,551,400)	(673,073)
Unadjusted Net Current Assets		9,512,962	8,835,007	10,778,738
Adjustments and exclusions permitted by FM Reg 32				
Restricted cash	3	(4,252,582)	(4,135,441)	(4,252,582)
Less: Loans receivable			(9,817)	
Add : Long Term Borrowings		76,539	69,146	70,752
Adjusted Net Current Assets		5,336,919	4,758,896	6,597,085

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

This Year YTD

Surplus(Deficit)

\$6.6 M

Last Year YTD

Surplus(Deficit)

\$4.76 M

STATUTORY REPORT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

NOTE 2
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
 The material variance adopted by Council for the 2023/24 year is at least \$25,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Operating Grants, Subsidies and Contributions	35,639	11%	overbudget	Timing	Variance due to HVRIC, trailing Federal Assistance Grants and the Main Roads direct grant all being higher than anticipated.
Expenditure from operating activities					
Employee Costs	(147,110)	-43%	overbudget	Timing	Variance predominantly due to works crew doing more maintenance work than capital works (capital works aren't expensed)
Materials and Contracts	(47,479)	-14%	overbudget	Timing	Multiple bulk fuel purchases in July puts expense ahead of projections.
Other Expenditure	27,238	100%	underbudget	Timing	No other expenditure for the year, so far.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(79,262)	(16%)	underbudget	Timing	Less LRCI phase 3 & 4 funding received to date than anticipated. Annual budget estimate still appropriate.
Capital Acquisitions	972,840	55%	underbudget	Timing	See note 5. Emphasis on works crew on maintenance grading in addition to other capital expenditure being in progress.
Financing Activities					

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS

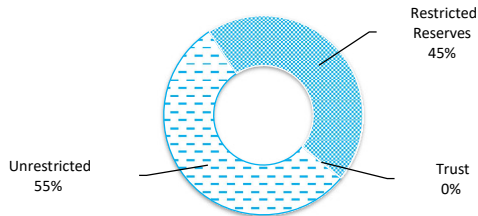
Cash and Investments	Unrestricted	Restricted Reserves	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
Cash on Hand	\$	\$	\$	\$			
Petty Cash and Floats							
At Call Deposits							
Municipal Fund	5,795,393	617,674	0	6,413,068	Bankwest	0.10%	
Term Deposits							
Term Deposit - CBA #38420506	0	4,117,141	0	4,117,141	CBA	5.07%	15/03/2024
Total	5,795,393	4,734,815	0	10,530,209			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$10.53 M	\$5.8 M

All Restricted Reserve funds held are restricted by this Council. There are no funds held in this Category that are restricted by other legislation.

Rates Receivable including ESL and Rubbish	31 Aug 23
	\$
Opening Arrears	57,869
Levied this year	2,133,835
Less Collections to date	(1,641,080)
Equals Current Outstanding	550,619
Net Rates Collectable	550,619
% Collected	76.91%

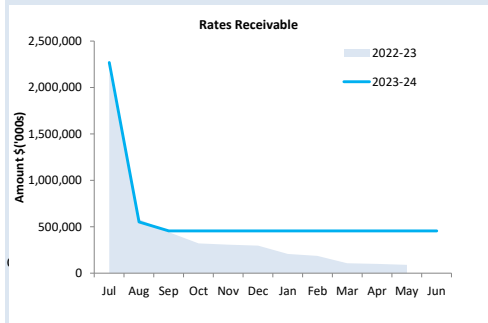
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	54,849	14,151	0	2,036	71,036
Percentage	77%	20%	0%	3%	
Balance per Trial Balance					
Sundry debtors	54,849	14,151	0	2,036	71,036
Other receivable	11,341	0	0	0	11,341
Total Receivables General Outstanding					82,377

KEY INFORMATION

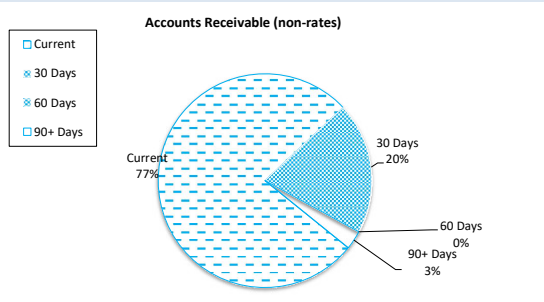
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Rates Received	Rates Due
77%	\$550,619



Debtors Due
\$82,377
Over 30 Days
23%
Over 90 Days
3%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023**

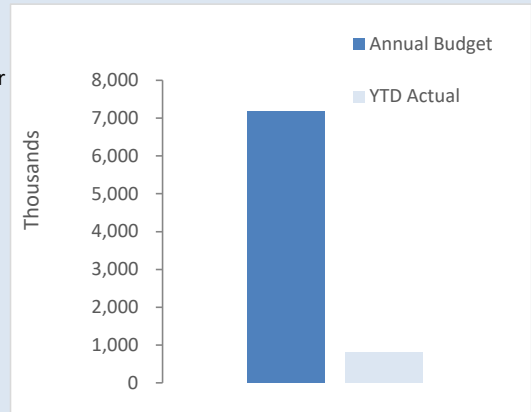
**INVESTING ACTIVITIES
NOTE 5
CAPITAL ACQUISITIONS**

Capital Acquisitions	Current		YTD Actual	YTD Budget Variance
	Annual Budget	YTD Budget	Total	
	\$	\$	\$	\$
Buildings	1,588,137	264,682	4,708	(259,974)
Plant & Equipment	1,769,580	872,428	707,320	(165,108)
Furniture & Equipment	70,000	11,664	0	(11,664)
Road Infrastructure	2,629,338	438,216	73,397	(364,819)
Other Infrastructure	1,122,403	194,392	23,118	(171,274)
Capital Expenditure Totals	7,179,458	1,781,382	808,542	(972,840)
Funding of Capital Acquisitions:				
Capital grants and contributions	3,189,736	485,560	406,298	(79,262)
Borrowings	671,500	0	0	0
Other (Disposals & C/Fwd)	0	0	0	0
Contribution from Rates and other revenue	3,318,222	1,295,822	402,245	(893,577)
Capital Funding Total	7,179,458	1,781,382	808,542	(972,840)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.18 M	\$.81 M	11%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.19 M	\$.41 M	13%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

	Account Number	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings Specialised					
LRCI 3 - Townhall upgrades	2093	20,000	3,332	0	(3,332)
LRCI 4 - Townhall upgrades	2128	75,000	12,500	0	(12,500)
Administration Office and Chambers Refurbishment - stage 1	2055	88,137	14,688	0	(14,688)
Industrial plot development	2131	250,000	41,666	0	(41,666)
Administration Office, tank and pump for reticulation	2132	5,000	832	0	(832)
Recreation Centre, generator	2133	80,000	13,332	0	(13,332)
Mt Arrowsmith tennis club, 3-phase power installation	2164	10,000	1,666	0	(1,666)
Sub Total		528,137	88,016	0	(88,016)
Building - Non Specialised					
Shire Staff Housing Construction - Thomas St	2045	450,000	75,000	0	(75,000)
26 Hilton Way - landscaping	2129	10,000	1,666	0	(1,666)
New house - 24 Cheetham Way	2130	600,000	100,000	4,708	(95,292)
Sub Total		1,060,000	176,666	4,708	(171,958)
Total Buildings		1,588,137	264,682	4,708	(259,974)
Furniture and Equipment					
New phone system (admin & CRC)	2146	5,000	832	0	(832)
Hardware Renewal and Plan Initiatives (Admin Server)	2043	15,000	2,500	0	(2,500)
Video conferencing equipment for Council Chambers	2147	30,000	5,000	0	(5,000)
Starlink internet equipment and installation	2148	20,000	3,332	0	(3,332)
Total Furniture and equipment		70,000	11,664	0	(11,664)
Plant & Equipment					
Toyota Prado - Works Manager	2115	80,000	13,332	0	(13,332)
Toyota Prado - CEO	2135	80,000	13,332	0	(13,332)
Toyota Hilux - Mechanic	2136	50,000	8,332	0	(8,332)
Ford Ranger	2137	35,000	5,832	0	(5,832)
Ford Ranger	2138	42,000	7,000	0	(7,000)
Volvo Loader	2134	450,000	75,000	0	(75,000)
2x Mack Prime Movers	2086	630,000	630,000	643,310	13,310
CAT vibrating drum roller	2139	200,000	33,332	0	(33,332)
Tri-axle dolly	2140	35,000	5,832	0	(5,832)
Toro Reelmaster Mower	2141	64,010	64,010	64,010	0
Ute-mounted boom spray	2142	15,170	2,528	0	(2,528)
Vertimower reel	2143	18,400	3,066	0	(3,066)
Skidsteer loader with attachments	2144	65,000	10,832	0	(10,832)
Fuso Rosa bus - vinyl wrap	2145	5,000	832	0	(832)
Total Plant and equipment		1,769,580	872,428	707,320	(165,108)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

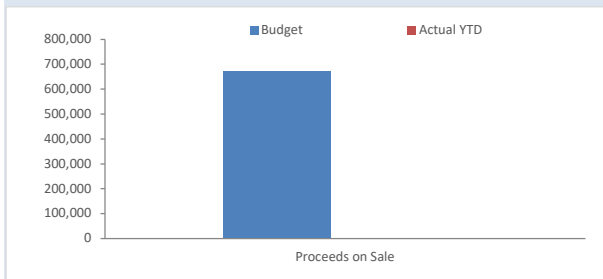
	Account Number	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Infrastructure - Roads					
LRCI 3 - Seal Laneway Savage street to Latham Road	2091	226,540	37,756	0	(37,756)
LRCI 4 - Corrigin/Narembeen Road culvert	2122	120,000	20,000	0	(20,000)
Blackspot - Townsite intersection Latham, Churchill, Currall and Longhurst Streets	2015	10,000	1,666	57,574	55,908
R2R - Soldiers Road gravel resheeting SLK 10-65.66	2062	545,509	90,918	645	(90,273)
R2R - Soldiers Road, resealing works	2151	150,000	25,000	0	(25,000)
R2R - Yeomans Road, gravel resheeting (SLK 8.70 - 11.70)	2152	150,000	25,000	0	(25,000)
R2R - Sloss Road, gravel resheeting (SLK 0.00 - 4.30)	2153	150,000	25,000	0	(25,000)
RRG - Cramphorne Road, reconstruct to 9m and seal (SLK 37.29 - 42.29)	2154	620,000	103,332	0	(103,332)
RRG - Cramphorne Road, second coat seal (SLK 11.64 - 12.20 13.33 - 14.41 16.24 - 17.31)	2155	100,000	16,666	0	(16,666)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 10.00 - 13.20)	2080	327,546	54,590	0	(54,590)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 14.00 - 16.00)	2081	47,744	7,956	0	(7,956)
WSFN - Narembeen-Kondinin Road SLK 1.4-26.6 clearing of vegetation for works incl traffic management	2082	54,688	9,114	15,178	6,064
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 4.80 - 5.40)	2112	85,597	14,266	0	(14,266)
WSFN - Narembeen-Kondinin Road, widen to 10m and overlay (SLK 6.00 - 6.30)	2113	41,714	6,952	0	(6,952)
Total Roads		2,629,338	438,216	73,397	(364,819)
Other Infrastructure					
LRCI 3 - Electronic sign and trailer	2094	8,000	1,332	1,045	(287)
LRCI 4 - Swimming Pool Heating	2149	100,000	16,666	0	(16,666)
LRCI 4 - Townsite drainage improvements	2150	251,842	41,972	0	(41,972)
LRCI 3 - Footpath Infrastructure	1430	30,000	5,000	10,000	5,000
LRCI 3 - Churchill Street improvements	2092	307,561	51,260	0	(51,260)
Cemetery shade structures and seating	2120	15,000	2,500	0	(2,500)
Stormwater Harvesting Project	2116	30,000	5,000	2,727	(2,273)
Narembeen football oval - new goal posts	2126	10,000	9,000	9,345	345
Townsite drainage survey and design	2156	60,000	10,000	0	(10,000)
Townsite kerb replacement	2157	150,000	25,000	0	(25,000)
Airfield lighting upgrades	2158	20,000	3,332	0	(3,332)
Netball and basketball court shade structure, design and QS	2159	50,000	8,332	0	(8,332)
Walker Lake signage	2160	25,000	4,166	0	(4,166)
Community Directory website development	2161	5,000	832	0	(832)
BMX track, survey and design	2162	10,000	1,666	0	(1,666)
Ski Lake planning and development	2163	50,000	8,334	0	(8,334)
Total Other Infrastructure		1,122,403	194,392	23,118	(171,274)
TOTAL CAPITAL ACQUISITIONS		7,179,458	1,781,382	808,542	(972,840)

Grants and Contributions

	Current		YTD Budget	YTD Actual	Variance (Under)/Over
	Annual Budget	Budget			
Operating grants, subsidies and contributions					
General Purpose funding					
Financial Assistance Grant - General portion	30,500	30,500	7,600	14,451	6,851
Financial Assistance Grant - Roads portion	19,500	19,500	5,000	14,450	9,450
	<u>50,000</u>	<u>50,000</u>	<u>12,600</u>	<u>28,901</u>	<u>16,301</u>
Law, Order and Public Safety					
Bush Fire Brigade Operating Grant	7,820	7,820	1,302	0	(1,302)
	<u>7,820</u>	<u>7,820</u>	<u>1,302</u>	<u>0</u>	<u>(1,302)</u>
Community Amenities					
CRC Grants and Contributions	185,000	185,000	30,830	29,438	(1,392)
SOCK Week Grant	25,000	25,000	4,166	0	(4,166)
	<u>185,000</u>	<u>185,000</u>	<u>30,830</u>	<u>29,438</u>	<u>(1,392)</u>
Recreation and Culture					
Recreation and sport funding	15,000	15,000	2,500	0	(2,500)
	<u>15,000</u>	<u>15,000</u>	<u>2,500</u>	<u>0</u>	<u>(2,500)</u>
Transport					
Main Roads Direct Grant	243,717	243,717	243,717	249,552	5,835
Airfield Contributions	0	0	0	87	87
Heavy Vehicle Road Maintenance Contributions	205,206	205,206	34,200	48,036	13,836
	<u>448,923</u>	<u>448,923</u>	<u>277,917</u>	<u>297,674</u>	<u>19,757</u>
Operating grants, subsidies and contributions Total	706,743	706,743	325,149	356,013	30,864
Non-operating grants, subsidies and contributions					
Recreation and Culture					
LRCI Grant Funding	1,068,222	1,068,222	267,055	187,793	(79,262)
	<u>1,068,222</u>	<u>1,068,222</u>	<u>267,055</u>	<u>187,793</u>	<u>-79,262</u>
Transport					
Regional Road Group Grant funding	480,000	480,000	218,505	218,505	(0)
Roads to Recovery grant funding	995,509	995,509	0	0	0
Wheatbelt Secondary Freight Network grant funding	646,005	646,005	0	0	0
	<u>2,121,514</u>	<u>2,121,514</u>	<u>218,505</u>	<u>218,505</u>	<u>(0)</u>
Non-operating grants, subsidies and contributions Total	3,189,736	3,189,736	485,560	406,298	(79,262)
Grand Total	3,896,479	3,896,479	810,709	762,311	(48,398)

Asset Ref.	Asset Description	Original Budget				YTD Actual			
		Net Book Value	Proceeds	Amended Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)	(Loss)
		\$	\$			\$	\$	\$	\$
PE116	Toyota Prado (CEO's car)	40,000	55,000		15,000	0	0	0	0
PE1305	Toyota Prado (WM's car)	45,000	55,000		10,000	0	0	0	0
PE613	Nissan Navara	20,000	20,000		0	0	0	0	0
PE7298	Nissan Navara	20,000	20,000		0	0	0	0	0
PE191	Nissan Navara	10,000	8,000		0	(2,000)	0	0	0
NB6079	Mack Granite prime mover	100,000	105,000		5,000	0	0	0	0
NB7704	Mack Granite prime mover	100,000	100,000		0	0	0	0	0
PE1203	Cat vibrating roller	90,000	55,000		0	(35,000)	0	0	0
PE1207	Volvo Loader	110,000	250,000		140,000	0	0	0	0
PE156	Toro Reelmaster mower	8,000	3,500		0	(4,500)	0	0	0
		543,000	671,500	0	170,000	(41,500)	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$671,500	\$0	0%

Information on Borrowings Particulars	30 Jun 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 125 - Swimming Pool	113,134	0	0	0	(25,560)	113,134	87,574	-	1,188
Loan 128 - Recreation Centre	538,853	0	0	0	(37,282)	538,853	501,571	-	4,642
	651,986	0	0	0	(62,841)	651,986	589,145	0	5,830
Self supporting loans									
Housing									
Loan 127 - Aged Homes	18,046	0	0	0	(4,232)	18,046	13,814	-	150
Recreation and Culture									
Loan 130 - Mt Walker Tennis Club	7,639	0	0	1,894	(3,799)	5,745	3,840	42	12
Loan 131 - Narembeen Bowling Club	64,616	0	0	3,893	(7,805)	60,723	56,811	315	100
	90,301	0	0	5,787	(15,835)	84,514	74,466	356	262
Total	742,287	0	0	5,787	(78,676)	736,500	663,611	356	6,092

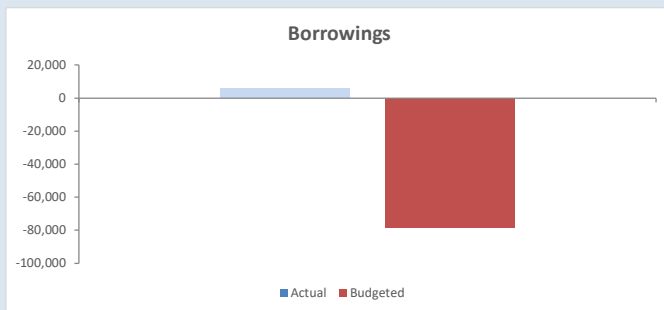
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$5,787
Interest Earned	\$20,901
Interest Expense	\$356
Reserves Bal	\$4.13 M
Loans Due	\$0.74 M

ATTACHMENT – AGENDA ITEM 8.2.2
Schedule of Accounts month ended – 31
August 2023



Shire of Narembreen
Schedule of accounts paid
For the month ended 31 August 2023

Chq/EFT	Date	Name	Description	Amount
318	01/08/2023	Bankwest	Bank charges	5.60
318	01/08/2023	Bankwest	Bank charges	20.00
318	01/08/2023	Bankwest	Bank charges	28.80
318	01/08/2023	Bankwest	Bank charges	7.40
	02/08/2023	Bankwest	Credit Card payment July 2023	3,361.03
EFT16943	10/08/2023	A-Team Printing	CRC - Narembreen brochure (1000x)	1,948.80
EFT16944	10/08/2023	AMAC Mechanical	Depot - Repairs to John Deer 6145M	481.30
EFT16945	10/08/2023	Associated Laundry Services	16 Hilton Way curtains - Cleaning of curtains	397.10
EFT16946	10/08/2023	Aust Post	Postage Charges - Admin, CRC - July 2023	370.49
EFT16947	10/08/2023	Australian Services Union	Payroll Deductions/Contributions	26.50
EFT16948	10/08/2023	Australian Taxation Office	ATO, BAS for month ended 31 July 2023	17,743.50
EFT16949	10/08/2023	Avon Waste	Avon Waste - Domestic Rubbish Collection	17,394.92
EFT16950	10/08/2023	Bermuda Farm Holdings Pty Ltd	Works - Supply of Gravel - 26752m3 (bounced due to wrong payment details)	29,427.20
EFT16951	10/08/2023	Chris Bray Electrics Pty Ltd	16 Hilton Way - Replacement lighting	2,523.95
EFT16952	10/08/2023	Combined Pest Control Wa	Termite Spot Treatment - Railway Storage Shed	880.00
EFT16953	10/08/2023	Great Eastern Freightliners	Works - Freight - Perth to Narembreen - Pallet	195.89
EFT16954	10/08/2023	Judy Glass	REFUND - Caravan Park - Accommodation Cancellation	60.00
EFT16955	10/08/2023	Kellie Jane Mortimore	REIMBURSEMENT - Landgate identity check	159.00
EFT16956	10/08/2023	LGIS - Contract - WALGA Municipal Liability Scheme	LGIS - Motor Vehicle Insurance adjustment	1,922.01
EFT16957	10/08/2023	Landgate	Landgate - Certificate of Title and transfer of land document	61.00
EFT16958	10/08/2023	Liberty Oil Rural Pty Ltd	Works - Supply of 15000 litres of diesel	27,937.50
EFT16959	10/08/2023	Local Health Authorities Analytical Committee	Analytical Services - 2022/2023	396.00
EFT16960	10/08/2023	Merredin Monumental Works	Cemetery - Plaque production - Cooper	985.82
EFT16961	10/08/2023	Narembreen Engineering & Steel Supplies (The Trustee for	Swimming Pool - Gas bottle	180.00
EFT16962	10/08/2023	Narembreen Hardware And Ag Supplies Pty Ltd	Works - One ton pallet of rapid set concrete	1,127.90
EFT16963	10/08/2023	Narembreen IGA	Council - monthly catering - July 2023	199.79
EFT16964	10/08/2023	Narembreen P & C Association	Council Meeting - Catering - July 2023	240.00
EFT16965	10/08/2023	Officeworks	Admin - Office stationery	308.79
EFT16966	10/08/2023	P M Services Narembreen	Waste Transfer Station 22/7/2023 - 4/8/2023	2,640.00
EFT16967	10/08/2023	Repro a division of GPC Asia Pacific Pty Ltd	Depot - parts for plant maintenance	870.99
EFT16968	10/08/2023	SLR Consulting Australia Pty Ltd	Works - Narembreen-Kondinin Road - vegetation Clearing Permit Application	16,695.45
EFT16969	10/08/2023	Scavenger Supplies Pty Ltd	Shire Properties - 6 monthly Fire Equipment Service reports	2,989.25
EFT16970	10/08/2023	Sheridans Badges and Engraving (Trustee for MAJ Trust)	Admin - Staff name badges & jarrah desk plate	229.63
EFT16971	10/08/2023	Team Global Express Pty Ltd	Depot - Freight	85.88
EFT16972	10/08/2023	The Trustee for P H Harris Family Trust T/A Marindust Sales	Town Oval - aluminium AFL goal posts	9,399.50
EFT16973	10/08/2023	Town Planning Innovations	General Planning Services - July 2023	165.00
EFT16974	10/08/2023	Truck Centre (WA) Pty Ltd	Works - 2x 2023 Mack Anthem 500 6x4 Prime Mover	707,641.10
EFT16975	10/08/2023	Trustee for J & S Baldwin Trust	Depot - parts for plant maintenance	1,030.00
EFT16976	10/08/2023	WA Contract Ranger Services	Ranger Weekly Services - 24 July 2023 - 7 August 2023	1,724.25
EFT16977	10/08/2023	WALGA	WALGA - Association Subscriptions 2023/2024	34,165.62
EFT16978	10/08/2023	Westrac Equipment Pty Ltd	Depot - parts for plant maintenance	2,481.29
EFT16979	10/08/2023	Wheatbelt Uniforms Signs and Safety	Works - Staff Uniform	724.36
EFT16980	10/08/2023	Willway Plumbing and Gas	Town Dam - Pump maintenance - raise transfer pump foot	2,132.90
EFT16981	10/08/2023	Wurth Australia Pty Ltd	Depot - parts for plant maintenance	465.77
EFT16982	23/08/2023	A & M Medical Services	Swimming Pool - Annual service of medical equipment	206.75
EFT16983	23/08/2023	AFGRI Equipment Australia Pty Ltd	Depot - parts for plant maintenance	1,340.95
EFT16984	23/08/2023	AMAC Mechanical	Depot - parts for plant maintenance	1,606.00
EFT16985	23/08/2023	Australian Services Union	Payroll Deductions/Contributions	26.50
EFT16986	23/08/2023	Australian Taxation Office	ATO - FBT for year ended 31 March 2023	16,127.40
EFT16987	23/08/2023	Bermuda Farm Holdings Pty Ltd	Supply of Gravel - 26752m3 Second payment after receipt of correct payment details	29,427.20
EFT16988	23/08/2023	Boc Gases	Depot - Workshop Consumables - Gas	55.55
EFT16990	23/08/2023	Derek Morrison	Repairs & Parts for town clock	2,500.00
EFT16991	23/08/2023	Joondalup Resort	Works manager - Conference - accommodation	1,168.90



Shire of Narembreen
Schedule of accounts paid
For the month ended 31 August 2023

Chq/EFT	Date	Name	Description	Amount
EFT16992	23/08/2023	Landgate	Landgate - Rural UV Valuation Shared 10/06/2023 - 07/07/2023	135.10
EFT16993	23/08/2023	Megan Dodding	REFUND - GYM Card Bond	50.00
EFT16994	23/08/2023	Merredin Freightliners	Freight charges - Football goal posts	1,657.92
EFT16995	23/08/2023	Narembreen Engineering & Steel Supplies (The Trustee for	8 Cheetham Way - Gas Bottle	180.00
EFT16996	23/08/2023	Newdegate Primary School	REFUND - Caravan Park Accommodation	140.00
EFT16997	23/08/2023	Officeworks	CRC - Stationery	94.34
EFT16998	23/08/2023	P M Services Narembreen	Waste Transfer Station Facility Management	2,842.00
EFT16999	23/08/2023	PC & JE Kennedy	EDO - remove and repair concrete Longhurst St pathway	11,000.00
EFT17000	23/08/2023	Petchell Mechanical	Depot - parts for plant maintenance	1,122.66
EFT17001	23/08/2023	Prime Television (Southern) Pty Limited	CRC - SOCK Poem TV Campaign	1,724.80
EFT17002	23/08/2023	Qbit Trading Company Pty Ltd	Admin - Qbit - Managed IT services - September 2023	4,043.49
EFT17003	23/08/2023	RG Gilbert and KJ Hindmarsh	REED - Repaint exterior walls	2,500.00
EFT17004	23/08/2023	Realty Landscapes	EDO - Installation of digital Sign	1,150.00
EFT17005	23/08/2023	Repco a division of GPC Asia Pacific Pty Ltd	Depot - parts for plant maintenance	320.96
EFT17006	23/08/2023	Shire Of Corrigin	Roe shared EHO - June 2023	5,029.20
EFT17007	23/08/2023	Shire of Cuballing	Councillors - LGIS - Golf Tournaments	820.00
EFT17008	23/08/2023	Trustee for J & S Baldwin Trust	Depot - parts for plant maintenance	225.00
EFT17009	23/08/2023	Tyson Hayter	REFUND RATES - overpayment of rates	48.05
EFT17010	23/08/2023	WA Distributors Pty Ltd	Laurinda - Cleaning Supplies	809.50
EFT17011	23/08/2023	Wcp Civil Pty Ltd	Works - Latham road upgrades	63,331.05
EFT17012	23/08/2023	Western Australian Treasury Corporation	WA Treasury - Loan 130 - Mt Walker	1,935.78
EFT17013	23/08/2023	Wheatbelt Business Network Inc.	EDO - Small business membership	360.00
EFT17014	23/08/2023	Willway Plumbing and Gas	Depot - Plumbing repairs	621.50
EFT17015	23/08/2023	Wurth Australia Pty Ltd	Depot - parts for plant maintenance	435.02
EFT17016	23/08/2023	Kristy Tyler	REFUND - GYM Card Bond	50.00
EFT17017	23/08/2023	Star Track Express	Depot - Freight Delivery - Seat Cushion	68.54
DD11887.1	16/08/2023	Telstra	Phone Usage and Service Charges - August 2023	1,528.21
DD11888.1	11/08/2023	HBF	HBF - Health - Works Manager as per Contract of Employment	452.09
DD11888.2	09/08/2023	Commander Australia Pty Ltd	Admin Commander Service and Equipment charges August	68.51
DD11888.3	17/08/2023	Power ICT Pty Ltd	Admin - Message on hold service - August 2023	75.90
DD11906.1	02/08/2023	Synergy - Western Power	Power Usage and Services Charges - August 2023	119.28
DD11906.2	07/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	4,567.01
DD11906.3	08/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	202.81
DD11906.4	09/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	2,590.30
DD11906.5	10/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	2,212.57
DD11906.6	11/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	251.98
DD11906.7	21/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	274.59
DD11906.8	22/08/2023	Synergy - Western Power	Power Usage and Service Charges - August 2023	1,210.10
DD11907.1	30/08/2023	Telstra	CRC - Phone Usage and Service Charges - August 2023	224.27
DD11908.1	04/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	50.87
DD11908.2	14/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	5,713.54
DD11908.3	16/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	1,208.47
DD11908.4	17/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	5,593.87
DD11908.5	18/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	4,040.25
DD11908.6	21/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	338.93
DD11908.7	22/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	1,460.87
DD11908.8	24/08/2023	Water Corporation	Water Usage and Service Charges - August 2023	281.28
DD11908.9	31/08/2023	Water Corporation	Water and Service Charges - August 2023	50.87
DD11911.1	30/08/2023	Beam Precision Superannuation	Superannuation Payments for 20/07/23 - 02/08/23	13,560.52
DD11912.1	30/08/2023	Beam Precision Superannuation	Superannuation Payments for 06/07/23 - 19/07/23	13,670.52
DD11921.1	18/08/2023	Beam Precision Superannuation	Superannuation Payments for 03/08/23 - 16/08/23	12,880.40
DD11921.2	31/08/2023	Beam Precision Superannuation	Superannuation Payments for 17/08/23 - 30/08/23	13,098.04
Total payments for August 2023				1,130,711.49



Credit Card Purchases 15 June - 13 July 2023

Payment Date 2 August 2023

CEO

Date	Account Code	Store		Amount
3/07/2023	PO3288	Blindsonline.com	CEO - Replacement roller blinds - 16 Hilton Way	\$ 323.00
7/07/2023	PO3264	Aus post	CEO - ID verification fees	\$ 159.00
TOTAL CEO CREDIT CARD PAYMENTS				<u>\$ 482.00</u>

EMCS

Date	Account Code	Store		Amount
14/06/2023	PO3042	St John Ambulance	EMCS - REFUND First Aid Course	(\$ 160.00)
18/06/2023	PO3266	BP	EMCS - Fuel	\$ 100.63
26/06/2023	PO3266	Coles Express	EMCS - Fuel	\$ 101.71
3/07/2023	PO3292	Spotlight	EMCS - Replacement curtains - Hilton way	\$ 525.00
7/72023	PO3261	Narembeen Roadhouse	EMCS - Fuel	\$ 49.46
8/07/2023	PO3272	Nespresso Australia	EMCS - Coffee Pods - staff room	\$ 135.00
TOTAL EMCS CREDIT CARD PAYMENTS				<u>\$ 751.80</u>

Works Manager

Date	Account Code	Store		Amount
16/06/2023	PO3354	Shire of Narembeen	Works - Licencing new trailer NB15080	\$ 58.70
20/06/2023	PO3388	The York Palace Hotel	Works - Conference - accommodation	\$ 165.00
20/06/2023	PO3387	Lord Heights	Works - Conference - Meal Expenses	\$ 43.50
21/06/2023	PO3385	Nguyens Bakery Café	Works - Conference - Meal Expenses	\$ 12.50
29/06/2023	PO3222	Shire of Narembeen	Works - MDL Renewal - Staff - Marc Anderson	\$ 46.85
5/07/2023	PO3354	Shire of Narembeen	Works - Licencing new toro	\$ 108.55
TOTAL WORKS MANAGER CREDIT CARD PAYMENTS				<u>\$ 435.10</u>



Credit Card Purchases 15 June - 13 July 2023

Payment Date 2 August 2023

Mechanic

Date	Account Code	Store	Description	Amount
15/06/2023	PO3195	A M Nelson	Mechanic - Vehicle inspection	\$ 182.65
TOTAL MECHANIC CREDIT CARD PAYMENTS				<u>\$ 182.65</u>

CRC

Date	Account Code	Store	Description	Amount
14/06/2023	PO3191	Officeworks	CRC - Stationery	\$ 57.86
23/06/2023	PO3215	Narembeen Hardware	CRC - Sock WK - cable ties	\$ 7.80
27/06/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 6.00
28/06/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 6.00
29/06/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 6.00
29/06/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 6.79
30/06/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 9.00
30/06/2023	PO3134	Southern Cross Austere - Triple MMM	CRC - Sock WK - radio advertising	\$ 970.90
2/07/2023	PO3221	Facebook Advertising	CRC - Sock WK - advertising	\$ 12.00
3/07/2023	PO3244	Officeworks	CRC - Stationery	\$ 201.77
5/07/2023	PO3259	Subway	CRC - NAIDOC WK Event - catering	\$ 86.00
TOTAL CRC CREDIT CARD PAYMENTS				<u>\$ 1,370.12</u>
142111500.287	Bankwest	Interest & Other Charges		<u>\$ 139.36</u>
TOTAL CREDIT CARD PAYMENTS				<u>\$ 3,361.03</u>